

NEW BUSINESSES

1. City Licenses(?)..... City Clerk's Office, City Hall, Room 135, 201 4th Street SE, 507-328-2900
2. Other Licenses Website - License Minnesota - <http://www.positivelyminnesota.com/>
Department of Employment and Economic Development, 300 11th Avenue NW, Rochester MN 55901 507-285-7315 or 800-GET-JOBS – ask for a Business Service Specialist
3. Certificate of Assumed Name ... District Court (Court Administrator's Office), 5th floor of the Government Center, 151 4th Street SE, 507-206-2499
4. Commerce Department..... (to find out if licensing is required)Minnesota Department of Commerce, 85 7th Place East, Suite 500, St. Paul, MN 55101 - 800-657-3978 or 651-296-6319 – www.commerce.state.mn.us
5. Fire Department Room 10, City Hall, 201 4th St SE, 507-328-2800
6. Food..... (Check with both the Health Dept. and the individual listed)
—Olmsted County Health Department, 2100 Campus Drive SE, 507-328-7500
Retail food Handler permit - talk to a sanitarian at the Olmsted County Health Department.
7. Guide to Starting a Business in Minnesota, A..... Go to <http://www.deed.state.mn.us/publications/#bus> to order, or call Small Business Assistance Office directly, 651-282-2103 or 800-310-8323.
8. Minnesota Small Business Assistance Office..... Website: <http://www.mnsbao.com/> - contact info: Minnesota Small Business Assistance Office, 1st National Bank Building, Suite E200; 332 Minnesota Street ; St. Paul, MN 55101-1351
Phone: 651-556-8425 or 800-310-8323
Fax: 651-296-5287; E-mail: deed.mnsbao@state.mn.us
9. Other Businesses Check with other businesses that are doing the same activity - ask them who regulates them
10. RAEDI (Rochester Area Economic Development Inc.) 220 South Broadway Suite 100, Rochester, MN 55904
phone (507) 288-0208, website www.raedi.com
11. Remodeling Permits Building Safety, 2122 Campus Drive SE, 507-328-2600
12. S.C.O.R.E..... (Service Corps of Retired Executives)--located in the Chamber of Commerce Office, Holiday Inn Downtown, 220 South Broadway, 507-288-8103, www.score-rochester.org email: info@score-rochester.org
13. Secretary of State..... (General Number) - 651-296-2803, 877-551-6767, www.sos.state.mn.us
14. Small Business Development Center Rochester Community and Technical College, 851 30th Avenue SE, 507-285-7536, www.rochestersbdc.com
15. Starting a Business State of Minnesota website - <http://www.deed.state.mn.us/bizdev/start.html>
16. Tax - (State Tax) (6½%)..... State Revenue Department, 651-296-6181 or -800-657-3777
website: www.taxes.state.mn.us - email - salesuse.tax@state.mn.us
17. Tax (City Tax) (½%) State Revenue Department, 651-296-6181;
website: www.taxes.state.mn.us - email - salesuse.tax@state.mn.us
18. Vending Machines..... Olmsted County Health Department, Environmental Health, 1650 4th Street SE, 507-328-7500
19. Vital Records other applicable licenses or permits - Government Center, 151 4th Street SE, 507-328-7660
20. Zoning and/or if doing business from the home Consolidated Planning and Zoning Department, 2122 Campus Drive SE, 507-328-7100