

CHARTER COMMISSION

MINUTES FOR JANUARY 12, 2016

4:30 P.M. – ROOM 104 CITY HALL

A. Administrative Business

- a. Call Meeting to Order: The meeting of the Commission was held in Room 104 of City Hall and was called to order by President Kathy Meyerle at approximately 4:30p.m.
- b. Recording of Attendance: Present were commission members Kathy Meyerle, Fred Suhler, Jane Belau, Leigh Johnson, Robert Haeussinger, Carol Kamper, Fran Bradley, Joseph O'Toole, Kellie Mueller, Stephanie Podulke, Vince Barry, and Dick Hall. Absent were commission members Marcia Marcoux, Dave Senjem, and Don Sudor.
- c. Approval of Minutes: The minutes of November 10, 2015 were approved as submitted.
- d. Set Order of Agenda: Agenda set as presented.
- e. Communications: One piece of communication was identified with that being the draft annual report.

B. Open Comment Period: None.

C. Committee Reports: On behalf of the nominating committee, Leigh Johnson addressed the Commission and put forth the following names for officer positions: Kathy Meyerle for President, Vince Barry for Vice president, Leigh Johnson for Secretary. Commission accepted the report and election of officers will be discussed later in meeting.

D. Unfinished and Deferred Business: None.

E. New Business:

- a. Per the nominating committee, the following members were nominated for officer positions: Kathy Meyerle for President, Vince Barry for Vice president, Leigh Johnson for Secretary. Carol Kamper moved to accept the recommendations as submitted, Joe O'Toole seconded. Motion passed unanimously and officers elected as nominated for 2016.
- b. Dave Goslee presented a draft of the annual report to the Commission for review and comment. President Kathy Meyerle indicated the need for a verb change on the last line of paragraph #2 from *considering* to *considered*. A suggestion was also made to include a paragraph outlining the immediate resignation of commission member Don Sudor and recognizing his years of service to the Commission. Joe O'Toole moved to correct the verb change of second paragraph and to also include additional information on Don Sudor into annual report. Leigh Johnson seconded

the motion. Motion carried.

- c. The members discussed the various topics they may want to review during the upcoming year. Topics considered for discussion for the year will include: term limits for City officials, including boards and commissions; revisit the at one point question of who hires and fires the City Administrator; staff support for elected officials; review the language authorizing the council to terminate employees; and application process for future appointments to the commission. In addition to these proposed topics, President Meyerle directed Deputy City Attorney Dave Goslee to send out an e-mail to all department heads inquiring if they have concerns or issues they wish to be brought for discussion.

Leigh Johnson also indicated that when the Governor is ready to release recommendations on the Journey to Growth plan, he will coordinate a presentation for the Charter Commission.

With the topics listed above, the Commission decided that the two topics for the March agenda will be: 1) focusing on the term limits as it relates to Boards/Commissions; and, 2) re-visit the question of who should hire and fire the City Administrator position.

- F. Other business: With the resignation of Don Sudor, the members discussed how the application process works, how potential candidates get notified of vacancy and whether a sub-committee should be formed to assist in the vetting process and make recommendations to the Chief Judge for consideration. Dave Goslee explained the past practice of the vacancy being posted on the City's website and once applications are submitted through the on-line process, they are forwarded to the Chief Judge of the Third Judicial District for review and appointment. The commission agreed to follow this past practice and not get further involved in the Chief Judge's appointments. Jody Houghton will notify all commission members once vacancy language is posted on City's website for further distribution to interested individuals.

- G. Adjourn: The meeting was adjourned at 5:34 p.m. It was determined that the next meeting will be scheduled for March 8, 2016 at 4:30 p.m. in conference room 104.