



**ROCHESTER FIRE MARSHAL'S OFFICE - ROCHESTER FIRE DEPARTMENT
APPLICATION FOR PERMIT TO OPEN BURN VEGETATIVE
OR UNTREATED WOOD**

LOCATION OF BURN SITE
<input type="checkbox"/> Inside City Limits
<input type="checkbox"/> Outside City Limits

APPLICANT INFORMATION			
APPLICANT NAME	PERMIT NUMBER	Permit Fee \$150.00 Paid Waived N/A	
COMPANY NAME	EMAIL ADDRESS		
COMPANY ADDRESS	CITY	STATE	ZIP CODE + 4
PRIMARY TELEPHONE NUMBER WITH AREA CODE	ALTERNATIVE TELEPHONE NUMBER WITH AREA CODE	FAX NUMBER WITH AREA CODE	

SITE INFORMATION			
SITE NAME (SUBDIVISION OR DEVELOPMENT NAME)	NAME OF INDIVIDUAL WHO WILL CONTROL THE BURN		TELEPHONE NUMBER WITH AREA CODE
SITE LOCATION (STREET ADDRESS)	CITY	COUNTY	WILL AN AIR CURRENT DESTRUCTOR BE USED AT THIS SITE? YES NO
DIRECTIONS - ALSO SUBMIT A MAP OR PROVIDE GPS COORDINATES OF THE BURN SITE LOCATION			DISTANCE TO NEAREST OCCUPIED STRUCTURE (YDS)
TYPE OF MATERIAL TO BE BURNED Tree Trunks Tree Limbs Leaves Brush Forest Restoration Prairie Resto.	ARE ALL RELEVANT WAIVERS ATTACHED? ** YES NO N/A	Size (in acres) of burn area: Acres N/A See Map	
**Signed waivers from all home/business owners and/or an Air Curtain Destructor, or ACD, are required when vegetative waste is to be burned within 200 yards of an occupied structure. An ACD may also be required as a special permit condition.			

AUTHORITY HAVING JURISDICTION			
LOCAL FIRE JURISDICTION ROCHESTER FIRE DEPARTMENT	FAX NUMBER WITH AREA CODE 507-328-2829	TELEPHONE NUMBER WITH AREA CODE 507-328-2800	
POSTAL ADDRESS 201 4th St. SE #10	EMAIL ADDRESS firemarshalsoffice@rochestermn.gov		
CITY ROCHESTER	STATE MN	ZIP CODE + 4 55904-3708	
TITLE ASSISTANT FIRE MARSHAL	PRINTED NAME FIRE DEPARTMENT REVIEWER		
SIGNATURE of FIRE DEPARTMENT REPRESENTATIVE CONDUCTING REVIEW			DATE
PREFERRED METHOD OF COMPLETED PERMIT DELIVERY Email P/U US Mail	DATES PERMIT IS VALID :		

APPLICANT CERTIFICATION AND ROCHESTER FIRE MARSHAL APPROVAL: PERMIT APPROVED DENIED

I certify that:		
<ul style="list-style-type: none"> The information contained in this application is true and accurate to the best of my knowledge. I have read and will comply with the standard conditions and any special permit conditions that may be required. The department may revoke this permit if conditions are violated or a complaint or nuisance is created by the open burning. This permit will be effective for 30 days from approval unless otherwise extended or terminated. In no way does this permit relieve me of my obligation to comply with all applicable federal, state and local laws or regulations. 		
APPLICANTS' SIGNATURE	PRINT APPLICANT NAME	DATE
PRINTED NAME OF FIRE MARSHAL GRANTING APPROVAL	DATE	
REASON DENIED OR SPECIAL CONDITIONS OF APPROVAL		
ANY ADDITIONAL SPECIAL CONDITIONS		



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OPEN BURN PERMIT STANDARD CONDITIONS

1. The permission to burn in no way relieves the permittee of their obligation to comply with any other local, county, state or federal rules or regulations.
2. This application becomes active when signed by a representative of the Rochester Fire Marshal's Office.
3. A representative/employee of permittee shall be present on-site **at all times** during the burn. The burn is considered complete when there are: **NO FLAMES, NO SMOKE, COLD TO THE TOUCH**. Any violation of this requirement may result in revocation of the permit, fines, or possible legal action.
4. Only tree trunks, tree limbs, leaves and brush or native prairie grasses originating on the site may be burned. Green wood, tree limbs, green brush or weeds, lumber, treated or untreated, pallet wood, plywood, chip board, paper, cardboard, plastics, cloth materials cannot be burned. Motor oil, chemicals, or other substances that may create a hazard to the general population or the environment, shall not be burned. They must be properly disposed of at an appropriate disposal facility.
5. The distance from the burn site to the nearest occupied structure (residence or business) must be greater than 200 yards, unless a waiver is obtained.
6. Burning will take place only between 7:00 a.m. and 6:00 p.m., unless authorized by the Fire Marshal's Office and noted on the permit. A more restrictive time frame may be required by the Rochester Fire Marshal's Office.
7. Should problems arise, such as a public health hazard from smoke, nuisance from noxious fumes, or if smoke causes a hazard for vehicular or air traffic, from the materials being burned, the permittee must correct the problem immediately. The permit may be revoked until the Fire Marshal's representative reviews and re-instates the permit.
8. This permit is effective for 30 days from the date issued, unless otherwise noted on the permit.
9. This permit will be revoked immediately for failure to fully comply with any of the conditions and restrictions.
10. The permittee shall call the local non-emergency fire dispatch number **each time** before starting any burning, at 507-328-2830. You must provide your name, the permit number, the location of the burn, and a phone number for the responsible party who will be on-site at all times during the burn. The fire dispatcher may have information regarding weather, or high winds, or any burning restrictions that may be in place. You may not conduct any burning operations during that restricted time.
11. Rochester Fire Marshal's Office personnel is authorized to enter the site at any time during the term of this permit for inspections and determination of fire code and permit compliance. If this permit is terminated or revoked for any reason, a full application must be resubmitted for any future burns.
12. A history of prior violations by an individual or company, may be cause for the denial of any future burning permits being issued.

DEFINITION

Untreated wood – Lumber and other wooden materials that have not been chemically treated for resistance to moisture, fire, fungi, insects and other pests, or has not otherwise been treated or manufactured with chemicals, or that does not contain adhesives or resins. Untreated wood does not include plywood, particleboard, chipboard or wood with other than insignificant quantities of paint, coating or finish.

SPECIAL CONDITIONS

All tree and vegetation materials suitable for other uses such as fireplace wood, posts, saw logs, etc. should be removed prior to burning.