



Office of the City Clerk
201 4th St SE, Rm 135
Rochester, MN 55904
507-328-2900

elections@rochestermn.gov

Dear Rochester Election Judge,

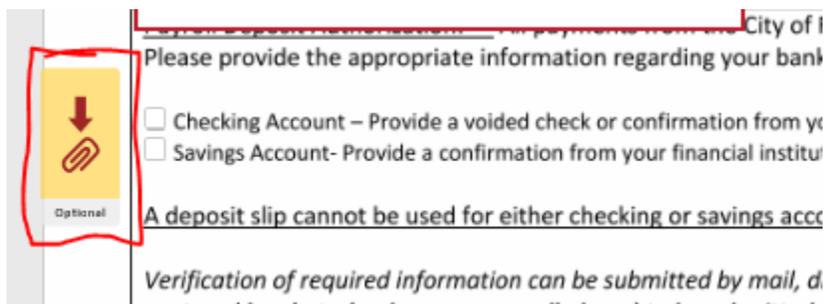
**Please send all responses to elections@rochestermn.gov*

Thank you for serving as an election judge for the General Election on Tuesday, November 3, 2020.

As a first-time judge, you must submit the New Judge Hire Form. This form allows the City to pay you for your time as an election judge. We use a secure, DocuSign process to collect this information.

Instructions

1. Take a picture or scan an image of a voided check.
2. Click to go to [the New Judge Hire Form](#).
3. Complete the form.
4. Click the paperclip icon in the left hand margin of the form to attach the image of your voided check.



- a. **Important:** The image of your voided check is required to validate your bank account information. It is required for us to pay you.

5. Sign and submit the form.

Alternative Options

- If you submitted a New Hire Form prior to the Presidential Nominating Primary on March 3, 2020, do not resubmit your form. Please notify us by email at elections@rochestermn.gov.
- You may print the form to submit either in person at City Hall or by mail to 201 4th St SE, Rochester, MN 55906.
- You may volunteer your time as an election judge by completing the [Volunteer Judge Form](#), instead of the New Judge Hire Form and emailing them to elections@rochestermn.gov.
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Your form is due by **Tuesday, October 20, 2020**. Please call 507-328-2900 with any questions.

For more elections information, you can visit our City elections website at www.rochestermn.gov/vote.

Best wishes,

City of Rochester Elections Staff
City of Rochester, MN