

CITY OF ROCHESTER



**Community Development Block Grant Program
Application for Public Services Funding
Program Year 2021**

Agency Name:	Agency Address:
Contact Person for this Application:	Phone Number: Fax Number: Email Address:
Grant Amount Requested:	
Please complete the following as it pertains to your activity request. National Objective: _____ Consolidated Plan Priority: _____ City Council Priority: _____	

DEADLINE FOR SUBMISSION:

Application requests for 2021 CDBG funding must be submitted no later than

September 7, 2020 – 5:00 pm

to

*Taryn Edens
CDBG Administrator
City of Rochester Community Development Department
4001 W River Pkwy NW, Suite 100
Rochester, MN 55901*

3. Describe your agency's method of documenting that the clients benefitting from the CDBG dollars are low-moderate income. (Note: The CDBG regulations state that the agency's record keeping/ low income eligibility documentation must be made available for review by city and federal staff, upon request).

B. Financial

1. Describe your agency's "other resources" budgeted for the CDBG requested activity / project; please be specific on the amount of leveraged and matched funding can be provided in comparison to the amount requested on behalf of the CDBG application.

III. CDBG Program Requirements: Please complete the following as it pertains to your activity request.

- ▣ **National Objective:** *Details for National Objectives can be found on Page 5*

- ▣ **Rochester Consolidated Plan Priority:** *Details for the City's 2020-2024 Priorities can be found on Page 6*

- ▣ **Performance Measurement Objective / Outcome:** **Check which measurement applies to your activity request.** *Details for the Performance Objective/Outcome information can be found on page 7*

AVAILABILITY / ACCESSIBILITY	AFFORDABILITY	SUSTAINABILITY
<input type="checkbox"/> Enhance suitable living environment through new / improved availability / accessibility	<input type="checkbox"/> Enhance suitable living environment through new / improved affordability	<input type="checkbox"/> Enhance suitable living environment through new / improved sustainability
<input type="checkbox"/> Create decent housing with new / improved availability / accessibility	<input type="checkbox"/> Create decent housing with new / improved affordability	<input type="checkbox"/> Create decent housing with new / improved sustainability
<input type="checkbox"/> Provide economic opportunity through new / improved availability / accessibility	<input type="checkbox"/> Provide economic opportunity through new / improved affordability	<input type="checkbox"/> Provide economic opportunity through new / improved sustainability

- ▣ **Performance Measurement Outcome Statement:** **This section must be completed to be considered for funding.** *Details for the Performance Outcome Statement can be found on Page 8*

■ **City Council Strategic Priority:** *Details for the City's Strategic Priorities can be found on Page 7*

Applicant Certification: To the best of my knowledge and belief, the information contained in this application is true and correct; the document has been duly authorized by the governing body of the applicant; and the applicant will comply with all assurances, federal, state and local laws and regulations if funding is approved.

Name
(type or print)

Title
(type or print)

Signature

Date

The Community Development Block Grant (CDBG) program is the federal government's (Department of Housing and Urban Development (HUD)) primary program for promoting community revitalization throughout the country. HUD provides CDBG annual grants on a formula basis to approximately 1,100 metropolitan cities and urban counties (entitlement communities – which includes the City of Rochester, MN). CDBG funds are used for a wide range of community development activities directed toward neighborhood revitalization, economic development, and improved community facilities and services. Each approved activity must meet the following:

- ✱ *HUD determined National Objective / Credited Income Verification/Documentation Method*
- ✱ *The City of Rochester's Priorities, as determined in the HUD approved Consolidated Plan for the City of Rochester, MN*
- ✱ *Outcome Performance Measurement Standard(s), as determined by HUD.*

If you have any questions or need additional information, you may contact:

Taryn Edens, CDBG Program / Planner
City of Rochester Community Development Department
4001 W River Pkwy NW, Suite 100
Rochester, MN 55901
Phone: 507-328-2961
Fax: 507-328-2401
Email: tedens@rochestermn.gov

To Do Check List	
✓	Item
	Completed Cover page
	Completed Narrative, Page 2 and 3
	Completed Outcome Performance Measurement Standards, Page 3
	Application Certification Completed, signed and dated, Page 4
	Non-profits: Include copy of agency's IRS 990 (latest year available)
	Attachments (optional)

◆ **NATIONAL OBJECTIVES:** **ALL REQUESTS MUST MEET THIS OBJECTIVE**

The proposed activity / project must comply with applicable CDBG/HUD regulations which include, but not limited to Accounts and Records related to the funds provided under this agreement shall be accessible to authorized representatives of the City for purpose of examination and audit. In addition, the Subgrantee shall provide the US General Accounting Office, the US Department of Housing and Urban Development through any authorized representative, access to and the right to examine all records, books, papers and documents relate to the CDBG grant as specified in the requirements of the Single Audit Act Amendments of 1996 (PL 104-156) and OMG Circular A-133) and give maximum priority to activity that meet one or more of the following national objectives: **Indicate the National Objective for your activity on both Page 3 (III. CDBG Program Requirements) and on the cover page.**

- **Benefiting Low / Moderate Income Clientele:** Benefit a majority (51%) of low/moderate income persons (*low/moderate income residents earn at or below 80% of the area median income, adjusted by family size, as determined by the Department of Housing and Urban Development – Income Limits attached*);
- **Urgent Need:** Alleviate a serious and immediate threat to the health and/or welfare of the community. Threat must be recent in origin or urgency (previous 18 months) and no other source of funds is available for the program / project;
- **Preventing/ Eliminating Slum or Blight areas:** Serves to prevent or eliminate conditions of major slum and areas of blight within the community. The slum or blight activity must show specific conditions that pose a threat to public health and safety.
- **Acquisition of Real Property.** To acquire real property in whole or in part by purchase, long-term lease, donation, or otherwise. In order to be considered acquisition, a permanent interest in the property must be obtained. Long-term leases are considered to constitute a permanent interest for this purpose if the lease is for a period of 15 years or more.



◆ **CITY OF ROCHESTER PRIORITY NEEDS:**

The activity / project **MUST** meet one or more of the following priorities established by the City of Rochester in the Consolidated Plan 2020-2024. **Indicate the Priority for your activity on both Page 3 (III. CDBG Program Requirements) and on the cover page.**

1	PRIORITY NEED	AFFORDABLE HOUSING
	Priority Level Associated Goals Description	High Affordable Housing New affordable housing units that provide LMI homebuyers with access to homeownership units, meeting the demand for additional affordable rental, owner-occupied, senior and special needs housing. Owner Occupied Rehabilitation - Preserve and improve the existing affordable housing stock, reduce the hazard of lead-based paint in existing housing, and improve energy efficiency. Special Needs Housing - Affordable accessible housing options for handicapped persons in accessible locations within the City of Rochester. Emergency Shelter for the Homeless - Support the existing operation programs and facilities for homeless persons / families in Rochester. Rehabilitation of Rental Units -Preserve and improve the existing affordable rental housing stock, reduce the hazard of lead-based paint in existing rental housing, and improve energy efficiency.
2	PRIORITY NEED	YOUTH PROGRAMS
	Priority Level Associated Goals Description	High Public Service Affordable accessible youth programs. Address needs for childcare support services for low- and moderate-income families.
3	PRIORITY NEED	TRANSPORTATION SERVICES
	Priority Level Associated Goals Description	High Public Service Address transportation needs for low-moderate income persons/households in low-moderate income areas.
4	PRIORITY NEED	INFRASTRUCTURE IMPROVEMENTS
	Priority Level Associated Goals Description	High Public Facilities Installation or repair of streets, street drains, storm drains, curbs and gutters, tunnels, bridges, and traffic lights/signs. For improvements that include landscaping, street lighting, and/or street signs. Overall street improvements for low-moderate income areas, slum/blighted areas, or to remove barriers to accessibility.
5	PRIORITY NEED	SERVICES FOR PERSONS WITH DISABILITIES

Priority Level	High
Associated Goals	Public Service
Description	Affordable, accessible services for persons with disabilities in accessible locations within the City of Rochester.
6	Priority Need PLANNING
Priority Level	High
Associated Goals	Public Service
Description	Support affordable child care programs

Copies of the City of Rochester’s Consolidated Plan 2020-2024 may be obtained from the City of Rochester Community Development Department, 4001 W River Pkwy NW, Suite 100, Rochester, MN 55901 at a cost of \$25 per copy or can be viewed at:

<http://www.rochestermn.gov/departments/administration/economic-development>

◆ CITY COUNCIL STRATEGIC PRIORITIES:

The activity / project receives priority if it meets one or more of the following priorities established by the City of Rochester City Council. **Indicate the Priority for your activity on both Page 3 (III. CDBG Program Requirements) and on the cover page.**

1	ENHANCE QUALITY OF LIFE
	<ul style="list-style-type: none"> • Increase neighborhood connectivity • Increase affordable housing options • Maintain and increase neighborhood vitality and livability • Secure a funding stream for sustained parks and recreation improvements and community amenities.
2	FOSTER A TEAM-ORIENTED CULTURE
	<ul style="list-style-type: none"> • Use High Performance Organization practices to create operational efficiencies • Develop recruitment strategies to diversify and achieve a high-quality workforce • Create employee development plans • Use technology to share resources and communicate effectively
3	MANAGE GROWTH AND DEVELOPMENT
	<ul style="list-style-type: none"> • Balance downtown/DMC and community-wide development efforts • Incorporate P2S infrastructure planning into development decisions • Implement the recommendations of P2S, the Parks and Recreation master Plan, and the Library Strategic Plan.
4	BALANCE PUBLIC INFRASTRUCTURE INVESTMENT
	<ul style="list-style-type: none"> • Improve transportation and related facilities • Develop an asset management plan and use life-cycle cost considerations during decision making • Develop a policy and practice of assessing new infrastructure investment based on current assets and maintenance costs

◆ PERFORMANCE MEASUREMENT STANDARDS

The proposed activity/project must be able to be measured according to the following objectives and outcomes:

Objectives↓	Outcomes↓		
	Availability/Accessibility	Affordability	Sustainability
Suitable Living Environment	Enhance suitable living environment through improved/ new accessibility	Enhance suitable living environment through improved / new affordability	Enhance suitable living environment through improved / new sustainability
Decent Housing	Create decent housing with improvement / new availability	Create decent housing with improved / new affordability	Create decent housing with improved / new sustainability
Economic Opportunity	Provide economic opportunity through improved new accessibility	Provide economic opportunity through improved / new affordability	Provide economic opportunity through improved / new sustainability

OUTCOME PERFORMANCE MEASUREMENT STANDARDS:

HUD is now requiring recipients of federal funding to assess the outcomes of the program in question. Beginning in 2007, the City of Rochester initiated the Performance Measurement System to establish and track measurable goals and objectives for the CDBG program. All approved activities will be required to comply with the Performance Measurement System.

I. GOALS

- Goal #1 Create a suitable living environment.** This objective relates to activities designed to benefit communities, families or individuals by addressing issues their living environment (such as poor quality infrastructure) to social issues such as crime prevention, literacy or elderly health services.
- Goal #2 Provides decent housing.** This objective focuses on housing programs where the purpose of the program is to meet individual, family, or community needs and not programs where housing is an element of a larger effort, since such programs would be appropriately reported under suitable living environment.
- Goal #3 Create economic opportunities.** This objective applies to the types of activities related to economic development, commercial revitalization or job creation.

II. OBJECTIVES

Improve availability / accessibility. This category applies to activities that make services, infrastructure, public facilities, housing or shelters available or accessible to low / moderate income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low / moderate income people where they live.

Improve affordability. This category applies to activities that make services, infrastructure, public facilities, housing or shelters available or accessible to low / moderate income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low / moderate income people where they live.

Improve sustainability. This category applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low / moderate income or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

III. PERFORMANCE MEASUREMENT OUTCOME STATEMENT

Combine the elements from the performance measurement standards categories (page 7) to summarize why the proposed activity is needed and what outcomes will be achieved from the proposed activity or program. Outcomes are the changes you anticipate to occur in clients' lives and / or the community as a result of the proposed activity. A complete statement includes output (quantified) + outcome (from categories above) + activity (description) + objective.

Statement Examples	52 households will have a new access to public sewer for the purpose of creating a suitable living environment.
	7 households will have affordable housing through down payment assistance program for the purpose of creating decent affordable housing.
	50 persons have access to <u>new</u> jobs through extension of a water line to a business for the purpose of creating economic development.

Income Eligibility Information

Year 2019

SECTION 8 (HOME) ADJUSTED INCOME LIMITS Rochester, Minnesota

% of Median Income	1 Person Family	2 Person Family	3 Person Family	4 Person Family	5 Person Family	6 Person Family	7 Person Family	8 Person Family
30%	\$19,750	\$22,550	\$25,350	\$28,150	\$30,450	\$32,700	\$34,950	\$37,200
50%	\$32,850	\$37,550	\$42,250	\$46,900	\$50,700	\$54,450	\$58,200	\$61,950
60%	\$39,420	\$45,060	\$50,700	\$56,280	\$60,840	\$65,340	\$69,840	\$74,340
80%	\$52,550	\$60,050	\$67,550	\$75,050	\$81,100	\$87,100	\$93,100	\$99,100

Effective 06-28-2019