

City of Rochester Minnesota Adopted 2021 Operating Budget



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**Adopted
Annual Budget
Of The
City of Rochester, MN
For the Fiscal Year Ending
December 31, 2021**

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CITY OF ROCHESTER, MINNESOTA MISSION STATEMENT

The mission of the City of Rochester is to provide a safe, attractive environment through the responsive, efficient and cost-effective delivery of municipal services.

The City will strive to enhance community pride by improving the physical, environmental, economic, cultural and social quality of the community.

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RISE to the top of **Customer Service**

Identify, plan for, and support customer needs

Seek and consider input from our customers to continually improve services

Treat every customer well

Respect

Treat customers in a personal and professional manner while being firm, fair, and compassionate

Be an active listener to the customer

Maintain a work environment that is free of disrespect and false information

Integrity

Provide equitable and honest treatment to all customers

Follow through in a timely manner or as communicated

Maintain privacy and confidentiality as applicable to Minnesota State laws

Safety

Employees act responsibly and take ownership for their actions

Documented safety procedures for employees and customers

Communicate clearly when dealing with emergencies or safety concerns

Excellence

Be knowledgeable in my area of responsibility

Be professional in my actions, manners and appearance

Meet or exceed customer needs for City services

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Music
Art Center/Civic Theatre
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-Library

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Park and Recreation Administration
Recreation
Tennis Center
Swimming Pools
Parks
Parkway Landscape Maintenance
Plummer House
F.E. Williams
Golf
Graham Arena
National Volleyball Center
Recreation Center

-Mayo Civic Center

-Airport

Airport
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Section I

**Budget Message,
City Council's Budget
Priorities, and
General Summaries**

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December 22, 2020

Honorable Mayor and Councilmembers,

On behalf of our entire team, I am pleased to provide you and the Rochester community the Adopted 2021 Operating Budget and 2021-2026 Capital Improvement Program (CIP). New in 2021 is the inclusion of Rochester Public Utilities' (RPU) budgets with all other City budgets. This step is to ensure a comprehensive financial picture is included in the same document.

The 2021 adopted budget is \$472 million. General Fund expenditures account for \$96.9 million of the \$472 million and the six-year CIP totals \$713.6 million.

The unanticipated financial effects of the COVID-19 pandemic have distressed the Rochester community. We commend the City Council for adopting a budget that supports the community and provides the resources for delivering high quality public services. Specifically, the adopted budget includes:

- **No** tax levy increase
- **No** electric or water rate increases
- **No** parking ramp or transit rate increases

2021 will require we monitor our local economy and continued impacts of COVID-19 on City services. This includes hotel tax, Rochester International Airport, Transit, Recreation, and Parking revenues.

The Mayor and City Council recognized the need to ensure diversity, equity, and inclusion remain a priority of our team and community. The addition of our first Diversity, Equity, and Inclusion Director is a testament to the City's commitment.



We also want to thank the Rochester community for supporting the November 2020 park funding referendum. The \$2 million annual tax levy has been included in the adopted budget for investment in the community's park system.

Thank you Mayor and City Council for your leadership, our many partners for working with us to support our community, and the entire Rochester team for their outstanding efforts in developing a budget that supports our community during this unprecedented time.

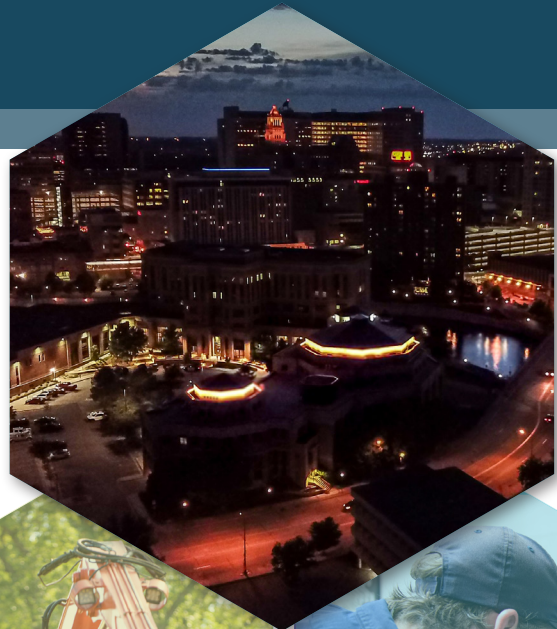
Sincerely,



Steve Rymer
City Administrator

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BUDGET IN BRIEF 2021



As a steward of taxpayer dollars, the City of Rochester, MN prides itself on providing transparency and accountability in its budget.

In an effort to ensure that the budget process is transparent, accessible and easily understood, the Budget in Brief was created for the first time in 2018. This document is intended to provide you with information about your City's budget process. Included in the Budget in Brief are totals for revenues and expenditures. Also included in the Budget in Brief are facts about the various departmental budgets.

It is important to note that the City of Rochester is able to maintain its positive financial condition and AAA credit rating due to the fiscally responsible actions taken in the prior years and by prudently investing in service level enhancements as resources allow.

City of Financial Distinction

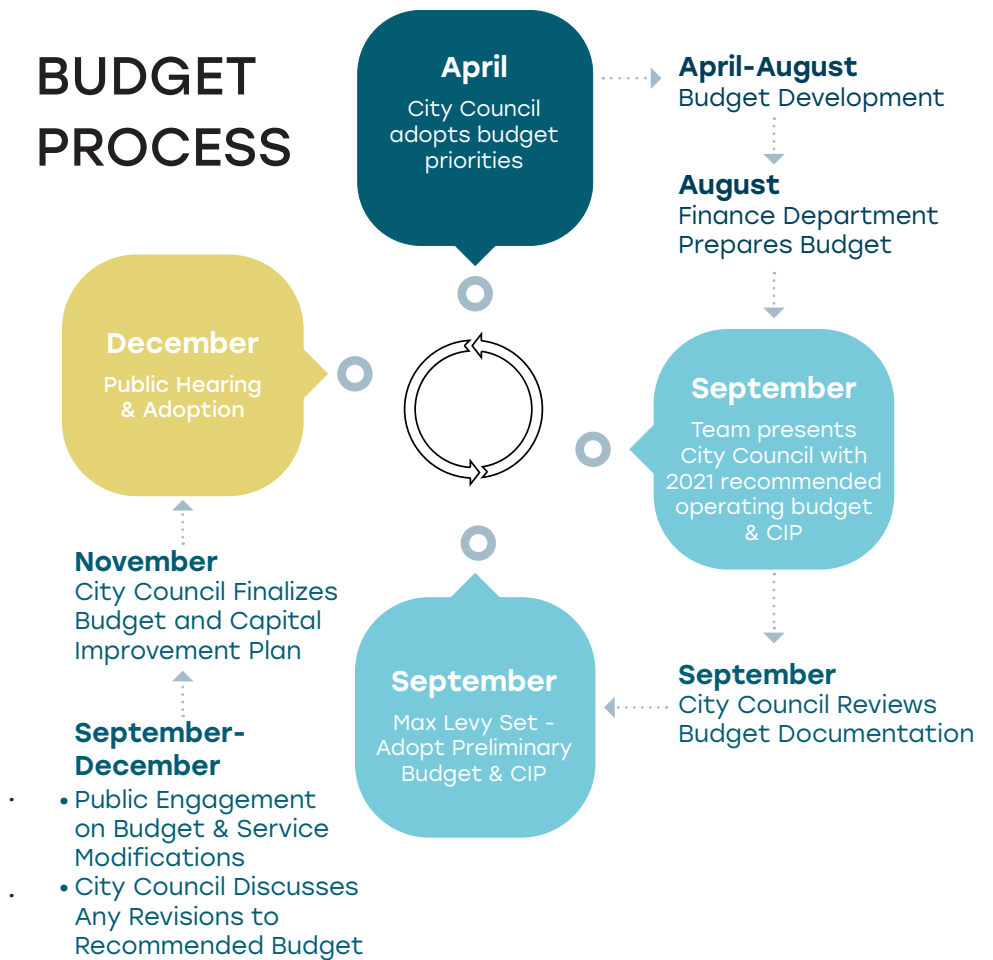
The City of Rochester has a AAA Rating

Rochester has received a Certificate of Achievement for Excellence in Financial Reporting for almost 50 years, the longest in the state of Minnesota.

The Goals of the Process are:

- Ensure sufficient revenues exist to deliver existing and proposed services and projects
- Prioritize both operating and capital expenditure
- Advance the City's commitment to financial sustainability
- Align resources with City Council strategic priorities

BUDGET PROCESS

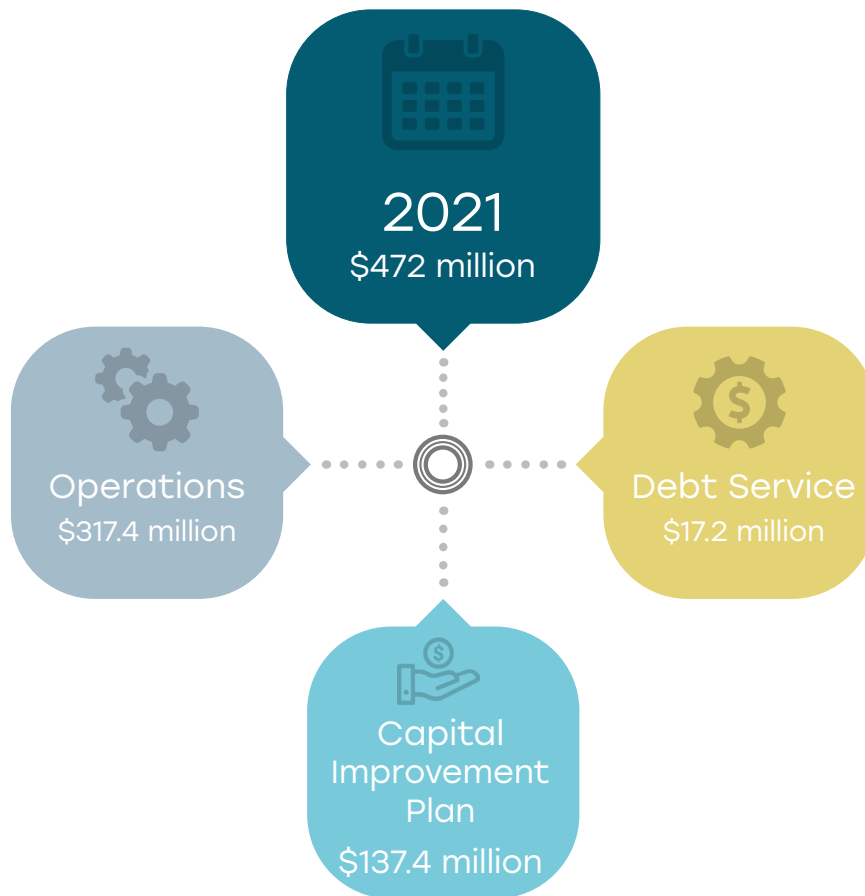


2021 ADOPTED BUDGET

The 2021 adopted budget is \$472,010,610 million. General Fund expenditures account for \$96.9 million of the \$472 million and the six-year CIP totals \$713.6 million.

New in 2021 is the inclusion of Rochester Public Utilities' (RPU) budgets with all other City budgets. This step is to ensure a comprehensive financial picture is included in the same document for the benefit of the Mayor, City Council, community, and Rochester team.

City of Rochester Budget 2021, inclusive of RPU



BUDGET FORMULA



General Fund \$96.9 million

Tax dollars are accounted for in the General Fund, along with license fees, permit fees, state shared revenues, interest income, miscellaneous revenues, and prior year revenue. This portion of the budget is comprised largely of discretionary funds, since the Mayor and City Council can allocate the funds to programs and services in any area. There are few restrictions on how these resources may be allocated. The City cannot use fees collected from services for discretionary use.

General fund dollars are used to support such City services as police and fire, as well as streets, community development and administrative support services.

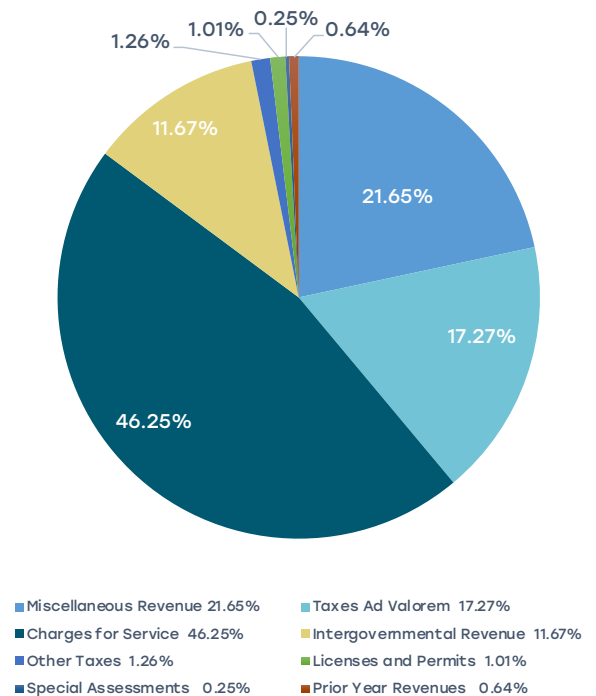
Enterprise, Special Revenue, and Capital Improvement Plan Funds \$348,066,041

The City of Rochester has a few different enterprise and special revenue funds. Enterprise funds are entirely funded through customer charges and do not require tax support. These include electric utility, water utility, sewer utility, storm water utility, and the parking fund. Special revenue funds are a combination of customer charges and taxes. These include: municipal recreation, library, and transit.

2020 Total Operating Revenue Inclusive of RPU

As shown in the chart, the majority of funding for the City of Rochester budget comes from sources other than property taxes. Those taxes fund 17.27% of the total revenues. Items like charges for services, which are items like electricity, water, parking, and sewer fund the total budget by 46.25%.

2021 Total Operating Revenue
Inclusive of RPU



* Miscellaneous Revenues include:

- Non Property Tax Debt Payment Revenue
- Capital Improvement Program Revenues
- In Lieu of Tax Enterprise Funds
- Private Funds

Average Residential Home



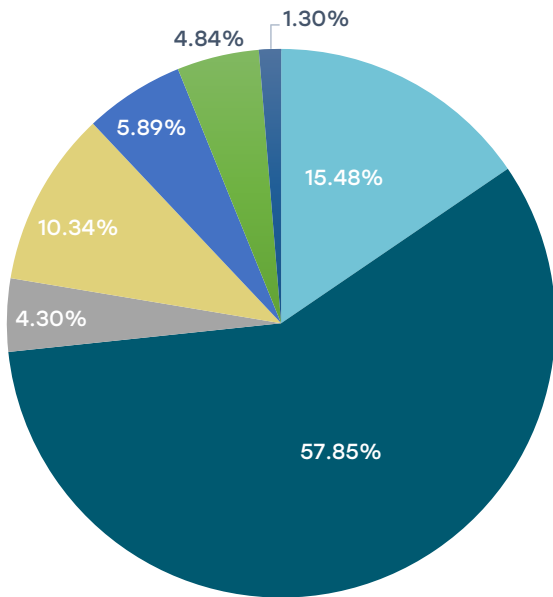
35.8%	37.3%	25.7%	1.2%
Olmsted County	City of Rochester	School District (535)	Olmsted County HRA

Commercial/Industrial Property



30.3%	31.6%	22.4%	14.7%	1.0%
Olmsted County	City of Rochester	State of MN	School District (535)	Olmsted County HRA

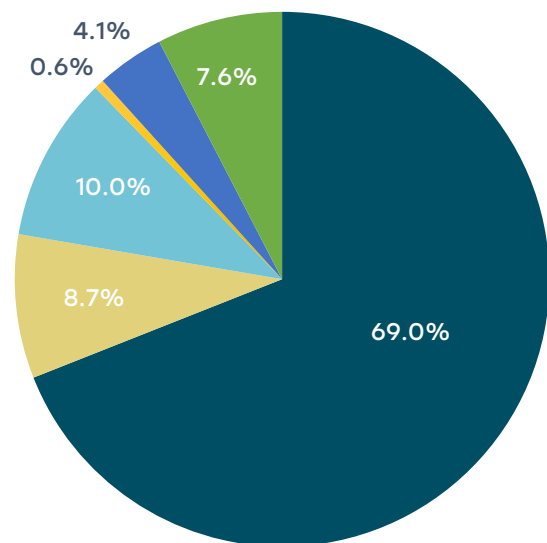
General Fund Revenue \$96.9 million



Miscellaneous Revenue 15.48%	Taxes Ad Valorem 57.85%
Charges for Service 4.3%	Intergovernmental Revenue 10.34%
Other Taxes 5.89%	Licenses and Permits 4.84%
Prior Year Revenues 1.3%	

In total, the City of Rochester receives \$81.5 million from residential and commercial property tax. This reflects the 37.3% of residential and 31.6% of commercial property tax of the total portion paid by Rochester property taxpayers. Of the \$81.5 million, 69% supports the General Fund, while 10% supports the Parks & Recreation department and 8.7% supports the Rochester Public Library.

2021 Property Tax \$81.5 million

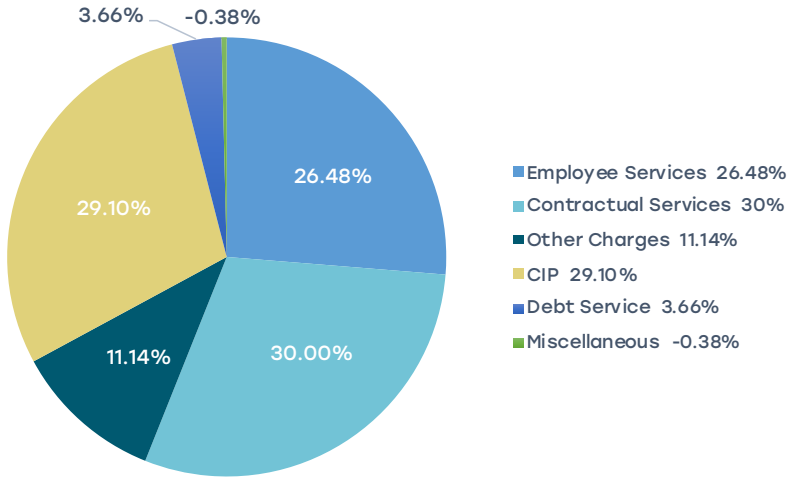


General 69%	Rochester Public Library 8.7%
Parks and Recreation 10%	Airport 0.6%
Debt/Internal Service 4.1%	CIP 7.6%

WHERE DOES THE MONEY GO?

Overall, the adopted 2021 budget includes expenditures in six major categories for all funds. The largest being the Contractual Services at \$141.6 million dollars. Approximately 26% of the City’s total budget is invested in Employee Services, with a total of \$125 million dollars. This expense is for the City’s full-time and part-time employees, which allows the City of Rochester to deliver high quality services. Approximately 71% is related to salaries, while 29% is related to benefits.

2021 Adopted Budget of \$472,010,610
Inclusive of RPU



General Fund Expense \$96,955,994



Notable Capital Improvement Projects

- Heart of the City & Discovery Walk
- Runway 2/20 Reconstruction
- Marion Road Substation
- Water Reclamation Plant Upgrades
- Steam Replacement Project
- Rapid Transit

ROCHESTER AT A GLANCE

BUDGET IN BRIEF

Incorporated in

1854

55 square miles

Population  117,000+

OVER 3.3 Million Annual Visitors

Public Works

Maintained nearly 500 miles of street



Milled and paved 25 miles of street, plowed 7,400 miles of roadway



Completion of the Development Services & Infrastructure Center and North Station

CITY CLERK

Administered 3 election events for 77,890 registered voters.

Answered over 11,200 phone calls to the City's main line.

CITY ATTORNEY

Teammates made 2,096 victim & witness contacts.

Opened a total of 1,740 cases.

Library

Over 46,000 people borrowed items using the library's Curbside Pickup system

Over 357,000 digital audiobooks and ebooks were borrowed

A record, **3174** trees planted



139 Park Sites

with 100 miles of trails and 5,075 acres of parkland ⁶

2020 Awards & Recognition

Rochester Public Utilities (RPU)

- ▷ GOLD LEVEL PEAK PERFORMANCE AWARD

National Association of Clean Water Agencies

- ▷ GOLD AWARD FOR EXCEPTIONAL UTILITY PERFORMANCE

Association of Municipal Water Agencies

- ▷ PRESIDENTS AWARD

Minnesota Municipal Utilities Association

#1

MOST LIVABLE MID-SIZED CITY

SmartAsset

#5

'TOP 100 BEST PLACES TO LIVE' 2020

livability.com

2020

TRANSIT SYSTEM OF THE YEAR

Minnesota Public Transit Association



Over 56,000 calls for service for Rochester Police Department – over 9,700 for Rochester Fire Department

City of Rochester Vision, Principles, and Priorities

Community Vision 2040

Rochester is a city that cares. Where all people are treated with dignity and respect. Where residents, employees, and visitors enjoy high quality of life. Where business and industry thrive, and where the land and environment are renewed and sustained for the benefit of all. It is a welcome and diverse community.

Renowned for its reputation as a center for growth and innovation, its robust economy, and programs and institutions that support life-long learning.

Characterized by its safe and friendly neighborhoods, diverse and affordable housing options for people of all ages and backgrounds, thriving downtown, vibrant public spaces, and easy access to parks and recreation amenities.

Committed to health and wellness for its people, and also of the air, water, and land they depend on for sustenance.

Connected both physically and socially, offering balanced transportation options, well-planned streets, sidewalks, trails, and neighborhoods - and hospitable cultural atmosphere.

Dedicated to the sustainable and responsible use of public resources and provision of quality public services, supporting livability and long-term fiscal health.

Organizational Vision

A vibrant, compassionate, innovative team.

Foundational Principles

- Compassion
- Environmental Stewardship
- Fiscal Responsibility & Sustainability
- Public Safety
- Social Equity

Strategic Priorities

Enhance quality of life

- Increase neighborhood connectivity.
- Increase affordable housing options.
- Maintain and increase neighborhood vitality and livability.
- Secure a funding stream for sustained parks and recreation improvements and community amenities.

Manage growth and development

- Balance downtown/DMC and community-wide development efforts.
- Incorporate P2S infrastructure planning into development decisions.
- Implement the recommendations of P2S, the Parks and Recreation Master Plan, and the Library Strategic Plan.

Foster a team oriented culture

- Use High Performance Organization practices to create operational efficiencies.
- Develop recruitment strategies to diversify and achieve a high-quality workforce.
- Create employee development plans.
- Use technology to share and communicate effectively.

Balance public infrastructure investment

- Improve transportation and related facilities.
- Develop an asset management plan and use life-cycle cost considerations during decision making.
- Develop a policy and practice of assessing new infrastructure investment based on current assets and maintenance costs.

2021 Budget Message

Honorable Mayor and City Councilmembers,

On behalf of the entire Rochester team, it is a privilege to present the recommended 2021 Operating and 2021-2026 Capital Improvement Plan (CIP) budget. For your consideration, the budget is the result of many teammates' efforts to address the extreme hardship our community is experiencing, while quantifying the magnitude of City's revenue reductions and delivering a responsible spending plan.

The unanticipated financial effects of the COVID-19 pandemic have distressed the Rochester community and in many ways, instantaneously reshaped our future. Individual community members, families, non-profit organizations, private business, and government have been impacted.

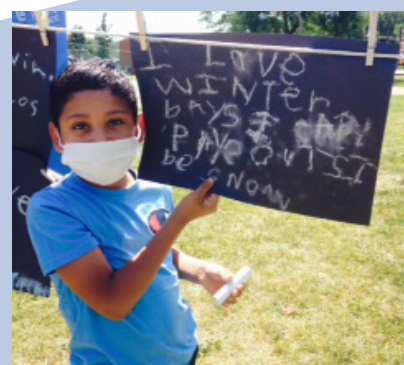
The immediacy of the COVID-19 economic shutdown required the City Council to approve \$26.6 million in 2020 budget adjustments, simultaneously with the development of the 2021 recommended budget. This included significant expenditure reductions, use of contingency funds, and Federal Coronavirus Aid, Relief, and Economic Security Act (CARES) funds.

To balance the realities of the pandemic's community impacts with the City's ability to deliver quality services during a time of need, the same strategies applied already this year are recommended for the 2021 budget. Notably, the recommended budget includes:

- **No tax levy increase**
- **No electric or water rate increases**
- **No parking ramp or transit rate increases**
- **\$97.8 million reduction in total expenses from 2020 (17 percent reduction)**

The Mayor and City Council's Foundational Principles, Strategic Priorities, and longstanding tradition of being fiscally responsible provided the framework for developing the recommended budget. Understanding our community is under significant financial strain, we committed to keeping the property tax levy flat early in the budget development process.

I want to recognize the efforts of Dale Martinson, Aaron Parrish, Rachel Houdek, Noloan Schild, the Leadership Team, and the Finance/Information Technology team for their involvement in the process. Also, a special thanks to Mark Kotschevar and Peter Hogan from our very own Rochester Public Utilities (RPU) for their collaborative efforts in taking the initial steps to combine RPU with the other City budgets. For the first time, the Mayor, City Council, and community are able to view one document containing all City budgets.



Economic Outlook

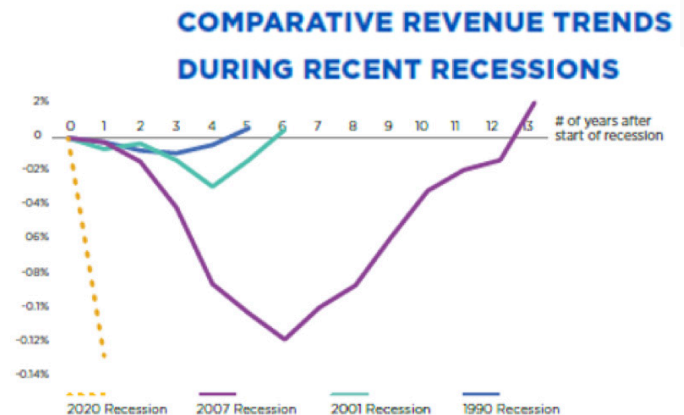
According to numerous reliable organizations, COVID-19 will have long-lasting financial impacts. Recently, the National League of Cities (NLC) issued its 2020 City Financial Conditions Report that states “the consequences of this economic fallout are impacting our hometowns faster than we could have imagined...the revenue decline that took 6 years for cities to fully feel in the Great Recession is already happening in just the few short months of this pandemic-downturn and it won't go away easily.” As NLC's chart demonstrates, “it took over a decade for local revenues to bounce back from the Great Recession. It's predicted that it will take years for local economies to recover from this recession.”

Furthermore, the State of Minnesota may experience a multi-billion dollar deficit during the current biennium, which could result in intergovernmental aid reductions to local government. The recommended budget does not account for any speculative reductions, though realizing the State has its own financial challenges does cause concern.

As impactful as the pandemic has been to date, not knowing when the public health emergency will end nor the length of the economic recovery causes great uncertainty. It also leaves many unanswered questions that could affect the City's ability to deliver services.

- How long will our once vibrant and successful hospitality and tourism sector take to recover?
- Will remote work and consumer safety perceptions have long-term financial consequences for our public transit, airport, and parking operations?
- Will property valuations be impacted in future years compounding the financial effects on City revenues?
- Will financial impacts at the state and federal levels lead to reduction in intergovernmental aid that have historically supported City operations and public infrastructure projects?
- Will the City need to re-prioritize its current services so it has the resources to meet basic community needs such as childcare, housing assistance, and food supply?
- Will additional CARES funds be made available to address local governments' revenue shortfalls?

As we move forward with the 2021 budget, we recognize the necessity to closely monitor our many revenue assumptions and determine if adjustments may be necessary. This is especially true for hotel/motel, Rochester International Airport (RST), public transit, parking, parks & recreation, planning/building permits, and intergovernmental revenues. We are very appreciative of the CARES funding totaling \$18.5 million that we anticipate receiving over the years 2020 and 2021. This funding is vital to assist in mitigating our financial challenges for RST (\$2.5 million) and public transit (\$7.2 million), as well as the \$8.8 million to support the City's 2020 COVID-19 response and more importantly the Rochester community.



Revenue Summary

The first step in the budget development process is forecasting the availability of non-property tax revenues to fund City services and projects. The revenue-first approach was even more critical in developing the 2021 recommended budget, knowing property tax revenue would remain flat. In total, the recommended budget includes \$476 million in revenue of which \$79.5 million is funded with property taxes.

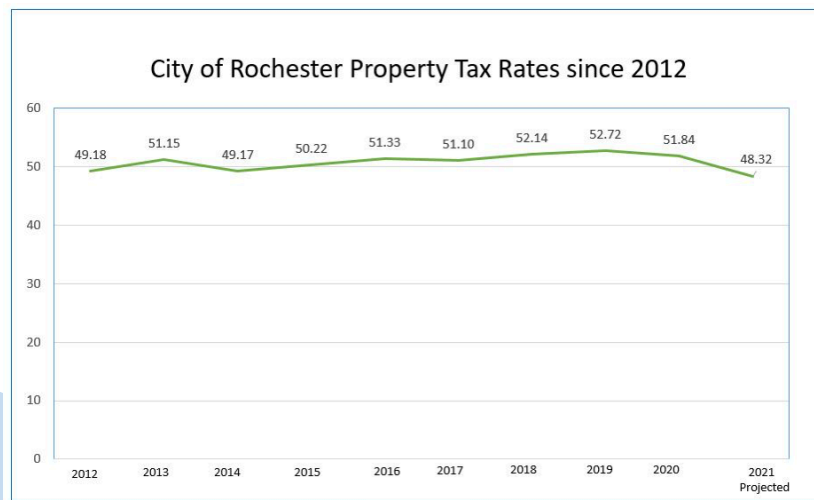
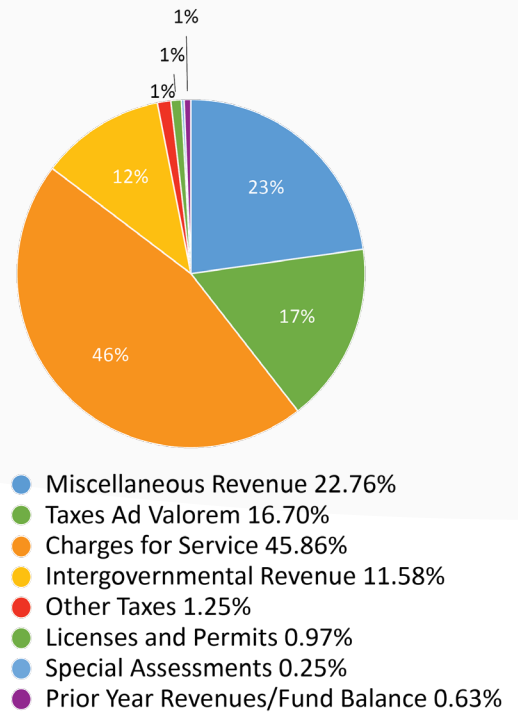
General Fund

The City's property tax accounts for approximately one-third of a Rochester taxpayer's total bill (the others being Olmsted County, Rochester Public Schools, and State of Minnesota). As previously mentioned, the recommended budget does not include a tax levy increase from 2020. At the same time, Rochester's property values are estimated to increase by approximately 7.3 percent due to new construction (2.4 percent) and existing property value appreciation (4.9 percent).

$$\text{Local Tax Rate} = \frac{\text{Property Tax Revenue Needed (Levy)}}{\text{Total Tax Capacity (For All Properties)}}$$

As shown in the local tax rate formula, the City's tax rate will actually decrease as there is a larger base to spread the same tax levy amount over; underscoring the City's commitment to support our entire community during this unprecedented time. As a comparison, applying the same tax rate as 2020 would generate an additional \$5.8 million while including tax base from new construction only would generate an additional \$1.9 million.

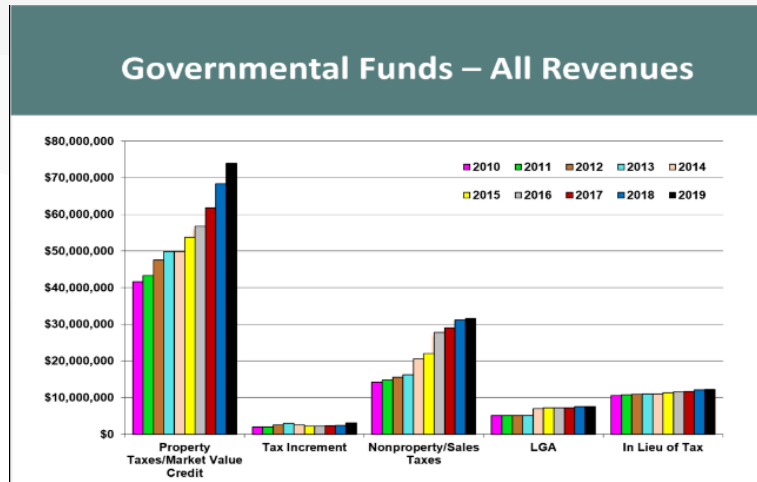
2021 Total Operating Revenue Inclusive of RPU



Even though property taxes only account for 16.7 percent of all revenues, it is the most visible and often discussed revenue source, as it supports police, fire, community development, library, parks, public works, and many administrative functions. The General Fund disproportionately relies on property tax revenue to fund these services, as demonstrated in the Governmental Funds chart.

This reality added to the complexity of developing the recommended budget, as many revenues have declined due to COVID-19. We also were informed Local Government Aid (LGA) was being reduced by the State of Minnesota prior to the pandemic. More specifically, the City's General Fund non-property tax revenues are estimated to significantly decrease from 2020. Notable revenue reductions include:

- \$1.7 million decrease in hotel/motel tax
- \$1.14 million decrease in LGA
- \$466 thousand decrease in licenses and permits



Prior to COVID-19, the City Council indicated a willingness to consider new revenue opportunities to cover a greater portion of service delivery expenses rather than continuing with its historic level of tax subsidy. However, due to the community impacts of the pandemic, City Council new revenue source decisions have been delayed until an unspecified future date.

That said, the City Council has placed a revenue measure on the November 2020 ballot to increase park funding by \$2 million annually. Rather than deciding on its own, the City Council believes it is important for Rochester voters to decide if this is a priority. A median valued home would pay an additional \$33 annually for the park levy. New park revenue has not been included in the 2021 recommended budget and would be added if passed by voters prior to budget adoption in December.

To assist in mitigating the loss of revenue, the recommended budget includes using \$721,000 of General Fund reserves. It is also recommended the Payment In Lieu of Taxes (PILOT) paid to the General Fund from enterprise operations be maintained at 2020 levels rather than the existing City Council formulaic policy. Without this approach, General Fund revenue would further decrease by approximately \$286,000. As part of this recommendation, we plan to work with the Mayor and City Council on a more equitable and simpler PILOT program for 2022 and beyond.

All Funds

To fund all recommended expenditures, Table 1 provides the detail of the proposed 2021 Major City Revenues. For comparison, the 2020 Adopted Budget revenues are also provided. Noticeable is the fact that the majority of revenues are remaining flat or decreasing from 2020 straining the City's ability to fund the services our community has come to expect.

CITY OF FINANCIAL DISTINCTION

The City of Rochester has a AAA Rating

Rochester has received a Certificate of Achievement for Excellence in Financial Reporting for almost 50 years, the longest in the state of Minnesota.

TABLE 1

2021 MAJOR REVENUES VS 2020 INCLUSIVE of RPU

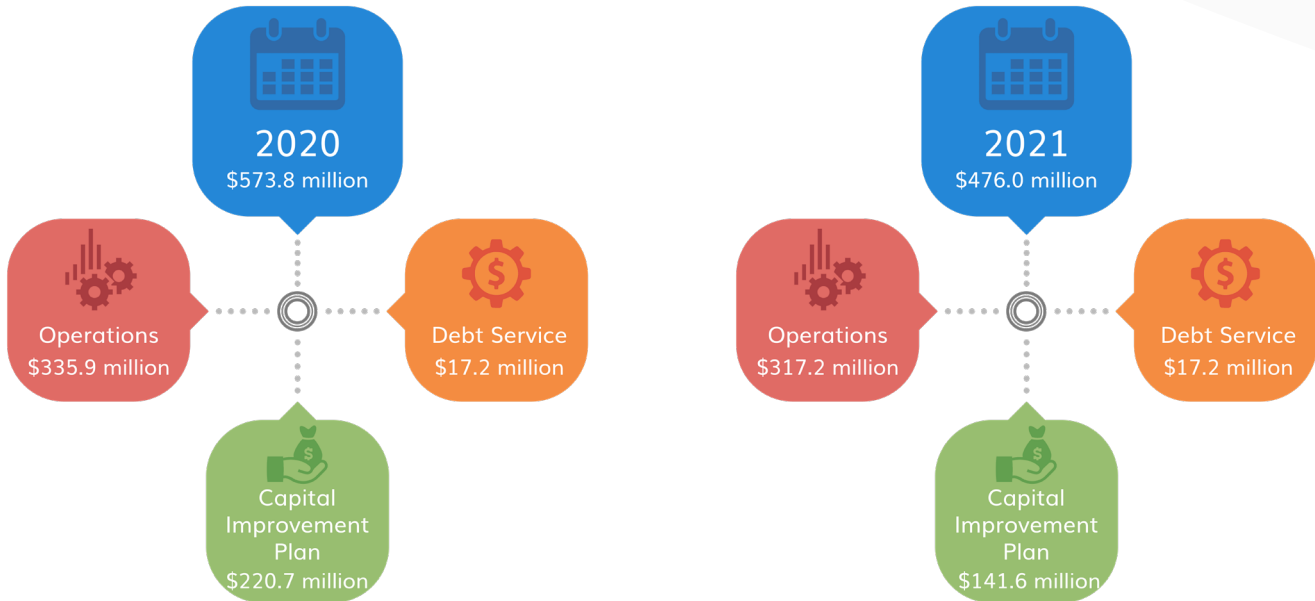
	2020 Adopted Budget	2021 Recommended Budget	Increase/(Decrease)	Percent of Change
Tax Levy & Tax Abatements	79,524,771	79,524,771	0	0.00%
Local Government Aid	7,509,361	6,372,634	(1,136,727)	-15.14%
Hotel/Motel Tax	6,275,000	4,580,000	(1,695,000)	-27.01%
Cable TV Franchise Fee	1,440,000	1,350,000	(90,000)	-6.25%
Inspection Permits	3,795,000	3,325,000	(470,000)	-12.38%
In Lieu of Tax	12,884,858	12,884,858	0	0.00%
Sewer Utility Charge	28,500,000	28,100,000	(400,000)	-1.40%
Storm Water Utility Fee	8,572,000	8,572,000	0	0.00%
Library Fund				
City Share-Levy	7,158,871	7,127,713	(31,158)	-0.44%
County Share	1,047,209	1,092,097	44,888	4.29%
Municipal Recreation Fund				
Fee Revenues	4,294,872	4,317,072	22,200	0.52%
Non-Fee Revenues	8,341,017	8,285,916	(55,101)	-0.66%
Parking Fund				
Parking Fines	370,000	370,000	0	0.00%
Parking Ramps	7,418,756	4,618,275	(2,800,481)	-37.75%
Street Meters	1,075,000	1,175,000	100,000	9.30%
Parking Lots	574,000	401,800	(172,200)	-30.00%
RPU				
Charges for Services	175,246,000	163,275,000	(11,971,000)	-6.83%
Private Funds	6,976,000	10,023,000	3,047,000	43.68%

Expenditure Summary

As mentioned, the total 2021 recommended budget is \$476 million which includes all operating and CIP expenditures. The recommended budget is compared to the City Council's 2020 adopted budget to show where changes have occurred in the operating, CIP, and debt service portions of the budget.

City of Rochester Adopted Budget 2020, inclusive of RPU

City of Rochester Budget 2021, inclusive of RPU



The 2021 recommended budget is a decrease of \$97.8 million from the 2020 adopted budget through a combination of CIP and operational savings. For the General Fund, 2021 expenditures are \$886,900 lower than 2020. This was achieved by making significant decreases in the departments' proposed budgets. I want to once again thank the Leadership Team for their unwavering commitment to support our community by making these reductions. Most notably from the General Fund:

2021 General Fund Budget Reductions

\$860,000

from unfilled position vacancies

\$457,000

overtime reductions

\$282,000

in various miscellaneous reductions from multiple departments

\$280,000

travel/training reductions

\$200,000

legal consultant services reduction

\$200,000

Experience Rochester payment reduction

\$100,000

Rochester Sports payment reduction

\$85,000

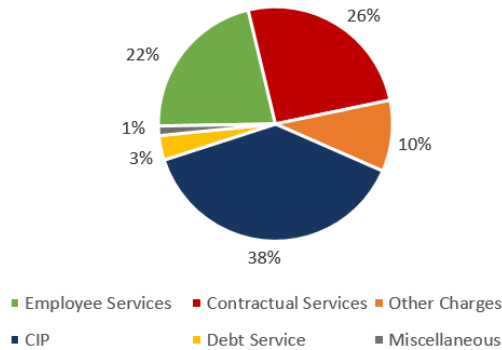
Outside Agency funding reduction

\$75,000

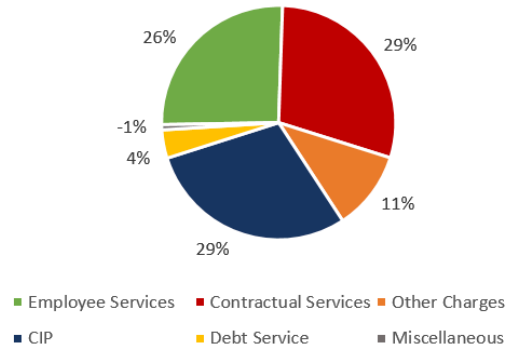
temporary employee reductions

The recommended budget includes expenditures in six major categories for all funds. Historically, employee services account for approximately 30 percent of total expenses. The actual percent generally depends on the CIP budget as this is the largest annual expenditure and fluctuates from year-to-year.

2020 Adopted Budget



2021 Recommended Budget



Teammates

The City's full-time and part-time teammates are the most important resource for the delivery of high quality services. Of the City's annual investment in its professional team, approximately 71 percent is related to salaries and the remaining 29 percent is attributed to benefits (health insurance, retirement, etc.). The 2021 cost of employee services in all funds will increase by \$1.1 million over 2020 with the majority of the increase in base compensation per the existing collective bargaining agreements. Of the \$1.1 million, \$0.5 million is for General Fund teammates with the remaining in special revenue and enterprise funds.

The City currently negotiates with 19 different bargaining groups, with varying degrees of compensation structures and features covering approximately 935 full-time teammates. As a result, base pay is the primary component of the City's overall compensation philosophy. The 2.47 percent increase in the City's 2021 budget for wages represents a general increase of 2.5 percent which applies to all bargaining groups and the remaining .03 percent net decrease covering a variety of salary adjustments (step increases, etc.) throughout the City which is offset by the recommended frozen positions.

The City is self-insured for health insurance. In 2021, the overall cost to the City, for health and dental premiums is projected to be reduced by 3.4 percent. This is due to the elimination of the two tier insurance program and the fact our bargaining units agreed to pay an additional 1.25 percent of health insurance costs starting with our current labor agreements. Thank you again to all of them for their willingness to further share in insurance costs.

The majority of the City's agreements go through 2022. It is understood per the City Council's recent discussions there is an expectation that future agreements better balance the City's long-term financial sustainability with wages and benefits.

Contingency

Annually, the City Council's adopted budget includes a \$1 million contingency in order to respond to unanticipated expenses throughout the year. For 2021, the recommended budget includes an additional \$250,000. To advance the City Council's social equity foundational principle and 2020 teammate wellness program priority, it is recommended the funds be appropriated as follows in the adopted budget.

\$160,000 (City Administration)

Diversity+Equity+Inclusion Director

\$25,000

City Council Discretion

\$65,000 (Human Resources)

Teammate Wellness Program

During the budget presentation, further explanation of the new position and wellness program will be discussed with the Mayor and City Council.

Capital Improvement Plan

The final significant piece of the recommended budget is the 2021-2026 CIP which totals \$703 million. The CIP is divided into 23 categories and funded by 34 different sources. For 2021, the CIP totals \$141.6 million of which \$4.235 million (or 3%) is funded through the tax levy. Notable 2021 projects include:

\$9.9 million

Marion Road Substation

\$3 million

Water Reclamation Plant
Upgrades Phase II

\$6.2 million

Street improvements

\$1.5 million

Recreation Center Air Handling
System Replacement

\$4.1 million

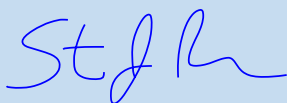
Electric Distribution Expansion

Summary

I want to thank the Mayor and City Council for their leadership during these difficult times. Achieving a zero percent increase in the 2021 property tax levy during a time of reduced LGA and the financial impacts of COVID-19, is a testament to the City's commitment to our community. Moving forward, there continues to be great uncertainty with COVID-19 and the ensuing economic recovery. We must remain prudent in containing expenses, while meeting our community's diverse public service needs. We will also need to diligently monitor revenues and be immediately prepared to make adjustments as was the case with the 2020 budget.

Finally, I am extremely proud the recommended budget prioritized the hiring of the City's first Diversity+Equity+Inclusion Director. This is an important step forward as we further recognize diversity, equity, and inclusion as an organizational value. This intentional investment will provide us the ability to better serve and work with our entire community; ultimately achieving a more equitable Rochester, MN.

Sincerely,



Steve Rymer
City Administrator

**City Council's
2021 Adopted
Budget Priorities**

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City of Rochester Vision, Principles, and Priorities

Community Vision 2040

Rochester is a city that cares. Where all people are treated with dignity and respect. Where residents, employees, and visitors enjoy high quality of life. Where business and industry thrive, and where the land and environment are renewed and sustained for the benefit of all. It is a welcome and diverse community.

Renowned for its reputation as a center for growth and innovation, its robust economy, and programs and institutions that support life-long learning.

Characterized by its safe and friendly neighborhoods, diverse and affordable housing options for people of all ages and backgrounds, thriving downtown, vibrant public spaces, and easy access to parks and recreation amenities.

Committed to health and wellness for its people, and also of the air, water, and land they depend on for sustenance.

Connected both physically and socially, offering balanced transportation options, well-planned streets, sidewalks, trails, and neighborhoods - and hospitable cultural atmosphere.

Dedicated to the sustainable and responsible use of public resources and provision of quality public services, supporting livability and long-term fiscal health.

Organizational Vision

A vibrant, compassionate, innovative team.

Foundational Principles

- Compassion
- Environmental Stewardship
- Fiscal Responsibility & Sustainability
- Public Safety
- Social Equity

Strategic Priorities

Enhance quality of life

- Increase neighborhood connectivity.
- Increase affordable housing options.
- Maintain and increase neighborhood vitality and livability.
- Secure a funding stream for sustained parks and recreation improvements and community amenities.

Manage growth and development

- Balance downtown/DMC and community-wide development efforts.
- Incorporate P2S infrastructure planning into development decisions.
- Implement the recommendations of P2S, the Parks and Recreation Master Plan, and the Library Strategic Plan.

Foster a team oriented culture

- Use High Performance Organization practices to create operational efficiencies.
- Develop recruitment strategies to diversify and achieve a high-quality workforce.
- Create employee development plans.
- Use technology to share and communicate effectively.

Balance public infrastructure investment

- Improve transportation and related facilities.
- Develop an asset management plan and use life-cycle cost considerations during decision making.
- Develop a policy and practice of assessing new infrastructure investment based on current assets and maintenance costs.

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City of Rochester, MN

2021

Adopted Annual Budget

General Summaries

City of Rochester, MN
Revenue Summary of Means of Financing the Adopted Budget
2021

Description	Taxes Ad Valorem	Other Taxes	Special Assessments	Licenses and Permits	Fines, Forfeits and Penalties
General	56,083,536	5,710,872		4,688,191	382,308
Library	7,127,713				86,200
Municipal Recreation System	8,170,142			2,000	
Mayo Civic Center		225,428			
F.E. Williams					
Rochester International Airport	557,907				
Transit					
EDA Administration					
Total Governmental	71,939,298	5,936,300		4,690,191	468,508
Operating Budget					
Parking Enterprise				54,000	370,000
Sanitary Sewer Utility				800	
Storm Water Utility				19,500	
Total Enterprise				74,300	370,000
Funds Budget					
Total Operating Budget	71,939,298	5,936,300		4,764,491	838,508
Internal Service Funds	328,629				
Capital Improvement	6,220,410		1,195,000		
Debt Service	3,036,434				
Rochester EDA					
Total Budget	81,524,771	5,936,300	1,195,000	4,764,491	838,508
Percent of Total	28%	2%	0	2%	0

Intergovernmental Revenues	Charges for Services	Miscellaneous Revenue	Prior Year Revenue	Total Budget
10,024,230	4,173,455	14,628,221	1,265,181	96,955,994
1,110,097	20,000	12,000	40,628	8,396,638
54,096	4,317,072	59,678	40,946	12,643,934
			16,773	242,201
		6,600	(6,600)	
285,385	2,155,381	3,004,447	(1,234,528)	4,768,592
11,844,660	1,282,400	1,482,350	(351,628)	14,257,782
		2,652,329	(341,509)	2,310,820
23,318,468	11,948,308	21,845,625	(570,737)	139,575,961
	6,195,075	205,000	(906,051)	5,918,024
	28,311,000	388,000	(6,353,119)	22,346,681
	8,576,900	124,000	(2,745,970)	5,974,430
	43,082,975	717,000	(10,005,140)	34,239,135
23,318,468	55,031,283	22,562,625	(10,575,877)	173,815,096
305		7,298,369	(248,023)	7,379,280
29,460,004		51,429,525	11,614,000	99,918,939
302,704		7,673,291	(77,869)	10,934,560
		2,359,735		2,359,735
53,081,481	55,031,283	91,323,545	712,231	294,407,610
18%	19%	31%	0	100%

City of Rochester, MN
Expenditure Summary of Adopted Budget by Fund and Character
2021

Description	Employee Services	Other Current Expenses	Capital Outlay	Capital Improvements	Debt Service	Total
General	74,798,074	22,132,920	25,000			96,955,994
Library	6,523,288	1,211,917	661,433			8,396,638
Municipal Recreation System	7,751,524	4,892,410				12,643,934
Mayo Civic Center		242,201				242,201
Rochester International Airport		4,768,592				4,768,592
Transit	525,505	13,732,277				14,257,782
EDA Administration		2,310,820				2,310,820
Total Governmental Operating Budget	89,598,391	49,291,137	686,433			139,575,961
Parking Enterprise	540,577	5,377,447				5,918,024
Sanitary Sewer Utility	5,070,188	16,632,239			644,254	22,346,681
Storm Water Utility	683,240	5,291,190				5,974,430
Total Enterprise Funds Budget	6,294,005	27,300,876			644,254	34,239,135
Total Operating Budget	95,892,396	76,592,013	686,433		644,254	173,815,096
Internal Service Funds		5,510,653	1,804,692		63,935	7,379,280
Capital Improvement				99,918,939		99,918,939
Debt Service		1,434,700			9,499,860	10,934,560
Rochester EDA		2,242			2,357,493	2,359,735
Total Budget	95,892,396	83,539,608	2,491,125	99,918,939	12,565,542	294,407,610

City of Rochester, MN
Expenditure Adopted Budget Recapitulation

Description	2018	2019	2020	Requested	2021 Budget	
	Actuals	Actuals	Budget		Recommended	Adopted
General Fund						
City Council	825,130	839,843	671,267	805,723	655,366	655,366
Mayor			331,829	366,025	329,435	329,435
City Administration	1,263,548	949,315	1,368,993	1,763,147	1,740,451	1,873,674
City Clerk's Office	584,598	779,362	1,134,313	1,184,231	1,162,740	1,162,740
Elections	286,090	96,551	375,183	93,357	92,757	92,757
Administrative Fines	45,009	28,217	49,391	26,419	26,419	26,419
Finance	1,676,898	1,803,933	2,085,256	2,095,674	2,077,237	2,077,237
City Attorney's Office	1,890,074	1,809,744	2,100,449	2,178,458	1,834,488	1,834,488
Human Resources	1,648,186	1,879,416	2,256,754	2,313,396	2,279,454	2,344,454
Community Development	50,071	1,051,638	1,867,750	1,688,251	1,495,700	1,756,527
DSIC and North Station Mtce				335,478	322,833	322,833
Information Technology	1,961,019	2,142,902	2,466,377	2,521,588	2,374,645	2,374,645
City Hall Maintenance	597,866	567,177	606,313	619,747	613,831	613,831
Total General Government	10,828,489	11,948,099	15,313,875	15,991,494	15,005,356	15,464,406
Police	26,596,709	28,787,581	30,453,408	30,717,828	30,251,899	30,251,899
Animal Control	413,496	406,077	400,393	400,012	397,417	397,417
Dispatch	941,732	953,964	1,013,700	1,049,035	1,044,387	1,044,387
Fire	17,120,148	18,188,205	19,169,123	19,836,135	19,468,186	19,468,186
Hazmat	80,774	91,109				
Building Safety	3,745,278	4,484,669	4,205,091	4,227,022	4,082,936	4,001,519
Flood Control	676,471	683,975	735,195	712,786	702,973	702,973
Emergency Management	279,848	345,347	335,805	400,736	389,936	389,936
Total Public Safety	49,854,455	53,940,928	56,312,715	57,343,554	56,337,734	56,256,317
Engineering	3,260,797	3,370,128	3,958,339	3,539,795	3,274,448	3,274,448
Street Infrastructure Mtce	8,444,659	10,040,191	8,762,152	9,147,805	9,006,225	9,006,225
Fleet Mtce & PWTOC Bldg	623,056	669,554	715,263	823,395	813,833	813,833
Traffic	1,374,797	1,633,159	1,674,169	1,669,430	1,617,760	1,617,760
City Lighting	1,334,975	1,432,505	1,381,228	1,504,527	1,485,707	1,485,707
Total Public Works	15,038,284	17,145,536	16,491,151	16,684,952	16,197,973	16,197,973
Music	1,020,745	1,149,467	1,118,808	1,137,942	1,102,318	1,102,318
Art Ctr/Civic Theatre/125 Live	823,821	837,613	864,679	879,227	847,987	847,987
Community Reinvestment	383,000	455,000	395,000	395,000	355,700	347,700
Development Administration	79,001	199,775	219,609	134,446	126,746	126,746
Economic Development	3,077,774	3,079,021	4,476,500	4,476,500	4,169,000	4,169,000
CBD Maintenance	323,297	300,602	309,918	301,359	293,913	293,913
Unallocated	1,304,796	2,615,861	105,117	109,117	108,867	108,867
Contingency	181,146	292,450	2,068,436	1,993,267	2,243,267	2,040,767
Total General Fund	82,914,808	91,964,351	97,675,808	99,446,858	96,788,861	96,955,994

City of Rochester, MN
Expenditure Adopted Budget Recapitulation

Description	2018	2019	2020	2021 Budget Requested	2021 Budget Recommended	Adopted
	Actuals	Actuals	Budget			
Library	7,971,535	8,730,624	8,533,032	8,687,910	8,396,638	8,396,638
Municipal Recreation System Fund						
Park and Rec Admin	579,619	608,361	633,952	649,820	649,820	649,820
Recreation	704,746	720,044	821,990	744,574	727,574	727,574
Tennis Center	49,101	54,135	58,222	59,257	59,257	59,257
Swimming Pools	123,026	130,502	132,231	134,332	94,256	94,256
Parks	5,086,384	5,966,958	5,893,763	6,033,824	5,991,126	5,991,126
Parkway Landscape Maint	570,697	547,894	634,100	648,729	648,729	648,729
Plummer House	103,618	71,059	96,579	97,343	97,343	97,343
Golf	1,595,510	1,598,022	1,714,958	1,666,397	1,604,138	1,604,138
Graham Arena	864,041	842,456	819,160	852,798	837,798	837,798
National Volleyball Center	347,039	403,341	384,924	406,094	399,094	399,094
Recreation Center	1,560,110	1,569,059	1,483,480	1,548,799	1,534,799	1,534,799
Total Municipal Recreation System	11,583,891	12,511,831	12,673,359	12,841,967	12,643,934	12,643,934
Mayo Civic Center	6,162,919	6,393,261	230,959	242,201	242,201	242,201
F. E. Williams	20,000					
Airport Operations	4,274,524	4,394,995	4,871,596	4,616,693	4,607,092	4,607,092
US Customs	156,536	182,261	161,500	161,500	161,500	161,500
Total Airport	4,431,060	4,577,256	5,033,096	4,778,193	4,768,592	4,768,592
Transit	10,486,624	11,163,958	14,805,608	14,867,974	14,257,782	14,257,782
EDA Administration	2,347,360	2,917,362	2,325,620	2,310,820	2,310,820	2,310,820
Total Governmental Operating Budget	125,918,198	138,258,642	141,277,482	143,175,923	139,408,828	139,575,961
CBD Parking Admin/Operations	6,376,909	7,243,142	6,831,003	6,791,782	5,918,024	5,918,024
Sewer Infrastructure Mtce	7,373,019	5,640,077	11,247,518	9,704,182	7,536,783	7,536,783
Water Reclamation Plant	13,815,756	13,423,570	14,245,880	14,196,726	14,165,644	14,165,644
Sanitary Sewer Fund Debt	1,892,606	1,537,961	1,137,142	644,254	644,254	644,254
Total Sanitary Sewer Utility	23,081,381	20,601,608	26,630,540	24,545,162	22,346,681	22,346,681
Storm Water Utility	5,592,854	5,172,059	7,246,357	5,983,648	5,974,430	5,974,430
Total Enterprise Funds Budget	35,051,144	33,016,809	40,707,900	37,320,592	34,239,135	34,239,135
Total Budget with Transfers	160,969,342	171,275,451	181,985,382	180,496,515	173,647,963	173,815,096
Internal Service Funds	30,488,662	31,861,704	8,702,788	8,761,165	7,376,155	7,379,280
Capital Improvements			190,651,051	96,530,227	104,109,560	99,918,939
Debt Service	9,467,989	13,743,228	11,255,192	10,934,560	10,934,560	10,934,560
Rochester EDA	3,613,022	942,388	943,320	2,359,735	2,359,735	2,359,735
Grand Totals	204,539,015	217,822,771	393,537,733	299,082,202	298,427,973	294,407,610

City of Rochester, MN
Expenditure Trend Data by Object

Description	2018	2019	2020	Requested	2021 Budget	
	Actuals	Actuals	Budget		Recommended	Adopted
Expenditures						
Employee Services						
Regular Salaries	54,020,100	57,245,942	61,755,475	64,368,369	63,358,421	63,609,316
Temporary Salaries	2,063,901	2,308,517	1,864,038	1,967,491	1,770,813	1,770,813
Regular Overtime	2,457,736	2,688,182	1,792,306	1,903,416	1,410,403	1,410,403
Other Pay	866,995	815,667	679,054	671,758	671,974	668,721
Employee Benefits - Pensions	9,479,713	9,756,181	10,828,940	11,268,259	11,056,758	11,053,843
Employee Benefits - Insurance	14,292,215	15,873,746	18,010,234	17,452,374	17,256,506	17,328,354
Other Employee Benefits	52,036	53,857	56,448	50,802	50,802	50,946
Employee Services	83,232,696	88,742,092	94,986,495	97,682,469	95,575,677	95,892,396
Contractual Services						
Rents and Leases	1,890,934	1,834,485	2,030,829	1,928,154	1,878,177	1,878,177
Adv, Publishing, & Printing	704,522	638,519	890,038	835,013	832,413	832,413
Contractual Mtce & Repair	5,224,510	6,008,008	6,129,897	5,930,104	6,426,372	6,426,572
Expert & Professional Services	15,572,111	17,592,345	19,278,316	19,191,512	18,415,446	18,486,005
Communications	732,057	789,418	707,599	692,404	691,761	692,703
Travel/Training/Business Meals	811,593	904,968	958,986	883,427	568,651	568,811
Subscriptions/Bks/Membership	574,278	621,063	418,823	395,599	395,599	395,599
Utilities	6,971,177	6,846,145	6,262,322	6,050,916	5,816,914	5,816,914
Insurance and Bonds	1,137,859	1,238,017	1,117,373	1,163,061	1,163,061	1,163,061
Contractual Services	8,697,984	10,006,782	9,757,567	10,089,543	9,895,271	9,895,271
Contractual Services	42,317,024	46,479,752	47,551,750	47,159,733	46,083,665	46,155,526
Materials and Supplies						
Office Supplies	428,486	413,945	547,074	486,893	398,494	401,194
Veh & Mach Operating Supplies	3,339,221	3,687,529	3,971,877	4,120,927	3,512,927	3,514,127
Clothing & Protective Equipment	380,658	468,828	458,414	434,938	401,838	401,838
Commodities	1,060,912	958,398	736,820	739,820	723,043	723,043
Equipment, Tools, & Misc Parts	1,102,319	1,231,670	1,504,225	1,508,299	1,490,299	1,490,299
Construction Materials	940,217	1,531,820	1,373,207	1,452,805	1,452,805	1,452,805
Supplies	985,822	1,057,355	941,857	994,047	976,847	987,735
Materials and Supplies	8,237,634	9,349,545	9,533,474	9,737,729	8,956,253	8,971,041
Other Charges						
Judgmnts/Penalties/Settlements	35,070	65,597	28,465	28,465	28,465	28,465
Contributions	4,032,443	4,184,090	6,840,259	6,756,484	6,267,344	6,056,844
Taxes and Licenses	3,971,967	4,244,853	4,450,506	4,406,044	4,164,088	4,164,088
Depreciation and Interest	9,043,455	8,892,859	9,260,000	9,110,000	9,110,000	9,110,000
Other Charges	6,417,223	6,707,660	7,464,693	7,781,286	7,678,531	7,681,656
Other Charges	23,500,158	24,095,060	28,043,923	28,082,279	27,248,428	27,041,053
Capital Outlay						
Furniture and Equipment	327,096	253,655				
Machinery and Vehicles		339,029	204,950			25,000
Library Media	708,871	809,653	661,433	661,433	661,433	661,433
Capital Outlay	1,035,966	1,402,337	866,383	661,433	661,433	686,433
Bonds-Principal & Interest						
Principal and Interest on Bonds	1,891,806	1,532,511	1,137,142	644,254	644,254	644,254
Bonds-Principal & Interest	1,891,806	1,532,511	1,137,142	644,254	644,254	644,254
Allocated to Other Activities						
Allocations to Other Activities	(8,097,170)	(8,237,336)	(9,400,123)	(10,051,907)	(9,947,022)	(10,000,882)
Allocated to Other Activities	(8,097,170)	(8,237,336)	(9,400,123)	(10,051,907)	(9,947,022)	(10,000,882)
Total Operating Budget	152,118,114	163,363,959	172,719,044	173,915,990	169,222,688	169,389,821
Operating Transfers						
Operating Transfers	8,851,228	7,911,492	9,266,338	6,580,525	4,425,275	4,425,275
Operating Transfers	8,851,228	7,911,492	9,266,338	6,580,525	4,425,275	4,425,275
Total Budget with Transfers	160,969,342	171,275,451	181,985,382	180,496,515	173,647,963	173,815,096
Internal Service Funds						
Capital Improvements			190,651,051	96,530,227	104,109,560	99,918,939
Debt Service	9,467,989	13,743,228	11,255,192	10,934,560	10,934,560	10,934,560

**City of Rochester, MN
Expenditure Trend Data by Object**

Description	2018	2019	2020	Requested	2021 Budget	
	Actuals	Actuals	Budget		Recommended	Adopted
Rochester EDA	3,613,022	942,388	943,320	2,359,735	2,359,735	2,359,735
Total Budget	204,539,015	217,822,771	393,537,733	299,082,202	298,427,973	294,407,610



Section II

General Governmental

Operating

Budget Details

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Core Responsibilities

The City Council is responsible for the establishment, implementation, and administration of City policies and the passage of laws governing the City of Rochester.

2021 Objectives

The goals and objectives shall be established by the City Council.

The contributions in account 84280 for other activities include:

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Truth in Taxation Notices.	\$6,658	\$6,306	\$6,408	\$6,000
2. Miscellaneous.***	\$0	\$0	\$20,000	\$200
Total	\$6,658	\$6,306	\$26,408	\$6,200

***City Council & Mayor's budget separated in 2020, see Mayor page.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of City Council & Council Committee meetings.	75	68	68	68
2. # of Council meeting items.	922	811	1,200	1,000

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Budgeted Memberships:				
1. Coalition of Greater MN Cities - General Assessment.	\$81,294	\$79,257	\$0	\$0
2. National League of Cities.	\$8,743	\$9,005	\$9,176	\$9,200
4. League of Minnesota Cities.	\$38,112	\$38,424	\$39,791	\$39,010
5. Highway 14 Partnership.	\$8,000	\$8,000	\$0	\$0
6. SE MN League of Municipalities.	\$40	\$40	\$40	\$40
7. Alliance for Innovation.	\$0	\$8,400	\$7,338	\$7,500
8. MN Transportation Alliance.	\$0	\$1,835	\$1,835	\$1,835
9. Urban Land Institute (2018-Mayor only).	\$0	\$305	\$305	\$305
10. GARE.***	\$0	\$1,000	\$0	\$0
11. Other.	\$0	\$0	\$0	\$0
Total	\$136,189	\$146,266	\$58,485	\$57,890

***City Council & Mayor's budget separated in 2020, see Mayor page.

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		City Council			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
41310 City Council						
Expenditures						
Employee Services						
Regular Salaries	272,361	258,487	283,824	405,548	283,824	283,824
Other Pay	30,794	17,585	14,184	13,968	14,184	14,184
Employee Benefits - Pensions	25,057	22,152	18,511	26,360	18,511	18,511
Employee Benefits - Insuranc	75,742	90,791	83,892	88,242	88,242	88,242
Other Employee Benefits	144	132				
Employee Services	404,098	389,147	400,411	534,118	404,761	404,761
Contractual Services						
Rents and Leases	114	5,954	200	250	250	250
Adv, Publishing, & Printing	6,721	19,293	18,800	18,800	18,800	18,800
Contractual Mtce & Repair	35,262	28,869	49,000	49,000	49,000	49,000
Expert & Professional Servic	126,536	92,793	83,084	83,084	78,584	78,584
Communications	6,853	7,643	6,791	6,791	6,791	6,791
Travel/Training/Business Mea	46,351	50,956	33,560	33,560	18,560	18,560
Subscriptions/Bks/Membership	145,807	155,736	58,415	58,415	58,415	58,415
Insurance and Bonds	1,201	1,340	1,133	1,378	1,378	1,378
Contractual Services	368,845	362,584	250,983	251,278	231,778	231,778
Materials and Supplies						
Office Supplies	3,133	5,973	4,750	4,750	3,250	3,250
Supplies	1,791	132	1,200	1,200	1,200	1,200
Materials and Supplies	4,924	6,105	5,950	5,950	4,450	4,450
Other Charges						
Contributions	40,529	73,098	6,200	6,200	6,200	6,200
Other Charges	6,735	8,909	7,723	8,177	8,177	8,177
Other Charges	47,264	82,007	13,923	14,377	14,377	14,377
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	825,131	839,843	671,267	805,723	655,366	655,366
Tax Funding	825,131	839,843	671,267	805,723	655,366	655,366



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Council Member	6.00	6.00
Council President	1.00	1.00
Total Regular Employees	7.00	7.00

Core Responsibilities

The Mayor is responsible for the establishment, implementation, and administration of City Council-approved expenditures and policies that are responsive to community needs and Mayoral priorities.

2021 Objectives

The goals and objectives shall be established by the Mayor.

The contributions in account 84280 for other activities include:

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Human Rights Commission.*	\$6,000	\$0	\$0	\$0
2. Youth Commission.*	\$21,500	\$0	\$0	\$0
3. Rochester on Tour.	\$10,000	\$10,000	\$0	\$0
4. Mayor's Initiatives 2020.	\$0	\$0	\$30,000	\$30,000
5. Celebration of a City.**	\$0	\$0	\$25,000	\$22,500
6. 4 th of July.**	\$0	\$0	\$40,000	\$36,000
7. Social Equity Work (ICI, GARE, other).***	\$0	\$0	\$20,000	\$20,000
8. Miscellaneous.***	\$3,962	\$56,792	\$0	\$0
Total	\$41,462	\$66,792	\$115,000	\$108,500

*These line items were moved to Community Reinvestment (44400) effective in 2019.

**These line items were moved from Community Reinvestment (44400) in 2020.

***City Council & Mayor's budget separated in 2020, see City Council page.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of City Council & Council Committee meetings.	75	68	68	68
2. # of Council meeting items.	922	811	1,200	1,000

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Budgeted Memberships:				
1. US Conference of Mayors.	\$9,181	\$9,181	\$9,181	\$9,181
2. MN Mayors Association.	\$30	\$30	\$30	\$30
3. Urban Land Institute (2018-Mayor only).	\$220	\$0	\$0	\$0
5. Other.	\$0	\$50	\$0	\$0
Total	\$9,431	\$9,261	\$9,211	\$9,211

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		Mayor		Account Number	
	2018	2019	2020		00101	41315
	Description	Actuals	Actuals	Budget	Requested	2021 Budget Recommended
41315 Mayor						
Expenditures						
Employee Services						
Regular Salaries			141,871	163,154	143,775	143,775
Temporary Salaries			4,500	4,500	3,375	3,375
Other Pay			2,556	2,556	2,556	2,556
Employee Benefits - Pensions			16,270	17,698	16,362	16,362
Employee Benefits - Insuranc			11,765	22,068	22,068	22,068
Other Employee Benefits			144	144	144	144
Employee Services			177,106	210,120	188,280	188,280
Contractual Services						
Adv, Publishing, & Printing			7,200	7,200	7,200	7,200
Communications			1,036	1,036	1,036	1,036
Travel/Training/Business Mea			18,160	18,160	9,910	9,910
Subscriptions/Bks/Membership			9,211	9,211	9,211	9,211
Insurance and Bonds			316	350	350	350
Contractual Services			35,923	35,957	27,707	27,707
Materials and Supplies						
Other Charges						
Contributions			115,000	115,000	108,500	108,500
Other Charges			3,800	4,948	4,948	4,948
Other Charges			118,800	119,948	113,448	113,448
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures			331,829	366,025	329,435	329,435
Tax Funding			331,829	366,025	329,435	329,435

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Mayor's Executive Assistant	1.00	1.00
Mayor	1.00	1.00
Total Regular Employees	2.00	2.00

Core Responsibilities

The City Administrator is directly appointed by the City Council to 1) provide leadership to all City departments by fostering a highly collaborative team, 2) recommend a sustainable operating and capital improvement budget, 3) formulate policy recommendations, 4) oversee special projects and initiatives, 5) ensure efficient and effective government operations, 6) engage the community in policy, program, and project planning and implementation and 7) implement the Mayor and City Council's policy decisions.

As a full service City, the Administration Department works in collaboration with the entire organization and community to advance the City Council's strategic priorities. To accomplish this, the City Administrator's department team includes the Deputy City Administrator, Assistant City Administrator, Management Analyst, Budget & Capital Improvement Plan Analyst, Legislative Policy Analyst, Manager of Facilities and Property and Secretary I. The team is responsible for direct project delivery as well as providing guidance and support to all departments and working closely with the City's community partners.

2021 Objectives

1. Continue the transition to a multi-year budget and financial forecast.
2. Initiate and implement economic development projects to create jobs and grow our tax base.
3. Advance the City Council's Strategic Priorities.
4. Partner with the Destination Medical Center Corporation Board and Economic Development Agency to advance the vision.
5. Work with Legislators, Governor's Office and consultants on the City's 2021 legislative priorities.
6. Continue to establish a collaborative and cohesive Leadership Team.
7. Implement enhancements to the City's development services team, processes and policies.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of City Council & Council Committee meetings.	75	68	68	68
2. # of Council meeting items.	922	811	1,200	1,000
3. Full-time government fund employees per 1,000 population.	5.98	5.74	6.05	6.00

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Quality of Life Rating Good to Excellent.*	95%	N/A	N/A	N/A
2. Value of City Services Good to Excellent.*	84%	N/A	N/A	N/A
3. Feel that Rochester is “Headed in the Right Direction.”*	87%	N/A	N/A	N/A
4. City Teammate Customer Service Good to Excellent.*	83%	83%	N/A	N/A
5. City Teammate Overall Engagement – Somewhat to Fully Engaged (compared to local government benchmark of 79%).**	83%	90%	N/A	N/A

*Information obtained from the 2018 Community Survey

**Information obtained from the 2019 Employee Engagement Survey

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41320

General Government	General Fund			City Administration		
	2018	2019	2020	2021 Budget		
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
41320 City Administration						
Expenditures						
Employee Services						
Regular Salaries	601,840	647,538	746,419	1,036,806	1,036,806	1,093,460
Temporary Salaries	7,119	13,525	8,320	8,320	6,240	6,240
Regular Overtime	163	56				
Other Pay	100,331		1,573	1,674	1,674	1,674
Employee Benefits - Pensions	89,076	91,436	114,343	158,337	158,021	166,604
Employee Benefits - Insuranc	221,697	102,788	140,262	186,481	186,481	243,355
Other Employee Benefits	360	487	492	852	852	996
Employee Services	1,020,586	855,830	1,011,409	1,392,470	1,390,074	1,512,329
Contractual Services						
Rents and Leases	1,357	255	1,000	1,000	1,000	1,000
Adv, Publishing, & Printing	2,389	78	900	975	975	975
Expert & Professional Servic	151,938	45,208	269,060	269,070	269,070	269,070
Communications	7,019	7,339	7,558	11,547	11,547	11,547
Travel/Training/Business Mea	33,744	12,631	32,400	34,790	18,740	18,820
Subscriptions/Bks/Membership	7,648	3,871	7,750	8,475	8,475	8,475
Insurance and Bonds	3,176	3,303	3,834	3,132	3,132	3,132
Contractual Services	207,271	72,685	322,502	328,989	312,939	313,019
Materials and Supplies						
Office Supplies	20,261	4,636	14,100	8,500	4,250	4,250
Supplies		2,564				10,888
Materials and Supplies	20,261	7,200	14,100	8,500	4,250	15,138
Other Charges						
Taxes and Licenses		150				
Other Charges	15,430	13,451	20,982	33,188	33,188	33,188
Other Charges	15,430	13,601	20,982	33,188	33,188	33,188
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	1,263,548	949,316	1,368,993	1,763,147	1,740,451	1,873,674
Non-Tax Revenue	20,000					
Tax Funding	1,243,548	949,316	1,368,993	1,763,147	1,740,451	1,873,674

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
City Administrator	1.00	1.00
DEI Director	0.00	1.00
Deputy City Administrator	1.00	1.00
Assistant City Administrator	0.00	1.00
Senior Administrative Analyst	1.00	0.00
Management Analyst	0.00	1.00
Budget & CIP Analyst	1.00	1.00
Legislative Policy Analyst	0.00	1.00
Facility Supervisor	1.00	0.00
Manager of Facilities & Property	0.00	1.00
Secretary I	1.00	1.00
Total Regular Employees	6.00	9.00

Core Responsibilities

The Office of the City Clerk serves the City of Rochester through three primary areas of work. Multiple functions in each of those areas fall within the responsibility of the City Clerk Business Unit. The common thread in this work unit is the commitment to focusing on connections both inside the organization and out into the community in alignment with the office's vision:

Everything we do is centered on helping people connect to, work with, understand, and impact their local government.

Functions within the first area of work comprised of Statutory & Clerk duties include serving as the Clerk of Council, holding the role of the City's Records Manager and Responsible Authority for Data Practices, serving as the keeper of the City Seal, and providing other delegated services for residents.

The second area of work is focused on coordinating and connecting City departments in serving the community, and is comprised of Direct Public Service Functions. Included in this area is handling assessments, administering the business-licensing program and other City licenses and permits, handling all City mail, and providing City bursar services.

The third area of the Office's work manages direct Communications and Resident Connections. The Clerk's Office serves as the front desk and main phone to City Hall, marking the first point of contact for many residents with their City government. Communications and engagement work across the organization, as well as racial equity initiatives, find a home base within this area, which also includes direct management of City-wide communications channels.

2021 Objectives

1. Understand stakeholder perspectives, needs, and priorities to identify opportunities for improvement across the spectrum of services being coordinated out of the office.
2. Continue review of and updates to City ordinances and regulations for licenses and permits to ensure identified objectives for the licensing program are being effectively met.
3. Provide records management consultative services to all City departments, including in the use of the Laserfiche document imaging system, to increase ease of access to information through consistent practices in alignment with state law.
4. Build capacity in coordinating communications and engagement work across the enterprise to ensure a cohesive message and approach in working effectively with the entire community.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of annual licenses issued.	1,500	1,510	1,200	1,325
2. # of social media followers.	1,475	15,909	19,250	22,150
3. # of data practices requests processed.	275	305	440	635
4. # of ordinance changes to license processes.	2	3	2	5

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of council minutes approved within 30 days.	98%	86%	95%	99%
2. % of phone calls to the main line answered without voicemail.	93%	88%	90%	90%
3. % of license types available for online renewal.	40%	68%	85%	100%
4. % of license renewals completed online.	25%	32%	45%	70%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		City Clerk			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
41400 City Clerk						
Expenditures						
Employee Services						
Regular Salaries	382,764	569,705	788,952	830,270	830,270	830,270
Temporary Salaries	1,890	10,029	2,912	2,912	2,184	2,184
Regular Overtime	1,821	1,830	100	1,100	825	825
Other Pay	26,927	3,554	1,695	1,832	1,832	1,832
Employee Benefits - Pensions	57,083	85,283	119,763	126,176	126,078	126,078
Employee Benefits - Insuranc	134,335	193,837	282,856	242,805	242,805	242,805
Other Employee Benefits	504	1,038	1,152	1,512	1,512	1,512
Employee Services	605,324	865,276	1,197,430	1,206,607	1,205,506	1,205,506
Contractual Services						
Rents and Leases	1,008	760	300	550	550	550
Adv, Publishing, & Printing	6,450	43,687	121,050	61,050	61,050	61,050
Contractual Mtce & Repair	29,362	33,278	41,000	41,000	41,000	41,000
Expert & Professional Servic	28,130	5,806	2,420	2,420	2,420	2,420
Communications	6,378	17,058	8,466	9,402	9,402	9,402
Travel/Training/Business Mea	8,175	14,421	43,995	22,155	11,478	11,478
Subscriptions/Bks/Membership	145	2,376	3,120	3,120	3,120	3,120
Insurance and Bonds	831	1,428	1,003	2,015	2,015	2,015
Contractual Services	53,245	10,646				
Contractual Services	133,724	129,460	221,354	141,712	131,035	131,035
Materials and Supplies						
Office Supplies	6,103	6,391	19,426	19,426	9,713	9,713
Supplies	147	125	718	718	718	718
Materials and Supplies	6,250	6,516	20,144	20,144	10,431	10,431
Other Charges						
Taxes and Licenses	380	380				
Other Charges	12,363	17,046	18,646	36,963	36,963	36,963
Other Charges	12,743	17,426	18,646	36,963	36,963	36,963
Capital Outlay						
Furniture and Equipment	26,234					
Capital Outlay	26,234					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(199,677)	(239,315)	(323,261)	(221,195)	(221,195)	(221,195)
Allocated to Other Activities	(199,677)	(239,315)	(323,261)	(221,195)	(221,195)	(221,195)
Operating Transfers						
Expenditures	584,598	779,363	1,134,313	1,184,231	1,162,740	1,162,740
Non-Tax Revenue	281,108	340,660	566,149	555,981	484,196	484,196
Tax Funding	303,490	438,703	568,164	628,250	678,544	678,544

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Assistant Clerk I	1.00	1.00
Assistant Clerk II	3.92	4.00
Deputy City Clerk	1.00	1.00
City Clerk/Comm Director	1.00	1.00
Comm & Engagement Manager	1.00	1.00
City Records Manager	1.00	1.00
Licensing Examiner	.92	0.00
License Examiner	0.00	1.00
Total Regular Employees	9.84	10.00

Core Responsibilities

The work of the Elections business unit of the City Clerk's Office falls within the first bucket of responsibilities for the Office, those that comprise Charter and Statutory Clerk Duties. This work can be broken down into four primary functions contributing to the overall mission of guaranteeing that the citizens of Rochester are afforded their right to vote without prejudice or discrimination, following all federal, state and local election laws.

1. To ensure all eligible voters in Rochester are election ready and know the basic information needed to cast a ballot.
2. To ensure that voting precinct locations are safe and accessible environments for voters and the election judges there to serve voters.
3. To recruit and serve a cadre of election judges able to effectively meet the needs of Rochester voters in polling places on Election Day.
4. To assist candidates for local municipal office with filing for office and meeting disclosure requirements.

2021 Objectives

1. Work with the League of Minnesota Cities, the Minnesota Clerks and Finance Officers Association, the Secretary of State's Office, and the Legislature to develop and implement legislation that enhances the ability of all qualified voters to participate in the electoral process.
2. Complete a formal agreement with Olmsted County to ensure the administration of elections is carried out in a manner that is mutually beneficial and meets the needs of eligible voters in the City of Rochester.
3. Maintain readiness to conduct any required City special elections.
4. Assist in redistricting processes.
5. Develop procedures to process any petitions filed for candidates or charter amendments.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of elections.	2	0	3	0
2. # of election judges recruited, assigned, managed and paid.	599	N/A	720	N/A
3. # of precincts coordinated.	52	N/A	52	N/A
4. # of candidates filing for office.	18	N/A	12	N/A

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of registered voters who choose to cast a ballot.	73%	N/A	90%	N/A
2. % of voters casting a ballot before Election Day.	27%	N/A	55%	N/A
3. # of new election judges recruited to serve in a polling place.	125	N/A	220	N/A
4. # of election judges able to provide assistance in a language other than English.	Unknown	N/A	10%	N/A

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41420

General Government Description	General Fund		Elections		2021 Budget	
	2018 Actuals	2019 Actuals	2020 Budget	Requested	Recommended	Adopted
41420 Elections						
Expenditures						
Employee Services						
Temporary Salaries	20,120	8,512				
Regular Overtime	566		1,000			
Employee Benefits - Pensions	1,583	1,147	152			
Employee Benefits - Insuranc	14	85				
Employee Services	22,283	9,744	1,152			
Contractual Services						
Rents and Leases	3,423	268	10,800			
Adv, Publishing, & Printing	1,199		2,875			
Expert & Professional Servic	136,571	428	223,328	13,285	13,285	13,285
Communications	1,150	1,236	4,000			
Travel/Training/Business Mea	80	1,163	1,200	1,200	600	600
Subscriptions/Bks/Membership		675	200	200	200	200
Insurance and Bonds	8	8	10	6	6	6
Contractual Services	120,185	82,209	128,912	77,886	77,886	77,886
Contractual Services	262,616	85,987	371,325	92,577	91,977	91,977
Materials and Supplies						
Office Supplies	411	41	526			
Materials and Supplies	411	41	526			
Other Charges						
Other Charges	780	780	2,180	780	780	780
Other Charges	780	780	2,180	780	780	780
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	286,090	96,552	375,183	93,357	92,757	92,757
Non-Tax Revenue	40,883		45,283			
Tax Funding	245,207	96,552	329,900	93,357	92,757	92,757

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Core Responsibilities

The work of the Parking Ticket Collections business unit of the City Clerk's Office falls within the second bucket of responsibilities for the Office, those that comprise Direct Public Service Functions.

The City Clerk's Office is designated by the District Court to serve as the Parking Violations Collections Bureau for all of Olmsted County. This collections work is done in collaboration with law enforcement agencies in Olmsted County, including the Rochester Police Department. Funding comes from the Parking Enterprise Fund, and fine revenue goes back into the Parking Enterprise Fund.

The City Clerk's Office has responsibility for the collection of parking violations, receiving and processing all in person and mail payments and overseeing and troubleshooting the use of the parking citation management system. Teammates in the Clerk's Office also enter all hand written citations from law enforcement officers not using the electronic citation system. The Office is also responsible for overseeing the administration of residential and business permit parking, including issuing new permits and annual renewals.

2021 Objectives

1. Continue shifting parking ticket objections to a formalized process developed in conjunction with the Police Department to eliminate inconsistencies in how complaints regarding violations are handled.
2. Support a continued shift towards online payments for parking violations, with work specifically to identify barriers to more payments being made online.
3. Manage questions from parkers with access to more complete up front information in order to address frequent areas of concerns.
4. Work with the vendor for the software used to manage the permit parking program to ensure all renewals for residential permit parking are sent out in a timely basis to enable on time renewals.

Parking Ticket Collections



Company / Business Unit
00101 41430

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of parking tickets issued.	29,350	30,982	27,500	35,000
2. # of vehicles towed as a result of parking citations.	18	21	15	15
3. # of residential parking permits.	3,275	3,439	3,650	3,800
4. # of additions to residential parking zones.	4	5	6	7

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of parking tickets requiring processing by Clerk's Office staff.	55%	60%	55%	52%
2. % of parking tickets paid within 30 days.	80%	80%	80%	80%
3. % of parking tickets paid online.	45%	40%	65%	75%
4. % of parking tickets contested.	15%	35%	35%	35%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41430

General Government	General Fund		Parking Ticket Collections			
	2018	2019	2020	2021 Budget		
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
41430 Parking Ticket Collections						
Expenditures						
Employee Services						
Regular Salaries	63,834	27,836				
Regular Overtime	2,949	855				
Employee Benefits - Pensions	9,956	4,268				
Employee Benefits - Insuranc	16,982	8,789				
Other Employee Benefits	144	66				
Employee Services	93,865	41,814				
Contractual Services						
Adv, Publishing, & Printing	8,697	6,361	5,600	5,600	5,600	5,600
Contractual Mtce & Repair	44,392	34,929	42,600	47,400	47,400	47,400
Communications	341	223	345	345	345	345
Travel/Training/Business Mea			500	500	250	250
Contractual Services	51,405	118,718	147,783	107,896	107,896	107,896
Contractual Services	104,835	160,231	196,828	161,741	161,491	161,491
Materials and Supplies						
Office Supplies	47	659	537	537	268	268
Materials and Supplies	47	659	537	537	268	268
Other Charges						
Other Charges	4,210	5,065	4,937	4,200	4,200	4,200
Other Charges	4,210	5,065	4,937	4,200	4,200	4,200
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(202,957)	(207,769)	(202,302)	(166,478)	(165,959)	(165,959)
Allocated to Other Activities	(202,957)	(207,769)	(202,302)	(166,478)	(165,959)	(165,959)
Operating Transfers						

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Core Responsibilities

The City Clerk's Office administers the Administrative Fine program on behalf of all City departments, providing the consistent framework for enforcement, violation fine collections and the administrative hearing process.

The objective of the program is to provide for the administrative enforcement of City ordinances where appropriate, while ensuring all citizens of Rochester are afforded their right to an administrative hearing process should they choose to utilize it.

2021 Objectives

1. Continue to review the Administrative Fine Ordinance for updating as needed.
2. Train teammates in departments, as needed, for the proper handling of ordinance citations.
3. Review Administrative Fine software for improvements to the process and coordination among departments.
4. Work with City departments in coordinating the Administrative Fine process, including planning for adaptations to existing processes following shifts in planned operations in the organization.
5. Develop additional information resources for the public on the Administrative Fine process.
6. Continue working to ensure the hearing process is clear, accessible, and reasonable for all wishing to participate in contesting fines.

Administrative Fines



Company / Business Unit
00101 41450

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of snow removal citations.	219	162	200	210
2. # of weed removal citations.	263	290	0	200
3. # of hearings requested.	65	43	20	45
4. # of hearings held.	2	4	2	6

Effectiveness Measurements

Measures for this program are being developed.				

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41450

General Government Description	General Fund		Administrative Fines			
	2018 Actuals	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
41450 Administrative Fines						
Expenditures						
Employee Services						
Contractual Services						
Adv, Publishing, & Printing			4,739	4,739	4,739	4,739
Expert & Professional Serv	746	664	650	650	650	650
Communications	663	464	700	700	700	700
Travel/Training/Business Mea		100				
Insurance and Bonds	2	1	2	10	10	10
Contractual Services	42,750	26,073	42,400	19,420	19,420	19,420
Contractual Services	44,161	27,302	48,491	25,519	25,519	25,519
Materials and Supplies						
Other Charges						
Other Charges	848	916	900	900	900	900
Other Charges	848	916	900	900	900	900
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	45,009	28,218	49,391	26,419	26,419	26,419
Non-Tax Revenue	24,429	37,065	29,308	29,308	29,308	29,308
Tax Funding	20,580	(8,847)	20,083	(2,889)	(2,889)	(2,889)

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Core Responsibilities

The Finance Department's responsibility is to accurately and expeditiously perform accounting and financial functions required by law or administrative practices.

Major activities include:

1. Financial reporting.
2. Accounting and internal audit.
3. Long-term financing and investment management.
4. Advise Administration and Common Council.
5. Purchasing, risk management and insurance.
6. Budgeting and forecasting.
7. Operational financial management support to departments.

2021 Objectives

1. Coordinate contracted audit of grants, sales tax, general accounting and internal controls for the City; prepare audited Comprehensive Annual Financial Report of the City.
2. Assist Administration in compilation, analysis, and preparation of annual City budget document.
3. Provide support to end users of financial and payroll software packages.
4. Continued updating of accounting and purchasing processes.
5. Apply new pronouncements of General Accounting Standards Board.
6. Continuous improvements to City's cost accounting system.
7. Assist Administration and other departments in financial review and issue analysis as required.
8. Provide timely, useful financial information to internal and external users.
9. Complete a minimum of 10 internal audit reviews.
10. Further develop a long-term financial plan and process.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of operating business units.	148	151	151	151
2. # of open capital projects.	857	916	920	920
3. # of insurance claims processed.	321	382	390	390
4. # of accounts payable voucher documents processed.	35,638	37,202	37,500	37,500
5. # of accounts payable checks written.	7,740	7,251	7,000	7,000
6. # of deposits/cash receipts.	9,640	9,977	10,000	10,000
7. # of general accounting journal entry batches posted.	8,540	8,179	8,700	8,700

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of mo. closings accomplished within 5 working days.	66.6%	58.3%	75.0%	83.0%
2. # of Federal Financial Assistance audit findings.	0	0	0	0
3. % of Finance Department expenses to total government operating expenses.	.90%	.90%	.80%	.80%
4. Annual % rate of return on investment portfolio.	1.62%	2.04%	.70%	.25%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		Finance			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
41500 Finance						
Expenditures						
Employee Services						
Regular Salaries	1,071,099	1,106,443	1,316,707	1,358,236	1,358,236	1,358,236
Temporary Salaries	10,830	16,734	8,320	8,320	6,240	6,240
Other Pay	24,726	51,825	3,839	3,436	3,436	3,436
Employee Benefits - Pensions	160,633	163,036	200,118	206,410	206,250	206,250
Employee Benefits - Insuranc	255,064	296,360	377,611	331,306	331,306	331,306
Other Employee Benefits	1,752	1,774	2,148	1,992	1,992	1,992
Employee Services	1,524,104	1,636,172	1,908,743	1,909,700	1,907,460	1,907,460
Contractual Services						
Rents and Leases	664	252	550	550	550	550
Adv, Publishing, & Printing	1,548	2,643	1,400	1,400	1,400	1,400
Contractual Mtce & Repair	31,374	31,622	31,268	29,869	29,869	29,869
Expert & Professional Servic	56,211	68,334	57,735	61,735	57,735	57,735
Communications	10,008	9,475	10,081	10,081	10,081	10,081
Travel/Training/Business Mea	15,837	14,103	16,560	16,560	9,003	9,003
Subscriptions/Bks/Membership	1,645	1,729	2,400	2,400	2,400	2,400
Insurance and Bonds	4,356	5,351	5,259	6,036	6,036	6,036
Contractual Services	121,643	133,509	125,253	128,631	117,074	117,074
Materials and Supplies						
Office Supplies	8,847	5,450	9,280	9,280	4,640	4,640
Clothing & Protective Equipm		139				
Equipment, Tools, & Misc Par	3,243		3,800	3,800	3,800	3,800
Supplies	184					
Materials and Supplies	12,274	5,589	13,080	13,080	8,440	8,440
Other Charges						
Other Charges	19,238	28,730	38,180	44,263	44,263	44,263
Other Charges	19,238	28,730	38,180	44,263	44,263	44,263
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(360)	(67)				
Allocated to Other Activities	(360)	(67)				
Operating Transfers						
Expenditures	1,676,899	1,803,933	2,085,256	2,095,674	2,077,237	2,077,237
Non-Tax Revenue	7,530	12,656				
Tax Funding	1,669,369	1,791,277	2,085,256	2,095,674	2,077,237	2,077,237

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Senior Financial Analyst	1.00	0.00
General Accountant-City Finance	3.00	3.00
Assistant Finance Director	1.00	1.00
Internal Auditor	1.00	1.00
Insurance/Purchasing Clerk	1.00	1.00
Director of Finance & IT	1.00	1.00
Senior Financial Analyst	1.00	2.00
Senior Financial Analyst	1.00	1.00
Risk Mgr/Purchasing Officer	1.00	1.00
Accounting Supervisor-Finance	1.00	1.00
Accounting Technician	2.00	2.00
Total Regular Employees	14.00	14.00

Core Responsibilities

The City Attorney's mission is to serve as the legal advisor and representative for the City of Rochester, its officials, boards and commissions in all of the City's legal affairs and to prosecute those criminal offenses occurring within the City's boundaries as provided by the state law.

2021 Objectives

1. Carry out the City Attorney's mission statement as best as possible despite the office's limited resources.
2. Adapt to new criminal justice technology (e-charging, e-filing, body camera data) in processing the office's criminal caseload.
3. Encourage and cooperate with the Olmsted County Justice Commission to increase criminal caseload efficiency and reduce overtime costs resulting from the criminal case scheduling process.
4. Support, guide and inform victims through criminal justice process and refer them to appropriate resources as needed.
5. Adequately and efficiently ensure victim's rights as outlined in MN Statute 611A.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Civil litigation cases opened.	48	64	56	60
2. City department files opened.	12	10	10	15
3. Total fine revenue.	\$375,280	\$350,719	\$377,000	\$350,000

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Criminal court appearances.	3,733	4,137	4,100	4,300
2. Criminal trial preparation.	982	2,257	2,200	2,400
3. Criminal witness contacts.	5,414	4,252	4,400	4,600
4. New criminal files.	1,789	2,348	2,500	2,600
5. Criminal plea negotiations.	5,368	5,984	6,100	6,200
6. Domestic victims assisted.	174	221	250	200
7. General crime victim assistance.	318	398	410	420

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		Legal			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
41600 Legal						
Expenditures						
Employee Services						
Regular Salaries	1,109,293	1,182,650	1,182,646	1,235,108	1,142,445	1,142,445
Regular Overtime		36				
Other Pay	75,746	1,818	1,666	2,248	2,248	2,248
Employee Benefits - Pensions	167,433	175,073	179,170	187,119	173,080	173,080
Employee Benefits - Insuranc	256,911	214,191	232,743	236,702	204,134	204,134
Other Employee Benefits	1,674	1,838	1,848	1,704	1,704	1,704
Employee Services	1,611,057	1,575,606	1,598,073	1,662,881	1,523,611	1,523,611
Contractual Services						
Rents and Leases	184	54	500	500	500	500
Adv, Publishing, & Printing	1,834	3,781	1,000	1,250	1,250	1,250
Contractual Mtce & Repair	9,795	15,200	14,255	15,795	15,795	15,795
Expert & Professional Servic	148,941	121,854	400,995	401,255	201,255	201,255
Communications	7,800	8,500	7,812	7,812	7,812	7,812
Travel/Training/Business Mea	37,085	14,712	6,860	6,860	4,160	4,160
Subscriptions/Bks/Membership	17,799	20,313	20,645	20,645	20,645	20,645
Insurance and Bonds	4,451	4,961	5,373	5,092	5,092	5,092
Contractual Services	120					
Contractual Services	228,009	189,375	457,440	459,209	256,509	256,509
Materials and Supplies						
Office Supplies	11,772	4,805	4,000	4,000	2,000	2,000
Equipment, Tools, & Misc Par		792				
Materials and Supplies	11,772	5,597	4,000	4,000	2,000	2,000
Other Charges						
Contributions	10,000	14,627	14,627	14,627	14,627	14,627
Taxes and Licenses	1,729	1,792	1,806	2,250	2,250	2,250
Other Charges	16,239	22,747	24,503	35,491	35,491	35,491
Other Charges	27,968	39,166	40,936	52,368	52,368	52,368
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	11,267					
Operating Transfers	11,267					
Expenditures	1,890,073	1,809,744	2,100,449	2,178,458	1,834,488	1,834,488
Non-Tax Revenue	304,804	270,926	213,500	200,000	200,000	200,000
Tax Funding	1,585,269	1,538,818	1,886,949	1,978,458	1,634,488	1,634,488

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Assistant City Attorney I	2.00	2.00
Assistant City Attorney II	2.00	2.00
Executive Assistant	0.00	1.00
Legal Assistant	1.00	0.00
Deputy City Attorney	1.00	1.00
City Attorney	1.00	1.00
Prosecution Assistant	3.00	3.00
Criminal Division Supervisor	1.00	1.00
Victim Witness Liaison	1.00	1.00
Total Regular Employees	12.00	12.00

Core Responsibilities

Provide strategic direction and implementation guidelines for HR processes and organizational development initiatives.

Provide consultative HR services and assistance to City leadership.

Lead respectful negotiations and maintain collaborative relationships with collective bargaining groups within the City.

Assist with, and seek acceptable resolutions for, employee relations, issues, grievances, mediations and arbitrations.

Create and implement professional development opportunities that contribute to a high-caliber workforce capable of providing quality services to an increasingly diverse community.

Provide administrative oversight for policy development, payroll and compensation, recruitment and selection, benefits and safety, legal compliance and reporting and human resources information systems.

Maximize the utilization of technology to increase performance and efficiency in applicable HR practices and processes.

2021 Objectives

1. Execute the employee engagement process; in collaboration with department leadership teams, facilitate the dissemination of the employee engagement results; assist with action planning and ongoing follow-up plans (teambuilding, training, etc.)
2. Coordinate and implement an employee diversity/inclusion training program.
3. Continue to establish community partnerships with minority groups to help strengthen the labor pool for recruitment purposes; strive to achieve greater employee racial diversity.
4. Continue to evaluate and implement JDE process improvements (in lieu of purchasing new HRIS database).
5. Implement City-wide wellness initiatives researched and approved in 2020.

Workload Measurements

	2018*	2019	2020*	2021
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Recruitment & Selection (FT/PT=budgeted positions)				
1. # of FT/PT/seasonal postings # of applications.	160 5723	174 5653	70 1600	165 5700
2. # of reg FT&PT new hires # of int. prmtions/trns-frs.	78 51	91 40	50 25	70 35
3. # of terminations/retirements Turnover rate FT/PT employees.	70 8.0%	77 8.7%	65 7%	75 8%
Employee Safety:				
1. # of employees injured (# of lost time injuries).	221 (28)	217 (31)	186 (30)	176 (28)
2. # of workdays lost # of restricted workdays.	138 1142	933 1451	407 875	386 832
Workers Compensation Costs:				
1. Annual claim costs.	\$445,137	\$868,090	\$590,000	\$560,000
2. Average cost per employee.	\$366.37	\$705.76	\$501.47	\$466.47
Payroll:				
1. Average # of payroll checks/pay period.	1,215	1,230	1,175	1,200
2. # of election judges.	476	0	550	0
3. # FT/PT active employees # limited appointment employees.	888 465	901 451	915 375	920 400

*Election Year

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		Human Resources			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
41800 Human Resources						
Expenditures						
Employee Services						
Regular Salaries	874,342	1,055,485	1,133,508	1,184,174	1,184,174	1,184,174
Temporary Salaries			14,000	14,000	10,500	10,500
Regular Overtime	7,475	2,288	6,000	6,000	4,500	4,500
Other Pay	3,848	4,024	4,218	3,540	3,540	3,540
Employee Benefits - Pensions	128,085	153,925	174,588	182,264	181,548	181,548
Employee Benefits - Insuranc	200,063	213,883	252,576	258,893	258,893	258,893
Other Employee Benefits	1,512	1,596	1,572	1,728	1,728	1,728
Employee Services	1,215,325	1,431,201	1,586,462	1,650,599	1,644,883	1,644,883
Contractual Services						
Rents and Leases	31	6				
Adv, Publishing, & Printing	919	2,375	6,300	6,300	6,300	6,300
Contractual Mtce & Repair	135,181	128,696	203,115	201,778	201,778	201,778
Expert & Professional Servic	167,051	196,448	218,755	253,755	253,755	318,755
Communications	5,168	5,766	5,547	5,547	5,547	5,547
Travel/Training/Business Mea	64,737	42,755	152,160	97,160	72,810	72,810
Subscriptions/Bks/Membership	5,801	5,079	6,120	6,120	6,120	6,120
Insurance and Bonds	3,619	4,454	4,368	5,032	5,032	5,032
Contractual Services	382,507	385,579	596,365	575,692	551,342	616,342
Materials and Supplies						
Office Supplies	7,919	4,584	8,252	8,252	4,376	4,376
Clothing & Protective Equipm		260				
Supplies	16,294	16,631	16,875	16,875	16,875	16,875
Materials and Supplies	24,213	21,475	25,127	25,127	21,251	21,251
Other Charges						
Taxes and Licenses	13,140	13,797	14,500	14,500	14,500	14,500
Other Charges	13,003	27,365	34,300	47,478	47,478	47,478
Other Charges	26,143	41,162	48,800	61,978	61,978	61,978
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	1,648,188	1,879,417	2,256,754	2,313,396	2,279,454	2,344,454
Non-Tax Revenue	166					
Tax Funding	1,648,022	1,879,417	2,256,754	2,313,396	2,279,454	2,344,454

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Assistant Director of HR	1.00	1.00
Benefits Administrator	1.00	0.00
Benefits & Compensation Admin	0.00	0.75
Benefits Coordinator	0.00	1.00
Director of Human Resources	1.00	1.00
HR Generalist	1.00	1.00
Human Resources Generalist	1.00	1.00
HRIS/Payroll Analyst	0.75	0.00
HR Recruitment Assistant	1.00	2.00
Payroll Analyst	1.00	1.00
Payroll Specialist	1.00	1.00
Safety Administrator	1.00	1.00
Senior HR Consultant	1.00	1.00
Human Resource Specialist	0.75	0.00
Total Regular Employees	11.50	11.75

Core Responsibilities

The mission of the Community Development Department is “to enrich our community’s future by fostering creative and innovative strategies to cultivate sustainable economic growth, build and preserve healthy neighborhoods, enhance our natural environment, and nurture arts and cultural opportunities.”

The Community Development Department plays a vital role in strengthening and shaping the future development of our city and drives a broad spectrum of physical development, by integrating the following areas:

- Planning and Zoning, including development review, small area planning and zoning compliance;
- Urban Design, place making, and heritage preservation;
- Sustainability & Resiliency;
- The creation of healthy, vibrant neighborhoods; and
- An enhanced customer experience and support for all.

In alignment with the City’s Vision to be a vibrant, compassionate, innovative team, the establishment of the Community Development Department is part of the City’s Development Services & Infrastructure team. Our vision is to be recognized as America’s most innovative development services team.

2021 Objectives

Through intentional collaboration and proactive strategies, the Community Development will focus on the following

1. Enhance the development review and zoning compliance experience.
2. Implement technology solutions that measure team performance.
3. Collaborate with the community to encourage engagement in the Unified Development Code update, Sustainability & Resiliency Plan and Heritage Preservation strategy.
4. Ensure alignment of P2S (comprehensive plan) with development.
5. Partner to support economic, environmental, and social investment in the community.
6. Increase awareness of the significance of historic buildings and encourage their preservation as cultural assets.
7. Provide support to department Boards & Commissions, City Green Team & other committees to drive organization performance and community transformation.
8. Collaborate with city departments to collaborate on education and compliance issues.
9. Promote and lead Urban Design initiatives to support quality of life.

Workload Measurements

	2018 <u>Actual</u>	2019* <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of land use applications processed.	N/A	51	90	86
2. # of predevelopment meetings facilitated.	N/A	58	125	125
3. # of public hearings.	N/A	50	110	110
4. # of Clients assisted by phone or in-person.	N/A	3,277	3,800	4,000
5. # Zoning Certificates & Building Permits reviewed.	N/A	1,251	2,300	2,000
6. \$ of Zoning Certificates & Building Permits reviewed.	N/A	\$286.78m	\$475.24m	\$451.49m

**July 1 - December 31, 2019 only*

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
COMMUNICATIONS & ENGAGEMENT				
1. # of outreach and education presentations on community development-related focus areas.	N/A	12	12	12
2. # of media releases promoting community development.	N/A	17	15	15
3. # of videos, blogs, and social content created & shared.	N/A	18	21	24
4. Collateral material developed for Community Development.	N/A	4	6	8
SUSTAINABILITY				
1. Green House Gas Reduction (50% by 2030).	16%	18%	20%	22%
2. LEED for Cities scoring (80 pts is Platinum).	68	70	72	74
3. # of sustainability best practices implemented by City.	N/A	N/A	8	15
4. # of partners working to implement sustainability.	N/A	125	155	180
HERITAGE PRESERVATION & URBAN DESIGN				
1. # of properties removed from Challenged & Potential lists.	N/A	3	14	20
2. # of Heritage Preservation Commission applications.	N/A	6	6	8
PLANNING & ZONING				
1. Type I plan review completed in 2 weeks or less.	N/A	N/A	71% (avg. 13.25 days)	75%
2. Type 1 plans processed for review within 48 hours.	N/A	N/A	92% (54% same day)	94%
3. % Zoning Compliance through education.	N/A	68%	70%	72%
4. % Violators in Compliance after 1 st Notice.	N/A	63%	66%	70%
5. Type I zoning certificate review completed in 72 hours or less.	N/A	65%	95%	95%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		Community Development			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
41910 Community Development						
Expenditures						
Employee Services						
Regular Salaries	9,231	576,312	1,102,703	1,103,108	969,777	1,201,975
Other Pay		479	627	641	641	641
Employee Benefits - Pensions	1,393	85,807	167,060	167,121	146,921	182,099
Employee Benefits - Insuranc	6	113,839	346,728	237,592	217,603	263,036
Other Employee Benefits		948	1,512			
Employee Services	10,630	777,385	1,618,630	1,508,462	1,334,942	1,647,751
Contractual Services						
Rents and Leases	755	487	5,000	500	500	500
Adv, Publishing, & Printing	1,332	8,094	7,000	7,000	7,000	7,000
Contractual Mtce & Repair		12,654	700	3,200	3,200	3,200
Expert & Professional Servic	16,442	125,612	102,500	60,700	60,700	60,700
Communications	15	6,776	16,680	11,292	11,292	13,170
Travel/Training/Business Mea	3,309	69,901	26,090	32,040	16,790	16,790
Subscriptions/Bks/Membership	700	8,169	1,300	5,700	5,700	5,700
Insurance and Bonds	33	1,770	40	3,712	3,712	3,712
Contractual Services		3,559				
Contractual Services	22,586	237,022	159,310	124,144	108,894	110,772
Materials and Supplies						
Office Supplies	1,290	24,540	61,600	8,031	4,250	4,250
Veh & Mach Operating Supplie		25		750	750	750
Equipment, Tools, & Misc Par		84		100	100	100
Supplies	114	1,686	6,950	5,800	5,800	5,800
Materials and Supplies	1,404	26,335	68,550	14,681	10,900	10,900
Other Charges						
Contributions	13,650	3,081	3,081	4,000	4,000	4,000
Taxes and Licenses		140		280	280	280
Other Charges	1,800	7,677	18,179	36,684	36,684	36,684
Other Charges	15,450	10,898	21,260	40,964	40,964	40,964
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities						(53,860)
Allocated to Other Activities						(53,860)
Operating Transfers						
Expenditures	50,070	1,051,640	1,867,750	1,688,251	1,495,700	1,756,527
Non-Tax Revenue		297,072	571,200	473,000	473,000	473,000
Tax Funding	50,070	754,568	1,296,550	1,215,251	1,022,700	1,283,527

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Comm. Development Director	1.00	1.00
Deputy Director of Development	0.00	1.00
Senior Administrative Analyst	0.00	1.00
Administrative Assistant II	2.00	2.00
Planning Supervisor	1.00	1.00
Principal Planner	2.00	2.00
Planner	3.00	3.00
Comm. & Engage Coordinator	1.00	1.00
Zoning Compliance Liaison	1.00	1.00
Urban Design & Heritage Preserve Coord	1.00	1.00
Sustainability Coordinator	1.00	1.00
Total Regular Employees	13.00	15.00

Core Responsibilities

The Maintenance Department's responsibility is to clean and maintain the Development Services and Infrastructure Center and the Police Department buildings, equipment and grounds. Monitoring of the building systems is also performed.

Major activities include:

1. Custodial Services.
2. Building controls monitoring.
3. Maintenance of equipment.
4. Maintenance of the grounds surrounding the buildings.
5. Oversee outside contractors affiliated with the building repairs and services.

2021 Objectives

1. Operate and monitor the building control systems for the Development Services and Infrastructure Center and the Police Department buildings.
2. Maintain the facility equipment for efficient utilization of resources.
3. Maintain the inside and outside appearance of the buildings by performing and/or coordinating the custodial services and maintenance activities.
4. Daily check of all systems to ensure proper functioning.
5. Maintain a safe working environment for staff and public.
6. Completion of all scheduled preventative maintenance items on time.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Square feet of Development Services & Infrastructure Center.	N/A	N/A	43,179	43,179
Square feet of the Police Department.	N/A	N/A	54,613	54,613

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		DSIC & North Statn Maintenance			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
Description						
41912 DSIC & North Statn Maintenance						
Expenditures						
Employee Services						
Regular Salaries				56,221	56,221	56,221
Temporary Salaries				20,000	15,000	15,000
Employee Benefits - Pensions				9,294	8,912	8,912
Employee Benefits - Insuranc				35,026	35,026	35,026
Employee Services				120,541	115,159	115,159
Contractual Services						
Contractual Mtce & Repair				50,627	50,627	50,627
Expert & Professional Servic				8,218	8,218	8,218
Communications				18,427	18,427	18,427
Travel/Training/Business Mea				510	295	295
Utilities				79,466	79,466	79,466
Insurance and Bonds				7,428	7,428	7,428
Contractual Services				20,100	20,100	20,100
Contractual Services				184,776	184,561	184,561
Materials and Supplies						
Office Supplies				14,995	7,947	7,947
Veh & Mach Operating Supplie				150	150	150
Commodities				3,000	3,000	3,000
Equipment, Tools, & Misc Par				1,574	1,574	1,574
Supplies				10,442	10,442	10,442
Materials and Supplies				30,161	23,113	23,113
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures				335,478	322,833	322,833
Tax Funding				335,478	322,833	322,833

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Building Maint Worker NonBarg	0.00	1.00
Total Regular Employees	0.00	1.00

Core Responsibilities

Information Technology (IT) provides primary computer services to all City departments (except for RPU and RPL) across most City buildings via a secure private high speed Metropolitan Area Network (MAN). This includes installation, maintenance, security services and backup for all servers, storage, PCs, printers and network. We assist in the analysis, implementation, testing, securing, training and maintenance of applications to support many City business functions including but not limited to the City's ERP system, document management system, employee HR systems, GIS solutions, Police & Fire dispatch solution (in partnership with the County), internal and Internet web sites, permitting and licensing systems and cashiering solutions.

In addition IT provides Wi-Fi connectivity in many City owned buildings for both employee needs and public convenience. A remote access solution is provided to allow employees to work in the field and at home when necessary. Technical support for the city's badge reader system and video camera recording systems are also provided by IT.

2021 Objectives

1. Refinement of city use of Microsoft 365 (Office 365 and EMS) including consumption of additional features and consumption of EMS (security) functionality.
2. Implement a VDI (Virtual Desktop Infrastructure) environment to allow support of additional end user devices (tablets, phones, Chromebooks, etc.). VDI can also provide significant security improvements.
3. Migrate city DMZ (public facing) servers to hyper converged computing environment to provide resiliency (high availability) to these services.
4. Further leverage investments in IT security tooling to actively monitor our compute environment for security vulnerabilities & attacks and respond appropriately to these situations.
5. Migrate appropriate IT services to a cloud based computing environment.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of servers supported (physical & virtual).	133	165	185	200
2. # of personal computers maintained.	650	629	635	650
3. # of users supported.	649	727	735	750
4. # of help desk tickets closed.	2,081	3,398	3,400	3,600

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of users satisfied with help desk ticket resolutions.	97%	97%	98%	98%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

**City of Rochester, MN
Expenditure Adopted Budget**

Account Number
00101 41920

General Government	General Fund			Information Technology		
	2018	2019	2020	2021 Budget	2021 Budget	
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
41920 Information Technology						
Expenditures						
Employee Services						
Regular Salaries	1,357,778	1,471,604	1,687,242	1,722,888	1,638,760	1,638,760
Regular Overtime	279	192	500	500	375	375
Other Pay		23,232				
Employee Benefits - Pensions	202,224	218,877	255,692	261,093	248,328	248,328
Employee Benefits - Insuranc	291,484	349,683	419,163	422,750	389,075	389,075
Other Employee Benefits	2,232	2,256	2,484	2,628	2,628	2,628
Employee Services	1,853,997	2,065,844	2,365,081	2,409,859	2,279,166	2,279,166
Contractual Services						
Rents and Leases	1,907	1,081	2,000	2,000	2,000	2,000
Adv, Publishing, & Printing	28		600	600	600	600
Contractual Mtce & Repair	2,647	3,355	4,000	4,000	4,000	4,000
Expert & Professional Servic	10,488	1,042	600	600	600	600
Communications	13,940	15,104	14,221	15,157	15,157	15,157
Travel/Training/Business Mea	32,119	25,727	28,520	28,660	15,410	15,410
Subscriptions/Bks/Membership	8	64	300	300	300	300
Insurance and Bonds	6,393	6,184	6,334	6,714	6,714	6,714
Contractual Services	67,530	52,557	56,575	58,031	44,781	44,781
Materials and Supplies						
Office Supplies	18,333	4,780	12,600	7,000	4,000	4,000
Materials and Supplies	18,333	4,780	12,600	7,000	4,000	4,000
Other Charges						
Other Charges	21,160	19,723	32,121	46,698	46,698	46,698
Other Charges	21,160	19,723	32,121	46,698	46,698	46,698
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	1,961,020	2,142,904	2,466,377	2,521,588	2,374,645	2,374,645
Tax Funding	1,961,020	2,142,904	2,466,377	2,521,588	2,374,645	2,374,645

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Mgr of Information Services	1.00	1.00
System Administrator	4.00	4.00
IT Systems Support Specialist	2.00	2.00
PC Support Tech	2.00	2.00
IT Analyst	6.00	6.00
IT Analyst-Junior	1.00	1.00
Enterprise IT Security Spec	1.00	1.00
Total Regular Employees	17.00	17.00

Core Responsibilities

The Maintenance Department's responsibility is to clean and maintain City Hall, its equipment and grounds. Monitoring of the building systems is performed for Fire Stations 1, 2, 4 and 5. In addition, the Government Center Skyway and Fire Station 1 are also provided maintenance services.

Major activities include:

1. Custodial Services.
2. Maintenance of equipment.
3. Maintenance of the grounds surrounding City Hall.
4. Oversee outside contractors affiliated with the building repairs and services.

2021 Objectives

1. Operate the Metasys system of environmental controls for the City Hall, Government Center Skyway and Fire Station 1 to create appropriate environmental conditions.
2. Maintain the facility equipment for efficient utilization of resources. Enhance the inside and outside appearance of City Hall, Government Center Skyway and Fire Station 1 by coordinating the custodial services and maintenance activities.
3. Daily check of all systems to ensure proper functioning.
4. Maintain a safe working environment for staff and public.
5. Completion of all scheduled preventative maintenance items on time.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Sq. ft. of City Hall.	84,480	84,480	84,480	84,480
2. Sq. ft. of Government Center Skyway.	6,907	6,907	6,907	6,907
3. Sq. ft. of Fire Station 1.	24,000	24,000	24,000	24,000

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		City Hall Maintenance			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
41960 City Hall Maintenance						
Expenditures						
Employee Services						
Regular Salaries	117,557	120,808	123,379	126,449	126,449	126,449
Temporary Salaries	18,825	21,565	18,625	18,625	13,969	13,969
Regular Overtime	384	1,503	399	399	299	299
Employee Benefits - Pensions	20,158	20,699	21,574	22,040	21,319	21,319
Employee Benefits - Insuranc	46,626	52,000	56,354	57,745	57,745	57,745
Other Employee Benefits	288	288	288	288	288	288
Employee Services	203,838	216,863	220,619	225,546	220,069	220,069
Contractual Services						
Rents and Leases	277	274	100	300	300	300
Contractual Mtce & Repair	36,840	61,053	42,369	42,369	42,369	42,369
Expert & Professional Servic	8,977	9,127	4,821	4,821	4,821	4,821
Communications	3,543	3,547	3,404	3,404	3,404	3,404
Travel/Training/Business Mea			590	590	375	375
Subscriptions/Bks/Membership	474	513				
Utilities	273,424	214,935	300,835	248,935	248,935	248,935
Insurance and Bonds	5,242	5,680	5,979	5,165	5,165	5,165
Contractual Services	10,987	10,172	10,968	5,838	5,838	5,838
Contractual Services	339,764	305,301	369,066	311,422	311,207	311,207
Materials and Supplies						
Office Supplies	1,044	1,801	448	448	224	224
Veh & Mach Operating Supplie	2,046	2,068	1,596	1,596	1,596	1,596
Clothing & Protective Equipm	150		150	150	150	150
Commodities	5,629	2,395	5,351	5,351	5,351	5,351
Equipment, Tools, & Misc Par	6,415	404	1,287	1,287	1,287	1,287
Supplies	14,645	11,057	18,510	18,510	18,510	18,510
Materials and Supplies	29,929	17,725	27,342	27,342	27,118	27,118
Other Charges						
Taxes and Licenses	294	230	200	200	200	200
Other Charges	4,530	6,462	6,186	12,987	12,987	12,987
Other Charges	4,824	6,692	6,386	13,187	13,187	13,187
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(8,892)	(6,705)	(17,100)	(12,350)	(12,350)	(12,350)
Allocated to Other Activities	(8,892)	(6,705)	(17,100)	(12,350)	(12,350)	(12,350)
Operating Transfers						
Operating Transfers	28,402	27,300		54,600	54,600	54,600
Operating Transfers	28,402	27,300		54,600	54,600	54,600
Expenditures	597,865	567,176	606,313	619,747	613,831	613,831
Non-Tax Revenue	1,276	1,157	1,111	1,200	1,200	1,200
Tax Funding	596,589	566,019	605,202	618,547	612,631	612,631



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Custodian NonBargaining	1.00	1.00
Building Maint Worker NonBarg	1.00	1.00
Total Regular Employees	2.00	2.00

Core Responsibilities

The mission of the Rochester Police Department is to provide exceptional service and superior protection by reducing crime and enhancing the quality of life expected by the first class community we serve.

Major Functions Include:

1. The protection of life and property.
2. The enhancement of public safety through criminal apprehension and traffic enforcement.
3. Providing basic emergency medical care.

The Activities To Perform These Functions Include:

1. Crime prevention and education.
2. Criminal investigation.
3. Traffic patrol and accident investigation.
4. Development of public safety programs.
5. Community engagement.

2021 Objectives

1. We will employ policing strategies and tactics driven by accurate, timely and reliable information supplied by current and emerging technologies and supported by the Department's systematic application of intelligence-led policing.
2. We will maintain the trust of Rochester community members by actively engaging the neighborhoods, businesses, and social organizations to the highest possible level.
3. We will aspire to unite the people of our communities and members of our Police Department towards a collective commitment to addressing crime, violence, and quality-of-life issues through engaging one another and all city agencies in collaborative problem-solving partnerships.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of priority 1 calls (1 and 1T).	14,035	12,555	12,364	12,985
2. Priority 1 response (min/sec).	5:56	5:52	5:50	5:55
3. # of priority 2 calls (2 and 2B).	12,117	11,771	12,097	11,995
4. Priority 2 response (min/sec).	9:44	7:16	7:15	7:30
5. # of part I crimes.	2,717	2,524	2,400	2,800
6. # of part II crimes.	3,002	4,136	4,200	4,400
7. Total # of part I and II crimes.	5,719	6,660	6,600	7,200
8. # of rapes/aggravated assaults/robberies assigned to.	212	223	210	240
9. Total # of investigations initiated.	2,381	2,844	2,700	2,900

Note: The figures provided here are good faith estimates.

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Part I.	23.42	21.57	20.51	23.93
2. Part II.	25.88	35.35	35.89	37.60
3. Part I & II.	49.30	56.92	56.40	61.53
4. % clearance rate - part I.	39.50%	47.30%	45%	43%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Police			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
42100 Police						
Expenditures						
Employee Services						
Regular Salaries	14,567,296	15,128,619	16,510,063	17,024,568	16,972,654	16,972,654
Temporary Salaries	21,115	44,648	3,360	3,360	2,520	2,520
Regular Overtime	1,089,423	1,074,876	836,499	932,158	670,223	670,223
Other Pay	189,705	310,685	107,799	96,936	96,936	96,936
Employee Benefits - Pensions	2,699,278	2,901,129	3,235,118	3,347,775	3,289,740	3,289,740
Employee Benefits - Insuranc	4,170,478	4,763,144	5,040,568	4,584,588	4,552,119	4,552,119
Other Employee Benefits	23,661	23,561	23,466	24,618	24,618	24,618
Employee Services	22,760,956	24,246,662	25,756,873	26,014,003	25,608,810	25,608,810
Contractual Services						
Rents and Leases	85,477	80,821	81,693	80,876	80,812	80,812
Adv, Publishing, & Printing	2,521	11,007	3,980	4,980	4,980	4,980
Contractual Mtce & Repair	599,109	658,442	943,134	901,523	896,523	896,523
Expert & Professional Servic	207,257	272,005	153,950	189,760	189,760	189,760
Communications	195,836	223,997	212,537	193,137	193,137	193,137
Travel/Training/Business Mea	214,368	282,347	200,080	200,240	112,200	112,200
Subscriptions/Bks/Membership	14,479	21,932	14,704	22,404	22,404	22,404
Utilities	231,996	157,653	242,069	116,693	116,693	116,693
Insurance and Bonds	102,512	132,724	144,632	142,303	142,303	142,303
Contractual Services	1,098,036	1,144,685	1,185,213	1,184,024	1,180,068	1,180,068
Contractual Services	2,751,591	2,985,613	3,181,992	3,035,940	2,938,880	2,938,880
Materials and Supplies						
Office Supplies	84,396	46,174	46,824	38,524	21,254	21,254
Veh & Mach Operating Supplie	337,476	328,216	284,553	318,403	318,403	318,403
Clothing & Protective Equipm	111,991	188,309	211,501	184,825	164,825	164,825
Equipment, Tools, & Misc Par	162,994	103,079	378,926	378,926	378,926	378,926
Supplies	155,098	146,982	160,716	187,716	182,716	182,716
Materials and Supplies	851,955	812,760	1,082,520	1,108,394	1,066,124	1,066,124
Other Charges						
Judgmnts/Penalties/Settlemen	3,698	7,853	3,050	3,050	3,050	3,050
Contributions	4,500	5,500	4,000	4,000	4,000	4,000
Taxes and Licenses	7,409	4,993	4,785	4,785	4,785	4,785
Other Charges	813,274	992,493	1,019,911	1,145,478	1,131,231	1,131,231
Other Charges	828,881	1,010,839	1,031,746	1,157,313	1,143,066	1,143,066
Capital Outlay						
Furniture and Equipment	99,252	163,584				
Capital Outlay	99,252	163,584				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(695,961)	(566,940)	(599,723)	(597,822)	(504,981)	(504,981)
Allocated to Other Activities	(695,961)	(566,940)	(599,723)	(597,822)	(504,981)	(504,981)
Operating Transfers						
Operating Transfers	38	135,062				
Operating Transfers	38	135,062				
Expenditures	26,596,712	28,787,580	30,453,408	30,717,828	30,251,899	30,251,899
Non-Tax Revenue	2,488,008	2,591,299	2,232,031	2,947,319	2,871,804	2,871,804
Tax Funding	24,108,704	26,196,281	28,221,377	27,770,509	27,380,095	27,380,095

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Systems & Communications Admin	1.00	1.00
Crime Analyst	2.00	2.00
Executive Assistant	1.00	1.00
Crime Analyst Coordinator	1.00	1.00
Captain - Police	4.00	4.00
Police Chief	1.00	1.00
Lieutenant - Police	9.00	9.00
Mechanic- Police	1.00	1.00
Lead Mechanic	1.00	1.00
Administrative Svcs Mgr-Police	1.00	1.00
Law Enforcement Records Mgr	0.00	1.00
Project & Portfolio Mgr-RPD	1.00	1.00
Professional Standards Manager	1.00	1.00
Community Service Officer	11.25	11.25
Police Officer	105.50	105.50
Sergeant	25.00	25.00
Account Specialist	1.00	1.00
Crime Prevention Specialist	1.00	1.00
CSO Supervisor	1.00	1.00
Records Supervisor	1.00	0.00
Police Records Technician	9.00	9.00
Technology Forensic Analyst	1.00	1.00
Admin Assistant II Fire/Police	1.00	1.00
Total Regular Employees	180.75	180.75

Core Responsibilities

The mission of the Rochester Animal Control unit is to work collectively with the community to ensure the humane and lawful treatment of animals.

2021 Objectives

1. To provide animal control services to the community.
2. To provide instructional opportunities to college students thru the RCTC Veterinary Technician's Program.
3. To provide safe, humane housing for animals.
4. To educate the public about ordinances and laws that pertain to them as pet owners.
5. To enforce ordinances and laws as they pertain to maintaining animals within the City.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of shelter intake dogs.	293	305	275	315
2. # of shelter intake cats.	166	173	165	180
3. # of shelter intake other animals.	11	20	10	20
4. # of owner claimed dogs.	226	230	215	232
5. # of owner claimed cats.	50	41	42	51
6. # of adopted dogs.	12	15	12	20
7. # of adopted cats.	52	77	60	70
8. # of euthanized dogs.	4	8	3	8
9. # of euthanized cats.	3	1	2	4
10. # of transferred dogs.	48	52	45	55
11. # of transferred cats.	51	45	55	55

Note: The figures provided here are good faith estimates.

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of animal complaints received.	2,877	2,837	2,650	2,850
2. # of citations issued.	72	84	75	80
3. % of animals reclaimed/adopted.	93.4%	98.2%	98.8%	97.7%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Animal Control			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
42132 Animal Control						
Expenditures						
Employee Services						
Regular Salaries	175,505	180,906	184,589	189,194	189,194	189,194
Regular Overtime	113		1,200	1,200	900	900
Other Pay		503				
Employee Benefits - Pensions	25,950	26,733	28,146	28,844	28,799	28,799
Employee Benefits - Insuranc	71,564	79,990	86,156	74,393	74,393	74,393
Employee Services	273,132	288,132	300,091	293,631	293,286	293,286
Contractual Services						
Rents and Leases		158				
Adv, Publishing, & Printing		176				
Contractual Mtce & Repair	6,991	14,411	9,820	9,820	9,820	9,820
Expert & Professional Servic	9,089	3,657	3,222	13,222	13,222	13,222
Communications	3,177	3,323	2,690	2,690	2,690	2,690
Travel/Training/Business Mea		820	2,740	2,740	1,490	1,490
Subscriptions/Bks/Membership			200	200	200	200
Utilities	29,146	37,896	30,300	30,700	30,700	30,700
Insurance and Bonds	4,903	5,588	5,807	5,985	5,985	5,985
Contractual Services	48,475	7,823	1,450	1,450	1,450	1,450
Contractual Services	101,781	73,852	56,229	66,807	65,557	65,557
Materials and Supplies						
Office Supplies	2,275	1,333	2,000	2,000	1,000	1,000
Veh & Mach Operating Supplie	3,103	2,867	3,300	3,300	3,300	3,300
Clothing & Protective Equipm	2,060	2,631	1,800	1,800	1,800	1,800
Equipment, Tools, & Misc Par	2,876	4,692	2,250	2,250	2,250	2,250
Supplies	4,379	5,633	5,816	8,816	8,816	8,816
Materials and Supplies	14,693	17,156	15,166	18,166	17,166	17,166
Other Charges						
Taxes and Licenses			32	32	32	32
Other Charges	23,890	26,937	28,875	21,376	21,376	21,376
Other Charges	23,890	26,937	28,907	21,408	21,408	21,408
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	413,496	406,077	400,393	400,012	397,417	397,417
Non-Tax Revenue	8,473	10,605	7,445	12,700	12,700	12,700
Tax Funding	405,023	395,472	392,948	387,312	384,717	384,717

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Community Service Officer	3.00	3.00
Total Regular Employees	3.00	3.00

Core Responsibilities

The Public Safety Communications Center is the basic Public Safety Answering Point (PSAP) for Olmsted County. The PSAP answers all non-cellular calls from the City of Rochester and approximately 95% of the calls originating in Olmsted County. The Center answers approximately 90% of all cellular 9-1-1 calls within Olmsted County. The Center is also responsible for answering the non-emergency reporting phone lines for the Rochester Police Department, the Rochester Fire Department and the Olmsted County Sheriff's Office.

The Center provides radio communications and miscellaneous support services for the above agencies. In addition, the Center provides communications support for all rural fire departments, first responders and ambulance services based in Olmsted County.

2021 Objectives

1. Continue to develop in-service training for our personnel.
2. Continue improvement of the training program for all dispatchers.
3. Continue updating the PSAP's SOP (Standard Operating Procedures) manual.
4. Continue to work with the expansion of the 800 MHz system by continuing to add non-public safety agencies to the system (Public Works, Park & Rec, Public Health, etc.).

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
RPD Calls for Service:				
1. # of priority 1 calls (1 and 1T).	14,035	12,555	12,364	12,985
2. # of priority 2 calls (2 and 2B).	12,117	11,771	12,097	11,995
3. # of priority 3 calls.	27,725	26,753	22,075	25,518
4. # of priority 4, 5 and all other calls.	6,242	9,038	9,456	8,245
Total # of calls.	60,119	60,117	55,992	58,743
Dispatch Center Calls for Services - LE Only:				
1. # of priority 1 calls (1 and 1T).	23,699	26,227	26,297	25,408
2. # of priority 2 calls (2 and 2B).	21,223	20,011	14,645	18,626
3. # of priority 3 calls.	37,783	36,482	32,543	35,603
4. # of priority 4, 5 and all other calls.	7,104	12,649	18,045	12,599
Total # of calls.	89,809	95,369	91,530	92,236

Note: The figures provided here are good faith estimates.

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Priority 1.	1:25	1:31	1:34	1:35
2. Priority 2.	3:54	4:33	3:45	4:15

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Dispatch			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
42141 Dispatch						
Expenditures						
Employee Services						
Regular Salaries	1,782,743	1,863,130	1,954,567	2,024,604	2,024,604	2,024,604
Regular Overtime	15,270	23,844	20,000	20,000	15,000	15,000
Other Pay	11,500	889				
Employee Benefits - Pensions	268,043	280,438	299,147	309,757	309,000	309,000
Employee Benefits - Insuranc	380,784	423,312	450,009	475,311	475,311	475,311
Other Employee Benefits	4,008	4,056	4,068	4,128	4,128	4,128
Employee Services	2,462,348	2,595,669	2,727,791	2,833,800	2,828,043	2,828,043
Contractual Services						
Adv, Publishing, & Printing		114	700	700	700	700
Contractual Mtce & Repair	187,800	133,571	154,533	154,533	154,533	154,533
Expert & Professional Servic	363	130	1,130	1,130	1,130	1,130
Communications	50,311	50,644	49,182	49,182	49,182	49,182
Travel/Training/Business Mea	9,693	1,080	7,690	7,690	4,925	4,925
Subscriptions/Bks/Membership	1,626	1,665	2,262	2,262	2,262	2,262
Utilities	1,332	1,201	1,800	1,800	1,800	1,800
Insurance and Bonds	1,929	2,204	2,329	2,321	2,321	2,321
Contractual Services	8,429	11,032	7,800	7,800	7,800	7,800
Contractual Services	261,483	201,641	227,426	227,418	224,653	224,653
Materials and Supplies						
Office Supplies	11,816	2,622	10,175	10,175	6,137	6,137
Equipment, Tools, & Misc Par			400	400	400	400
Supplies	286	448	482	482	482	482
Materials and Supplies	12,102	3,070	11,057	11,057	7,019	7,019
Other Charges						
Other Charges	20,938	24,481	29,798	27,010	27,010	27,010
Other Charges	20,938	24,481	29,798	27,010	27,010	27,010
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,815,139)	(1,870,896)	(1,982,372)	(2,050,250)	(2,042,338)	(2,042,338)
Allocated to Other Activities	(1,815,139)	(1,870,896)	(1,982,372)	(2,050,250)	(2,042,338)	(2,042,338)
Operating Transfers						
Expenditures	941,732	953,965	1,013,700	1,049,035	1,044,387	1,044,387
Non-Tax Revenue	941,732	953,964	1,013,700	1,049,035	1,044,387	1,044,387
Tax Funding		1				

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Public Safety Comm. Dispatcher	22.00	22.00
Public Safety Comm. Manager	1.00	1.00
Public Safety Comm. Supervisor	4.00	4.00
Total Regular Employees	27.00	27.00

Core Responsibilities

The Rochester Fire Department exists to prevent tragedies before they occur through vigorous prevention activities. When prevention fails, our team of highly trained and committed professionals respond quickly to minimize property loss and save lives. The public relies on us to solve problems that other agencies cannot. Building a trusting relationship with the entire community is vital to accomplishing our mission.

The Fire Department is an all-hazards emergency response agency providing 1) life safety, 2) incident stabilization, 3) property conservation and 4) environmental protection to the City and four surrounding townships.

The Fire Department consists of four divisions; Fire Administration, Fire Marshal, Fire Suppression and Emergency Management. Rochester Fire serves the citizens effectively and efficiently through its many programs and activities including fire prevention, fire suppression, emergency management, hazardous materials mitigation, emergency medical services, technical rescue services, public education and our varied public assistance responses.

2021 Objectives

1. Continue the delivery of high quality emergency services to the community.
2. Continue, in collaboration with the Rochester Public School system a fire prevention education program directed at students in the second grade using a standardized national curriculum.
3. Maintain a rigorous and intensive training program for employees with a goal to achieve ISO training requirements.
4. Enhance and expand collaborative relationships with our partners both within the City's team and businesses and organizations outside of city government.
5. Continue and expand our collaborative Firefighter I and II program within Rochester Public Schools.
6. Serve as role models for our youth.
7. Recruitment efforts result in 100 qualified Firefighter applicants.
8. Complete mitigation measures for Risk 1 outlined in our adopted Strategic Plan.
9. Develop a building inspection program with a focus on non-sprinkled places of assembly.
10. Develop a plan to bring Rochester Towers Condominiums into full code compliance. Additionally, educate the residences of the risks of the building.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Calls for service.	9,931	9,917	10,164	10,472
2. Total training hours required by ISO.	N/A	N/A	22,828	28,840
3. Construction Permits. (51383)	313	403	520	550
4. Operational Permits. (51384)	772	736	1,020	1,200
5. Collaborative Enforcement Requests. (55230)	100	81	94	100
6. Fire Protection Equipt Maint Reports. (51385)	N/A	N/A	3,145	3,250
7. Total Fire Prevention Permits.	1,185	1,220	4,779	5,100

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Insurance Services Organization rating schedule grade.	3	3	3	3
2. Total hours of ISO training delivered.	9,927	11,609	12,769	14,045
3. Fire permit fees collected.	\$124,886	\$104,570	\$216,320	\$216,320
4. % meet turn out time standard (80 Seconds).	N/A	N/A	40%	50%
5. % meet ISO response time standard.	N/A	N/A	60%	70%
6. Commercial Building Inspections.	735	820	1,500	1,750

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Fire		Account Number	
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
42200 Fire						
Expenditures						
Employee Services						
Regular Salaries	9,122,013	9,378,814	10,159,324	10,528,954	10,528,954	10,528,954
Temporary Salaries	577	1,722	9,000	18,000	13,500	13,500
Regular Overtime	929,931	966,375	625,000	640,451	480,341	480,341
Other Pay	117,473	12,990	4,237	2,499	2,499	2,499
Employee Benefits - Pensions	1,757,242	1,886,229	2,051,062	2,118,046	2,087,110	2,087,110
Employee Benefits - Insuranc	2,266,247	2,406,769	2,737,505	2,759,699	2,759,699	2,759,699
Other Employee Benefits	432	444	432	576	576	576
Employee Services	14,193,915	14,653,343	15,586,560	16,068,225	15,872,679	15,872,679
Contractual Services						
Rents and Leases	42,461	45,632	82,536	84,392	48,123	48,123
Adv, Publishing, & Printing	5,920	6,799	7,180	13,780	11,280	11,280
Contractual Mtce & Repair	348,616	421,181	379,225	409,425	396,125	396,125
Expert & Professional Servic	72,821	78,298	54,155	70,300	64,800	64,800
Communications	57,886	62,986	51,082	53,254	53,254	53,254
Travel/Training/Business Mea	70,771	68,081	66,560	71,560	36,630	36,630
Subscriptions/Bks/Membership	6,586	5,311	7,650	7,650	7,650	7,650
Utilities	169,132	164,293	176,962	181,963	181,963	181,963
Insurance and Bonds	54,556	60,671	63,313	65,255	65,255	65,255
Contractual Services	917,092	947,356	1,002,936	1,039,125	1,032,669	1,032,669
Contractual Services	1,745,841	1,860,608	1,891,599	1,996,704	1,897,749	1,897,749
Materials and Supplies						
Office Supplies	25,489	28,172	16,675	16,675	8,338	8,338
Veh & Mach Operating Supplie	202,209	221,898	203,750	208,750	208,750	208,750
Clothing & Protective Equipm	172,456	179,360	169,300	172,450	162,450	162,450
Equipment, Tools, & Misc Par	183,961	304,821	272,900	275,300	257,800	257,800
Supplies	86,266	95,712	118,875	131,625	130,625	130,625
Materials and Supplies	670,381	829,963	781,500	804,800	767,963	767,963
Other Charges						
Judgmnts/Penalties/Settlemen	779					
Taxes and Licenses	6,040	12,920	16,120	16,120	16,120	16,120
Other Charges	473,760	799,402	893,344	950,286	913,675	913,675
Other Charges	480,579	812,322	909,464	966,406	929,795	929,795
Capital Outlay						
Furniture and Equipment	21,700	31,970				
Capital Outlay	21,700	31,970				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(180)					
Allocated to Other Activities	(180)					
Operating Transfers						
Operating Transfers	7,912					
Operating Transfers	7,912					
Expenditures	17,120,148	18,188,206	19,169,123	19,836,135	19,468,186	19,468,186
Non-Tax Revenue	2,272,860	2,002,576	2,226,666	2,262,915	2,262,915	2,262,915
Tax Funding	14,847,288	16,185,630	16,942,457	17,573,220	17,205,271	17,205,271

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Admin Assistant II-Fire	2.00	2.00
Assistant Fire Marshal	3.00	3.00
Battalion Chief	5.00	5.00
Fire Deputy Chief	1.00	1.00
Captain - Fire	24.00	24.00
Fire Chief	1.00	1.00
Fire Marshal	0.83	1.00
Fire Inspector	0.83	1.00
Firefighter	47.00	47.00
Mechanic - Fire	1.00	1.00
Administrative Svcs Mgr - Fire	1.00	1.00
Motor Operator	24.00	24.00
Total Regular Employees	110.66	111.00

Core Responsibilities

The Building Safety Department is committed to advancing public safety in the built environment through collaboration and community partnership which results in safe, accessible and healthy structures. The Department is responsible for the "firm but fair" implementation and enforcement of City and State codes relating to the construction, remodeling, alteration, repair and demolition of buildings and structures located within the City.

The Plan Review division is responsible for providing timely and accurate review of all plans submitted for construction. Review is essential to ensure compliance with all laws and ordinances relative to construction, use and occupancy. This service is provided over-the-counter for small projects such as garages, decks and basement finishes while more complicated reviews are completed by on-site plans examiners.

The Building Inspections division is responsible to conduct inspections for all construction work to assure compliance with approved plans and laws, ordinances pertaining to construction, use and occupancy. Inspections requested on any working day are conducted on the following working day, depending on workloads.

The purpose of the Rental Housing division is to increase the safety of rental properties through participation of owners, tenants, the City and the community. Biennial rental certification inspections are conducted. Staff works closely with homeowners, landlords and property managers to address property maintenance issues and this cooperation allows for correction to code violations and helps to preserve the quality of life within the City's neighborhoods.

Building Safety staff responds to complaints or inquiries regarding violations to City ordinances that ensure residents are protected from potential health & safety risks in addition to maintaining Rochester's neighborhoods.

2021 Objectives

1. Achieve consistent service quality and delivery standards for all functions of the department and exceed customer expectations.
2. Continually seek opportunities to exchange knowledge and experience with our customers.
3. Stay current with industry changes through formal training, peer interaction, self-study, special projects and assignments.
4. Continue to cross-train all department staff within their respective functions to make more efficient use of resources and provide improved customer services.
5. Apply knowledge gained through collaboration with industry experts and customers.
6. Continue implementation and expansion of the use of the Accela software system.
7. Provide educational materials and opportunities to contractors, building owners and building occupants on Building Safety items, Building Code requirements and citizen use of Accela software package.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of construction permits issues.	12,927	12,566	12,500	12,500
2. # of construction inspections performed.	30,981	30,966	31,000	31,000
3. # of rental buildings/units.	5,164 / 17,784	5,274 / 18,733	5,300 / 19,000	5,300 / 19,000
4. # of services requests.	777	689	700	700

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
STORM Vehicle	N/A	N/A	\$25,000

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Building Safety			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
42400 Building Safety						
Expenditures						
Employee Services						
Regular Salaries	2,427,228	2,545,260	2,640,920	2,699,291	2,614,117	2,509,588
Temporary Salaries	18,696	37,340	29,500	29,500	22,125	22,125
Regular Overtime	26,949	34,685	38,000	38,000	28,500	28,500
Other Pay	10,796	61,712	3,009	3,253	3,253	
Employee Benefits - Pensions	365,771	387,878	407,661	416,503	401,708	385,872
Employee Benefits - Insuranc	513,985	644,845	629,365	654,978	644,790	655,622
Employee Services	3,363,425	3,711,720	3,748,455	3,841,525	3,714,493	3,601,707
Contractual Services						
Rents and Leases	57,060	36,140	49,700			
Adv, Publishing, & Printing	6,177	5,228	6,550	6,550	6,550	6,550
Contractual Mtce & Repair	93,455	65,943	117,748	118,848	118,848	119,048
Expert & Professional Servic	10,084	420,399	13,000	13,000	13,000	13,000
Communications	36,639	36,592	33,636	26,736	26,736	25,800
Travel/Training/Business Mea	16,018	27,200	24,920	24,920	13,700	13,780
Subscriptions/Bks/Membership	2,577	2,551	13,200	5,200	5,200	5,200
Insurance and Bonds	13,210	14,788	16,873	14,316	14,316	14,316
Contractual Services	5,156	9,722	10,500	10,500	10,500	10,500
Contractual Services	240,376	618,563	286,127	220,070	208,850	208,194
Materials and Supplies						
Office Supplies	9,600	6,163	8,200			2,700
Veh & Mach Operating Supplie	20,754	19,489	21,950	21,950	21,950	23,150
Clothing & Protective Equipm	1,867	3,476	5,340	5,340	5,340	5,340
Equipment, Tools, & Misc Par	575	893	600	600	600	600
Supplies	385					
Materials and Supplies	33,181	30,021	36,090	27,890	27,890	31,790
Other Charges						
Taxes and Licenses	1,695	1,473	2,880	2,880	2,880	2,880
Other Charges	106,601	122,893	131,539	134,657	128,823	131,948
Other Charges	108,296	124,366	134,419	137,537	131,703	134,828
Capital Outlay						
Machinery and Vehicles						25,000
Capital Outlay						25,000
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	3,745,278	4,484,670	4,205,091	4,227,022	4,082,936	4,001,519
Non-Tax Revenue	5,135,823	4,577,924	4,749,250	4,526,300	4,100,000	4,252,633
Tax Funding	(1,390,545)	(93,254)	(544,159)	(299,278)	(17,064)	(251,114)

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Administrative Assistant II	3.00	3.00
Director of Building Safety	1.00	0.00
Plans Examiner	3.00	3.00
Plans Examiner-Structural Eng	1.00	1.00
Chief Inspector	4.00	4.00
Inspector	13.00	14.00
Mgr Bldg Inspection Services	1.00	1.00
Mgr Housing Insp Services	1.00	1.00
Mgr Plan Review & Permit Serv	1.00	1.00
Office Services Coord/BS	1.00	1.00
Total Regular Employees	29.00	29.00

Core Responsibilities

The function of the flood control maintenance activity is to maintain the channel corridor and reservoirs to a condition that will have capacity to allow the passage of flood events without damage to homes and businesses. This business unit also maintains the pathways, grounds, amenities and natural area adjacent to the reservoirs, Zumbro River, Bear Creek, Cascade Creek, Willow Creek and Silver Creek. This division is jointly managed by Parks/Forestry Division, Public Works and Administration.

The Flood Control business unit work force includes two full-time employees and is supported by additional staff from Parks/Forestry and Public Works. The work force is also supplemented with seasonal staff and contractor services.

Additionally, staff from the different management areas coordinate and interface with Emergency Management for the structure condition and water elevations prior to, during and post storm events.

2021 Objectives

1. Annual inspections/reviews of infrastructure components of the FC System based on the adopted operations manuals and best management practices.
2. Ongoing maintenance and upkeep of the trails, turf, landscape and open space areas.
3. Monitor operation of reservoirs and river levels prior to, during and after storm events.
4. Prepare dredging projects.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of miles.	8	8	8	8
2. # of decorative light fixtures.	450	450	450	450
3. # of acres regularly mowed.	155	155	155	155

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Flood Control			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
42500 Flood Control						
Expenditures						
Employee Services						
Regular Salaries	115,441	118,023	120,074	123,955	123,955	123,955
Temporary Salaries	28,462	37,874	30,000	30,000	22,500	22,500
Regular Overtime	1,480	4,456	1,200	1,200	900	900
Other Pay		64				
Employee Benefits - Pensions	19,393	20,803	22,042	22,630	21,667	21,667
Employee Benefits - Insuranc	39,042	43,229	46,148	47,478	47,478	47,478
Employee Services	203,818	224,449	219,464	225,263	216,500	216,500
Contractual Services						
Rents and Leases	6,587	9,438	5,500	5,500	5,500	5,500
Contractual Mtce & Repair	129,364	65,184	77,600	77,600	77,600	77,600
Expert & Professional Servic	14,036	8,425	12,500	12,500	12,500	12,500
Communications	1,438	1,948	1,500	1,500	1,500	1,500
Travel/Training/Business Mea	720	778	1,760	1,760	960	960
Subscriptions/Bks/Membership	70		1,200	1,200	1,200	1,200
Utilities	30,926	32,661	35,027	35,209	35,209	35,209
Insurance and Bonds	2,963	3,793	2,255	2,053	2,053	2,053
Contractual Services	158,938	159,754	226,780	221,800	221,800	221,800
Contractual Services	345,042	281,981	364,122	359,122	358,322	358,322
Materials and Supplies						
Office Supplies			500	500	250	250
Veh & Mach Operating Supplie	17,928	30,061	17,300	17,300	17,300	17,300
Clothing & Protective Equipm	1,092	1,626	1,620	1,620	1,620	1,620
Commodities	6,731	6,386	7,000	7,000	7,000	7,000
Equipment, Tools, & Misc Par	10,138	17,161	16,550	16,550	16,550	16,550
Construction Materials	29,253	45,482	28,000	28,000	28,000	28,000
Supplies	8,527	17,522	2,500	2,500	2,500	2,500
Materials and Supplies	73,669	118,238	73,470	73,470	73,220	73,220
Other Charges						
Taxes and Licenses	178	799				
Other Charges	77,181	83,569	97,299	76,991	76,991	76,991
Other Charges	77,359	84,368	97,299	76,991	76,991	76,991
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(23,417)	(25,060)	(19,160)	(22,060)	(22,060)	(22,060)
Allocated to Other Activities	(23,417)	(25,060)	(19,160)	(22,060)	(22,060)	(22,060)
Operating Transfers						
Expenditures	676,471	683,976	735,195	712,786	702,973	702,973
Non-Tax Revenue	19,068	13,230	3,000	3,000	3,000	3,000
Tax Funding	657,403	670,746	732,195	709,786	699,973	699,973



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Landscape Technician	2.00	2.00
Total Regular Employees	2.00	2.00

Core Responsibilities

Mission. Local government has the primary responsibility for meeting the immediate health and safety needs of its residents and travelers in the event of a major emergency or disaster. Emergency management seeks to coordinate the concerns of community partners with city response and recovery agencies in a community-oriented approach.

Effective Emergency Response. Provide early awareness, early response actions, and early activation of Emergency Operations Center (EOC) teams. Through the EOC, coordinate personnel and resources. In the aftermath of a major emergency or disaster, coordinate recovery operations with all community partners - all while meeting the standards and requirements as established by the Department of Homeland Security and Emergency Management.

Disaster Resilient Community. Enable government to continue to operate and carry out emergency functions. Protect the public and the environment from the effects of natural hazards, technological hazards and human-caused threats. For the community, strive to develop a disaster resilience through preparedness programs, such as Do1Thing.com.

Build Community Partnerships. Coordinate emergency management functions with functions of federal, state, county and private agencies of every type to the maximum extent practical.

Keep Everyone Informed. Keep stakeholders and public informed before, during and after a major emergency or disaster.

2021 Objectives

1. Initiate process for Emergency Management Program Accreditation (EMAP).
2. Maintain emergency management leadership as required by Ordinance 14A.
3. Maintain Emergency Operations Center (EOC) staffing as required by Ordinance 14A.
4. Comply with MN Homeland Security and Emergency Management planning requirements.
5. Maintain emergency operations center (EOC) – primary and alternate.
6. Improve the EOC organizational structure for effective disaster management.
7. Increase number of continuity of operations plan (COOP) that meet completion rate.
8. Reduce impact of hazards, initiate actions for ten hazard mitigation strategies.
9. Keep residents effectively informed, increase enrollment in Rochester Alert.
10. Build partnerships, establish an outreach campaign to limited-English communities.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Perform EMAP assessment, form planning team with representatives from 15 city departments, plus IT (% city departments represented on team).	N/A	0%	50%	100%
2. For EM leadership, identify Director and 3 Deputies.	75%	75%	75%	50%
3. For EOC staffing, each department (16) provides a primary and 3 alternates (64 total; % identified).	0%	100%	100%	100%
4. Annually, complete emergency operations plan review to determine completion of MN planning crosswalk (MNWALK) items (% items recognized complete).	100%	100%	100%	100%
5. Annually, validate function of primary/alternate EOCs (# primary EOC activations/# alternate EOC activations).	1 Primary 1 Alt.	2 Primary 0 Alt.	1 Primary 1 Alt	2 Primary 1 Alt
6. Validate effectiveness of EOC disaster organization through EOC operations training and exercises (# annual training courses/# EOC staff trained).	0 courses 0 trained	1 course 47 trained	3 courses 104 trained	5 courses 140 trained
7. # of COOP plans deemed complete (%).	61%	85%	94%	100%
8. Initiate ten hazard mitigation strategies per year (%).	80%	70%	50%	70%
9. # of residents enrolled in Rochester Alert.	3,000	3,420	3,600	4,000
10. Hire an intern for limited-English communities; conduct disaster preparedness campaign meetings (# meetings or training sessions).	New	New	Postponed	Unknown

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Emergency Management			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
42600 Emergency Management						
Expenditures						
Employee Services						
Regular Salaries	122,374	127,291	133,251	138,491	138,491	138,491
Temporary Salaries	6,488	18,377	18,000	18,000	13,500	13,500
Regular Overtime		225				
Employee Benefits - Pensions	18,953	20,628	22,389	23,183	22,633	22,633
Employee Benefits - Insuranc	3,803	3,741	4,244	4,084	4,084	4,084
Other Employee Benefits	144	144	144	144	144	144
Employee Services	151,762	170,406	178,028	183,902	178,852	178,852
Contractual Services						
Rents and Leases	279	547				
Adv, Publishing, & Printing	3,566	3,403	6,750	6,750	6,750	6,750
Contractual Mtce & Repair	36,434	91,522	66,200	75,950	75,950	75,950
Expert & Professional Servic	41,610	23,385	24,000	59,000	59,000	59,000
Communications	12,259	13,184	11,400	13,200	13,200	13,200
Travel/Training/Business Mea	6,756	11,168	7,780	9,080	5,830	5,830
Subscriptions/Bks/Membership	1,102	2,718	2,550	3,000	3,000	3,000
Insurance and Bonds	611	700	767	710	710	710
Contractual Services	6,000	6,458	7,500	7,500	7,500	7,500
Contractual Services	108,617	153,085	126,947	175,190	171,940	171,940
Materials and Supplies						
Office Supplies	3,070	2,726	5,000	5,000	2,500	2,500
Veh & Mach Operating Supplie	630	602	1,200	1,200	1,200	1,200
Clothing & Protective Equipm		339	600	650	650	650
Equipment, Tools, & Misc Par	955	(3,018)	800	800	800	800
Supplies	(434)	2,177	2,100	2,100	2,100	2,100
Materials and Supplies	4,221	2,826	9,700	9,750	7,250	7,250
Other Charges						
Taxes and Licenses	1,000					
Other Charges	14,248	19,031	21,130	31,894	31,894	31,894
Other Charges	15,248	19,031	21,130	31,894	31,894	31,894
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	279,848	345,348	335,805	400,736	389,936	389,936
Non-Tax Revenue						
		15,000				
Tax Funding	279,848	330,348	335,805	400,736	389,936	389,936



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Emergency Mgmt. Director	1.00	1.00
Total Regular Employees	1.00	1.00

Core Responsibilities

The Engineering division is responsible for providing efficient and effective engineering and related services necessary for planning, design, construction, maintenance and operation of the physical facilities of the City.

Major activities include:

1. Protecting the health, safety and welfare of the public and the natural environment.
2. Administration of City codes and standards for public infrastructure.
3. Conduct feasibility studies for extension of infrastructure for future new development.
4. Prepare construction plans and specifications for projects; funding analysis.
5. Inspection of construction projects.
6. Permit and inspect sewer and water connections, sidewalks and driveways.
7. Review contract preparation and monitoring of City-Owner contracts.
8. Assist with the Geographic Information Systems (GIS) related to Public Works infrastructure and other public activities.
9. Review and provide guidance on development activities.
10. Customer service/response for property, infrastructure and emergency responses.
11. Ongoing infrastructure planning.

2021 Objectives

1. Oversee the execution of the City's Capital Improvement Program for street, pedestrian facility, sewer, water and flood control projects.
2. Provide our customers with accurate and clearly understandable information quickly.
3. Respond to City Council and provide them technical advice.
4. Develop a highly professional, technically competent, responsive and resourceful workforce.
5. Expand GIS application use and interface with other departments and functions.
6. Expand availability of information and notification of existing and proposed work using the City's website and other communication outreach efforts.
7. Expand sanitary inflow/infiltration, flow monitoring, rainfall analysis and modeling.
8. Continuous improvement to City Engineering standards and details.
9. Provide critique of development activities to proportionally offset public infrastructure.
10. Review newly improved City-Owner contract process, plan reviews/approvals, inspections and close-out actions.
11. Recovery from private properties to proportionally offset public infrastructure costs.
12. Provide annual GASB 34 infrastructure data and accounting; continue to improve data reliability.
13. Development charge obligations to buyers/sellers and real estate community.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Public Works projects executed.	43	37	30	35
2. Construction costs of projects (in millions).	\$37.10	\$29.50	\$20.00	\$25.00
3. # of City-Owner (C-O) contracts processed.	26	21	15	20
4. Value of C-O public infrastructure (in millions).	\$6.10	\$4.70	\$4.00	\$5.00
5. # of obstruction permits processed.	486	681	545	680
6. # of sewer/water permit inspections processed.	468	418	420	445
7. # of sidewalk permit inspections processed.	562	562	450	560
8. # of general utility permits processed.	197	315	250	250

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of projects with design cost <10%.	95%	95%	95%	100%
2. % of projects with construction service < 8%.	95%	100%	100%	100%
3. % C/O contracts prepared and submitted to owner w/in 10 working days of receiving complete application.	100%	100%	100%	100%
4. % of sidewalks inspected for deficiencies.	5%	0%	5%	5%
5. % of deficient sidewalks repaired/replaced.	100%	0%	100%	100%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		Engineering			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
43000 Engineering						
Expenditures						
Employee Services						
Regular Salaries	2,952,605	3,100,636	3,588,540	3,799,081	3,666,257	3,666,257
Temporary Salaries	40,429	33,543	55,000	55,000	41,250	41,250
Regular Overtime	71,114	74,762	26,200	26,200	19,650	19,650
Other Pay	163,844	5,064	1,356			
Employee Benefits - Pensions	453,916	471,513	553,090	584,987	562,505	562,505
Employee Benefits - Insuranc	859,146	778,934	926,333	960,336	892,985	892,985
Other Employee Benefits	5,041	5,287	5,256			
Employee Services	4,546,095	4,469,739	5,155,775	5,425,604	5,182,647	5,182,647
Contractual Services						
Rents and Leases	7,595	5,075	8,500	8,500	8,500	8,500
Adv, Publishing, & Printing	3,378	6,479	1,675	1,675	1,675	1,675
Contractual Mtce & Repair	13,076	9,232	15,161	15,062	15,062	15,062
Expert & Professional Servic	27,435	65,805	26,650	26,650	26,650	26,650
Communications	23,275	25,129	23,326	15,076	15,076	15,076
Travel/Training/Business Mea	31,813	29,193	35,350	35,251	19,600	19,600
Subscriptions/Bks/Membership	3,428	3,725	4,890	4,891	4,891	4,891
Insurance and Bonds	11,313	12,823	14,106	12,826	12,826	12,826
Contractual Services	31,512	42,948	132,300	141,612	141,612	141,612
Contractual Services	152,825	200,409	261,958	261,543	245,892	245,892
Materials and Supplies						
Office Supplies	18,530	11,600	12,980	4,324	2,301	2,301
Veh & Mach Operating Supplie	19,177	16,393	23,267	23,267	23,267	23,267
Clothing & Protective Equipm	3,282	6,265	2,950	2,950	2,950	2,950
Equipment, Tools, & Misc Par	3,484	13,748	5,815	5,815	5,815	5,815
Construction Materials	834					
Supplies	8,807	2,323	3,750	3,398	3,398	3,398
Materials and Supplies	54,114	50,329	48,762	39,754	37,731	37,731
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Taxes and Licenses	432	140	950	950	950	950
Other Charges	203,845	236,213	281,467	310,901	306,185	306,185
Other Charges	205,277	236,353	282,417	311,851	307,135	307,135
Capital Outlay						
Furniture and Equipment		44,536				
Capital Outlay		44,536				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,790,860)	(1,659,116)	(1,790,573)	(2,498,957)	(2,498,957)	(2,498,957)
Allocated to Other Activities	(1,790,860)	(1,659,116)	(1,790,573)	(2,498,957)	(2,498,957)	(2,498,957)
Operating Transfers						
Operating Transfers	93,345	27,879				
Operating Transfers	93,345	27,879				
Expenditures	3,260,796	3,370,129	3,958,339	3,539,795	3,274,448	3,274,448
Non-Tax Revenue	128,841	127,471	125,480	120,686	120,686	120,686
Tax Funding	3,131,955	3,242,658	3,832,859	3,419,109	3,153,762	3,153,762

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Deputy PW Director – Physical	1.00	1.00
Administrative Assistant I	1.00	1.00
Office Services Coordinator	1.00	1.00
Communications Coordinator PW	1.00	1.00
GIS Coordinator	2.00	2.00
Director of Public Works	1.00	1.00
Design Engineer	1.00	1.00
Civil Engineer Water Resources	0.00	1.00
Construction Svcs Supervisor	1.00	1.00
Land Development Manager	1.00	1.00
Asst. City Engineer - Municipal Svc Mgr	1.00	1.00
Project Development Manager	1.00	1.00
Project Manager (Engineering)	1.00	1.00
Land Development Coordinator	0.00	1.00
Land Development Specialist	1.00	0.00
GIS Technician - PW	1.00	1.00
Constr Permit & Assessmnt Tech	1.00	1.00
Engineering Technician	11.00	23.00
Sr Eng Technician	13.00	0.00
Total Regular Employees	40.00	40.00

Core Responsibilities

The Street Maintenance Division of the Public Works Department's mission is to provide cost effective timely maintenance and services to the City's public infrastructure which includes streets, bridges, walks, sanitary/storm sewers and floodwater retarding structures. The bulk of the Street Maintenance division efforts are devoted to the major activities listed below.

Major Activities Include:

1. Snow and ice control.
2. Street milling and overlaying.
3. Street seal coating.
4. Street crack routing and sealing.
5. Street sweeping.
6. Storm water pond cleaning, structure repair and erosion correction.
7. Storm water flume maintenance and repair.
8. Management of signage installation, maintenance and repair.
9. Management of street striping.
10. Bridge maintenance and repair.
11. Sidewalk and curb replacement.
12. Bituminous patching of roadways.
13. Central Business District maintenance.
14. Bike trail maintenance.

2021 Objectives

1. Mill and Overlay 15-20 centerline miles of City streets.
2. Remove and replace 4,500 LF of concrete curb and gutter.
3. Sweep 14,000 curb miles.
4. Seal coat 40 centerline miles.
5. Bituminous patching and paving of 4,500 tons.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Yearly snow plow events.	8	11	10	10
2. Yearly ice control events.	11	10	10	10
3. CBD snow removal events.	5	7	6	6
4. Mill and overlay (lane miles).	34.60	39.80	42.00	40.00
5. Chip seal (lane miles).	116.60	89.20	57.00	60.00
6. Street sweeping (curb miles).	9,805	11,422	12,500	14,000
7. Bike paths fog sealed (centerline miles).	14.86	15.65	15	15

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		Street Infrastructure Mtce			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
43100 Street Infrastructure Mtce						
Expenditures						
Employee Services						
Regular Salaries	2,413,748	2,444,337	2,542,818	2,631,786	2,631,786	2,631,786
Temporary Salaries	17,156	19,551	24,120	24,120	18,090	18,090
Regular Overtime	120,037	207,557	130,050	130,050	97,537	97,537
Other Pay	30,354	34,538				
Employee Benefits - Pensions	365,256	384,625	407,330	420,811	415,288	415,288
Employee Benefits - Insuranc	690,091	750,076	777,179	797,763	797,763	797,763
Employee Services	3,636,642	3,840,684	3,881,497	4,004,530	3,960,464	3,960,464
Contractual Services						
Rents and Leases	522,516	517,297	635,029	628,167	626,272	626,272
Adv, Publishing, & Printing	12,628	953	3,710	3,710	3,710	3,710
Contractual Mtce & Repair	265,982	330,902	230,080	259,180	259,180	259,180
Expert & Professional Servic	6,731	2,782	11,620	11,620	11,620	11,620
Communications	14,035	15,148	14,470	14,470	14,470	14,470
Travel/Training/Business Mea	7,976	5,092	9,585	9,585	6,362	6,362
Subscriptions/Bks/Membership	227	524	760	760	760	760
Utilities	8,077	7,749	8,580	8,980	8,980	8,980
Insurance and Bonds	33,339	35,534	38,806	36,156	36,156	36,156
Contractual Services	2,463,171	2,921,571	2,495,040	2,484,662	2,434,662	2,434,662
Contractual Services	3,334,682	3,837,552	3,447,680	3,457,290	3,402,172	3,402,172
Materials and Supplies						
Office Supplies	3,599	3,773	1,900	1,900	950	950
Veh & Mach Operating Supplie	773,211	969,422	647,485	756,785	756,785	756,785
Clothing & Protective Equipm	14,832	14,862	18,730	18,730	18,730	18,730
Commodities	3,751	3,753	2,000	2,000	2,000	2,000
Equipment, Tools, & Misc Par	5,127	4,412	9,800	9,800	9,800	9,800
Construction Materials	726,600	1,072,582	823,187	902,785	902,785	902,785
Supplies	14,121	13,053	9,950	9,950	9,950	9,950
Materials and Supplies	1,541,241	2,081,857	1,513,052	1,701,950	1,701,000	1,701,000
Other Charges						
Judgmnts/Penalties/Settlemen	7,978	12,463	4,415	4,415	4,415	4,415
Contributions	10,000		10,000			
Taxes and Licenses	1,398	211	945	945	945	945
Other Charges	1,071,621	1,179,747	1,205,242	1,154,063	1,112,617	1,112,617
Other Charges	1,090,997	1,192,421	1,220,602	1,159,423	1,117,977	1,117,977
Capital Outlay						
Machinery and Vehicles		67,851				
Capital Outlay		67,851				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,158,906)	(980,173)	(1,300,679)	(1,175,388)	(1,175,388)	(1,175,388)
Allocated to Other Activities	(1,158,906)	(980,173)	(1,300,679)	(1,175,388)	(1,175,388)	(1,175,388)
Operating Transfers						
Expenditures	8,444,656	10,040,192	8,762,152	9,147,805	9,006,225	9,006,225
Non-Tax Revenue	1,532,088	1,795,376	1,452,617	1,491,700	1,491,700	1,491,700
Tax Funding	6,912,568	8,244,816	7,309,535	7,656,105	7,514,525	7,514,525

Infrastructure Maintenance



Company / Business Unit
00101 43100

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Crew Chief-Public Works	5.00	5.00
Accounting Clerk	1.00	1.00
Infrastructure Maintenance Mgr	1.00	1.00
Equip Operator - Public Works	30.00	30.00
Infrastructure Mtc Supervisor	1.00	1.00
Total Regular Employees	38.00	38.00

Core Responsibilities

The Fleet and Facility Division of the Public Works' mission is to provide cost effective maintenance and services to the City's Fleet and Facilities while minimizing downtime. Facilities include the Public Works Transit and Operation Center, Traffic Operation Building and North Shop. Vehicles include plow trucks, construction equipment, sewer collection, engineering and parking vehicles. The bulk of the Fleet and Facility division efforts are devoted to the major objectives listed below.

2021 Objectives

1. Operate the facility systems of environmental controls to create appropriate environmental conditions.
2. Maintain Public Works facilities and equipment for efficient utilization of resources.
3. Prolong the inside and outside appearance of Public Works equipment and facilities.
4. Daily check of all facility systems to ensure proper functioning.
5. Maintain a safe working environment for staff and public.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Closed work orders.	3,251	3,264	3,200	3,300
2. Mean time to repair (days).	2.39	3.84	3.00	2.90
3. Open work orders.	3,252	3,239	3,300	3,400
4. Warehouse inventory value.	\$616,425	\$643,558	\$640,000	\$650,000

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Equipment and vehicle downtime.	5%	8%	5%	5%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		Fleet Mtce & PWTOC Bldg			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
Description						
43125 Fleet Mtce & PWTOC Bldg						
Expenditures						
Employee Services						
Regular Salaries	618,610	626,846	734,214	739,263	739,263	739,263
Temporary Salaries	6,861		7,880	7,880	5,910	5,910
Regular Overtime	21,722	37,450	16,218	16,218	12,163	12,163
Other Pay	2,000	23,791	2,400	3,000	3,000	3,000
Employee Benefits - Pensions	93,013	97,454	114,659	115,468	114,657	114,657
Employee Benefits - Insuranc	180,866	218,694	272,288	268,588	268,588	268,588
Employee Services	923,072	1,004,235	1,147,659	1,150,417	1,143,581	1,143,581
Contractual Services						
Rents and Leases	63,282	61,571	77,117	73,970	73,723	73,723
Adv, Publishing, & Printing	58	49				
Contractual Mtce & Repair	348,465	386,138	367,163	402,169	402,169	402,169
Expert & Professional Servc	1,086	2,188	2,749	2,749	2,749	2,749
Communications	9,005	9,193	7,901	7,901	7,901	7,901
Travel/Training/Business Mea	6,222	7,725	5,966	5,966	3,508	3,508
Subscriptions/Bks/Membership	227	197	740	740	740	740
Utilities	313,798	293,652	320,674	326,374	326,374	326,374
Insurance and Bonds	19,276	20,175	26,600	24,215	24,215	24,215
Contractual Services	89,220	77,202	100,222	81,415	81,415	81,415
Contractual Services	850,639	858,090	909,132	925,499	922,794	922,794
Materials and Supplies						
Office Supplies	1,743	3,145	2,810	2,810	1,405	1,405
Veh & Mach Operating Supplie	74,545	67,482	100,386	100,386	100,386	100,386
Clothing & Protective Equipm	3,094	2,699	3,463	3,463	3,463	3,463
Commodities	1,807	2,256	1,919	1,919	1,919	1,919
Equipment, Tools, & Misc Par	12,850	12,335	18,274	18,274	18,274	18,274
Supplies	17,390	7,527	24,705	24,705	24,705	24,705
Materials and Supplies	111,429	95,444	151,557	151,557	150,152	150,152
Other Charges						
Taxes and Licenses	665	710	1,623	1,623	1,623	1,623
Other Charges	67,533	96,905	85,470	97,001	94,772	94,772
Other Charges	68,198	97,615	87,093	98,624	96,395	96,395
Capital Outlay						
Furniture and Equipment	37,119					
Capital Outlay	37,119					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,367,399)	(1,385,833)	(1,580,178)	(1,502,702)	(1,499,089)	(1,499,089)
Allocated to Other Activities	(1,367,399)	(1,385,833)	(1,580,178)	(1,502,702)	(1,499,089)	(1,499,089)
Operating Transfers						
Expenditures	623,058	669,551	715,263	823,395	813,833	813,833
Non-Tax Revenue	63,845	65,066	67,367	65,534	65,390	65,390
Tax Funding	559,213	604,485	647,896	757,861	748,443	748,443

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Administrative Assistant II	0.00	1.00
Facilities Assistant	1.00	0.00
Parts Clerk	1.00	1.00
Custodian	1.00	1.00
Facilities System Technician	1.00	1.00
Mechanic	4.00	4.00
Manager of Facility Svcs - PW	1.00	1.00
Lead Fleet Mechanic	0.00	1.00
Office Services Coor PW	1.00	0.00
Total Regular Employees	10.00	10.00

Core Responsibilities

To provide a safe and efficient transportation system for the conveyance of people, goods and services. The traffic engineering section of the Physical Development Division is responsible for the day-to-day operations and maintenance of the traffic control and operations within the City and for the devices to do this, such as traffic control signals, pavement markings and traffic signs. Tasks that the traffic office conducts include the following:

1. Conduct traffic studies as required by the City Council, school district, Park Department, Rochester Olmsted Council of Governments (ROCOG), Olmsted County, residents, and other departments of the City.
2. Administration of the City street lighting system, the Neighborhood Traffic Management Program and the Residential Permit Parking program.
3. Safety studies through compilation of City accident data to identify trends and high frequency locations for review and possible safety improvement projects.
4. Permit reviews and support: the traffic office provides temporary traffic control plan review for the issuance of obstruction permits for street closures and special event permits, as well as issuance of permits for over dimension vehicle moves (over height, length and weight) for route determination and special requirements for the move.
5. Asset management of the traffic infrastructure: reviews and plans replacement/upgrades of the traffic signal system elements, reviews of the signing to ensure they comply with current standards and planning their replacement on a 12 year cycle to meet the required reflectivity standards and review and planning the maintenance of the pavement markings.
6. Project management of City and consultant design plans for expansion or reconstruction of these systems.

2021 Objectives

1. To ensure that the City's traffic infrastructure is in compliance with existing standards and will operate in a safe, dependable and efficient manner. To provide timely responses for permit reviews and traffic study requests that are received.
2. Emphasis has been placed on preventative maintenance and finding ways to reduce the costs for operation and replacement of the existing traffic control devices.
3. New traffic signal systems will be installed as approved in the Capital Improvement Program as identified based on traffic forecasts and development associated with the City's continued growth.
4. Implement a signal optimization program for major transportation corridors in the City.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of signalized intersections.	167	168	167	166
2. # of signals on interconnect.	131	132	132	131
3. # signals on battery backup.	41	44	44	44
4. # of signal calls.	479	624	600	650

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of traffic signal malfunctions corrected the same day as reported.	98%	98%	98%	98%
2. % of signal controller conflict monitors tested.	50%	85%	50%	50%
3. % of traffic signals' timing optimized and updated.	15%	18%	15%	15%
4. # of requests received for Gopher OneCall locates.	4,996	6,256	6,000	6,000
5. # of field locates made.	570	638	600	600

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		Traffic			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
43200 Traffic						
Expenditures						
Employee Services						
Regular Salaries	593,079	626,801	641,124	701,219	701,219	701,219
Temporary Salaries	6,588	12,413	7,250	7,250	5,437	5,437
Regular Overtime	13,629	21,734	13,000	13,000	9,750	9,750
Other Pay	238					
Employee Benefits - Pensions	89,918	96,729	99,849	108,953	108,273	108,273
Employee Benefits - Insuranc	127,545	122,888	130,888	143,892	143,892	143,892
Other Employee Benefits	264	288	288	288	288	288
Employee Services	831,261	880,853	892,399	974,602	968,859	968,859
Contractual Services						
Rents and Leases	60		3,000	3,000	3,000	3,000
Adv, Publishing, & Printing		90	200	200	200	200
Contractual Mtce & Repair	29,956	36,547	64,664	47,944	47,944	47,944
Expert & Professional Servic	8,837	61,767	25,400	25,400	25,400	25,400
Communications	5,009	5,080	5,447	5,447	5,447	5,447
Travel/Training/Business Mea	4,453	3,194	6,140	6,140	3,390	3,390
Subscriptions/Bks/Membership	1,479	993	1,100	1,100	1,100	1,100
Utilities	165,628	164,522	172,267	176,968	172,788	172,788
Insurance and Bonds	10,427	11,470	12,133	12,711	12,711	12,711
Contractual Services	94,744	217,862	218,391	231,241	191,241	191,241
Contractual Services	320,593	501,525	508,742	510,151	463,221	463,221
Materials and Supplies						
Office Supplies	723	273	2,650	2,650	1,325	1,325
Veh & Mach Operating Supplie	19,379	17,326	14,092	14,092	14,092	14,092
Clothing & Protective Equipm	980	2,139	1,000	1,000	1,000	1,000
Equipment, Tools, & Misc Par	20,629	110,569	136,000	121,000	121,000	121,000
Supplies	59,369	124,453	122,900	122,900	122,900	122,900
Materials and Supplies	101,080	254,760	276,642	261,642	260,317	260,317
Other Charges						
Judgmnts/Penalties/Settlemen		1,000				
Taxes and Licenses	272	226	490	490	490	490
Other Charges	65,270	74,902	73,445	87,490	89,818	89,818
Other Charges	65,542	76,128	73,935	87,980	90,308	90,308
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(92,765)	(80,106)	(77,549)	(164,945)	(164,945)	(164,945)
Allocated to Other Activities	(92,765)	(80,106)	(77,549)	(164,945)	(164,945)	(164,945)
Operating Transfers						
Operating Transfers	149,086					
Operating Transfers	149,086					
Expenditures	1,374,797	1,633,160	1,674,169	1,669,430	1,617,760	1,617,760
Non-Tax Revenue	109,892	88,083	101,501	101,501	101,501	101,501
Tax Funding	1,264,905	1,545,077	1,572,668	1,567,929	1,516,259	1,516,259

Traffic Admin/Engineering



Company / Business Unit
00101 43200

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Traffic & Parking Manager	0.00	1.00
Equipment Operator-Public Works	1.00	1.00
Painter 2	1.00	1.00
Traffic Engineer	1.00	0.00
Engineering Technician	1.00	2.00
Senior Engineering Technician	1.00	0.00
Traffic Signal Technician	2.00	2.00
Traffic Operations Technician	1.00	1.00
Total Regular Employees	8.00	8.00

Core Responsibilities

This budget provides for lighting of public streets, alleys and walkways. Also included is the Central Business District (CBD) decorative pedestrian lights and the holiday lighting of trees and skyways. The majority of the street light system is installed and maintained by Rochester Public Utilities, however about 1% of the lamps are served by Peoples Cooperative Power. This budget is administered by traffic engineering staff within the Physical Development Division, which reviews requests for street lights and maintains the CBD decorative pedestrian lighting.

2021 Objectives

1. Continued expansion into new subdivisions and annexed areas. The City will continue to use the 25% criteria, i.e. 25% of the lots in a new subdivision must have improvements to them prior to energizing the streetlights. In annexed areas, streetlights are added upon request.
2. The CBD decorative lighting system will be expanded to include the streets within any new streetscaping projects.
3. Periodic reports will be prepared on requested new lighting.
4. The City is working towards proactive conversion of all existing street light fixtures to LED.
5. Contractual maintenance will continue to include annual lens washing, pole cleaning, and oiling of the CBD decorative pedestrian lamps.
6. Re-evaluate street lighting levels and fixtures in new subdivisions.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of street lights/175 watt mercury vapor.	2	2	1	0
2. # of street lights/100 watt H. Pres. Sodium.	5,960	5,800	2,900	100
3. # of street lights/250 watt H. Pres. Sodium.	976	925	450	50
4. # of street lights/400 watt H. Pres. Sodium.	132	131	50	25
5. # of street lights/175 watt Metal Halide.	34	33	15	5
6. # of street lights/250 watt Metal Halide.	44	44	20	10
7. # of street lights < 100 watt LED.	1,533	1,750	1,750	1,750
8. # of street lights 100 - 250 watt LED.	249	300	3,800	7,045
9. Other/misc. lighting types.	11	11	11	11
10. # of Peoples Co-op lamps.	11	11	10	10
11. # of holiday lighting outlets maintained.	120	120	120	120
12. # of decorative lamps maintained.	400	400	400	400

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of street lighting requests reviewed within 30 days.	97%	97%	97%	97%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		City Lighting				
	2018	2019	2020	2021 Budget			
	Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
43220 City Lighting							
Expenditures							
Employee Services							
Contractual Services							
Communications	1	3	24	24	24	24	24
Utilities	1,334,422	1,416,767	1,380,200	1,058,500	1,039,680	1,039,680	1,039,680
Insurance and Bonds	3	3	4	3	3	3	3
Contractual Services	<u>1,334,426</u>	<u>1,416,773</u>	<u>1,380,228</u>	<u>1,058,527</u>	<u>1,039,707</u>	<u>1,039,707</u>	<u>1,039,707</u>
Materials and Supplies							
Equipment, Tools, & Misc Par	550	15,599	1,000	16,000	16,000	16,000	16,000
Supplies		133					
Materials and Supplies	<u>550</u>	<u>15,732</u>	<u>1,000</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>
Other Charges							
Capital Outlay							
Bonds-Principal & Interest							
Allocated to Other Activities							
Operating Transfers							
Operating Transfers				430,000	430,000	430,000	430,000
Operating Transfers				<u>430,000</u>	<u>430,000</u>	<u>430,000</u>	<u>430,000</u>
Expenditures	<u>1,334,976</u>	<u>1,432,505</u>	<u>1,381,228</u>	<u>1,504,527</u>	<u>1,485,707</u>	<u>1,485,707</u>	<u>1,485,707</u>
Tax Funding	1,334,976	1,432,505	1,381,228	1,504,527	1,485,707	1,485,707	1,485,707

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Core Responsibilities

The Music Department (RMD) provides the community with opportunities for high quality, diverse and accessible musical and educational programs. RMD offers a broad range of concerts, performance opportunities for area musicians and artistic support services that help make Rochester a more livable community and contribute to the quality of life of its citizens and visitors. RMD values the diversity of cultural expression and traditions, fosters the preservation and advancement of diverse musical genres, creates a sense of welcoming and belonging, enhances the enjoyment of life and celebrates community when programming events.

RMD's best-known program is *Down by the Riverside*. RMD also presents *Riverside Live!* and *World Music* concerts, and other special programs and events. RMD maintains an extensive education (*Artists-in-the-Schools*), community outreach (*World Music Mini-Residencies*) and audience development program. A new *forWARD Neighborhood Park Concerts* program, intended to eventually serve each municipal ward, is in Phase 2 of the activation plan.

2021 Objectives

1. Enhance quality of life and increase neighborhood connectivity and vitality by
 - a) programming a diversity of concerts and outreach services in venues inside and outside the downtown core; b) continuing to program free events to promote accessibility; and c) securing funding from non-City sources to help maintain and further develop existing core programs and services.
2. Foster a team-oriented culture by a) working with current and new collaborators, utilizing “best practices” to improve efficiency, and employing available technologies to accomplish the department’s work and promote its programs and services; and b) maintaining a commitment to engage artists from diverse backgrounds and cultures, book the highest quality musicians available within their respective genres, and employ both developing and established artists from local, statewide, regional, national and international sources.
3. Manage growth and development by continuing to develop the new *forWARD Neighborhood Park Concerts* program that will eventually serve each municipal ward annually and increase neighborhood connectivity and vitality while balancing programming that occurs within and outside the downtown/DMC core.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Total citizens served.	287,921	48,972	63,000	137,500
2. Riverside Live! series.	3,941	3,552	1,500	5,000
3. Down by the Riverside series.	51,800	37,300	50,000	75,000
4. forWARD Neighborhood Park Concerts.	0	725	1,000	2,000
5. World Music Capstone concerts.	15,000	2,183	2,500	2,500
6. Thursdays on First and Third concerts.	208,000	0	0	0
7. Education and outreach.	3,892	2,308	3,000	3,000
8. Public service, community music & other.	5,288	2,904	5,000	5,000

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Artistic excellence/merit/relevance.				
2. Preserve/advance/appreciate music.				
3. Development/enrichment of musicians.				
4. Net program margin/subsidy required.	-\$252,958	-\$155,201	-\$200,000	-\$200,000
5. Total earned revenue.	\$152,299	\$112,799	\$60,650	\$110,300
6. Total contributed revenue & grants.	\$146,061	\$156,890	\$153,500	\$152,250

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Culture	General Fund		Music		Account Number	
	2018	2019	2020		2021 Budget	
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
44100 Music						
Expenditures						
Employee Services						
Regular Salaries	366,969	372,524	398,739	417,820	417,820	417,820
Temporary Salaries	1,548	1,227	7,500	5,000	3,750	3,750
Regular Overtime		380				
Other Pay	2,858	8,808	2,990	3,202	3,202	3,202
Employee Benefits - Pensions	53,869	54,516	61,153	63,796	63,672	63,672
Employee Benefits - Insuranc	70,707	101,017	85,136	97,044	97,044	97,044
Other Employee Benefits	456	435	462	432	432	432
Employee Services	496,407	538,907	555,980	587,294	585,920	585,920
Contractual Services						
Rents and Leases	41,472	44,155	48,500	38,500	28,500	28,500
Adv, Publishing, & Printing	72,163	105,547	77,000	77,000	77,000	77,000
Contractual Mtce & Repair	316	306	400	1,400	1,400	1,400
Expert & Professional Servic	344,933	405,355	372,030	367,030	347,030	347,030
Communications	24,228	15,334	18,536	20,000	20,000	20,000
Travel/Training/Business Mea	17,278	16,642	18,220	18,220	14,570	14,570
Subscriptions/Bks/Membership	4,287	2,618	2,310	2,310	2,310	2,310
Insurance and Bonds	1,416	1,658	1,709	1,788	1,788	1,788
Contractual Services	506,093	591,615	538,705	526,248	492,598	492,598
Materials and Supplies						
Office Supplies	982	1,369	1,200	1,200	600	600
Clothing & Protective Equipm	452	111	600	600	600	600
Equipment, Tools, & Misc Par			250	250	250	250
Supplies	1,417	526	3,500	3,500	3,500	3,500
Materials and Supplies	2,851	2,006	5,550	5,550	4,950	4,950
Other Charges						
Taxes and Licenses	3,055	3,725	3,600	3,600	3,600	3,600
Other Charges	12,341	13,214	14,973	15,250	15,250	15,250
Other Charges	15,396	16,939	18,573	18,850	18,850	18,850
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	1,020,747	1,149,467	1,118,808	1,137,942	1,102,318	1,102,318
Non-Tax Revenue	298,361	269,691	279,300	262,550	262,550	262,550
Tax Funding	722,386	879,776	839,508	875,392	839,768	839,768

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Asst General Manager Music	1.00	1.00
Administrative Assistant I	1.00	0.00
Administrative Assistant II	0.00	1.00
Prod&Comm Outreach Coordinator	1.00	1.00
General Manager - Music	1.00	1.00
Total Regular Employees	4.00	4.00

Core Responsibilities

The expenditures accounted for in this function are City appropriations in the following agencies:

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Civic Theater				
1. Contribution.	\$120,000*	\$200,000	\$200,000	\$0
2. Contractual Maintenance & Repair.	\$0	\$0	\$0	\$0
3. Insurance.	\$252	\$252	\$300	\$300
4. Energy Improvement Debt Service Payment.	\$28,240	\$0	\$0	\$0
Total	\$148,492	\$200,252	\$200,300	\$300
Art Center				
1. Contribution.	\$193,100	\$192,400	\$347,000	\$173,160
2. Mayo Civic Center Building Contract.	\$154,541	\$119,935	\$0	\$0
3. Contractual Maintenance & Repair.	\$0	\$0	\$0	\$0
4. Insurance.	\$15,704	\$11,710	\$2,015	\$12,314
5. Energy Improvement Debt Service Payment.	\$2,896	\$0	\$0	\$0
Total	\$366,241	\$324,045	\$349,015	\$185,474
125 Live				
1. Contribution.	\$120,000	\$120,000	\$120,000	\$108,000
2. Contractual Maintenance & Repair.	\$9,507	\$15,278	\$10,000	\$0
3. Insurance (included utilities from 2018-2020).	\$178,498	\$177,172	\$185,364	\$12,645
4. Equipment, Tools, & Misc. Parts.	\$226	\$410	\$0	\$0
Total	\$308,231	\$312,860	\$315,364	\$120,645

*Per 10/16/17 Council discussion, \$80,000 was paid from 2017 Contingency fund.

2021 Objectives

Preserving City owned facilities is a high priority. At the same time, the 2021 budget was developed as a “one roof concept” for the entire Mayo Civic Center (MCC) campus evaluation. This includes MCC, Art Center, Civic Theatre, Civic Music, and Parks and Recreation. Due to this effort, expenses for utilities and maintenance that have previously been allocated to the Rochester Arts Center and Rochester Civic Theatre are now allocated for the facility. Once the “one roof concept” is finalized, the funds will be appropriated to the entity responsible for this function. For 2021; the same amounts as 2020 for contractual maintenance for the Art Center (\$154,600) and the contribution amount (\$200,000) for the Rochester Civic Theatre were moved into the funding of the “one roof concept” for a total of \$354,600.

Similarly, the City Council has requested an assessment of the Recreation Center/125 Live facility. As is the case with the previous facility expense funding for the Arts Center and Civic Theatre, facility funds of \$186,968 for the 125 Live space have been allocated to the facility and will be appropriated to the entity responsible for this function once the assessment is complete.



Workload Measurements

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Culture	Description	General Fund		ArtCtr/CivicTheatre/125Live		
		2018	2019	2020	2021 Budget	
		Actuals	Actuals	Budget	Requested	Recommended
44200 ArtCtr/CivicTheatre/125Live						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	29,965	33,832	10,000	10,000	541,568	541,568
Expert & Professional Serv	4,368	3,242				
Utilities	289,945	263,574	173,468	176,968		
Insurance and Bonds	26,834	23,308	14,211	25,259	25,259	25,259
Contractual Services	5,305					
Contractual Services	356,417	323,956	197,679	212,227	566,827	566,827
Materials and Supplies						
Equipment, Tools, & Misc Par	727	869				
Supplies	1,941	188				
Materials and Supplies	2,668	1,057				
Other Charges						
Contributions	433,100	512,400	667,000	667,000	281,160	281,160
Taxes and Licenses	500	200				
Other Charges	433,600	512,600	667,000	667,000	281,160	281,160
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	31,136					
Operating Transfers	31,136					
Expenditures	823,821	837,613	864,679	879,227	847,987	847,987
Non-Tax Revenue						
		5				
Tax Funding	823,821	837,608	864,679	879,227	847,987	847,987

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Core Responsibilities

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Diversity Council.	\$75,000	\$75,000	\$75,000	\$67,500
2. Intercultural City Initiative.	\$0	\$2,000	\$2,000	\$2,000
3. Greater Rochester Advocates for Universities & Colleges.	\$20,000	\$20,000	\$20,000	\$10,000
4. Human Rights Commission.*	\$0	\$6,000	\$6,000	\$5,400
5. Youth Commission.*	\$0	\$29,000	\$29,000	\$26,100
6. RNeighbors.	\$113,000	\$113,000	\$113,000	\$101,700
7. History Center of Olmsted County.	\$30,000	\$30,000	\$30,000	\$27,000
8. Celebration of a City.**	\$25,000	\$25,000	\$0	\$0
9. SE MN Initiative Fund.	\$20,000	\$20,000	\$20,000	\$18,000
10. Rochester Downtown Alliance.	\$100,000	\$100,000	\$100,000	\$90,000
11. 4th of July.**	\$0	\$35,000	\$0	\$0
Total	\$383,000	\$455,000	\$395,000	\$347,700

*These line items were moved from Mayor (41315) effective in 2019.

**These line items were moved to Mayor (41315) effective in 2020.

2021 Objectives

Community Reinvestment allocations allow the City Council to invest in community organizations whose missions advance the City Council’s Community Vision Statement, Foundational Principals and Strategic Priorities. The services provided by these organizations directly benefit the Rochester community. The 2021 recommended (projected) budget includes a 10% reduction in the amount budgeted to Community Reinvestment in 2020 due to the financial impacts of COVID-19.

For 2021, the recommended budget includes \$67,500 READI (Economic Development – Business Unit 44520), \$67,500 Diversity Council, \$101,700 RNeighbors, \$90,000 Rochester Downtown Alliance, and \$26,100 Youth Commission. It also includes \$2,000 for the Intercultural Cities Initiative per a previous agreement. The remaining funding from 2020 for outside agencies, not named above also includes a 10% reduction for 2021 and is not directly allocated to any specific organizations. The \$68,400 is considered discretionary and when added to the discretionary funds from 125 Live and the Art Center; the City Council has \$349,560 to allocate as follows:

- Provide to community organizations who previously received funds or new organizations.
- Make the organizations recommended above with the 10% reduction “whole” from 2020 amounts.
- Eliminate all (or a portion) from budget as an additional cost saving measure.



Workload Measurements

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 44400

Community Reinvestment Description	General Fund		Community Reinvestment			
	2018 Actuals	2019 Actuals	2020 Budget	Requested	2021 Budget	
					Recommended	Adopted
44400 Community Reinvestment						
Expenditures						
Employee Services						
Contractual Services						
Materials and Supplies						
Other Charges						
Contributions	383,000	455,000	395,000	395,000	355,700	347,700
Other Charges	383,000	455,000	395,000	395,000	355,700	347,700
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	383,000	455,000	395,000	395,000	355,700	347,700
Tax Funding	383,000	455,000	395,000	395,000	355,700	347,700

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Core Responsibilities

The general function of this office is to oversee the City's redevelopment programs and policies. The major activities that support this mission include advising the City Council on redevelopment programs, policies and practices and serving as staff liaison to various groups and organizations involved in the redevelopment process. It also includes negotiation of public assistance to private redevelopment projects, coordination of long range planning for the downtown area and implementation of public improvements in the Central Business District including skyways and parking facilities.

A focus on Destination Medical Center (DMC) Project Management is also a function of this office. Project Managers work to plan, organize, execute, manage and monitor projects to help ensure their success.

This office also provides support for other community housing and economic development initiatives.

2021 Objectives

1. Work with the DMC Corporation and the Economic Development Agency (EDA) on implementation of the DMC Plan.
2. Coordinate implementation of the downtown master plan recommendations and various downtown redevelopment projects.
3. Work with the DMC, EDA, community partners and private developers to increase affordable housing options.
4. Negotiate development agreements for multiple development projects.
5. Serve as the primary staff representative to the Rochester Downtown Alliances.
6. Coordinate marketing, leasing and management efforts for the Minnesota BioBusiness Center.
7. Manage City properties being held for redevelopment purposes.
8. Work with the Planning Department Team to draft changes to the Zoning Ordinance related to design review requirements in the downtown area.

Workload Measurements

Effectiveness Measurements



Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

Core Responsibilities

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Rochester Area Economic Development Incorporated (In Dollars).	\$75,000	\$75,000	\$75,000	\$67,500
Convention & Tourism (In Dollars).*	\$3,000,329	\$2,982,832	N/A	N/A
Rochester Sports Commission.**	N/A	N/A	\$500,000	\$500,000
Experience Rochester.**	N/A	N/A	\$3,600,000	\$3,600,000
Total (In Dollars).	\$3,075,329	\$3,057,832	\$4,175,000	\$4,167,500

*Due to change in the operating model for the Mayo Civic Center this line is no longer applicable beyond 2019

**Due to change in the operating model for the Mayo Civic Center these lines are new in 2019 and will first be budgeted for 2020

2021 Objectives

Workload Measurements

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Economic Developmnt/Assistance	General Fund		Economic Development			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
44500 Economic Development						
Expenditures						
Employee Services						
Regular Salaries	90,618	414,911	592,513	464,990	464,990	464,990
Regular Overtime		18				
Other Pay	(27,342)					
Employee Benefits - Pensions	13,628	62,099	89,765	70,446	70,446	70,446
Employee Benefits - Insuranc	(22,868)	56,108	80,566	73,574	73,574	73,574
Other Employee Benefits	96	492	720	648	648	648
Employee Services	54,132	533,628	763,564	609,658	609,658	609,658
Contractual Services						
Rents and Leases	254	226	2,500	2,500	2,500	2,500
Adv, Publishing, & Printing	8,908	6,420	9,200	9,125	9,125	9,125
Contractual Mtce & Repair		309	38,000	38,000	38,000	38,000
Expert & Professional Servc	595	13,313	8,010	8,000	8,000	8,000
Communications	1,023	2,356	5,869	1,880	1,880	1,880
Travel/Training/Business Mea	35	11,726	14,580	12,350	6,650	6,650
Subscriptions/Bks/Membership		16,352	5,800	5,075	5,075	5,075
Insurance and Bonds	14,937	17,189	17,925	18,345	18,345	18,345
Contractual Services	25,752	67,891	101,884	95,275	89,575	89,575
Materials and Supplies						
Office Supplies		34,757	4,100	4,100	2,100	2,100
Materials and Supplies		34,757	4,100	4,100	2,100	2,100
Other Charges						
Contributions	3,075,329	3,057,832	4,475,000	4,475,000	4,167,500	4,167,500
Taxes and Licenses		205				
Other Charges	1,561	2,948	12,085	14,727	14,727	14,727
Other Charges	3,076,890	3,060,985	4,487,085	4,489,727	4,182,227	4,182,227
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities		(423,687)	(660,524)	(587,814)	(587,814)	(587,814)
Allocated to Other Activities		(423,687)	(660,524)	(587,814)	(587,814)	(587,814)
Operating Transfers						
Operating Transfers		5,223				
Operating Transfers		5,223				
Expenditures	3,156,774	3,278,797	4,696,109	4,610,946	4,295,746	4,295,746
Non-Tax Revenue	124,650	69,000				
Tax Funding	3,032,124	3,209,797	4,696,109	4,610,946	4,295,746	4,295,746



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Assistant City Administrator	1.00	0.00
Project Manager	4.00	4.00
Administrative Assistant II	1.00	1.00
Total Regular Employees	6.00	5.00

Core Responsibilities

The function of the Central Business District (CBD) maintenance business unit is to enhance the livability of Rochester by maintaining the public landscape features and improvements created in the CBD. The activities of the business unit compliment the programming and promotion of the central district area by Rochester Downtown Alliance and other community partners. The business unit will continue to expand responsibilities as a result of increased investment in landscape amenities in the downtown core. This Business Unit is operated by the Parks and Forestry Division.

2021 Objectives

1. The CBD Section work force includes 1 full-time employee and is supplemented with assistance from the Park & Forestry group together with seasonal employees and contractor services. With the addition of Heart of the City and Discovery Walk improvements additional staffing will be needed to support these additional improvements.
2. Provide high quality landscape maintenance services and seasonal decorating including lighting.
3. Participate in the development and review of proposed project plans that include landscape beds for proper design, adequate irrigation and selection of plant material.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Parks				
1. # of planters landscaped and maintained annually.	198	198	198	198
2. # of banners installed multiple times annually.	296	296	296	296
3. # of skyways decorated annually.	6	6	6	6

Effectiveness Measurements

1. Positive feedback provided on maintenance of Peace Plaza.
2. Positive feedback provided on condition maintenance of landscape materials.

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Economic Developmnt/Assistance	General Fund		CBD Maintenance			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
44515 CBD Maintenance						
Expenditures						
Employee Services						
Regular Salaries	57,213	58,786	60,037	61,977	61,977	61,977
Temporary Salaries	22,686	18,270	24,640	24,640	18,480	18,480
Regular Overtime			1,000	1,000	750	750
Employee Benefits - Pensions	10,338	9,875	12,042	12,335	11,599	11,599
Employee Benefits - Insuranc	18,898	20,793	22,268	12,020	12,020	12,020
Employee Services	109,135	107,724	119,987	111,972	104,826	104,826
Contractual Services						
Rents and Leases	670	626	500	500	500	500
Adv, Publishing, & Printing	2,042					
Contractual Mtce & Repair	48,595	37,901	38,000	38,000	38,000	38,000
Expert & Professional Servic	21,265	4,231	16,300	16,300	16,300	16,300
Communications	985	1,013	1,000	1,000	1,000	1,000
Travel/Training/Business Mea	190		680	680	380	380
Subscriptions/Bks/Membership	10					
Utilities	13,031	10,444	11,400	12,200	12,200	12,200
Insurance and Bonds	449	504	543	519	519	519
Contractual Services	58,714	80,257	68,110	68,490	68,490	68,490
Contractual Services	145,951	134,976	136,533	137,689	137,389	137,389
Materials and Supplies						
Veh & Mach Operating Supplie	2,432	2,541	2,500	2,500	2,500	2,500
Clothing & Protective Equipm		595	800	800	800	800
Commodities	5,614	1,527	2,000	2,000	2,000	2,000
Equipment, Tools, & Misc Par	15,430	9,066	6,750	6,750	6,750	6,750
Construction Materials	27,151	23,396	29,000	29,000	29,000	29,000
Supplies	15,305	19,565	9,000	9,000	9,000	9,000
Materials and Supplies	65,932	56,690	50,050	50,050	50,050	50,050
Other Charges						
Taxes and Licenses	16	53				
Other Charges	3,891	4,761	4,698	4,738	4,738	4,738
Other Charges	3,907	4,814	4,698	4,738	4,738	4,738
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,630)	(3,601)	(1,350)	(3,090)	(3,090)	(3,090)
Allocated to Other Activities	(1,630)	(3,601)	(1,350)	(3,090)	(3,090)	(3,090)
Operating Transfers						
Expenditures	323,295	300,603	309,918	301,359	293,913	293,913
Non-Tax Revenue	6,018	7,530	1,500	1,500	1,500	1,500
Tax Funding	317,277	293,073	308,418	299,859	292,413	292,413



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Landscape Technician	1.00	1.00
Total Regular Employees	1.00	1.00

Core Responsibilities

The expenditures accounted for in this function are items which are not readily allocable to various City functions.

2021 Objectives



Workload Measurements

Effectiveness Measurements



Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

**City of Rochester, MN
Expenditure Adopted Budget**

Unallocated	General Fund			Unallocated			
	2018	2019	2020	2021 Budget			
	Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
44600 Unallocated							
Expenditures							
Employee Services							
Contractual Services							
Rents and Leases	70,562	70,562	70,562	70,562	70,562	70,562	70,562
Contractual Mtce & Repair	3,000	3,300		3,000	3,000	3,000	3,000
Expert & Professional Serv	21,284	17,780	22,150	22,150	22,150	22,150	22,150
Communications	2,165	2,776	1,880	2,880	2,880	2,880	2,880
Contractual Services	97,011	94,418	94,592	98,592	98,592	98,592	98,592
Materials and Supplies							
Office Supplies			500	500	250	250	250
Supplies	846	459					
Materials and Supplies	846	459	500	500	250	250	250
Other Charges							
Taxes and Licenses	25	25	25	25	25	25	25
Other Charges	6,915	6,891	10,000	10,000	10,000	10,000	10,000
Other Charges	6,940	6,916	10,025	10,025	10,025	10,025	10,025
Capital Outlay							
Bonds-Principal & Interest							
Allocated to Other Activities							
Operating Transfers							
Operating Transfers	1,200,000	2,514,068					
Operating Transfers	1,200,000	2,514,068					
Expenditures	1,304,797	2,615,861	105,117	109,117	108,867	108,867	108,867
Non-Tax Revenue	13,162	14,399					
Tax Funding	1,291,635	2,601,462	105,117	109,117	108,867	108,867	108,867

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Core Responsibilities

This appropriation provides for unforeseen circumstances in operating departments that may arise during the budget year. The appropriation may be transferred upon Common Council approval to the department in which the unforeseen circumstance arises.

2021 Objectives

Leverage the Contingency appropriation to provide funding to address the required and unforeseen circumstances that arise within the current budget year.

Workload Measurements

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

**City of Rochester, MN
Expenditure Adopted Budget**

Unallocated	General Fund		Contingency		Account Number		
	2018	2019	2020		00101	44620	
	Description	Actuals	Actuals	Budget	Requested	2021 Budget Recommended	Adopted
44620 Contingency							
Expenditures							
Employee Services							
Other Pay			472,956	478,049	478,049	478,049	478,049
Employee Benefits - Insuranc			518,711	515,218	515,218	515,218	515,218
Employee Services			991,667	993,267	993,267	993,267	993,267
Contractual Services							
Materials and Supplies							
Other Charges							
Contributions			1,076,769	1,000,000	1,250,000	1,047,500	1,047,500
Other Charges			1,076,769	1,000,000	1,250,000	1,047,500	1,047,500
Capital Outlay							
Bonds-Principal & Interest							
Allocated to Other Activities							
Operating Transfers							
Operating Transfers	181,146	292,450					
Operating Transfers	181,146	292,450					
Expenditures	181,146	292,450	2,068,436	1,993,267	2,243,267	2,040,767	
Tax Funding	181,146	292,450	2,068,436	1,993,267	2,243,267	2,040,767	

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Core Responsibilities

“Welcoming all to connect and learn.” This is not just a mission statement posted on the wall, but rather a true commitment to meeting individuals where they are and providing them with the tools they need to succeed. The Library listens and responds to community needs with impactful services. With a focus on equity, we elevate the entire community by providing supportive opportunities, increasing access to resources, connecting residents, and promoting local engagement on topics that matter.

The Rochester Public Library (RPL) is committed to a strong and equitable community. WE CARE defines RPL’s core values: **Welcoming Environment**; **Committed to Inclusivity**; **Access for all**; **Respect intellectual freedom**; **Exceptional library service**. Our caring culture is at the center of everything we do.

Our strategic plan, created with extensive community input and aligned to the City’s strategic priorities, provides the blueprint for our daily operations.

2021 Objectives

1. Community members feel safe and welcome in library spaces.
2. Community members, especially people whose voices are not typically represented, are given opportunities to be heard and to provide input on library service responses.
3. Community members expand literacy skills including basics of reading and writing, early childhood, digital, cultural and informational.
4. Community members find connections and have social networks.
5. Community members have opportunities to access information and services including support for physical and mental health, employment, education, affordable housing, and transportation.
6. Community members are engaged in the community issues that they care about and that affect their lives.
7. Community members have access to impactful library services to celebrate their differences and encourage learning, creating, collaborating, and connecting.
8. Community members have the sustainable physical and digital library infrastructure to meet their needs within our growing and changing landscape.
9. Community members have access to an inclusive collection of materials and a diverse, innovative, vibrant, compassionate, and well-trained staff.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020* <u>Estimated</u>	2021 <u>Projected</u>
1. Annual # of circulation.	1,822,215	1,970,910	1,619,434	1,975,837
2. Annual # of library visits.	491,452	472,652	339,727	484,468
3. Annual # of reference transactions.	203,486	187,493	134,236	188,430
4. Annual # of program attendance.	121,697	119,456	40,000	119,755
5. Annual # of holdings.	549,523	576,125	518,000	577,565
6. Annual # of Wi-Fi sessions.	45,094	45,225	32,200	46,356

*Covid-19 impact.

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of people surveyed who report a welcoming experience with the Library (new outcome).	N/A	N/A	90%	90%
2. % of people surveyed who report increased connections with each other.	63%	89%	70%	70%
3. % of people surveyed who report improved knowledge or skills.	76%	91%	80%	80%
4. % of people surveyed who report access to needed Library materials and services (new outcome).	N/A	N/A	80%	80%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Culture	Library Fund		Library			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
00202 Library Fund						
45500 Library						
Expenditures						
Employee Services						
Regular Salaries	3,630,701	3,877,080	4,135,137	4,275,785	3,986,974	4,053,546
Temporary Salaries	613,183	699,433	689,896	725,849	725,849	725,849
Regular Overtime	5,809	11,295	2,000	2,000	2,000	2,000
Other Pay	22,221	19,274	2,859	3,260	3,260	3,260
Employee Benefits - Pensions	618,498	667,387	714,019	739,875	737,042	706,202
Employee Benefits - Insuranc	913,327	992,658	1,131,360	1,065,502	1,065,874	1,024,583
Other Employee Benefits	7,620	6,891	8,124	7,848	7,848	7,848
Employee Services	5,811,359	6,274,018	6,683,395	6,820,119	6,528,847	6,523,288
Contractual Services						
Rents and Leases	7,958	11,243	16,900	16,900	16,900	16,900
Adv, Publishing, & Printing	38,489	53,928	33,424	33,424	33,424	33,424
Contractual Mtce & Repair	281,766	299,645	315,512	315,512	315,512	315,512
Expert & Professional Servic	73,098	151,500	55,854	55,854	55,854	61,413
Communications	73,160	74,520	61,104	61,104	61,104	61,104
Travel/Training/Business Mea	52,757	45,995	39,980	39,980	39,980	39,980
Subscriptions/Bks/Membership	245,662	246,404	140,441	140,441	140,441	140,441
Utilities	184,884	203,474	206,111	209,011	209,011	209,011
Insurance and Bonds	26,078	29,232	30,735	30,104	30,104	30,104
Contractual Services	130,867	234,463	38,964	38,964	38,964	38,964
Contractual Services	1,114,719	1,350,404	939,025	941,294	941,294	946,853
Materials and Supplies						
Office Supplies	27,932	30,308	15,851	15,851	15,851	15,851
Veh & Mach Operating Supplie	19,958	7,028	5,700	5,700	5,700	5,700
Clothing & Protective Equipm	696	358	500	500	500	500
Commodities	4,246	4,974	5,000	5,000	5,000	5,000
Equipment, Tools, & Misc Par	24,854	15,545	5,693	5,693	5,693	5,693
Supplies	128,157	135,026	62,600	62,600	62,600	62,600
Materials and Supplies	205,843	193,239	95,344	95,344	95,344	95,344
Other Charges						
Contributions		1,000				
Taxes and Licenses	358	1,046	48	48	48	48
Other Charges	107,942	101,262	103,787	146,672	146,672	146,672
Other Charges	108,300	103,308	103,835	146,720	146,720	146,720
Capital Outlay						
Library Media	708,871	809,653	661,433	661,433	661,433	661,433
Capital Outlay	708,871	809,653	661,433	661,433	661,433	661,433
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	22,446		50,000	23,000	23,000	23,000
Operating Transfers	22,446		50,000	23,000	23,000	23,000
Expenditures	7,971,538	8,730,622	8,533,032	8,687,910	8,396,638	8,396,638
Non-Tax Revenue	1,497,953	1,687,113	1,284,542	1,228,297	1,228,297	1,228,297
Tax Funding	6,473,585	7,043,509	7,248,490	7,459,613	7,168,341	7,168,341

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Automation Services Assoc	1.00	1.00
Automation Services Coord	2.00	2.00
Volunteer and Training Asst	1.00	1.00
Librarian I/Driver	1.00	1.00
Administrative Services Coord	1.00	1.00
Literacy Services Coordinator	0.00	1.00
Childrens Services Division Hd	1.00	1.00
Custodian NonBargaining	1.00	1.00
Director Library	1.00	1.00
Head of Mktg & Comm Engagement	1.00	1.00
Library Associate II	1.00	1.00
Library Assistant I	6.00	6.00
Library Assistant II	8.00	7.00
Librarian I	11.75	11.75
Librarian II	2.00	2.00
Library Associate I	8.00	8.00
Automation Systems Mgr - Lib	1.00	1.00
Circulation Services Manager	1.00	1.00
Head of Reference Services	1.00	1.00
Reader Services Division Head	1.00	1.00
Grants & Outcomes Specialist	1.00	1.00
Technical Svcs Division Head	1.00	1.00
Building Maint Worker III	1.00	1.00
Building Maint Worker Non Barg	1.00	1.00
Total Regular Employees	54.75	54.75

Core Responsibilities

The Park and Recreation Department provides parks, trails, recreation facilities and programs to the citizens of Rochester. This is accomplished through the maintenance and operation of the park system and planning and coordinating activities in cooperation with a number of other service organizations. The majority of recreation and sports activities are offered through partnerships. The Park and Recreation Administration is responsible for the overall operation, budget, planning, community relations and operation of the department. The administration works closely with the Park Board, City Council, City Administration, Park Foundation, other service providing organizations and City departments.

The Administrative section of the Parks and Recreation Department is the main point of public communication and customer service. Park reservations, activity registration, pass sales and complaint based ordinance communication is coordinated from the administrative offices.

The Park and Recreation System Plan was implemented in 2016. The Park Board and Park and Recreation staff have aligned all work activity to support the goals and objectives of the System Plan.

2021 Objectives

1. Align Park and Recreation System Plan with citywide strategic planning. Adjust work priorities to assist with COVID-19 recovery efforts.
2. Continue to address equity in the distribution of the Parks and Recreation System to neighborhoods throughout Rochester.
3. Coordinate discussions with the Park Board, City Administration and City Council to address funding and service gaps and deteriorating infrastructure.
4. Review partnerships. Ensure that written agreements reflect any changes in the scope of activities that have taken place during the history of relationships.
5. Develop marketing and messaging that compliments city-wide vision and priorities.
6. Advance highly anticipated projects. Continue to seek grants and donations.
7. Continue to review golf operations. Make recommendations to the Park Board, City Council and City Administration regarding the future of golf in Rochester.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Seasonal employees processed.	319	332	150	300
2. Picnic shelters reserved.	451	467	200	380
3. Plummer House reservations.	110	118	58	100
4. Mayo Field reservations.	89	88	60	90

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Municipal Recreation System		Park & Rec Administration			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
00221 Municipal Recreation System						
46001 Park & Rec Administration						
Expenditures						
Employee Services						
Regular Salaries	374,461	389,975	401,017	415,081	415,081	415,081
Temporary Salaries	240		6,000	6,000	6,000	6,000
Regular Overtime			350	350	350	350
Other Pay	1,884	2,775	2,956	2,843	2,843	2,843
Employee Benefits - Pensions	54,198	56,170	61,267	63,397	63,397	63,397
Employee Benefits - Insuranc	78,811	88,300	94,354	97,470	97,470	97,470
Other Employee Benefits	552	552	552	552	552	552
Employee Services	510,146	537,772	566,496	585,693	585,693	585,693
Contractual Services						
Rents and Leases	829	4				
Adv, Publishing, & Printing	6,590	3,105	7,000	7,000	7,000	7,000
Contractual Mtce & Repair	14,091	18,229	13,250	13,250	13,250	13,250
Expert & Professional Servic	5,780	13,035	10,000	10,000	10,000	10,000
Communications	6,027	6,640	4,311	4,311	4,311	4,311
Travel/Training/Business Mea	7,355	3,074	5,870	5,870	5,870	5,870
Subscriptions/Bks/Membership	2,762	3,012	2,400	2,400	2,400	2,400
Insurance and Bonds	1,684	1,867	2,066	1,872	1,872	1,872
Contractual Services	123	123				
Contractual Services	45,241	49,089	44,897	44,703	44,703	44,703
Materials and Supplies						
Office Supplies	4,909	6,091	5,000	5,000	5,000	5,000
Veh & Mach Operating Supplie	1,154	883	900	900	900	900
Equipment, Tools, & Misc Par	13					
Supplies	739	3,254	700	700	700	700
Materials and Supplies	6,815	10,228	6,600	6,600	6,600	6,600
Other Charges						
Taxes and Licenses	16					
Other Charges	17,402	11,272	15,959	12,824	12,824	12,824
Other Charges	17,418	11,272	15,959	12,824	12,824	12,824
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	579,620	608,361	633,952	649,820	649,820	649,820
Non-Tax Revenue	48,111	78,293	23,370	18,000	18,000	18,000
Tax Funding	531,509	530,068	610,582	631,820	631,820	631,820

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Administrative Assistant II	1.00	1.00
Accounting Clerk	1.00	1.00
Director of Park & Rec	1.00	1.00
Office Services Coord/P&R	1.00	1.00
Total Regular Employees	4.00	4.00

Core Responsibilities

The Recreation Supervisor works with the Director of Indoor Facilities and Recreation to oversee the Recreation division of Rochester Parks & Recreation. The Recreation division works to create opportunities for participation by all Rochester residents regardless of age or ability. Examples of these recreational opportunities include adult sports leagues, Go! Play! Explore! Mobile Recreation programming, community special events, preschool indoor playground programming for the winter months, etc. The Recreation division also works with several community sports groups to help facilitate their programming in City of Rochester facilities and parks.

The Adaptive Recreation Business Unit (46012) is also part of the Recreation division. The Adaptive Recreation Manager oversees this programming for adult and youth with cognitive disabilities. Adaptive Rec offers a variety of programs to meet the recreation, social and educational needs of participants.

2021 Objectives

1. Look for new revenue sources in order to offer more recreational opportunities for the community.
2. Offer recreational opportunities to all residents regardless of age, ability or social-economic status.
3. Increase participation in youth, adult and adaptive recreational programs.
4. Continue partnerships with groups like Rochester Community Education and Quarry Hill Nature Center.
5. Keep updating and improving the Pipsqueaks indoor playground.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of league teams.	700	673	675	675
2. # of team program participants.	9,100	8,749	8,775	8,775
3. # of attendees to Pipsqueaks.	7,850	8,090	8,000	8,000
4. # of Adaptive Rec registrations.	2,855	1,969	2,500	2,500

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Growth in league participation.	(48)	(27)	10	20
2. Non-tax revenue as a % of total operating costs (BU 46011).	49%	44%	20%	43%
3. Non-tax revenue as a % of total operating costs (BU 46012).	45%	48%	23%	53%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Municipal Recreation System		Recreation		Account Number	
					00221	46010
					2018	2019
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
46010 Recreation						
Expenditures						
Employee Services						
Regular Salaries	299,667	312,693	383,133	340,405	340,405	340,405
Temporary Salaries	226,243	216,379	215,000	215,000	201,292	201,292
Regular Overtime		559				
Employee Benefits - Pensions	65,585	66,752	78,287	71,814	70,522	70,522
Employee Benefits - Insuranc	45,228	48,545	85,740	53,492	53,492	53,492
Other Employee Benefits	144	144	144	144	144	144
Employee Services	636,867	645,072	762,304	680,855	665,855	665,855
Contractual Services						
Rents and Leases	22,423	20,248	26,000	26,000	26,000	26,000
Adv, Publishing, & Printing	2,137	3,003	1,650	1,650	1,650	1,650
Contractual Mtce & Repair	7,189	67	2,000	2,000	2,000	2,000
Expert & Professional Servic	39,615	47,832	37,500	37,500	37,500	37,500
Communications	3,493	3,435	3,422	3,422	3,422	3,422
Travel/Training/Business Mea	886	493	1,470	1,390	1,390	1,390
Subscriptions/Bks/Membership	3,650	3,260	3,600	3,600	3,600	3,600
Insurance and Bonds	1,738	2,154	2,168	2,379	2,379	2,379
Contractual Services	715	987	1,500	1,500	1,500	1,500
Contractual Services	81,846	81,479	79,310	79,441	79,441	79,441
Materials and Supplies						
Office Supplies	1,697	210	600	600	600	600
Veh & Mach Operating Supplie	738	602	800	800	800	800
Clothing & Protective Equipm	903	750	850	850	850	850
Equipment, Tools, & Misc Par	6,529	3,005	500	500	500	500
Supplies	21,317	28,618	20,600	20,600	18,600	18,600
Materials and Supplies	31,184	33,185	23,350	23,350	21,350	21,350
Other Charges						
Contributions	743	2,271	800	800	800	800
Taxes and Licenses	27					
Other Charges	5,480	11,346	10,326	16,128	16,128	16,128
Other Charges	6,250	13,617	11,126	16,928	16,928	16,928
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(51,402)	(53,308)	(54,100)	(56,000)	(56,000)	(56,000)
Allocated to Other Activities	(51,402)	(53,308)	(54,100)	(56,000)	(56,000)	(56,000)
Operating Transfers						
Expenditures	704,745	720,045	821,990	744,574	727,574	727,574
Non-Tax Revenue	331,005	334,748	346,820	346,820	346,820	346,820
Tax Funding	373,740	385,297	475,170	397,754	380,754	380,754

Recreation



Company / Business Unit
00221 46010

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Custodian	1.00	0.00
Recreation Therapist	1.00	1.00
Sports Facilities Division Hd	1.00	1.00
Recreation Supervisor	1.00	1.00
Total Regular Employees	4.00	3.00

Core Responsibilities

The Tennis Center is open to members and the public from the first week of June until the end of August. It is a membership facility that can also be used by visitors on a limited basis. Memberships are sold to individuals and families and courts can be reserved on an hourly basis. Instructional play is offered for all ages and in-house leagues are offered. Invitational, high school, district and regional tournaments are also held at the Center.

The Tennis Center also serves as the home facility for some of the Rochester high school teams during the spring and fall each year.

2021 Objectives

1. Continue work with "Raise the Net" committee to fundraise for improvements at the Tennis Center.
2. Begin planning for Phase 2 of improvements at the Tennis Center.
3. Increase number of regional and invitational tournaments after court renovation has been completed.
4. Increase total number of memberships.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of participants per season.	5,850	3,000	6,000	6,000
2. # of high school tournaments.	52	30	55	55
3. # of hours used by high school teams.	755	350	755	755

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Non-tax revenue as a % of total operating costs (BU 46013).	31%	27%	35%	30%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

**City of Rochester, MN
Expenditure Adopted Budget**

Account Number
00221 46013

Parks & Recreation Description	Municipal Recreation System			Tennis Center	2021 Budget	
	2018 Actuals	2019 Actuals	2020 Budget	Requested	Recommended	Adopted
46013 Tennis Center						
Expenditures						
Employee Services						
Regular Salaries	8,351	8,346	8,522	8,735	8,735	8,735
Temporary Salaries	13,617	11,546	13,000	13,000	13,000	13,000
Regular Overtime		87				
Employee Benefits - Pensions	2,014	1,824	2,286	2,318	2,318	2,318
Employee Benefits - Insuranc	15,519	17,454	20,814	21,481	21,481	21,481
Employee Services	39,501	39,257	44,622	45,534	45,534	45,534
Contractual Services						
Adv, Publishing, & Printing	1,441	443	800	800	800	800
Contractual Mtce & Repair	215	97	500	500	500	500
Expert & Professional Servic	23					
Communications	983	947	1,000	1,000	1,000	1,000
Travel/Training/Business Mea			80	80	80	80
Utilities	5,933	6,154	7,106	7,107	7,107	7,107
Insurance and Bonds	1,005	1,099	1,125	1,193	1,193	1,193
Contractual Services	9,600	8,740	10,611	10,680	10,680	10,680
Materials and Supplies						
Office Supplies			100	100	100	100
Supplies		5,658	2,300	2,300	2,300	2,300
Materials and Supplies		5,658	2,400	2,400	2,400	2,400
Other Charges						
Other Charges		481	589	643	643	643
Other Charges		481	589	643	643	643
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	49,101	54,136	58,222	59,257	59,257	59,257
Non-Tax Revenue	15,015	14,375	17,750	17,750	17,750	17,750
Tax Funding	34,086	39,761	40,472	41,507	41,507	41,507

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Tennis Pro	1.00	1.00
Total Regular Employees	1.00	1.00

Core Responsibilities

The Recreation Supervisor works with Parks Operations to operate the outdoor pools and Foster Arends Beach. Soldiers Field Pool is open from early June through late August. The pool is host to swimming lessons, pool parties, lap and recreational swimming and Rochester Swim Club workouts. We also have many special events and programs. Foster Arends Beach is open Memorial Day weekend until Labor Day weekend. The beach is free of charge. It is unguarded but there is security during beach hours.

The City of Rochester continues the agreement with the Rochester Swim Club Orcas for programming at Soldiers Field Pool. The Orcas retain the revenue from daily ticket sales and facility rental. The Orcas will also pay the expenses of the part-time seasonal staff and the pool manager. The City of Rochester continues to oversee the maintenance of the pools. The intent of this agreement is to increase attendance and effectiveness of the outdoor pool for the community.

Foster Arends Beach, Soldiers Field Pool, and Silver Lake Pool were closed for the 2020 season due to Covid-19 considerations and challenges.

Staff is recommending the closure of Silver Lake Pool for 2021. The recommendation is due to diminished attendance at the pool, the outdated pool filtration and other systems and the cost savings for the department.

2021 Objectives

1. Have more special events at the pools.
2. Work closely with the Rochester Swim Club to operate the outdoor pools within the guidelines of the agreement.
3. Work with county health inspectors to maintain a safe and enjoyable environment at the outdoor pools.
4. Work with AccessAble Recreation division and community partners to make Foster Arends Beach more accessible.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of days the pools were open.	68	70	0	70
2. # of good weather days during season.	65	59	65	65

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of swimmers/good weather days.	252	293	0	250
2. Outdoor pools programming subsidy.	\$7,330	\$6,732	\$0	\$8,000
3. Community special events held at the pools by the Rochester Swim Club.	5	5	0	5

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Municipal Recreation System		Pools		Account Number	
	2018	2019	2020		2021 Budget	
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
46020 Pools						
Expenditures						
Employee Services						
Temporary Salaries	5,310	12,210	6,000	6,000	6,000	6,000
Regular Overtime		10				
Employee Benefits - Pensions	406	970	459	459	459	459
Employee Benefits - Insuranc	147	277				
Employee Services	5,863	13,467	6,459	6,459	6,459	6,459
Contractual Services						
Rents and Leases			500	500	500	500
Adv, Publishing, & Printing			400	400	300	300
Contractual Mtce & Repair	15,787	8,670	14,000	14,000	10,000	10,000
Expert & Professional Servic	14,118	5,367	15,800	15,800	15,800	15,800
Communications	1,287	1,252	1,286	1,286	643	643
Travel/Training/Business Mea	249	550	750	750	750	750
Utilities	51,002	66,280	54,580	56,582	32,149	32,149
Insurance and Bonds	1,483	1,617	1,656	1,755	1,755	1,755
Contractual Services			2,500	2,500	2,000	2,000
Contractual Services	83,926	83,736	91,472	93,573	63,897	63,897
Materials and Supplies						
Clothing & Protective Equipm	696	367	200	200	100	100
Commodities	11,857	12,639	12,000	12,000	8,000	8,000
Equipment, Tools, & Misc Par	4,538	6,411	2,000	2,000	1,500	1,500
Supplies	7,911	6,224	11,000	11,000	5,800	5,800
Materials and Supplies	25,002	25,641	25,200	25,200	15,400	15,400
Other Charges						
Contributions	7,330	6,732	8,000	8,000	8,000	8,000
Taxes and Licenses	905	929	1,100	1,100	500	500
Other Charges	8,235	7,661	9,100	9,100	8,500	8,500
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	123,026	130,505	132,231	134,332	94,256	94,256
Tax Funding	123,026	130,505	132,231	134,332	94,256	94,256

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Core Responsibilities

The Parks and Forestry Division manages approximately 5,050 acres of public park land and public open space under 5 different business units. There is more than 2,100 acres of mowed turf, 250 acres of irrigated turf and another 400 acres of grasses & vegetation that are rough mowed periodically throughout the year. Our group also oversees approximately 2,000 acres of woods and natural areas. Lastly, we are involved in the landscape maintenance across the city.

The Parks and Forestry Division provides environmentally sustainable management practices along with making the Rochester community more livable through the provision of public open spaces, providing improvements to parklands and providing safety through management of the urban forest.

The Parks Section provides a variety of outdoor recreation services and supports facilities including picnic shelters, swimming pools and a beach, softball, baseball, volleyball, soccer, football, disc golf, cross country skiing, skating rinks, hiking and hard surface trails, playgrounds, pickle ball/tennis/basketball/gaga ball courts, rowing facilities, animal play/exercise areas and a skate park. Additionally our team provides trash services for the City buildings and park system along with supporting art installation and maintenance of art in the parks and on trails.

The Forestry Section is responsible for the management of Rochester's comprehensive urban tree and landscape program. The program is responsible for the control of shade tree diseases such as Dutch Elm Disease and Oak Wilt, Emerald Ash Borer, and other infestations that may arise, along with the reforestation of city parks and boulevards and routine maintenance of the City's 100,000 boulevard and parks trees. The section also administers the City's boulevard tree ordinance, tall grass and weed ordinance and helps to construct and maintains an extensive recreational trail system, maintains most of the City's landscaped areas and is charged with the maintenance of the CBD streetscapes and seasonal decorations.

2021 Objectives

1. The Parks Division work force includes 24 full-time employees and is supplemented with seasonal employees along with contractor services. The division workload continues to expand through the development of new parkland areas and enhancements & expansion of facilities at existing parks. Additionally, the workload will increase in the coming years due to the ongoing aging of facilities including the installed play equipment in the parks. This division plays a large role in the coordination of maintenance activities associated with events at the various athletic fields and parklands.
2. The Forestry Division work force includes 11 full-time employees and is supplemented with seasonal employees along with contractor services. The overall program continues to include a substantial reforestation effort in anticipation of expected tree loss due to Emerald Ash Borer, diseased elm and oak removals and a shade tree maintenance program that will provide for the trimming of thousands of boulevard and park trees, the continuation of the neighborhood tree planting program and refinement of the shade tree inventory system.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Parks				
1. # of acres of turf in parks only.	1,720	1,720	1,725	1,725
2. # of acres of irrigated turf.	252	252	252	270
3. # of baseball/softball fields.	55	55	55	55
4. # of soccer fields.	19	19	19	23
5. # of playgrounds.	85	86	88	88
6. # of tennis/pickleball/courts.	38	38	38	38
Forestry				
1. # of trees public / private removed.	1,161 / 1,319	1,007 / 213	1,250 / 250	1,500 / 250
2. # of tall grass / weed complaints and violations.	717 / 282	628 / 290	700 / 50	700 / 300
3. # of trees trimmed by Forestry.	3,788	5,036	4,193	3,500
4. # of trees planted.	1,350	1,505	1,325	500
5. # of stump removals.	576	836	500	750
6. # of tasks completed (tracking from Elements XS).	23,600	30,311	30,000	30,000

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Municipal Recreation System		Parks		Account Number	
					00221	46030
					2018	2019
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
46030 Parks						
Expenditures						
Employee Services						
Regular Salaries	2,021,817	2,141,781	2,288,149	2,494,403	2,494,403	2,494,403
Temporary Salaries	159,186	168,246	194,150	194,150	155,799	155,799
Regular Overtime	45,509	46,948	38,600	38,600	38,600	38,600
Other Pay	2,171	(561)	3,000	3,750	3,750	3,750
Employee Benefits - Pensions	315,627	333,973	374,744	406,048	401,701	401,701
Employee Benefits - Insuranc	554,626	636,222	728,293	790,916	790,916	790,916
Other Employee Benefits	288	252	144	288	288	288
Employee Services	3,099,224	3,326,861	3,627,080	3,928,155	3,885,457	3,885,457
Contractual Services						
Rents and Leases	40,497	41,527	44,940	44,940	44,940	44,940
Adv, Publishing, & Printing	3,072	1,870	8,800	8,800	8,800	8,800
Contractual Mtce & Repair	258,310	152,902	184,100	184,100	184,100	184,100
Expert & Professional Servic	12,379	11,839	13,500	13,500	13,500	13,500
Communications	10,751	11,145	17,036	17,036	17,036	17,036
Travel/Training/Business Mea	15,572	7,866	13,810	14,050	14,050	14,050
Subscriptions/Bks/Membership	4,418	4,803	5,500	5,500	5,500	5,500
Utilities	275,538	320,625	287,036	337,492	337,492	337,492
Insurance and Bonds	49,345	55,771	58,283	68,617	68,617	68,617
Contractual Services	256,348	511,178	429,000	475,000	475,000	475,000
Contractual Services	926,230	1,119,526	1,062,005	1,169,035	1,169,035	1,169,035
Materials and Supplies						
Office Supplies	3,812	2,135	9,750	6,600	6,600	6,600
Veh & Mach Operating Supplie	248,888	207,421	223,150	223,150	223,150	223,150
Clothing & Protective Equipm	11,598	15,538	14,350	14,350	14,350	14,350
Commodities	43,623	63,425	69,600	69,600	69,600	69,600
Equipment, Tools, & Misc Par	58,910	78,807	65,000	65,000	65,000	65,000
Construction Materials	73,629	143,933	165,650	165,650	165,650	165,650
Supplies	83,253	92,101	108,000	108,000	108,000	108,000
Materials and Supplies	523,713	603,360	655,500	652,350	652,350	652,350
Other Charges						
Judgmnts/Penalties/Settlemen	2,527	3,455				
Taxes and Licenses	12,211	141,533	4,350	4,350	4,350	4,350
Other Charges	515,310	592,322	611,918	526,504	526,504	526,504
Other Charges	530,048	737,310	616,268	530,854	530,854	530,854
Capital Outlay						
Furniture and Equipment	17,077	13,566				
Machinery and Vehicles			125,000			
Capital Outlay	17,077	13,566	125,000			
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(217,902)	(180,784)	(192,090)	(246,570)	(246,570)	(246,570)
Allocated to Other Activities	(217,902)	(180,784)	(192,090)	(246,570)	(246,570)	(246,570)
Operating Transfers						
Operating Transfers	207,993	347,119				
Operating Transfers	207,993	347,119				
Expenditures	5,086,383	5,966,958	5,893,763	6,033,824	5,991,126	5,991,126
Non-Tax Revenue	354,116	428,320	306,180	306,180	306,180	306,180
Tax Funding	4,732,267	5,538,638	5,587,583	5,727,644	5,684,946	5,684,946

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Arborist	6.00	6.00
Assistant Park Ops Manager	1.00	1.00
Crew Chief - Park & Rec	5.00	6.00
Forestry Program Coordinator	1.00	1.00
City Forester	1.00	1.00
Custodian/Operator	0.00	1.00
Mechanic	2.00	2.00
Park Operations Manager	1.00	1.00
Parks & Forestry Division Head	1.00	1.00
Park Planner	1.00	1.00
Landscape Technician	11.00	11.00
Utility Maintenance Worker P&R	3.00	3.00
Total Regular Employees	33.00	35.00

Core Responsibilities

This section is organized to maintain gardens, shrub beds, trees, perennial plantings, native landscapes, turf areas and irrigation systems throughout the City on the major roadway corridors; provide daily servicing of high profile landscapes and coordinates the management of vegetation control contractors. This group enriches the visual character of the roadway network and adds to the livability of the community. The workload in this area is increasing yearly with the addition of new roadway locations with intensive landscaping. This Business Unit is operated by the Parks and Forestry Division.

2021 Objectives

1. The Parkway Landscape Maintenance Section work force includes 3 full-time employees and is supplemented with seasonal employees along with contractor services.
2. To coordinate various contractors and work areas.
3. Participate in the development and review of proposed project plans that include landscape beds for proper design, adequate irrigation and selection of plant material to enhance the sustainability of the project in a fiscal and environmental manner.
4. Manage the trees and native landscape areas within the right of way areas.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Parkway Landscape Maintenance				
1. # of acres of turf.	350	350	350	350
2. # of acres of irrigated turf.	11	11	11	11
3. # of landscape beds maintained.	392	392	407	410
4. # of irrigation zones managed.	198	198	205	210
5. # miles of maintenance area.	10	10	10.5	11

Effectiveness Measurements

1. Positive feedback provided on condition maintenance of landscape materials.
2. Lack of negative feedback on the trash and debris along the maintained corridors.

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00221 46033

Parks & Recreation Description	Municipal Recreation System			Parkway Maintenance		
	2018 Actuals	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
46033 Parkway Maintenance						
Expenditures						
Employee Services						
Regular Salaries	171,982	177,994	185,591	192,733	192,733	192,733
Temporary Salaries	23,463	19,585	22,000	22,000	22,000	22,000
Regular Overtime	2,474	3,449	500	500	500	500
Other Pay	859	4,109				
Employee Benefits - Pensions	26,651	26,515	30,687	31,768	31,768	31,768
Employee Benefits - Insuranc	78,892	75,618	88,672	90,159	90,159	90,159
Employee Services	304,321	307,270	327,450	337,160	337,160	337,160
Contractual Services						
Rents and Leases	100	861	300	300	300	300
Adv, Publishing, & Printing	124	151				
Contractual Mtce & Repair	176,142	135,499	210,700	210,700	210,700	210,700
Expert & Professional Servc	447	1,557	1,300	1,300	1,300	1,300
Communications	619	634	700	700	700	700
Travel/Training/Business Mea	349	869	1,490	1,490	1,490	1,490
Subscriptions/Bks/Membership	245		350	350	350	350
Utilities	5,300	4,687	5,600	6,100	6,100	6,100
Insurance and Bonds	1,024	1,178	1,243	1,243	1,243	1,243
Contractual Services	63,549	70,787	35,450	38,830	38,830	38,830
Contractual Services	247,899	216,223	257,133	261,013	261,013	261,013
Materials and Supplies						
Office Supplies			100	100	100	100
Veh & Mach Operating Supplie	2,351	2,690	4,250	4,250	4,250	4,250
Clothing & Protective Equipm	2,608	2,122	1,800	1,800	1,800	1,800
Commodities	2,424	4,021	3,000	3,000	3,000	3,000
Equipment, Tools, & Misc Par	4,006	7,857	9,600	9,600	9,600	9,600
Construction Materials	7,386	3,113	23,000	23,000	23,000	23,000
Supplies	873	1,377	2,850	2,850	2,850	2,850
Materials and Supplies	19,648	21,180	44,600	44,600	44,600	44,600
Other Charges						
Taxes and Licenses	30	104				
Other Charges	5,703	7,716	7,787	8,486	8,486	8,486
Other Charges	5,733	7,820	7,787	8,486	8,486	8,486
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(6,904)	(4,599)	(2,870)	(2,530)	(2,530)	(2,530)
Allocated to Other Activities	(6,904)	(4,599)	(2,870)	(2,530)	(2,530)	(2,530)
Operating Transfers						
Expenditures	570,697	547,894	634,100	648,729	648,729	648,729
Non-Tax Revenue	80					
Tax Funding	570,617	547,894	634,100	648,729	648,729	648,729



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Crew Chief - MCC/Park & Rec	1.00	1.00
Landscape Technician	2.00	2.00
Total Regular Employees	3.00	3.00

Core Responsibilities

The Historic Plummer House is one of the major assets of the Rochester Park system. The Plummer House helps meet the livability goals of the City. This facility is used on a daily basis for a variety of casual functions and formal events along with the enjoyment of the gardens by the community. The house and grounds are operated by the Park/Forestry Division in concert with Park Administration team.

2021 Objectives

1. The program calls for continued use of the house while maintaining the house and grounds in a condition that the citizens of Rochester can be proud of. There will be a focus on the improvement of both the exterior condition of the house, grounds and the public interior areas.
2. Seek grants to aid in the necessary major asset preservation activities.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Plummer House of the Arts				
1. # of facility rentals.	110	118	58	100

Effectiveness Measurements

1. Positive feedback provided on condition maintenance of landscape materials.
2. Positive feedback on the maintained property structures.

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Municipal Recreation System		Plummer House		Account Number	
					00221	46040
					2018	2019
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
46040 Plummer House						
Expenditures						
Employee Services						
Temporary Salaries	18,065	17,316	19,700	19,700	19,700	19,700
Employee Benefits - Pensions	1,736	1,671	1,507	1,507	1,507	1,507
Employee Benefits - Insuranc	235	195	263	213	213	213
Employee Services	20,036	19,182	21,470	21,420	21,420	21,420
Contractual Services						
Rents and Leases			250	250	250	250
Adv, Publishing, & Printing	840	2,320	2,700	2,700	2,700	2,700
Contractual Mtce & Repair	47,401	22,676	38,000	38,000	38,000	38,000
Expert & Professional Servic	1,431	3,373	2,500	2,500	2,500	2,500
Communications	1,046	1,003	1,200	1,200	1,200	1,200
Utilities	19,545	18,143	20,022	20,744	20,744	20,744
Insurance and Bonds	1,564	1,682	1,737	1,829	1,829	1,829
Contractual Services		93	500	500	500	500
Contractual Services	71,827	49,290	66,909	67,723	67,723	67,723
Materials and Supplies						
Office Supplies		129	1,300	1,300	1,300	1,300
Clothing & Protective Equipm		90				
Commodities	164					
Equipment, Tools, & Misc Par	1,040					
Construction Materials	3,190		3,500	3,500	3,500	3,500
Supplies	5,523	2,228	3,400	3,400	3,400	3,400
Materials and Supplies	9,917	2,447	8,200	8,200	8,200	8,200
Other Charges						
Taxes and Licenses	20	20				
Other Charges	185	287				
Other Charges	205	307				
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(265)	(167)				
Allocated to Other Activities	(265)	(167)				
Operating Transfers						
Operating Transfers	1,898					
Operating Transfers	1,898					
Expenditures	103,618	71,059	96,579	97,343	97,343	97,343
Non-Tax Revenue	56,163	48,116	61,000	61,000	61,000	61,000
Tax Funding	47,455	22,943	35,579	36,343	36,343	36,343

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Core Responsibilities

The FE Williams fund is derived from the rental property deeded to the City from the FE Williams estate and from interest on the fund balance. Any and all assets of this fund are utilized for the maintenance and purchase of recreation equipment for children under 15 years of age. The fund is under the general supervision of the Director of Parks and Recreation.

2021 Objectives

1. Keep the fund balance above \$200,000.

Workload Measurements

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00222 46100

Parks & Recreation Description	FE Williams		FE Williams		2021 Budget	
	2018 Actuals	2019 Actuals	2020 Budget	Requested	Recommended	Adopted
00222 FE Williams						
46100 FE Williams						
Expenditures						
Employee Services						
Contractual Services						
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	20,000					
Operating Transfers	20,000					
Expenditures	20,000					
Non-Tax Revenue	12,639	21,860	5,100	6,600	6,600	6,600
Tax Funding	7,361	(21,860)	(5,100)	(6,600)	(6,600)	(6,600)

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Core Responsibilities

The Golf Division of the Parks and Recreation Department is responsible for the operation of four municipal golf courses: Hadley Creek Golf and Learning Center, Eastwood, Northern Hills and Soldiers Field. The mission statement for the Golf Division is: Provide affordable golf for the residents of Rochester.

These facilities fulfill the demand for recreational play, practice, instruction and golf merchandise sales.

2021 Objectives

1. Adjust golf operations to provide the most efficient business operation possible during COVID-19 recovery.
2. Grow the First Tee program by recruiting and marketing at all four courses.
3. Increase golf league participation at all four golf courses through marketing and newly revised season Patron Pass.
4. Continue to move towards a self-sustaining business model by balancing fee increases with review of expenses.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Acres maintained.	510	510	510	510
2. Season tickets sold.	1,206	1,310	700	1,250
3. Rounds played.	78,916	79,539	48,000	70,000
4. # of courses.	4	4	4	4
5. Irrigation systems maintained.	4	4	4	4
6. Buildings maintained.	9	9	9	9

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
Revenue/Golf Round.	\$16.04	\$18.49	\$18.75	\$18.00
Cost/Round of golf.	\$19.16	\$20.09	\$27.00	\$19.00

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Golf		Golf		Account Number	
	2018	2019	2020		2021 Budget	
	Description	Actuals	Actuals	Budget	Requested	Recommended
00223 Golf						
46150 Golf						
Expenditures						
Employee Services						
Regular Salaries	451,796	430,036	494,232	438,299	438,299	438,299
Temporary Salaries	224,464	225,826	204,500	245,500	206,000	206,000
Regular Overtime	1,200	3,030	2,490	2,490	2,490	2,490
Other Pay	18,587	24,183	1,200	1,500	1,500	1,500
Employee Benefits - Pensions	84,190	82,060	96,990	92,878	88,696	88,696
Employee Benefits - Insuranc	158,325	182,391	195,808	171,648	171,648	171,648
Employee Services	938,562	947,526	995,220	952,315	908,633	908,633
Contractual Services						
Rents and Leases	16,381	23,120	17,530	17,530	17,530	17,530
Adv, Publishing, & Printing	7,790	6,816	13,460	13,460	13,460	13,460
Contractual Mtce & Repair	33,396	32,825	31,900	31,900	31,900	31,900
Expert & Professional Servic	44,934	37,486	51,985	51,985	46,185	46,185
Communications	10,372	10,658	12,070	12,070	12,070	12,070
Travel/Training/Business Mea	2,464	3,063	5,535	5,455	5,455	5,455
Subscriptions/Bks/Membership	1,310	1,510	4,355	4,355	4,355	4,355
Utilities	134,888	129,104	151,547	148,480	148,480	148,480
Insurance and Bonds	14,944	16,393	11,378	11,896	11,896	11,896
Contractual Services	4,292	107	2,540	2,540	2,540	2,540
Contractual Services	270,771	261,082	302,300	299,671	293,871	293,871
Materials and Supplies						
Office Supplies	2,956	1,768	3,065	3,065	3,065	3,065
Veh & Mach Operating Supplie	38,671	37,269	42,720	42,720	42,720	42,720
Clothing & Protective Equipm	1,362	1,640	2,760	2,760	2,760	2,760
Commodities	70,498	65,168	70,000	70,000	57,223	57,223
Equipment, Tools, & Misc Par	22,316	18,516	25,830	25,830	25,830	25,830
Construction Materials	8,916	11,058	16,670	16,670	16,670	16,670
Supplies	25,118	14,968	21,840	21,840	21,840	21,840
Materials and Supplies	169,837	150,387	182,885	182,885	170,108	170,108
Other Charges						
Taxes and Licenses	564	483	830	830	830	830
Other Charges	212,847	240,056	235,173	232,196	232,196	232,196
Other Charges	213,411	240,539	236,003	233,026	233,026	233,026
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,380)	(1,513)	(1,450)	(1,500)	(1,500)	(1,500)
Allocated to Other Activities	(1,380)	(1,513)	(1,450)	(1,500)	(1,500)	(1,500)
Operating Transfers						
Operating Transfers	4,307					
Operating Transfers	4,307					
Expenditures	1,595,508	1,598,021	1,714,958	1,666,397	1,604,138	1,604,138
Non-Tax Revenue	1,310,876	1,279,929	1,469,288	1,489,400	1,489,400	1,489,400
Tax Funding	284,632	318,092	245,670	176,997	114,738	114,738



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Golf Professional	4.00	4.00
Golf Course Superintendent	2.00	1.00
Landscape Technician	3.00	3.00
Total Regular Employees	9.00	8.00

Core Responsibilities

Following the completion of the Graham IV Arena and the lobby addition, which ties all four arenas together in late 2007, the Graham Arena Complex has become the second largest ice skating complex in the State. In all, the Facility is over 100,000 square feet with four ice sheets, two of which have seating of over 1,000 for spectators and an expanded lobby and concession area. Graham I, II, and III are multi-purpose buildings. From October until March, the three arenas are used for skating and hockey. During the rest of the year, the three arenas play host to a variety of other events such as trade and exhibit shows, arts and craft fairs, dances and concerts, agricultural and livestock events, lawn and garden shows, rodeos, ultimate combat, car shows, weddings and many more events that truly make this complex multi-purpose. The Olmsted County Fair has use of the facilities for four weeks during July and August.

2021 Objectives

1. Continue to add more diverse and quality events during the dry floor show season.
2. Maintain a safe, attractive, clean, customer friendly arena complex.
3. Work with Olmsted County on routine building improvements and on long-term capital improvements and maintenance needs.
4. Work with Rochester Youth Hockey and the public sector for additional project needs and funding plans.
5. Maintain and grow our arena staff (part-time) and continue to develop their arena and customer care skills.
6. Schedule all hockey practices, games, tournaments, adult programs, camps and clinics, and special user group rentals.
7. Market to attract additional programs and non-traditional events and increase both ice rentals and dry floor rentals.
8. Host the following: 32 dry floor events, 120 plus boys and girls high school hockey games, 1,300 plus youth hockey games, 12 youth hockey tournaments, Kiwanis high school hockey festival, Return of the Robin adult hockey tournament, youth hockey camps and clinics, Rochester Spring Hockey Leagues, and AAA hockey programs.
9. Continue to utilize arena scheduling and invoicing software for more timely reporting and ease of customer.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of hours of ice used by High Schools.	850	850	800	725
2. # of hours of ice used by RYHA.	2,500	2,500	2,500	2,600
3. # of hours of ice used by private rental users.	300	400	450	600

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Non-tax revenue as a % of total operating costs.	91%	93%	80%	94%
2. % of total revenue that was generated by dry floor events.	20%	20%	5%	20%
3. % of total ice time that was rented (prime time).	90%	90%	90%	90%
4. % of total ice time that was rented (non-prime time).	40%	40%	40%	40%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Graham Arena		Graham Arena			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00224 Graham Arena						
46200 Graham Arena						
Expenditures						
Employee Services						
Regular Salaries	214,304	218,491	221,211	232,875	232,875	232,875
Temporary Salaries	39,806	40,304	31,500	31,500	29,712	29,712
Regular Overtime	442	4,663	1,000	1,000	1,000	1,000
Employee Benefits - Pensions	36,664	38,396	37,408	39,175	38,963	38,963
Employee Benefits - Insuranc	50,727	55,678	60,457	61,073	61,073	61,073
Employee Services	341,943	357,532	351,576	365,623	363,623	363,623
Contractual Services						
Rents and Leases			200	200	200	200
Adv, Publishing, & Printing	220	185	250	250	250	250
Contractual Mtce & Repair	77,296	78,180	70,500	70,500	62,500	62,500
Expert & Professional Servic	4,495	482	3,050	3,050	3,050	3,050
Communications	4,903	5,533	5,536	5,536	5,536	5,536
Travel/Training/Business Mea	399		340	340	340	340
Subscriptions/Bks/Membership	615	360	750	750	750	750
Utilities	232,474	214,795	234,800	227,400	227,400	227,400
Insurance and Bonds	4,911	8,061	8,360	8,648	8,648	8,648
Contractual Services	38,869	81,934	40,390	62,590	62,590	62,590
Contractual Services	364,182	389,530	364,176	379,264	371,264	371,264
Materials and Supplies						
Office Supplies		237	100	100	100	100
Veh & Mach Operating Supplie	7,825	9,560	8,500	8,500	8,500	8,500
Clothing & Protective Equipm	3,266	174	3,000	3,000		
Commodities			2,000	2,000	2,000	2,000
Equipment, Tools, & Misc Par	122	3,580	1,000	1,000	1,000	1,000
Supplies	30,996	28,961	32,500	32,500	30,500	30,500
Materials and Supplies	42,209	42,512	47,100	47,100	42,100	42,100
Other Charges						
Contributions	37,647	39,629	41,506	43,581	43,581	43,581
Taxes and Licenses	231	220				
Other Charges	17,032	13,036	14,802	17,230	17,230	17,230
Other Charges	54,910	52,885	56,308	60,811	60,811	60,811
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	60,797					
Operating Transfers	60,797					
Expenditures	864,041	842,459	819,160	852,798	837,798	837,798
Non-Tax Revenue	787,682	782,567	779,352	795,399	787,899	787,899
Tax Funding	76,359	59,892	39,808	57,399	49,899	49,899



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Custodian/Operator	1.00	1.00
Manager Graham Arena	1.00	1.00
Bldg Maintenance Wkr - P & R	1.00	1.00
Total Regular Employees	3.00	3.00

Core Responsibilities

The National Volleyball Center - Rochester - opened on a year round basis in 1999 with eight volleyball courts. The Center was expanded to add three additional volleyball courts and opened in 2012. Local, state, regional and national events are being sought for play at the Center. In addition, local league play will be offered for youth and adults. The Volleyball Center is designed as a world class training facility. The Center is available for summer camps and teaching sessions, as well as a tryout center for the elite teams. This Facility provides Rochester, the State of Minnesota and the upper Midwest with one of the finest volleyball centers in the country.

2021 Objectives

1. Secure local, state and regional tournaments for the Center.
2. Assist the Rochester Youth Volleyball Association in its operations.
3. Establish local league play for youth and adults.
4. Continue to promote and expand the concept that the National Volleyball Center - Rochester - is one of the finest volleyball facilities in the world.
5. Continue to work at balancing revenue with expenditures.
6. Schedule summer camps and tournaments at the National Volleyball Center.
7. Continue to work with Rochester Minnesota Sports on developing the Rochester Cup as one of the elite volleyball tournaments in the nation.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of tournaments held.	30	48	30	45
2. # of total tournament participants.	23,000	21,000	12,750	20,000
3. # of league participants.	2,800	2,800	2,500	2,200
4. # of open hour participants.	6,000	6,000	4,850	5,000
5. # of hours of high school use.	1,600	1,600	1,600	1,600

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Non-tax revenue as a % of total operating costs.	99%	99%	90%	99%
2. % of total available prime time hours rented.	80%	80%	75%	80%
3. % of revenue from non-volleyball events.	15%	15%	15%	15%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	National Volleyball Center		National Volleyball Center			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00226 National Volleyball Center						
46300 National Volleyball Center						
Expenditures						
Employee Services						
Regular Salaries	90,984	95,311	98,769	103,141	103,141	103,141
Temporary Salaries	7,236	9,222	6,000	6,000	6,000	6,000
Employee Benefits - Pensions	14,110	14,711	14,964	16,239	16,239	16,239
Employee Benefits - Insuranc	29,701	33,044	35,917	36,741	36,741	36,741
Employee Services	142,031	152,288	155,650	162,121	162,121	162,121
Contractual Services						
Adv, Publishing, & Printing			100	100	100	100
Contractual Mtce & Repair	42,846	42,098	48,300	48,300	43,300	43,300
Expert & Professional Servic	10	28,552	1,000	1,000	1,000	1,000
Communications	3,055	3,888	3,961	3,961	3,961	3,961
Travel/Training/Business Mea	350		1,080	1,080	1,080	1,080
Subscriptions/Bks/Membership	1,025	295	1,100	1,100	1,100	1,100
Utilities	52,066	48,001	52,253	52,253	52,253	52,253
Insurance and Bonds	2,048	2,410	2,482	2,603	2,603	2,603
Contractual Services	67,512	66,706	69,100	89,550	89,550	89,550
Contractual Services	168,912	191,950	179,376	199,947	194,947	194,947
Materials and Supplies						
Office Supplies	93	47	250	250	250	250
Equipment, Tools, & Misc Par	1,471	155	200	200	200	200
Supplies	9,425	13,620	15,300	15,300	13,300	13,300
Materials and Supplies	10,989	13,822	15,750	15,750	13,750	13,750
Other Charges						
Contributions			3,276	3,276	3,276	3,276
Other Charges	8,711	11,992	14,228	8,356	8,356	8,356
Other Charges	8,711	11,992	17,504	11,632	11,632	11,632
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	16,397	33,288	16,644	16,644	16,644	16,644
Operating Transfers	16,397	33,288	16,644	16,644	16,644	16,644
Expenditures	347,040	403,340	384,924	406,094	399,094	399,094
Non-Tax Revenue	344,923	400,392	388,200	397,297	393,797	393,797
Tax Funding	2,117	2,948	(3,276)	8,797	5,297	5,297



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Manager Natl Volleyball Center	1.00	1.00
Total Regular Employees	1.00	1.00

Core Responsibilities

The Recreation Center will run an effective and efficient operation while providing high quality facilities and services. We will present a safe and welcoming environment for the citizens and visitors of Rochester. We will provide affordable recreational activities for all age groups by scheduling public skating, swimming and gymnasium activities for both adults and youth. We also provide practice, show and game times for private clubs and high school athletic teams.

2021 Objectives

1. To be the best venue in southern Minnesota for hosting hockey games.
2. To provide a safe, welcoming environment.
3. To provide public skating, swimming, and gym time for citizens and guests of Rochester.
4. To continue to provide indoor pickleball.
5. To support Rochester Swimming Inc. as they continue to partner with us on pool improvements.
6. To provide ice time and support for youth hockey, high school hockey, and the Rochester Figure Skating Club.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of paid admissions.	22,000	20,100	17,400	8,500
2. # of admissions by pass.	8,000	7,400	5,900	5,000
3. # of ice skate rentals.	11,600	11,100	10,000	6,055
4. # of RYHA rental hours.	191	161	165	150
5. # of RFSC rental hours.	1,995	1,957	1,650	1,500
6. # of RYHF rental hours.	118	123	118	122
7. # of Rochester Mites hockey rental hours.	114	136	125	100
8. # of Rochester Swim Club rental hours.	90,645	59,214	43,369	38,910
9. # of meeting room reservations.	1,100	1,100	1,300	1,300

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of revenue generated by ice.	65%	65%	65%	65%
2. % of revenue generated by pool.	30%	30%	30%	35%
3. % of prime ice used.	70%	70%	65%	70%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Recreation Center		Recreation Center			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
00227 Recreation Center						
46350 Recreation Center						
Expenditures						
Employee Services						
Regular Salaries	390,967	385,005	409,432	440,464	440,464	440,464
Temporary Salaries	99,780	133,045	91,000	91,000	85,618	85,618
Regular Overtime	5,244	10,078	2,000	2,000	2,000	2,000
Other Pay	13,002	20,313				
Employee Benefits - Pensions	69,074	75,647	72,758	77,460	76,842	76,842
Employee Benefits - Insuranc	164,904	123,142	139,312	164,645	164,645	164,645
Employee Services	742,971	747,230	714,502	775,569	769,569	769,569
Contractual Services						
Rents and Leases	98	1,265	2,000	2,000	2,000	2,000
Adv, Publishing, & Printing	4,942	2,195	1,000	1,000	1,000	1,000
Contractual Mtce & Repair	58,036	75,248	45,500	45,500	45,500	45,500
Expert & Professional Servic	46,562	61,939	27,500	27,500	27,500	27,500
Communications	8,974	8,792	7,136	7,136	7,136	7,136
Travel/Training/Business Mea	1,472	891	1,580	1,580	1,580	1,580
Subscriptions/Bks/Membership	505	525	500	500	500	500
Utilities	366,092	359,607	371,265	376,965	376,965	376,965
Insurance and Bonds	9,942	12,308	12,836	12,339	12,339	12,339
Contractual Services		820	1,000	1,000	1,000	1,000
Contractual Services	496,623	523,590	470,317	475,520	475,520	475,520
Materials and Supplies						
Office Supplies	2,053	5,190	2,500	2,500	2,500	2,500
Veh & Mach Operating Supplie	6,585	7,270	11,500	11,500	3,500	3,500
Clothing & Protective Equipm	452	278	400	400	400	400
Commodities	27,140	31,600	25,000	25,000	25,000	25,000
Equipment, Tools, & Misc Par	14,034	6,148	9,200	9,200	9,200	9,200
Supplies	21,142	20,057	19,100	19,100	19,100	19,100
Materials and Supplies	71,406	70,543	67,700	67,700	59,700	59,700
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Taxes and Licenses	1,484	1,828	1,000	1,000	1,000	1,000
Other Charges	28,290	30,850	34,943	33,992	33,992	33,992
Other Charges	30,774	32,678	35,943	34,992	34,992	34,992
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	218,338	195,018	195,018	195,018	195,018	195,018
Operating Transfers	218,338	195,018	195,018	195,018	195,018	195,018
Expenditures	1,560,112	1,569,059	1,483,480	1,548,799	1,534,799	1,534,799
Non-Tax Revenue	993,821	1,066,422	1,013,452	1,012,000	1,012,000	1,012,000
Tax Funding	566,291	502,637	470,028	536,799	522,799	522,799

Recreation Center



Company / Business Unit
00227 46350

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Administrative Assistant II	1.00	1.00
Crew Chief - MCC/Park & Rec	1.00	1.00
Custodian/Operator	2.00	1.00
Manager Recreation Center	1.00	1.00
Bldg Maintenance Wkr	1.00	2.00
Total Regular Employees	6.00	6.00

Core Responsibilities

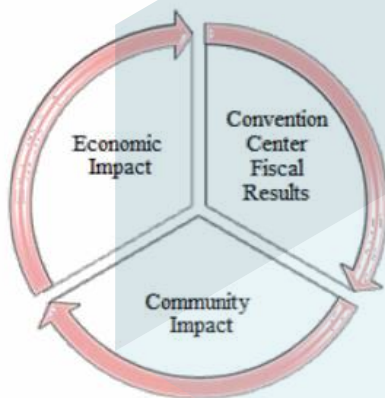
The City of Rochester has owned and operated the Mayo Civic Center (MCC) since its inception. Historically, City employees have been responsible for performing services necessary to manage and operate the MCC. This includes all daily operations and working with its sales partner, Experience Rochester (ER) – formerly known as the Rochester Convention and Visitors Bureau. ER also has served the City’s Destination Marketing Organization (DMO) for many years.

In April 2018, the City engaged Jones Lang LaSalle (JLL) to assess the existing operations and governance model of the MCC and ER. It was concluded that a new model be implemented for all MCC and ER responsibilities as they are interdependent on each other and being a single entity would be critical in achieving the City Council’s goals.

On March 18, 2019, Council directed the City Administrator to contract with a new organization to be responsible for the sales, booking and management of the MCC as well as any destination marketing related efforts on behalf of the City of Rochester.

The transition to the new single organization is scheduled to occur on January 1, 2020. This change will save the City a minimum of \$1 million annually and is anticipated to enhance community access, customer satisfaction, and financial performance.

2021 Objectives



Balanced Scorecard Approach

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Total # of events.	411	369	New organization to develop performance measures.	New organization to develop performance measures.
2. Total # of guests served.	319,592	289,614		
3. Space utilization (# of days space is booked).	680	610		
a. Arena.	106	100		
b. Auditorium.	79	60		
c. Ballroom - any portion.	107	84		
d. Exhibit Hall - any portion.	52	56		
e. CH Mayo Presentation Hall.	51	52		
f. Convention Center Suites.	199	171		
g. Lobbies/Riverview Rooms/other.	86	87		

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of guests served per funded full - time employee.	14,527	13,164	New organization to develop performance measures.	New organization to develop performance measures.
2. Square feet per funded full - time employee.	23,267	23,267		
3. % of available days utilized - major venues.	27%	24%		
4. % of utilized days w/ revenue - major venues.	72%	72%		

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00225 46250

Mayo Civic Center	Mayo Civic Center		Mayo Civic Center			
	2018	2019	2020	2021 Budget		
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00225 Mayo Civic Center						
46250 Mayo Civic Center						
Expenditures						
Employee Services						
Regular Salaries	1,459,792	1,432,701				
Temporary Salaries	324,710	346,727				
Regular Overtime	32,242	40,034				
Other Pay	4,817	173,087				
Employee Benefits - Pensions	257,362	247,499				
Employee Benefits - Insuranc	347,137	512,690				
Employee Services	2,426,060	2,752,738				
Contractual Services						
Rents and Leases	236,775	166,119				
Adv, Publishing, & Printing	27,587	13,540				
Contractual Mtce & Repair	152,557	212,981				
Expert & Professional Servic	1,085,012	1,134,654				
Communications	46,713	47,106				
Travel/Training/Business Mea	23,925	12,180				
Subscriptions/Bks/Membership	1,410					
Utilities	862,490	797,833				
Insurance and Bonds	164,627	166,792				
Contractual Services	61,961	50,623				
Contractual Services	2,663,057	2,601,828				
Materials and Supplies						
Office Supplies	14,271	5,831				
Veh & Mach Operating Supplie	2,610	1,435				
Clothing & Protective Equipm	20,144	30,529				
Commodities	399,662	242,883				
Equipment, Tools, & Misc Par	35,052	24,355				
Supplies	136,147	115,629				
Materials and Supplies	607,886	420,662				
Other Charges						
Judgmnts/Penalties/Settlemen	1,000	292				
Taxes and Licenses	5,840	4,376				
Other Charges	343,653	372,768		16,773	16,773	16,773
Other Charges	350,493	377,436		16,773	16,773	16,773
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(6,680)					
Allocated to Other Activities	(6,680)					
Operating Transfers						
Operating Transfers	122,105	240,597	230,959	225,428	225,428	225,428
Operating Transfers	122,105	240,597	230,959	225,428	225,428	225,428
Expenditures	6,162,921	6,393,261	230,959	242,201	242,201	242,201
Non-Tax Revenue	5,072,034	4,012,154				
Tax Funding	1,090,887	2,381,107	230,959	242,201	242,201	242,201

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Core Responsibilities

As the owner and public sponsor of the Rochester International Airport, the City of Rochester is responsible for its overall maintenance and operation. The City of Rochester has a management agreement in place with the Rochester Airport Company to operate the Airport on the City's behalf. The Rochester International Airport is operational 24 hours a day, 365 days a year.

Rochester International Airport is the comprehensive, multimodal transportation choice for southeastern Minnesota and border regions of Wisconsin and Iowa.

To provide a sustainable community asset that places the customer first, acts with agility and accountability, is responsible to stakeholders, empowers staff and embeds safety and security in all we do.

2021 Objectives

1. Financial: The Airport will strive to be financially self-sufficient and will maintain a cost competitive rate structure.
2. Organizational: Empower airport staff, cross-train for multiple roles, operate efficiently and make sound decisions.
3. Air Service: 1. Develop a customer-focused, integrated transportation network connecting the airport to downtown Rochester and southeast Minnesota. 2. Align community air service recruitment and retention strategies with airline service strategies.
4. Process and Technology: 1. RST can meet the challenge to accomplish more with less through process and technology improvements. 2. Improve performance, boost productivity, enhance customer experience and increase competitive advantage in air service recruitment and retention efforts.
5. Customer and Community: Strengthen internal and external partnerships with community, regional, general aviation, airlines, developers, governmental entities, non-profits and tenants.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Total control tower operations.	43,054	49,734	49,000	49,000
2. Total airline passengers.	371,615	370,851	381,976	393,435
3. Air freight/cargo (lbs. in millions).	22.4	23.5	23.0	23.0
4. Fire department emergency responses.	21	22	30	30

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % change in airline passengers.	28%	0.2%	3%	3%
2. Net revenue from Airport Co. operations (in dollars).	1,421,153	1,350,100	1,011,614	1,155,183
3. Total airport grounds businesses or agencies.	35	35	35	35
4. Total airport grounds employment.	730	730	730	730

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Airport	Airport Fund		Airport			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
00270 Airport Fund						
46900 Airport						
Expenditures						
Employee Services						
Contractual Services						
Adv, Publishing, & Printing	393,207	266,529	325,000	325,000	325,000	325,000
Contractual Mtce & Repair	646,376	733,918	929,500	621,750	621,750	621,750
Expert & Professional Servic	2,253,061	2,365,783	2,653,799	2,679,405	2,679,405	2,679,405
Communications	11,099	11,184	11,350	11,450	11,450	11,450
Travel/Training/Business Mea	37,407	51,706	56,550	56,550	56,550	56,550
Subscriptions/Bks/Membership	7,265	8,170	17,375	17,375	17,375	17,375
Utilities	481,173	491,765	505,807	524,508	514,907	514,907
Insurance and Bonds	90,265	97,781	95,815	103,755	103,755	103,755
Contractual Services	93,476	199,396	103,900	103,900	103,900	103,900
Contractual Services	4,013,329	4,226,232	4,699,096	4,443,693	4,434,092	4,434,092
Materials and Supplies						
Office Supplies	20,809	13,065	19,600	19,600	19,600	19,600
Veh & Mach Operating Supplie	75,812	74,254	67,200	67,200	67,200	67,200
Clothing & Protective Equipm	11,714	3,119	3,800	3,800	3,800	3,800
Supplies	9,362	27,583	30,950	31,450	31,450	31,450
Materials and Supplies	117,697	118,021	121,550	122,050	122,050	122,050
Other Charges						
Taxes and Licenses	54,104	50,742	50,950	50,950	50,950	50,950
Other Charges	54,104	50,742	50,950	50,950	50,950	50,950
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	89,394					
Operating Transfers	89,394					
Expenditures	4,274,524	4,394,995	4,871,596	4,616,693	4,607,092	4,607,092
Non-Tax Revenue	5,306,715	5,519,987	5,317,932	5,406,213	5,406,213	5,406,213
Tax Funding	(1,032,191)	(1,124,992)	(446,336)	(789,520)	(799,121)	(799,121)

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Core Responsibilities

The U.S. Customs-Rochester International Airport account is established to account for the cost of operations of the U.S. Custom Service at the Rochester International Airport. User fees are charged to international aircraft which utilize these services. Net expense for this function is funded by other revenue sources.

2021 Objectives

1. Promote the Rochester International Airport as a Port of Entry to increase the use of the U.S. Customs Office.
2. Work within the community and economic development sectors to identify other potential opportunities for customs services.
3. Diplomatic clearances and support of other Federal Law Enforcement Agencies.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Aircraft inbound.	189	187	200	200
2. Passengers and crew.	983	1,002	1,050	1,050

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00270 46902

Airport Description	Airport Fund		Airport Customs			
	2018 Actuals	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
46902 Airport Customs						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	151,561	160,577	156,500	156,500	156,500	156,500
Contractual Services	4,974	21,684	5,000	5,000	5,000	5,000
Contractual Services	156,535	182,261	161,500	161,500	161,500	161,500
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	156,535	182,261	161,500	161,500	161,500	161,500
Non-Tax Revenue	34,132	37,926	39,000	39,000	39,000	39,000
Tax Funding	122,403	144,335	122,500	122,500	122,500	122,500

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Core Responsibilities

The Physical Development Division oversees the operation and planning of public transit services. The program includes both regular route and ADA paratransit (ZIPS) operations. The division's primary assets include 65 buses, the Transit Operations Center at 4300 East River Rd, NE, a downtown transit station in the 100 block of 2nd Street SW and 66 neighborhood passenger shelters. The City's regular route operations (Rochester Public Transit or RPT) will serve nearly 1.3 million passengers in 2020. ADA paratransit operations (ZIPS) will serve approximately 15,000 passengers in 2020. These numbers are based on reduced ridership projections due to the COVID-19 pandemic. Operations are contracted out and involve approximately 120 private sector jobs.

Major responsibilities include:

1. Overall program management and monitoring.
2. Service planning.
3. Contract negotiations with private operators.
4. Administration of State and Federal funding.
5. Capital procurement and construction.
6. Establishment and implementation of service policies.
7. Marketing and community research.

2021 Objectives

1. To increase service availability to every geographic area of the City including responding to new development and land use changes.
2. To implement the service expansion as defined in the City's adopted Transit Development Plan.
3. To increase ridership.
4. To maintain service efficient and effective performance standards including fare box recovering and passengers/hr.
5. To monitor the performance of contracted vendor services in compliance with operating contracts.
6. Continue to plan for and implement capital improvements including fleet replacement/expansion, facilities and new technologies.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Capital projects - buses.	3	5	4	6
2. Capital projects - shelters.	2	0	1	1
3. Asset management - # of buses.	72	81	81	87
4. Asset management - # of shelters.	80	80	80	80
5. Grant applications.	8	6	2	2

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of RPT operating expenses recovered from program revenues.	31%	37%	15%	30%
2. % of ZIPS operating expenses recovered from fare box revenue.	13%	12%	8%	12%
3. Regular route ridership.	2,010,145	2,116,920	1,300,000	2,100,000
Passengers per revenue hour.	21	18	10	20
4. ADA/Paratransit ridership.	46,000	38,000	15,000	35,000
Passengers per revenue hour.	3	2.3	2	2

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Mass Transit	Transit Fund		Transit			
			2020		2021 Budget	
			2018	2019	2020	2020
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00280 Transit Fund						
46950 Transit						
Expenditures						
Employee Services						
Regular Salaries	151,355	89,880	320,324	323,476	323,476	323,476
Temporary Salaries	2,946	1,014	20,115	20,115	15,086	15,086
Regular Overtime		381				
Other Pay		4,272				
Employee Benefits - Pensions	22,183	13,257	50,596	51,074	50,556	50,556
Employee Benefits - Insuranc	54,693	35,711	131,353	136,387	136,387	136,387
Employee Services	231,177	144,515	522,388	531,052	525,505	525,505
Contractual Services						
Rents and Leases	604,057	630,350	772,743	755,371	754,013	754,013
Adv, Publishing, & Printing	64,722	47,198	172,700	172,700	172,700	172,700
Contractual Mtce & Repair	294,632	473,452	384,850	384,850	384,850	384,850
Expert & Professional Servic	6,721,210	7,795,732	10,271,536	10,271,536	10,271,536	10,271,536
Communications	1,829	1,945	2,870	3,806	3,806	3,806
Travel/Training/Business Mea	196	5,330	6,520	5,020	2,770	2,770
Subscriptions/Bks/Membership	2,313	2,358	2,600	2,600	2,600	2,600
Utilities	6,203	5,954	6,500	6,700	6,700	6,700
Insurance and Bonds	166,051	160,611	189,197	188,079	188,079	188,079
Contractual Services	266,541	314,661	306,937	376,520	376,520	376,520
Contractual Services	8,127,754	9,437,591	12,116,453	12,167,182	12,163,574	12,163,574
Materials and Supplies						
Office Supplies	56,413	78,796	191,675	191,675	190,638	190,638
Veh & Mach Operating Supplie	1,296,004	1,484,811	2,099,723	2,099,723	1,499,723	1,499,723
Clothing & Protective Equipm	375	263	1,300	1,300	1,300	1,300
Equipment, Tools, & Misc Par	16,128	11,099	26,550	26,550	26,550	26,550
Supplies	9,116	2,453	7,500	7,500	7,500	7,500
Materials and Supplies	1,378,036	1,577,422	2,326,748	2,326,748	1,725,711	1,725,711
Other Charges						
Judgmnts/Penalties/Settlemen	13,588	37,365	20,000	20,000	20,000	20,000
Taxes and Licenses	912	203				
Other Charges	14,551	21,472	23,999	24,992	24,992	24,992
Other Charges	29,051	59,040	43,999	44,992	44,992	44,992
Capital Outlay						
Furniture and Equipment	38,969					
Capital Outlay	38,969					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(111,581)	(153,949)	(203,980)	(202,000)	(202,000)	(202,000)
Allocated to Other Activities	(111,581)	(153,949)	(203,980)	(202,000)	(202,000)	(202,000)
Operating Transfers						
Operating Transfers	793,216	99,338				
Operating Transfers	793,216	99,338				
Expenditures	10,486,622	11,163,957	14,805,608	14,867,974	14,257,782	14,257,782
Non-Tax Revenue	10,985,960	12,794,005	15,816,860	15,782,860	14,609,410	14,609,410
Tax Funding	(499,338)	(1,630,048)	(1,011,252)	(914,886)	(351,628)	(351,628)



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Marketing/Outreach Coordinator	1.00	1.00
Transit Operations Manager	1.00	1.00
Transit Operations Specialist	1.00	1.00
Transit Grant Specialist	1.00	1.00
Total Regular Employees	4.00	4.00

Core Responsibilities

The EDA Administration oversees the operations of the MN BioBusiness Center and the adjoining business site at 225 First Avenue Southwest.

2021 Objectives



Workload Measurements

Effectiveness Measurements



Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Economic Developmnt/Assistance	EDA Administration Fund		Economic Development			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00290 EDA Administration Fund						
44500 Economic Development						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	620,427	596,581	578,700	578,700	578,700	578,700
Communications	4,851	4,652	4,860	4,860	4,860	4,860
Insurance and Bonds	14,510	14,816	16,140	17,825	17,825	17,825
Contractual Services	10,464					
Contractual Services	650,252	616,049	599,700	601,385	601,385	601,385
Materials and Supplies						
Other Charges						
Taxes and Licenses	767,382	796,084	782,600	782,600	782,600	782,600
Other Charges	767,382	796,084	782,600	782,600	782,600	782,600
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	929,726	1,505,229	943,320	926,835	926,835	926,835
Operating Transfers	929,726	1,505,229	943,320	926,835	926,835	926,835
Expenditures	2,347,360	2,917,362	2,325,620	2,310,820	2,310,820	2,310,820
Non-Tax Revenue	2,621,911	2,804,560	2,653,129	2,654,329	2,654,329	2,654,329
Tax Funding	(274,551)	112,802	(327,509)	(343,509)	(343,509)	(343,509)

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Core Responsibilities

The parking section within the Physical Development Division oversees the operation of on-and-off-street public parking in the downtown and St. Mary's area. The program is supported by user fees and provides revenue to the City's general funds in lieu of property taxes based on 9% of gross revenues. The division manages over 5,000 spaces including parking garages, surface lots, and on-street meters. In addition, the division contracts and partners for park and ride lots on the periphery of the City. The parking budget provides funding for management, operations, and enforcement. The division provides management and meter operations. Parking garages and some lot operations are contracted with a private company. Enforcement is provided by the police department (RPD) but funded by the parking enterprise fund which also includes revenues from fines. The parking program serves a diverse customer base including retail customers, hotel guests, medical, convention visitors, and downtown residents and employees.

2021 Objectives

1. Provide program management.
2. Maintain the fiscal health of the enterprise fund.
3. Provide contract oversight of the private operating company.
4. Monitor the needs and mix of the customer types.
5. Provide for meter collections and maintenance.
6. Provide parking information and marketing.
7. Manage capital improvements and repairs.
8. Work with downtown businesses and other partners.
9. Coordinate and provide technical assistance for parking enforcement.
10. Establishment and implement rates and policies as approved by the City Council.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of downtown parking spaces.	5,220	5,908	5,798	5,649
2. # of park and ride spaces.	2,321	2,321	2,321	2,321
3. # of parking garages and parking lots.	5 (8)	6 (8)	6 (8)	6 (8)
4. # of on-street parking meters.	1,414	1,409	1,299	1,150
5. Pay-By Space (PBS) machines and PBS spaces.	7 (421)	8 (373)	8 (373)	11 (489)
6. # of maintenance calls.	1,244	602	559	495
7. # of capital projects.	5	5	5	5

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of monthly contract parkers - highest month.	2,539	2,098	2,057	2,110
2. # of vehicles through ramp.	1,454,120	1,269,435	511,853	1,107,222
3. # of paying customers (cash and credit card).	317,088	296,548	113,072	279,681
4. # of validated customers.	52,542	48,078	12,068	32,975
5. # of contract exits.	367,937	303,407	178,465	352,921
6. # of free parkers.	718,847	595,610	208,247	441,645
7. # of full instances in the ramps.	615	331	98	217

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Utility	Parking Enterprise Fund		Parking			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00601 Parking Enterprise Fund						
49400 Parking						
Expenditures						
Employee Services						
Regular Salaries	247,226	274,102	341,043	357,305	357,305	357,305
Temporary Salaries	9,790	51,167				
Regular Overtime	755	425	1,000	1,000	750	750
Other Pay	25,515		8,792	8,719	8,719	8,719
Employee Benefits - Pensions	21,516	32,686	51,820	54,284	54,246	54,246
Employee Benefits - Insuranc	97,442	86,334	116,689	119,269	119,269	119,269
Other Employee Benefits	108	168	288	288	288	288
Employee Services	402,352	444,882	519,632	540,865	540,577	540,577
Contractual Services						
Rents and Leases	7,595	5,075	8,000	8,000	8,000	8,000
Adv, Publishing, & Printing	1,089	1,795	23,750	23,750	23,750	23,750
Contractual Mtce & Repair	46,488	39,589	63,500	64,000	64,000	64,000
Expert & Professional Servic	2,381,886	2,673,668	2,850,468	2,850,468	2,314,202	2,314,202
Communications	12,147	12,214	12,636	12,468	12,468	12,468
Travel/Training/Business Mea	2,205	8,157	5,920	4,420	2,470	2,470
Subscriptions/Bks/Membership		89	800	800	800	800
Utilities	9,171	11,456	11,398	11,999	11,999	11,999
Insurance and Bonds	24,959	36,073	30,723	45,459	45,459	45,459
Contractual Services	659,956	850,309	802,779	829,936	736,576	736,576
Contractual Services	3,145,496	3,638,425	3,809,974	3,851,300	3,219,724	3,219,724
Materials and Supplies						
Office Supplies	14,706	54,638	32,100	53,675	53,137	53,137
Veh & Mach Operating Supplie	16,400	20,880	16,900	16,900	16,900	16,900
Clothing & Protective Equipm	270	476	400	400	400	400
Equipment, Tools, & Misc Par	11,562	10,614	25,750	25,750	25,750	25,750
Construction Materials		270	10,000	10,000	10,000	10,000
Supplies	7,099	2,599	7,000	7,000	7,000	7,000
Materials and Supplies	50,037	89,477	92,150	113,725	113,187	113,187
Other Charges						
Contributions	16,615	12,920	20,000	20,000	20,000	20,000
Taxes and Licenses	632,861	648,341	816,098	798,912	557,556	557,556
Depreciation and Interest	1,058,428	1,022,804	1,660,000	1,510,000	1,510,000	1,510,000
Other Charges	95,710	199,183	87,151	157,658	157,658	157,658
Other Charges	1,803,614	1,883,248	2,583,249	2,486,570	2,245,214	2,245,214
Capital Outlay						
Machinery and Vehicles		13,311				
Capital Outlay		13,311				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(145,268)	(160,369)	(174,002)	(200,678)	(200,678)	(200,678)
Allocated to Other Activities	(145,268)	(160,369)	(174,002)	(200,678)	(200,678)	(200,678)
Operating Transfers						
Operating Transfers	1,120,678	1,334,169				
Operating Transfers	1,120,678	1,334,169				
Expenditures	6,376,909	7,243,143	6,831,003	6,791,782	5,918,024	5,918,024
Non-Tax Revenue	7,706,700	8,091,777	9,660,333	9,505,809	6,824,075	6,824,075
Tax Funding	(1,329,791)	(848,634)	(2,829,330)	(2,714,027)	(906,051)	(906,051)

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Physical Development Manager	1.00	1.00
Transit/Parking Assistant	1.00	1.00
Senior Parking Technician	1.00	1.00
Parking Technician	1.00	1.00
Total Regular Employees	4.00	4.00

Core Responsibilities

The Mission of the Infrastructure Maintenance Sewer Operations is to protect public health and the environment by minimizing the risk of wastewater leaving the collection system. This is successfully accomplished by monitoring, repairing and maintaining the City's sanitary sewer related infrastructure safely and efficiently. It is our vision to be a responsible, responsive, creative, collaborative and flexible team that achieves excellence for the City of Rochester and keeps up a positive working environment.

2021 Objectives

1. Assure that all of the wastewater within the City of Rochester is collected and conveyed to the Water Reclamation Plant with no backups or overflows.
2. Reduce the human health and environmental impact of any wastewater backups or overflows.
3. Provide a safe working environment for the staff.
4. Be an employer of choice for the Maintenance Sewer staff. This includes working on employee engagement through involvement, training and collaboration.
5. Good steward of rate pays money by efficiently maintaining equipment, as well as evaluating and optimizing work goals and spending.
6. Develop a 25 year plan that will assist in decision making for investments in the trunk sewer systems.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Amount of collection system televised (in feet).	164,518	187,761	200,000	225,000
2. Amount of collection system jet cleaned (in feet).	1,647,949	1,225,949	1,850,000	1,850,000
3. Length of sanitary piping cleared of roots (in feet).	206,137	33,664	30,000	30,000
4. Distance along easements inspected and maintained (in feet).	515,182	515,000	515,000	515,000
5. Total # of manhole castings adjusted.	275	468	499	500

*This reflects a more targeted approach.

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Backups due to problems in City collections system per 100 miles of sewer.	0.4	1.6	< 1.0	<1.0
2. Preventable SSOs.	0	0	0	0
3. Collection system televised (% of total system).	6.08%	6.95%	7.40%	8.32%
4. Collection system jet cleaned (% of target amount).	89.08%	66.24%	100%	100%
5. Easements inspected and maintained (% of target).	105.14%	100%	100%	100%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00607 49610

Public Utility	Sewer Utility Enterprise Fund			Sewer Infrastructure Mtce		
	2018	2019	2020	2021 Budget	2021 Budget	Adopted
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
49610 Sewer Infrastructure Mtce						
Expenditures						
Employee Services						
Regular Salaries	741,240	761,613	950,971	1,007,707	1,007,707	1,007,707
Temporary Salaries	19,176	20,554	22,000	22,000	16,500	16,500
Regular Overtime	10,754	42,105	3,000	3,000	2,250	2,250
Other Pay	6,665	1,974		31,911	31,911	31,911
Employee Benefits - Pensions	165,127	61,744	146,208	154,806	154,272	154,272
Employee Benefits - Insuranc	181,049	210,181	335,055	295,538	295,538	295,538
Employee Services	1,124,011	1,098,171	1,457,234	1,514,962	1,508,178	1,508,178
Contractual Services						
Rents and Leases	29,137	29,842	36,394	34,927	34,812	34,812
Adv, Publishing, & Printing	140	38	300	300	300	300
Contractual Mtce & Repair	34,676	28,982	39,200	39,200	39,200	39,200
Expert & Professional Servic	10,402	15,276	9,750	9,750	9,750	9,750
Communications	16,791	18,015	17,400	17,400	17,400	17,400
Travel/Training/Business Mea	2,760	6,043	18,840	11,420	6,420	6,420
Subscriptions/Bks/Membership	579	648	500	500	500	500
Utilities	91,904	85,661	94,292	94,393	94,393	94,393
Insurance and Bonds	28,499	31,405	33,793	32,463	32,463	32,463
Contractual Services	243,227	308,644	371,115	409,992	409,992	409,992
Contractual Services	458,115	524,554	621,584	650,345	645,230	645,230
Materials and Supplies						
Office Supplies	1,982	2,010	4,650	1,500	1,000	1,000
Veh & Mach Operating Supplie	65,849	79,065	75,650	75,650	75,650	75,650
Clothing & Protective Equipm	8,105	2,274	5,000	5,000	5,000	5,000
Commodities		123	350	350	350	350
Equipment, Tools, & Misc Par	4,840	23,649	13,100	13,100	13,100	13,100
Construction Materials	12,151	171,169	227,500	227,500	227,500	227,500
Supplies	9,461	542	7,200	7,200	7,200	7,200
Materials and Supplies	102,388	278,832	333,450	330,300	329,800	329,800
Other Charges						
Judgmnts/Penalties/Settlemen	1,000		1,000	1,000	1,000	1,000
Taxes and Licenses	303	500	250	250	250	250
Depreciation and Interest	2,521,904	2,541,473	2,540,000	2,550,000	2,550,000	2,550,000
Other Charges	169,133	160,788	162,853	153,925	153,925	153,925
Other Charges	2,692,340	2,702,761	2,704,103	2,705,175	2,705,175	2,705,175
Capital Outlay						
Furniture and Equipment	72,855					
Machinery and Vehicles		257,867				
Capital Outlay	72,855	257,867				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(162,122)	(196,713)	(181,750)	(204,600)	(204,600)	(204,600)
Allocated to Other Activities	(162,122)	(196,713)	(181,750)	(204,600)	(204,600)	(204,600)
Operating Transfers						
Operating Transfers	3,085,433	974,606	6,312,897	4,708,000	2,553,000	2,553,000
Operating Transfers	3,085,433	974,606	6,312,897	4,708,000	2,553,000	2,553,000
Expenditures	7,373,020	5,640,078	11,247,518	9,704,182	7,536,783	7,536,783
Non-Tax Revenue	1,191	247	500			
Tax Funding	7,371,829	5,639,831	11,247,018	9,704,182	7,536,783	7,536,783

Sewer Operations



Company / Business Unit
00607 49610

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Crew Chief-Public Works	1.00	1.00
Infrastructure Mtce Engineer	1.00	1.00
Equip Operator - Public Works	11.00	4.00
Equip Operator – Sewer	0.00	7.00
Sanitary System Supervisor	1.00	1.00
Total Regular Employees	14.00	14.00

Core Responsibilities

The Water Reclamation Plant (WRP) mission is to protect public health and the environment by providing high-quality and reliable wastewater treatment in an effective, efficient and responsive manner.

The WRP is responsible for the treatment and disposal of all domestic, commercial and industrial wastewater collected through the sanitary sewer system and lift stations. The City provides sewer services to 39,000 customers where domestic bills are determined from water usage and industrial bills are based on volume and strength of the wastewater. The WRP is part of the sewer enterprise fund and is supported by user fees collected from customers.

It is our vision to be a responsible, responsive, creative, collaborative and flexible team that is working towards achieving excellence for the City of Rochester in a positive working environment.

2021 Objectives

1. Treat all wastewater received at the WRP while assuring the effluent discharged to the Zumbro River meets the State of Minnesota permit requirements.
2. Produce high quality bio solids that are land applied and reused as a nutrient resource for agricultural purposes while assuring all State and Federal requirements are met.
3. Permit and work with industrial dischargers so that they do not cause interferences or upsets with wastewater treatment at the WRP while still providing employment and industrial diversity for the City.
4. Provide a safe working environment for all those who conduct business at the WRP.
5. Be an employer of choice for the employees that work at the WRP. This includes working on employee engagement through involvement, training and collaboration.
6. Be as energy efficient as possible, continually looking for reduce energy opportunities.
7. Good stewards of rate payer dollars by maintaining equipment, evaluating spending and looking at return on investments.
8. Continually educate the public about the significance of wastewater treatment and how they can prevent pollution.
9. Develop a 25 year strategy for WRP facility upgrades to assure reliability is maintained and effluent limitations are met.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. Gallons of wastewater treated (million gallons per day).	13.4	14.6	13.7	13.8
2. Gallons of bio solids land applied to agricultural land.	10.4	11.4	10.4	10.5
3. # of industrial discharge permits.	16	15	14	14
4. Fats, oil and grease inspections.	171	135	134	200
5. # of people touring the WRP.	656	733	390	690

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % compliance with the NPDES permit.	99.8%	99.9%	100%	100%
2. Industrial compliance rate.	89%	91%	95%	95%
3. Methane recovered (millions of cubic feet).	121	119	101	102
4. Power generation – daily average (kWh).	8,036	7,438	5,900	5,950

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00607 49630

Public Utility	Sewer Utility Enterprise Fund			Water Reclamation Plant		
	2018	2019	2020	2021 Budget	2021 Budget	Adopted
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
49630 Water Reclamation Plant						
Expenditures						
Employee Services						
Regular Salaries	2,144,060	2,224,585	2,294,482	2,511,367	2,511,367	2,511,367
Temporary Salaries	28,084	25,492	28,000	28,000	21,000	21,000
Regular Overtime	21,347	21,776	25,000	25,000	18,750	18,750
Other Pay	7,476	4,679	32,176			
Employee Benefits - Pensions	497,680	184,699	353,544	386,403	384,921	384,921
Employee Benefits - Insuranc	585,880	619,263	718,580	625,972	625,972	625,972
Employee Services	3,284,527	3,080,494	3,451,782	3,576,742	3,562,010	3,562,010
Contractual Services						
Rents and Leases	5,044	14,526	5,000	5,000	5,000	5,000
Adv, Publishing, & Printing	2,410	2,776	3,800	3,800	3,800	3,800
Contractual Mtce & Repair	462,219	803,692	638,200	638,200	638,200	638,200
Expert & Professional Servic	236,310	276,622	239,000	239,000	239,000	239,000
Communications	7,632	7,508	8,400	8,400	8,400	8,400
Travel/Training/Business Mea	24,269	27,645	30,700	30,700	17,350	17,350
Subscriptions/Bks/Membership	81,642	83,566	66,825	35,500	35,500	35,500
Utilities	1,326,210	1,311,139	1,393,625	1,509,626	1,509,626	1,509,626
Insurance and Bonds	194,948	207,652	210,597	208,259	208,259	208,259
Contractual Services	295,384	309,245	320,726	336,519	336,519	336,519
Contractual Services	2,636,068	3,044,371	2,916,873	3,015,004	3,001,654	3,001,654
Materials and Supplies						
Office Supplies	30,674	6,779	7,200	7,200	4,200	4,200
Veh & Mach Operating Supplie	74,847	63,565	80,800	80,800	80,800	80,800
Clothing & Protective Equipm	5,850	6,607	5,500	5,500	5,500	5,500
Commodities	475,483	516,592	530,000	530,000	530,000	530,000
Equipment, Tools, & Misc Par	459,509	412,917	464,000	464,000	464,000	464,000
Construction Materials	13,870	2,486	1,200	1,200	1,200	1,200
Supplies	69,658	83,097	72,820	72,820	72,820	72,820
Materials and Supplies	1,129,891	1,092,043	1,161,520	1,161,520	1,158,520	1,158,520
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Taxes and Licenses	1,896,681	1,935,796	2,058,000	2,030,000	2,030,000	2,030,000
Depreciation and Interest	3,843,656	3,617,399	3,350,000	3,270,000	3,270,000	3,270,000
Other Charges	1,028,574	654,663	1,232,645	1,239,588	1,239,588	1,239,588
Other Charges	6,769,911	6,207,858	6,640,645	6,539,588	6,539,588	6,539,588
Capital Outlay						
Machinery and Vehicles			79,950			
Capital Outlay			79,950			
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(4,640)	(1,192)	(4,890)	(96,128)	(96,128)	(96,128)
Allocated to Other Activities	(4,640)	(1,192)	(4,890)	(96,128)	(96,128)	(96,128)
Operating Transfers						
Expenditures	13,815,757	13,423,574	14,245,880	14,196,726	14,165,644	14,165,644
Non-Tax Revenue	26,449,631	27,103,281	28,771,800	28,388,800	28,388,800	28,388,800
Tax Funding	(12,633,874)	(13,679,707)	(14,525,920)	(14,192,074)	(14,223,156)	(14,223,156)

Water Reclamation Plant



Company / Business Unit
00607 49630

Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Administrative Assistant II	1.00	1.00
Crew Chief/WRP	1.00	1.00
Custodian	1.00	1.00
Dep PW Director – Environmental	1.00	1.00
Master Electrician	1.00	0.00
Assistant Mechanic	2.00	2.00
Chief Mechanic	1.00	1.00
Master Mechanic	1.00	1.00
Environmental Manager	1.00	1.00
Project Manager	1.00	1.00
Operator 1 - WRP	4.00	4.00
Operator 2 - WRP	3.00	3.00
Operator 3 - WRP	4.00	4.00
Painter 1	1.00	1.00
Environmental Specialist	2.00	2.00
Electrical & Mech Mtc Supvr	1.00	1.00
Process Control Supervisor	1.00	1.00
Electronics/Electrical Tech	2.00	3.00
Laboratory Technician	1.00	1.00
Total Regular Employees	30.00	30.00

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00607 49635

Public Utility Description	Sewer Utility Enterprise Fund			Sanitary Sewer Fund Debt		
	2018 Actuals	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
49635 Sanitary Sewer Fund Debt						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	800	5,450				
Contractual Services	800	5,450				
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	1,891,806	1,532,511	1,137,142	644,254	644,254	644,254
Bonds-Principal & Interest	1,891,806	1,532,511	1,137,142	644,254	644,254	644,254
Allocated to Other Activities						
Operating Transfers						
Expenditures	1,892,606	1,537,961	1,137,142	644,254	644,254	644,254
Non-Tax Revenue			(40,000)			
Tax Funding	1,892,606	1,537,961	1,177,142	644,254	644,254	644,254

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Core Responsibilities

The Storm Water Management Group of the Environmental Services Division within the Public Works Department is responsible for providing comprehensive storm water and water resources management services for the City. These services are provided to fulfill the requirements of the City's Municipal Separate Storm Sewer System (MS4) Phase II Permit which allows the City to discharge storm water to the South Fork Zumbro River and associated tributaries. These services focus on improving water quality discharges from developed or developing areas, safely conveying flood discharges to receiving waters, educating the public, and maintain existing storm water conveyance and treatment infrastructure.

Major activities include:

1. Public education, outreach, engagement, and participation.
2. Citizen response to complaints, violation reports, and service requests.
3. Illicit discharge detection and elimination.
4. Storm water infrastructure mapping.
5. Storm water ordinance development and enforcement.
6. Development erosion and sediment control plan, site grading plan and storm water management plan review and guidance.
7. Commercial and residential construction site inspections.
8. Comprehensive storm water/surface water management planning.
9. Planning, design and construction of water quality treatment and rate control best management practices.
10. Coordination with other MS4 permittees, water planning organizations and regulatory agencies.
11. Pollution prevention and good housekeeping activities for all municipal operations.
12. Street sweeping.
13. Maintain all storm water treatment and conveyance infrastructure.
14. Program management for Storm Water Utility and MS4 Phase II Permit Program.
15. Develop and maintain the City's Storm Water Pollution Prevention Program (SWPPP).

2021 Objectives

1. Implement the major storm water management activities listed above.
2. Implement the provisions of the new MS4 Phase II Permit and associated Storm Water Pollution Implementation Program (SWPP) within the MPCA compliance schedule.
3. Participate in the development of a comprehensive watershed management plan for the Zumbro River watershed and develop a comprehensive storm water management plan for overall City and downtown areas.
4. Continue to identify, design and construct City capital improvement projects that enhance water quality, reduce the degradation of natural conveyances, reduce peak flow rates and augment and/or create environmental corridors.
5. Review, revise and adopt new development review procedures, ordinances and design standards.

Workload Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. # of public education contacts (excluding A Litter Bit Better).	3,371,271	2,590,385	2,000,000	2,600,000
2. # of public participation events.	44	26	15	30
3. # of illicit discharge responses.	7	5	10	10
4. # of commercial and residential subdivision grading plans approved.	65	59	50	55
5. # of construction site inspections.	1,871	1,633	800	1,700
6. # of lane miles swept.	8,030	8,422	7,500	8,000

Effectiveness Measurements

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Estimated</u>	2021 <u>Projected</u>
1. % of SWPPP BMPs implemented.	100%	100%	100%	100%
2. % of grading plans reviewed within 14-days of receipt or sooner.	80%	90%	75%	75%
3. % of wet sedimentation ponds inspected.	20%	20%	20%	60%
4. % of structural best management practices inspected.	100%	100%	100%	100%
5. % of outfalls inspected.	0%	20%	20%	60%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Public Utility	Account Number					
			00609 49650			
	StormWaterUtility EntrpriseFnd			Storm Water Utility		
	2018	2019	2020	2021 Budget		
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00609 StormWaterUtility EntrpriseFnd						
49650 Storm Water Utility						
Expenditures						
Employee Services						
Regular Salaries	355,369	422,598	455,438	459,438	459,438	459,438
Temporary Salaries	19,210	15,123	22,250	22,250	16,687	16,687
Regular Overtime	99					
Other Pay			2,966	2,941	2,941	2,941
Employee Benefits - Pensions	124,729	118,651	70,702	71,308	70,882	70,882
Employee Benefits - Insuranc	66,038	105,746	116,253	133,292	133,292	133,292
Other Employee Benefits	612	720	720			
Employee Services	566,057	662,838	668,329	689,229	683,240	683,240
Contractual Services						
Rents and Leases	12,048	8,663	14,485	14,119	14,090	14,090
Adv, Publishing, & Printing	1,244	54	495	495	495	495
Contractual Mtce & Repair	109,110	210,773	160,350	160,350	160,350	160,350
Expert & Professional Servic	213,379	154,965	187,760	187,760	187,760	187,760
Communications	3,679	3,986	4,200	5,340	5,340	5,340
Travel/Training/Business Mea	3,459	5,292	5,825	4,325	2,450	2,450
Subscriptions/Bks/Membership	4,696	8,953	4,900	8,450	8,450	8,450
Utilities	5,445	6,122	6,798	6,800	6,800	6,800
Insurance and Bonds	9,375	11,034	11,375	11,908	11,908	11,908
Contractual Services	1,236,242	1,106,976	1,439,861	1,603,943	1,603,943	1,603,943
Contractual Services	1,598,677	1,516,818	1,836,049	2,003,490	2,001,586	2,001,586
Materials and Supplies						
Office Supplies	1,956	941	2,200	2,200	1,125	1,125
Veh & Mach Operating Supplie	8,528	12,265	12,705	12,705	12,705	12,705
Clothing & Protective Equipm	363	555	700	700	700	700
Commodities	2,283	655	1,600	1,600	1,600	1,600
Equipment, Tools, & Misc Par	800	2,109	400	400	400	400
Construction Materials	37,236	58,332	45,500	45,500	45,500	45,500
Supplies	3,401	3,133	7,650	7,650	7,650	7,650
Materials and Supplies	54,567	77,990	70,755	70,755	69,680	69,680
Other Charges						
Judgmnts/Penalties/Settlemen	1,500	3,170				
Taxes and Licenses	559,809	620,481	687,324	687,324	687,324	687,324
Depreciation and Interest	1,619,467	1,711,182	1,710,000	1,780,000	1,780,000	1,780,000
Other Charges	767,495	434,910	786,620	790,700	790,700	790,700
Other Charges	2,948,271	2,769,743	3,183,944	3,258,024	3,258,024	3,258,024
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(30,885)	(35,476)	(30,220)	(38,850)	(38,850)	(38,850)
Allocated to Other Activities	(30,885)	(35,476)	(30,220)	(38,850)	(38,850)	(38,850)
Operating Transfers						
Operating Transfers	456,168	180,145	1,517,500	1,000	750	750
Operating Transfers	456,168	180,145	1,517,500	1,000	750	750
Expenditures	5,592,855	5,172,058	7,246,357	5,983,648	5,974,430	5,974,430
Non-Tax Revenue	7,260,470	8,314,735	8,715,400	8,720,400	8,720,400	8,720,400
Tax Funding	(1,667,615)	(3,142,677)	(1,469,043)	(2,736,752)	(2,745,970)	(2,745,970)



Employee Services

	<u>Employees</u>	
	<u>2020</u>	<u>2021</u>
Civil Engineer Water Resources	1.00	0.00
Water Resources Manager	1.00	1.00
Environmental Education Specialist	1.00	1.00
Engineering Technician	0.00	1.00
Storm Water Utility-Flood Control Project Compliance Specialist	2.00	2.00
Total Regular Employees	5.00	5.00



Core Responsibilities

The Rochester EDA accounts for expenditures related to the function of the Rochester EDA and its official board members.

2021 Objectives



Workload Measurements

Effectiveness Measurements



Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None	N/A	N/A	N/A

City of Rochester, MN
Expenditure Adopted Budget

Non-Reporting	Rochester EDA		Rochester EDA			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
Description						
84000 Rochester EDA						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	3,100					
Contractual Services	3,100					
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	3,598,055	922,881	924,301	2,357,493	2,357,493	2,357,493
Bonds-Principal & Interest	3,598,055	922,881	924,301	2,357,493	2,357,493	2,357,493
Allocated to Other Activities						
Operating Transfers						
Expenditures	3,601,155	922,881	924,301	2,357,493	2,357,493	2,357,493
Non-Tax Revenue	20,638					
Tax Funding	3,580,517	922,881	924,301	2,357,493	2,357,493	2,357,493

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City of Rochester, MN
Revenues to Support the Adopted Budget

General Fund	General Fund			Company: 00101	
Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00101 General Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	52,634,886	54,561,466	57,187,826	56,069,036	56,083,536
50100 General Property Taxes	52,634,886	54,561,466	57,187,826	56,069,036	56,083,536
50200 General Sales and Use Tax					
50250 Non Property Taxes					
50251 Hotel/Motel Tax	3,599,156	6,044,041	6,049,572	4,354,572	4,354,572
50250 Non Property Taxes	3,599,156	6,044,041	6,049,572	4,354,572	4,354,572
50300 Other Taxes					
50310 Cable TV Franchise	1,400,052	1,440,000	1,350,000	1,350,000	1,350,000
50320 Peoples Coop Franchise	6,719	6,300	6,300	6,300	6,300
50560 SA Collected-County Penaltie	1,155				
50300 Other Taxes	1,407,926	1,446,300	1,356,300	1,356,300	1,356,300
50099 Taxes	57,641,968	62,051,807	64,593,698	61,779,908	61,794,408
51000 Licenses and Permits					
51001 Business Licenses and Permits					
51120 Dance License	3,282	2,430	26,000	16,000	16,000
51130 Heating Vent Air	19,848	27,091	37,731	37,731	37,731
51140 Liquor Off Sale	10,800	28,900	42,000	42,000	42,000
51150 Liquor On Sale	388,360	508,700	658,400	533,400	533,400
51155 Liquor Temporary			20,000	10,000	10,000
51160 Beer License	12,949	21,039	11,400	9,100	9,100
51162 Investigation Fee-Liquor Sales	13,400	7,200	7,200	7,200	7,200
51172 HVAC Certificate A	400	250	300	300	300
51180 Theatre	150	100	3,000	3,000	3,000
51181 Bus License	1,368	1,376	1,376	1,376	1,376
51182 Taxi License	7,790	18,990	18,990	18,990	18,990
51190 Other Business	49,329	127,087	68,587	68,587	68,587
51191 Late Fees		8,494	8,494	8,494	8,494
51001 Business Licenses and Permits	507,676	751,657	903,478	756,178	756,178
51220 Non Business Licenses /Permits					
51230 Dog License	650	825	825	825	825
51255 Breeder's Permit	80				
51260 Other Animal Licenses			1,660	1,660	1,660
51350 House Movers		10	10	10	10
51375 Curb Cut Permits	1,465	1,500	1,500	1,500	1,500
51383 Fire Protection Equip Permit	104,570	216,320	216,320	216,320	216,320
51384 Fire Dept Permit	31,998	75,000	75,000	75,000	75,000
51385 Administrative Fee		50,000	50,000	50,000	50,000
51710 Building Permits	1,648,123	1,800,000	1,650,000	1,450,000	1,450,000
51730 Electrical Permits	637,912	600,000	600,000	575,000	575,000
51740 Heating/Vent/Air Cond Permits	577,090	575,000	575,000	525,000	525,000
51750 Plumbing Permits	244,475	300,000	275,000	250,000	250,000
51760 Sign Permits	11,145	15,400	14,300	13,300	13,300
51771 Sidewalk Permits	18,700	15,000	15,000	15,000	15,000
51772 Driveway Permits	37,100	35,000	35,000	35,000	35,000
51773 Sewer&Water Connection Permits	38,100	40,000	40,000	40,000	40,000
51774 Obstruction Permits	8,950	5,165	5,165	5,165	5,165
51780 Housing Registration	554,144	520,000	525,000	525,000	677,633
51799 Othr Non Bus License & Permits	900	600	600	600	600

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Description	General Fund			Company: 00101	
	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
51220 Non Business Licenses /Permits	3,915,402	4,249,820	4,080,380	3,779,380	3,932,013
51000 Licenses and Permits	4,423,078	5,001,477	4,983,858	4,535,558	4,688,191
52000 Fines, Forfeits, and Penalties					
52001 Fines, Forfeits, and Penalties					
52105 Adm Fines - City	37,040	29,308	29,308	29,308	29,308
52110 Moving Traffic Violations	350,720	377,000	350,000	350,000	350,000
52180 False Alarm Fines	(300)	3,000	3,000	3,000	3,000
52191 Seized/Forfeit Assets	104,233				
52193 Prostitution Assessment Funds	920				
52001 Fines, Forfeits, and Penalties	492,613	409,308	382,308	382,308	382,308
52000 Fines, Forfeits, and Penalties	492,613	409,308	382,308	382,308	382,308
54000 Intergovernmental Revenue					
54001 State Revenues					
54140 State-Highway User Maintenance	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
54160 State - Police-/Fire State Aid	1,851,206	1,696,741	1,701,536	1,701,536	1,701,536
54170 State-Homestead Ag Credit Aid	347	470	470	470	470
54173 State - PERA Aid	55,563	55,563			
54180 State - Local Gov't Aid	7,525,463	7,509,361	6,372,634	6,372,634	6,372,634
54200 State Grants	647,839	656,908	654,340	654,340	654,340
54001 State Revenues	11,280,418	11,119,043	9,928,980	9,928,980	9,928,980
54300 County Revenues					
54301 County Appropriations	90,473	93,000	93,000	93,000	93,000
54300 County Revenues	90,473	93,000	93,000	93,000	93,000
54400 Federal Revenues					
54401 Federal Grants	2,250	3,500	2,250	2,250	2,250
54460 Federal Grants - Thru State	266,483				
54400 Federal Revenues	268,733	3,500	2,250	2,250	2,250
54500 Township/City Revenues					
54600 School District Revenues					
54000 Intergovernmental Revenue	11,639,624	11,215,543	10,024,230	10,024,230	10,024,230
55000 Charges for Services					
55001 Service Fees					
55110 Election Filing Fees		500			
55130 Assessment Search	74	200	200	200	200
55131 Parcel DvlpmntCharge ReviewFee	1,135	1,794	1,100	1,100	1,100
55135 Bldg Plan Check Fee	883,316	925,000	875,000	750,300	750,300
55140 Economic Development Fees	69,000				
55146 Clerical & Legal Services	25,018	25,000	25,000	25,000	25,000
55160 Photostatic Copies	3,267	5,000	4,500	4,300	4,300
55181 Application Type 1 Fee	14,315		23,610	23,610	23,610
55182 Application Type 2 Fee	1,560		4,732	4,732	4,732
55183 Application Type 3 Fee	52,480		85,176	85,176	85,176
55184 Zoning Certificate Fee	225,197		354,750	354,750	354,750
55185 Zoning Compliance Letter Fee	3,520		4,732	4,732	4,732
55210 Animal Ctrl Adopt/R&B Fees	4,291	2,720	5,500	5,500	5,500
55211 Animal Ctrl Impound Fees	5,095	4,525	7,000	7,000	7,000
55230 Fire Prevention Inspections	1,650				
55231 BS Permit Re-inspection Fee	360	1,200	900	500	500

**City of Rochester, MN
Revenues to Support the Adopted Budget**

General Fund

Company: 00101

Description	2019	2020	Requested	2021	Budget
	Actuals	Budget		Recommended	Adopted
55235 Reports, Maps, Code Books	61	100	100	100	100
55250 Fire Protection Cascade Twp	170,316	186,142	193,588	193,588	193,588
55251 Fire Protection Haverhill Twp	80,505	85,858	89,292	89,292	89,292
55252 Fire Protection Marion Twp	184,828	192,221	199,910	199,910	199,910
55253 Fire Protection Rochester Twp	181,308	206,228	214,477	214,477	214,477
55254 Fire Protection Fed Med Center	5,000	5,000	5,000	5,000	5,000
55275 Secur Prop/Rmv Pblc Hrzds	14,347	9,000	8,000	8,000	8,000
55276 Police/School Liason	263,549	322,012	338,265	338,265	338,265
55278 County Share/Police Records	259,661	272,505	272,505	272,505	272,505
55279 County Share/Communications	953,964	1,013,700	1,049,035	1,044,387	1,044,387
55280 Security Srvcs-Off Duty Police	93,051	70,000	70,000	70,000	70,000
55281 Pawn Shop Transaction Fee	15,074	35,586	35,586	35,586	35,586
55315 Street Opening Repair	301,010	165,000	165,000	165,000	165,000
55320 Sidewalk Snow Removal	38,416	25,000	30,000	30,000	30,000
55326 Street Sign Fees	(3,162)	15,000	15,000	15,000	15,000
55330 Maintenance of County Roads	79,622	75,000	75,000	75,000	75,000
55355 Document Prep & Recording Fee	19,228	23,000	19,000	19,000	19,000
55390 Other Charges for Services	31,498	534,745	9,745	9,745	9,745
55001 Service Fees	3,978,554	4,202,036	4,181,703	4,051,755	4,051,755
56000 Membership/User Fees					
56090 Partner Program Membership Fee	515	500	500	500	500
56000 Membership/User Fees	515	500	500	500	500
56300 Rentals & User Fees					
56691 Shipping and Handling Fee	38	50	50	50	50
56880 Equipment Rental	380	600			
57200 Partners Ticket Sales	18,508	24,000	20,000	20,000	20,000
57210 Single Ticket sales	83,281	90,000	80,000	80,000	80,000
57490 Misc Rental/User Fees	7,906	7,500	7,500	7,500	7,500
56300 Rentals & User Fees	110,113	122,150	107,550	107,550	107,550
57500 Program Fees					
57590 Artists in the School Prgm Fee	2,600	3,250	3,250	3,250	3,250
58010 Law Enforc Class Registration	8,210				
57500 Program Fees	10,810	3,250	3,250	3,250	3,250
58850 Advertising					
58900 Commissions					
58912 Commissions-Vending Machines	267	400	300	300	300
58920 Contract Fees	3,000	3,000	3,000	3,000	3,000
58942 State Surcharge -	1,933	2,800	2,700	2,700	2,700
58943 State Surcharge- Trade Permits	647	1,000	900	900	900
58949 Misc Other Commissions	4,513	3,500	3,500	3,500	3,500
58900 Commissions	10,360	10,700	10,400	10,400	10,400
58950 Concessions					
58960 Food/Product Sale Concessions		900			
58950 Concessions		900			
55000 Charges for Services	4,110,352	4,339,536	4,303,403	4,173,455	4,173,455
59000 Miscellaneous Revenues					
59010 In Lieu of Tax					
59011 In Lieu of Tax - RPU	9,072,145	9,362,000	9,385,000	9,362,000	9,362,000
59012 In Lieu of Tax - HRA	25,163	22,000	22,000	22,000	22,000
59013 In Lieu of Tax - Other	5,578	4,000	4,000	4,000	4,000

City of Rochester, MN
Revenues to Support the Adopted Budget

Description	General Fund			Company: 00101	
	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59014 In Lieu of Tax - Parking Enter	648,341	816,098	798,912	816,098	816,098
59015 In Lieu of Tax-Sn/SewerUtility	1,873,334	1,995,000	1,967,000	1,995,000	1,995,000
59016 In Lieu of Tax-St/SewerUtility	619,442	685,760	685,760	685,760	685,760
59010 In Lieu of Tax	12,244,003	12,884,858	12,862,672	12,884,858	12,884,858
59020 Interest					
59021 Investment Income	512,617	235,000	235,000	235,000	235,000
59022 Interest - Accounts Receivable	(750)				
59025 Net Unrlzd Gain(Loss) F/V Invs	462,930	(50,000)			
59029 Interest - Other	394				
59020 Interest	975,191	185,000	235,000	235,000	235,000
59030 Internal Service User Charges					
59080 Rental of Real Property					
59084 Parking Lot Rentals	799	611	800	800	800
59089 Real Property Rental	59,919	63,287	61,454	61,310	61,310
59080 Rental of Real Property	60,718	63,898	62,254	62,110	62,110
59100 Sale of Property					
59130 Materials and Supplies	88,132	56,485	86,300	86,300	86,300
59140 Equipment and Machinery	9,068	520	520	520	520
59190 Misc SaleofGoods(tax included)	35	100	100	100	100
59195 Other Sale of Property	3,525	1,000	1,000	1,000	1,000
59100 Sale of Property	100,760	58,105	87,920	87,920	87,920
59500 Private Sources					
59518 CharitbleContribtn-Foundations	2,100				
59519 CharitbleContribtn-Individuals	15,512	18,000	18,000	18,000	18,000
59520 CharitbleContribtn-Corporatns	80,606	77,000	80,000	80,000	80,000
59521 CharitbleContribtn-SupportGrps	2,000	2,000	2,000	2,000	2,000
59523 Earnings on Endowment	2,948				
59560 Individual & Business Funds	75,670		506,940	506,940	506,940
59572 Seal Coat Contribution	61,592	12,832	17,100	17,100	17,100
59500 Private Sources	240,428	109,832	624,040	624,040	624,040
59600 Reimbursements					
59660 Clerical & Legal Services	25				
59661 Witness Fee/Jury Duty Reimburs	579				
59665 Election Cost Reimbursement		44,783			
59690 Insurance Reimbursement	8,866	2,000	2,000	2,000	2,000
59691 Court Ordered Restitution	7,273	5,370	5,370	5,370	5,370
59695 Other Reimbursements	132,780	1,950	1,950	1,950	1,950
59600 Reimbursements	149,523	54,103	9,320	9,320	9,320
59700 Other					
59710 Cash Over & Short	52				
59730 Allow for Uncoll A/R	(23,357)				
59700 Other	(23,305)				
59000 Miscellaneous Revenues	13,747,318	13,355,796	13,881,206	13,903,248	13,903,248
50000 Revenues	92,054,953	96,373,467	98,168,703	94,798,707	94,965,840
60000 Other Financing Sources					
60100 Operating Transfers In					
60404 Oper Trf fr 404-Construction	743,607				
60412 Oper Trf fr 412-FC Sls Tax Fnd	670,746	732,195	709,786	699,973	699,973

**City of Rochester, MN
Revenues to Support the Adopted Budget**

General Fund

General Fund

Company: 00101

Description	2019		2020		2021 Budget	
	Actuals	Budget	Requested	Recommended	Adopted	
60413 Oper Trf fr 413-DMCC CIP Fnd		25,000	25,000	25,000	25,000	
60422 Oper Trf fr 422-Sales Tax Fnd	1,014,068					
60500 Oper Trf<DwntnTaxAbatemntDist	5,148					
60100 Operating Transfers In	2,433,569	757,195	734,786	724,973	724,973	
62000 Prior Year Revenue		545,146	543,369	1,265,181	1,265,181	
60000 Other Financing Sources	2,433,569	1,302,341	1,278,155	1,990,154	1,990,154	
00101 General Fund	94,488,522	97,675,808	99,446,858	96,788,861	96,955,994	

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Library Fund

Company: 00202

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00202 Library Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	6,978,565	7,158,871	7,418,985	7,127,713	7,127,713
50100 General Property Taxes	6,978,565	7,158,871	7,418,985	7,127,713	7,127,713
50099 Taxes	6,978,565	7,158,871	7,418,985	7,127,713	7,127,713
52000 Fines, Forfeits, and Penalties					
52001 Fines, Forfeits, and Penalties					
52171 Lost book Fee	25,454	31,000	25,500	25,500	25,500
52172 Duplicate Library Card	1,287	1,500	1,300	1,300	1,300
52192 Collection Fee Revenue	6,860	7,000	7,000	7,000	7,000
52199 Other Fines	52,425	91,000	52,400	52,400	52,400
52001 Fines, Forfeits, and Penalties	86,026	130,500	86,200	86,200	86,200
52000 Fines, Forfeits, and Penalties	86,026	130,500	86,200	86,200	86,200
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	13,633	13,633			
54200 State Grants	39,463	15,000	18,000	18,000	18,000
54001 State Revenues	53,096	28,633	18,000	18,000	18,000
54300 County Revenues					
54301 County Appropriations	1,012,711	1,047,209	1,092,097	1,092,097	1,092,097
54300 County Revenues	1,012,711	1,047,209	1,092,097	1,092,097	1,092,097
54400 Federal Revenues					
54000 Intergovernmental Revenue	1,065,807	1,075,842	1,110,097	1,110,097	1,110,097
55000 Charges for Services					
55001 Service Fees					
55160 Photostatic Copies	11,892	14,000	12,000	12,000	12,000
55390 Other Charges for Services	1,463				
55001 Service Fees	13,355	14,000	12,000	12,000	12,000
56300 Rentals & User Fees					
56500 Visitor Card Fee	741	700	700	700	700
56636 Hot Spot Rentals	2				
56810 Auditorium	2,678	5,100	3,000	3,000	3,000
57020 Pers Computer/Fax Usage Fee		800	1,500	1,500	1,500
56300 Rentals & User Fees	3,421	6,600	5,200	5,200	5,200
58900 Commissions					
58912 Commissions-Vending Machines	2,759	2,600	2,800	2,800	2,800
58900 Commissions	2,759	2,600	2,800	2,800	2,800
58950 Concessions					
55000 Charges for Services	19,535	23,200	20,000	20,000	20,000
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	39,709	11,500	11,500	11,500	11,500
59025 Net Unrlzd Gain(Loss) F/V Invs	38,800	(3,000)			

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Library Fund

Company: 00202

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59020 Interest	78,509	8,500	11,500	11,500	11,500
59100 Sale of Property					
59190 Misc SaleofGoods(tax included)	348	500	500	500	500
59100 Sale of Property	348	500	500	500	500
59500 Private Sources					
59560 Individual & Business Funds	237,773	46,000			
59500 Private Sources	237,773	46,000			
59600 Reimbursements					
59661 Witness Fee/Jury Duty Reimburs	20				
59690 Insurance Reimbursement	199,095				
59600 Reimbursements	199,115				
59700 Other					
59710 Cash Over & Short	20				
59700 Other	20				
59000 Miscellaneous Revenues	515,765	55,000	12,000	12,000	12,000
50000 Revenues	8,665,698	8,443,413	8,647,282	8,356,010	8,356,010
60000 Other Financing Sources					
60100 Operating Transfers In					
62000 Prior Year Revenue		39,619	40,628	40,628	40,628
62010 Fund Balance/Retained Earnings		50,000			
60000 Other Financing Sources		89,619	40,628	40,628	40,628
00202 Library Fund	8,665,698	8,533,032	8,687,910	8,396,638	8,396,638

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Municipal Recreation System

Company: 00221

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00221 Municipal Recreation System					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	6,988,314	7,491,289	7,599,679	7,499,905	7,499,905
50100 General Property Taxes	6,988,314	7,491,289	7,599,679	7,499,905	7,499,905
50099 Taxes	6,988,314	7,491,289	7,599,679	7,499,905	7,499,905
50500 SA /Util Connection Agreements					
50509 Special Assessments					
50560 SA Collected-County Penalties	330				
50509 Special Assessments	330				
50500 SA /Util Connection Agreements	330				
51000 Licenses and Permits					
51220 Non Business Licenses /Permits					
51382 Tree Permits	3,725	2,000	2,000	2,000	2,000
51220 Non Business Licenses /Permits	3,725	2,000	2,000	2,000	2,000
51000 Licenses and Permits	3,725	2,000	2,000	2,000	2,000
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	9,170	9,170			
54200 State Grants	10,724				
54001 State Revenues	19,894	9,170			
54300 County Revenues					
54400 Federal Revenues					
54000 Intergovernmental Revenue	19,894	9,170			
55000 Charges for Services					
55001 Service Fees					
55355 Document Prep & Recording Fee	130				
55380 Athletic Field Prep Fee	23,598	20,000	20,000	20,000	20,000
55383 Tree Planting	1,372				
55384 Tree Removal	152,746	100,000	100,000	100,000	100,000
55385 Mowing & Weed Eradication	23,435	18,469	18,469	18,469	18,469
55390 Other Charges for Services	13,731	9,259	9,259	9,259	9,259
55001 Service Fees	215,012	147,728	147,728	147,728	147,728
56000 Membership/User Fees					
56010 Family Membership	380	800	800	800	800
56030 Senior Membership	105	500	500	500	500
56040 Adult Membership	8,115	5,000	5,000	5,000	5,000
56070 Youth Membership	630	4,500	4,500	4,500	4,500
56000 Membership/User Fees	9,230	10,800	10,800	10,800	10,800
56300 Rentals & User Fees					
56304 Athletic Field Maintenance Fee	46,847	40,000	40,000	40,000	40,000
56330 Daily Fees - Adult	333	500	500	500	500
56340 Daily Fees - Student	10,929	10,500	10,500	10,500	10,500
56460 Plummer House Tours	7,066	6,000	6,000	6,000	6,000
56820 Athletic Field Rental	54,880	55,000	55,000	55,000	55,000

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Municipal Recreation System

Company: 00221

Description	2019	2020	Requested	2021 Budget	
	Actuals	Budget		Recommended	Adopted
56850 Building Rental	40,400	55,000	55,000	55,000	55,000
56880 Equipment Rental	2,788	1,750	1,750	1,750	1,750
56890 Garden Plot Rental	8,809	6,000	6,000	6,000	6,000
57080 Shelter Rental	45,250	45,649	45,649	45,649	45,649
57490 Misc Rental/User Fees	3,555	4,200	4,200	4,200	4,200
56300 Rentals & User Fees	220,857	224,599	224,599	224,599	224,599
57500 Program Fees					
57530 Adaptive Rec Programs - Adult	13,728	30,000	30,000	30,000	30,000
57560 Adaptive Rec Programs - Youth	146,943	135,000	135,000	135,000	135,000
57620 Broomball	5,731	5,000	5,000	5,000	5,000
57640 Coed Dodgeball	1,320	1,320	1,320	1,320	1,320
57950 Junior Development Lessons	2,978	3,000	3,000	3,000	3,000
57990 Kickball	6,501	6,800	6,800	6,800	6,800
58040 Men's Basketball	19,337	25,000	25,000	25,000	25,000
58070 Men's Softball - Fall League	4,793	4,200	4,200	4,200	4,200
58100 Men's Softball - Slow Pitch	37,979	40,000	40,000	40,000	40,000
58130 Men's Touch Football	1,046	2,500	2,500	2,500	2,500
58160 Men's Volleyball - Fall League	19,420	23,000	23,000	23,000	23,000
58190 Mens Volleyball-Sandlot League	10,034	10,500	10,500	10,500	10,500
58220 Mens Volleyball-Spring League	22,270	23,000	23,000	23,000	23,000
58250 Mens Volleyball-Winter League	26,137	28,000	28,000	28,000	28,000
58260 Reg Fees-Misc Programs/Events	825	1,200	1,200	1,200	1,200
57500 Program Fees	319,042	338,520	338,520	338,520	338,520
58850 Advertising					
58900 Commissions					
58949 Misc Other Commissions	1,282	825	825	825	825
58900 Commissions	1,282	825	825	825	825
58950 Concessions					
55000 Charges for Services	765,423	722,472	722,472	722,472	722,472
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	32,760	18,000	18,000	18,000	18,000
59025 Net Unrlzd Gain(Loss) F/V Invs	34,900	(3,800)			
59029 Interest - Other	1,133				
59020 Interest	68,793	14,200	18,000	18,000	18,000
59080 Rental of Real Property					
59089 Real Property Rental	4,053	3,500	3,500	3,500	3,500
59080 Rental of Real Property	4,053	3,500	3,500	3,500	3,500
59100 Sale of Property					
59130 Materials and Supplies	7,340				
59140 Equipment and Machinery	1,420				
59195 Other Sale of Property	1,090	1,778	1,778	1,778	1,778
59100 Sale of Property	9,850	1,778	1,778	1,778	1,778
59500 Private Sources					
59560 Individual & Business Funds	8,554	2,000	2,000	2,000	2,000
59500 Private Sources	8,554	2,000	2,000	2,000	2,000
59600 Reimbursements					
59661 Witness Fee/Jury Duty Reimburs	180				

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Municipal Recreation System

Company: 00221

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59690 Insurance Reimbursement	13,057				
59695 Other Reimbursements	9,997				
59600 Reimbursements	23,234				
59700 Other					
59710 Cash Over & Short	10				
59730 Allow for Uncoll A/R	596				
59700 Other	606				
59000 Miscellaneous Revenues	115,090	21,478	25,278	25,278	25,278
50000 Revenues	7,892,776	8,246,409	8,349,429	8,249,655	8,249,655
60000 Other Financing Sources					
60100 Operating Transfers In					
60402 Oper Trf fr 402-P&R CIP	3,186				
60100 Operating Transfers In	3,186				
62000 Prior Year Revenue		22,728	18,450	18,450	18,450
60000 Other Financing Sources	3,186	22,728	18,450	18,450	18,450
00221 Municipal Recreation System	7,895,962	8,269,137	8,367,879	8,268,105	8,268,105

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

FE Williams

Company: 00222

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00222 FE Williams					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
54000 Intergovernmental Revenue					
54001 State Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	13,319	6,600	6,600	6,600	6,600
59025 Net Unrlzd Gain(Loss) F/V Invs	7,900	(1,500)			
59029 Interest - Other	642				
59020 Interest	<u>21,861</u>	<u>5,100</u>	<u>6,600</u>	<u>6,600</u>	<u>6,600</u>
59080 Rental of Real Property					
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59000 Miscellaneous Revenues	<u>21,861</u>	<u>5,100</u>	<u>6,600</u>	<u>6,600</u>	<u>6,600</u>
50000 Revenues	<u>21,861</u>	<u>5,100</u>	<u>6,600</u>	<u>6,600</u>	<u>6,600</u>
60000 Other Financing Sources					
62000 Prior Year Revenue		(5,100)	(6,600)	(6,600)	(6,600)
60000 Other Financing Sources		<u>(5,100)</u>	<u>(6,600)</u>	<u>(6,600)</u>	<u>(6,600)</u>
00222 FE Williams	<u>21,861</u>				

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Golf

Company: 00223

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00223 Golf					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	190,875	241,126	164,638	102,379	102,379
50100 General Property Taxes	190,875	241,126	164,638	102,379	102,379
50099 Taxes	190,875	241,126	164,638	102,379	102,379
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	2,088	2,088			
54001 State Revenues	2,088	2,088			
54300 County Revenues					
54400 Federal Revenues					
54500 Township/City Revenues					
54600 School District Revenues					
54000 Intergovernmental Revenue	2,088	2,088			
55000 Charges for Services					
55001 Service Fees					
56000 Membership/User Fees					
56010 Family Membership	27,980	53,500	53,500	53,500	53,500
56020 Spouse/Couple Membership	38,899	32,000	32,000	32,000	32,000
56021 Senior Spouse Membership	96,404	89,000	100,000	100,000	100,000
56030 Senior Membership	162,352	159,000	165,000	165,000	165,000
56040 Adult Membership	146,322	150,500	150,500	150,500	150,500
56050 Young Adult Membership	34,282	43,000	43,000	43,000	43,000
56051 Young Adult Couple Membership	5,075	9,000	9,000	9,000	9,000
56055 Futures Membership (ages21-25)	46,800	44,000	44,000	44,000	44,000
56060 Junior Membership	15,890	14,000	14,000	14,000	14,000
56080 Patron Card	16,408	38,000	18,000	18,000	18,000
56000 Membership/User Fees	590,412	632,000	629,000	629,000	629,000
56300 Rentals & User Fees					
56360 Golf Balls - small basket	63,065	74,500	74,500	74,500	74,500
56390 Green Fees-Junior(02-07=3Hole)	12,289	12,200	12,200	12,200	12,200
56392 Green Fees - 9 Hole	201,720	252,500	252,500	252,500	252,500
56393 Green Fees - 2nd 9 Hole	1,828	3,100	3,100	3,100	3,100
56394 Green Fees - 18 Hole	162,416	199,000	199,000	199,000	199,000
56397 Patron Green Fees - 9 Hole	53,716	37,000	70,500	70,500	70,500
56398 Patron Green Fees - 2nd 9 Hole	1,242	700	700	700	700
56399 Patron Green Fees - 18 Hole	14,902	29,300	31,000	31,000	31,000
56402 Golf Cart Use Fee	92,188	130,200	120,200	120,200	120,200
56403 Discounts/Coupons	(23)				
56300 Rentals & User Fees	603,343	738,500	763,700	763,700	763,700
57500 Program Fees					
58280 Golf Camp Fees	22,033	15,000	15,000	15,000	15,000
57500 Program Fees	22,033	15,000	15,000	15,000	15,000
58850 Advertising					

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Golf

Company: 00223

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
58900 Commissions					
58949 Misc Other Commissions	50,421	62,200	62,200	62,200	62,200
58900 Commissions	50,421	62,200	62,200	62,200	62,200
58950 Concessions					
55000 Charges for Services	1,266,209	1,447,700	1,469,900	1,469,900	1,469,900
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	(3,136)				
59020 Interest	(3,136)				
59080 Rental of Real Property					
59089 Real Property Rental	12,600	10,000	10,000	10,000	10,000
59080 Rental of Real Property	12,600	10,000	10,000	10,000	10,000
59100 Sale of Property					
59500 Private Sources					
59560 Individual & Business Funds	2,136	9,500	9,500	9,500	9,500
59500 Private Sources	2,136	9,500	9,500	9,500	9,500
59600 Reimbursements					
59695 Other Reimbursements	30				
59600 Reimbursements	30				
59700 Other					
59710 Cash Over & Short	44				
59730 Allow for Uncoll A/R	4				
59700 Other	48				
59000 Miscellaneous Revenues	11,678	19,500	19,500	19,500	19,500
50000 Revenues	1,470,850	1,710,414	1,654,038	1,591,779	1,591,779
60000 Other Financing Sources					
60100 Operating Transfers In					
62000 Prior Year Revenue		6,244	12,359	12,359	12,359
60000 Other Financing Sources		6,244	12,359	12,359	12,359
00223 Golf	1,470,850	1,716,658	1,666,397	1,604,138	1,604,138

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Graham Arena

Company: 00224

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00224 Graham Arena					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	16,448	34,163	57,399	49,899	49,899
50100 General Property Taxes	16,448	34,163	57,399	49,899	49,899
50099 Taxes	16,448	34,163	57,399	49,899	49,899
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	772	772			
54001 State Revenues	772	772			
54300 County Revenues					
54301 County Appropriations	58,399	38,880	55,699	48,199	48,199
54300 County Revenues	58,399	38,880	55,699	48,199	48,199
54000 Intergovernmental Revenue	59,171	39,652	55,699	48,199	48,199
55000 Charges for Services					
55001 Service Fees					
56300 Rentals & User Fees					
56850 Building Rental	114,559	130,000	130,000	130,000	130,000
56880 Equipment Rental		3,000	3,000	3,000	3,000
56920 Ice Rental	578,086	566,500	566,500	566,500	566,500
56300 Rentals & User Fees	692,645	699,500	699,500	699,500	699,500
57500 Program Fees					
57921 Summer Hockey League		22,500	22,500	22,500	22,500
57500 Program Fees		22,500	22,500	22,500	22,500
58850 Advertising					
58899 Other Advertising Revenue	13,800	11,400	11,400	11,400	11,400
58850 Advertising	13,800	11,400	11,400	11,400	11,400
58900 Commissions					
58949 Misc Other Commissions	19,025	8,000	8,000	8,000	8,000
58900 Commissions	19,025	8,000	8,000	8,000	8,000
58950 Concessions					
55000 Charges for Services	725,470	741,400	741,400	741,400	741,400
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	(2,262)	(1,700)	(1,700)	(1,700)	(1,700)
59020 Interest	(2,262)	(1,700)	(1,700)	(1,700)	(1,700)
59080 Rental of Real Property					
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59695 Other Reimbursements					

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Graham Arena

Company: 00224

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59600 Reimbursements	189				
59700 Other					
59730 Allow for Uncoll A/R	11,159				
59700 Other	11,159				
59000 Miscellaneous Revenues	9,086	(1,700)	(1,700)	(1,700)	(1,700)
50000 Revenues	810,175	813,515	852,798	837,798	837,798
60000 Other Financing Sources					
60100 Operating Transfers In					
62000 Prior Year Revenue		5,645			
60000 Other Financing Sources		5,645			
00224 Graham Arena	810,175	819,160	852,798	837,798	837,798

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Mayo Civic Center

Company: 00225

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00225 Mayo Civic Center					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50250 Non Property Taxes					
50251 Hotel/Motel Tax	2,397,270	230,959	225,428	225,428	225,428
50250 Non Property Taxes	2,397,270	230,959	225,428	225,428	225,428
50099 Taxes	2,397,270	230,959	225,428	225,428	225,428
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	4,580				
54001 State Revenues	4,580				
54000 Intergovernmental Revenue	4,580				
55000 Charges for Services					
55001 Service Fees					
55390 Other Charges for Services	93,132				
55001 Service Fees	93,132				
56300 Rentals & User Fees					
56305 Audiovisual Equipmnt Rental Fee	431,921				
56600 Ambulance Service	2,888				
56610 Credit Card Percentage	22,383				
56620 Electrical Services	54,738				
56630 Event Services	6,526				
56635 Internet Service/Card	23,328				
56640 Personnel Services	21,066				
56650 Promoter's Box Ofc Charge	37,308				
56670 Event Staff Services-Stagehnds	277,885				
56671 Event Staff Services-Ushers	65,406				
56672 Event Staff Services-Security	50,934				
56680 Telephone Services	745				
56690 Ticket Surcharge/Facility Fee	83,490				
56700 Ticketmaster Charges	10,579				
56850 Building Rental	1,411,257				
56880 Equipment Rental	32,017				
57490 Misc Rental/User Fees	13,809				
56300 Rentals & User Fees	2,546,280				
57500 Program Fees					
58850 Advertising					
58875 Scoreboard/Marquee Advertising	1,670				
58899 Other Advertising Revenue	750				
58850 Advertising	2,420				
58900 Commissions					
58910 Catering percentage	338,650				
58920 Contract Fees	2,000				
58930 Show Settlements	(30,458)				
58949 Misc Other Commissions	31,297				
58900 Commissions	341,489				
58950 Concessions					
58959 Non-Alc Beverages Concessions	178,689				

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Mayo Civic Center

Company: 00225

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
58960 Food/Product Sale Concessions	299,792				
58961 Alcohol Sale Concessions	102,752				
58962 Catering Sales-Food&Beverages	250,905				
58963 CateringSales-AlcoholBeverages	72,294				
58964 CateringSales-Misc Products	581				
58965 CateringSales-Non-AlcBeverages	47,009				
58980 Vending Machine Concessions	4,528				
58950 Concessions	956,550				
55000 Charges for Services	3,939,871				
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	30,124				
59025 Net Unrlzd Gain(Loss) F/V Invs	21,700				
59029 Interest - Other	669				
59020 Interest	52,493				
59080 Rental of Real Property					
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59684 MCC ShowStlmt Discounts-Reimb	1,250				
59690 Insurance Reimbursement	188				
59695 Other Reimbursements	13,773				
59600 Reimbursements	15,211				
59700 Other					
59710 Cash Over & Short	(38,682)				
59730 Allow for Uncoll A/R	(3,547)				
59700 Other	(42,229)				
59000 Miscellaneous Revenues	25,475				
50000 Revenues	6,367,196	230,959	225,428	225,428	225,428
60000 Other Financing Sources					
60100 Operating Transfers In					
62010 Fund Balance/Retained Earnings			16,773	16,773	16,773
60000 Other Financing Sources			16,773	16,773	16,773
00225 Mayo Civic Center	6,367,196	230,959	242,201	242,201	242,201

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

National Volleyball Center

Company: 00226

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00226 National Volleyball Center					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	6,793		8,797	5,297	5,297
50100 General Property Taxes	6,793		8,797	5,297	5,297
50099 Taxes	6,793		8,797	5,297	5,297
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	300	300			
54001 State Revenues	300	300			
54600 School District Revenues					
54601 School District Appropriations	5,387		9,397	5,897	5,897
54600 School District Revenues	5,387		9,397	5,897	5,897
54000 Intergovernmental Revenue	5,687	300	9,397	5,897	5,897
55000 Charges for Services					
55001 Service Fees					
56300 Rentals & User Fees					
56330 Daily Fees - Adult	16,419	15,000	15,000	15,000	15,000
56340 Daily Fees - Student	5,580	6,000	6,000	6,000	6,000
56480 Punch Cards - Adult	3,745	3,000	3,000	3,000	3,000
56490 Punch Cards - Student	296	300	300	300	300
56900 Gym Rental	256,352	245,000	245,000	245,000	245,000
56300 Rentals & User Fees	282,392	269,300	269,300	269,300	269,300
57500 Program Fees					
57920 Jr Olympics Power VB League	61,667	60,000	60,000	60,000	60,000
57500 Program Fees	61,667	60,000	60,000	60,000	60,000
58850 Advertising					
58899 Other Advertising Revenue	10,275	8,000	8,000	8,000	8,000
58850 Advertising	10,275	8,000	8,000	8,000	8,000
58900 Commissions					
58949 Misc Other Commissions	38,228	50,000	50,000	50,000	50,000
58900 Commissions	38,228	50,000	50,000	50,000	50,000
58950 Concessions					
55000 Charges for Services	392,562	387,300	387,300	387,300	387,300
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	1,643	600	600	600	600
59025 Net Unrlzd Gain(Loss) F/V Invs	500				
59020 Interest	2,143	600	600	600	600
59700 Other					
59710 Cash Over & Short	5				
59730 Allow for Uncoll A/R	1,477				
59700 Other	1,482				

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

National Volleyball Center

Company: 00226

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59000 Miscellaneous Revenues	3,625	600	600	600	600
50000 Revenues	408,667	388,200	406,094	399,094	399,094
60000 Other Financing Sources					
62010 Fund Balance/Retained Earnings		(3,276)			
60000 Other Financing Sources		(3,276)			
00226 National Volleyball Center	408,667	384,924	406,094	399,094	399,094

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Recreation Center

Company: 00227

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00227 Recreation Center					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	420,992	463,899	526,662	512,662	512,662
50100 General Property Taxes	420,992	463,899	526,662	512,662	512,662
50099 Taxes	420,992	463,899	526,662	512,662	512,662
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	1,652	1,652			
54001 State Revenues	1,652	1,652			
54000 Intergovernmental Revenue	1,652	1,652			
55000 Charges for Services					
56000 Membership/User Fees					
56010 Family Membership	3,169	2,000	2,000	2,000	2,000
56030 Senior Membership	3,467	3,000	3,000	3,000	3,000
56040 Adult Membership	4,257	5,000	5,000	5,000	5,000
56070 Youth Membership	1,423	1,000	1,000	1,000	1,000
56000 Membership/User Fees	12,316	11,000	11,000	11,000	11,000
56300 Rentals & User Fees					
56330 Daily Fees - Adult	40,189	40,000	40,000	40,000	40,000
56340 Daily Fees - Student	42,861	42,000	42,000	42,000	42,000
56480 Punch Cards - Adult	5,271	6,000	6,000	6,000	6,000
56490 Punch Cards - Student	2,182	2,000	2,000	2,000	2,000
56640 Personnel Services	3,450	3,500	3,500	3,500	3,500
56900 Gym Rental	10,284	8,000	8,000	8,000	8,000
56920 Ice Rental	566,327	540,000	540,000	540,000	540,000
56960 Locker Rentals	12,900	6,000	6,000	6,000	6,000
57000 Meeting Room	3,372	3,500	3,500	3,500	3,500
57040 Pool Rental	285,218	280,000	280,000	280,000	280,000
57090 Skate rentals	20,573	22,000	22,000	22,000	22,000
56300 Rentals & User Fees	992,627	953,000	953,000	953,000	953,000
57500 Program Fees					
58850 Advertising					
58865 Ice Resurfacers Advertising	4,100	4,000	4,000	4,000	4,000
58899 Other Advertising Revenue	15,700	15,000	15,000	15,000	15,000
58850 Advertising	19,800	19,000	19,000	19,000	19,000
58900 Commissions					
58911 Commissions-Concession Sales	14,778	10,000	10,000	10,000	10,000
58912 Commissions-Vending Machines	336	3,000	3,000	3,000	3,000
58900 Commissions	15,114	13,000	13,000	13,000	13,000
58950 Concessions					
55000 Charges for Services	1,039,857	996,000	996,000	996,000	996,000
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	9,545	4,500	4,500	4,500	4,500
59025 Net Unrlzd Gain(Loss) F/V Invs	7,600	(200)			

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Recreation Center

Company: 00227

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59020 Interest	17,145	4,300	4,500	4,500	4,500
59080 Rental of Real Property					
59089 Real Property Rental	7,767	11,500	11,500	11,500	11,500
59080 Rental of Real Property	7,767	11,500	11,500	11,500	11,500
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59700 Other					
59710 Cash Over & Short	84				
59730 Allow for Uncoll A/R	2,012				
59700 Other	2,096				
59000 Miscellaneous Revenues	27,008	15,800	16,000	16,000	16,000
50000 Revenues	1,489,509	1,477,351	1,538,662	1,524,662	1,524,662
60000 Other Financing Sources					
60100 Operating Transfers In					
62000 Prior Year Revenue		6,129	10,137	10,137	10,137
60000 Other Financing Sources		6,129	10,137	10,137	10,137
00227 Recreation Center	1,489,509	1,483,480	1,548,799	1,534,799	1,534,799

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Airport Fund

Company: 00270

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00270 Airport Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	509,148	557,907	567,508	557,907	557,907
50100 General Property Taxes	509,148	557,907	567,508	557,907	557,907
50099 Taxes	509,148	557,907	567,508	557,907	557,907
54000 Intergovernmental Revenue					
54001 State Revenues					
54200 State Grants	283,320	279,543	285,385	285,385	285,385
54001 State Revenues	283,320	279,543	285,385	285,385	285,385
54300 County Revenues					
54400 Federal Revenues					
54000 Intergovernmental Revenue	283,320	279,543	285,385	285,385	285,385
55000 Charges for Services					
55001 Service Fees					
55300 Airport Landing Fees	769,626	750,000	743,085	743,085	743,085
55390 Other Charges for Services	716,381	741,716	723,610	723,610	723,610
55001 Service Fees	1,486,007	1,491,716	1,466,695	1,466,695	1,466,695
56300 Rentals & User Fees					
58850 Advertising					
58899 Other Advertising Revenue	12,616	8,000	5,000	5,000	5,000
58850 Advertising	12,616	8,000	5,000	5,000	5,000
58900 Commissions					
58920 Contract Fees	79,724	65,000	75,000	75,000	75,000
58949 Misc Other Commissions	595,783	576,859	608,686	608,686	608,686
58900 Commissions	675,507	641,859	683,686	683,686	683,686
58950 Concessions					
55000 Charges for Services	2,174,130	2,141,575	2,155,381	2,155,381	2,155,381
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	85,912	7,500	7,500	7,500	7,500
59025 Net Unrlzd Gain(Loss) F/V Invs	48,000	(700)			
59029 Interest - Other	4,502	3,500	4,500	4,500	4,500
59020 Interest	138,414	10,300	12,000	12,000	12,000
59080 Rental of Real Property					
59084 Parking Lot Rentals	890,245	862,000	875,000	875,000	875,000
59089 Real Property Rental	2,033,878	2,024,514	2,078,447	2,078,447	2,078,447
59080 Rental of Real Property	2,924,123	2,886,514	2,953,447	2,953,447	2,953,447
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Airport Fund

Company: 00270

Description	2019	2020	Requested	2021 Budget	
	Actuals	Budget		Recommended	Adopted
59683 US Customs Service O/T-FBO	37,926	39,000	39,000	39,000	39,000
59600 Reimbursements	37,926	39,000	39,000	39,000	39,000
59700 Other					
59000 Miscellaneous Revenues	3,100,463	2,935,814	3,004,447	3,004,447	3,004,447
50000 Revenues	6,067,061	5,914,839	6,012,721	6,003,120	6,003,120
60000 Other Financing Sources					
60100 Operating Transfers In					
62010 Fund Balance/Retained Earnings		(881,743)	(1,234,528)	(1,234,528)	(1,234,528)
60000 Other Financing Sources		(881,743)	(1,234,528)	(1,234,528)	(1,234,528)
00270 Airport Fund	6,067,061	5,033,096	4,778,193	4,768,592	4,768,592

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Transit Fund

Company: 00280

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00280 Transit Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	14				
50100 General Property Taxes	14				
50099 Taxes	14				
52000 Fines, Forfeits, and Penalties					
52001 Fines, Forfeits, and Penalties					
54000 Intergovernmental Revenue					
54001 State Revenues					
54200 State Grants	6,810,599	9,844,660	9,844,660	9,844,660	9,844,660
54001 State Revenues	6,810,599	9,844,660	9,844,660	9,844,660	9,844,660
54300 County Revenues					
54400 Federal Revenues					
54401 Federal Grants	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
54400 Federal Revenues	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
54000 Intergovernmental Revenue	8,810,599	11,844,660	11,844,660	11,844,660	11,844,660
55000 Charges for Services					
55001 Service Fees					
55390 Other Charges for Services	164,220	209,000	209,000	146,300	146,300
55001 Service Fees	164,220	209,000	209,000	146,300	146,300
56300 Rentals & User Fees					
57405 Transit Bus Passes	1,231,860	1,562,000	1,527,000	1,068,900	1,068,900
56300 Rentals & User Fees	1,231,860	1,562,000	1,527,000	1,068,900	1,068,900
58850 Advertising					
58899 Other Advertising Revenue	88,216	96,000	96,000	67,200	67,200
58850 Advertising	88,216	96,000	96,000	67,200	67,200
55000 Charges for Services	1,484,296	1,867,000	1,832,000	1,282,400	1,282,400
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	122,732	26,700	26,700	26,700	26,700
59025 Net Unrlzd Gain(Loss) F/V Invs	60,100	(1,000)			
59020 Interest	182,832	25,700	26,700	26,700	26,700
59100 Sale of Property					
59130 Materials and Supplies	256				
59100 Sale of Property	256				
59500 Private Sources					
59560 Individual & Business Funds	2,084,853	2,079,500	2,079,500	1,455,650	1,455,650
59500 Private Sources	2,084,853	2,079,500	2,079,500	1,455,650	1,455,650
59600 Reimbursements					
59690 Insurance Reimbursement	225,328				
59691 Court Ordered Restitution	122				
59695 Other Reimbursements	5,720				

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

Transit Fund

Company: 00280

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59600 Reimbursements	231,170				
59700 Other					
59000 Miscellaneous Revenues	2,499,111	2,105,200	2,106,200	1,482,350	1,482,350
50000 Revenues	12,794,020	15,816,860	15,782,860	14,609,410	14,609,410
60000 Other Financing Sources					
60100 Operating Transfers In					
62000 Prior Year Revenue			493	493	493
62010 Fund Balance/Retained Earnings		(1,011,252)	(915,379)	(352,121)	(352,121)
60000 Other Financing Sources		(1,011,252)	(914,886)	(351,628)	(351,628)
00280 Transit Fund	12,794,020	14,805,608	14,867,974	14,257,782	14,257,782

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

EDA Administration Fund

Company: 00290

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00290 EDA Administration Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
54000 Intergovernmental Revenue					
54001 State Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	16,946	8,300	8,300	8,300	8,300
59025 Net Unrlzd Gain(Loss) F/V Invs	13,000	(1,200)			
59020 Interest	<u>29,946</u>	<u>7,100</u>	<u>8,300</u>	<u>8,300</u>	<u>8,300</u>
59080 Rental of Real Property					
59089 Real Property Rental	2,774,615	2,646,029	2,646,029	2,646,029	2,646,029
59080 Rental of Real Property	<u>2,774,615</u>	<u>2,646,029</u>	<u>2,646,029</u>	<u>2,646,029</u>	<u>2,646,029</u>
59600 Reimbursements					
59700 Other					
59730 Allow for Uncoll A/R	(2,005)	(2,000)	(2,000)	(2,000)	(2,000)
59700 Other	<u>(2,005)</u>	<u>(2,000)</u>	<u>(2,000)</u>	<u>(2,000)</u>	<u>(2,000)</u>
59000 Miscellaneous Revenues	<u>2,802,556</u>	<u>2,651,129</u>	<u>2,652,329</u>	<u>2,652,329</u>	<u>2,652,329</u>
50000 Revenues	<u>2,802,556</u>	<u>2,651,129</u>	<u>2,652,329</u>	<u>2,652,329</u>	<u>2,652,329</u>
60000 Other Financing Sources					
62010 Fund Balance/Retained Earnings		(325,509)	(341,509)	(341,509)	(341,509)
60000 Other Financing Sources		<u>(325,509)</u>	<u>(341,509)</u>	<u>(341,509)</u>	<u>(341,509)</u>
00290 EDA Administration Fund	<u>2,802,556</u>	<u>2,325,620</u>	<u>2,310,820</u>	<u>2,310,820</u>	<u>2,310,820</u>

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Enterprise Funds

Parking Enterprise Fund

Company: 00601

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00601 Parking Enterprise Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
51000 Licenses and Permits					
51220 Non Business Licenses /Permits					
51380 Residential Parkin	44,841	40,000	50,000	50,000	50,000
51774 Obstruction Permits	5,989	2,000	4,000	4,000	4,000
51220 Non Business Licenses /Permits	50,830	42,000	54,000	54,000	54,000
51000 Licenses and Permits	50,830	42,000	54,000	54,000	54,000
52000 Fines, Forfeits, and Penalties					
52001 Fines, Forfeits, and Penalties					
52120 Parking Fines Collected - City	327,175	370,000	370,000	370,000	370,000
52121 Parking Fines/Warrnts-Govt Ctr	5,127				
52131 Parking Warrant-City Collected	160				
52001 Fines, Forfeits, and Penalties	332,462	370,000	370,000	370,000	370,000
52000 Fines, Forfeits, and Penalties	332,462	370,000	370,000	370,000	370,000
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	577	577			
54001 State Revenues	577	577			
54300 County Revenues					
54400 Federal Revenues					
54000 Intergovernmental Revenue	577	577			
55000 Charges for Services					
55001 Service Fees					
56000 Membership/User Fees					
56255 CashKey Meter Reve	37,820				
56260 Street Meter Coin	1,085,949	1,000,000	1,075,000	1,075,000	1,075,000
56270 Parking Ramps	5,433,790	7,418,756	7,127,809	4,618,275	4,618,275
56280 Meter Bag/Courtesy Prkg Rev	97,907	75,000	100,000	100,000	100,000
56290 Lot Meter Coin Revenue	195,952	144,000	362,235	253,565	253,565
56295 Non-metered Parking Lots	352,375	430,000	211,765	148,235	148,235
56000 Membership/User Fees	7,203,793	9,067,756	8,876,809	6,195,075	6,195,075
55000 Charges for Services	7,203,793	9,067,756	8,876,809	6,195,075	6,195,075
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	295,627	205,000	205,000	205,000	205,000
59025 Net Unrlzd Gain(Loss) F/V Invs	199,600	(25,000)			
59020 Interest	495,227	180,000	205,000	205,000	205,000
59100 Sale of Property					
59600 Reimbursements					
59690 Insurance Reimbursement	1,800				
59691 Court Ordered Restitution	120				

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Enterprise Funds

Parking Enterprise Fund

Company: 00601

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59695 Other Reimbursements	6,968				
59600 Reimbursements	8,888				
59700 Other					
59711 GASB 68 Pension Revenue	460				
59730 Allow for Uncoll A/R	274				
59700 Other	734				
59000 Miscellaneous Revenues	504,849	180,000	205,000	205,000	205,000
50000 Revenues	8,092,511	9,660,333	9,505,809	6,824,075	6,824,075
60000 Other Financing Sources					
60080 Capital Contributions					
60100 Operating Transfers In					
62000 Prior Year Revenue		16,650	16,379	16,379	16,379
62010 Fund Balance/Retained Earnings		(2,845,980)	(2,730,406)	(922,430)	(922,430)
60000 Other Financing Sources		(2,829,330)	(2,714,027)	(906,051)	(906,051)
00601 Parking Enterprise Fund	8,092,511	6,831,003	6,791,782	5,918,024	5,918,024

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Enterprise Funds

Sewer Utility Enterprise Fund

Company: 00607

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00607 Sewer Utility Enterprise Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50200 General Sales and Use Tax					
51000 Licenses and Permits					
51001 Business Licenses and Permits					
51190 Other Business	1,300	800	800	800	800
51001 Business Licenses and Permits	1,300	800	800	800	800
51000 Licenses and Permits	1,300	800	800	800	800
52000 Fines, Forfeits, and Penalties					
52001 Fines, Forfeits, and Penalties					
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid	9,219	9,219			
54001 State Revenues	9,219	9,219			
54400 Federal Revenues					
54000 Intergovernmental Revenue	9,219	9,219			
55000 Charges for Services					
55001 Service Fees					
55370 Leachate Treatment	42,516	28,000	28,000	28,000	28,000
55374 Non-CitySewerDistrictDischarge	45,905	40,000	48,000	48,000	48,000
55375 Sewage Disposal	53,628	40,000	50,000	50,000	50,000
55376 Fats,Oils&Greases (FOG) Fees	10,640	10,000	15,000	15,000	15,000
55377 Portable Toilet Disposal	66,557	75,000	70,000	70,000	70,000
55390 Other Charges for Services		500			
55001 Service Fees	219,246	193,500	211,000	211,000	211,000
56300 Rentals & User Fees					
57410 Sn/Sewer Service Charge	26,761,914	28,500,000	28,100,000	28,100,000	28,100,000
56300 Rentals & User Fees	26,761,914	28,500,000	28,100,000	28,100,000	28,100,000
55000 Charges for Services	26,981,160	28,693,500	28,311,000	28,311,000	28,311,000
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	876,464	311,000	311,000	311,000	311,000
59025 Net Unrlzd Gain(Loss) F/V Invs	513,900	(90,000)			
59020 Interest	1,390,364	221,000	311,000	311,000	311,000
59080 Rental of Real Property					
59089 Real Property Rental	69,800	65,000	65,000	65,000	65,000
59080 Rental of Real Property	69,800	65,000	65,000	65,000	65,000
59100 Sale of Property					
59130 Materials and Supplies	1,726	3,000	2,000	2,000	2,000
59100 Sale of Property	1,726	3,000	2,000	2,000	2,000
59600 Reimbursements					
59695 Other Reimbursements	49,541	10,000	10,000	10,000	10,000

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Enterprise Funds

Sewer Utility Enterprise Fund

Company: 00607

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
59600 Reimbursements	49,541	10,000	10,000	10,000	10,000
59700 Other					
59711 GASB 68 Pension Revenue	5,050				
59730 Allow for Uncoll A/R	4,351				
59700 Other	9,401				
59000 Miscellaneous Revenues	1,520,832	299,000	388,000	388,000	388,000
50000 Revenues	28,512,511	29,002,519	28,699,800	28,699,800	28,699,800
60000 Other Financing Sources					
60080 Capital Contributions					
60081 Contributed Capital -Donations	1,895,860				
60082 ContributdCapital-Municipality	1,461,061				
60080 Capital Contributions	3,356,921				
60100 Operating Transfers In					
62000 Prior Year Revenue		49,566	48,790	48,790	48,790
62010 Fund Balance/Retained Earnings		(2,421,545)	(4,203,428)	(6,401,909)	(6,401,909)
60000 Other Financing Sources	3,356,921	(2,371,979)	(4,154,638)	(6,353,119)	(6,353,119)
00607 Sewer Utility Enterprise Fund	31,869,432	26,630,540	24,545,162	22,346,681	22,346,681

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Enterprise Funds

StormWaterUtility EntrpriseFnd

Company: 00609

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00609 StormWaterUtility EntrpriseFnd					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
51000 Licenses and Permits					
51001 Business Licenses and Permits					
51220 Non Business Licenses /Permits					
51770 Grading Permit	11,181	19,500	19,500	19,500	19,500
51220 Non Business Licenses /Permits	11,181	19,500	19,500	19,500	19,500
51000 Licenses and Permits	11,181	19,500	19,500	19,500	19,500
54000 Intergovernmental Revenue					
54001 State Revenues					
54400 Federal Revenues					
55000 Charges for Services					
55001 Service Fees					
55136 Grading Plan Check Fee	2,545	4,900	4,900	4,900	4,900
55001 Service Fees	2,545	4,900	4,900	4,900	4,900
56300 Rentals & User Fees					
57415 Storm Water Utility Fee	7,743,021	8,572,000	8,572,000	8,572,000	8,572,000
56300 Rentals & User Fees	7,743,021	8,572,000	8,572,000	8,572,000	8,572,000
55000 Charges for Services	7,745,566	8,576,900	8,576,900	8,576,900	8,576,900
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	374,888	124,000	124,000	124,000	124,000
59025 Net Unrlzd Gain(Loss) F/V Invs	207,300	(5,000)			
59020 Interest	582,188	119,000	124,000	124,000	124,000
59080 Rental of Real Property					
59100 Sale of Property					
59200 Gain (Loss) on Equip Disposal	(24,200)				
59100 Sale of Property	(24,200)				
59500 Private Sources					
59600 Reimbursements					
59700 Other					
59711 GASB 68 Pension Revenue	724				
59700 Other	724				
59000 Miscellaneous Revenues	558,712	119,000	124,000	124,000	124,000
50000 Revenues	8,315,459	8,715,400	8,720,400	8,720,400	8,720,400
60000 Other Financing Sources					
60080 Capital Contributions					
60081 Contributed Capital -Donations	222,563				
60082 ContributdCapital-Municipality	2,681,266				

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Enterprise Funds

StormWaterUtility EntrpriseFnd

Company: 00609

Description	2019	2020	Requested	2021 Budget	
	Actuals	Budget		Recommended	Adopted
60080 Capital Contributions	2,903,829				
60100 Operating Transfers In					
62000 Prior Year Revenue		4,051	3,990	3,990	3,990
62010 Fund Balance/Retained Earnings		(1,473,094)	(2,740,742)	(2,749,960)	(2,749,960)
60000 Other Financing Sources	2,903,829	(1,469,043)	(2,736,752)	(2,745,970)	(2,745,970)
00609 StormWaterUtility EntrpriseFnd	11,219,288	7,246,357	5,983,648	5,974,430	5,974,430

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Component Unit	Rochester EDA			Company: 00840		
	Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00840 Rochester EDA						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
54000 Intergovernmental Revenues						
54001 State Revenues						
54300 County Revenues						
54400 Federal Revenues						
59000 Miscellaneous Revenues						
59020 Interest Revenue						
59080 Rental of Real Property						
59100 Sale of Property						
59500 Private Sources						
60000 Other Financing Sources						
60100 Operating Transfers In						
60290 Oper Trf fr 290 EDA Admin Fund	1,505,229	943,320	926,835	926,835	926,835	
60317 Oper Trf fr 317-2020A Bond			1,432,900	1,432,900	1,432,900	
60100 Operating Transfers In	1,505,229	943,320	2,359,735	2,359,735	2,359,735	
60000 Other Financing Sources	1,505,229	943,320	2,359,735	2,359,735	2,359,735	
00840 Rochester EDA	1,505,229	943,320	2,359,735	2,359,735	2,359,735	

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Section III

Internal Service

Budget Details

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FUNCTION:					ACCT NO.
Internal Service Funds					701-49901
	Equipment Revolving				701-49904,5,7
	Eq Revl Debt Service				701-49906
	Copy Center				702-49911
	ITRF Capital				702-49912
	ITRF Integration				702-49913
	ITRF Library				702-49914
	ITRF MCC				702-49915
	ITRF RPW				702-49916
	ITRF P&R				702-49917
	ITRF Police & Fire				
SUMMARY					
ITEM			2021		
	2019 ACTUAL	2020 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
701 Company					
Equipment Revolving	7,324,583	6,435,769	6,615,000	5,231,240	5,234,365
Debt Service *	221,112	156,690	309,135	309,135	309,135
Copy Center	21,201	42,524	28,048	28,048	28,048
Subtotal	<u>7,566,896</u>	<u>6,634,983</u>	<u>6,952,183</u>	<u>5,568,423</u>	<u>5,571,548</u>
702 Company					
ITRF	1,322,322	1,442,292	1,470,151	1,470,151	1,470,151
ITRF Integration	149,299	169,915	176,942	176,942	176,942
ITRF Library	75,775	243,887	122,384	121,134	121,134
ITRF MCC	53,466	50,686	50,686	50,686	50,686
ITRF RPW	187,873	246,025	233,819	233,819	233,819
ITRF P&R	1,709	-	-	-	-
ITRF Police & Fire	-	-	-	-	-
Subtotal	<u>1,790,444</u>	<u>2,152,805</u>	<u>2,053,982</u>	<u>2,052,732</u>	<u>2,052,732</u>
TOTAL	<u>9,357,340</u>	<u>8,787,788</u>	<u>9,006,165</u>	<u>7,621,155</u>	<u>7,624,280</u>

FUNCTION Equipment Revolving

The purpose of this fund is to provide financing for the purchase of replacement equipment. City departments pay rental charges for equipment used. Rental charges include charges for depreciation. Funds are used only for the purchase of vehicular equipment as approved by the Common Council. This fund provides for the orderly replacement of equipment and avoids large increases in the tax levy in any one year for equipment purchases.

FUNCTION Copy Center

This account provides for supplies, maintenance, and equipment charges for the City Hall copy machines. Charges are made to the departments on the basis of actual use, which provides for the eventual replacement of equipment.

FUNCTION Computer Technology Revolving

The purpose of this fund is to: 1) provide for the purchase and upgrading of computer equipment and base-system software, 2) maintain current computer hardware. User charges will be assessed against the City departments using personal computers.

* includes principal amounts

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City of Rochester, MN
Expenditure Adopted Budget

Internal Service	Equipment Revolving Fund		Equipment Revolving			
	2018	2019	2020	2021 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
49900 Equipment Revolving						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	10,583	7,638				
Contractual Services	10,583	7,638				
Materials and Supplies						
Office Supplies		449				
Materials and Supplies		449				
Other Charges						
Depreciation and Interest	3,152,769	3,235,749	3,603,724	3,529,303	3,426,548	3,429,673
Other Charges		600				
Other Charges	3,152,769	3,236,349	3,603,724	3,529,303	3,426,548	3,429,673
Capital Outlay						
Machinery and Vehicles	3,397,293	4,080,147	2,832,045	3,085,697	1,804,692	1,804,692
Capital Outlay	3,397,293	4,080,147	2,832,045	3,085,697	1,804,692	1,804,692
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	6,560,645	7,324,583	6,435,769	6,615,000	5,231,240	5,234,365
Non-Tax Revenue	3,311,944	3,781,682	3,603,724	3,534,277	3,431,522	3,434,647
Tax Funding	3,248,701	3,542,901	2,832,045	3,080,723	1,799,718	1,799,718

Function: Internal Service		Fund: Equipment Revolving		2021 Budget				Account # 701-49901
CODE NO.	ITEM	BASIS YRS	REQUESTED		RECOMMENDED		ADOPTED	
			#	AMOUNT	#	AMOUNT	#	AMOUNT
85500	Machinery & Equipment							
	41960 - City Hall Maintenance							
	Chevy Bolt *	8	1	22,350	1	22,350	1	22,350
				<u>22,350</u>		<u>22,350</u>		<u>22,350</u>
	42144 - Police Garge/Fleet							
	Chevy Equinox *	5	4	102,240	1	25,560	1	25,560
	Chevy Equinox *	5	1	26,625	1	26,625	1	26,625
	Chrysler Pacifica Van *	6	2	72,420	1	36,210	1	36,210
	Ford Expedition *	3	3	180,000	3	180,000	3	180,000
	Ford F-150 *	6	1	44,639	1	44,639	1	44,639
	Ford Interceptor SUV *	3	3	160,110	3	160,110	3	160,110
	Ford Interceptor SUV *	3	4	217,480	4	217,480	4	217,480
			18	<u>803,514</u>	14	<u>690,624</u>	14	<u>690,624</u>
	42220 - Fire Supression							
	Pumper *	12	1	659,000	-	-	-	-
			1	<u>659,000</u>	-	-	-	-
	42430 - Building Inspection Services							
	Plug-in Hybrid Electric Vehicle *	8	2	70,000	-	-	-	-
			2	<u>70,000</u>	-	-	-	-
	42440 - Housing Inspection Services							
	Ford Escape N	8	-	-	-	-	1	25,000
			-	-	-	-	1	<u>25,000</u>
	42610 - Emergency Management							
	Ford Escape AWD Hybrid *	10	1	35,000	1	35,000	1	35,000
			1	<u>35,000</u>	1	<u>35,000</u>	1	<u>35,000</u>
	43025 - Construction							
	Chevy 4x4 Colorado Extended Cab *	10	1	31,832	-	-	-	-
			1	<u>31,832</u>	-	-	-	-
	43040 - Project Development							
	Chevy 1/2 Ton Crew Cab 4x4 Pickup *	10	1	38,915	-	-	-	-
			1	<u>38,915</u>	-	-	-	-
	43115 - Infrastructure Mtce Street Ops							
	18" High Flow Planer *	3	1	12,161	1	12,161	1	12,161
	4X4 Pickup *	10	1	59,851	1	59,851	1	59,851
	CAT 950 Wheel Loader *	10	1	194,688	-	-	-	-
	Pavement Router w/ Dust Controller *	7	1	32,980	-	-	-	-
	Street Sweeper *	5	1	213,500	-	-	-	-
	Street Sweeper *	5	1	228,000	1	228,000	1	228,000
	Tandem Dump Truck *	10	1	240,133	1	240,133	1	240,133
			7	<u>981,313</u>	4	<u>540,145</u>	4	<u>540,145</u>
	43125 - Fleet Maintenance							
	Chevy 4x4 Colorado Extended Cab *	10	1	33,435	-	-	-	-
			1	<u>33,435</u>	-	-	-	-
			* = Current unit is fully depreciated = Current unit is not fully depreciated N = New vehicle request N+ = Keep current vehicle as "spare", not to be replaced in future S = Replaces a "spare" vehicle, not to be replaced in future					

Function: Internal Service	Fund: Equipment Revolving	2021 Budget				Account # 701-49901	
		CODE NO.	ITEM	BASIS YRS	REQUESTED # AMOUNT	RECOMMENDED # AMOUNT	ADOPTED # AMOUNT
85500			Machinery & Equipment 43215 - Traffic Operations				
		*	EZ Liner Paint Striper	15	1 293,693	1 408,693	1 408,693
		*	SUV Hybrid	10	1 41,745	- -	- -
					2 <u>335,438</u>	1 <u>408,693</u>	1 <u>408,693</u>
			49611 - Infrastructure Mtce Sewer Ops				
		*	1 Ton 4x4 Dump Box / Crane	10	1 107,880	1 107,880	1 107,880
					1 <u>107,880</u>	1 <u>107,880</u>	1 <u>107,880</u>
			Total		36 \$ 3,118,677	22 \$ 1,804,692	23 \$ 1,829,692
				* = Current unit is fully depreciated = Current unit is not fully depreciated N = New vehicle request N+ = Keep current vehicle as "spare", not to be replaced in future S = Replaces a "spare" vehicle, not to be replaced in future			

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City of Rochester, MN
Expenditure Adopted Budget

Account Number
00701 49903

Internal Service Description	Equipment Revolving Fund		Equip Rev Fund Debt			
	2018 Actuals	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
49903 Equip Rev Fund Debt						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	25,028	853	200	200	200	200
Contractual Services	25,028	853	200	200	200	200
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	7,339	75,260	71,490	63,935	63,935	63,935
Bonds-Principal & Interest	7,339	75,260	71,490	63,935	63,935	63,935
Allocated to Other Activities						
Operating Transfers						
Expenditures	32,367	76,113	71,690	64,135	64,135	64,135
Non-Tax Revenue	1,237	721	899	305	305	305
Tax Funding	31,130	75,392	70,791	63,830	63,830	63,830

City of Rochester, MN
Expenditure Adopted Budget

Internal Service	Equipment Revolving Fund		Copy Center			
	2018	2019	2020	2021 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
49905 Copy Center						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	15,514	14,923	14,975	14,975	14,975	14,975
Contractual Services	15,514	14,923	14,975	14,975	14,975	14,975
Materials and Supplies						
Office Supplies	2,087	2,175	3,100	3,100	3,100	3,100
Materials and Supplies	2,087	2,175	3,100	3,100	3,100	3,100
Other Charges						
Depreciation and Interest	3,480	4,082	6,403	4,974	4,974	4,974
Other Charges	3	21	25	4,999	4,999	4,999
Other Charges	3,483	4,103	6,428	9,973	9,973	9,973
Capital Outlay						
Machinery and Vehicles	11,621		18,021			
Capital Outlay	11,621		18,021			
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	32,705	21,201	42,524	28,048	28,048	28,048
Non-Tax Revenue	27,582	28,138	29,937	29,937	29,937	29,937
Tax Funding	5,123	(6,937)	12,587	(1,889)	(1,889)	(1,889)

City of Rochester, MN
Expenditure Adopted Budget

Internal Service	Information Tech Revolving		ITRF		Account Number	
	2018	2019	2020		2021 Budget	
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00702 Information Tech Revolving						
49910 ITRF						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	591,774	806,373	777,480	926,210	926,210	926,210
Expert & Professional Serv	174,999	124,540	180,624	185,680	185,680	185,680
Communications	900	900	2,200	2,200	2,200	2,200
Contractual Services	221	596	400	400	400	400
Contractual Services	767,894	932,409	960,704	1,114,490	1,114,490	1,114,490
Materials and Supplies						
Office Supplies	496,415	252,700	308,500	287,500	287,500	287,500
Equipment, Tools, & Misc Par	5,030	2,780				
Materials and Supplies	501,445	255,480	308,500	287,500	287,500	287,500
Other Charges						
Depreciation and Interest	235,767	296,219	422,508	422,508	422,508	422,508
Other Charges	9,266	10,932	12,206	107,100	107,100	107,100
Other Charges	245,033	307,151	434,714	529,608	529,608	529,608
Capital Outlay						
Furniture and Equipment	725,598	208,379	205,000			
Capital Outlay	725,598	208,379	205,000			
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	99,525	87,025	243,887	122,384	121,134	121,134
Operating Transfers	99,525	87,025	243,887	122,384	121,134	121,134
Expenditures	2,339,495	1,790,444	2,152,805	2,053,982	2,052,732	2,052,732
Non-Tax Revenue	1,458,081	2,049,093	1,890,910	2,373,339	2,373,339	2,373,339
Tax Funding	881,414	(258,649)	261,895	(319,357)	(320,607)	(320,607)

FUNCTION: Internal Service	COMPANY: 702 Information Technology Revolving - General					ACCT NO. 702-49911	
		2021					
	ITEM	#	REQUESTED	RECOMMENDED	ADOPTED		
83025	Non-Capital Computer Equipment						
	Desktop Replacements	75	75,000	75	75,000	75 75,000	
	Laptop Replacements	75	120,000	75	120,000	75 120,000	
	CAD Desktop Replacements	4	12,000	4	12,000	4 12,000	
	Monitor Replacements	50	12,500	50	12,500	50 12,500	
	Printer Replacements	10	2,000	10	2,000	10 2,000	
	Department MFP Replacements	3	7,500	3	7,500	3 7,500	
	Server Replacement	3	13,500	3	13,500	3 13,500	
		220	242,500	220	242,500	220 242,500	
83030	Non-Capital Computer Software						
	MS True-Up	1	20,000	1	20,000	1 20,000	
	VMWare	1	25,000	1	25,000	1 25,000	
		2	45,000	2	45,000	2 45,000	
85300	Capital Equipment						
		-	-	-	-	-	
85301	Replacement Computer Equipment						
		-	-	-	-	-	
85302	Capitalized Software						
		-	-	-	-	-	
TOTAL		222	287,500	222	287,500	222 287,500	
	* Requires tax levy						

FUNCTION: Internal Service	COMPANY: 702 Information Technology Revolving - Green Field				ACCT NO. 702-49912
ITEM		2021			
		#	REQUESTED	RECOMMENDED	ADOPTED
83025	Non-Capital Computer Equipment	0	-	0	-
		0	-	0	-
83030	Non-Capital Computer Software	0	-	0	-
		0	-	0	-
85300	Capital Equipment	0	-	0	-
		0	-	0	-
85301	Replacement Computer Equipment	0	-	0	-
		0	-	0	-
85302	Capitalized Software	0	-	0	-
		0	-	0	-
	TOTAL	0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-
		0	-	0	-

* Requires tax levy

FUNCTION: Internal Service	COMPANY: 702 Information Technology Revolving - RPW				ACCT NO. 702-49915
ITEM		2021			
		#	REQUESTED	RECOMMENDED	ADOPTED
83025	Non-Capital Computer Equipment	0	-	0	-
83030	Non-Capital Computer Software	0	-	0	-
85300	Capital Equipment	0	-	0	-
85301	Replacement Computer Equipment	0	-	0	-
85302	Capitalized Software	0	-	0	-
TOTAL		0	-	0	-
* Requires tax levy					

FUNCTION: Internal Service	COMPANY: 702 Information Technology Revolving - RFD/RPD				ACCT NO. 702-49917
		2021			
	ITEM	#	REQUESTED	RECOMMENDED	ADOPTED
83025	Non-Capital Computer Equipment	0	-	0	-
83030	Non-Capital Computer Software	0	-	0	-
85300	Capital Equipment	0	-	0	-
85301	Replacement Computer Equipment	0	-	0	-
85302	Capitalized Software	0	-	0	-
	TOTAL	0	-	0	-
	* Requires tax levy				

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City of Rochester, MN
Revenues to Support the Adopted Budget

Internal Service Funds

Equipment Revolving Fund

Company: 00701

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00701 Equipment Revolving Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	170,456	385,597	328,629	328,629	328,629
50100 General Property Taxes	170,456	385,597	328,629	328,629	328,629
50099 Taxes	170,456	385,597	328,629	328,629	328,629
54000 Intergovernmental Revenue					
54001 State Revenues					
54300 County Revenues					
54400 Federal Revenues					
54401 Federal Grants	721	899	305	305	305
54400 Federal Revenues	721	899	305	305	305
54000 Intergovernmental Revenue	721	899	305	305	305
55000 Charges for Services					
55001 Service Fees					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	99,053	740	740	740	740
59025 Net Unrldz Gain(Loss) F/V Invs	62,300				
59020 Interest	161,353	740	740	740	740
59030 Internal Service User Charges					
59038 Vehicle/Equipment Charges	3,519,538	3,603,724	3,534,277	3,431,522	3,434,647
59039 Copy Center Charges	26,404	29,197	29,197	29,197	29,197
59030 Internal Service User Charges	3,545,942	3,632,921	3,563,474	3,460,719	3,463,844
59100 Sale of Property					
59140 Equipment and Machinery	102,525				
59100 Sale of Property	102,525				
59500 Private Sources					
59600 Reimbursements					
59000 Miscellaneous Revenues	3,809,820	3,633,661	3,564,214	3,461,459	3,464,584
50000 Revenues	3,980,997	4,020,157	3,893,148	3,790,393	3,793,518
60000 Other Financing Sources					
60080 Capital Contributions					
60100 Operating Transfers In					
62010 Fund Balance/Retained Earnings		2,529,826	2,814,035	1,533,030	1,533,030
60000 Other Financing Sources		2,529,826	2,814,035	1,533,030	1,533,030
00701 Equipment Revolving Fund	3,980,997	6,549,983	6,707,183	5,323,423	5,326,548

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Internal Service Funds

Information Tech Revolving

Company: 00702

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00702 Information Tech Revolving					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	(382)				
50100 General Property Taxes	(382)				
50099 Taxes	(382)				
54000 Intergovernmental Revenue					
54001 State Revenues					
54300 County Revenues					
55000 Charges for Services					
55001 Service Fees					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	78,527	44,300	44,300	44,300	44,300
59025 Net Unrlzd Gain(Loss) F/V Invs	50,100				
59020 Interest	128,627	44,300	44,300	44,300	44,300
59030 Internal Service User Charges					
59038 Vehicle/Equipment Charges	1,920,466	1,846,610	2,329,039	2,329,039	2,329,039
59030 Internal Service User Charges	1,920,466	1,846,610	2,329,039	2,329,039	2,329,039
59100 Sale of Property					
59500 Private Sources					
59000 Miscellaneous Revenues	2,049,093	1,890,910	2,373,339	2,373,339	2,373,339
50000 Revenues	2,048,711	1,890,910	2,373,339	2,373,339	2,373,339
60000 Other Financing Sources					
60080 Capital Contributions					
60100 Operating Transfers In					
60603 Oper Trf fr 603-RPU Elec	(59,394)				
60100 Operating Transfers In	(59,394)				
62010 Fund Balance/Retained Earnings		261,895	(319,357)	(320,607)	(320,607)
60000 Other Financing Sources	(59,394)	261,895	(319,357)	(320,607)	(320,607)
00702 Information Tech Revolving	1,989,317	2,152,805	2,053,982	2,052,732	2,052,732

Section IV

Capital Improvement

Summary

Budget

Information

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FUNCTION: PERMANENT IMPROVEMENT		FUND: PERMANENT IMPROVEMENT		ACCT NO. 406 FUND	
SUMMARY					
2021					
ITEM	2019 ACTUAL	2020 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
Capital Program Funds	<u>\$ 52,797,567</u>	<u>\$ 190,651,051</u>	<u>\$96,530,227</u>	<u>\$104,109,560</u>	<u>\$99,918,939</u>

FUNCTION

The six-year Capital Improvement Program is reviewed annually and revised, if necessary. The annual review assures that the program will be a continuing part of the planning process and that it will be consistent with changing demands as well as changing patterns of cost and financial resources. The 2021-2026 Capital Improvement Program anticipates the following investment in capital projects:

2021 =	\$99,918,939	2024 =	\$86,220,749
2022 =	\$128,797,751	2025 =	\$68,581,517
2023 =	\$108,508,855	2025 =	\$51,146,585

It has been Common Council policy to allocate general property taxes and operating transfers which amount to about one-fourth of the total city tax levy for capital improvements and debt service requirements, thus avoiding a "roller-coaster" effect on the tax levy and saving interest cost on bonded debt.

Certain improvement construction is financed with general obligation improvement bonds which are initially payable from special assessments. Improvement construction includes sewer and water construction, streets and street improvement, curb and gutter, sidewalks, and storm sewer projects.

PROGRAM FOR 2021

As adopted by the Common Council, the 2021 section of the 2021-2026 Capital Improvement Program becomes part of the budget. Recommended sources of funding the 2021 Capital Improvement Budget include Federal, State, and County funds totaling \$ 27,359,204

The tax aid for 2021 is \$6,220,410 which includes \$4,220,410 of general tax levy, \$2,000,000 for Park Referendum, and \$0 of tax abatement dollars; compared to the 2020 tax aid of \$5,497,244, which included \$5,497,244 of general tax levy, and \$0 of tax abatement dollars.

The amount to be transferred from the General Fund is \$0.

2021 CAPITAL BUDGET

MEANS OF FINANCING

CATEGORY	TOTAL BUDGET	TAX LEVY or LGA	FEDERAL FUNDS	STATE FUNDS	COUNTY FUNDS	BONDS	RETAINED EARNINGS	OTHER
Airport	\$12,690,000		\$11,060,000	\$1,390,000				\$240,000 ST
Park	2,690,000	\$2,450,000		175,000				FR TO 65,000 P
Golf	25,000	25,000					\$1,000,000	
Recreation Center	1,000,000							
Graham Arena	130,910	130,910						P
Mayo Civic Center								LT
Major Streets	5,975,000	1,655,000	1,410,000	2,910,000				OX
Traffic	925,000	50,000		725,000				150,000 P
Pedestrian Facilities	2,485,000	390,000	200,000	800,000		\$1,045,000 A		50,000 P
Mass Transit	11,224,000		8,056,000	384,000			2,784,000	TO OX ST
Parking	1,255,000						1,255,000	
Sewer & Water	2,975,000						1,425,000	WU
Storm Water	2,115,000						1,550,000	1,550,000 OW
Water Reclamation	6,600,000					3,000,000 GO		315,000 SW 250,000 FR OW
Flood Control	960,000							
Destination Medical Center	41,712,441		200,000			150,000 A		960,000 FR 6,360,741 SD SW 2,100,800 TC 3,151,200 TS WU 1,000,000 OW OS 28,749,700 SM ST
Tax Abatement District								
Fire	278,000	278,000						
Police	1,064,000	1,064,000						
Library	189,588				49,204			140,384 TO
Administrative	5,625,000	177,500				5,425,000 GO		13,500 EU FR 3,750 TO 1,500 WU 3,000 OW 750 OS
TOTAL	\$99,918,939	\$6,220,410	\$20,926,000	\$6,384,000	\$49,204	\$9,620,000	\$11,614,000	\$45,105,325

A - Special Assessment Bonds
 AD - Abatement District
 EU - Electric Utility
 FR - Flood Control Reserve Transfer
 FB - Food & Beverage Tax
 GO - General Obligation Bonds
 GS - Golf Surplus Park & Rec Fund
 LT - Lodging Tax
 OS - Operating Transfer-Storm Water
 OT - Operating Transfer-General Fund
 OW - Operating Transfer-Sewer Utility
 OX - Operating Transfer-General Fund Sales Tax
 P - Private
 RB - Revenue Bonds
 RE - Retained Earnings
 SA - Sewer Availability Charge
 SD - Sales Tax DMC
 SM - State DMC Funds
 ST - Sales Tax 2013
 SW - Storm Water Mgmt Plan Area Chg
 TD - Traffic Improvement District Chgs
 TI - Tax Increments
 TO - Transfer from Other Funds
 WA - Water Availability Charge
 WU - Water Utility

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Capital Projects Funds

Future Construct & Acquisition

Company: 00406

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00406 Future Construct & Acquisition					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes		5,497,244	7,723,917	4,234,910	6,220,410
50150 Tax Increments		300,000			
50100 General Property Taxes		5,797,244	7,723,917	4,234,910	6,220,410
50200 General Sales and Use Tax					
50099 Taxes		5,797,244	7,723,917	4,234,910	6,220,410
50500 SA/Util Connection Agreements					
50509 Special Assessments					
50510 SA Collected - City Deferred		1,645,000	1,045,000	1,195,000	1,195,000
50509 Special Assessments		1,645,000	1,045,000	1,195,000	1,195,000
50600 Connection Agreements					
50500 SA/Util Connection Agreements		1,645,000	1,045,000	1,195,000	1,195,000
54000 Intergovernmental Revenues					
54001 State Revenues					
54130 State-Highway User Constructn		5,050,000	2,690,000	3,390,000	3,390,000
54200 State Grants		10,810,000	2,994,000	2,994,000	2,994,000
54001 State Revenues		15,860,000	5,684,000	6,384,000	6,384,000
54300 County Revenues					
54301 County Appropriations		2,566,004	2,932,768	2,150,004	2,150,004
54300 County Revenues		2,566,004	2,932,768	2,150,004	2,150,004
54400 Federal Revenues					
54401 Federal Grants		64,586,250	20,536,000	20,926,000	20,926,000
54400 Federal Revenues		64,586,250	20,536,000	20,926,000	20,926,000
54000 Intergovernmental Revenues		83,012,254	29,152,768	29,460,004	29,460,004
55000 Charges for Services					
55001 Service Fees					
59000 Miscellaneous Revenues					
59020 Interest					
59500 Private Sources					
59560 Individual & Business Funds		565,000	265,000	265,000	265,000
59575 StormWater MgmtPlan Contributn		503,000	315,000	315,000	315,000
59500 Private Sources		1,068,000	580,000	580,000	580,000
59600 Reimbursements					
59700 Other					
59000 Miscellaneous Revenues		1,068,000	580,000	580,000	580,000
50000 Revenues		91,522,498	38,501,685	35,469,914	37,455,414
60000 Other Financing Sources					
60010 Bond Proceeds		22,000,000	3,000,000	8,425,000	8,425,000

City of Rochester, MN
Revenues to Support the Adopted Budget

Capital Projects Funds

Future Construct & Acquisition

Company: 00406

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
60100 Operating Transfers In					
60202 Oper trf fr 202-Library Fund		50,000	23,000	23,000	23,000
60412 Oper Trf fr 412-Fld Ctrl CIP		6,895,000	1,210,000	1,210,000	1,210,000
60413 Oper Trf fr 413-DMCC CIP Fnd		38,537,269	38,200,158	44,437,762	38,261,641
60423 Oper Trf fr 423-2013SalesTxFnd		5,200,000	240,000	240,000	240,000
60603 Oper Trf fr 603-RPU Elec		45,000	18,000	13,500	13,500
60604 Oper Trf fr 604-RPU Water		1,305,000	2,000	1,500	1,500
60607 Oper Trf fr 607-Sn/Sewer Util		6,312,897	4,708,000	2,553,000	2,553,000
60609 Oper Trf fr 609-St/Sewer Util		1,517,500	1,000	750	750
60702 Oper trf fr 702-ITRF Fund		243,887	122,384	121,134	121,134
60100 Operating Transfers In		60,106,553	44,524,542	48,600,646	42,424,525
62010 Fund Balance/Retained Earnings		17,022,000	10,504,000	11,614,000	11,614,000
60000 Other Financing Sources		99,128,553	58,028,542	68,639,646	62,463,525
00406 Future Construct & Acquisition		190,651,051	96,530,227	104,109,560	99,918,939

Section V

Debt Service

Budget Details

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<u>FUNCTION:</u> Debt Retirement		<u>FUND:</u> Debt Service			
SUMMARY					
				2021	
ITEM	2019 ACTUAL	2020 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
Total Debt Service Payments	<u>\$13,692,945</u>	<u>\$9,755,190</u>	<u>\$ 9,501,660</u>	<u>\$ 9,501,660</u>	<u>\$ 9,501,660</u>

FUNCTION

The Debt Service Funds account for all the long-term indebtedness of the City except that of the Enterprise Funds, which is accounted for within the respective funds, or those issues not having a fixed payment schedule.

PROGRAM FOR 2021

Provide for the scheduled retirement of debt. The tax levy for Governmental Debt Service & the Internal Service Fund Debt Service is as follows:

Governmental Debt:	\$ 1,625,470
Internal Service Debt:	328,629
Lease Revenue Debt:	1,410,964

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FUNCTION: Debt Retirement		FUND: Debt Service				
Issue	Principal	Interest	Fiscal Agent Fee	Payment	Bonds Outstanding 12/31/2021	
Energy Improvement Capital Lease - 307 Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G.O. Build America Bonds - 308 Fund	950,000	884,169	1,000	1,835,169	18,375,000	
G.O. Tax Increment Bonds, Bio Sci - 312 Fund	315,000	84,362	200	399,562	1,425,000	
G.O. Lodging Tax Revenue Bonds - 314 Fund	1,510,000	1,414,138	200	2,924,338	35,200,000	
G.O. Var Rate Sales Tax Revenue Bonds - 315 Fund	2,645,000	242,560	200	2,887,760	27,660,000	
G.O. Tax Increment Revenue Bonds - 316 Fund	775,000	679,631	200	1,454,831	19,205,000	
* Total	<u>\$ 6,195,000</u>	<u>\$ 3,304,860</u>	<u>\$ 1,800</u>	<u>\$ 9,501,660</u>	<u>\$ 101,865,000</u>	
* Does not include amounts payable for the following bonds paid non-governmental funds:						
G.O. WWT Rev Xover Refunding 04A Bonds Series 2012A - 607 Fund	\$ 5,650,000	\$ 1,546,900	\$ -	\$ 7,196,900	\$ 30,525,000	
G.O. WWT Rev Xover Refunding 07A Bonds Series 2015B - 607 Fund	\$ 1,920,000	\$ 648,250	\$ -	\$ 2,568,250	\$ 11,045,000	
G.O. WWT Rev Var Rate Refunding 07B Bonds Series 2015D - 607 Fund	\$ 1,275,000	\$ 68,936	\$ -	\$ 1,343,936	\$ 6,755,000	
G.O. Equipment Certificates - 701 Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
G.O Build America Bonds - 701 Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
GO Certificates, Series 2018A - 701 Fund	\$ 245,000	\$ 245,000	\$ -	\$ 490,000	\$ 1,945,000	
REDA Lease Revenue Bonds, Series 2007	\$ 308,000	\$ 243,366		\$ 551,366	\$ 5,024,000	
REDA Lease Revenue Bonds, Series 2008	\$ 208,000	\$ 165,227		\$ 373,227	\$ 3,404,000	
REDA Lease Revenue Bonds, Series 2020A	\$ 765,000	\$ 667,900		\$ 1,432,900	\$ 19,535,000	

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City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds

Dt Srv-G.O. PWOC Bds

Company: 00308

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00308 Dt Srv-G.O. PWOC Bds					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	1,638,046	1,633,209	1,625,470	1,625,470	1,625,470
50100 General Property Taxes	1,638,046	1,633,209	1,625,470	1,625,470	1,625,470
50200 General Sales and Use Tax					
50099 Taxes	1,638,046	1,633,209	1,625,470	1,625,470	1,625,470
54000 Intergovernmental Revenue					
54001 State Revenues					
54400 Federal Revenues					
54401 Federal Grants	312,705	311,371	302,704	302,704	302,704
54400 Federal Revenues	312,705	311,371	302,704	302,704	302,704
54000 Intergovernmental Revenue	312,705	311,371	302,704	302,704	302,704
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	21,753	6,800	6,800	6,800	6,800
59020 Interest	21,753	6,800	6,800	6,800	6,800
59600 Reimbursements					
59000 Miscellaneous Revenues	21,753	6,800	6,800	6,800	6,800
50000 Revenues	1,972,504	1,951,380	1,934,974	1,934,974	1,934,974
60000 Other Financing Sources					
60100 Operating Transfers In					
60511 Operating Trf fr 511 - TIF CBD					
62010 Fund Balance/Retained Earnings		(106,286)	(77,869)	(77,869)	(77,869)
60000 Other Financing Sources		(106,286)	(77,869)	(77,869)	(77,869)
00308 Dt Srv-G.O. PWOC Bds	1,972,504	1,845,094	1,857,105	1,857,105	1,857,105

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Debt Service Funds

Dt Srv-Tx GO TI Bd-S '09A

Company: 00312

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00312 Dt Srv-Tx GO TI Bd-S '09A					
50000 Revenues					
50099 Taxes					
50200 General Sales and Use Tax					
59000 Miscellaneous Revenues					
59020 Interest					
60000 Other Financing Sources					
60100 Operating Transfers In					
60549 Oper Trf fr 549-BioSciTIF	4,523,083	400,095	399,562	399,562	399,562
60100 Operating Transfers In	4,523,083	400,095	399,562	399,562	399,562
60000 Other Financing Sources	4,523,083	400,095	399,562	399,562	399,562
00312 Dt Srv-Tx GO TI Bd-S '09A	4,523,083	400,095	399,562	399,562	399,562

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Debt Service Funds

Dt Srv-2015A Bonds

Company: 00314

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00314 Dt Srv-2015A Bonds					
50000 Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income		750	750	750	750
59020 Interest		750	750	750	750
59000 Miscellaneous Revenues		750	750	750	750
50000 Revenues		750	750	750	750
60000 Other Financing Sources					
60100 Operating Transfers In					
60405 Oper Trf fr 405-MCC CIP Fnd	2,807,263	2,865,838	2,923,588	2,923,588	2,923,588
60100 Operating Transfers In	2,807,263	2,865,838	2,923,588	2,923,588	2,923,588
60000 Other Financing Sources	2,807,263	2,865,838	2,923,588	2,923,588	2,923,588
00314 Dt Srv-2015A Bonds	2,807,263	2,866,588	2,924,338	2,924,338	2,924,338

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds

DebtSrv-2015C GOVarRtSlsTxBnd

Company: 00315

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00315 DebtSrv-2015C GOVarRtSlsTxBnd					
50000 Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	606				
59020 Interest	606				
59000 Miscellaneous Revenues	606				
50000 Revenues	606				
60000 Other Financing Sources					
60100 Operating Transfers In					
60423 Oper Trf fr 423-2013SalesTxFnd	3,206,434	3,190,834	2,887,760	2,887,760	2,887,760
60100 Operating Transfers In	3,206,434	3,190,834	2,887,760	2,887,760	2,887,760
60000 Other Financing Sources	3,206,434	3,190,834	2,887,760	2,887,760	2,887,760
00315 DebtSrv-2015C GOVarRtSlsTxBnd	3,207,040	3,190,834	2,887,760	2,887,760	2,887,760

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Debt Service Funds

Debt Service-GO TIF RevBnd '17

Company: 00316

Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00316 Debt Service-GO TIF RevBnd '17					
50000 Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	(6)				
59020 Interest	(6)				
59000 Miscellaneous Revenues	(6)				
50000 Revenues	(6)				
60000 Other Financing Sources					
60100 Operating Transfers In					
60601 Oper Trf fr 601-Parking	1,296,669	1,452,581	1,454,831	1,454,831	1,454,831
60100 Operating Transfers In	1,296,669	1,452,581	1,454,831	1,454,831	1,454,831
60000 Other Financing Sources	1,296,669	1,452,581	1,454,831	1,454,831	1,454,831
00316 Debt Service-GO TIF RevBnd '17	1,296,663	1,452,581	1,454,831	1,454,831	1,454,831

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Debt Service Funds

Lease Revenue Bonds 2020A-DSIC

Company: 00317

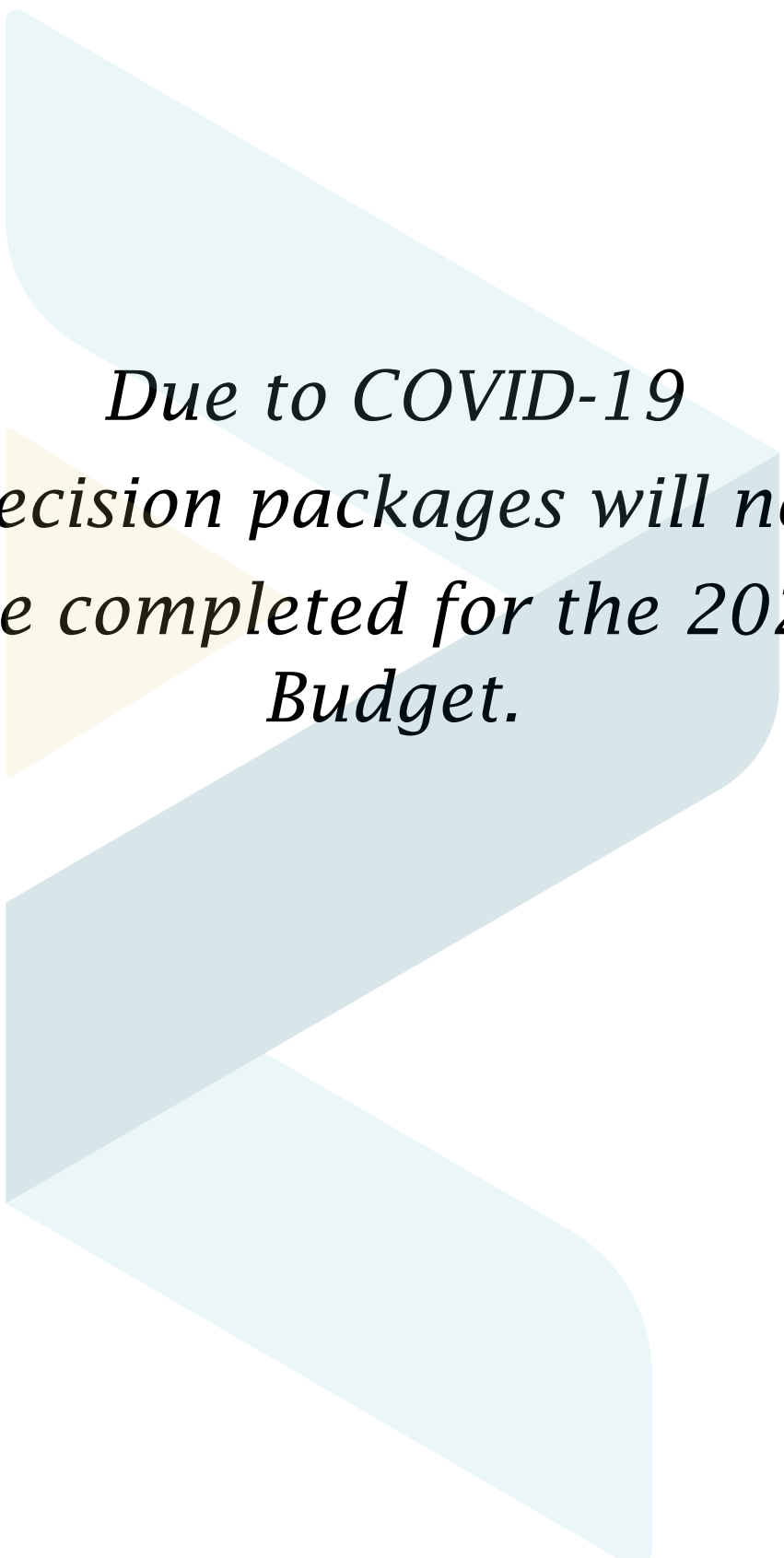
Description	2019 Actuals	2020 Budget	Requested	2021 Budget Recommended	Adopted
00317 Lease Revenue Bonds 2020A-DSIC					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes		1,500,000	1,410,964	1,410,964	1,410,964
50100 General Property Taxes		1,500,000	1,410,964	1,410,964	1,410,964
50099 Taxes		1,500,000	1,410,964	1,410,964	1,410,964
59000 Miscellaneous Revenues					
59020 Interest					
50000 Revenues		1,500,000	1,410,964	1,410,964	1,410,964
60000 Other Financing Sources					
60100 Operating Transfers In					
00317 Lease Revenue Bonds 2020A-DSIC		1,500,000	1,410,964	1,410,964	1,410,964

Section VI

Adopted

Decision Packages

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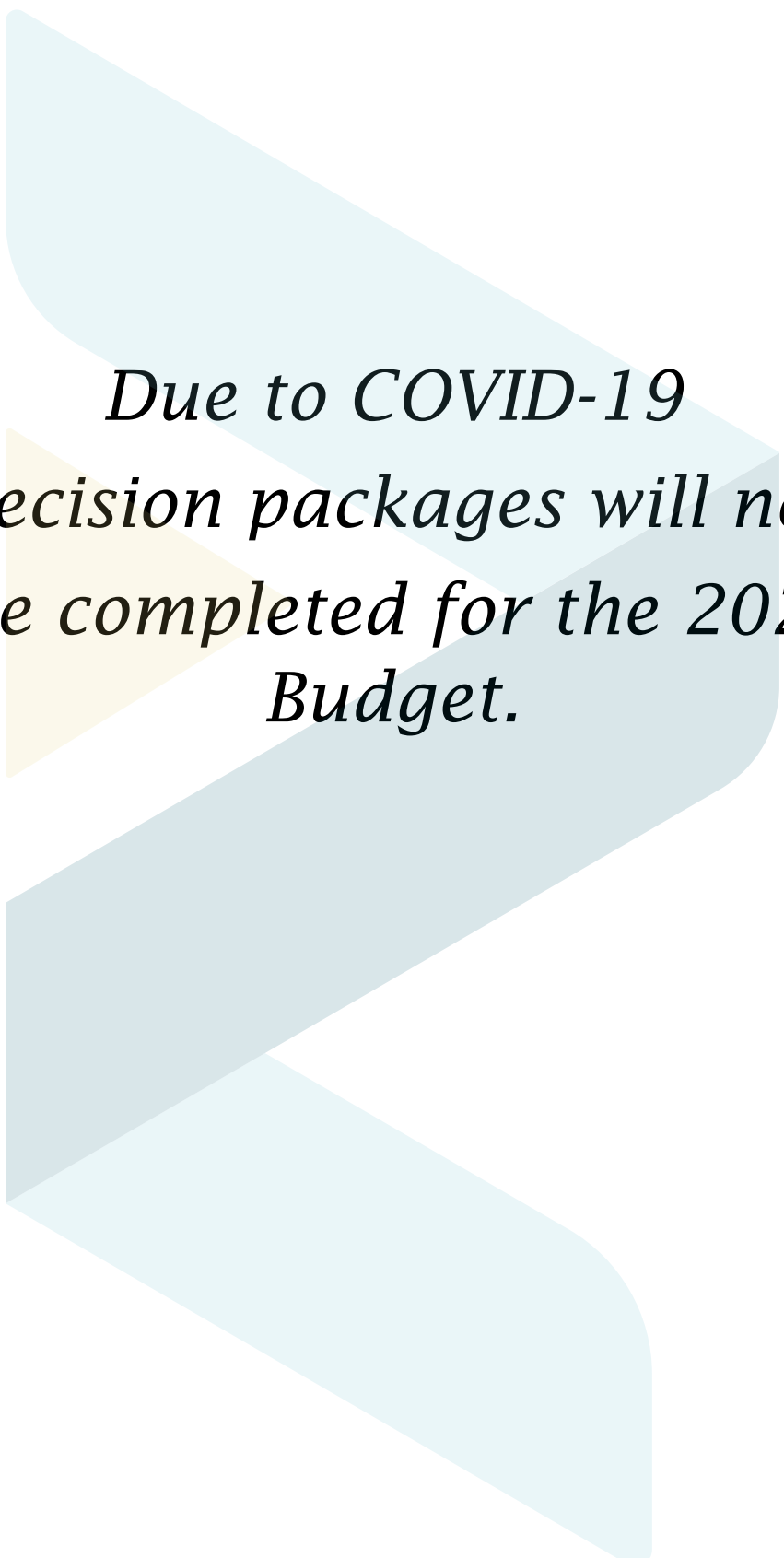
*Due to COVID-19
decision packages will not
be completed for the 2021
Budget.*

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Section VII

Additional Requested Decision Packages

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*Due to COVID-19
decision packages will not
be completed for the 2021
Budget.*

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Section VIII

Adopted 6 Year Forecast

Summary

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CITY OF ROCHESTER EXPENDITURE SUMMARY

	2021	2022	2023	2024	2025	2026
	Budget	Budget	Budget	Budget	Budget	Budget
City Council	\$655,366	\$685,185	\$712,814	\$743,202	\$775,014	\$836,916
Mayor	329,435	343,974	357,346	370,258	383,686	410,757
City Administration	1,873,674	1,965,714	2,048,112	2,137,592	2,231,368	2,329,627
City Clerk's Office	1,162,740	1,230,242	1,290,561	1,357,393	1,427,812	1,502,030
Elections	92,757	95,757	98,837	102,068	105,387	108,785
Administrative Fines	26,419	27,273	28,149	29,062	30,000	30,959
Finance	2,077,237	2,184,465	2,279,577	2,468,225	2,581,619	2,700,786
City Attorney's Office	1,834,488	1,924,653	2,004,391	2,090,788	2,257,464	2,355,639
Human Resources	2,344,454	2,455,084	2,555,633	2,663,009	2,874,459	2,996,463
Planning and Zoning	2,079,360	2,184,801	2,279,307	2,381,500	2,488,713	2,601,183
Information Technology	2,374,645	2,498,820	2,608,175	2,822,511	2,953,727	3,091,707
City Hall Maintenance	613,831	638,251	662,118	695,750	721,647	748,567
Total General Government	15,464,406	16,234,217	16,925,021	17,861,358	18,830,896	19,713,419
Police	30,251,899	32,151,257	34,019,242	35,883,885	37,945,944	40,037,091
Animal Control	397,417	416,499	434,076	453,613	474,151	495,735
Dispatch	1,044,387	1,177,956	1,351,247	1,542,191	1,683,540	1,899,866
Fire	19,468,186	20,631,218	21,803,313	23,012,687	24,292,789	25,647,652
Building Safety	4,001,519	4,185,391	4,442,167	4,717,544	4,934,077	5,241,401
Flood Control	702,973	731,044	758,771	785,858	813,959	843,053
Emergency Management	389,936	406,698	422,444	437,143	452,341	468,026
Total Public Safety	56,256,317	59,700,063	63,231,259	66,832,920	70,596,802	74,632,824
Engineering	3,274,448	3,609,470	3,918,877	4,252,508	4,607,842	4,986,528
Infrastructure Maintenance Management	9,006,225	9,384,268	9,802,759	10,247,710	10,714,344	11,203,207
Fleet Maintenance and PWOTC Bldg	813,833	892,905	966,803	1,047,873	1,203,108	1,296,864
Traffic	1,617,760	1,689,693	1,755,881	1,827,277	1,901,734	2,055,773
City Lighting	1,485,707	1,525,186	1,565,571	1,607,880	1,651,200	1,695,349
Total Public Works	16,197,973	17,101,521	18,009,892	18,983,248	20,078,228	21,237,722
Music	1,102,318	1,150,297	1,194,938	1,242,796	1,292,694	1,344,660
Art Center/Civic Theater/125 Live	847,987	875,069	902,868	929,463	956,712	984,510
Community Reinvestment	347,700	358,514	369,603	378,018	386,563	395,192
Economic Development	\$4,295,746	\$4,453,025	\$4,609,313	\$4,736,083	\$4,865,984	\$4,998,598
CBD Maintenance	293,913	306,048	318,007	328,862	340,097	351,700
Unallocated	108,867	112,133	115,497	118,962	122,531	126,207
Contingency	2,040,767	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total General Fund	96,955,994	101,290,888	106,676,398	112,411,711	118,470,507	124,784,832
Library	\$8,396,638	\$8,170,219	\$8,579,779	\$8,938,515	\$9,314,392	\$9,708,200
Municipal Recreation System	\$12,643,934	\$13,257,852	\$13,845,745	\$14,392,210	\$14,963,166	\$15,559,264
Mayo Civic Center	\$242,201	\$245,676	\$249,164	\$252,524	\$255,889	\$259,229
F.E. Williams	-	-	-	-	-	-
Airport	\$4,768,592	\$4,920,448	\$5,076,351	\$5,240,892	\$5,409,940	\$5,582,928
Transit	\$14,257,782	\$14,702,372	\$15,155,127	\$15,647,688	\$16,154,306	\$16,673,440
EDA Administration	2,310,820	2,380,145	2,451,549	2,525,095	2,600,848	2,678,874
Parking	5,918,024	6,095,565	6,278,432	6,466,785	6,660,788	6,860,612
Sewer Infrastructure Maintenance	7,536,783	7,762,886	7,995,773	8,235,646	8,482,716	8,737,197
Water Reclamation Plant	14,165,644	14,590,613	15,028,332	15,479,182	15,943,557	16,421,864
Sanitary Sewer Fund Debt	644,254	663,582	683,489	703,994	725,114	746,867
Total Sanitary Sewer	22,346,681	23,017,081	23,707,594	24,418,822	25,151,386	25,905,928

CITY OF ROCHESTER EXPENDITURE SUMMARY

	2021	2022	2023	2024	2025	2026
	Budget	Budget	Budget	Budget	Budget	Budget
Storm Water Utility	5,974,430	6,153,663	6,338,273	6,528,421	6,724,274	6,926,002
Total Enterprise Funds Budget	34,239,135	35,266,309	36,324,298	37,414,027	38,536,448	39,692,542
Total Budget with Transfers	173,815,096	180,233,909	188,358,411	196,822,662	205,705,497	214,939,307
Internal Service Funds	7,379,280	7,600,658	7,828,678	8,063,538	8,305,445	8,554,608
Capital Improvements	99,918,939	146,724,312	156,164,855	106,012,249	79,870,517	58,979,085
Debt Service	10,934,560	11,262,597	11,600,475	11,948,489	12,306,944	12,676,152
Rochester EDA	2,359,735	2,430,527	2,503,443	2,578,546	2,655,903	2,735,580
Grand Totals	294,407,610	348,252,004	366,455,862	325,425,485	308,844,305	297,884,731

Projected Tax Levy

Taxes Levied on Tax Capacity	2021	2022	2023	2024	2025	2026
Projected Levy for General Fund	(56,083,536)	(60,417,255)	(65,100,096)	(69,957,333)	(75,050,621)	(80,367,441)
Projected Levy for Library Fund	(7,127,713)	(6,901,236)	(7,298,440)	(7,633,222)	(7,984,675)	(8,353,577)
Projected Levy for Muni Rec System Fund	(8,170,142)	(8,783,953)	(9,326,250)	(9,782,328)	(10,261,056)	(10,763,048)
Projected Levy for Mayo Civic Center Fund	-	-	-	-	-	-
Projected Levy for F.E. Williams	-	-	-	-	-	-
Projected Levy for Airport Operations Fund	(557,907)	(709,703)	(721,320)	(711,826)	(700,870)	(687,664)
Projected Levy for Transit Fund	-	-	-	-	-	-
Projected Levy for EDA Administration	-	-	-	-	-	-
Projected Levy for Equipment Revolving Fund	-	-	-	-	-	-
Projected Levy for Info Technology Fund	-	-	-	-	-	-
Projected Levy for City Facilities Internal Service Fund	-	-	-	-	-	-
Projected Levy for Self Insurance Fund	-	-	-	-	-	-
Projected Levy for Construction Improvement Fund	(6,220,410)	(7,598,480)	(8,016,000)	(7,532,500)	(6,966,500)	(7,996,500)
Projected Levy for Debt Service	(3,365,063)	(3,159,727)	(3,165,231)	(3,166,876)	(3,169,912)	(3,168,788)
Projected Levy - Other	-	-	-	-	-	-
Projected Taxes Levied on Tax Capacity	(81,524,771)	(87,570,354)	(93,627,337)	(98,784,085)	(104,133,634)	(111,337,018)
% Change from Prior year	2.51%	7.42%	6.92%	5.51%	5.42%	6.92%

GENERAL FUND REVENUE PROJECTIONS

	2021	2022	2023	2024	2025	2026
General Fund Revenues	Budget	Projection	Projection	Projection	Projection	Projection
Property Taxes (levied on tax capacity)	(56,083,536)	(60,417,255)	(65,100,096)	(69,957,333)	(75,050,621)	(80,367,441)
Non-Property Taxes (Excluding Hotel/Motel)	(1,356,300)	(1,225,663)	(1,091,107)	(952,514)	(866,872)	(777,518)
Hotel/Motel Tax	(4,354,572)	(4,485,209)	(4,619,765)	(4,758,358)	(4,901,109)	(5,048,142)
Licenses & Permits	(4,688,191)	(4,688,191)	(4,758,514)	(4,901,269)	(5,048,307)	(5,199,757)
Fines and Forfeits	(382,308)	(382,308)	(386,131)	(389,992)	(393,892)	(397,831)
Intergovernmental	(3,651,596)	(3,651,596)	(3,688,112)	(3,761,874)	(3,837,112)	(3,913,854)
LGA	(6,372,634)	(6,372,634)	(6,372,634)	(6,372,634)	(6,372,634)	(6,372,634)
Charges For Services	(4,173,455)	(4,173,455)	(4,215,190)	(4,299,493)	(4,385,483)	(4,473,193)
Miscellaneous Revenues	(13,668,248)	(13,668,248)	(14,214,978)	(14,783,577)	(15,374,920)	(15,989,917)
Interest Earnings	(235,000)	(236,175)	(239,718)	(244,512)	(249,402)	(254,390)
Other operating revenues	(724,973)	(724,973)	(724,973)	(724,973)	(724,973)	(724,973)
Prior Year (unencumbered funds)	(1,265,181)	(1,265,181)	(1,265,181)	(1,265,181)	(1,265,181)	(1,265,181)
Total Revenues	(96,955,994)	(101,290,888)	(106,676,398)	(112,411,711)	(118,470,507)	(124,784,832)

Property Taxes as a Percentage of Revenues	57.84%	59.65%	61.03%	62.23%	63.35%	64.40%
Total Revenues/Capita	(803.95)	(829.03)	(861.96)	(896.85)	(933.43)	(971.21)



Section IX

Rochester Public Utilities

ADOPTED

2021 Operating Plan

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(Accrual Basis - In Thousands \$)

Reference	Description	Electric			Water Utility			RPU Total		
		Actual 2019	Adopted Budget 2020	Adopted Budget 2021	Actual 2019	Adopted Budget 2020	Adopted Budget 2021	Actual 2019	Adopted Budget 2020	Adopted Budget 2021
Funding Sources										
Charges for Services		164,157	165,019	165,063	10,766	10,227	11,141	174,923	175,246	176,204
Private Funds		736	5,276	2,842	891	1,700	1,115	1,627	6,976	3,957
Inter Governmental				164						164
Total Revenue	Page 11 of 40 Revenue	164,893	170,295	168,069	11,657	11,927	12,256	176,550	182,222	180,325
Transfers From (To) Fund Balance		(9,908)	(3,064)	3,681	(1,194)	1,134	420	(11,102)	(1,930)	4,101
Net Revenue		154,985	167,231	171,750	10,463	13,061	12,676	165,448	180,292	184,426
Contractual Services	Page 14 of 40 Power/Water Supply	93,502	96,816	93,167	1,682	1,865	1,729	95,184	98,681	94,896
Employee Services	Page 14 of 40 Salaries & Benefits	24,092	25,394	24,155	2,539	3,346	3,207	26,631	28,740	27,362
Other Charges	Page 14 of 40 Operating & Maj Maint	12,030	14,204	14,159	1,633	1,838	1,808	13,663	16,042	15,967
Other Charges	Page 14 of 40 Depr & Amortization	14,005	14,468	15,045	2,742	2,883	2,816	16,747	17,351	17,868
Other Charges	Page 14 of 40 Capitalized Costs	(4,968)	(4,822)	(4,184)	(270)	(373)	(364)	(5,238)	(5,195)	(4,548)
Other Charges	Page 14 of 40 Interutility Allocations	(1,534)	(1,575)	(1,655)	1,534	1,575	1,655	-	-	-
Debt Service	Page 14 of 40 Interest Expense	6,473	6,421	6,423	-	-	-	6,473	6,421	6,423
Misc	Page 14 of 40 Interest Income	(2,685)	(1,636)	(1,561)	(200)	(163)	(239)	(2,885)	(1,799)	(1,800)
Misc	Page 14 of 40 Non Operating Exp	201	32	29	30	-	-	231	32	29
Other Charges	Page 14 of 40 PILOT	8,714	8,825	8,619	358	378	385	9,072	9,203	9,004
CIP	Page 14 of 40 Non Cash Capt Contributions	(736)	(5,276)	(3,006)	(891)	(1,700)	(1,115)	(1,627)	(6,976)	(4,121)
Misc	Page 14 of 40 PERA Accrual	59	480	(578)	487	60	(67)	546	540	(645)
		149,153	153,331	150,620	9,644	9,709	9,815	158,797	163,040	160,435
Change in Net Assets (Net Income)		15,740	16,964	17,449	2,013	2,218	2,441	17,753	19,182	19,890
				22,634						25,160
CIP	Page 14 of 40 CIP - Includes Contrib Assets	11,902	18,315	17,254	2,603	6,522	5,246	14,505	24,837	22,500
	CIP - Labor	4,968	4,822	4,184	270	373	364	5,238	5,195	4,548
Total Capital Expenditures	CIP - Total	16,870	23,137	21,438	2,873	6,895	5,610	19,743	30,032	27,048
Debt Principal Payments		5,725	6,015	6,315	-	-	-	5,725	6,015	6,315
Misc - Depreciation		(14,005)	(14,468)	(15,052)	(2,742)	(2,883)	(2,816)	(16,747)	(17,351)	(17,868)
Misc - Accrual Adjustments		(2,758)	(784)	8,729	688	(660)	67	(2,070)	(1,444)	8,796
Total Debt Service and Accrual Adjustments		(11,038)	(9,237)	(308)	(2,054)	(3,543)	(2,749)	(13,092)	(12,780)	(3,057)
Total Expenditures		154,985	167,231	171,750	10,463	13,061	12,676	165,448	180,292	184,426
Transfer to (From) Fund Balance		9,908	3,064	(3,681)	1,194	(1,134)	(420)	11,102	1,930	(4,101)
Debt Service	Page 14 of 40 Principal & Interest (Cash Basis)	14,091	14,095	14,095	-	-	-	14,091	14,095	14,095
Debt Service	P&I Net of Premium Amort	12,198	12,436	12,436						

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2021 ANNUAL BUDGET ADOPTED



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ROCHESTER PUBLIC UTILITIES 2021 ANNUAL OPERATING PLAN

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Section X

Rochester Public Utilities

ADOPTED

Electric Utility 2021

Operating Budget

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**ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
2021 OPERATING BUDGET**

INDEX

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Revenue Sources & Expense Categories	4
Operating Expenditures Graph	5
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**ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
2021 OPERATING BUDGET**

BASIC ASSUMPTIONS

- Cost center budgets and non-bonded projects set at level used in cost-of-service study
- Other than specifically identified projects, no assumptions have been made with regards to DMC
- Interest Earnings Rate: 1.80%
- Average Salary Expense Change: 3.1%
(excluding headcount additions) (consists of COLA, merit and promotion increases)
- Anticipated Bonding: none
- Change in Full-time Equivalents: 1
- SMMPA Wholesale Power Cost: 0.0% increase
- SMMPA CROD Level: 216 MW
- Minimum Cash Reserve Requirement: Current policy amount \$52,568,700

RETAIL REVENUES / SALES

- Revenue Adjustment: 0.0% proposed
- Electric KWH Sales Forecast: 0.2 % Increase from 2020 Year End Projected Sales
- Total Electric Utility Customers: 0.5% Increase over Year End 2020 Projected Customers
- Forecast Assumes Normal Weather : 525 Cooling Degree Days

WHOLESALE FUEL COSTS

- Estimated Cost of Fuel 2020 \$5.18 / mcf
- Budgeted Cost of Fuel 2019 F2 \$3.28 / mcf

OTHER ITEMS

- In Lieu of Tax forecast decreasing \$2,309 to a total of \$8,616,994.

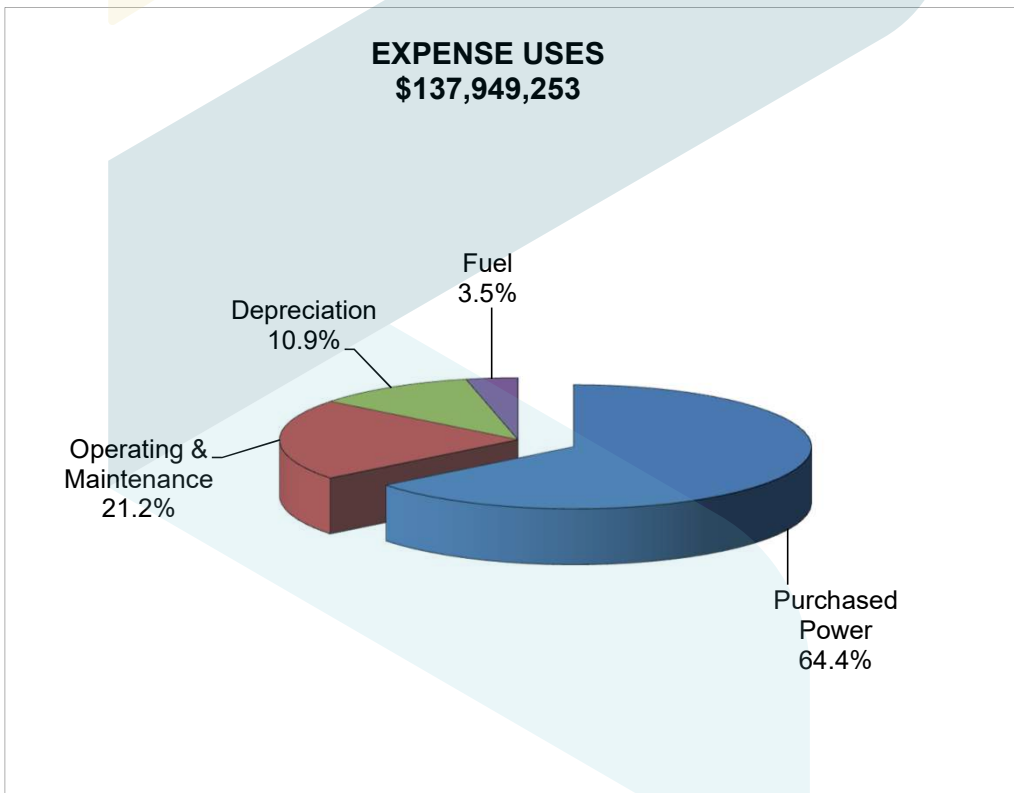
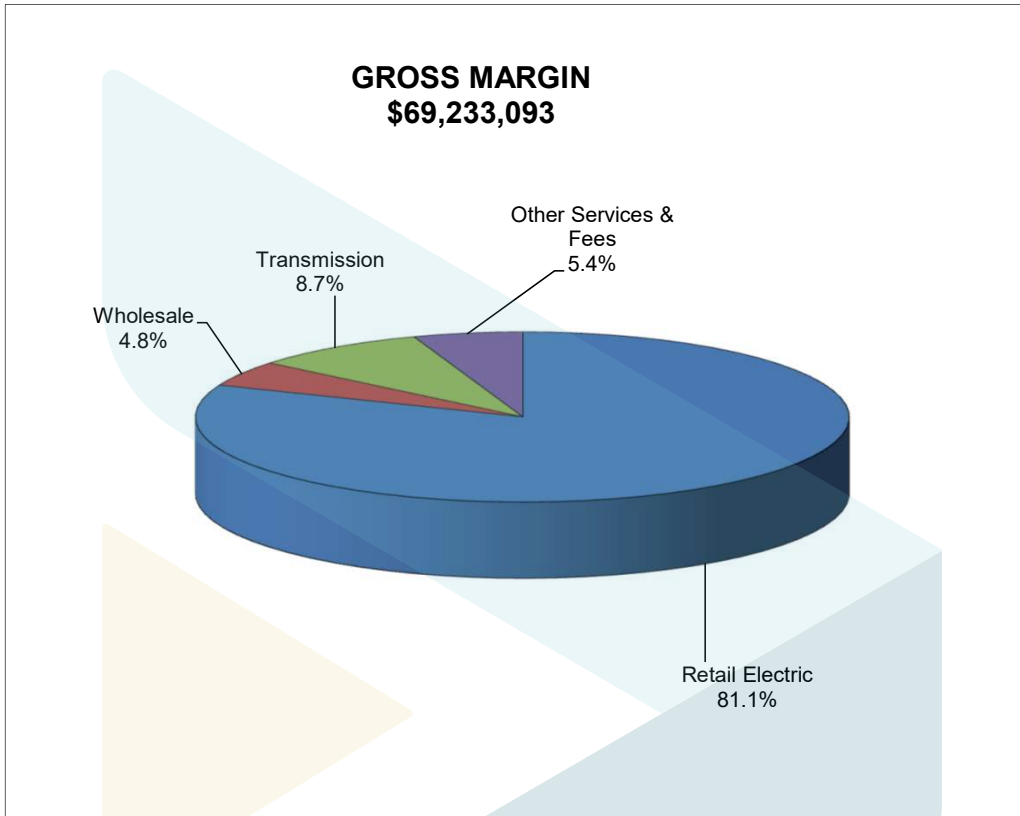
**ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
Management Reporting P&L**

	Historical Data		2020 F2						
	2018	2019		2021	2022	2023	2024	2025	
in 000's									
	RPU Rate Increase	1.5%	1.9%	0.0%	0.0%	3.5%	3.5%	3.5%	3.5%
1 Revenue									
2 Retail Electric	\$151,914	\$147,940	\$147,942	\$144,960	\$149,421	\$154,739	\$158,661	\$165,856	
3 Wholesale Electric	\$4,736	\$2,503	\$1,363	\$2,753	\$2,932	\$3,432	\$3,432	\$3,432	
4 Wholesale Steam	\$4,322	\$3,810	\$4,578	\$5,422	\$6,213	\$3,743	\$3,743	\$3,743	
5 Transmission	\$5,245	\$5,580	\$11,176	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	
6 Other Services & Fees	\$3,079	\$5,061	\$3,010	\$3,744	\$3,792	\$3,842	\$3,892	\$3,943	
7 Total Revenue	\$169,295	\$164,893	\$168,069	\$162,879	\$168,358	\$171,756	\$175,728	\$182,974	
8 Cost of Revenue	SMMPA Rate Increase (Decrease)	0.0%	(4.0%)	0.0%	0.0%	0.0%	0.0%	0.0%	
9 Power Supply	\$94,984	\$89,722	\$89,881	\$88,818	\$88,857	\$89,181	\$89,941	\$90,935	
10 Generation Fuel	\$5,497	\$3,780	\$3,286	\$4,828	\$5,079	\$3,853	\$3,853	\$3,853	
11 Total Cost of Revenue	\$100,481	\$93,502	\$93,167	\$93,646	\$93,936	\$93,034	\$93,794	\$94,788	
12 Gross Margin									
13 Retail Electric	\$56,930	\$58,218	\$58,061	\$56,142	\$60,563	\$65,558	\$68,720	\$74,921	
14 Wholesale	\$3,561	\$2,532	\$2,656	\$3,347	\$4,066	\$3,322	\$3,322	\$3,322	
15 Transmission	\$5,245	\$5,580	\$11,176	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	
16 Other Services & Fees	\$3,079	\$5,061	\$3,010	\$3,744	\$3,792	\$3,842	\$3,892	\$3,943	
17 TOTAL GROSS MARGIN	\$68,814	\$71,391	\$74,903	\$69,233	\$74,422	\$78,721	\$81,933	\$88,186	
18 Controllable Costs									
19 Salaries & Benefits	\$22,673	\$24,151	\$23,577	\$24,702	\$27,497	\$29,141	\$30,480	\$31,897	
20 Other Operating Expenses	\$9,605	\$9,149	\$10,089	\$10,270	\$10,513	\$10,741	\$10,943	\$11,202	
21 Major Maintenance	\$2,421	\$2,881	\$4,070	\$3,791	\$7,462	\$4,257	\$3,692	\$3,686	
22 Non-Bonded Capital Projects	\$8,000	\$11,902	\$17,254	\$23,132	\$17,431	\$14,371	\$15,739	\$22,224	
23 TOTAL CONTROLLABLE COSTS	\$42,700	\$48,083	\$54,990	\$61,895	\$62,903	\$58,511	\$60,855	\$69,008	
24 Depreciation & Amortization	\$12,969	\$14,005	\$15,052	\$15,045	\$14,993	\$15,587	\$15,902	\$16,324	
25 Less Non Bonded Projects (capitalized)	(\$8,000)	(\$11,902)	(\$17,254)	(\$23,132)	(\$17,431)	(\$14,371)	(\$15,739)	(\$22,224)	
26 Less Total Internal Costs (capitalized)	(\$4,763)	(\$4,968)	(\$4,184)	(\$7,785)	(\$5,653)	(\$7,505)	(\$8,060)	(\$8,940)	
27 Interutility Allocation	(\$1,333)	(\$1,534)	(\$1,655)	(\$1,719)	(\$1,753)	(\$1,788)	(\$1,824)	(\$1,860)	
28 Total Operating Expenses	\$41,572	\$43,685	\$46,950	\$44,304	\$53,059	\$50,433	\$51,134	\$52,309	
29 Net Operating Income (Loss)	\$27,242	\$27,706	\$27,953	\$24,929	\$21,363	\$28,288	\$30,799	\$35,877	
30 Financing & Other Non-Operating Items:									
31 Bond & Interest Related Expenses	(\$5,939)	(\$6,473)	(\$6,423)	(\$6,268)	(\$6,098)	(\$5,912)	(\$5,710)	(\$5,492)	
32 Interest Income	\$1,372	\$2,685	\$1,561	\$1,746	\$1,700	\$1,685	\$1,745	\$1,827	
33 Misc Non-Operating Income (Expense)	(\$865)	(\$201)	(\$29)	(\$17)	(\$18)	(\$18)	(\$19)	(\$19)	
34 Total Financing & Non-Operating Items	(\$5,431)	(\$3,989)	(\$4,890)	(\$4,540)	(\$4,415)	(\$4,245)	(\$3,983)	(\$3,684)	
35 Income Before Transfers or Capital Contributions	\$21,811	\$23,717	\$23,063	\$20,390	\$16,948	\$24,043	\$26,816	\$32,193	
36 Transfers (In Lieu of Taxes)	(\$8,725)	(\$8,714)	(\$8,619)	(\$8,617)	(\$8,813)	(\$9,057)	(\$9,327)	(\$9,604)	
37 Capital Contributions/Intercompany	\$2,060	\$736	\$3,006	\$10,861	\$4,423	\$1,992	\$2,012	\$6,560	
38 NET INCOME	\$15,147	\$15,739	\$17,449	\$22,634	\$12,558	\$16,979	\$19,502	\$29,149	
39 NET INCOME (Excluding Capital Contributions)			\$14,443	\$11,773	\$8,135	\$14,987	\$17,490	\$22,589	
40 TARGET NET INCOME			\$ 14,700	\$ 15,539	\$ 16,417	\$ 17,189	\$ 18,076	\$ 19,332	
41 Excess (Deficit) from Target			\$ (257)	\$ (3,766)	\$ (8,282)	\$ (2,202)	\$ (586)	\$ 3,257	
42 1/01 Cash Balance	\$ 78,820	\$ 88,728	\$ 85,048	\$ 83,997	\$ 79,973	\$ 82,284	\$ 86,717		
43 Change in Net Assets		15,739	17,449	22,634	12,558	16,979	19,502	29,149	
44 Depreciation & Amortization		14,005	15,052	15,045	14,993	15,587	15,902	16,324	
45 Capital Additions/Service Territory Comp		(16,870)	(21,438)	(30,917)	(23,084)	(21,876)	(23,799)	(31,164)	
46 Bond Principal Payments		(5,725)	(6,015)	(6,315)	(6,625)	(6,955)	(7,310)	(7,605)	
47 Bond Proceeds		-	0	-	0	-	-	-	
48 Net Change in Other Assets/Liabilities		2,758	(8,729)	(1,497)	(1,866)	(1,423)	138	(1,987)	
49 Net Changes in Cash		9,908	(3,680)	(1,051)	(4,024)	2,312	4,432	4,717	
50 12/31 Cash Balance	\$ 88,728	\$ 85,048	\$ 83,997	\$ 79,973	\$ 82,284	\$ 86,717	\$ 91,434		
51 Minimum Cash Reserve	\$ 55,603	\$ 57,408	\$ 52,569	\$ 55,011	\$ 55,094	\$ 55,544	\$ 55,906		
52 Excess (Deficit) from Minimum Cash Reserve	\$ 33,125	\$ 27,640	\$ 31,428	\$ 24,962	\$ 27,191	\$ 31,173	\$ 35,529		
53 Debt Service Coverage Ratio		3.2	3.2	3.0	2.7	3.2	3.4	3.8	

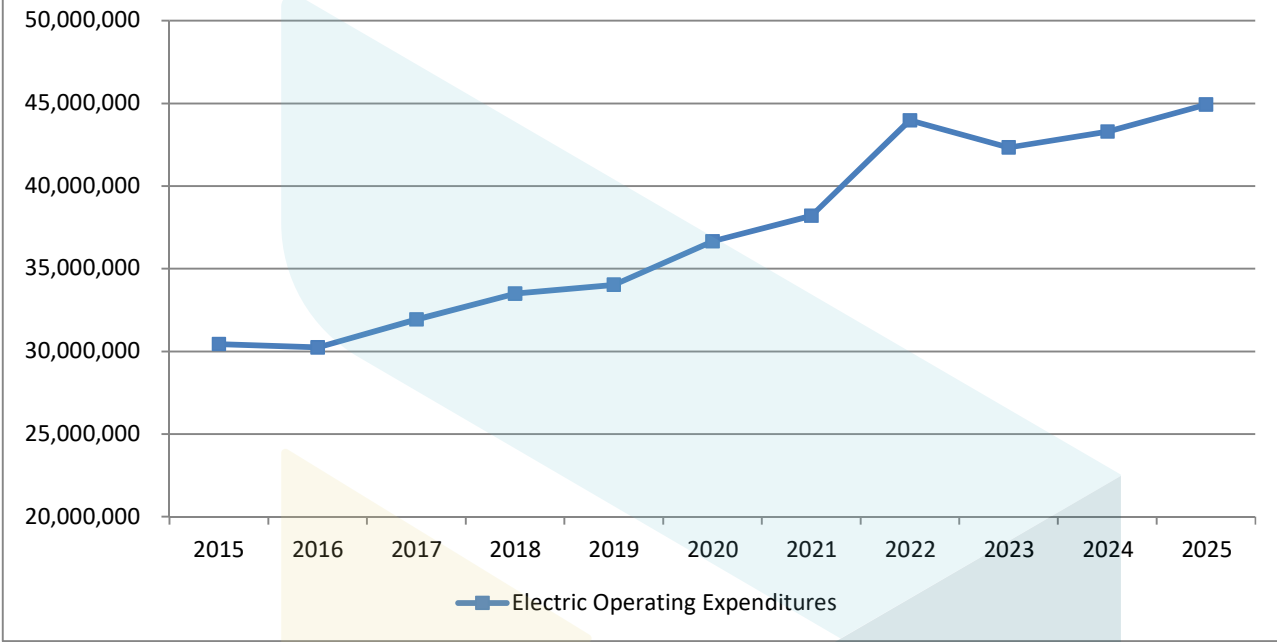
**ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
Management Reporting P&L**

	Historical Data		2020		2021		Variance	%	
	2018	2019	Orig Bdgt	2020 F2	2021	2021 Orig Bdgt (from 2020 COSS)	2021 to Orig Bdgt	Variance	
in 000's									
1	Revenue								
2	Retail Electric	\$151,914	\$147,940	\$152,891	\$147,942	\$144,960	\$157,012	(\$12,052)	-7.7%
3	Wholesale Electric	\$4,736	\$2,503	\$4,491	\$1,363	\$2,753	\$4,491	(\$1,738)	-38.7%
4	Wholesale Steam	\$4,322	\$3,810	\$4,548	\$4,578	\$5,422	\$5,427	(\$5)	-0.1%
5	Transmission	\$5,245	\$5,580	\$5,000	\$11,176	\$6,000	\$5,000	\$1,000	20.0%
6	Other Services & Fees	\$3,079	\$5,061	\$3,365	\$3,010	\$3,744	\$3,407	\$337	9.9%
7	Total Revenue	\$169,295	\$164,893	\$170,295	\$168,069	\$162,879	\$175,338	(\$12,459)	-7.1%
8	Cost of Revenue								
9	Power Supply	\$94,984	\$89,722	\$91,663	\$89,881	\$88,818	\$91,796	(\$2,978)	-3.2%
10	Generation Fuel	\$5,497	\$3,780	\$5,153	\$3,286	\$4,828	\$5,613	(\$785)	-14.0%
11	Total Cost of Revenue	\$100,481	\$93,502	\$96,816	\$93,167	\$93,646	\$97,409	(\$3,763)	-3.9%
12	Gross Margin								
13	Retail Electric	\$56,930	\$58,218	\$61,228	\$58,061	\$56,142	\$65,216	(\$9,074)	-13.9%
14	Wholesale	\$3,561	\$2,532	\$3,886	\$2,656	\$3,347	\$4,306	(\$958)	-22.3%
15	Transmission	\$5,245	\$5,580	\$5,000	\$11,176	\$6,000	\$5,000	\$1,000	20.0%
16	Other Services & Fees	\$3,079	\$5,061	\$3,365	\$3,010	\$3,744	\$3,407	\$337	9.9%
17	TOTAL GROSS MARGIN	\$68,814	\$71,391	\$73,479	\$74,903	\$69,233	\$77,929	(\$8,696)	-12.2%
18	Controllable Costs								
19	Salaries & Benefits	\$22,673	\$24,151	\$25,874	\$23,577	\$24,702	\$27,631	(\$2,929)	-10.6%
20	Other Operating Expenses	\$9,605	\$9,149	\$10,481	\$10,089	\$10,270	\$10,540	(\$270)	-2.6%
21	Major Maintenance	\$2,421	\$2,881	\$4,010	\$4,070	\$3,791	\$5,380	(\$1,589)	-29.5%
22	Non-Bonded Capital Projects	\$8,000	\$11,902	\$20,336	\$17,254	\$23,132	\$32,444	(\$9,312)	-28.7%
23	TOTAL CONTROLLABLE COSTS	\$42,700	\$48,083	\$60,700	\$54,990	\$61,895	\$75,995	(\$14,100)	-18.6%
24	Depreciation & Amortization	\$12,969	\$14,005	\$14,468	\$15,052	\$15,045	\$14,379	\$665	4.6%
25	Less Non Bonded Projects (capitalized)	(\$8,000)	(\$11,902)	(\$20,336)	(\$17,254)	(\$23,132)	(\$32,444)	\$9,312	-28.7%
26	Less Total Internal Costs (capitalized)	(\$4,763)	(\$4,968)	(\$4,748)	(\$4,184)	(\$7,785)	(\$5,457)	(\$2,328)	42.7%
27	Interutility Allocation	(\$1,333)	(\$1,534)	(\$1,575)	(\$1,655)	(\$1,719)	(\$1,607)	(\$112)	7.0%
28	Total Operating Expenses	\$41,572	\$43,685	\$48,510	\$46,950	\$44,304	\$50,866	(\$6,563)	-12.9%
29	Net Operating Income (Loss)	\$27,242	\$27,706	\$24,969	\$27,953	\$24,929	\$27,063	(\$2,133)	-7.9%
30	Financing & Other Non-Operating Items:								
31	Bond & Interest Related Expenses	(\$5,939)	(\$6,473)	(\$6,421)	(\$6,423)	(\$6,268)	(\$6,268)	\$0	0.0%
32	Interest Income	\$1,372	\$2,685	\$1,636	\$1,561	\$1,746	\$1,621	\$125	7.7%
33	Misc Non-Operating Income (Expense)	(\$865)	(\$201)	(\$31)	(\$29)	(\$17)	(\$31)	\$14	-44.0%
34	Total Financing & Non-Operating Items	(\$5,431)	(\$3,989)	(\$4,816)	(\$4,890)	(\$4,540)	(\$4,678)	\$138	-3.0%
35	Income Before Transfers or Capital Contributions	\$21,811	\$23,717	\$20,152	\$23,063	\$20,390	\$22,385	(\$1,995)	-8.9%
36	Transfers (In Lieu of Taxes)	(\$8,725)	(\$8,714)	(\$8,825)	(\$8,619)	(\$8,617)	(\$8,999)	\$382	-4.2%
37	Capital Contributions/Intercompany	\$2,060	\$736	\$5,276	\$3,006	\$10,861	\$11,198	(\$337)	-3.0%
38	NET INCOME	\$15,147	\$15,739	\$16,603	\$17,449	\$22,634	\$24,583	(\$1,950)	-7.9%
39	1/01 Cash Balance		\$ 78,820	\$ 76,827	\$ 88,728	\$ 85,048	\$ 79,892	\$ 5,156	6.5%
40	Change in Net Assets		15,739	16,603	17,449	22,634	24,583	(1,950)	-7.9%
41	Depreciation & Amortization		14,005	14,468	15,052	15,045	14,379	665	4.6%
42	Capital Additions/Service Territory Comp		(16,870)	(25,084)	(21,438)	(30,917)	(37,901)	6,984	-18.4%
43	Bond Principal Payments		(5,725)	(6,015)	(6,015)	(6,315)	(6,315)	0	0.0%
44	Bond Proceeds		-	-	0	-	(0)	0	0.0%
45	Net Change in Other Assets/Liabilities		2,758	3,092	(8,729)	(1,497)	571	(2,068)	-362.2%
46	Net Changes in Cash		9,908	3,065	(3,680)	(1,051)	(4,683)	3,632	-77.6%
47	12/31 Cash Balance		\$ 88,728	\$ 79,892	\$ 85,048	\$ 83,997	\$ 75,209	\$ 8,787	11.7%
48	Minimum Cash Reserve		\$ 55,603	\$ 57,408	\$ 57,408	\$ 52,569	\$ 58,692	\$ (6,123)	-10.4%
49	Excess (Deficit) from Minimum Cash Reserve		\$ 33,125	\$ 22,484	\$ 27,640	\$ 31,428	\$ 16,518	\$ 14,910	90.3%

**ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
2021 OPERATING BUDGET**



Electric Operating Expenditures



**ROCHESTER PUBLIC UTILITIES
PRODUCTION & SALES STATISTICS FORECAST
ELECTRIC UTILITY**

	2020 F2	2021	2022	2023	2024	2025
1 Peak MW						
2 SMMPA	216	216	216	216	216	216
3 Self Generation	-	-	-	-	-	-
4 Market	49	51	53	55	58	60
5 Total Peak MW	265	267	269	271	274	276
6 % Change	-6.5%	0.8%	0.8%	0.4%	1.2%	0.9%
7 Retail MWH	1,155,612	1,158,147	1,161,296	1,170,203	1,181,631	1,193,074
8 % Change	-1.6%	0.2%	0.3%	0.8%	1.0%	1.0%
9 Purchased Power MWH						
10 SMMPA	1,192,014	1,176,292	1,179,331	1,188,211	1,199,530	1,210,126
11 Other	3,661	677	810	905	1,146	2,124
12 Total Purchased Power MWH	1,195,675	1,176,969	1,180,141	1,189,116	1,200,676	1,212,250
13 % Change	-0.8%	-1.6%	0.3%	0.8%	1.0%	1.0%
14 Generation MWH						
15 Total Generation MWH	41,928	66,640	66,640	66,640	66,640	66,640
16 % Change	-43.8%	58.9%	0.0%	0.0%	0.0%	0.0%
17 Number of Customers						
18 Residential	51,753	52,026	53,292	54,860	55,719	56,814
19 Small General Service	4,575	4,584	4,654	4,797	4,801	4,868
20 Medium General Service	456	456	464	476	483	493
21 Large General Service	14	14	14	14	14	14
22 Large Industrial Service	1	1	1	1	1	1
23 Street & Hwy Lightings	3	3	3	3	3	3
24 Interdepartmental	1	1	1	1	1	1
25 Total Customers	56,803	57,085	58,429	60,152	61,022	62,194
26 % Change	0.7%	0.5%	2.4%	2.9%	1.4%	1.9%
27 Blended cost per MWH for retail supply	\$ 75.17	\$ 75.46	\$ 75.29	\$ 75.00	\$ 74.91	\$ 75.01
28 Steam Generation MLBS	464,280	525,600	602,278	362,840	362,840	362,840
29 % Change	28.0%	13.2%	14.6%	-39.8%	0.0%	0.0%

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Section XI

Rochester Public Utilities

ADOPTED

Water Utility 2021

Operating Budget

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**ROCHESTER PUBLIC UTILITIES
WATER UTILITY
2021 OPERATING BUDGET**

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Forecast by Year 2020 through 2025	2
Condensed Income Statement	3
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Operating Expenditures Graph	5
Production & Sales Statistics Forecast	6

**ROCHESTER PUBLIC UTILITIES
WATER UTILITY
2021 OPERATING BUDGET**

BASIC ASSUMPTIONS

- Interest Earnings Rate: 1.80%
- Average Salary Expense Change: 3.1%
(excluding headcount additions) (consists of COLA, merit and promotion increases)
- Change in Full-time Equivalents: 0
- Minimum Cash Reserve Requirement: Policy Amount \$8,529,100

RETAIL REVENUES / SALES

- Revenue Adjustment: 0.0% proposed
- Water CCF Sales Forecast: 1.13% Increase from 2020 Projected Sales
- Total Water Utility Customers: 0.8% Increase over Y/E 2020 Projected Customers
- Forecast Assumes Normal Weather : 525 Cooling Degree Days,
22.1 Inches Summer Rainfall

OTHER ITEMS

- In Lieu of Tax forecast decreasing \$1,696 to a total of \$383,432.

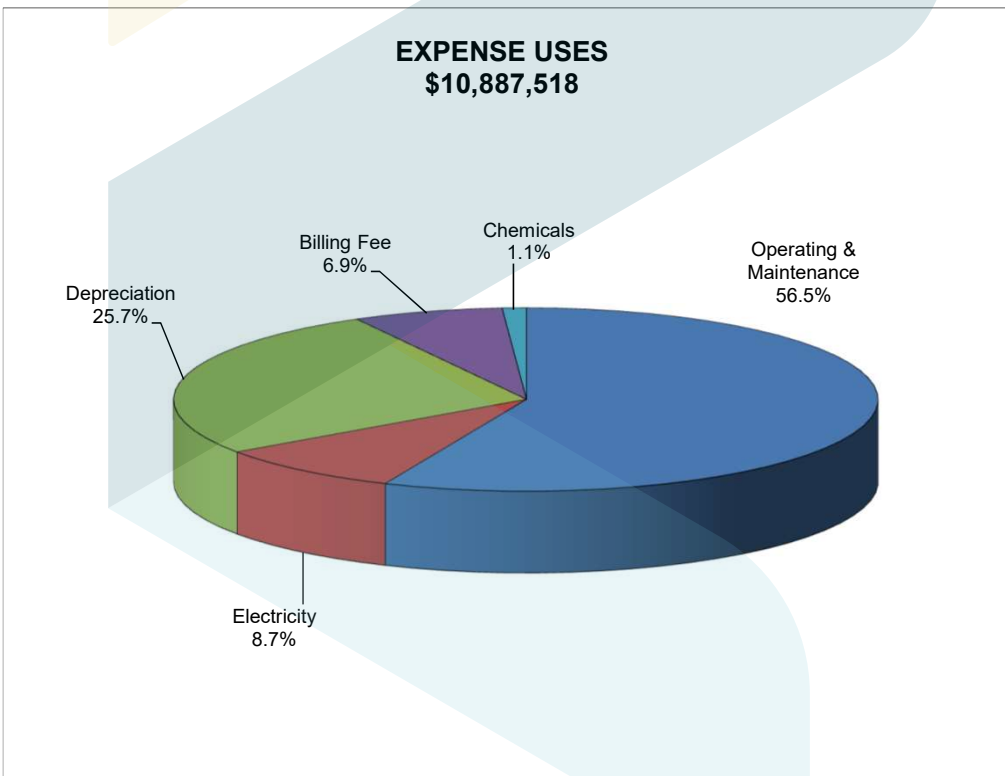
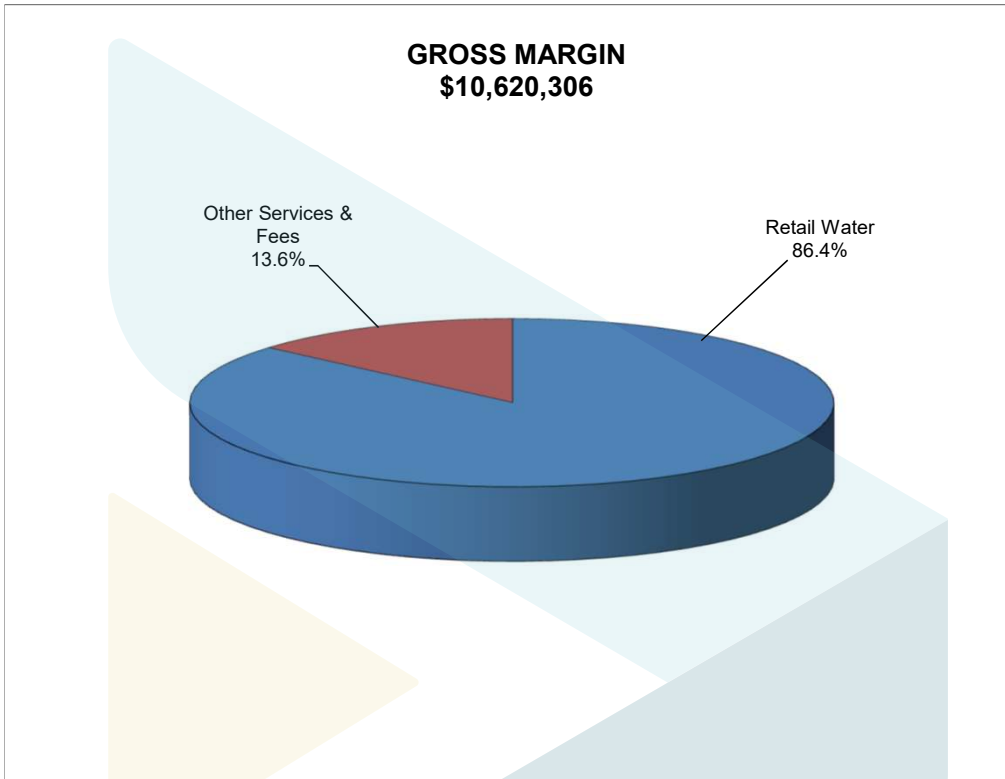
**ROCHESTER PUBLIC UTILITIES
WATER UTILITY
Management Reporting P&L**

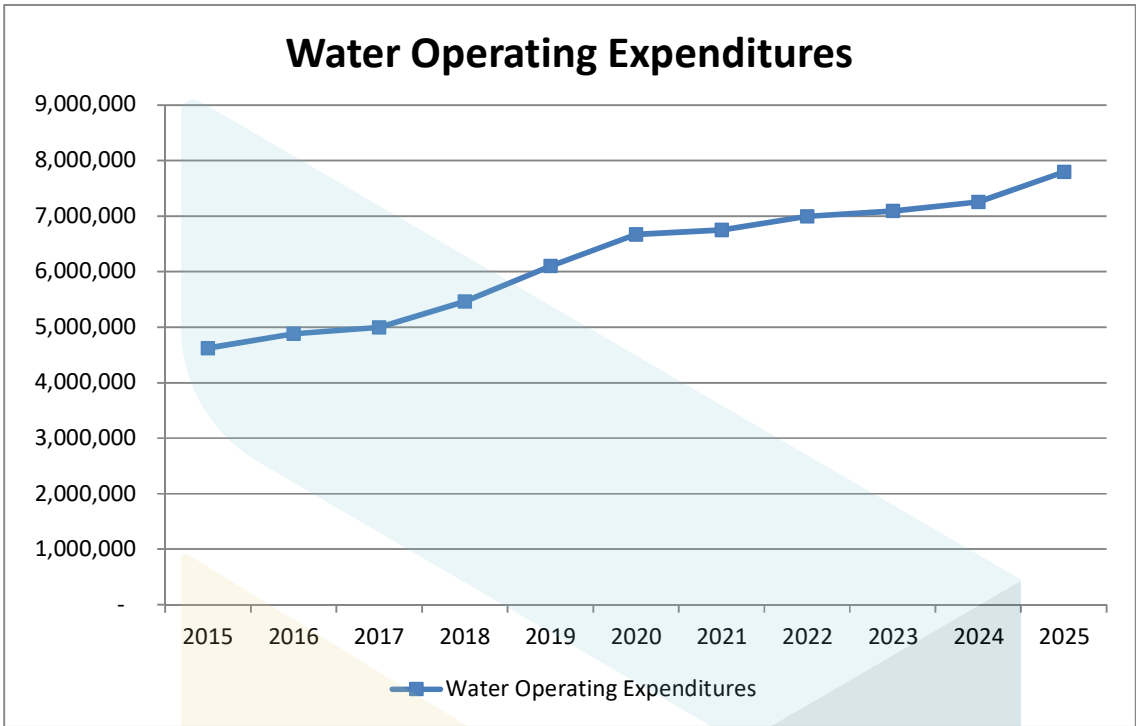
in 000's		Historical Data		2020 F2					
		2018	2019	2020 F2	2021	2022	2023	2024	2025
	RPU Rate Increase	6.0%	6.0%	3.5%	0.0%	3.5%	3.5%	3.5%	3.5%
1	Revenue								
2	Retail Water	\$9,601	\$9,959	\$10,826	\$10,993	\$11,431	\$11,971	\$12,548	\$13,137
3	Other Services & Fees	\$1,217	\$1,698	\$1,430	\$1,449	\$1,476	\$1,503	\$1,530	\$1,558
4	Total Revenue	\$10,817	\$11,657	\$12,256	\$12,442	\$12,907	\$13,473	\$14,078	\$14,695
5	Cost of Revenue								
6	Water Supply	\$1,892	\$1,682	\$1,729	\$1,822	\$1,822	\$1,841	\$1,864	\$1,879
7	Total Cost of Revenue	\$1,892	\$1,682	\$1,729	\$1,822	\$1,822	\$1,841	\$1,864	\$1,879
8	Gross Margin								
9	Retail Water	\$7,709	\$8,277	\$9,096	\$9,171	\$9,610	\$10,129	\$10,684	\$11,258
10	Other Services & Fees	\$1,217	\$1,698	\$1,430	\$1,449	\$1,476	\$1,503	\$1,530	\$1,558
11	TOTAL GROSS MARGIN	\$8,925	\$9,975	\$10,527	\$10,620	\$11,085	\$11,632	\$12,214	\$12,816
12	Controllable Costs								
13	Salaries & Benefits	\$2,593	\$3,026	\$3,140	\$3,108	\$3,451	\$3,619	\$3,866	\$4,009
14	Other Operating Expenses	\$1,313	\$1,310	\$1,204	\$1,281	\$1,306	\$1,332	\$1,358	\$1,385
15	Major Maintenance	\$304	\$323	\$604	\$505	\$455	\$355	\$205	\$540
16	Non-Bonded Capital Projects	\$2,271	\$1,712	\$4,147	\$4,975	\$8,396	\$5,110	\$6,553	\$7,143
17	TOTAL CONTROLLABLE COSTS	\$6,481	\$6,371	\$9,094	\$9,869	\$13,608	\$10,416	\$11,983	\$13,078
18	Depreciation & Amortization	\$2,674	\$2,742	\$2,816	\$2,910	\$3,041	\$3,149	\$3,229	\$3,303
19	Less Non Bonded Projects (capitalized)	(\$2,271)	(\$1,712)	(\$4,147)	(\$4,975)	(\$8,396)	(\$5,110)	(\$6,553)	(\$7,143)
20	Less Total Internal Costs (capitalized)	(\$164)	(\$270)	(\$364)	(\$458)	(\$360)	(\$345)	(\$361)	(\$378)
21	Interutility Allocation	\$1,333	\$1,534	\$1,655	\$1,719	\$1,753	\$1,788	\$1,824	\$1,860
22	Total Operating Expenses	\$8,052	\$8,664	\$9,054	\$9,065	\$9,646	\$9,898	\$10,121	\$10,719
23	Net Operating Income (Loss)	\$873	\$1,311	\$1,472	\$1,555	\$1,439	\$1,734	\$2,093	\$2,097
24	Financing & Other Non-Operating Items:								
25	Bond & Interest Related Expenses	(\$0)	(\$1)	(\$0)	\$0	\$0	\$0	\$0	\$0
26	Interest Income	\$146	\$201	\$239	\$169	\$154	\$142	\$118	\$92
27	Misc Non-Operating Income (Expense)	(\$31)	(\$31)	\$0	\$0	\$0	\$0	\$0	\$0
28	Total Financing & Non-Operating Items	\$114	\$169	\$239	\$169	\$154	\$142	\$118	\$92
29	Income Before Transfers or Capital Contributions	\$988	\$1,480	\$1,711	\$1,724	\$1,593	\$1,876	\$2,211	\$2,189
30	Transfers (In Lieu of Taxes)	(\$368)	(\$358)	(\$385)	(\$383)	(\$391)	(\$404)	(\$418)	(\$431)
31	Capital Contributions	\$1,657	\$891	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100
32	Cash Transfers from City/Intercompany	\$0	\$0	\$15	\$85	\$4,030	\$0	\$0	\$1,475
33	NET INCOME	\$2,277	\$2,013	\$2,441	\$2,526	\$6,332	\$2,572	\$2,893	\$4,333
34	NET INCOME (Excluding Contrib & Cash Tfrs from City)			\$1,326	\$1,341	\$1,202	\$1,472	\$1,793	\$1,758
35	TARGET NET INCOME			\$ 3,446	\$ 5,029	\$ 5,300	\$ 5,469	\$ 5,684	\$ 5,917
36	Excess (Deficit) from Target			\$ (2,120)	\$ (3,688)	\$ (4,098)	\$ (3,997)	\$ (3,891)	\$ (4,159)
37	1/01 Cash Balance	\$ 9,335	\$ 10,529	\$ 10,109	\$ 10,109	\$ 8,878	\$ 8,366	\$ 7,535	\$ 5,642
38	Change in Net Assets		2,013	2,441	2,526	6,332	2,572	2,893	4,333
39	Depreciation & Amortization		2,742	2,816	2,910	3,041	3,149	3,229	3,303
40	Capital Additions		(1,982)	(4,510)	(5,432)	(8,756)	(5,455)	(6,914)	(7,522)
41	Non-Cash Contributions		(891)	(1,100)	(1,100)	(1,100)	(1,100)	(1,100)	(1,100)
42	Debt Principal Payments		-	-	-	-	-	-	-
43	Debt Proceeds		-	-	-	-	-	-	-
44	Net Change in Other Assets/Liabilities		(688)	(67)	(135)	(30)	3	-	-
45	Net Changes in Cash		1,194	(420)	(1,231)	(513)	(831)	(1,892)	(986)
46	12/31 Cash Balance	\$ 10,529	\$ 10,109	\$ 10,109	\$ 8,878	\$ 8,366	\$ 7,535	\$ 5,642	\$ 4,656
47	Minimum Cash Reserve	\$ 7,641	\$ 7,908	\$ 7,908	\$ 8,529	\$ 8,803	\$ 8,995	\$ 8,945	\$ 9,159
48	Excess (Deficit) from Minimum Cash Reserve	\$ 2,888	\$ 2,201	\$ 2,201	\$ 349	\$ (437)	\$ (1,460)	\$ (3,303)	\$ (4,503)

**ROCHESTER PUBLIC UTILITIES
WATER UTILITY
Management Reporting P&L**

	Historical Data		2020		2021		Variance	%
	2018	2019	Orig Bdgt	2020 F2	2021	2021 Orig Bdgt COSS)	2021 to Orig Bdgt	Variance
in 000's								
1 Revenue								
2 Retail Water	\$9,601	\$9,959	\$10,560	\$10,826	\$10,993	\$12,180	(\$1,187)	-9.7%
3 Other Services & Fees	\$1,217	\$1,698	\$1,367	\$1,430	\$1,449	\$1,267	\$182	14.4%
4 Total Revenue	\$10,817	\$11,657	\$11,927	\$12,256	\$12,442	\$13,447	(\$1,004)	-7.5%
5 Cost of Revenue								
6 Water Supply	\$1,892	\$1,682	\$1,865	\$1,729	\$1,822	\$1,851	(\$29)	-1.6%
7 Total Cost of Revenue	\$1,892	\$1,682	\$1,865	\$1,729	\$1,822	\$1,851	(\$29)	-1.6%
8 Gross Margin								
9 Retail Water	\$7,709	\$8,277	\$8,695	\$9,096	\$9,171	\$10,328	(\$1,157)	-11.2%
10 Other Services & Fees	\$1,217	\$1,698	\$1,367	\$1,430	\$1,449	\$1,267	\$182	14.4%
11 TOTAL GROSS MARGIN	\$8,925	\$9,975	\$10,062	\$10,527	\$10,620	\$11,595	(\$975)	-8.4%
12 Controllable Costs								
13 Salaries & Benefits	\$2,593	\$3,026	\$3,406	\$3,140	\$3,108	\$3,519	(\$411)	-11.7%
14 Other Operating Expenses	\$1,313	\$1,310	\$1,285	\$1,204	\$1,281	\$1,336	(\$55)	-4.1%
15 Major Maintenance	\$304	\$323	\$553	\$604	\$505	\$392	\$113	28.8%
16 Non-Bonded Capital Projects	\$2,271	\$1,712	\$5,918	\$4,147	\$4,975	\$6,663	(\$1,688)	-25.3%
17 TOTAL CONTROLLABLE COSTS	\$6,481	\$6,371	\$11,162	\$9,094	\$9,869	\$11,910	(\$2,041)	-17.1%
18 Depreciation & Amortization	\$2,674	\$2,742	\$2,883	\$2,816	\$2,910	\$2,866	\$44	1.5%
19 Less Non Bonded Projects (capitalized)	(\$2,271)	(\$1,712)	(\$5,918)	(\$4,147)	(\$4,975)	(\$6,663)	\$1,688	-25.3%
20 Less Total Internal Costs (capitalized)	(\$164)	(\$270)	(\$375)	(\$364)	(\$458)	(\$256)	(\$202)	78.7%
21 Interutility Allocation	\$1,333	\$1,534	\$1,575	\$1,655	\$1,719	\$1,546	\$173	11.2%
22 Total Operating Expenses	\$8,052	\$8,664	\$9,327	\$9,054	\$9,065	\$9,403	(\$337)	-3.6%
23 Net Operating Income (Loss)	\$873	\$1,311	\$735	\$1,472	\$1,555	\$2,192	(\$638)	-29.1%
24 Financing & Other Non-Operating Items:								
25 Bond & Interest Related Expenses	(\$0)	(\$1)	\$0	(\$0)	\$0	\$0	\$0	0.0%
26 Interest Income	\$146	\$201	\$162	\$239	\$169	\$13	\$156	1164.2%
27 Misc Non-Operating Income (Expense)	(\$31)	(\$31)	\$0	\$0	\$0	\$0	\$0	0.0%
28 Total Financing & Non-Operating Items	\$114	\$169	\$162	\$239	\$169	\$13	\$156	1164.2%
29 Income Before Transfers or Capital Contributions	\$988	\$1,480	\$897	\$1,711	\$1,724	\$2,206	(\$482)	-21.8%
30 Transfers (In Lieu of Taxes)	(\$368)	(\$358)	(\$378)	(\$385)	(\$383)	(\$426)	\$43	-10.0%
31 Capital Contributions	\$1,657	\$891	\$1,100	\$1,100	\$1,100	\$1,100	\$0	0.0%
32 Cash Transfers from City	\$0	\$0	\$600	\$15	\$85	\$0	\$85	0.0%
33 NET INCOME	\$2,277	\$2,013	\$2,219	\$2,441	\$2,526	\$2,880	(\$439)	-15.2%
34 1/01 Cash Balance	\$ 9,335	\$ 9,335	\$ 9,652	\$ 10,529	\$ 10,109	\$ 2,894	\$ 7,216	249.4%
35 Change in Net Assets		2,013	2,219	2,441	2,526	2,880	(354)	-12.3%
36 Depreciation & Amortization		2,742	2,883	2,816	2,910	2,866	44	1.5%
37 Capital Additions/Service Territory Comp		(1,982)	(6,293)	(4,510)	(5,432)	(6,919)	1,487	-21.5%
38 Non-Cash Contributions		(891)	(1,100)	(1,100)	(1,100)	(1,100)	-	0.0%
39 Debt Principal Payments		-	0	-	-	-	-	0.0%
40 Debt Proceeds		-	0	-	-	-	-	0.0%
41 Net Change in Other Assets/Liabilities		(688)	1,155	(67)	(135)	72	(207)	-286.9%
42 Net Changes in Cash		1,194	(1,135)	(420)	(1,231)	(2,201)	970	-44.1%
43 12/31 Cash Balance	\$ 10,529	\$ 10,529	\$ 8,516	\$ 10,109	\$ 8,878	\$ 692	\$ 8,186	1182.1%
44 Mimumum Cash Reserve	\$ 7,641	\$ 7,641	\$ 7,908	\$ 7,908	\$ 8,529	\$ 6,495	\$ 2,034	31.3%
45 Excess (Deficit) from Mimumum Cash Reserve	\$ 2,888	\$ 2,888	\$ 608	\$ 2,201	\$ 349	\$ (5,802)	\$ 6,151	-106.0%

**ROCHESTER PUBLIC UTILITIES
WATER UTILITY
2021 OPERATING BUDGET**





**ROCHESTER PUBLIC UTILITIES
PRODUCTION & SALES STATISTICS FORECAST
WATER UTILITY**

	2020 F2	2021	2022	2023	2024	2025
1 CCF Pumped	5,654,471	5,718,560	5,714,756	5,789,759	5,871,730	5,942,568
2 % Change	-1.8%	1.1%	-0.1%	1.3%	1.4%	1.2%
3 Retail CCF	5,650,283	5,714,325	5,710,524	5,785,471	5,867,381	5,938,167
4 % Change	6.0%	1.1%	-0.1%	1.3%	1.4%	1.2%
5 Number of Customers						
6 Residential	37,339	37,642	38,039	38,393	38,830	39,226
7 Commercial	3,605	3,629	3,677	3,708	3,768	3,814
8 Industrial	31	31	31	31	31	31
9 Interdepartmental	1	1	1	1	1	1
10 Total Customers	40,976	41,303	41,748	42,133	42,630	43,072
11 % Change	1.3%	0.8%	1.1%	0.9%	1.2%	1.0%

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Section XII

Rochester Public Utilities

ADOPTED

2021 Personnel Budget

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**ROCHESTER PUBLIC UTILITIES
2021 PERSONNEL BUDGET**

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<u>Title</u>	<u>Pages</u>
Permanent Staff Per Customer Served/Retail Sales	1
Permanent and Temporary Staffing Comparison	2

**ROCHESTER PUBLIC UTILITIES
2021 PERSONNEL BUDGET
Regular Staff Per Customer Served
And Dollars of Retail Sales**

<u>Year</u>	<u>Total Service Points</u>	<u>Retail Sales \$'s</u>	<u>Authorized Number of Utility Employees</u>	<u># Customers Served Per Employee</u>	<u>\$'s of Retail Sales Per Employee</u>
2021	98,388 ⁽¹⁾	155,443,149 ⁽¹⁾	208 ⁽²⁾	473	747,323
2020	97,779 ⁽¹⁾	158,767,922 ⁽¹⁾	207 ⁽²⁾	472	766,995
2019	96,849	157,899,357	203	477	777,829
2018	95,534	161,514,438	198	482	815,729
2017	93,981	155,900,173	195	482	799,488

NOTES: Numbers include combined water and electric utilities.

For Electric Utilities, APPA 2018 Retail Customers per Non-Power-Generation Employee for customer size class of 20K-50K customers, is 325. RPU comparison using this criteria and 2019 data is 320.

(1) Forecasted

(2) Staff changes:

Five potential reclassifications in 2021

Adding one new position in 2021:

Replacement of Existing Contract Position with FTE

**ROCHESTER PUBLIC UTILITIES
2021 PERSONNEL BUDGET
Regular and Temporary Staffing
Total Costs**

<u>Year</u>	<u>2020 Original budget</u>	<u>2020 Projected</u>	<u>2021 Estimated</u>	<u>Difference 2020 original to 2021</u>	<u>% Change</u>
Regular Employees	\$27,543,832	\$27,056,171	\$28,143,172	\$599,340	2.2%
Limited-Term Employees	\$230,538	\$183,459	\$95,955	-\$134,583	-58.4%
Temporary/Contract Labor	<u>\$965,653</u>	<u>\$602,612</u>	<u>\$859,761</u>	<u>-\$105,892</u>	<u>-11.0%</u>
Total	\$28,740,022	\$27,842,243	\$29,098,887	\$358,865	1.2%

NOTE: Estimated cost include base salaries, salary increases, overtime, RPU's share of employee pensions, payroll taxes, and benefits. Excludes accrual adjustment for unfunded PERA liability.

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Section XIII

Rochester Public Utilities

ADOPTED

Supplemental Data Capital/Operating Budgets

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**ROCHESTER PUBLIC UTILITIES
2021 SUPPLEMENTAL DATA
CAPITAL / OPERATING BUDGETS**

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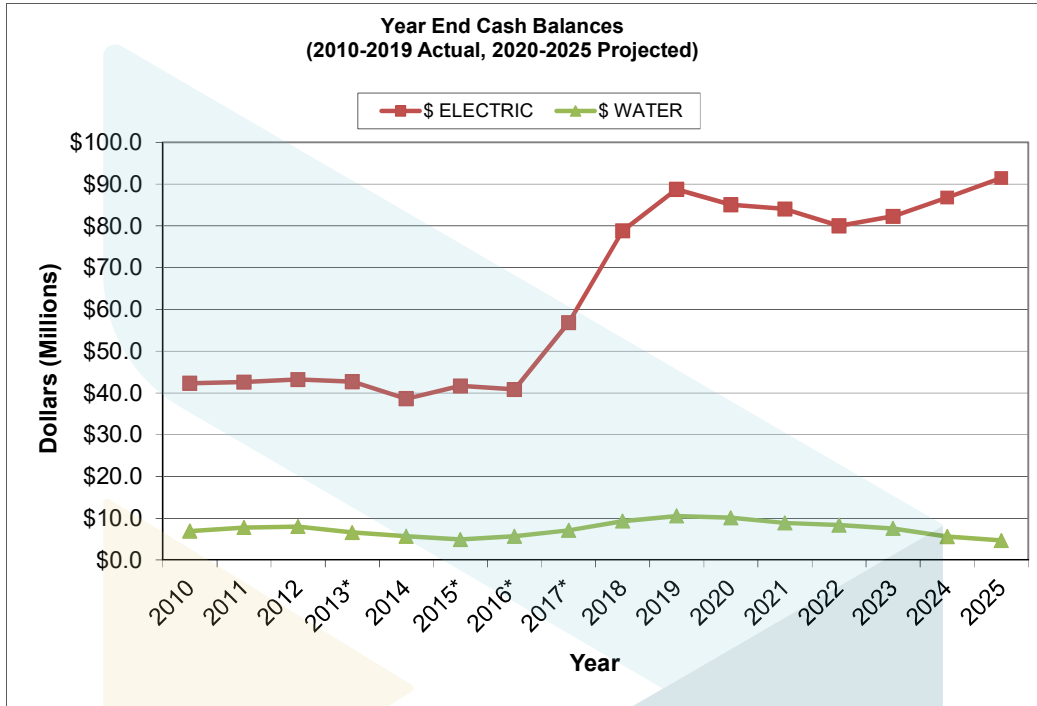
<u>Title</u>	<u>Pages</u>
Electric & Water Rate Increases vs. Inflation	1
Year End Cash Balances	2
RPU Tax and Tax Equivalents	3

**ROCHESTER PUBLIC UTILITIES
2021 CAPITAL / OPERATING BUDGETS
ELECTRIC AND WATER REVENUE CHANGE
VERSUS INFLATION**

<u>Year</u>	<u>Inflation %</u>	<u>Electric Rates %</u>	<u>Water Rates %</u>	<u>SMMPA Rates %</u>
2021*	2.0%	0.0%	0.0%	0.0%
2020*	1.3%	0.0%	3.5%	0.0%
2019	1.8%	1.9%	6.0%	-4.0%
2018	2.4%	1.5%	6.0%	0.0%
2017	2.1%	3.7%	6.0%	2.0%
2016	1.3%	1.7%	6.0%	6.0%
2015	0.1%	3.5%	3.5%	0.0%
2014	1.6%	3.0%	1.5%	0.0%
2013	1.5%	0.0%	0.0%	0.0%
2012	2.1%	0.0%	0.0%	0.0%
Annualized Average	1.6%	1.5%	3.2%	0.4%

*Estimated Yearly Values

**ROCHESTER PUBLIC UTILITIES
2021 CAPITAL/OPERATING BUDGETS
YEAR END CASH BALANCES**



Millions of Dollars

<u>Year</u>	<u>YEAR-END REMAINING</u>		<u>\$ WATER</u>
	<u>\$ ELECTRIC</u>	<u>DEBT PROCEEDS ELECTRIC</u>	
2010	42.3		6.9
2011	42.6		7.8
2012	43.2		8.0
2013*	42.7	25.9	6.6
2014	38.6	15.7	5.7
2015*	41.7	3.1	4.9
2016*	40.8		5.7
2017*	56.8	23.1	7.1
2018	78.8		9.3
2019	88.7		10.5
2020	85.0		10.1
2021	84.0		8.9
2022	80.0		8.4
2023	82.3		7.5
2024	86.7		5.6
2025	91.4		4.7

* The Electric Utility has had debt financings of \$34 million in December 2000, \$9.9 million in August 2002, \$5.7 million in March 2005, \$76.7 million in March 2007 which included an advance refunding of the 2000 bond issue in the amount of \$30.2 million, \$6.7 million in September 2009, \$4.0 million in February 2013 to refinance the remaining 2002 issue, \$38.4 million in May 2013, \$39.97 in November 2015 to advance refund the new money portion of the 2007C bond issue, a \$25.0 million temporary borrowing in April 2016, and \$108.3 in February 2017, which included \$23.6 million to refund the remaining portion of the 2007C bond issue and \$20.9 million to pay off the 2016 temporary borrowing. The Water Utility has had debt financings of \$1.5 million in August 2006. There are no proposed future debt financings.

**ROCHESTER PUBLIC UTILITIES
2021 CAPITAL / OPERATING BUDGETS
RPU ESTIMATED TAX AND TAX EQUIVALENTS**

Utility Licenses, Permits & Penalties	306,624
Water Appropriation Fees	60,724
Payment to General Fund	
Electric	8,616,994
Water	383,432
Total	<u>9,000,426</u>
Sales Tax - Electric & Water	1,329,967
SMMPA Property Taxes (\$9,265,538 x 42%)	<u>3,891,526</u>
Total Tax & Tax Equivalents	<u><u>14,589,267</u></u>
Electric/Water Retail Sales	<u><u>155,952,947</u></u>
% of Electric/Water Retail Sales	9.4%