











City of Rochester Minnesota

2022-2023 Operating Budget

CITY OF ROCHESTER MINNESOTA

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Annual Budget

Of The

City of Rochester, MN

For the Fiscal Year Ending

December 31, 2022 and 2023

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CITY OF ROCHESTER MINNESOTA

CITY OF ROCHESTER, MINNESOTA MISSION STATEMENT

The mission of the City of Rochester is to provide a safe, attractive environment through the responsive, efficient and cost-effective delivery of municipal services.

The City will strive to enhance community pride by improving the physical, environmental, economic, cultural and social quality of the community.

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CITY OF ROCHESTER MINNESOTA

RISE to the top of Customer Service

Identify, plan for, and support customer needs

Seek and consider input from our customers to continually improve services

Treat every customer well

Respect

Treat customers in a personal and professional manner while being firm, fair, and compassionate

Be an active listener to the customer

Maintain a work environment that is free of disrespect and false information

Integrity

Provide equitable and honest treatment to all customers

Follow through in a timely manner or as communicated

Maintain privacy and confidentiality as applicable to Minnesota State laws

Safety

Employees act responsibly and take ownership for their actions

Documented safety procedures for employees and customers

Communicate clearly when dealing with emergencies or safety concerns

Excellence

Be knowledgeable in my area of responsibility

Be professional in my actions, manners and appearance

Meet or exceed customer needs for City services

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ROCHESTER
ADMINISTRATION

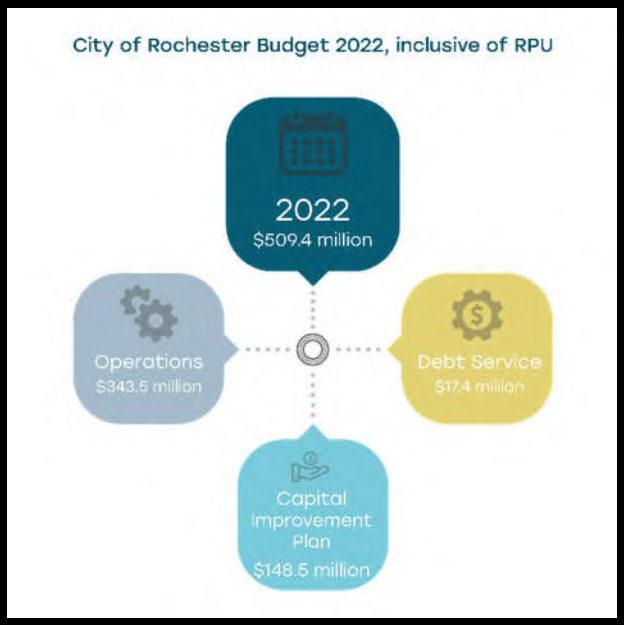
City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781

Phone: 507-328-2000
Fax: 507-328-2727

December 8, 2022

Honorable Mayor and City Council Members,

On behalf of our entire organization, I am pleased to provide you and the Rochester community with



Alison Zelms
City Administrator

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2022

BUDGET IN BRIEF









CITY OF
ROCHESTER
MINNESOTA

BUDGET IN BRIEF

As a steward of taxpayer dollars, the City of Rochester, MN prides itself on providing transparency and accountability in its budget.

In an effort to ensure that the budget process is transparent, accessible and easily understood, the Budget in Brief was created for the first time in 2018.

This document is intended to provide you with information about your City's budget process. Included in the Budget in Brief are totals for revenues and expenditures. Also included in the Budget in Brief are facts about the various departmental budgets.

It is important to note that the City of Rochester is able to maintain its positive financial condition and AAA credit rating due to the fiscally responsible actions taken in the prior years and by prudently investing in service level enhancements as resources allow.

The 2022 budget represents a financial commitment to the vital and necessary services that our residents and businesses depend on. It also continues some prior year cost reductions, while prioritizing necessary strategic investments for a growing city. This includes leveraging Federal Rescue Plan dollars made available to mitigate the ongoing economic challenges and other impacts that COVID-19 presents to the community.

City of Financial Distinction

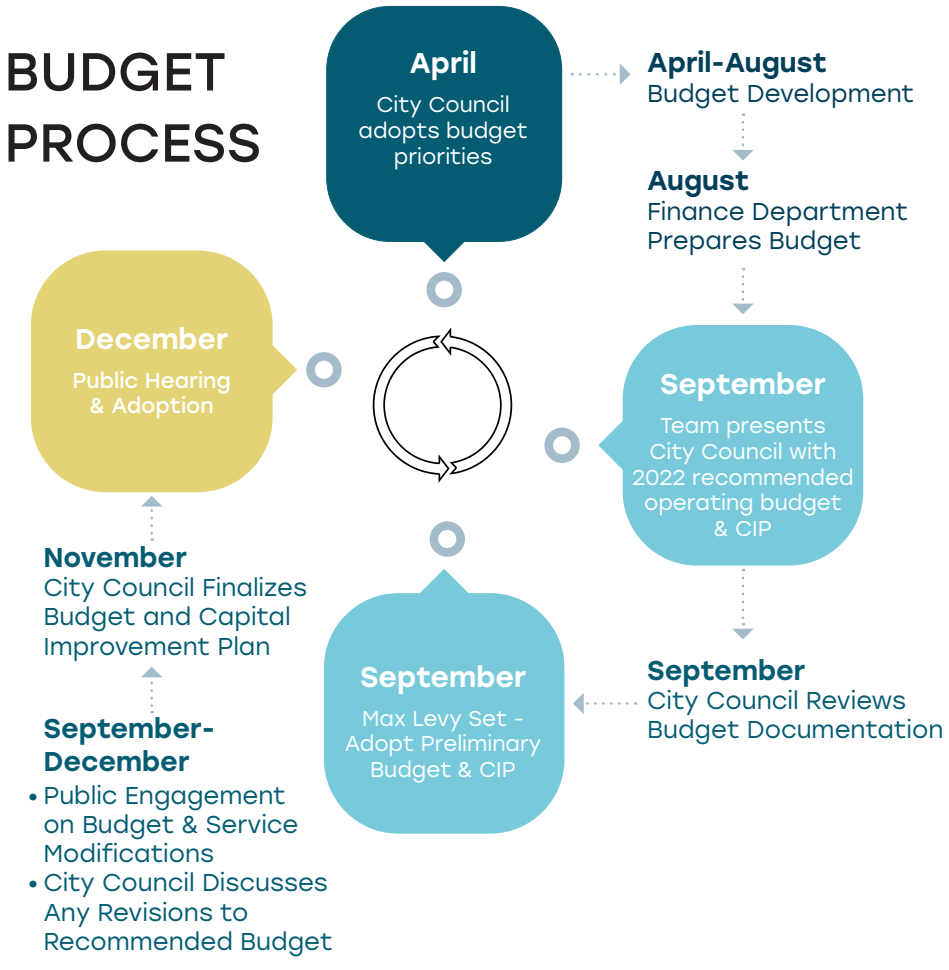
The City of Rochester has a AAA Rating

Rochester has received a Certificate of Achievement for Excellence in Financial Reporting for almost 50 years, the longest in the state of Minnesota.

The Goals of the Process are:

- Ensure sufficient revenues exist to deliver existing and proposed services and projects
- Prioritize both operating and capital expenditure
- Advance the City's commitment to financial sustainability
- Align resources with City Council strategic priorities

BUDGET PROCESS

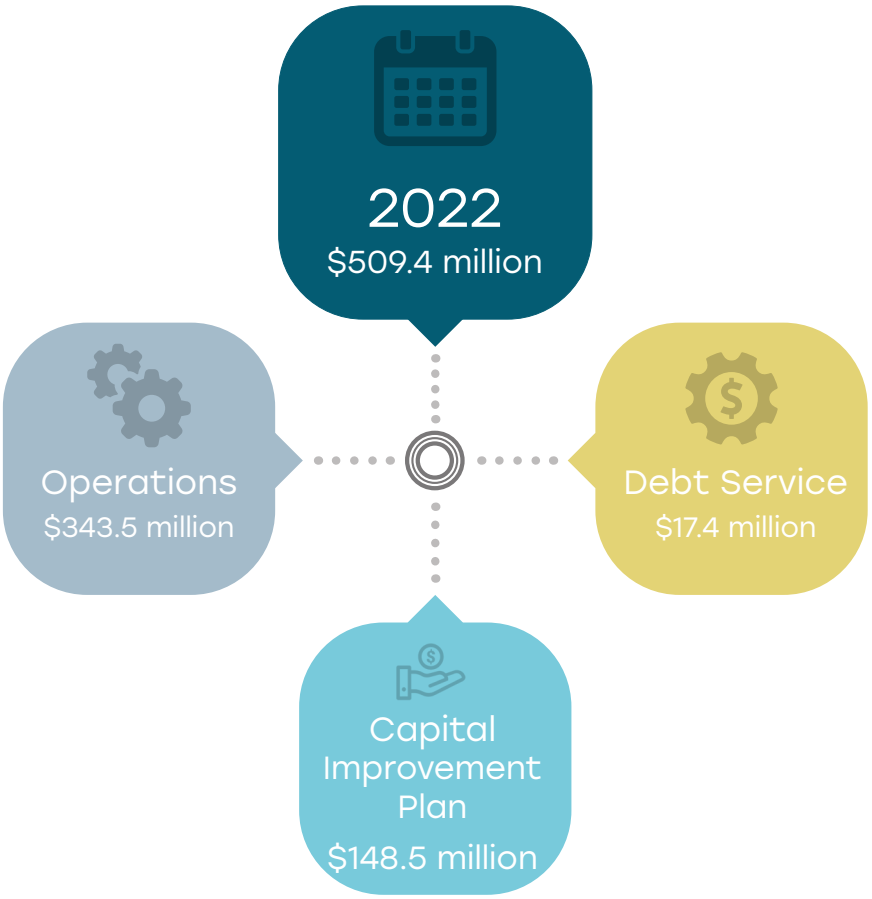


2022 ADOPTED BUDGET

The 2022 adopted budget is $509,356,597 million. General Fund expenditures account for $101,228,240 million of the $509.4 million and the CIP totals $148,461,655 million. The six-year CIP totals $719.1 million.

The inclusion of Rochester Public Utilities' (RPU) budgets with all other City budgets is to ensure a comprehensive financial picture. It is included in the same document for the benefit of the Mayor, City Council, community, and Rochester team.

City of Rochester Budget 2022, inclusive of RPU



BUDGET FORMULA



WHERE THE MONEY COMES FROM

General Fund
$101,228,240 million

Tax dollars are accounted for in the General Fund, along with license fees, permit fees, state shared revenues, interest income, miscellaneous revenues, and prior year revenue. This portion of the budget is comprised largely of discretionary funds, since the Mayor and City Council can allocate the funds to programs and services in any area. There are few restrictions on how these resources may be allocated. The City cannot use fees collected from services for discretionary use.

General fund dollars are used to support such City services as police and fire, as well as streets, community development and administrative support services.

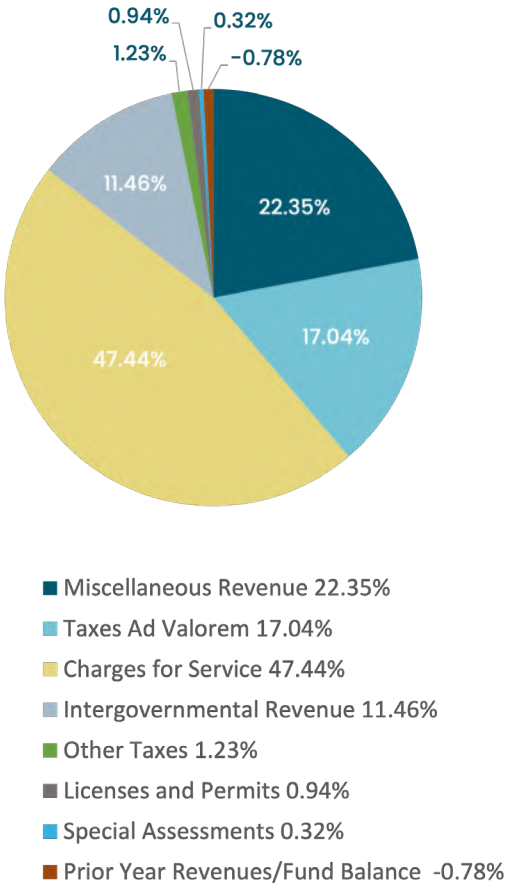
Enterprise, Special Revenue, Capital Improvement Plan, Airport, Debt, and Internal Service Fund
$408,128,357

The City of Rochester has a few different enterprise and special revenue funds. Enterprise funds are entirely funded through customer charges and do not require tax support. These include electric utility, water utility, sewer utility, storm water utility, and the parking fund. Special revenue funds are a combination of customer charges and taxes. These include: municipal recreation, library, and transit.

2022 Total Operating Revenue
Inclusive of RPU

As shown in the chart, the majority of funding for the City of Rochester budget comes from sources other than property taxes. Those taxes fund 17.04% of the total revenues. Items like charges for services, which are items like electricity, water, parking, and sewer fund the total budget by 47.44%.

2022 Total Operating Revenue Inclusive of RPU



* Miscellaneous Revenues include:

- Non Property Tax Debt Payment Revenue
- Capital Improvement Program Revenues
- In Lieu of Tax Enterprise Funds
- Private Funds

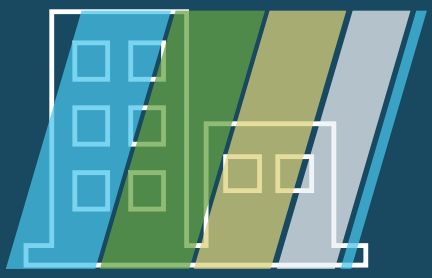
PROPERTY TAX

Average Residential Home



33.8%	36.9%	28.1%	1.2%
Olmsted County	City of Rochester	School District (535)	Olmsted County HRA

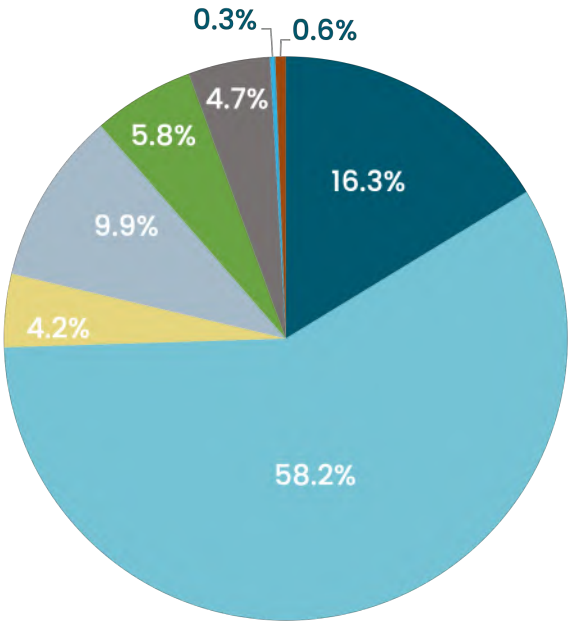
Commercial/Industrial Property



28.7%	30.9%	21.4%	18.1%	1.0%
Olmsted County	City of Rochester	State of MN	School District (535)	Olmsted County HRA

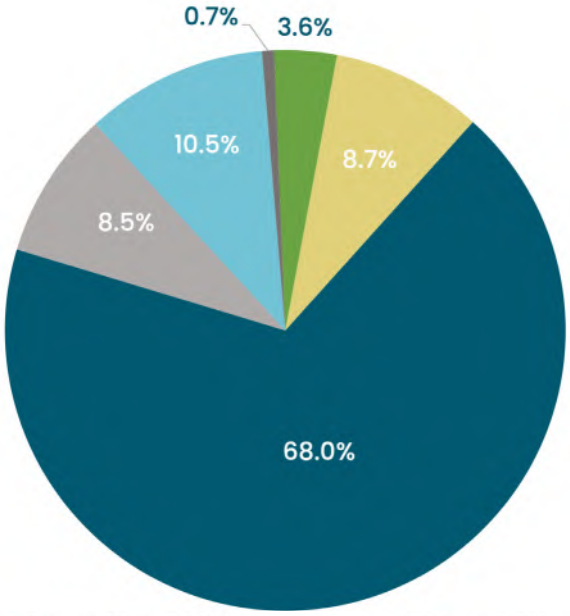
In total, the City of Rochester receives $86.8 million from residential and commercial property tax. This reflects the 36.9% of residential and 30.9% of commercial property tax of the total portion paid by Rochester property taxpayers. Of the $86.8 million, 68% supports the General Fund, while 10.5% supports the Parks & Recreation department and 8.5% supports the Rochester Public Library.

General Fund Revenue
$101,228,240 million



- Miscellaneous Revenue 16.3%
- Taxes Ad Valorem 58.2%
- Charges for Service 4.2%
- Intergovernmental Revenue 9.9%
- Other Taxes 5.8%
- Licenses and Permits 4.7%
- Fines, Forfeits and Penalties and 0.3%
- Prior Year Revenues/Fund Balance 0.6%

2022 Property Tax
$86,823,881 million

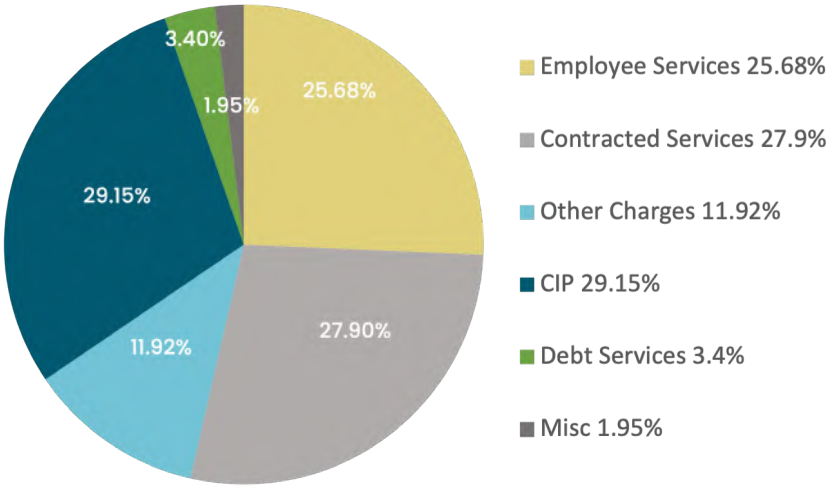


- General Fund 68%
- Library 8.5%
- Parks and Rec 10.5%
- Airport 0.7%
- Debt/Internal Service 3.6%
- CIP 8.7%

WHERE DOES THE MONEY GO?

Overall, the adopted 2022 budget includes expenditures in six major categories for all funds. The largest being the CIP at $148.5 million dollars. Approximately 26% of the City's total budget is invested in Employee Services, with a total of $130.8 million dollars. This expense is for the City's full-time and part-time employees, which allows the City of Rochester to deliver high quality services. Approximately 71% is related to salaries, while 29% is related to benefits.

2022 Adopted Budget of $509,356,597
Inclusive of RPU



General Fund Expense $101,228,240



Public Safety 58.1%

- Police
- Animal Control
- Dispatch
- Fire
- Building Safety
- Flood Control and Emergency Management

Public Works 16.5%

- Engineering
- Street Infrastructure
- Fleet Maintenance
- Traffic and City Lighting

General Gov. 16.6%

- Mayor and City Council
- City Administration
- City Clerk
- Elections
- Administration Fines
- Finance
- City Attorney
- Human Resources
- Planning and Zoning
- Information Technology
- City Hall Maintenance

Other 8.8%

- Music Art City/ Civic Theatre/ 125 Live
- Community Reinvestment
- Development Administration
- Economic Development
- CBD
- Unallocated Contingency

Notable Capital Improvement Projects

- District Energy System - $22.4 million (Total Project Cost $28.0 million)
- Marion Road Substation - $20.3 million (Total Project Cost $30.6 million)
- Bus Rapid Transit - $18.7 million (Total Project Cost $114.5 million)
- Reconstruct 65th Street (phase 1)- $10.7 million (Total Project Cost $18.4 million)
- Discovery Walk - $7.0 million (Total Project Cost $18.9 million)


CITY CLERK











CITY OF ROCHESTER MINNESOTA

VISION, PRINCIPLES, AND PRIORITIES



Strategic Priority: Affordable Living

Areas of Focus

- Housing variety and affordability
- Transportation options and access
- Equitable regulatory landscape and creative incentives
- Access to opportunities and amenities

Strategic Priority: Economic Vibrancy and Growth Management

Areas of Focus

- Create clarity, alignment and unity with economic development partners in defining city leadership and community values
- Establish competitive and sustainable approach to effectively allocate DMC resources, Legislative allocations, and city revenue
- Develop implementation tools and strategies for Comprehensive Plan to ensure current decisions reflect future projections
- Adopt design guidelines that better reflect Council and community values

Strategic Priority: Quality Services for Quality Living

Areas of Focus

- Cultural and Recreational opportunities that provide access and equity
- The organization and Services reflect changing demographics and needs identified by community
- Operations are sustainable, integrated, and easy to navigate
- Service delivery is optimized, cost effective, and reflect our Foundational Principles

In order to achieve these priorities, the Council has committed to a legislative and process structure that emphasizes Strategic Governance and Inclusive Decision-Making:

- Service delivery models consider partnerships where City is not always the leader
- Decision-making is informed by citywide communication and engagement strategy with Diversity/Equity/Inclusion (DEI) at the forefront
- Teammates create action plans/annual commitments aligned with Foundational Principles and Strategic Priorities
- Policy and operational actions reflect equitable community investment

2022 Budget Message

Honorable Mayor and City Councilmembers,

On behalf of the entire Rochester team, it is a privilege to present the recommended 2022-2023 Operating and 2022-2027 Capital Improvement Plan (CIP) budget. It has been a pleasure to join the City of Rochester and serve as your City Administrator these past eight months. For your consideration, the budget is the result of many teammates' efforts to address the ongoing challenges our community has and continues to experience, while quantifying the magnitude of continued City revenue reductions.

One key difference in the budget you will see here is that it is our first attempt at a two year operating budget. Once adopted, the 2022 budget will serve as the basis for spending and the 2023 budget will be the anticipated baseline for that year, with the ability to make final adjustments for updated forecasts and any additional strategic priorities. The 2022-2023 budget primarily focuses on rebuilding a structural balance to revenues and cost of service. It requires two years to accomplish this in order to mitigate the impact to property tax payers, while assuring a reasonable level of service through expenditure recovery and ongoing revenue to support service levels long term. The longer recovery period is necessary even with the use of budget stability funds to mitigate impacts.

As was highlighted last year, the unanticipated financial effects of the COVID-19 pandemic have distressed the Rochester community and we are just beginning to see glimpses of what our new future holds. Individual community members, families, non-profit organizations, private business, and government services have all been impacted. We have been and continue to be focused on recovering with an emphasis on resiliency. As is the experience of private business, recovering service levels, meeting past and new needs of the community, and assuring a high quality of life is more costly after significant and unsustainable cost reductions are made. This challenge is amplified in an active, growing community, and it is crucial that we fund appropriate service levels that support economic vibrancy to position Rochester for optimal success into the future.

What is the challenge that this budget is solving for? The immediacy of the COVID-19 economic shutdown required the City Council to approve $26.6 million in 2020 budget adjustments. This included significant expenditure reductions, use of contingency funds, and Federal Coronavirus Aid, Relief, and Economic Security Act (CARES) funds. The subsequent 2021 budget reduced another $5 million of spending (about half in General Fund operating expenses, the remainder in capital and other funds). Although capital projects were able to be repositioned, one-time expenditure adjustments and revenue sources create an ongoing capacity gap that must be closed over the course of 2022 and 2023 to meet community expectations. This funding gap occurs on top of the need to fund annual cost adjustments required by personnel contracts, and while we are still experiencing pressures on revenue sources.

Although some reduced expenditures must return in 2022, in order to meet anticipated demands, numerous cost reductions remain in 2022 and are only recovered in the 2023 proposed baseline, less two positions that remain frozen going into 2024. Several service enhancements are also recommended in 2022, in order to position the city for the long term, reduce dependence on old systems, optimize our operation, and assure a sustainable cost structure for the future. The best example is deployment of a 311 Customer Service Line that we hope to have up and running by the end of 2023. This shift seeks to better deploy organizational wide resources to quickly respond to calls, track need, indicate trends, and stop the proliferation of additional teammates across service areas by centralizing the resource and creating a more effective response process.

2021 Reductions Reinstated in 2022-23 Recommended Budget (excluding RPU)	2021 Approved Reductions	2021 Reductions Reinstated in 2022	2021 Reductions Reinstated in 2023	Remaining 2021 Reduction Amount
Revenues:				
General Fund revenue reductions	682,923	(556,623)	(70,795)	55,505
Hotel/Motel tax reduction in revenue	1,695,000	(366,480)	(407,121)	921,399
	2,377,923	(923,103)	(477,916)	976,904
Expenditures:				
General Fund expense reductions	(495,887)	42,437	16,500	(436,950)
Outside agency	(84,540)	-	-	(84,540)
11 frozen positions (5 reinstated in 2022 & 4 reinstated in 2023)	(1,124,284)	486,248	409,942	(228,094)
Overtime and benefits for General Fund	(543,268)	-	-	(543,268)
General Fund reductions across departments	(441,850)	131,749	98,714	(211,387)
Contributions - Experience Rochester & Sports Commission	(300,000)	-	300,000	-
Close the gap, fund from General Fund	(721,812)	-	-	(721,812)
Library reductions	(31,158)	-	-	(31,158)
Park & Recreation reductions	(187,033)	43,194	143,839	-
Airport reduction	(9,601)	9,601	-	-
In Lieu reductions	(45,186)	45,186	-	-
Capital Improvement Plan reductions	(3,489,007)	3,489,007	-	-
	(7,473,626)	4,247,422	968,995	(2,257,209)
Grand total	(5,095,703)	3,324,319	491,079	(1,280,305)

To balance the impact of service recovery, the ongoing pandemic challenges facing the community and the City's ability to deliver quality services during a time of need, the 2022 budget relies on a property tax increase and use of budget stability dollars to ease the cost to taxpayers over several years, while still assuring holistic budget and service stability. One of the goals was to avoid pushing structural imbalance past 2023. Notably, the recommended budget includes:

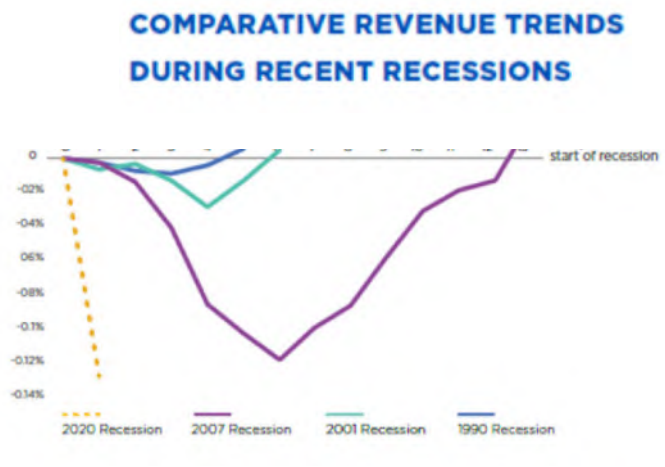
- 6.5% tax levy increase
- 2.5% general rate increase for Electric Utility customers with individual customer class increases ranging between 1% - 4% based on the 2020 Cost of service study recommendations. There is currently a proposed 2% reduction in wholesale power cost. This reduction will be passed through to the customer through the power cost adjustment. Upon review of final data by the RPU board it is anticipated that the rate increase will adjust downward
- 2.5% general rate increase for the Water Utility customers and the adoption of Service Assured ($1.99/Month) for all residential customers. RPU is considering a policy that will result in all customers being enrolled in and covered by Service Assured, unless they opt out of the program.
- $1,467,446 million in budget stability funding
- No parking ramp or transit rate increases in 2022. Parking is in the process of updating our rate study and the transit team is currently updating the Transit Development Plan featuring a review of a fare free alternative.
- $3.5 million increase in total City (non RPU) operating expenses from 2021. It should be noted that this is still a decrease of $4.7 million from the 2020 adopted operating budget and a decrease of $94.5 million in total expenses, inclusive of CIP, from 2020 adopted budget.
- $1.9 million decrease in total RPU operating expenses from 2021. This is an increase of 4.9 million from the 2020 adopted operating budget and an increase of $8.1 million in total expenses, inclusive of CIP, from 2020 adopted budget.

The Mayor and City Council's Foundational Principles, Strategic Priorities, and longstanding tradition of being fiscally responsible provided the framework for developing the recommended budget. The longer term approach to budget stability also reflects our understanding that, while our community is recovering, many are still grappling with the ongoing impacts of the pandemic. We are committed to keeping the property tax levy focused on stability and long term service sustainability to serve our residents, businesses and visitors. While this budget does not include the magnitude of reduction required in 2020, it is difficult to present as it continues to reflect the ongoing impacts of the pandemic, and Federal recovery funding that is finite. The budget focuses on fiscal sustainability over the long term, rather than enhancements, and it directs resources to that stability through an appropriate levy adjustment, and use of budget stability funding on a one time basis.

I want to recognize the efforts of Dale Martinson, Aaron Parrish, Rachel Houdek, Noloan Schild, the Leadership Team, and the Finance/Information Technology team for their involvement in the process. Also, continued appreciation to Mark Kotschevar and Peter Hogan from Rochester Public Utilities (RPU) for their ongoing work to combine RPU with the other City budgets, so the Mayor, City Council and Community are able to view one document containing all City budgets.

Economic Outlook

The State's financial outlook seems promising although there are still some tail effects of the economic adjustment that we need to plan for in 2022 and 2023. As an example, there may be a lagging inflation impact or cost corrections that impact personnel costs to stay competitive, durable goods may adjust again, and travel and consumer spending patterns may change. According to numerous reliable organizations, COVID-19 will have long-lasting financial impacts, but those impacts are inconsistently spread across demographic groups and industry classes. The July Revenue and Economic Update published by the State of Minnesota notes that the near-term U.S. economic outlook has improved. "The main factors driving the strong near-term economic recovery are (1) continued fiscal and monetary support, (2) the rising share of the U.S. population that is fully vaccinated, and (3) re-openings of state economies." A key factor in assuring the economic vibrancy of Rochester is that the City is able to provide appropriate services, continue to invest in capital improvements, maintain infrastructure, and provide a robust resident and visitor experience to catalyze additional economic growth.



Furthermore, the State of Minnesota may experience a multi-billion dollar deficit during the current biennium, which could result in intergovernmental aid reductions to local government. The recommended budget does not account for any speculative reductions, though realizing the State has its own financial challenges does cause concern.

As impactful as the pandemic has been to date, there are many unanswered questions that could affect the City's ability to deliver services or reshape how we support the community in the coming years.

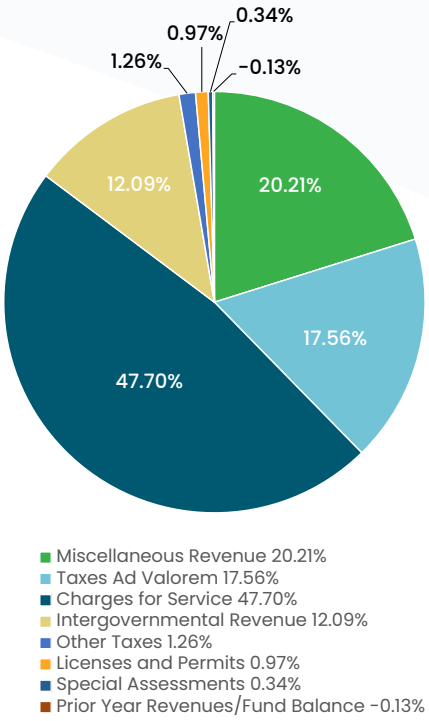
- Can our near term capital and strategic operating investments boost recovery?
- There is a more positive outlook for transit and the airport and long term questions about parking operations. Will remote work and consumer safety perceptions have long-term financial consequences for our public transit, airport, and parking operations?
- Will property valuations be impacted in future years compounding the financial effects on City revenues? 2022 anticipates 1.6% in new construction value, and a 2.9% increase in appreciated property value.
- How will we wisely invest ARPA beyond revenue mitigation and achieve stability and enhanced levels of service at reasonable cost? How can ARPA be used to mitigate future financial obligations of the City?
- Will the City need to re-prioritize its current services so it has the resources to meet basic community needs such as childcare, housing assistance, and food supply in the longer term?

As we move forward with the 2022-2023 budget, we recognize the necessity to continue to closely monitor our many revenue assumptions and determine if adjustments may be necessary. This is especially true for hotel/motel, Rochester International Airport (RST), public transit, parking, parks & recreation, planning/ building permits, and intergovernmental revenues. We are very appreciative of the ARPA/Budget Stabilization funding totaling $17.4 million that we anticipate receiving and investing strategically to influence the six year budget forecast through revenue impact mitigation, support for people, reopening and resiliency and supporting innovation.. We are also buoyed by a one-year hold harmless for Local Government Aid (LGA), but prepared for that reduction to impact capacity in 2023.

Revenue Summary

The first step in the budget development process is forecasting the availability of non-property tax revenues to fund City services and projects. The revenue-first approach was guided by initial discussion with City Council that identified a strategy to "buy down" the cost of recovery to our budget with some ARPA dollars, while still returning stability and structural balance to our ongoing revenue needed to cover current service levels. This strategy was critical in developing the 2022-23 recommended budget, in order to apply an appropriate but reasonable tax levy to the revenue equation so that service levels are able to be delivered in line with community expectations. This is addressed in a two-year scenario with the recovery of positions, support service, and contractual obligations not achieved until the proposed 2023 budget year. In total, the recommended budget includes $494 million in revenue of which $86.8 million is funded with property taxes. This amount is still less than what would have been predicted in a normal trend over 2019. This budget also benefited from a strong first half 2021 experience regarding new development and other building permit activity, increasing the revenue anticipated for this non-levy source by $300,000 in 2022 and indicating a positive outlook for increase in the tax value for new construction in 2023 and beyond.

2022 Total Operating Revenue Inclusive of RPU



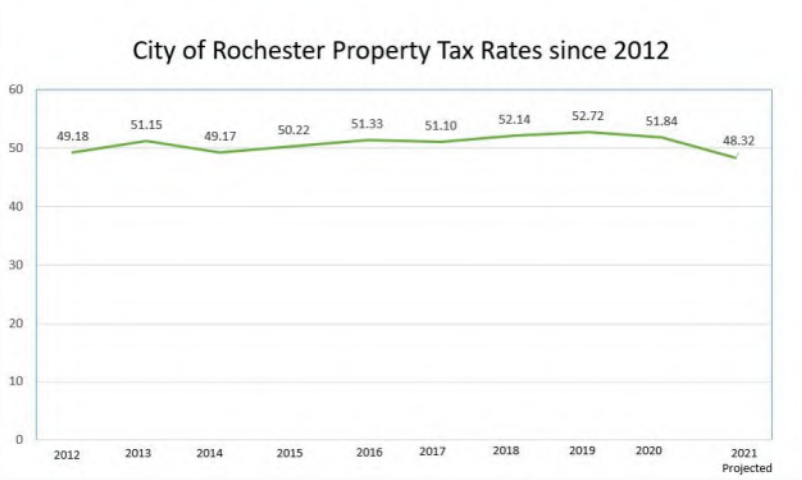
General Fund

The City's property tax accounts for approximately one-third of a Rochester taxpayer's total bill (the others being Olmsted County, Rochester Public Schools, and State of Minnesota). Although the recommended budget recommends an increase in the Levy of 6.5% it should be noted that no levy adjustment was taken in 2021. That decision resulted in a permanent reduction in the overall tax levy and amount of tax paid by property owners because property values increased by approximately 7.3%, with 2.4% of that being absorbed by new construction in 2021. In 2022, an additional increase in value of 4.5% represented by existing value appreciation (2.9%) and new construction (1.6%). This means that on average, the proposed adjustment in levy is about 2.5% more than the value of new construction from 2021 and 2022. When new construction value is added, it absorbs its proportionate share of any increase in the levy amount, and reduces the amount of levy absorbed by all existing property.

$$\text{Local Tax Rate} = \frac{\text{Property Tax Revenue Needed (Levy)}}{\text{Total Tax Capacity (For All Properties)}}$$

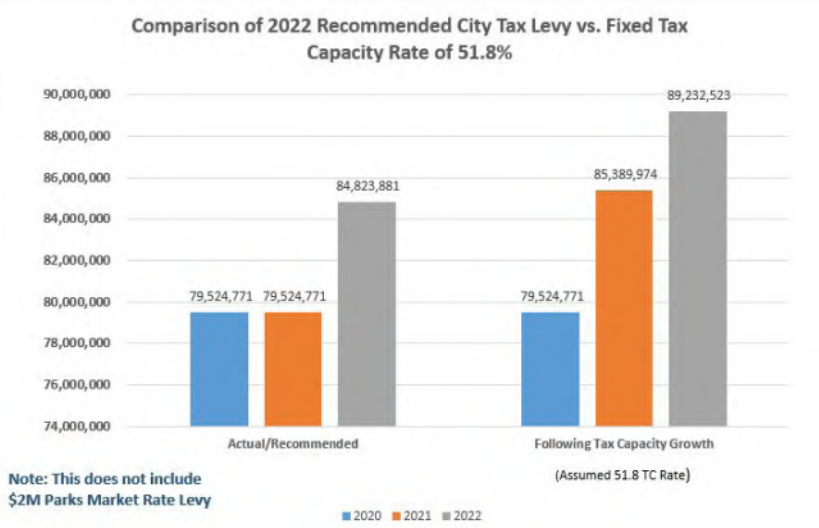
As shown in the local tax rate formula, the City's tax rate decreased in 2021 and is anticipated to adjust to where it would have typically been one year ago – meaning there is still a lost year of value in the anticipated resource trend, while there is a larger base to spread the same tax levy amount over; continuing the City's commitment to maintain core service levels, assure fiscal sustainability long term, and do so while mitigating the impact to tax payers. As a comparison, applying the same tax rate as 2020 would have generated an additional $5.8 million with $1.9 million of that absorbed by new construction. In 2022, a similar dollar amount is raised by the proposed levy with approximately 1/3 absorbed by new construction.

Even though property taxes only account for 17.56 percent of all revenues, it is the most visible and often discussed revenue source, as it supports police, fire, community development, library, parks, public works, and many administrative functions. The General Fund disproportionately relies on property tax revenue to fund these services, as demonstrated in the Governmental Funds chart.

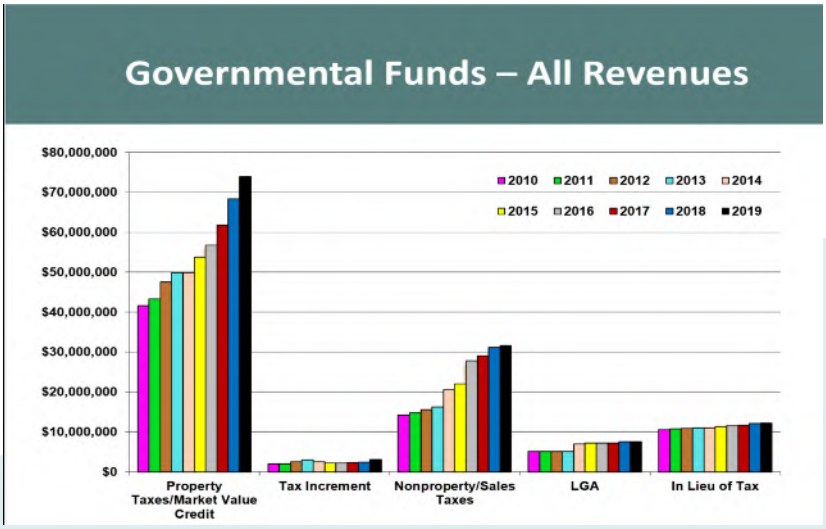


This reality added to the complexity of developing the recommended budget, as many revenues declined due to COVID-19 and have not yet returned, while cost of service has increased. During the same time, Local Government Aid (LGA) was reduced by the State of Minnesota prior to the pandemic, and although there was a hold harmless for an additional $1.2 million reduction that was anticipated in 2022, this budget anticipates that the city will lose this funding capacity in 2023. More specifically, the City's General Fund non-property tax revenues are estimated to continue at a reduced rate from 2020 into 2022 and not fully recovering until after 2023. Notable revenue adjustments include:

- $1.3 million continued decrease in hotel/ motel tax
- $1.2 million anticipated decrease in LGA in 2023
- $385 thousand continued decrease in licenses and permits



Prior to COVID-19, the City Council indicated a willingness to consider new revenue opportunities to cover a greater portion of service delivery expenses rather than continuing with its historic level of tax subsidy. However, due to the community impacts of the pandemic, new revenue source decisions have been delayed. An overview was provided mid-2021 and although no adjustments are anticipated in the 2022 or 2023 budget, these sources of revenue are being finalized for recommendation and could help to mitigate future levy adjustments, provide more certainty for property owners about assessments and construction cost, and result in a more cost effective way to maintain streets and sidewalks to higher standards.



To assist in mitigating the loss of revenue in 2021, the recommended budget relied on $721,812 of General Fund reserves, but are built back into the proposed 2022 levy, as one time dollars cannot sustain ongoing expenses. It is also recommended the Payment In Lieu of Taxes (PILOT) paid to the General Fund from enterprise operations be maintained at 2021 levels and to work through a simplified PILOT program to be prioritized for an adjusted final 2023 budget.

CITY OF FINANCIAL DISTINCTION

The City of Rochester has a AAA Rating

Rochester has received a Certificate of Achievement for Excellence in Financial Reporting for almost 50 years, the longest in the state of Minnesota.

All Funds

To fund all recommended expenditures, Table 1 provides the detail of the proposed 2022 Major City Revenues. For comparison, the 2021 Adopted Budget revenues are also provided. Noticeable is the fact that the majority of revenues are still flat or decreased from 2020, with minor increases from the 2021 adopted budget in order to assure the City is able to fund the services our community has come to expect.

Table 1
2022 MAJOR REVENUES VERSUS 2020 & 2021 INCLUSIVE OF RPU

	2020 Adopted Budget	2021 Adopted Budget	2022 Recommended Budget	2021-2022 Increase/(Decrease)	2021-2022 Percent of Change
Tax Levy & Tax Abatements	79,524,771	81,524,771	86,823,881	5,299,110	6.50%
Local Government Aid	7,509,361	6,372,634	6,372,634	0	0.00%
Hotel/Motel Tax	6,275,000	4,580,000	4,946,480	366,480	8.00%
Cable TV Franchise Fee	1,440,000	1,350,000	1,300,000	(50,000)	-3.70%
Inspection Permits	3,795,000	3,477,633	3,410,426	(67,207)	-1.93%
In Lieu of Tax	12,884,858	12,884,858	12,726,858	(158,000)	-1.23%
Sewer Utility Charge	28,500,000	28,100,000	28,100,000	0	0.00%
Storm Water Utility Fee	8,572,000	8,572,000	8,734,260	162,260	1.89%
Library Fund					
City Share-Levy	7,158,871	7,127,713	7,390,959	263,246	3.69%
County Share	1,047,209	1,092,097	1,131,821	39,724	3.64%
Municipal Recreation Fund					
Fee Revenues	4,294,872	4,317,072	4,138,604	(178,468)	-4.13%
Non-Fee Revenues	8,341,017	8,285,916	9,242,481	956,565	11.54%
Parking Fund					
Parking Fines	370,000	370,000	466,676	96,676	26.13%
Parking Ramps	7,418,756	4,618,275	4,618,275	0	0.00%
Street Meters	1,075,000	1,175,000	1,325,000	150,000	12.77%
Parking Lots	574,000	401,800	413,565	11,765	2.93%
RPU					
Charges for Services	182,222,000	163,275,000	181,265,000	17,990,000	11.02%
Private Funds	6,376,000	10,023,000	5,523,000	(4,500,000)	-44.90%

Expenditure Summary

As mentioned, the total 2022 recommended (preliminary for RPU) budget is $494 million which includes all operating and CIP expenditures. The recommended budget is compared to the City Council's 2021 adopted budget to show where changes have occurred in the operating, CIP, and debt service portions of the budget. As you can see, the 2022 recommended budget does not fully restore to the 2020 service levels, which totaled $587 million. Although capital planning does recover significantly – which will assure that costs aren't pushed to and multiplied in the future. Capital projects also provide value across the construction economy of Rochester – putting people to work, purchasing materials, and improving infrastructure.

City of Rochester Budget 2021, inclusive of RPU



City of Rochester Budget 2022, inclusive of RPU



The 2022 recommended budget is an increase of $22 million from the 2021 adopted budget with focus on recovering levels of service and returning to a proper life-cycle focused CIP. For the General Fund, $1.5 million of the expenses cut in the 2021 adopted budget have not been reinstated. This was achieved by returning only part of the significant decreases in the departments' proposed budgets from 2021. I want to once again thank the Leadership Team for their unwavering commitment to support our community by working through a two-year phased approach to return to pre-pandemic service levels.

Most notably from the tax-supported funds:

- Five positions reinstated in 2022: Assistant City Attorney II, IT Analyst- Junior, Librarian Assistant I, Community Service Officer, Planner.
- Community Development Director Position was reallocated and funded in 2022.
- Four positions frozen in 2021, are reinstated in 2023: Engineering Technician (2 - repurposed as 1 Design Engineer), Librarian I, and Library Associate II.
- One position frozen in 2022, Principal Planner, is reinstated in 2023.
- Two positions remain frozen from 2021, they are Communication and Engagement Coordinator and an Inspector. The Coordinator will be considered after review of construction and planning contracts that include engagement, and the Inspector is dependent on return of building permit revenue.
- Equipment Replacements are fully reinstated.
- Overtime will continue to be reduced by $450,000 and monitored/managed accordingly.
- Temporary Salaries in the General Fund, were cut by 25% in 2021. 18.75% of the 25% was reinstated in 2022. The remaining 6.25% has possible funding in 2023.
- Travel and Training in the General Fund, was cut by 50% in 2021. 25% of the 50% was reinstated in 2022. The remaining 25% has possible funding in 2023. Police is 100% reinstated in 2023.
- Outside Agency funding is still reduced by 10% or $84,540.
- Contributions to Experience Rochester and Rochester Sports are still reduced by $300,000 in 2022.
- American Rescue Plan Act (ARPA) funds are being thoughtfully invested to ease the impacts of revenue loss and provide for emerging one time needs.

Strategic Investment:

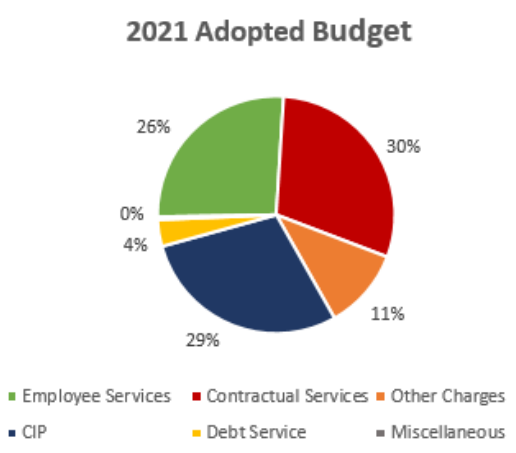
There are a number of strategic investments that are proposed in the budget which will help to provide long term stability and service optimization:

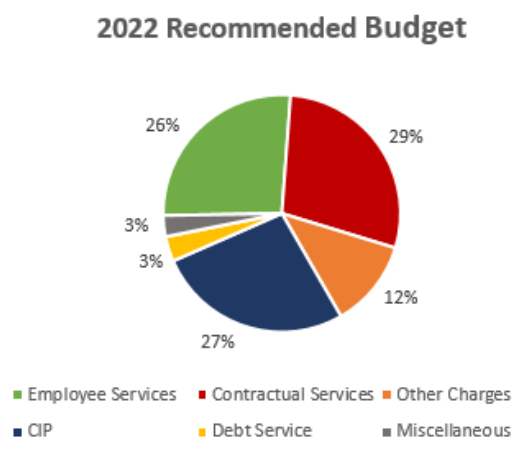
- 311 Customer Service (start up and initial funding through ARPA)
- Facility Reinvestment Fund
- Agency Counter
- Sustainable Strategies DC grant development and federal funding advocacy
- Enhanced Diversity Equity and Inclusion program support
- Enhanced Stormwater Management funding

In June of 2021 the City Council adopted a framework for ARPA that included allocating all of the funds ($17.4M) to revenue loss per the ARPA qualified uses identified by the Federal Act. At that time, the Council approved $6,162,537 in programmatic investments in phase one and $7,423,000 for inclusion in the budget stability fund. At this time, the Long Range Financial Management Plan only relies $6,262,224 of budget stability funding with $1,467,446 specifically programmed in 2022. This leaves $10,010,776 for future allocation.

Where Does the Money Go?

The recommended budget includes expenditures in six major categories for all funds. Historically, employee services account for approximately 30 percent of total expenses. The actual percent generally depends on the CIP budget as this is the largest annual expenditure and fluctuates from year-to-year.





Teammates

The City's full-time and part-time teammates are the most important resource for the delivery of high quality services. Of the City's annual investment in its professional team, approximately 68 percent is related to salaries and the remaining 32 percent is attributed to benefits (health and dental insurance, PERA, etc.). The 2022 cost of employee services in all funds will increase by $5.8 million over 2021 with the majority of the increase in base compensation per the existing collective bargaining agreements. Of the $5.8 million, $2.7 million is for General Fund teammates with the remaining in special revenue and enterprise funds. In the 2022 recommended budget there is $849,165 in frozen positions

- The City currently negotiates with 19 different bargaining groups, with varying degrees of compensation structures and features covering approximately 950 full-time teammates. As a result, base pay is the primary component of the City's overall compensation philosophy. Costs in the recommended budget are projected and will be finalized based on successful negotiation of eleven open labor contracts. Seven positions remain frozen in 2022, an additional Principal Planner position was added in 2022.

The 2023 projected cost of employee services in all funds will increase by another $5.2 million, at which point, all but 2 frozen positions are anticipated to be restored, bringing service levels, generally, to 2020 pre-COVID reduction levels, and providing an opportunity to strategically look at enhancements and optimization of service for ongoing community needs. The costs are absorbed similarly to 2022, with the largest adjustment in base pay to meet contractual obligations, and the remainder the result of restoring positions frozen in 2020.

The City is self-insured for health insurance. In 2022, the overall cost to the City, for health and dental premiums is projected to be increased by 5.9 percent. This is due to anticipation that bargaining units will pay an additional 1.25 percent of health insurance costs starting with our current labor agreements. Thank you again to all teammates for their willingness to further share in insurance costs.

- All frozen remaining positions are proposed to be filled or adjusted in 2023, except the Communication and Engagement Specialist and Inspector

Eight of the City's nineteen agreements go through 2022. It is understood per the City Council's recent discussions there is an expectation that future agreements continue to focus on balancing the City's long-term financial sustainability with wages and benefits.

Contingency

Annually, the City Council's adopted budget includes a $1 million contingency in order to respond to unanticipated expenses throughout the year. For 2022, the recommended budget includes an additional $275,271 to assure that unanticipated community needs can be met as COVID continues to evolve and the economic impact on our most vulnerable continues without the likelihood of any additional Federal assistance. To advance the City Council's foundational principles of financial sustainability and public safety, it is recommended the funds be appropriated as follows in the adopted budget.

- AED program - $156,000 (alternatively, fund this one-time cost from 2021 contingency and allocate in 2022 budget)
- Sports Commission - $25,000 to accelerate lead generation for future events that support hospitality spending and boost return of Lodging Tax
- City Council Discretion - $94,271 – This funding could be allocated to increase Outside Agencies (community funding program) or other strategic investment.

Capital Improvement Plan

The final significant piece of the recommended budget is the 2022-2027 CIP which totals $628.0 million. The CIP is divided into 23 categories and potentially funded by 34 different sources. For 2022, the CIP totals $132.2 million of which $7.6 million (or 5.7%) is funded through the tax levy. It should be noted that the current six year CIP only includes four years of RPU CIP data which will be updated following presentation of the updated RPU budget and CIP to the Board in September. Notable 2022 projects include (these reflect 2022 project costs and not total costs for multi-year projects):

$14.5 million
Bus Rapid Transit

$14.4 million
District Energy System

$11.1 million
Marion Road Substation

$10.7 million
Reconstruct 65th Street (Phase 1)

$7.0 million
Discovery Walk

Summary

I want to thank the Mayor and City Council for their ongoing leadership during these difficult times. Achieving a responsible increase in the 2022 and 2023 property tax levy during a time of reduced revenue, uncertain LGA, and increasing community expectations, is a testament to the City's commitment to positive community outcomes. Moving forward, there continues to be great uncertainty with the impacts of COVID-19, economic recovery, and new demands on service. We must remain prudent in containing expenses, while meeting our community's diverse public service needs.

Sincerely,

Alison Zelms, City Administrator

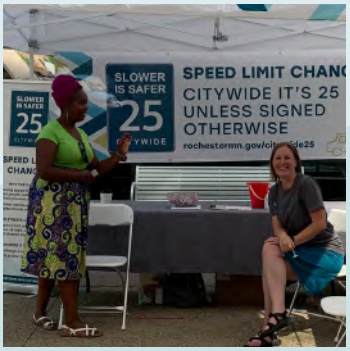
City of Rochester, MN











City Council's

2022-2023

Budget Priorities

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CITY OF ROCHESTER MINNESOTA

VISION, PRINCIPLES, AND PRIORITIES



Strategic Priority: Affordable Living

Areas of Focus

- Housing variety and affordability
- Transportation options and access
- Equitable regulatory landscape and creative incentives
- Access to opportunities and amenities

Strategic Priority: Economic Vibrancy and Growth Management

Areas of Focus

- Create clarity, alignment and unity with economic development partners in defining city leadership and community values
- Establish competitive and sustainable approach to effectively allocate DMC resources, Legislative allocations, and city revenue
- Develop implementation tools and strategies for Comprehensive Plan to ensure current decisions reflect future projections
- Adopt design guidelines that better reflect Council and community values

Strategic Priority: Quality Services for Quality Living

Areas of Focus

- Cultural and Recreational opportunities that provide access and equity
- The organization and Services reflect changing demographics and needs identified by community
- Operations are sustainable, integrated, and easy to navigate
- Service delivery is optimized, cost effective, and reflect our Foundational Principles

In order to achieve these priorities, the Council has committed to a legislative and process structure that emphasizes Strategic Governance and Inclusive Decision-Making:

- Service delivery models consider partnerships where City is not always the leader
- Decision-making is informed by citywide communication and engagement strategy with Diversity/Equity/Inclusion (DEI) at the forefront
- Teammates create work plans/annual commitments aligned with Foundational Principles and Strategic Priorities
- Policy and operational actions reflect equitable community investment

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City of Rochester, MN

2022

General Summaries

City of Rochester, MN
Revenue Summary of Means of Financing the Adopted Budget
2022

Description	Taxes Ad Valorem	Other Taxes	Special Assessments	Licenses and Permits	Fines, Forfeits and Penalties
General	58,945,373	5,818,205		4,719,645	332,308
Library	7,390,959				4,600
Municipal Recreation System	9,152,909			1,000	
Mayo Civic Center		434,575			
F.E. Williams					
Rochester International Airport	580,682				
Transit					
EDA Administration					
Total Governmental	**76,069,923**	**6,252,780**		**4,720,645**	**336,908**
Operating Budget					
Parking Enterprise				60,500	466,676
Sanitary Sewer Utility				800	
Storm Water Utility				19,500	
Total Enterprise				**80,800**	**466,676**
Funds Budget					
Total Operating Budget	**76,069,923**	**6,252,780**		**4,801,445**	**803,584**
Internal Service Funds	330,895				
Capital Improvement	7,594,330		1,625,000		
Debt Service	2,828,733				
Rochester EDA					
Total Budget	**86,823,881**	**6,252,780**	**1,625,000**	**4,801,445**	**803,584**

Intergovernmental Revenues	Charges for Services	Miscellaneous Revenue	Prior Year Revenue	Total Budget
10,054,230	4,199,805	16,508,739	649,935	101,228,240
1,149,821	7,800	11,800	72,225	8,637,205
90,925	4,138,604	57,178	60,297	13,500,913
				434,575
		6,600	(6,600)	
2,291,000	1,704,684	2,712,156	(2,244,406)	5,044,116
9,255,292	1,044,456	1,557,541	126,922	11,984,211
		2,652,329	(330,849)	2,321,480
22,841,268	**11,095,349**	**23,506,343**	**(1,672,476)**	**143,150,740**
	6,356,840	205,000	(1,024,829)	6,064,187
	28,311,000	388,000	(7,721,424)	20,978,376
	8,739,160	124,000	(1,462,411)	7,420,249
	43,407,000	**717,000**	**(10,208,664)**	**34,462,812**
22,841,268	**54,502,349**	**24,223,343**	**(11,881,140)**	**177,613,552**
		8,827,412	944,441	10,102,748
35,435,116		54,653,709	6,342,500	105,650,655
		7,756,636	(311,752)	10,273,617
		2,264,025		2,264,025
58,276,384	**54,502,349**	**97,725,125**	**(4,905,951)**	**305,904,597**

City of Rochester, MN

Expenditure Summary of Adopted Budget by Fund and Character

2022

Description	Employee Services	Other Current Expenses	Capital Outlay	Capital Improvements	Debt Service	Total
General	77,491,071	23,609,244	127,925			101,228,240
Library	6,723,669	1,250,058	663,478			8,637,205
Municipal Recreation System	8,403,147	5,097,766				13,500,913
Mayo Civic Center		434,575				434,575
Rochester International Airport		5,044,116				5,044,116
Transit	504,045	11,480,166				11,984,211
EDA Administration		2,321,480				2,321,480
Total Governmental Operating Budget	**93,121,932**	**49,237,405**	**791,403**			**143,150,740**
Parking Enterprise	535,336	5,497,546	31,305			6,064,187
Sanitary Sewer Utility	5,237,634	16,108,254	28,100		(395,612)	20,978,376
Storm Water Utility	690,566	6,729,683				7,420,249
Total Enterprise Funds Budget	**6,463,536**	**28,335,483**	**59,405**		**(395,612)**	**34,462,812**
Total Operating Budget	**99,585,468**	**77,572,888**	**850,808**		**(395,612)**	**177,613,552**
Internal Service Funds		6,292,019	3,754,913		55,816	10,102,748
Capital Improvement				105,650,655		105,650,655
Debt Service		1,328,200			8,945,417	10,273,617
Rochester EDA		17,775			2,246,250	2,264,025
Total Budget	**99,585,468**	**85,210,882**	**4,605,721**	**105,650,655**	**10,851,871**	**305,904,597**

City of Rochester, MN

Expenditure Adopted Budget Recapitulation

Description	2019 Actuals	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted
General Fund						
City Council	839,843	667,045	655,366	835,761	849,011	849,011
Mayor		287,930	329,435	345,691	351,663	351,663
City Administration	949,315	3,446,267	1,873,674	2,163,985	2,453,966	2,455,966
City Clerk's Office	779,362	1,321,077	1,162,740	954,214	957,471	957,471
Elections	96,551	479,061	92,757	374,022	374,172	374,172
Administrative Fines	28,217	15,986	26,419	23,739	23,739	23,739
Finance	1,803,933	1,968,248	2,077,237	2,126,470	2,130,039	2,130,039
City Attorney's Office	1,809,744	1,788,333	1,834,488	1,835,352	1,996,165	1,996,165
Human Resources	1,879,416	1,947,868	2,344,454	2,363,930	2,401,431	2,401,431
Community Development	1,580,955	3,047,262	2,085,897	1,810,290	1,671,262	1,671,262
DSIC and North Station Mtce		136,621	322,833	295,576	299,667	299,667
Information Technology	2,142,902	2,294,833	2,374,645	2,550,361	2,678,553	2,678,553
City Hall Maintenance	567,177	733,124	613,831	627,769	631,844	631,844
Total General Government	**12,477,416**	**18,133,655**	**15,793,776**	**16,307,160**	**16,818,983**	**16,820,983**
Police	28,787,581	28,389,473	30,251,899	31,741,696	31,764,535	31,839,535
Animal Control	406,077	372,256	397,417	396,222	396,535	396,535
Dispatch	953,964	1,104,119	1,044,387	1,068,401	1,068,632	1,068,632
Fire	18,188,205	18,957,799	19,468,186	19,952,415	19,966,161	20,047,161
Hazmat	91,109	62,311				
Comm. Dev. - Building Safety	3,955,352	3,419,188	3,672,149	4,180,473	4,198,290	4,198,290
Flood Control	683,975	616,250	702,973	726,313	878,173	878,173
Emergency Management	345,347	770,334	389,936	390,638	401,550	401,550
Total Public Safety	**53,411,611**	**53,691,730**	**55,926,947**	**58,456,158**	**58,673,876**	**58,829,876**
Engineering	3,370,128	3,282,812	3,274,448	3,704,381	3,719,632	3,719,632
Street Infrastructure Mtce	10,040,191	8,018,819	9,006,225	9,086,312	9,092,868	9,092,868
Fleet Mtce & PWTOC Bldg	669,554	683,807	813,833	781,796	782,438	782,438
Traffic	1,633,159	1,545,467	1,617,760	1,599,201	1,601,408	1,601,408
City Lighting	1,432,505	1,413,282	1,485,707	1,522,124	1,522,124	1,522,124
Total Public Works	**17,145,536**	**14,944,186**	**16,197,973**	**16,693,814**	**16,718,470**	**16,718,470**
Music	1,149,467	761,992	1,102,318	1,132,965	1,134,909	1,134,909
Art Ctr/Civic Theatre/125 Live	837,613	758,112	847,987	25,420	25,420	315,420
Community Reinvestment	455,000	395,000	347,700	628,860	628,860	371,600
Development Administration	199,775	136,195	126,746	113,108	114,533	114,533
Economic Development	3,079,021	4,177,720	4,169,000	4,169,000	4,169,000	4,194,000
CBD Maintenance	300,602	215,418	293,913	314,043	585,596	585,596
Unallocated	2,615,861	5,103,781	108,867	108,867	108,867	108,867
Contingency	292,450	991,667	2,040,767	2,733,220	2,309,257	2,033,986
Total General Fund	**91,964,351**	**99,309,456**	**96,955,994**	**100,682,615**	**101,287,771**	**101,228,240**

City of Rochester, MN

Expenditure Adopted Budget Recapitulation

Description	2019 Actuals	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted
Library	8,730,624	8,741,357	8,396,638	8,628,205	8,637,205	8,637,205
Municipal Recreation System Fund						
Park and Rec Admin	608,361	610,350	649,820	677,377	677,377	677,377
Recreation	720,044	551,947	727,574	741,403	741,403	741,403
Tennis Center	54,135	56,534	59,257	59,294	59,294	59,294
Swimming Pools	130,502	22,029	94,256	95,000	136,990	196,521
Parks	5,966,958	5,847,380	5,991,126	6,523,311	6,528,879	6,528,879
Parkway Landscape Maint	547,894	463,305	648,729	660,289	690,351	690,351
Plummer House	71,059	43,766	97,343	97,648	97,648	97,648
Golf	1,598,022	1,336,849	1,604,138	1,597,060	1,578,038	1,578,038
Graham Arena	842,456	819,057	837,798	882,608	888,525	888,525
National Volleyball Center	403,341	318,310	399,094	419,823	422,027	422,027
Recreation Center	1,569,059	1,459,289	1,534,799	1,604,819	1,620,850	1,620,850
Total Municipal Recreation System	**12,511,831**	**11,528,816**	**12,643,934**	**13,358,632**	**13,441,382**	**13,500,913**
Mayo Civic Center	6,393,261	632,412	242,201	434,575	434,575	434,575
Airport Operations	4,394,995	5,321,066	4,607,092	4,882,616	4,882,616	4,882,616
US Customs	182,261	188,331	161,500	161,500	161,500	161,500
Total Airport	**4,577,256**	**5,509,397**	**4,768,592**	**5,044,116**	**5,044,116**	**5,044,116**
Transit	11,163,958	10,336,827	14,257,782	11,983,435	11,984,211	11,984,211
EDA Administration	2,917,362	2,389,420	2,310,820	2,321,480	2,321,480	2,321,480
Total Governmental Operating Budget	**138,258,642**	**138,447,685**	**139,575,961**	**142,453,058**	**143,150,740**	**143,150,740**
CBD Parking Admin/Operations	7,243,142	7,029,949	5,918,024	5,934,639	6,064,187	6,064,187
Wastewater Utility	19,063,647	21,799,449	21,702,427	20,909,192	21,150,988	21,373,988
Sanitary Sewer Fund Debt	1,537,961	1,595,409	644,254	(395,612)	(395,612)	(395,612)
Total Sanitary Sewer Utility	**20,601,608**	**23,394,858**	**22,346,681**	**20,513,580**	**20,755,376**	**20,978,376**
Storm Water Utility	5,172,059	7,138,735	5,974,430	6,847,730	7,302,249	7,420,249
Total Enterprise Funds Budget	**33,016,809**	**37,563,542**	**34,239,135**	**33,295,949**	**34,121,812**	**34,462,812**
Total Budget with Transfers	**171,275,451**	**176,011,227**	**173,815,096**	**175,749,007**	**177,272,552**	**177,613,552**
Internal Service Funds	31,861,704	32,962,816	7,379,280	9,922,055	9,946,748	10,102,748
Capital Improvements			99,918,939	128,797,751	99,285,291	105,650,655
Debt Service	13,743,228	9,837,859	10,934,560	10,273,617	10,273,617	10,273,617
Rochester EDA	942,388	1,172,421	2,359,735	2,264,025	2,264,025	2,264,025
Grand Totals	**217,822,771**	**219,984,324**	**294,407,610**	**327,006,455**	**299,042,233**	**305,904,597**

City of Rochester, MN
Expenditure Trend Data by Object

Description	2019 Actuals	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted
Expenditures						
Employee Services						
Regular Salaries	57,245,942	59,154,152	63,609,316	66,163,810	66,456,052	66,456,052
Temporary Salaries	2,308,517	1,043,587	1,770,813	1,819,231	1,961,842	1,961,842
Regular Overtime	2,688,182	1,520,653	1,410,403	1,425,972	1,425,972	1,425,972
Other Pay	815,667	623,219	668,721	204,017	204,017	204,017
Employee Benefits - Pensions	9,756,181	10,439,260	11,053,843	11,473,146	11,531,634	11,531,634
Employee Benefits - Insurance	15,873,746	16,125,891	17,328,354	17,792,083	17,954,039	17,954,039
Other Employee Benefits	53,857	51,873	50,946	51,912	51,912	51,912
Employee Services	88,742,092	88,958,636	95,892,396	98,930,171	99,585,468	99,585,468
Contractual Services						
Rents and Leases	1,834,485	1,512,384	1,878,177	1,835,603	1,823,843	1,823,843
Adv, Publishing, & Printing	638,519	395,057	832,413	836,563	806,563	806,563
Contractual Mtce & Repair	6,008,008	5,597,990	6,426,572	6,220,677	6,281,488	6,281,488
Expert & Professional Services	17,592,345	15,181,335	18,486,005	16,377,036	16,517,648	16,517,648
Communications	789,418	787,066	692,703	778,364	778,864	778,864
Travel/Training/Business Meals	904,968	425,136	568,811	580,096	649,809	649,809
Subscriptions/Bks/Membership	621,063	431,486	395,599	392,326	395,326	395,326
Utilities	6,846,145	5,702,729	5,816,914	5,986,812	6,140,812	6,140,812
Insurance and Bonds	1,238,017	1,361,470	1,163,061	1,438,331	1,448,831	1,448,831
Contractual Services	10,006,782	9,609,337	9,895,271	10,094,893	10,407,205	10,407,205
Contractual Services	46,479,752	41,003,991	46,155,526	44,540,701	45,250,389	45,250,389
Materials and Supplies						
Office Supplies	413,945	455,715	401,194	341,748	341,748	341,748
Veh & Mach Operating Supplies	3,687,529	2,722,940	3,514,127	3,547,627	3,547,627	3,547,627
Clothing & Protective Equipment	468,828	449,581	401,838	401,989	401,989	401,989
Commodities	958,398	494,429	723,043	689,073	689,073	689,073
Equipment, Tools, & Misc Parts	1,231,670	1,717,613	1,490,299	1,502,749	1,502,749	1,502,749
Construction Materials	1,531,820	1,178,830	1,452,805	1,506,055	1,506,055	1,506,055
Supplies	1,057,355	1,057,225	987,735	966,050	969,550	971,550
Materials and Supplies	9,349,545	8,076,334	8,971,041	8,955,291	8,958,791	8,960,791
Other Charges						
Judgmnts/Penalties/Settlements	65,597	41,521	28,465	28,465	28,465	28,465
Contributions	4,184,090	9,113,460	6,056,844	6,711,131	6,287,168	6,129,168
Taxes and Licenses	4,244,853	4,188,330	4,164,088	4,149,588	4,149,588	4,149,588
Depreciation and Interest	8,892,859	9,089,869	9,110,000	9,110,000	9,110,000	9,110,000
Other Charges	6,707,660	7,021,145	7,681,656	7,946,949	7,960,822	8,116,822
Other Charges	24,095,060	29,454,325	27,041,053	27,946,133	27,536,043	27,534,043
Capital Outlay						
Furniture and Equipment	253,655	252,024			18,000	18,000
Machinery and Vehicles	339,029	134,314	25,000		169,330	169,330
Library Media	809,653	708,447	661,433	669,148	663,478	663,478
Capital Outlay	1,402,337	1,094,786	686,433	669,148	850,808	850,808
Bonds-Principal & Interest						
Principal and Interest on Bonds	1,532,511	1,441,031	644,254	(395,612)	(395,612)	(395,612)
Bonds-Principal & Interest	1,532,511	1,441,031	644,254	(395,612)	(395,612)	(395,612)
Allocated to Other Activities						
Allocations to Other Activities	(8,237,336)	(9,143,447)	(10,000,882)	(10,146,876)	(10,245,886)	(10,245,886)
Allocated to Other Activities	(8,237,336)	(9,143,447)	(10,000,882)	(10,146,876)	(10,245,886)	(10,245,886)
Total Operating Budget	163,363,959	160,885,655	169,389,821	170,498,956	171,540,001	171,540,001
Operating Transfers						
Operating Transfers	7,911,492	15,125,573	4,425,275	5,250,051	5,732,551	6,073,551
Operating Transfers	7,911,492	15,125,573	4,425,275	5,250,051	5,732,551	6,073,551
Total Budget with Transfers	171,275,451	176,011,227	173,815,096	175,749,007	177,272,552	177,613,552
Internal Service Funds	31,861,704	32,962,816	7,379,280	9,922,055	9,946,748	10,102,748
Capital Improvements			99,918,939	128,797,751	99,285,291	105,650,655
Debt Service	13,743,228	9,837,859	10,934,560	10,273,617	10,273,617	10,273,617

City of Rochester, MN
Expenditure Trend Data by Object

Description	2019 Actuals	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted
Rochester EDA	942,388	1,172,421	2,359,735	2,264,025	2,264,025	2,264,025
Total Budget	217,822,771	219,984,324	294,407,610	327,006,455	299,042,233	305,904,597

City of Rochester, MN

2023

General Summaries

City of Rochester, MN
Revenue Summary of Means of Financing the Recommended Budget
2023

Description	Taxes Ad Valorem	Other Taxes	Special Assessments	Licenses and Permits	Fines, Forfeits and Penalties
General	63,659,752	5,818,205		4,932,029	335,631
Library	7,826,042				4,646
Municipal Recreation System	9,723,908			1,045	
Mayo Civic Center		434,575			
F.E. Williams					
Rochester International Airport	531,581				
Transit					
EDA Administration					
Total Governmental	**81,741,283**	**6,252,780**		**4,933,074**	**340,277**
Operating Budget					
Parking Enterprise				63,223	471,343
Sanitary Sewer Utility				836	
Storm Water Utility				20,378	
Total Enterprise				**84,437**	**471,343**
Funds Budget					
Total Operating Budget	**81,741,283**	**6,252,780**		**5,017,511**	**811,620**
Internal Service Funds	332,515				
Capital Improvement	8,015,600		1,595,000		
Debt Service	2,831,095				
Rochester EDA					
Total Budget	**92,920,493**	**6,252,780**	**1,595,000**	**5,017,511**	**811,620**

Intergovernmental Revenues	Charges for Services	Miscellaneous Revenue	Prior Year Revenue	Total Budget
8,891,356	4,266,169	17,882,314	649,775	106,435,231
1,161,319	7,878	11,985	72,385	9,084,255
109,668	4,179,990	59,029	60,297	14,133,937
				434,575
		6,600	(6,600)	
2,313,910	1,721,731	2,820,355	(2,244,406)	5,143,171
9,347,845	1,054,901	1,619,176	175,185	12,197,107
		2,758,215	(407,963)	2,350,252
21,824,098	**11,230,669**	**25,157,674**	**(1,701,327)**	**149,778,528**
	6,420,409	208,075	(984,937)	6,178,113
	28,594,110	395,745	(8,316,790)	20,673,901
	8,826,552	125,860	(2,287,333)	6,685,457
	43,841,071	**729,680**	**(11,589,060)**	**33,537,471**
21,824,098	**55,071,740**	**25,887,354**	**(13,290,387)**	**183,315,999**
		8,807,010	2,394,465	11,533,990
62,274,959		72,232,318	7,918,523	152,036,400
		7,865,928	(181,841)	10,515,182
		2,266,060		2,266,060
84,099,057	**55,071,740**	**117,058,670**	**(3,159,240)**	**359,667,631**

City of Rochester, MN

Expenditure Summary of Recommended Budget by Fund and Character

2023

Description	Employee Services	Other Current Expenses	Capital Outlay	Capital Improvements	Debt Service	Total
General	80,442,094	25,993,137				106,435,231
Library	7,148,550	1,272,227	663,478			9,084,255
Municipal Recreation System	8,782,077	5,351,860				14,133,937
Mayo Civic Center		434,575				434,575
Rochester International Airport		5,143,171				5,143,171
Transit	518,516	11,678,591				12,197,107
EDA Administration		2,350,252				2,350,252
Total Governmental Operating Budget	**96,891,237**	**52,223,813**	**663,478**			**149,778,528**
Parking Enterprise	552,325	5,625,788				6,178,113
Sanitary Sewer Utility	5,402,784	16,057,021	18,000		(803,904)	20,673,901
Storm Water Utility	852,285	5,833,172				6,685,457
Total Enterprise Funds Budget	**6,807,394**	**27,515,981**	**18,000**		**(803,904)**	**33,537,471**
Total Operating Budget	**103,698,631**	**79,739,794**	**681,478**		**(803,904)**	**183,315,999**
Internal Service Funds		6,440,810	5,045,795		47,385	11,533,990
Capital Improvement				152,036,400		152,036,400
Debt Service		1,327,575			9,187,607	10,515,182
Rochester EDA		18,308			2,247,752	2,266,060
Total Budget	**103,698,631**	**87,526,487**	**5,727,273**	**152,036,400**	**10,678,840**	**359,667,631**

City of Rochester, MN

Expenditure Recommended Budget Recapitulation

Description	2020 Actuals	2021 Actuals	2022 Budget	2022 Dec31 Actuals	2023 Requested	Budget Recommended
General Fund						
City Council	667,045	696,808	849,011		868,856	868,856
Mayor	287,930	266,881	351,663		356,748	356,748
City Administration	3,446,267	1,854,793	2,455,966		3,322,821	3,322,821
City Clerk's Office	1,321,077	784,326	957,471		997,162	997,162
Elections	479,061	99,796	374,172		381,134	381,134
Administrative Fines	15,986	7,975	23,739		24,212	24,212
Finance	1,968,248	1,807,012	2,130,039		2,194,318	2,194,318
City Attorney's Office	1,788,333	1,360,221	1,996,165		2,053,862	2,053,862
Human Resources	1,947,868	1,823,160	2,401,431	1,043	2,471,500	2,471,500
Community Development	3,047,262	1,364,669	1,671,262		1,849,594	1,849,594
DSIC and North Station Mtce	136,621	268,526	299,667		304,904	304,904
Information Technology	2,294,833	2,190,865	2,678,553		2,886,664	2,886,664
City Hall Maintenance	733,124	520,468	631,844		645,812	645,812
Total General Government	**18,133,655**	**13,045,500**	**16,820,983**	**1,043**	**18,357,587**	**18,357,587**
Police	28,389,473	38,791,476	31,839,535	15,148	33,049,827	33,049,827
Animal Control	372,256	470,095	396,535		406,968	406,968
Dispatch	1,104,119	1,731,528	1,068,632	4,060	1,103,684	1,103,684
Fire	18,957,799	25,257,175	20,047,161		20,721,484	20,721,484
Hazmat	62,311	87,633				
Comm. Dev. - Building Safety	3,419,188	3,450,535	4,198,290		4,318,984	4,318,984
Flood Control	616,250	390,059	878,173		791,924	791,924
Emergency Management	770,334	393,100	401,550		411,984	411,984
Total Public Safety	**53,691,730**	**70,571,601**	**58,829,876**	**19,208**	**60,804,855**	**60,804,855**
Engineering	3,282,812	2,855,466	3,719,632		4,069,401	4,069,401
Street Infrastructure Mtce	8,018,819	8,105,175	9,092,868		9,390,915	9,390,915
Fleet Mtce & PWTOC Bldg	683,807	784,628	782,438		815,922	815,922
Traffic	1,545,467	1,237,580	1,601,408		1,791,402	1,791,402
City Lighting	1,413,282	1,286,159	1,522,124		1,543,646	1,543,646
Total Public Works	**14,944,186**	**14,269,009**	**16,718,470**		**17,611,286**	**17,611,286**
Music	761,992	1,068,997	1,134,909		1,168,409	1,168,409
Art Ctr/Civic Theatre/125 Live	758,112	801,647	315,420		315,928	315,928
Community Reinvestment	395,000	337,700	371,600		371,600	371,600
Development Administration	136,195	97,752	114,533		137,867	137,867
Economic Development	4,177,720	4,424,131	4,194,000		4,494,030	4,494,030
CBD Maintenance	215,418	184,435	585,596		597,652	597,652
Unallocated	5,103,781	97,672	108,867		112,133	112,133
Contingency	991,667	993,267	2,033,986		2,463,884	2,463,884
Total General Fund	**99,309,456**	**105,891,709**	**101,228,240**	**20,251**	**106,435,231**	**106,435,231**

City of Rochester, MN

Expenditure Recommended Budget Recapitulation

Description	2020 Actuals	2021 Actuals	2022 Budget	2022 Dec31 Actuals	2023 Budget Requested	2023 Budget Recommended
Library	8,741,357	7,773,619	8,637,205		9,084,255	9,084,255
Municipal Recreation System Fund						
Park and Rec Admin	610,350	639,508	677,377		700,157	700,157
Recreation	551,947	578,008	741,403		766,297	766,297
Tennis Center	56,534	51,260	59,294		59,731	59,731
Swimming Pools	22,029	296,041	196,521		199,038	199,038
Parks	5,847,380	6,004,108	6,528,879		6,903,515	6,903,515
Parkway Landscape Maint	463,305	482,121	690,351		736,951	736,951
Plummer House	43,766	76,802	97,648		101,703	101,703
Golf	1,336,849	1,443,551	1,578,038		1,639,533	1,639,533
Graham Arena	819,057	557,539	888,525		923,793	923,793
National Volleyball Center	318,310	260,693	422,027		435,525	435,525
Recreation Center	1,459,289	1,207,054	1,620,850		1,667,694	1,667,694
Total Municipal Recreation System	**11,528,816**	**11,596,685**	**13,500,913**		**14,133,937**	**14,133,937**
Mayo Civic Center	632,412	205,790	434,575		434,575	434,575
Airport Operations	5,321,066	4,968,412	4,882,616		4,978,441	4,978,441
US Customs	188,331	200,422	161,500		164,730	164,730
Total Airport	**5,509,397**	**5,168,834**	**5,044,116**		**5,143,171**	**5,143,171**
Transit	10,336,827	10,559,114	11,984,211		12,197,107	12,197,107
EDA Administration	2,389,420	2,211,786	2,321,480		2,350,252	2,350,252
Total Governmental Operating Budget	**138,447,685**	**143,407,538**	**143,150,740**	**20,251**	**149,778,528**	**149,778,528**
CBD Parking Admin/Operations	7,029,949	6,591,161	6,064,187		6,178,113	6,178,113
Wastewater Utility	21,799,449	16,057,762	21,373,988		21,477,805	21,477,805
Sanitary Sewer Fund Debt	1,595,409	1,990,067	(395,612)		(803,904)	(803,904)
Total Sanitary Sewer Utility	**23,394,858**	**18,047,829**	**20,978,376**		**20,673,901**	**20,673,901**
Storm Water Utility	7,138,735	5,226,747	7,420,249		6,685,457	6,685,457
Total Enterprise Funds Budget	**37,563,542**	**29,865,737**	**34,462,812**		**33,537,471**	**33,537,471**
Total Budget with Transfers	**176,011,227**	**173,273,274**	**177,613,552**	**20,251**	**183,315,999**	**183,315,999**
Internal Service Funds	32,962,816	30,026,080	10,102,748		11,533,990	11,533,990
Capital Improvements			105,650,655		152,036,400	152,036,400
Debt Service	9,837,859	47,721,644	10,273,617		10,515,182	10,515,182
Rochester EDA	1,172,421	4,409,942	2,264,025		2,266,060	2,266,060
Grand Totals	**219,984,324**	**255,430,941**	**305,904,597**	**20,251**	**359,667,631**	**359,667,631**

City of Rochester, MN
Expenditure Trend Data by Object

Description	2020 Actuals	2021 Actuals	2022 Budget	2022 Dec31 Actuals	2023 Budget Requested	2023 Budget Recommended
Expenditures						
Employee Services						
Regular Salaries	59,154,152	55,136,507	66,456,052		68,811,512	68,811,512
Temporary Salaries	1,043,587	1,544,936	1,961,842		2,033,842	2,033,842
Regular Overtime	1,520,653	2,503,085	1,425,972		1,439,372	1,439,372
Other Pay	623,219	857,212	204,017		204,017	204,017
Employee Benefits - Pensions	10,439,260	9,607,051	11,531,634		11,922,871	11,922,871
Employee Benefits - Insurance	16,125,891	15,915,458	17,954,039		19,235,105	19,235,105
Other Employee Benefits	51,873	46,279	51,912		51,912	51,912
Employee Services	**88,958,636**	**85,610,527**	**99,585,468**		**103,698,631**	**103,698,631**
Contractual Services						
Rents and Leases	1,512,384	1,247,911	1,823,843		1,861,092	1,861,092
Adv, Publishing, & Printing	395,057	546,347	806,563		822,696	822,696
Contractual Mtce & Repair	5,597,990	5,080,608	6,281,488	8,342	6,427,620	6,427,620
Expert & Professional Services	15,181,335	12,546,489	16,517,648	10,666	16,710,219	16,710,219
Communications	787,066	658,721	778,864		795,407	795,407
Travel/Training/Business Meals	425,136	507,618	649,809		746,227	746,227
Subscriptions/Bks/Membership	431,486	375,483	395,326	1,243	403,234	403,234
Utilities	5,702,729	4,980,667	6,140,812		6,263,627	6,263,627
Insurance and Bonds	1,361,470	1,021,190	1,448,831		1,474,275	1,474,275
Contractual Services	9,609,337	7,622,874	10,407,205		10,744,991	10,744,991
Contractual Services	**41,003,991**	**34,587,908**	**45,250,389**	**20,251**	**46,249,388**	**46,249,388**
Materials and Supplies						
Office Supplies	455,715	321,519	341,748		341,756	341,756
Veh & Mach Operating Supplies	2,722,940	2,983,317	3,547,627		3,547,627	3,547,627
Clothing & Protective Equipment	449,581	615,656	401,989		401,989	401,989
Commodities	494,429	581,798	689,073		689,073	689,073
Equipment, Tools, & Misc Parts	1,717,613	1,346,005	1,502,749		1,514,749	1,514,749
Construction Materials	1,178,830	991,441	1,506,055		1,526,055	1,526,055
Supplies	1,057,225	924,819	971,550		971,550	971,550
Materials and Supplies	**8,076,334**	**7,764,555**	**8,960,791**		**8,992,799**	**8,992,799**
Other Charges						
Judgmnts/Penalties/Settlements	41,521	17,344	28,465		832,377	832,377
Contributions	9,113,460	6,460,934	6,129,168		6,795,603	6,795,603
Taxes and Licenses	4,188,330	4,127,260	4,149,588		4,224,286	4,224,286
Depreciation and Interest	9,089,869	8,387,109	9,110,000		9,273,980	9,273,980
Other Charges	7,021,145	7,025,514	8,116,822		8,737,605	8,737,605
Other Charges	**29,454,325**	**26,018,161**	**27,534,043**		**29,863,851**	**29,863,851**
Capital Outlay						
Furniture and Equipment	252,024	589,142	18,000		18,000	18,000
Machinery and Vehicles	134,314	14,101	169,330			
Library Media	708,447	750,530	663,478		663,478	663,478
Capital Outlay	**1,094,786**	**1,353,773**	**850,808**		**681,478**	**681,478**
Bonds-Principal & Interest						
Principal and Interest on Bonds	1,441,031	1,983,267	(395,612)		(803,904)	(803,904)
Bonds-Principal & Interest	**1,441,031**	**1,983,267**	**(395,612)**		**(803,904)**	**(803,904)**
Allocated to Other Activities						
Allocations to Other Activities	(9,143,447)	(7,406,432)	(10,245,886)		(10,353,469)	(10,353,469)
Allocated to Other Activities	**(9,143,447)**	**(7,406,432)**	**(10,245,886)**		**(10,353,469)**	**(10,353,469)**
Total Operating Budget	**160,885,655**	**149,911,759**	**171,540,001**	**20,251**	**178,328,774**	**178,328,774**
Operating Transfers						
Operating Transfers	15,125,573	23,361,515	6,073,551		4,987,225	4,987,225

City of Rochester, MN
Expenditure Trend Data by Object

Description	2020 Actuals	2021 Actuals	2022 Budget	2022 Dec31 Actuals	2023 Budget Requested	2023 Budget Recommended
Operating Transfers	**15,125,573**	**23,361,515**	**6,073,551**		**4,987,225**	**4,987,225**
Total Budget with Transfers	**176,011,227**	**173,273,274**	**177,613,552**	**20,251**	**183,315,999**	**183,315,999**
Internal Service Funds	32,962,816	30,026,080	10,102,748		11,533,990	11,533,990
Capital Improvements			105,650,655		152,036,400	152,036,400
Debt Service	9,837,859	47,721,644	10,273,617		10,515,182	10,515,182
Rochester EDA	1,172,421	4,409,942	2,264,025		2,266,060	2,266,060
Total Budget	**219,984,324**	**255,430,941**	**305,904,597**	**20,251**	**359,667,631**	**359,667,631**

Frozen Positions

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Frozen Positions

Employee Services

	Employees		
	2021	2022	2023
Assistant City Attorney II	1.0	0.0	0.0
Communication & Engagement Coordinator	1.0	1.0	1.0
IT Analyst – Junior	1.0	0.0	0.0
Planner	1.0	0.0	0.0
Community Service Officer	1.0	0.0	0.0
Inspector	1.0	1.0	1.0
Engineering Technician	2.0	2.0	0.0
Librarian I	1.0	1.0	0.0
Library Assistant I	1.0	0.0	0.0
Library Associate II	1.0	1.0	0.0
Principal Planner	0.0	1.0	0.0
Total Regular Employees	11.0	7.0	2.0

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Section II

General Governmental Operating Budget Details

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City Council

Company / Business Unit
00101 41310

Core Responsibilities

The City Council is responsible for the establishment, implementation, and administration of City policies and the passage of laws governing the City of Rochester.

2022-2023 Objectives

The goals and objectives shall be established by the City Council.

The contributions in account 84280 for other activities include:

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Truth in Taxation Notices.	$6,306	$6,408	$6,461	$6,000	$6,000
2. Miscellaneous.***	$0	$20,000	$200	$200	$200
Total	$6,306	$26,408	$6,661	$6,200	$6,200

***City Council & Mayor's budget separated in 2020, see Mayor page.

Workload Measurements

City Council

Company / Business Unit
00101 41310

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Budgeted Memberships:					
1. Coalition of Greater MN Cities - General Assessment.	$79,257	$0	$0	$0	$0
2. National League of Cities.	$9,005	$9,176	$9,176	$9,200	$9,200
3. League of Minnesota Cities.	$38,424	$39,791	$40,117	$39,010	$39,010
4. Highway 14 Partnership.	$8,000	$0	$0	$0	$0
5. SE MN League of Municipalities.	$40	$40	$40	$40	$40
6. Alliance for Innovation.	$8,400	$7,338	$7,650	$7,500	$7,500
7. MN Transportation Alliance.	$1,835	$1,835	$1,835	$1,835	$1,835
8. Urban Land Institute.	$305	$305	$305	$305	$305
9. GARE.***	$1,000	$0	$0****	$0****	$0****
10. Other.	$0	$0	$0	$0	$1,158
Total	$146,266	$58,485	$59,123	$57,890	$59,048

***City Council & Mayor's budget separated in 2020, see Mayor page.
****Line item moved to Administration (41320) in 2021.

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00101	41310

General Government | **General Fund** | **City Council**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41310 City Council						
Expenditures						
Employee Services						
Regular Salaries	281,943	283,824	399,254	399,254	399,254	405,246
Other Pay	15,860	14,184	14,184	14,184	14,184	14,184
Employee Benefits - Pensions	18,256	18,511	25,958	25,958	25,958	26,344
Employee Benefits - Insuranc	88,169	88,242	149,512	149,512	149,512	157,998
Other Employee Benefits	6					
Employee Services	**404,234**	**404,761**	**588,908**	**588,908**	**588,908**	**603,772**
Contractual Services						
Rents and Leases		250	50	50	50	51
Adv, Publishing, & Printing	4,674	18,800	18,800	18,800	18,800	19,176
Contractual Mtce & Repair	43,608	49,000	49,000	58,500	58,500	59,670
Expert & Professional Servic	106,046	78,584	78,584	78,584	78,584	80,155
Communications	5,642	6,791	6,791	6,791	6,791	6,927
Travel/Training/Business Mea	7,238	18,560	18,560	22,310	22,310	22,756
Subscriptions/Bks/Membership	58,719	58,415	58,415	58,415	58,415	59,584
Insurance and Bonds	1,550	1,378	1,666	1,666	1,666	1,700
Contractual Services	**227,477**	**231,778**	**231,866**	**245,116**	**245,116**	**250,019**
Materials and Supplies						
Office Supplies	1,005	3,250	3,250	3,250	3,250	3,250
Supplies	800	1,200	1,200	1,200	1,200	1,200
Materials and Supplies	**1,805**	**4,450**	**4,450**	**4,450**	**4,450**	**4,450**
Other Charges						
Contributions	26,408	6,200	6,200	6,200	6,200	6,200
Other Charges	7,123	8,177	4,337	4,337	4,337	4,415
Other Charges	**33,531**	**14,377**	**10,537**	**10,537**	**10,537**	**10,615**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**667,047**	**655,366**	**835,761**	**849,011**	**849,011**	**868,856**
Non-Tax Revenue	**41,459**					
Tax Funding	**625,588**	**655,366**	**835,761**	**849,011**	**849,011**	**868,856**

City Council

Company / Business Unit
00101 41310

Employee Services

	Employees		
	2021	2022	2023
Council Member	6.00	6.00	6.00
Council President	1.00	1.00	1.00
Total Regular Employees	7.00	7.00	7.00

Mayor

Company / Business Unit
00101 41315

Core Responsibilities

The Mayor is responsible for the establishment, implementation, and administration of City Council-approved expenditures and policies that are responsive to community needs and Mayoral priorities.

2022-2023 Objectives

The goals and objectives shall be established by the Mayor.

The contributions in account 84280 for other activities include:

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Rochester on Tour.	$10,000	$0	$0	$0	$0
2. Mayor's Initiatives.	$0	$25,000	$30,000	$30,000	$30,000
3. Celebration of a City.*	$0	$24,905	$22,500	$22,500	$22,500
4. 4th of July.*	$0	$40,000	$36,000	$36,000	$36,000
5. Social Equity Work (ICI, GARE, other).**	$0	$1,000	$20,000	$10,000	$10,000
6. Miscellaneous.	$56,792	$0	$0	$0	$0
Total	$66,792	$90,905	$108,500	$98,500	$98,500

*These line items were moved from Community Reinvestment (44400) in 2020.
**City Council & Mayor's budget separated in 2020; see City Council pages.

Workload Measurements

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Budgeted Memberships:					
1. US Conference of Mayors.	$9,181	$9,181	$9,181	$9,181	$9,181
2. MN Mayors Association.	$30	$30	$30	$30	$30
3. Other.	$50	$0	$0	$3,000	$3,244
Total	$9,261	$9,211	$9,211	$12,211	$12,455

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	41315		
General Government	General Fund		Mayor			
	2020	2021	2022 Budget			2023 Budget
Description	Actuals	Budget	Requested	Recommended	Adopted	Recommended
41315 Mayor						
Expenditures						
Employee Services						
Regular Salaries	137,896	143,775	166,042	166,042	166,042	168,739
Temporary Salaries	610	3,375	3,375	4,219	4,219	4,219
Other Pay	880	2,556	2,556	2,556	2,556	2,556
Employee Benefits - Pensions	15,242	16,362	18,164	18,229	18,229	18,528
Employee Benefits - Insuranc	19,976	22,068	22,573	22,573	22,573	23,885
Other Employee Benefits	138	144	144	144	144	144
Employee Services	**174,742**	**188,280**	**212,854**	**213,763**	**213,763**	**218,071**
Contractual Services						
Rents and Leases	46		200	200	200	204
Adv, Publishing, & Printing	2,126	7,200	7,200	7,200	7,200	7,344
Expert & Professional Servic	25,160					
Communications	1,696	1,036	1,036	1,036	1,036	1,057
Travel/Training/Business Mea	2,654	9,910	9,910	11,973	11,973	12,212
Subscriptions/Bks/Membership	9,211	9,211	9,211	12,211	12,211	12,455
Insurance and Bonds		350	1,035	1,035	1,035	1,056
Contractual Services	**40,893**	**27,707**	**28,592**	**33,655**	**33,655**	**34,328**
Materials and Supplies						
Office Supplies	424					
Supplies	2,476					
Materials and Supplies	**2,900**					
Other Charges						
Contributions	65,905	108,500	98,500	98,500	98,500	98,500
Other Charges	3,491	4,948	5,745	5,745	5,745	5,849
Other Charges	**69,396**	**113,448**	**104,245**	**104,245**	**104,245**	**104,349**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**287,931**	**329,435**	**345,691**	**351,663**	**351,663**	**356,748**
Non-Tax Revenue	**19,111**					
Tax Funding	**268,820**	**329,435**	**345,691**	**351,663**	**351,663**	**356,748**

Mayor

Company / Business Unit
00101 41315

Employee Services

	Employees		
	2021	2022	2023
Mayor's Executive Assistant	1.00	1.00	1.00
Mayor	1.00	1.00	1.00
Total Regular Employees	2.00	2.00	2.00

Core Responsibilities

The City Administrator is directly appointed by the City Council to 1) provide leadership to all City departments by fostering a highly collaborative team, 2) recommend a sustainable operating and capital improvement budget, 3) formulate policy recommendations, 4) oversee special projects and initiatives, 5) ensure efficient and effective government operations, 6) engage the community in policy, program, and project planning and implementation and 7) implement the Mayor and City Council's policy decisions.

As a full service City, the Administration Department works in collaboration with the entire organization and community to advance the City Council's strategic priorities. To accomplish this, the City Administrator's department team includes the Deputy City Administrator, Assistant City Administrator, Management Analyst, Budget & Capital Improvement Plan Analyst, Legislative Policy Analyst, Manager of Facilities and Property, Diversity, Equity & Inclusion Director, Strategic Communications and Engagement Director and Secretary I. The team is responsible for direct project delivery as well as providing guidance and support to all departments and working closely with the City's community partners.

2022-2023 Objectives

1. Facilitate the city's recovery from the COVID pandemic.
2. Transition to a multi-year budget and financial forecast.
3. Develop strategic goals for diversity, equity and inclusion ($10,000 GARE, ICI, Other efforts).
4. Develop a collaborative approach to communication and engagement ($60,000).
5. Develop a comprehensive facility condition assessment and long term funding recommendations.
6. Assist with efforts to coordinate marketing, leasing and management for the Minnesota BioBusiness Center.
7. Advance the City Council's Strategic Priorities.
8. Partner with the Destination Medical Center Corporation Board and Economic Development Agency to advance the vision.
9. Work with Legislators, Governor's Office and consultants on the City's legislative priorities.
10. Continue to establish a collaborative and cohesive Leadership Team.
11. Implement enhancements to the City's development services team, processes and policies.
12. Continue to support data and evidence based driven decision-making and high performing organization efforts.

Workload Measurements

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Quality of Life Rating Good to Excellent.*	N/A	N/A	N/A	95%	N/A
2. Value of City Services Good to Excellent.*	N/A	N/A	N/A	90%	N/A
3. Feel that Rochester is “Headed in the Right Direction.”*	N/A	N/A	N/A	90%	N/A
4. City Teammate Customer Service Good to Excellent.*	83%	N/A	N/A	90%	N/A
5. City Teammate Overall Engagement – Somewhat to Fully Engaged (compared to local government benchmark of 79%).**	90%	N/A	N/A	95%	N/A

*Information obtained from the 2022 Community Survey
**Information obtained from the 2019 Employee Engagement Survey

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 41320

General Government | **General Fund** | **City Administration**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41320 City Administration						
Expenditures						
Employee Services						
Regular Salaries	952,091	1,093,460	1,293,137	1,421,047	1,421,047	1,454,401
Temporary Salaries	(3,290)	6,240	6,240	7,800	7,800	7,800
Regular Overtime						
Other Pay	(43,098)	1,674	3,835	3,835	3,835	3,835
Employee Benefits - Pensions	136,108	166,604	196,854	216,471	216,471	221,524
Employee Benefits - Insuranc	108,062	243,355	227,249	249,018	249,018	263,549
Other Employee Benefits	804	996	1,284	1,284	1,284	1,284
Employee Services	**1,150,677**	**1,512,329**	**1,728,599**	**1,899,455**	**1,899,455**	**1,952,393**
Contractual Services						
Rents and Leases	36	1,000	1,000	1,000	1,000	1,020
Adv, Publishing, & Printing	25,656	975	60,975	30,975	30,975	31,595
Expert & Professional Servic	599,578	269,070	269,070	414,182	414,182	422,465
Communications	11,474	11,547	13,419	13,419	13,419	13,687
Travel/Training/Business Mea	2,778	18,820	18,900	22,913	22,913	23,371
Subscriptions/Bks/Membership	4,543	8,475	8,475	8,475	8,475	8,645
Insurance and Bonds	3,161	3,132	4,437	4,437	4,437	4,526
Contractual Services	**647,226**	**313,019**	**376,276**	**495,401**	**495,401**	**505,309**
Materials and Supplies						
Office Supplies	9,884	4,250	4,250	4,250	4,250	4,250
Supplies		10,888	10,888	10,888	12,888	12,888
Materials and Supplies	**9,884**	**15,138**	**15,138**	**15,138**	**17,138**	**17,138**
Other Charges						
Contributions	1,625,663		10,000	10,000	10,000	803,400
Taxes and Licenses						10,000
Other Charges	12,816	33,188	33,972	33,972	33,972	34,581
Other Charges	**1,638,479**	**33,188**	**43,972**	**43,972**	**43,972**	**847,981**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**3,446,266**	**1,873,674**	**2,163,985**	**2,453,966**	**2,455,966**	**3,322,821**
Non-Tax Revenue	**2,321,884**					
Tax Funding	**1,124,382**	**1,873,674**	**2,163,985**	**2,453,966**	**2,455,966**	**3,322,821**

City Administration

Company / Business Unit
00101 41320

Employee Services

	Employees		
	2021	2022	2023
City Administrator	1.00	1.00	1.00
Deputy City Administrator	1.00	2.00	2.00
Assistant City Administrator	1.00	0.00	0.00
Diversity, Equity & Inclusion Director	1.00	1.00	1.00
Manager of Facilities & Property	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00
Budget & CIP Analyst	1.00	1.00	1.00
Legislative Policy Analyst	1.00	1.00	1.00
Secretary I	1.00	0.00	0.00
Executive Assistant	0.00	1.00	1.00
Digital Communications Coordinator	0.00	1.00	1.00
Strategic Comm & Engagement Director	0.00	1.00	1.00
Total Regular Employees	9.00	11.00	11.00

Core Responsibilities

The Office of the City Clerk serves the City of Rochester through three primary areas of work. Multiple functions in each of those areas fall within the responsibility of the City Clerk Business Unit. The common thread in this work unit is the commitment to focusing on connections both inside the organization and out into the community in alignment with the office's vision: *Everything we do is centered on helping people connect to, work with, understand, and impact their local government.*

Functions within the first area of work comprised of Statutory & Clerk duties include serving as the Clerk of Council, holding the role of the City's Records Manager and Responsible Authority for Data Practices, serving as the keeper of the City Seal, and providing other delegated services for residents.

The second area of work is focused on coordinating and connecting City departments in serving the community, and is comprised of Direct Public Service Functions. Included in this area is handling assessments, administering the business-licensing program and other City licenses and permits, handling all City mail, and providing City bursar services.

The third area of the Office's work manages direct Communications and Resident Connections. The Clerk's Office serves as the front desk and main phone to City Hall, marking the first point of contact for many residents with their City government. Communications and engagement work across the organization, as well as racial equity initiatives, find a home base within this area, which also includes direct management of City-wide communications channels.

2022-2023 Objectives

1. Understand stakeholder perspectives, needs, and priorities to identify opportunities for improvement across the spectrum of services being coordinated out of the office.
2. Continue review of and updates to City ordinances and regulations for licenses and permits to ensure identified objectives for the licensing program are being effectively met.
3. Provide records management consultative services to all City departments, including in the use of the Laserfiche document imaging system, to increase ease of access to information through consistent practices in alignment with state law.
4. Build capacity in coordinating communications and engagement work across the enterprise to ensure a cohesive message and approach in working effectively with the entire community.

City Clerk

Company / Business Unit
00101 41400

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of annual licenses issued.	1,510	1,200	1,325	1,350	1,375
2. # of data practices requests processed.	305	440	635	960	1,125
3. # of ordinance changes to license processes.	3	2	5	3	3

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of council minutes approved within 30 days.	86%	95%	99%	100%	100%
2. % of phone calls to the main line answered without voicemail.	88%	90%	90%	90%	90%
3. % of license types available for online renewal.	68%	85%	100%	100%	100%
4. % of license renewals completed online.	32%	45%	70%	70%	75%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number	
			00101	41400

General Government | **General Fund** | **City Clerk**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41400 City Clerk						
Expenditures						
Employee Services						
Regular Salaries	714,838	830,270	744,086	744,086	744,086	764,635
Temporary Salaries	1,599	2,184		546	546	546
Regular Overtime	8,971	825	3,500	3,500	3,500	3,500
Other Pay	32,033	1,832	1,038	1,038	1,038	1,038
Employee Benefits - Pensions	108,580	126,078	113,259	113,301	113,301	116,414
Employee Benefits - Insuranc	218,165	242,805	233,314	233,314	233,314	247,275
Other Employee Benefits	1,248	1,512	1,152	1,152	1,152	1,152
Employee Services	**1,085,434**	**1,205,506**	**1,096,349**	**1,096,937**	**1,096,937**	**1,134,560**
Contractual Services						
Rents and Leases	89	550	550	550	550	561
Adv, Publishing, & Printing	15,386	61,050	1,050	1,050	1,050	1,071
Contractual Mtce & Repair	44,407	41,000	41,000	41,000	41,000	41,820
Expert & Professional Servic	32,022	2,420	2,420	2,420	2,420	2,468
Communications	6,889	9,402	7,608	7,608	7,608	7,760
Travel/Training/Business Mea	1,719	11,478	11,398	14,067	14,067	14,348
Subscriptions/Bks/Membership	1,945	3,120	3,500	3,500	3,500	3,570
Insurance and Bonds	2,419	2,015	3,305	3,305	3,305	3,371
Contractual Services	63,880					
Contractual Services	**168,756**	**131,035**	**70,831**	**73,500**	**73,500**	**74,969**
Materials and Supplies						
Office Supplies	5,984	9,713	9,713	9,713	9,713	9,713
Supplies	630	718	718	718	718	718
Materials and Supplies	**6,614**	**10,431**	**10,431**	**10,431**	**10,431**	**10,431**
Other Charges						
Contributions	362,145					
Taxes and Licenses	281					
Other Charges	22,037	36,963	33,298	33,298	33,298	33,897
Other Charges	**384,463**	**36,963**	**33,298**	**33,298**	**33,298**	**33,897**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(324,189)	(221,195)	(256,695)	(256,695)	(256,695)	(256,695)
Allocated to Other Activities	**(324,189)**	**(221,195)**	**(256,695)**	**(256,695)**	**(256,695)**	**(256,695)**
Operating Transfers						
Expenditures	**1,321,078**	**1,162,740**	**954,214**	**957,471**	**957,471**	**997,162**
Non-Tax Revenue	**731,259**	**484,196**	**502,416**	**502,416**	**502,416**	**524,979**
Tax Funding	**589,819**	**678,544**	**451,798**	**455,055**	**455,055**	**472,183**

City Clerk

Company / Business Unit
00101 41400

Employee Services

	Employees		
	2021	2022	2023
Assistant Clerk I	1.00	1.00	1.00
Assistant Clerk II	4.00	4.00	4.00
Deputy City Clerk	1.00	1.00	1.00
City Clerk	0.00	1.00	1.00
City Clerk/Communications Director	1.00	0.00	0.00
Communications & Engagement Manager	1.00	0.00	0.00
City Records Manager	1.00	1.00	1.00
License Examiner	1.00	1.00	1.00
Total Regular Employees	10.00	9.00	9.00

Elections

Company / Business Unit
00101 41420

Core Responsibilities

The work of the Elections business unit of the City Clerk's Office falls within the first bucket of responsibilities for the Office, those that comprise Charter and Statutory Clerk Duties. This work can be broken down into four primary functions contributing to the overall mission of guaranteeing that the citizens of Rochester are afforded their right to vote without prejudice or discrimination, following all federal, state and local election laws.

1. To ensure all eligible voters in Rochester are election ready and know the basic information needed to cast a ballot.
2. To ensure that voting precinct locations are safe and accessible environments for voters and the election judges there to serve voters.
3. To recruit and serve a cadre of election judges able to effectively meet the needs of Rochester voters in polling places on Election Day.
4. To assist candidates for local municipal office with filing for office and meeting disclosure requirements.

2022-2023 Objectives

1. Work with the League of Minnesota Cities, the Minnesota Clerks and Finance Officers Association, the Secretary of State's Office, and the Legislature to develop and implement legislation that enhances the ability of all qualified voters to participate in the electoral process.
2. Complete a formal agreement with Olmsted County to ensure the administration of elections is carried out in a manner that is mutually beneficial and meets the needs of eligible voters in the City of Rochester.
3. Maintain readiness to conduct any required City special elections.
4. Assist in redistricting processes.
5. Develop procedures to process any petitions filed for candidates or charter amendments.

Elections

Company / Business Unit
00101 41420

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of elections.	0	3	0	2	0
2. # of election judges recruited, assigned, managed and paid.	N/A	720	N/A	660	N/A
3. # of precincts coordinated.	N/A	52	N/A	52	N/A
4. # of candidates filing for office.	N/A	12	N/A	10	N/A

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of registered voters who choose to cast a ballot.	N/A	90%	N/A	90%	N/A
2. % of voters casting a ballot before Election Day.	N/A	55%	N/A	65%	N/A
3. # of new election judges recruited to serve in a polling place.	N/A	220	N/A	200	N/A
4. % of election judges able to provide assistance in a language other than English.	N/A	10%	N/A	10%	N/A

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number	
			00101	41420

General Government | **General Fund** | **Elections**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41420 Elections						
Expenditures						
Employee Services						
Temporary Salaries	18,639		12,500	12,500	12,500	12,500
Regular Overtime	16					
Employee Benefits - Pensions	2,708		956	956	956	956
Employee Benefits - Insuranc	118					
Employee Services	**21,481**		**13,456**	**13,456**	**13,456**	**13,456**
Contractual Services						
Rents and Leases	14,797		14,800	14,800	14,800	15,097
Adv, Publishing, & Printing	5,158		4,150	4,150	4,150	4,233
Contractual Mtce & Repair	3,841		3,840	3,840	3,840	3,917
Expert & Professional Servic	281,524	13,285	212,740	212,740	212,740	216,995
Communications	10,602		8,000	8,000	8,000	8,160
Travel/Training/Business Mea	896	600	755	905	905	924
Subscriptions/Bks/Membership		200	200	200	200	204
Insurance and Bonds	9	6	8	8	8	8
Contractual Services	127,045	77,886	102,629	102,629	102,629	104,682
Contractual Services	**443,872**	**91,977**	**347,122**	**347,272**	**347,272**	**354,220**
Materials and Supplies						
Office Supplies	3,454		3,454	3,454	3,454	3,454
Equipment, Tools, & Misc Par	267					
Supplies	9,208		9,210	9,210	9,210	9,210
Materials and Supplies	**12,929**		**12,664**	**12,664**	**12,664**	**12,664**
Other Charges						
Other Charges	780	780	780	780	780	794
Other Charges	**780**	**780**	**780**	**780**	**780**	**794**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**479,062**	**92,757**	**374,022**	**374,172**	**374,172**	**381,134**
Non-Tax Revenue	**222,253**					
Tax Funding	**256,809**	**92,757**	**374,022**	**374,172**	**374,172**	**381,134**

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Parking Ticket Collections

Company / Business Unit
00101 41430

Core Responsibilities

The work of the Parking Ticket Collections business unit of the City Clerk's Office falls within the second bucket of responsibilities for the Office, those that comprise Direct Public Service Functions.

The City Clerk's Office is designated by the District Court to serve as the Parking Violations Collections Bureau for all of Olmsted County. This collections work is done in collaboration with law enforcement agencies in Olmsted County, including the Rochester Police Department. Funding comes from the Parking Enterprise Fund, and fine revenue goes back into the Parking Enterprise Fund.

The City Clerk's Office has responsibility for the collection of parking violations, receiving and processing all in person and mail payments and overseeing and troubleshooting the use of the parking citation management system. Teammates in the Clerk's Office also enter all hand written citations from law enforcement officers not using the electronic citation system. The Office is also responsible for overseeing the administration of residential and business permit parking, including issuing new permits and annual renewals.

2022-2023 Objectives

1. Continue shifting parking ticket objections to a formalized process developed in conjunction with the Police Department to eliminate inconsistencies in how complaints regarding violations are handled.
2. Support a continued shift towards online payments for parking violations, with work specifically to identify barriers to more payments being made online.
3. Manage questions from parkers with access to more complete up front information in order to address frequent areas of concerns.
4. Work with the vendor for the software used to manage the permit parking program to ensure all renewals for residential permit parking are sent out in a timely basis to enable on time renewals.

Parking Ticket Collections

Company / Business Unit
00101 41430

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of parking tickets issued.	30,982	27,500	35,000	36,000	36,000
2. # of vehicles towed as a result of parking citations.	21	15	15	20	20
3. # of residential parking permits.	3,439	3,650	3,800	3,900	3,900
4. # of additions to residential parking zones.	5	6	7	5	5

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of parking tickets requiring processing by Clerk's Office staff.	60%	55%	52%	55%	55%
2. % of parking tickets paid within 30 days.	80%	80%	80%	80%	80%
3. % of parking tickets paid online.	40%	65%	75%	85%	85%
4. % of parking tickets contested.	35%	35%	35%	35%	35%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	41430		
General Government	General Fund		Parking Ticket Collections			
	2020	2021	2022 Budget			2023 Budget
Description	Actuals	Budget	Requested	Recommended	Adopted	Recommended
41430 Parking Ticket Collections						
Expenditures						
Employee Services						
Regular Salaries						
Regular Overtime						
Employee Benefits - Pensions						
Employee Benefits - Insuranc						
Other Employee Benefits						
Employee Services						
Contractual Services						
Adv, Publishing, & Printing	2,981	5,600	5,600	5,600	5,600	5,712
Contractual Mtce & Repair	41,221	47,400	47,400	47,400	47,400	48,348
Expert & Professional Servic	17,375					
Communications	203	345	345	345	345	352
Travel/Training/Business Mea	200	250	250	313	313	319
Contractual Services	151,645	107,896	117,415	117,415	117,415	119,763
Contractual Services	**213,625**	**161,491**	**171,010**	**171,073**	**171,073**	**174,494**
Materials and Supplies						
Office Supplies	20	268	268	268	268	268
Materials and Supplies	**20**	**268**	**268**	**268**	**268**	**268**
Other Charges						
Other Charges	6,000	4,200	4,200	4,200	4,200	4,276
Other Charges	**6,000**	**4,200**	**4,200**	**4,200**	**4,200**	**4,276**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(219,643)	(165,959)	(175,478)	(175,541)	(175,541)	(179,038)
Allocated to Other Activities	**(219,643)**	**(165,959)**	**(175,478)**	**(175,541)**	**(175,541)**	**(179,038)**
Operating Transfers						
Expenditures	2					
Tax Funding	2					

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Administrative Fines

Company / Business Unit
00101 41450

Core Responsibilities

The City Clerk's Office administers the Administrative Fine program on behalf of all City departments, providing the consistent framework for enforcement, violation fine collections and the administrative hearing process.

The objective of the program is to provide for the administrative enforcement of City ordinances where appropriate, while ensuring all citizens of Rochester are afforded their right to an administrative hearing process should they choose to utilize it.

2022-2023 Objectives

1. Continue to review the Administrative Fine Ordinance for updating as needed.
2. Train teammates in departments, as needed, for the proper handling of ordinance citations.
3. Review Administrative Fine software for improvements to the process and coordination among departments.
4. Work with City departments in coordinating the Administrative Fine process, including planning for adaptions to existing processes following shifts in planned operations in the organization.
5. Continue working to ensure the hearing process is clear, accessible, and reasonable for all wishing to participate in contesting fines.

Administrative Fines

Company / Business Unit
00101 41450

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of snow removal citations.	162	200	210	210	210
2. # of weed removal citations.	290	0	200	200	200
3. # of hearings requested.	43	20	0	0	50
4. # of hearings held.	4	2	0	0	6

Effectiveness Measurements

Measures for this program are being developed.					

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 41450

General Government | General Fund | Administrative Fines

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41450 Administrative Fines						
Expenditures						
Employee Services						
Contractual Services						
Adv, Publishing, & Printing		4,739	4,739	4,739	4,739	4,834
Expert & Professional Servic	13,687	650	650	650	650	663
Communications	163	700	700	700	700	714
Travel/Training/Business Mea						
Insurance and Bonds		10				
Contractual Services	1,236	19,420	16,750	16,750	16,750	17,085
Contractual Services	**15,086**	**25,519**	**22,839**	**22,839**	**22,839**	**23,296**
Materials and Supplies						
Other Charges						
Other Charges	900	900	900	900	900	916
Other Charges	**900**	**900**	**900**	**900**	**900**	**916**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**15,986**	**26,419**	**23,739**	**23,739**	**23,739**	**24,212**
Non-Tax Revenue	**25,717**	**29,308**	**29,308**	**29,308**	**29,308**	**29,601**
Tax Funding	**(9,731)**	**(2,889)**	**(5,569)**	**(5,569)**	**(5,569)**	**(5,389)**

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Finance

Company / Business Unit
00101 41500

Core Responsibilities

The Finance Department's responsibility is to accurately and expeditiously perform accounting and financial functions required by law or administrative practices.

Major activities include:

1. Financial reporting.
2. Accounting and internal audit.
3. Long-term financing and investment management.
4. Advise Administration and Common Council.
5. Purchasing, risk management and insurance.
6. Budgeting and forecasting.
7. Operational financial management support to departments.

2022-2023 Objectives

1. Coordinate contracted audit of grants, sales tax, general accounting and internal controls for the City; prepare audited Comprehensive Annual Financial Report of the City.
2. Assist Administration in compilation, analysis, and preparation of annual City budget document.
3. Provide support to end users of financial and payroll software packages.
4. Continued updating of accounting and purchasing processes.
5. Apply new pronouncements of General Accounting Standards Board.
6. Continuous improvements to City's cost accounting system.
7. Assist Administration and other departments in financial review and issue analysis as required.
8. Provide timely, useful financial information to internal and external users.
9. Complete a minimum of 10 internal audit reviews.
10. Further develop a long-term financial plan and process.

Finance

Company / Business Unit
00101 41500

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of operating business units.	151	169	169	169	169
2. # of open capital projects.	916	920	900	900	900
3. # of insurance claims processed.	382	296	330	330	330
4. # of accounts payable voucher documents processed.	37,202	29,786	27,500	30,000	30,000
5. # of accounts payable checks written.	7,251	5,777	6,250	6,250	6,250
6. # of deposits/cash receipts.	9,977	7,653	4,650	4,650	4,650
7. # of general accounting journal entry batches posted.	8,179	4,732	4,800	4,800	4,800

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of mo. closings accomplished within 5 working days.	58.3%	66.7%	83.3%	83.3%	83.3%
2. # of Federal Financial Assistance audit findings.	0	0	0	0	0
3. % of Finance Department expenses to total government operating expenses.	.90%	.80%	.80%	.80%	.80%
4. Annual % rate of return on investment portfolio.	2.04%	1.91%	1.46%	1.40%	1.40%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 41500

General Government | General Fund | Finance

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41500 Finance						
Expenditures						
Employee Services						
Regular Salaries	1,256,684	1,358,236	1,403,915	1,403,915	1,403,915	1,440,857
Temporary Salaries		6,240	6,240	7,800	7,800	7,800
Regular Overtime	144					
Other Pay	237	3,436	3,775	3,775	3,775	3,775
Employee Benefits - Pensions	182,971	206,250	213,171	213,291	213,291	218,886
Employee Benefits - Insuranc	314,706	331,306	320,961	320,961	320,961	339,378
Other Employee Benefits	1,915	1,992	1,860	1,860	1,860	1,860
Employee Services	**1,756,657**	**1,907,460**	**1,949,922**	**1,951,602**	**1,951,602**	**2,012,556**
Contractual Services						
Rents and Leases	3	550	550	550	550	561
Adv, Publishing, & Printing	636	1,400	1,400	1,400	1,400	1,428
Contractual Mtce & Repair	38,175	29,869	42,469	42,469	42,469	43,318
Expert & Professional Servic	95,910	57,735	57,735	57,735	57,735	58,890
Communications	8,318	10,081	10,081	10,081	10,081	10,283
Travel/Training/Business Mea	4,322	9,003	9,003	10,892	10,892	11,110
Subscriptions/Bks/Membership	2,085	2,400	2,400	2,400	2,400	2,448
Insurance and Bonds	6,002	6,036	6,664	6,664	6,664	6,797
Contractual Services	10,228					
Contractual Services	**165,679**	**117,074**	**130,302**	**132,191**	**132,191**	**134,835**
Materials and Supplies						
Office Supplies	8,599	4,640	8,440	8,440	8,440	8,440
Clothing & Protective Equipm						
Equipment, Tools, & Misc Par		3,800				
Materials and Supplies	**8,599**	**8,440**	**8,440**	**8,440**	**8,440**	**8,440**
Other Charges						
Other Charges	37,313	44,263	37,806	37,806	37,806	38,487
Other Charges	**37,313**	**44,263**	**37,806**	**37,806**	**37,806**	**38,487**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**1,968,248**	**2,077,237**	**2,126,470**	**2,130,039**	**2,130,039**	**2,194,318**
Non-Tax Revenue	**98,255**					
Tax Funding	**1,869,993**	**2,077,237**	**2,126,470**	**2,130,039**	**2,130,039**	**2,194,318**

Employee Services

	Employees		
	2021	2022	2023
General Accountant-City Finance	3.00	3.00	3.00
Assistant Finance Director	1.00	1.00	1.00
Internal Auditor	1.00	1.00	1.00
Insurance/Purchasing Clerk	1.00	1.00	1.00
Director of Finance & IT	1.00	1.00	1.00
Senior Financial Analyst	2.00	2.00	2.00
Senior Financial Analyst	1.00	1.00	1.00
Risk Mgr/Purchasing Officer	1.00	1.00	1.00
Accounting Supervisor-Finance	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00
Total Regular Employees	14.00	14.00	14.00

City Attorney

Company / Business Unit
00101 41600

Core Responsibilities

The City Attorney's mission is to serve as the legal advisor and representative for the City of Rochester, its officials, boards and commissions in all of the City's legal affairs and to prosecute those criminal offenses occurring within the City's boundaries as provided by the state law.

2022-2023 Objectives

1. Carry out the City Attorney's mission statement as best as possible despite the office's limited resources.
2. Adapt to new criminal justice technology (e-charging, e-filing, body camera data) in processing the office's criminal caseload.
3. Encourage and cooperate with the Olmsted County Justice Commission to increase criminal caseload efficiency and reduce overtime costs resulting from the criminal case scheduling process.
4. Support, guide, and inform victims through criminal justice process and refer them to appropriate resources as needed.
5. Adequately and efficiently, ensure victim's rights as outlined in MN Statute 611A.

City Attorney

CITY OF ROCHESTER MINNESOTA

Company / Business Unit
00101 41600

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Civil litigation cases opened.	64	39	70	72	74
2. City department files opened.	10	7	10	10	10
3. Total fine revenue.	$350,719	$265,221	$350,000	$300,000	$303,000

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Criminal court appearances.	4,137	2,416	1,900	2,400	3,500
2. Criminal trial preparation.	2,257	2,429	1,500	2,200	2,500
3. Criminal witness contacts.	4,252	2,647	1,840	2,500	3,000
4. New criminal files.	2,348	1,828	1,540	1,900	2,000
5. Criminal plea negotiations.	5,984	5,335	2,650	5,000	5,500
6. Domestic victims assisted.	221	152	252	208	258
7. General crime victim assistance.	398	748	804	650	700

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	41600		
General Government	General Fund		Legal			
	2020	2021	2022 Budget			2023 Budget
Description	Actuals	Budget	Requested	Recommended	Adopted	Recommended
41600 Legal						
Expenditures						
Employee Services						
Regular Salaries	1,121,462	1,142,445	1,090,583	1,198,718	1,198,718	1,228,427
Temporary Salaries	6,975					
Regular Overtime						336
Other Pay	21,522	2,248	336	336	336	186,106
Employee Benefits - Pensions	166,426	173,080	165,223	181,606	181,606	328,924
Employee Benefits - Insuranc	229,957	204,134	275,489	311,109	311,109	1,296
Other Employee Benefits	1,633	1,704	1,296	1,296	1,296	**1,745,089**
Employee Services	**1,547,975**	**1,523,611**	**1,532,927**	**1,693,065**	**1,693,065**	
Contractual Services						
Rents and Leases	16	500	500	500	500	510
Adv, Publishing, & Printing	190	1,250	1,250	1,250	1,250	1,275
Contractual Mtce & Repair	15,795	15,795	15,795	15,795	15,795	16,111
Expert & Professional Servic	140,122	201,255	201,255	201,255	201,255	205,280
Communications	6,640	7,812	7,812	7,812	7,812	7,968
Travel/Training/Business Mea	1,627	4,160	4,160	4,835	4,835	4,932
Subscriptions/Bks/Membership	22,037	20,645	20,645	20,645	20,645	21,058
Insurance and Bonds	5,047	5,092	5,476	5,476	5,476	5,586
Contractual Services	**191,474**	**256,509**	**256,893**	**257,568**	**257,568**	**262,720**
Materials and Supplies						
Office Supplies	3,488	2,000	2,000	2,000	2,000	2,000
Equipment, Tools, & Misc Par						
Materials and Supplies	**3,488**	**2,000**	**2,000**	**2,000**	**2,000**	**2,000**
Other Charges						
Contributions	15,016	14,627	14,627	14,627	14,627	14,627
Taxes and Licenses	2,062	2,250	2,250	2,250	2,250	2,291
Other Charges	22,967	35,491	26,655	26,655	26,655	27,135
Other Charges	**40,045**	**52,368**	**43,532**	**43,532**	**43,532**	**44,053**
Capital Outlay						
Furniture and Equipment	5,351					
Capital Outlay	**5,351**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**1,788,333**	**1,834,488**	**1,835,352**	**1,996,165**	**1,996,165**	**2,053,862**
Non-Tax Revenue	**303,893**	**200,000**	**175,000**	**175,000**	**175,000**	**176,750**
Tax Funding	**1,484,440**	**1,634,488**	**1,660,352**	**1,821,165**	**1,821,165**	**1,877,112**

City Attorney

Company / Business Unit
00101 41600

Employee Services

	Employees		
	2021	2022	2023
Assistant City Attorney I	2.00	2.00	2.00
Assistant City Attorney II	2.00	2.00	2.00
Executive Assistant	1.00	1.00	1.00
Deputy City Attorney I	0.00	1.00	1.00
Deputy City Attorney II	0.00	1.00	1.00
Deputy City Attorney	1.00	0.00	0.00
City Attorney	1.00	1.00	1.00
Prosecution Assistant	3.00	3.00	3.00
Criminal Division Supervisor	1.00	0.00	0.00
Victim Witness Liaison	1.00	1.00	1.00
Total Regular Employees	12.00	12.00	12.00

Core Responsibilities

The Human Resources team serves the City of Rochester's most valuable asset: our teammates. The HR team mission is to *serve with passion and act with courage to make a meaningful difference for the greater good of the City*. As valued business partners, the HR Team provides consultative HR services and assistance to City leaders in support of a strategic-focused organization.

The HR team provides core services of administrative oversight for policy development, payroll and compensation, recruitment and selection, benefits and safety, legal compliance and reporting and human resources information systems. The HR team leads respectful negotiations and maintains collaborative relationships with collective bargaining groups within the City. This includes assisting with, and seeking acceptable resolutions for, employee relations issues, grievances, mediations and arbitrations.

While influencing culture and operationalizing the City's strategic priorities, the HR team strives to create and implement professional development opportunities that contribute to a high-caliber workforce capable of providing exceptional services to an increasingly diverse community. HR teammates are subject-matter experts who understand, value, and promote an engaged workforce in support of the City's foundational principles.

2022-2023 Objectives

1. Execute the employee engagement process; in collaboration with department leadership teams, facilitate the dissemination of the employee engagement results; assist with action planning and ongoing follow-up plans (teambuilding, training, etc.).
2. Support and lead organizational development initiatives that promote an engaged workforce.
3. Coordinate and implement an employee diversity/inclusion training program.
4. Establish community partnerships to strengthen the minority labor pool for recruitment purposes; strive to achieve greater employee racial diversity; promote an inclusive work environment.
5. Evaluate and implement technological improvements to gain process efficiencies.
6. Implement City-wide wellness initiatives researched and approved in 2020.
7. Negotiate multiple labor contracts in a manner that align with City directives and priorities.

Human Resources

Company / Business Unit
00101 41800

Workload Measurements

	2019 Actual	2020* Actual	2021 Estimated	2022* Projected	2023 Projected
Recruitment & Selection (FT/PT=budgeted positions)					
# FT/PT/seasonal postings | # applications.	174 | 5,653	70 | 1,600	120 | 3,600	150 | 4,200	170 | 5,000
#FT&PT new hires | # promotions, transfers.	91 | 40	50 | 25	76 | 35	65 | 35	72 | 36
# terminations/retirements | Turnover rate FT/PT employees.	77 | 8.7%	65 | 7.0%	75 | 8.0%	75 | 8.0%	75 | 8.0%
Employee Safety					
# employees injured (# lost time injuries).	218 (32)	225 (42)	242 (48)	218 (43)	196 (39)
# workdays lost | # restricted workdays.	983 | 1,492	727 | 1,100	820 | 1,029	738 | 926	664 | 833
Workers Compensation Costs					
Annual claim costs.	$415,748	$624,987	$714,252	$642,827	$578,544
Average cost per employee.	$338.01	$531.90	$595.21	$535.69	$482.12
Payroll					
Average # payroll checks/pay period.	1,230	1,175	1,200	1,205	1,210
# election judges.	0	550	0	500	0
# FT/PT active employees | # limited appointment employees.	901 | 451	915 | 375	920 | 400	925 | 400	930 | 400

*Election Year

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	41800		
General Government	**General Fund**		**Human Resources**			
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
41800 Human Resources						
Expenditures						
Employee Services						
Regular Salaries	1,129,047	1,184,174	1,240,698	1,265,285	1,265,285	1,301,876
Temporary Salaries		10,500	10,500	13,125	13,125	13,125
Regular Overtime		4,500	4,500	4,500	4,500	4,500
Other Pay	18,171	3,540	3,959	3,959	3,959	3,959
Employee Benefits - Pensions	164,642	181,548	190,111	194,203	194,203	199,745
Employee Benefits - Insuranc	270,969	258,893	279,271	279,380	279,380	295,050
Other Employee Benefits	1,493	1,728	1,728	1,728	1,728	1,728
Employee Services	**1,584,322**	**1,644,883**	**1,730,767**	**1,762,180**	**1,762,180**	**1,819,983**
Contractual Services						
Rents and Leases						
Adv, Publishing, & Printing	960	6,300	6,300	6,300	6,300	6,426
Contractual Mtce & Repair	136,035	201,778	220,878	220,878	220,878	225,296
Expert & Professional Servic	79,569	318,755	247,035	247,035	247,035	251,976
Communications	7,536	5,547	6,027	6,027	6,027	6,147
Travel/Training/Business Mea	62,730	72,810	72,810	78,898	78,898	80,476
Subscriptions/Bks/Membership	6,011	6,120	6,120	6,120	6,120	6,242
Insurance and Bonds	5,047	5,032	5,763	5,763	5,763	5,878
Contractual Services	**297,888**	**616,342**	**564,933**	**571,021**	**571,021**	**582,441**
Materials and Supplies						
Office Supplies	9,223	4,376	4,376	4,376	4,376	4,376
Clothing & Protective Equipm						
Supplies	7,648	16,875	16,875	16,875	16,875	16,875
Materials and Supplies	**16,871**	**21,251**	**21,251**	**21,251**	**21,251**	**21,251**
Other Charges						
Taxes and Licenses	14,487	14,500	500	500	500	509
Other Charges	34,300	47,478	46,479	46,479	46,479	47,316
Other Charges	**48,787**	**61,978**	**46,979**	**46,979**	**46,979**	**47,825**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**1,947,868**	**2,344,454**	**2,363,930**	**2,401,431**	**2,401,431**	**2,471,500**
Non-Tax Revenue	**115,448**					
Tax Funding	**1,832,420**	**2,344,454**	**2,363,930**	**2,401,431**	**2,401,431**	**2,471,500**

Human Resources

Company / Business Unit
00101 41800

Employee Services

	Employees		
	2021	2022	2023
Director of Human Resources	1.00	1.00	1.00
Assistant Director of HR	1.00	1.00	1.00
Senior HR Consultant	1.00	1.00	1.00
Benefits & Compensation Administrator	0.75	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00
HR Generalist	1.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00
HR Recruitment Assistant	2.00	2.00	2.00
Payroll Analyst	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
Safety Administrator	1.00	1.00	1.00
Total Regular Employees	11.75	12.00	12.00

Community Development

Company / Business Unit
00101 41910

Core Responsibilities

The mission of the Community Development Department is “to enrich our community’s future by fostering creative and innovative strategies to cultivate sustainable economic growth, build and preserve healthy neighborhoods, enhance our natural environment, and nurture arts and cultural opportunities.”

The Community Development Department plays a vital role in strengthening and shaping the future development of our city and drives a broad spectrum of physical development, by integrating the following areas:

- Development & Construction Services including Plan Application review, Building Plan Examination and Building/Trade Inspections;
- Sustainability & Resiliency;
- Comprehensive Planning and Small Area Plans;
- Housing & Neighborhood Services including; Rental Housing, Urban Design, Heritage Preservation, Zoning Compliance and;
- An enhanced customer experience and support for all.

In alignment with the City’s Vision to be a vibrant, compassionate, innovative team, the establishment of the Community Development Department is part of the City’s Development Services & Infrastructure team. Our Vision is to be recognized as America’s most innovative development services team.

2022-2023 Objectives

Through intentional collaboration and proactive strategies, the Community Development will focus on the following

1. Conduct process mapping to enhance the development review process.
2. Implement technology solutions that measure team performance and implement development services dashboard to track performance.
3. Adoption & Implementation of the Unified Development Code.
4. Implementation of the Energy Action Plan and Sustainability & Resiliency Plan.
5. Begin outreach for 5-year update to P2S 2040 (comprehensive plan).
6. Partner with County and City departments on Census Redistricting.
7. Provide support to department Boards & Commissions, City Green Team & other committees to drive organization performance and community transformation.
8. Partner to support economic, environmental, and social investment in the community.

Community Development

Company / Business Unit
00101 41910

Workload Measurements

	2019* Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of land use applications processed.	51	118	110	120	120
2. # of predevelopment meetings facilitated.	58	104	125	130	130
3. # of public hearings.	50	85	95	80	85
4. # of Clients assisted by phone or in-person.	3,277**	40,500	40,500	38,500	38,000
5. # Zoning Certificates & Building Permits reviewed.	1,251	2,521	2,100	2,300	2,415
6. $ of Zoning Certificates & Building Permits reviewed.	$286.78m	$366.92m	$383.77m	$406.79m	$427.12m

**July 1 – December 31, 2019 only **pre department consolidation*

Effectiveness Measurements

	2019* Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
ADMINISTRATION					
1. # Board packets prepared.	41	40	50	50	50
2. Developer Information Meeting.	15	13	32	30	31
COMMUNICATIONS & ENGAGEMENT					
1. # of outreach and education presentations on community development-related focus areas.	12	50+	50+	40+	50+
2. # of department media releases & surveys.	17	35	15	15	20
SUSTAINABILITY					
1. Green House Gas Reduction (50% by 2030).	18%	18%	20%	22%	22%
2. LEED for Cities scoring (80 pts is Platinum).	70	70	72	74	74
3. Sustainability, Green team & Energy Commission meetings.	10	40	40	40	40
PLANNING & ZONING					
1. Type I plan review completed in 2 weeks or less.	71	61%	70%	75%	75%
2. Type 1 plans processed for review within 48 hours.	92%	93%	94%	95%	95%
3. Type III applications processed within 60 days.	95%	94%	95%	95%	95%
4. Type I zoning certificate completed in 72 hours or less.	65%	100%	100%	100%	100%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 41910

General Government | General Fund | Community Development

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41910 Community Development						
Expenditures						
Employee Services						
Regular Salaries	950,616	1,201,975	1,089,213	970,541	970,541	1,085,032
Other Pay	4,553	641	1,574	1,574	1,574	1,574
Employee Benefits - Pensions	140,089	182,099	165,016	147,037	147,037	164,383
Employee Benefits - Insuranc	226,329	263,036	324,488	317,360	317,360	358,367
Other Employee Benefits	372					
Employee Services	**1,321,959**	**1,647,751**	**1,580,291**	**1,436,512**	**1,436,512**	**1,609,356**
Contractual Services						
Rents and Leases	26	500	500	500	500	510
Adv, Publishing, & Printing	5,081	7,000	8,950	8,950	8,950	9,129
Contractual Mtce & Repair	17,408	3,200	105,800	105,800	105,800	107,916
Expert & Professional Servic	219,457	60,700	60,700	60,700	60,700	61,914
Communications	12,317	13,170	10,566	10,566	10,566	10,777
Travel/Training/Business Mea	6,903	16,790	17,690	22,441	22,441	22,890
Subscriptions/Bks/Membership	6,460	5,700	7,155	7,155	7,155	7,298
Insurance and Bonds	4,501	3,712	5,701	5,701	5,701	5,815
Contractual Services	908					
Contractual Services	**273,061**	**110,772**	**217,062**	**221,813**	**221,813**	**226,249**
Materials and Supplies						
Office Supplies	10,852	4,250	4,150	4,150	4,150	4,150
Veh & Mach Operating Supplie	107	750				
Equipment, Tools, & Misc Par		100				
Supplies	159,760	5,800	5,300	5,300	5,300	5,300
Materials and Supplies	**170,719**	**10,900**	**9,450**	**9,450**	**9,450**	**9,450**
Other Charges						
Contributions	640,517	4,000	4,374	4,374	4,374	4,453
Taxes and Licenses		280	480	480	480	489
Other Charges	21,402	36,684	53,570	53,570	53,570	54,534
Other Charges	**661,919**	**40,964**	**58,424**	**58,424**	**58,424**	**59,476**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(15,663)	(53,860)	(54,937)	(54,937)	(54,937)	(54,937)
Allocated to Other Activities	**(15,663)**	**(53,860)**	**(54,937)**	**(54,937)**	**(54,937)**	**(54,937)**
Operating Transfers						
Expenditures	**2,411,995**	**1,756,527**	**1,810,290**	**1,671,262**	**1,671,262**	**1,849,594**
Non-Tax Revenue	**1,514,762**	**473,000**	**452,872**	**452,872**	**452,872**	**457,400**
Tax Funding	**897,233**	**1,283,527**	**1,357,418**	**1,218,390**	**1,218,390**	**1,392,194**

Community Development

Company / Business Unit
00101 41910

Employee Services

	Employees		
	2021	2022	2023
Senior Administrative Analyst	1.00	0.00	0.00
Comm. Development Director	1.00	1.00	1.00
Deputy Director of Development	1.00	1.00	1.00
Administrative Assistant II	2.00	2.00	2.00
Planning Supervisor	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00
Planner	3.00	3.00	3.00
Comm. & Engagement Coordinator	1.00	1.00	1.00
Zoning Compliance Liaison	1.00	0.00	0.00
Urban Design & Heritage Preservation Coordinator	1.00	0.00	0.00
Sustainability Coordinator	1.00	1.00	1.00
Office Services Coordinator	0.00	1.00	1.00
Total Regular Employees	15.00	13.00	13.00

*FTE reclassification for 2022, 2021 FTE's follow the 2021 adopted budget.

DSIC & North Station Maintenance

Company / Business Unit
00101 41919

Core Responsibilities

The Maintenance Department's responsibility is to clean and maintain the Development Services and Infrastructure Center and the Police Department buildings, equipment and grounds. Monitoring of the building systems is also performed.

Major activities include:

1. Custodial Services.
2. Building controls monitoring.
3. Maintenance of equipment.
4. Maintenance of the grounds surrounding the buildings.
5. Oversee outside contractors affiliated with the building repairs and services.

2022-2023 Objectives

1. Efficiently and properly operate and monitor the building control systems for the Development Services and Infrastructure Center and the Police Department buildings.
2. Clean and maintain the facility equipment for efficient utilization of resources.
3. Maintain the inside and outside appearance of the buildings by performing and/or coordinating the custodial services and maintenance activities to meet reasonable occupants expectations.
4. Perform daily check of all systems to ensure proper functioning.
5. Maintain a safe working environment for staff and public.
6. Completion of all scheduled preventative maintenance items within a reasonable amount of time.
7. Develop and implement a work order system to track building deficiencies and staff performance.

DSIC & North Station Maintenance

CITY OF ROCHESTER MINNESOTA

Company / Business Unit
00101 41919

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Square feet of Development Services & Infrastructure Center.	N/A	43,179	43,179	43,179	43,179
Square feet of the Police Department.	N/A	54,613	54,613	54,613	54,613

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

					Account Number	
					00101	41919
General Government	**General Fund**				**DSIC & North Statn Maintenance**	
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
41919 DSIC & North Statn Maintenance						
Expenditures						
Employee Services						
Regular Salaries		56,221	57,768	57,768	57,768	59,129
Temporary Salaries		15,000	15,000	18,750	18,750	18,750
Regular Overtime			4,000	4,000	4,000	4,000
Employee Benefits - Pensions		8,912	10,507	10,794	10,794	10,999
Employee Benefits - Insuranc		35,026	12,121	12,121	12,121	12,768
Employee Services		**115,159**	**99,396**	**103,433**	**103,433**	**105,646**
Contractual Services						
Rents and Leases	150					
Contractual Mtce & Repair	39,942	50,627	31,217	31,217	31,217	31,842
Expert & Professional Servic	404	8,218	7,118	7,118	7,118	7,260
Communications	349	18,427	13,491	13,491	13,491	13,761
Travel/Training/Business Mea		295	295	349	349	356
Utilities	74,693	79,466	78,600	78,600	78,600	80,172
Insurance and Bonds		7,428	3,568	3,568	3,568	3,639
Contractual Services	7,849	20,100	5,100	5,100	5,100	5,202
Contractual Services	**123,387**	**184,561**	**139,389**	**139,443**	**139,443**	**142,232**
Materials and Supplies						
Office Supplies	5,662	7,947	8,547	8,547	8,547	8,547
Veh & Mach Operating Supplie		150	4,650	4,650	4,650	4,650
Clothing & Protective Equipm			1,000	1,000	1,000	1,000
Commodities		3,000	7,000	7,000	7,000	7,000
Equipment, Tools, & Misc Par	1,300	1,574	2,574	2,574	2,574	2,574
Construction Materials			1,000	1,000	1,000	1,000
Supplies	6,151	10,442	18,942	18,942	18,942	18,942
Materials and Supplies	**13,113**	**23,113**	**43,713**	**43,713**	**43,713**	**43,713**
Other Charges						
Taxes and Licenses	120					
Other Charges			13,078	13,078	13,078	13,313
Other Charges	**120**		**13,078**	**13,078**	**13,078**	**13,313**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**136,620**	**322,833**	**295,576**	**299,667**	**299,667**	**304,904**
Non-Tax Revenue	**5,426**					
Tax Funding	**131,194**	**322,833**	**295,576**	**299,667**	**299,667**	**304,904**

DSIC & North Station Maintenance

Company / Business Unit
00101 41919

Employee Services

	Employees		
	2021	2022	2023
Building Maint Worker NonBarg	1.00	1.00	1.00
Total Regular Employees	1.00	1.00	1.00

Information Technology

Company / Business Unit
00101 41920

Core Responsibilities

Information Technology (IT) provides primary computer services to all City departments (except for RPU and RPL) across most City buildings via a secure private high speed Metropolitan Area Network (MAN). This includes installation, maintenance, backup, and security for all servers, storage, PCs, printers, telephony, cloud computing, and network. We assist in the analysis, implementation, testing, securing, training and maintenance of applications to support many City business functions including but not limited to the City's ERP system, document management system, employee HR systems, GIS solutions, Police & Fire dispatch solution (in partnership with the County), internal and Internet web sites, permitting and licensing systems and cashiering solutions.

In addition, IT provides Wi-Fi connectivity in many City owned buildings for both employee needs and public convenience. A remote access solution is provided to allow employees to work in the field and at home when necessary. Technical support for the city's badge reader system and video camera recording systems are also provided by IT.

2022-2023 Objectives

1. Refinement of city use of Microsoft 365 (Office 365 and EMS) including consumption of additional features and consumption of EMS (security) functionality.
2. Migrate city DMZ (public facing) servers to hyper converged computing environment to provide resiliency (high availability) to these services.
3. Further leverage investments in IT security tooling to actively monitor our compute environment for security vulnerabilities & attacks and respond appropriately to these situations.
4. Implement Disk encryption for City devices.
5. Implement secure configuration standards for City devices.
6. Migrate appropriate IT services to a cloud based computing environment.
7. Migrate City anti-virus to Microsoft Defender Advanced Threat Protection.
8. Migrate City devices to new-shared infrastructure domain roch.mn.

Information Technology

Company / Business Unit
00101 41920

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of servers supported (physical & virtual).	165	185	200	190	190
2. # of personal computers maintained.	629	635	650	655	660
3. # of users supported.	727	735	750	750	750
4. # of help desk tickets closed.	3,398	3,400	3,600	3,600	3,600

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of users satisfied with help desk ticket resolutions.	97%	98%	98%	98%	98%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00101 41920

General Government | General Fund | Information Technology

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41920 Information Technology						
Expenditures						
Employee Services						
Regular Salaries	1,534,333	1,638,760	1,746,324	1,823,958	1,823,958	1,946,184
Regular Overtime	349	375	375	375	375	375
Other Pay	36,558					
Employee Benefits - Pensions	227,991	248,328	264,624	276,385	276,385	294,903
Employee Benefits - Insuranc	424,050	389,075	428,992	464,476	464,476	528,802
Other Employee Benefits	2,416	2,628	2,496	2,496	2,496	2,496
Employee Services	**2,225,697**	**2,279,166**	**2,442,811**	**2,567,690**	**2,567,690**	**2,772,760**
Contractual Services						
Rents and Leases	456	2,000	2,000	2,000	2,000	2,040
Adv, Publishing, & Printing	825	600	600	600	600	612
Contractual Mtce & Repair	2,650	4,000	4,000	4,000	4,000	4,080
Expert & Professional Servic	3,797	600	600	600	600	612
Communications	15,269	15,157	16,421	16,421	16,421	17,686
Travel/Training/Business Mea	6,367	15,410	15,410	18,723	18,723	19,177
Subscriptions/Bks/Membership		300	300	300	300	306
Insurance and Bonds	7,046	6,714	8,057	8,057	8,057	8,218
Contractual Services	**36,410**	**44,781**	**47,388**	**50,701**	**50,701**	**52,731**
Materials and Supplies						
Office Supplies	606	4,000	4,000	4,000	4,000	4,000
Materials and Supplies	**606**	**4,000**	**4,000**	**4,000**	**4,000**	**4,000**
Other Charges						
Other Charges	32,121	46,698	56,162	56,162	56,162	57,173
Other Charges	**32,121**	**46,698**	**56,162**	**56,162**	**56,162**	**57,173**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**2,294,834**	**2,374,645**	**2,550,361**	**2,678,553**	**2,678,553**	**2,886,664**
Non-Tax Revenue	**5,823**					
Tax Funding	**2,289,011**	**2,374,645**	**2,550,361**	**2,678,553**	**2,678,553**	**2,886,664**

Information Technology

Company / Business Unit
00101 41920

Employee Services

	Employees		
	2021	2022	2023
Mgr of Information Services	1.00	1.00	1.00
System Administrator	4.00	3.00	3.00
IT Systems Support Specialist	2.00	2.00	2.00
PC Support Tech	2.00	2.00	3.00
IT Analyst	6.00	5.00	5.00
IT Analyst-Junior	1.00	1.00	1.00
Enterprise IT Specialist	1.00	2.00	2.00
IT Enterprise App Supervisor	0.00	1.00	1.00
Total Regular Employees	17.00	17.00	18.00

City Hall Maintenance

Company / Business Unit
00101 41960

Core Responsibilities

The Maintenance Department's responsibility is to clean and maintain City Hall, its equipment and grounds. Monitoring of the building systems is performed for Fire Stations 1, 2, 4 and 5. In addition, the Government Center Skyway and Fire Station 1 are also provided maintenance services.

Major activities include:

1. Custodial Services.
2. Maintenance of equipment.
3. Maintenance of the grounds surrounding City Hall.
4. Oversee outside contractors affiliated with the building repairs and services.

2022-2023 Objectives

1. Operate the Metasys system of environmental controls for the City Hall, Government Center Skyway and Fire Station 1 to create appropriate environmental conditions.
2. Maintain the facility equipment for efficient utilization of resources. Enhance the inside and outside appearance of City Hall, Government Center Skyway and Fire Station 1 by coordinating the custodial services and maintenance activities.
3. Daily check of all systems to ensure proper functioning.
4. Maintain a safe working environment for staff and public.
5. Completion of all scheduled preventative maintenance items on time.

City Hall Maintenance

Company / Business Unit
00101 41960

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Sq. ft. of City Hall.	84,480	84,480	84,480	84,480	84,480
2. Sq. ft. of Government Center Skyway.	6,907	6,907	6,907	6,907	6,907
3. Sq. ft. of Fire Station 1.	24,000	24,000	24,000	24,000	24,000

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00101	41960

General Government | **General Fund** | **City Hall Maintenance**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
41960 City Hall Maintenance						
Expenditures						
Employee Services						
Regular Salaries	124,302	126,449	119,320	119,320	119,320	121,897
Temporary Salaries	18,573	13,969	16,120	19,612	19,612	19,612
Regular Overtime	903	299	299	299	299	299
Employee Benefits - Pensions	20,865	21,319	20,564	21,093	21,093	21,485
Employee Benefits - Insuranc	55,831	57,745	73,522	73,522	73,522	77,880
Other Employee Benefits	288	288	348	348	348	348
Employee Services	**220,762**	**220,069**	**230,173**	**234,194**	**234,194**	**241,521**
Contractual Services						
Rents and Leases	130	300	300	300	300	306
Contractual Mtce & Repair	32,869	42,369	42,369	42,369	42,369	43,216
Expert & Professional Servic	74,794	4,821	4,821	4,821	4,821	4,917
Communications	3,404	3,404	4,340	4,340	4,340	4,426
Travel/Training/Business Mea		375	375	429	429	437
Subscriptions/Bks/Membership						
Utilities	192,698	248,935	251,935	251,935	251,935	256,974
Insurance and Bonds	5,905	5,165	6,497	6,497	6,497	6,627
Contractual Services	30,453	5,838	6,438	6,438	6,438	6,567
Contractual Services	**340,253**	**311,207**	**317,075**	**317,129**	**317,129**	**323,470**
Materials and Supplies						
Office Supplies	132	224	224	224	224	224
Veh & Mach Operating Supplie	610	1,596	1,596	1,596	1,596	1,596
Clothing & Protective Equipm	365	150	150	150	150	150
Commodities	2,153	5,351	5,351	5,351	5,351	5,351
Equipment, Tools, & Misc Par	4,296	1,287	1,287	1,287	1,287	1,287
Construction Materials	693					
Supplies	105,461	18,510	18,510	18,510	18,510	18,510
Materials and Supplies	**113,710**	**27,118**	**27,118**	**27,118**	**27,118**	**27,118**
Other Charges						
Taxes and Licenses	277	200	200	200	200	204
Other Charges	6,186	12,987	11,733	11,733	11,733	12,029
Other Charges	**6,463**	**13,187**	**11,933**	**11,933**	**11,933**	**12,233**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(2,663)	(12,350)	(13,130)	(13,130)	(13,130)	(13,130)
Allocated to Other Activities	**(2,663)**	**(12,350)**	**(13,130)**	**(13,130)**	**(13,130)**	**(13,130)**
Operating Transfers						
Operating Transfers	54,600	54,600	54,600	54,600	54,600	54,600
Operating Transfers	**54,600**	**54,600**	**54,600**	**54,600**	**54,600**	**54,600**
Expenditures	**733,125**	**613,831**	**627,769**	**631,844**	**631,844**	**645,812**
Non-Tax Revenue	**184,878**	**1,200**	**1,200**	**1,200**	**1,200**	**1,239**
Tax Funding	**548,247**	**612,631**	**626,569**	**630,644**	**630,644**	**644,573**

City Hall Maintenance

Company / Business Unit
00101 41960

Employee Services

	Employees		
	2021	2022	2023
Custodian NonBargaining	1.00	1.00	1.00
Building Maint Worker NonBarg	1.00	1.00	1.00
Total Regular Employees	2.00	2.00	2.00

Police Administration

Company / Business Unit
00101 42100

Core Responsibilities

The mission of the Rochester Police Department is to provide exceptional service and superior protection by reducing crime and enhancing the quality of life expected by the first class community we serve.

Major Functions Include:

1. The protection of life and property.
2. The enhancement of public safety through criminal apprehension and traffic enforcement.
3. Providing basic emergency medical care.

The Activities To Perform These Functions Include:

1. Crime prevention and education.
2. Criminal investigation.
3. Traffic patrol and accident investigation.
4. Development of public safety programs.
5. Community engagement.

2022-2023 Objectives

1. We will employ policing strategies and tactics driven by accurate, timely and reliable information supplied by current and emerging technologies and supported by the Department's systematic application of intelligence-led policing.
2. We will maintain the trust of Rochester community members by actively engaging the neighborhoods, businesses, and social organizations to the highest possible level.
3. We will aspire to unite the people of our communities and members of our Police Department towards a collective commitment to addressing crime, violence, and quality-of-life issues through engaging one another and all city agencies in collaborative problem-solving partnerships.

Police Administration

Company / Business Unit
00101 42100

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of priority 1 calls (1 and 1T).	12,555	9,637	11,082	11,415	11,757
2. Priority 1 response (min/sec).	5:52	6:24	6:38	6:15	6:18
3. # of priority 2 calls (2 and 2B).	11,771	11,802	11,995	12,235	12,480
4. Priority 2 response (min/sec).	7:16	6:49	6:50	6:55	7:01
5. # of part I crimes.	2,524	2,368	2,446	2,519	2,595
6. # of part II crimes.	4,136	3,610	3,873	4,144	4,434
7. Total # of part I and II crimes.	6,660	5,978	6,319	6,663	7,029
8. # of rapes/aggravated assaults/robberies assigned to.	250	255	244	250	256
9. Total # of investigations initiated.	2,844	2,697	2,900	2,771	2,845

Note: The figures provided here are good faith estimates.

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Part I.	21.57	20.25	20.57	20.83	21.10
2. Part II.	35.35	30.86	37.60	34.26	36.05
3. Part I & II.	56.92	51.11	58.17	55.09	57.15
4. % clearance rate - part I.	47.3%	38.9%	41.0%	43.1%	45.2%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00101 42100

Public Safety | **General Fund** | **Police**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
42100 Police						
Expenditures						
Employee Services						
Regular Salaries	15,660,285	16,972,654	17,701,881	17,755,225	17,755,225	18,171,757
Temporary Salaries	28,019	2,520	2,520	3,150	3,150	3,150
Regular Overtime	419,526	670,223	679,117	679,117	679,117	679,117
Other Pay	174,309	96,936	119,379	119,379	119,379	119,379
Employee Benefits - Pensions	3,035,081	3,289,740	3,431,101	3,439,271	3,439,271	3,515,886
Employee Benefits - Insuranc	4,412,280	4,552,119	5,094,045	5,129,296	5,129,296	5,437,716
Other Employee Benefits	24,265	24,618	25,716	25,716	25,716	25,716
Employee Services	**23,753,765**	**25,608,810**	**27,053,759**	**27,151,154**	**27,151,154**	**27,952,721**
Contractual Services						
Rents and Leases	78,567	80,812	61,700	61,700	61,700	62,934
Adv, Publishing, & Printing	3,310	4,980	4,980	4,980	4,980	5,079
Contractual Mtce & Repair	823,908	896,523	896,523	896,523	896,523	914,454
Expert & Professional Servic	192,655	189,760	189,760	189,760	189,760	193,555
Communications	233,074	193,137	222,831	222,831	222,831	227,288
Travel/Training/Business Mea	141,652	112,200	112,600	134,603	134,603	217,297
Subscriptions/Bks/Membership	23,965	22,404	22,404	22,404	22,404	22,852
Utilities	90,415	116,693	119,193	119,193	119,193	121,577
Insurance and Bonds	143,145	142,303	154,759	154,759	154,759	157,853
Contractual Services	1,116,553	1,180,068	1,204,743	1,204,973	1,204,973	1,263,678
Contractual Services	**2,847,244**	**2,938,880**	**2,989,493**	**3,011,726**	**3,011,726**	**3,186,567**
Materials and Supplies						
Office Supplies	74,274	21,254	21,254	21,254	21,254	21,254
Veh & Mach Operating Supplie	289,887	318,403	318,403	318,403	318,403	318,403
Clothing & Protective Equipm	239,711	164,825	164,825	164,825	164,825	164,825
Equipment, Tools, & Misc Par	461,817	378,926	378,926	378,926	378,926	378,926
Supplies	95,247	182,716	152,716	152,716	152,716	152,716
Materials and Supplies	**1,160,936**	**1,066,124**	**1,036,124**	**1,036,124**	**1,036,124**	**1,036,124**
Other Charges						
Judgmnts/Penalties/Settlemen	4,322	3,050	3,050	3,050	3,050	3,105
Contributions	5,500	4,000	4,000	4,000	4,000	4,000
Taxes and Licenses	6,283	4,785	4,785	4,785	4,785	4,871
Other Charges	887,515	1,131,231	1,171,640	1,171,640	1,246,640	1,495,322
Other Charges	**903,620**	**1,143,066**	**1,183,475**	**1,183,475**	**1,258,475**	**1,507,298**
Capital Outlay						
Furniture and Equipment	149,401					
Machinery and Vehicles	56,471					
Capital Outlay	**205,872**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(481,962)	(504,981)	(521,155)	(617,944)	(617,944)	(632,883)
Allocated to Other Activities	**(481,962)**	**(504,981)**	**(521,155)**	**(617,944)**	**(617,944)**	**(632,883)**
Operating Transfers						
Operating Transfers						
Operating Transfers						
Expenditures	**28,389,475**	**30,251,899**	**31,741,696**	**31,764,535**	**31,839,535**	**33,049,827**
Non-Tax Revenue	**4,772,240**	**2,871,804**	**3,336,732**	**3,336,732**	**3,336,732**	**3,406,522**
Tax Funding	**23,617,235**	**27,380,095**	**28,404,964**	**28,427,803**	**28,502,803**	**29,643,305**

Police Administration

Company / Business Unit
00101 42100

Employee Services

	Employees		
	2021	2022	2023
Systems & Communications Admin	1.00	1.00	1.00
Crime Analyst	2.00	2.00	2.00
Executive Assistant	1.00	1.00	1.00
Crime Prevention & Comm Coordinator	0.00	1.00	1.00
Crime Analyst Coordinator	1.00	1.00	1.00
Captain - Police	4.00	4.00	4.00
Police Chief	1.00	1.00	1.00
Lieutenant - Police	9.00	9.00	9.00
Mechanic- Police	1.00	1.00	1.00
Lead Mechanic	1.00	1.00	1.00
Administrative Svcs Mgr-Police	1.00	1.00	1.00
Law Enforcement Records Mgr	1.00	1.00	1.00
Project & Portfolio Mgr-RPD	1.00	1.00	1.00
Professional Standards Mgr	1.00	1.00	1.00
Community Service Officer	11.25	11.25	11.25
Police Officer	105.50	111.00	111.00
Sergeant	25.00	25.00	25.00
Account Specialist	1.00	1.00	1.00
Crime Prevention Specialist	1.00	0.00	0.00
CSO Supervisor	1.00	1.00	1.00
Police Records Technician	9.00	9.00	9.00
Technology Forensic Analyst	1.00	1.00	1.00
Admin Assistant II Fire/Police	1.00	1.00	1.00
Total Regular Employees	180.75	186.25	186.25

Animal Control

Company / Business Unit
00101 42132

Core Responsibilities

The mission of the Rochester Animal Control unit is to work collectively with the community to ensure the humane and lawful treatment of animals.

2022-2023 Objectives

1. To provide animal control services to the community.
2. To provide instructional opportunities to college students thru the RCTC Veterinary Technician's Program.
3. To provide safe, humane housing for animals.
4. To educate the public about ordinances and laws that pertain to them as pet owners.
5. To enforce ordinances and laws as they pertain to maintaining animals within the City.

Animal Control

Company / Business Unit
00101 42132

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of shelter intake dogs.	305	156	229	286	315
2. # of shelter intake cats.	173	93	130	162	178
3. # of shelter intake other animals.	20	5	15	19	21
4. # of owner claimed dogs.	230	119	173	216	237
5. # of owner claimed cats.	41	44	31	38	42
6. # of adopted dogs.	15	3	11	14	15
7. # of adopted cats.	77	16	58	72	79
8. # of euthanized dogs.	8	3	6	8	8
9. # of euthanized cats.	1	3	1	1	1
10. # of transferred dogs.	52	25	39	49	54
11. # of transferred cats.	45	26	34	42	46

Note: The figures provided here are good faith estimates.

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of animal complaints received.	2,837	2,565	2,769	2,852	2,938
2. # of citations issued.	84	49	75	80	85
3. % of animals reclaimed/adopted.	98.2%	97.6%	97.8%	98.0%	98.2%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00101 42132

Public Safety | **General Fund** | **Animal Control**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
42132 Animal Control						
Expenditures						
Employee Services						
Regular Salaries	186,776	189,194	194,401	194,401	194,401	198,288
Regular Overtime		900	900	900	900	900
Other Pay						
Employee Benefits - Pensions	27,210	28,799	29,589	29,589	29,589	30,177
Employee Benefits - Insuranc	73,846	74,393	77,164	77,164	77,164	81,593
Employee Services	**287,832**	**293,286**	**302,054**	**302,054**	**302,054**	**310,958**
Contractual Services						
Rents and Leases	324					
Adv, Publishing, & Printing	10					
Contractual Mtce & Repair	9,084	9,820	9,820	9,820	9,820	10,016
Expert & Professional Servic	1,410	13,222	13,222	13,222	13,222	13,486
Communications	2,895	2,690	2,630	2,630	2,630	2,682
Travel/Training/Business Mea	699	1,490	1,490	1,803	1,803	1,839
Subscriptions/Bks/Membership		200	200	200	200	204
Utilities	28,201	30,700	33,800	33,800	33,800	34,476
Insurance and Bonds	5,923	5,985	6,394	6,394	6,394	6,522
Contractual Services	1,987	1,450	1,450	1,450	1,450	1,479
Contractual Services	**50,533**	**65,557**	**69,006**	**69,319**	**69,319**	**70,704**
Materials and Supplies						
Office Supplies	2,032	1,000	1,000	1,000	1,000	1,000
Veh & Mach Operating Supplie	1,063	3,300	3,300	3,300	3,300	3,300
Clothing & Protective Equipm	310	1,800	1,800	1,800	1,800	1,800
Equipment, Tools, & Misc Par	30	2,250	2,250	2,250	2,250	2,250
Supplies	1,630	8,816	8,816	8,816	8,816	8,816
Materials and Supplies	**5,065**	**17,166**	**17,166**	**17,166**	**17,166**	**17,166**
Other Charges						
Taxes and Licenses		32	32	32	32	33
Other Charges	28,826	21,376	7,964	7,964	7,964	8,107
Other Charges	**28,826**	**21,408**	**7,996**	**7,996**	**7,996**	**8,140**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**372,256**	**397,417**	**396,222**	**396,535**	**396,535**	**406,968**
Non-Tax Revenue	**10,721**	**12,700**	**12,700**	**12,700**	**12,700**	**12,834**
Tax Funding	**361,535**	**384,717**	**383,522**	**383,835**	**383,835**	**394,134**

Animal Control

Company / Business Unit
00101 42132

Employee Services

	Employees		
	2021	2022	2023
Community Service Officer	3.00	3.00	3.00
Total Regular Employees	3.00	3.00	3.00

Dispatch

Company / Business Unit
00101 42141

Core Responsibilities

The Public Safety Communications Center is the basic Public Safety Answering Point (PSAP) for Olmsted County. The PSAP answers all non-cellular calls from the City of Rochester and approximately 95% of the calls originating in Olmsted County. The Center answers approximately 90% of all cellular 9-1-1 calls within Olmsted County. The Center is also responsible for answering the non-emergency reporting phone lines for the Rochester Police Department, the Rochester Fire Department and the Olmsted County Sheriff's Office.

The Center provides radio communications and miscellaneous support services for the above agencies. In addition, the Center provides communications support for all rural fire departments, first responders and ambulance services based in Olmsted County.

2022-2023 Objectives

1. Continue to develop in-service training for our personnel.
2. Continue improvement of the training program for all dispatchers.
3. Continue updating the PSAP's SOP (Standard Operating Procedures) manual.
4. Continue to work with the expansion of the 800 MHz system by continuing to add non-public safety agencies to the system (Public Works, Park & Rec, Public Health, etc.).

Dispatch

Company / Business Unit
00101 42141

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
RPD Calls for Service:					
1. # of priority 1 calls (1 and 1T).	12,555	9,637	11,082	11,415	11,757
2. # of priority 2 calls (2 and 2B).	11,771	11,802	11,995	12,235	12,480
3. # of priority 3 calls.	26,753	23,464	24,185	24,911	25,658
4. # of priority 4, 5 and all other calls.	9,038	11,541	9,309	9,588	9,876
Total # of calls.	60,117	56,444	56,571	58,149	59,771
Dispatch Center Calls for Services - LE Only:					
1. # of priority 1 calls (1 and 1T).	26,227	26,000	26,780	27,583	28,411
2. # of priority 2 calls (2 and 2B).	20,011	15,744	16,216	16,703	17,204
3. # of priority 3 calls.	36,482	34,094	35,117	36,170	37,255
4. # of priority 4, 5 and all other calls.	12,649	16,678	17,178	17,694	18,225
Total # of calls.	95,369	92,516	95,291	98,150	101,095

Note: The figures provided here are good faith estimates.

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Priority 1.	1:31	1:51	1:55	1:43	1:37
2. Priority 2.	4:33	3:56	3:43	4:08	4:21

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	42141		
Public Safety	**General Fund**		**Dispatch**			
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
42141 Dispatch						
Expenditures						
Employee Services						
Regular Salaries	1,921,217	2,024,604	2,064,322	2,064,322	2,064,322	2,125,339
Regular Overtime	56,004	15,000	15,000	15,000	15,000	15,000
Other Pay	10,895					
Employee Benefits - Pensions	293,797	309,000	315,018	315,018	315,018	324,261
Employee Benefits - Insuranc	455,116	475,311	497,052	497,052	497,052	525,946
Other Employee Benefits	4,093	4,128	3,984	3,984	3,984	3,984
Employee Services	**2,741,122**	**2,828,043**	**2,895,376**	**2,895,376**	**2,895,376**	**2,994,530**
Contractual Services						
Adv, Publishing, & Printing		700	700	700	700	714
Contractual Mtce & Repair	169,391	154,533	154,533	154,533	154,533	157,624
Expert & Professional Servic	1,324	1,130	1,130	1,130	1,130	1,153
Communications	48,119	49,182	53,482	53,482	53,482	54,552
Travel/Training/Business Mea	832	4,925	4,925	5,616	5,616	5,728
Subscriptions/Bks/Membership	1,701	2,262	2,262	2,262	2,262	2,307
Utilities	1,100	1,800	1,800	1,800	1,800	1,836
Insurance and Bonds	2,361	2,321	2,729	2,729	2,729	2,784
Contractual Services	20,922	7,800	7,800	7,800	7,800	7,956
Contractual Services	**245,750**	**224,653**	**229,361**	**230,052**	**230,052**	**234,654**
Materials and Supplies						
Office Supplies	2,914	6,137	6,137	6,137	6,137	6,137
Equipment, Tools, & Misc Par	201	400	400	400	400	400
Supplies	80	482	482	482	482	482
Materials and Supplies	**3,195**	**7,019**	**7,019**	**7,019**	**7,019**	**7,019**
Other Charges						
Other Charges	29,798	27,010	28,333	28,333	28,333	28,843
Other Charges	**29,798**	**27,010**	**28,333**	**28,333**	**28,333**	**28,843**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,915,745)	(2,042,338)	(2,091,688)	(2,092,148)	(2,092,148)	(2,161,362)
Allocated to Other Activities	**(1,915,745)**	**(2,042,338)**	**(2,091,688)**	**(2,092,148)**	**(2,092,148)**	**(2,161,362)**
Operating Transfers						
Expenditures	**1,104,120**	**1,044,387**	**1,068,401**	**1,068,632**	**1,068,632**	**1,103,684**
Non-Tax Revenue	**1,104,119**	**1,044,387**	**1,068,401**	**1,068,632**	**1,068,632**	**1,103,684**
Tax Funding	**1**					

Dispatch

Company / Business Unit
00101 42141

Employee Services

	Employees		
	2021	2022	2023
Public Safety Comm. Dispatcher	22.00	22.00	22.00
Public Safety Comm. Manager	1.00	1.00	1.00
Public Safety Comm. Supervisor	4.00	4.00	4.00
Total Regular Employees	27.00	27.00	27.00

Fire Administration

Company / Business Unit
00101 42200

Core Responsibilities

The Rochester Fire Department exists to prevent tragedies before they occur through vigorous prevention activities. When prevention fails, our team of highly trained and committed professionals respond quickly to minimize property loss and save lives. The public relies on us to solve problems that other agencies cannot. Building a trusting relationship with the entire community is vital to accomplishing our mission.

The Fire Department is an all-hazards emergency response agency providing 1) life safety, 2) incident stabilization, 3) property conservation and 4) environmental protection to the City and four surrounding townships.

The Fire Department consists of six divisions; Fire Administration, Fire Marshal, Fire Suppression, Fleet, Training and Emergency Management. Rochester Fire serves the citizens effectively and efficiently through its many programs and activities including fire prevention, fire suppression, emergency management, hazardous materials mitigation, emergency medical services, technical rescue services, public education and our varied public assistance responses.

2022-2023 Objectives

1. Continue the delivery of high quality emergency services to the community.
2. Continue and expand our collaborative Firefighter I and II program within Rochester Public Schools and increase the number of diverse student involvement.
3. Implement our Diversity Strategy; increasing our diverse candidate pool to 10%.
4. Implement our building inspection strategy.
5. Continue, in collaboration with the Rochester Public School system a fire prevention education program directed at students in the second grade using a standardized national curriculum.
6. Maintain a rigorous and intensive training program for employees with a goal to achieve ISO training requirements.
7. Enhance and expand collaborative relationships with our partners both within the City's team as well as businesses and organizations outside of city government.
8. Serve as role models for our youth.
9. Begin mitigation measures for Risk 2 outlined in our adopted Strategic Plan.
10. Purchase property for future fire station locations.

Fire Administration

Company / Business Unit
00101 42200

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Calls for service.	9,917	9,688	9,979	10,283	10,591
2. Total training hours required by ISO.	N/A	22,828	22,828	22,828	23,728
3. Construction Permits. (51383)	403	295	270	300	330
4. Operational Permits. (51384)	736	708	750	765	780
5. Fire Protection Equipt Maint Reports. (51385)	N/A	3,166	3,200	3,275	3,350
6. Collaborative Enforcement Requests. (55230)	81	1	10	15	20
7. Total Fire Prevention Permits.	1,220	4,170	4,230	4,355	4,480

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Insurance Services Organization rating schedule grade.	3	3	3	3	3
2. Total hours of ISO training delivered.	11,609	18,440	21,000	22,828	23,728
3. Fire permit fees collected.	$136,567	$340,220	$365,000	$315,000	$329,175
4. % meet turn out time standard (80 Seconds).	N/A	28%	30%	32%	34%
5. % meet ISO response time standard.	N/A	58%	60%	60%	60%
6. Commercial Building Inspections.	820	862	800	845	1,000

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	42200		
Public Safety	**General Fund**		**Fire**			
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
42200 Fire						
Expenditures						
Employee Services						
Regular Salaries	9,810,327	10,528,954	10,812,891	10,812,891	10,812,891	11,111,560
Temporary Salaries		13,500	13,500	16,875	16,875	16,875
Regular Overtime	754,706	480,341	480,341	480,341	480,341	493,741
Other Pay	124,857	2,499	3,366	3,366	3,366	3,366
Employee Benefits - Pensions	1,992,502	2,087,110	2,136,378	2,136,636	2,136,636	2,193,115
Employee Benefits - Insuranc	2,679,186	2,759,699	2,819,329	2,819,329	2,819,329	2,980,092
Other Employee Benefits	468	576	720	720	720	720
Employee Services	**15,362,046**	**15,872,679**	**16,266,525**	**16,270,158**	**16,270,158**	**16,799,469**
Contractual Services						
Rents and Leases	46,063	48,123	45,476	45,496	45,496	46,407
Adv, Publishing, & Printing	2,216	11,280	11,280	11,280	11,280	11,506
Contractual Mtce & Repair	305,266	396,125	417,375	417,375	417,375	446,191
Expert & Professional Servic	58,468	64,800	68,700	72,700	72,700	74,154
Communications	69,724	53,254	73,454	73,454	73,454	74,924
Travel/Training/Business Mea	28,758	36,630	45,510	51,373	51,373	55,503
Subscriptions/Bks/Membership	7,263	7,650	7,650	7,650	7,650	7,804
Utilities	163,523	181,963	181,163	181,163	181,163	184,786
Insurance and Bonds	65,716	65,255	71,763	71,763	71,763	73,198
Contractual Services	969,789	1,032,669	1,057,344	1,057,574	1,057,574	1,113,335
Contractual Services	**1,716,786**	**1,897,749**	**1,979,715**	**1,989,828**	**1,989,828**	**2,087,808**
Materials and Supplies						
Office Supplies	50,348	8,338	8,338	8,338	8,338	8,338
Veh & Mach Operating Supplie	246,815	208,750	208,750	208,750	208,750	208,750
Clothing & Protective Equipm	154,728	162,450	162,450	162,450	162,450	162,450
Equipment, Tools, & Misc Par	398,215	257,800	264,300	264,300	264,300	264,300
Supplies	103,780	130,625	130,625	130,625	130,625	130,625
Materials and Supplies	**953,886**	**767,963**	**774,463**	**774,463**	**774,463**	**774,463**
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Taxes and Licenses	11,924	16,120	16,120	16,120	16,120	16,411
Other Charges	840,897	913,675	915,592	915,592	996,592	1,043,333
Other Charges	**853,821**	**929,795**	**931,712**	**931,712**	**1,012,712**	**1,059,744**
Capital Outlay						
Furniture and Equipment	71,263					
Capital Outlay	**71,263**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**18,957,802**	**19,468,186**	**19,952,415**	**19,966,161**	**20,047,161**	**20,721,484**
Non-Tax Revenue	**3,902,461**	**2,262,915**	**2,249,485**	**2,249,485**	**2,249,485**	**2,285,607**
Tax Funding	**15,055,341**	**17,205,271**	**17,702,930**	**17,716,676**	**17,797,676**	**18,435,877**

Fire Administration

Company / Business Unit
00101 42200

Employee Services

	Employees		
	2021	2022	2023
Admin Assistant II-Fire/Police	2.00	2.00	2.00
Assistant Fire Marshal	3.00	3.00	3.00
Battalion Chief	5.00	5.00	5.00
Fire Deputy Chief	1.00	1.00	1.00
Captain - Fire	24.00	24.00	24.00
Fire Chief	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00
Fire Inspector	1.00	1.00	1.00
Firefighter	47.00	47.00	47.00
Mechanic - Fire	1.00	1.00	1.00
Administrative Svcs Mgr - Fire	1.00	1.00	1.00
Motor Operator	24.00	24.00	24.00
Total Regular Employees	111.00	111.00	111.00

Community Development-Building Safety

Company / Business Unit
00101 42400

Core Responsibilities

The Community Development Department Building Safety is committed to advancing public safety in the built environment through collaboration and community partnership, which results in safe, accessible and healthy structures. The Department is responsible for the education, implementation and enforcement of all applicable codes relating to the construction, remodeling, alteration, repair, demolition, rental and zoning compliance of buildings and structures located within the City. This work is focused in three core areas: Plan Review, Building Inspections, and Housing & Neighborhood Services. The Plan Review division is responsible for providing timely and accurate review of all plans submitted for construction. Review is essential to ensure compliance with all laws and ordinances relative to construction, use and occupancy

The Building Inspections division is responsible to conduct inspections for all construction work to assure compliance with approved plans and laws, ordinances pertaining to construction, use and occupancy. Inspections requested on any working day are conducted on the following working day, depending on workloads.

The Housing and Neighborhood Services division is responsible for the safety of rental properties through participation of owners, residents, the City and the community. Teammates respond to complaints and take a proactive approach to code enforcement with objectives to educate residents in addressing nuisance which ensure residents are protected from potential health & safety risks in addition to preserving and enhancing Rochester's neighborhoods vibrancy.

2022-2023 Objectives

1. Conduct process mapping to enhance the development review process.
2. Support education and implementation of recent code changes including Plumbing, Electrical, Rental and Heritage Preservation.
3. Continue to cross-train all department staff to improve process & customer services.
4. Continue review of properties on the Potential List.
5. Pursue CLG funding to conduct Heritage Preservation inventory assessments.
6. Continue the use of software to increase online submittals and inspection requests.
7. Increase understanding of the Rental property incentive system and the number of 3-year Cycle compliant units.
8. Increase collaboration with RNeighbors to preserve neighborhood vibrancy.
9. Increase occurrence of resulting inspections live in the field.
10. Reduce number of incomplete online submittals received as building permit applications.

Community Development-Building Safety

CITY OF ROCHESTER MINNESOTA

Company / Business Unit
00101 42400

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of construction permits.	12,566	11,368	10,500	11,500	12,075
2. # of construction inspections.	30,966	29,808	27,500	27,500	28,875
3. # of Rental Cert./Total # units.	5,274 / 18,733	5,256 / 18,193	5,300 / 18,800	5,300 / 19,000	5,400 / 19,332
4. Value of All permits issued.	$857,306,582	$596,911,147	$587,949,882	$590,000,000	$619,500,000
5. Value of Commercial bldg. permits.	$601,273,488	$378,104,494	$353,905,164	$371,600,422	$390,180,443
6. Persons benefitting from CDBG.	4,766	2,368	3,000	3,000	3,000
7. # of HPC reviews.	6	15	22	27	30

Effectiveness Measurements

	2019* Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
DEVELOPMENT & CONSTRUCTION SERVICES					
# Customers served by phone & over the counter.	n/a	40,500	40,500	40,500	50,000
% Building & Trade submitted online.	44%	77%	83%	90%	31%
# Customers registered to use online tools.	3,340	4,863	5,351	6,000	6,500
Avg. # Days Commercial plan review.	57	47	40	38	35
% SF Residential plans completed in 2 weeks or less.	42%	33%	48%	50%	50%
% of building permit plans requiring corrections.	23%	27%	20%	15%	20%
# of Building inspections.	10,363	9,738	7,700	7,700	8,085
# of Trade inspections.	22,341	20,070	19,800	19,800	20,790
% inspections scheduled online.	19%	43%	50%	60%	74%
HOUSING & NEIGHBORHOOD SERVICES					
% Zoning Compliance through education.	N/A	68%	70%	72%	73%
Rental properties compliant at first inspection.	2,662	2,217	2,391	2,500	75%
Rental properties needing multiple re-inspections.	217	163	150	140	95%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	42400		
Public Safety	**General Fund**		**Community Dvlpmt Protctve Insp**			
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
42400 Community Dvlpmt Protctve Insp						
Expenditures						
Employee Services						
Regular Salaries	2,431,867	2,509,588	2,769,478	2,769,478	2,769,478	2,836,007
Temporary Salaries	16,469	22,125	22,125	27,656	27,656	27,656
Regular Overtime	16,387	28,500	28,500	28,500	28,500	28,500
Other Pay	63,173					
Employee Benefits - Pensions	363,995	385,872	425,247	425,670	425,670	435,748
Employee Benefits - Insuranc	699,950	655,622	687,608	687,608	687,608	725,724
Employee Services	**3,591,841**	**3,601,707**	**3,932,958**	**3,938,912**	**3,938,912**	**4,053,635**
Contractual Services						
Rents and Leases	3,738					
Adv, Publishing, & Printing	6,368	6,550	4,600	4,600	4,600	4,692
Contractual Mtce & Repair	128,515	119,048	16,548	26,548	26,548	27,079
Expert & Professional Servic	69,254	13,000	13,000	13,000	13,000	13,260
Communications	35,439	25,800	34,766	34,766	34,766	35,462
Travel/Training/Business Mea	14,988	13,780	12,980	14,843	14,843	15,140
Subscriptions/Bks/Membership	9,623	5,200	3,745	3,745	3,745	3,820
Insurance and Bonds	13,443	14,316	15,521	15,521	15,521	15,831
Contractual Services	11,538	10,500	10,500	10,500	10,500	10,710
Contractual Services	**292,906**	**208,194**	**111,660**	**123,523**	**123,523**	**125,994**
Materials and Supplies						
Office Supplies	11,164	2,700	100	100	100	100
Veh & Mach Operating Supplie	14,162	23,150	23,900	23,900	23,900	23,900
Clothing & Protective Equipm	2,999	5,340	5,340	5,340	5,340	5,340
Equipment, Tools, & Misc Par	470	600	700	700	700	700
Supplies	1,170		500	500	500	500
Materials and Supplies	**29,965**	**31,790**	**30,540**	**30,540**	**30,540**	**30,540**
Other Charges						
Taxes and Licenses	951	2,880	2,680	2,680	2,680	2,729
Other Charges	144,902	131,948	102,635	102,635	102,635	106,086
Other Charges	**145,853**	**134,828**	**105,315**	**105,315**	**105,315**	**108,815**
Capital Outlay						
Machinery and Vehicles		25,000				
Capital Outlay		**25,000**				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(6,111)					
Allocated to Other Activities	**(6,111)**					
Operating Transfers						
Expenditures	**4,054,454**	**4,001,519**	**4,180,473**	**4,198,290**	**4,198,290**	**4,318,984**
Non-Tax Revenue	**3,772,415**	**4,252,633**	**3,904,443**	**4,204,443**	**4,204,443**	**4,366,280**
Tax Funding	**282,039**	**(251,114)**	**276,030**	**(6,153)**	**(6,153)**	**(47,296)**

Community Development-Building Safety

Company / Business Unit
00101 42400

Employee Services

	Employees		
	2021	2022	2023
Senior Administrative Analyst	0.00	1.00	1.00
Administrative Assistant II	3.00	3.00	3.00
Urban Design & Heritage Preservation Coordinator	0.00	1.00	1.00
Plans Examiner	3.00	3.00	3.00
Plans Examiner-Structural Eng	1.00	1.00	1.00
Chief Inspector	4.00	4.00	4.00
Inspector	14.00	14.00	14.00
Mgr Bldg Inspection Services	1.00	1.00	1.00
Mgr Housing Inspection Services	1.00	0.00	0.00
Mgr Housing & Neighborhood Services	0.00	1.00	1.00
Mgr Plan Review & Permit Services	1.00	1.00	1.00
Office Services Coord/BS	1.00	0.00	0.00
Zoning Compliance Liaison	0.00	1.00	1.00
Total Regular Employees	29.00	31.00	31.00

*FTE reclassification for 2022, 2021 FTE's follow the 2021 adopted budget.

Flood Control

Company / Business Unit
00101 42500

Core Responsibilities

The function of the flood control maintenance activity is to maintain the channel corridor and reservoirs to a condition that will have capacity to allow the passage of flood events without damage to homes and businesses. This business unit also maintains the pathways, grounds, amenities and natural area adjacent to the reservoirs, Zumbro River, Bear Creek, Cascade Creek, Willow Creek and Silver Creek. This division is jointly managed by Parks/Forestry Division, Public Works and Administration.

The Flood Control business unit work force includes two full-time employees and is supported by additional staff from Parks/Forestry and Public Works. The work force is also supplemented with seasonal staff and contractor services.

Additionally, staff from the different management areas coordinate and interface with Emergency Management for the structure condition and water elevations prior to, during and post storm events.

2022-2023 Objectives

1. Annual inspections/reviews of infrastructure components of the FC System based on the adopted operations manuals and best management practices.
2. Ongoing maintenance and upkeep of the trails, turf, landscape and open space areas.
3. Monitor operation of reservoirs and river levels prior to, during and after storm events.
4. Prepare dredging projects.

Flood Control

Company / Business Unit
00101 42500

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of miles.	8	8	8	8	8
2. # of decorative light fixtures.	450	450	450	450	450
3. # of acres regularly mowed.	155	155	155	155	155

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00101 42500

Public Safety | General Fund | Flood Control

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
42500 Flood Control						
Expenditures						
Employee Services						
Regular Salaries	122,554	123,955	140,117	140,117	140,117	145,414
Temporary Salaries	4,174	22,500	22,500	33,125	33,125	41,125
Regular Overtime	580	900	900	900	900	900
Other Pay						
Employee Benefits - Pensions	17,476	21,667	24,115	25,416	25,416	27,197
Employee Benefits - Insuranc	45,581	47,478	48,961	48,961	48,961	51,511
Employee Services	**190,365**	**216,500**	**236,593**	**248,519**	**248,519**	**266,147**
Contractual Services						
Rents and Leases	7,715	5,500	5,500	5,500	5,500	5,610
Contractual Mtce & Repair	18,622	77,600	77,600	77,600	77,600	79,152
Expert & Professional Servic	19,316	12,500	12,500	12,500	12,500	12,750
Communications	2,175	1,500	2,328	2,328	2,328	2,375
Travel/Training/Business Mea	2,841	960	1,760	1,960	1,960	1,999
Subscriptions/Bks/Membership		1,200	1,200	1,200	1,200	1,224
Utilities	33,043	35,209	35,909	35,909	35,909	36,627
Insurance and Bonds	3,530	2,053	3,913	3,913	3,913	3,991
Contractual Services	205,150	221,800	226,240	226,240	226,240	230,765
Contractual Services	**292,392**	**358,322**	**366,950**	**367,150**	**367,150**	**374,493**
Materials and Supplies						
Office Supplies		250	250	250	250	250
Veh & Mach Operating Supplie	19,200	17,300	22,000	22,000	22,000	22,000
Clothing & Protective Equipm	464	1,620	1,620	1,620	1,620	1,620
Commodities	5,341	7,000	7,000	7,000	7,000	7,000
Equipment, Tools, & Misc Par	10,569	16,550	16,550	16,550	16,550	16,550
Construction Materials	25,101	28,000	28,000	28,000	28,000	28,000
Supplies	6,491	2,500	2,500	2,500	2,500	2,500
Materials and Supplies	**67,166**	**73,220**	**77,920**	**77,920**	**77,920**	**77,920**
Other Charges						
Taxes and Licenses	2,456					
Other Charges	90,764	76,991	72,325	84,134	84,134	100,839
Other Charges	**93,220**	**76,991**	**72,325**	**84,134**	**84,134**	**100,839**
Capital Outlay						
Machinery and Vehicles				127,925	127,925	
Capital Outlay				**127,925**	**127,925**	
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(26,893)	(22,060)	(27,475)	(27,475)	(27,475)	(27,475)
Allocated to Other Activities	**(26,893)**	**(22,060)**	**(27,475)**	**(27,475)**	**(27,475)**	**(27,475)**
Operating Transfers						
Expenditures	**616,250**	**702,973**	**726,313**	**878,173**	**878,173**	**791,924**
Non-Tax Revenue	**24,213**	**3,000**	**3,000**	**3,000**	**3,000**	**3,030**
Tax Funding	**592,037**	**699,973**	**723,313**	**875,173**	**875,173**	**788,894**

Flood Control

Company / Business Unit
00101 42500

Employee Services

	Employees		
	2021	2022	2023
Landscape Technician	2.00	2.00	2.00
Total Regular Employees	2.00	2.00	2.00

Emergency Management

Company / Business Unit
00101 42600

Core Responsibilities

Mission. Local government has the primary responsibility for meeting the immediate health and safety needs of its residents and travelers in the event of a major emergency or disaster. Emergency management seeks to coordinate the concerns of community partners with city response and recovery agencies in a community-oriented approach.

Effective Emergency Response. Provide early awareness, early response actions, and early activation of Emergency Operations Center (EOC) teams. Through the EOC, coordinate personnel and resources. In the aftermath of a major emergency or disaster, coordinate recovery operations with all community partners - all while meeting the standards and requirements as established by the Department of Homeland Security and Emergency Management.

Disaster Resilient Community. Enable government to continue to operate and carry out emergency functions. Protect the public and the environment from the effects of natural hazards, technological hazards and human-caused threats. For the community, strive to develop a disaster resilience through preparedness programs, such as Do1Thing.com.

Build Community Partnerships. Coordinate emergency management functions with functions of federal, state, county and private agencies of every type to the maximum extent practical.

Keep Everyone Informed. Keep stakeholders and public informed before, during and after a major emergency or disaster.

2022-2023 Objectives

1. Update Emergency Operations Plan (EOP) to include regulatory and voluntary standards.
2. Maintain emergency management leadership as required by Ordinance 8-1.
3. Maintain Emergency Operations Center (EOC) staffing as required by Ordinance 8-1.
4. Comply with MN Homeland Security and Emergency Management planning requirements.
5. Maintain emergency operations center (EOC) – primary and alternate.
6. Improve the EOC organizational structure for effective disaster management.
7. Increase number of continuity of operations plan (COOP) that meet completion rate.
8. Reduce impact of hazards, initiate actions for ten hazard mitigation strategies.
9. Keep residents effectively informed, increase enrollment in Rochester Alert.
10. Build partnerships, establish an outreach campaign to limited-English communities.

Emergency Management

CITY OF ROCHESTER MINNESOTA

Company / Business Unit
00101 42600

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. As designated in the EOP, form planning team with representatives from 14 city departments, plus IT (% city departments represented on team).	0%	0%	75%	100%	100%
2. For EM leadership, identify Director and 3 Deputies.	75%	75%	75%	100%	100%
3. For EOC staffing, each department (15) provides a primary and 3 alternates (60 total; % identified).	100%	100%	100%	100%	100%
4. Annually, complete emergency operations plan review to determine completion of MN planning crosswalk (MNWALK) items (% items recognized complete).	100%	100%	100%	100%	100%
5. Annually, validate function of primary/alternate EOCs (# primary EOC activations/# alternate EOC activations).	2 Primary 0 Alt	1 Primary 1 Alt	2 Primary 1 Alt	2 Primary 1 Alt	2 Primary 1 Alt
6. Validate effectiveness of EOC disaster organization through EOC operations training and exercises (# annual training courses/# EOC staff trained).	1 course 47 trained	3 courses 104 trained	3 courses 60 trained	5 courses 100 trained	7 courses 120 trained
7. # of COOP plans deemed complete (%).	85%	85%	85%	100%	100%
8. Initiate ten hazard mitigation strategies per year (%).	70%	10%	30%	50%	75%
9. # of residents enrolled in Rochester Alert.	3,420	3,423	4,000	4,500	5,000
10. Hire an intern for limited-English communities; conduct disaster preparedness campaign meetings (# meetings or training sessions).	New	Postponed	Postponed	Postponed	25

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number	
			00101	42600

Public Safety | **General Fund** | **Emergency Management**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
42600 Emergency Management						
Expenditures						
Employee Services						
Regular Salaries	134,478	138,491	142,821	142,821	142,821	148,226
Temporary Salaries	429	13,500	13,500	16,875	16,875	16,875
Regular Overtime						
Employee Benefits - Pensions	20,316	22,633	23,289	23,702	23,702	24,520
Employee Benefits - Insuranc	4,191	4,084	4,566	4,566	4,566	4,601
Other Employee Benefits	144	144	144	144	144	144
Employee Services	**159,558**	**178,852**	**184,320**	**188,108**	**188,108**	**194,366**
Contractual Services						
Rents and Leases	507					
Adv, Publishing, & Printing		6,750	6,750	6,750	6,750	6,885
Contractual Mtce & Repair	91,680	75,950	75,950	82,261	82,261	83,906
Expert & Professional Servic	357,524	59,000	59,000	59,000	59,000	60,180
Communications	13,933	13,200	13,196	13,196	13,196	13,460
Travel/Training/Business Mea	1,816	5,830	5,830	6,643	6,643	6,776
Subscriptions/Bks/Membership	2,259	3,000	3,000	3,000	3,000	3,060
Insurance and Bonds	735	710	857	857	857	874
Contractual Services	110,499	7,500	7,500	7,500	7,500	7,650
Contractual Services	**578,953**	**171,940**	**172,083**	**179,207**	**179,207**	**182,791**
Materials and Supplies						
Office Supplies	8,673	2,500	2,500	2,500	2,500	2,500
Veh & Mach Operating Supplie	571	1,200	1,200	1,200	1,200	1,200
Clothing & Protective Equipm		650	650	650	650	650
Equipment, Tools, & Misc Par	27	800	800	800	800	800
Supplies	1,423	2,100	2,100	2,100	2,100	2,100
Materials and Supplies	**10,694**	**7,250**	**7,250**	**7,250**	**7,250**	**7,250**
Other Charges						
Other Charges	21,130	31,894	26,985	26,985	26,985	27,577
Other Charges	**21,130**	**31,894**	**26,985**	**26,985**	**26,985**	**27,577**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**770,335**	**389,936**	**390,638**	**401,550**	**401,550**	**411,984**
Non-Tax Revenue	**497,657**					
Tax Funding	**272,678**	**389,936**	**390,638**	**401,550**	**401,550**	**411,984**

Emergency Management

Company / Business Unit
00101 42600

Employee Services

	Employees		
	2021	2022	2023
Emergency Mgmt. Director	1.00	1.00	1.00
Total Regular Employees	1.00	1.00	1.00

Engineering

Company / Business Unit
00101 43000

Core Responsibilities

The Engineering division is responsible for providing efficient and effective engineering and related services necessary for planning, design, construction, maintenance and operation of the physical facilities of the City.

Major activities include:

1. Protecting the health, safety and welfare of the public and the natural environment.
2. Administration of City codes and standards for public infrastructure.
3. Conduct feasibility studies for extension of infrastructure for future new development.
4. Prepare construction plans and specifications for projects; funding analysis.
5. Inspection of construction projects.
6. Permit and inspect sewer and water connections, sidewalks and driveways.
7. Review contract preparation and monitoring of City-Owner contracts.
8. Assist with the Geographic Information Systems (GIS) related to Public Works infrastructure and other public activities.
9. Review and provide guidance on development activities.
10. Customer service/response for property, infrastructure and emergency responses.
11. Ongoing infrastructure planning.

2022-2023 Objectives

1. Oversee the execution of the City's Capital Improvement Program for street, pedestrian facility, sewer, water and flood control projects.
2. Provide our customers with accurate and clearly understandable information quickly.
3. Respond to City Council and provide them technical advice.
4. Develop a highly professional, technically competent, responsive and resourceful workforce.
5. Expand GIS application use and interface with other departments and functions.
6. Expand availability of information and notification of existing and proposed work using the City's website and other communication outreach efforts.
7. Expand sanitary inflow/infiltration, flow monitoring, rainfall analysis and modeling.
8. Continuous improvement to City Engineering standards and details.
9. Provide critique of development activities to proportionally offset public infrastructure.
10. Review newly improved City-Owner contract process, plan reviews/approvals, inspections and close-out actions.
11. Recovery from private properties to proportionally offset public infrastructure costs.
12. Provide annual GASB 34 infrastructure data and accounting; continue to improve data reliability.
13. Development charge obligations to buyers/sellers and real estate community.

Engineering

Company / Business Unit
00101 43000

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Public Works projects executed.	37	30	30	30	30
2. Construction costs of projects (in millions).	$29.50	$17.00	$35.00	$20.00	$18.00
3. # of City-Owner (C-O) contracts processed.	21	14	18	18	18
4. Value of C-O public infrastructure (in millions).	$4.70	$7.10	$10.00	$10.00	$10.00
5. # of obstruction permits processed.	681	506	600	600	625
6. # of sewer/water permit inspections processed.	418	404	415	425	425
7. # of sidewalk permit inspections processed.	562	652	650	650	650
8. # of general utility permits processed.	315	284	300	325	325

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of projects with design cost <10%.	95%	95%	100%	100%	100%
2. % of projects with construction service < 8%.	100%	100%	100%	100%	100%
3. % C/O contracts prepared and submitted to owner w/in 10 working days of receiving complete application.	100%	100%	100%	100%	100%
4. % of sidewalks inspected for deficiencies.	0%	5%	5%	5%	5%
5. % of deficient sidewalks repaired/replaced.	0%	100%	100%	100%	100%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 43000

Public Works | **General Fund** | **Engineering**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
43000 Engineering						
Expenditures						
Employee Services						
Regular Salaries	3,151,114	3,666,257	3,779,626	3,779,626	3,779,626	3,993,394
Temporary Salaries		41,250	41,250	51,563	51,563	51,563
Regular Overtime	94,702	19,650	19,650	19,650	19,650	19,650
Other Pay	38,219		3,422	3,422	3,422	3,422
Employee Benefits - Pensions	480,900	562,505	579,685	580,710	580,710	613,095
Employee Benefits - Insuranc	847,295	892,985	980,136	980,136	980,136	1,073,634
Other Employee Benefits	2,735		636	636	636	636
Employee Services	**4,614,965**	**5,182,647**	**5,404,405**	**5,415,743**	**5,415,743**	**5,755,394**
Contractual Services						
Rents and Leases	5,196	8,500	8,700	8,700	8,700	8,874
Adv, Publishing, & Printing	5,106	1,675	1,675	1,675	1,675	1,710
Contractual Mtce & Repair	10,467	15,062	16,062	16,062	16,062	16,384
Expert & Professional Servic	12,450	26,650	26,650	26,650	26,650	27,183
Communications	36,099	15,076	28,075	28,075	28,075	28,636
Travel/Training/Business Mea	11,518	19,600	19,680	23,593	23,593	23,983
Subscriptions/Bks/Membership	3,810	4,891	5,366	5,366	5,366	5,473
Insurance and Bonds	13,590	12,826	14,584	14,584	14,584	14,877
Contractual Services	18,050	141,612	116,951	116,951	116,951	119,290
Contractual Services	**116,286**	**245,892**	**237,743**	**241,656**	**241,656**	**246,410**
Materials and Supplies						
Office Supplies	3,482	2,301	2,301	2,301	2,301	2,301
Veh & Mach Operating Supplie	14,250	23,267	23,267	23,267	23,267	23,267
Clothing & Protective Equipm	2,139	2,950	3,101	3,101	3,101	3,101
Equipment, Tools, & Misc Par	1,604	5,815	5,815	5,815	5,815	5,815
Construction Materials	1,908					
Supplies	2,571	3,398	3,853	3,853	3,853	3,853
Materials and Supplies	**25,954**	**37,731**	**38,337**	**38,337**	**38,337**	**38,337**
Other Charges						
Judgmnts/Penalties/Settlemen	485					
Taxes and Licenses	163,961	950	950	950	950	967
Other Charges	275,513	306,185	303,730	303,730	303,730	309,077
Other Charges	**439,959**	**307,135**	**304,680**	**304,680**	**304,680**	**310,044**
Capital Outlay						
Furniture and Equipment						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,914,351)	(2,498,957)	(2,280,784)	(2,280,784)	(2,280,784)	(2,280,784)
Allocated to Other Activities	**(1,914,351)**	**(2,498,957)**	**(2,280,784)**	**(2,280,784)**	**(2,280,784)**	**(2,280,784)**
Operating Transfers						
Operating Transfers						
Operating Transfers						
Expenditures	**3,282,813**	**3,274,448**	**3,704,381**	**3,719,632**	**3,719,632**	**4,069,401**
Non-Tax Revenue	**216,570**	**120,686**	**148,011**	**148,011**	**148,011**	**154,207**
Tax Funding	**3,066,243**	**3,153,762**	**3,556,370**	**3,571,621**	**3,571,621**	**3,915,194**

Engineering

Company / Business Unit
00101 43000

Employee Services

	Employees		
	2021	2022	2023
Deputy PW Director – Physical	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	1.00
Administrative Assistant II	0.00	1.00	1.00
Office Services Coordinator	1.00	1.00	1.00
Communications Coordinator PW	1.00	1.00	1.00
GIS Coordinator	2.00	2.00	2.00
Director of Public Works	1.00	1.00	1.00
Design Engineer	1.00	1.00	2.00
Civil Engineer Water Resources	1.00	1.00	1.00
Construction Svcs Supervisor	1.00	1.00	1.00
Land Development Manager	1.00	1.00	1.00
Asst. City Engineer - Municipal Svc Mgr	1.00	1.00	1.00
Project Development Manager	1.00	1.00	1.00
Project Manager (Engineering)	1.00	1.00	1.00
Land Development Coordinator	1.00	1.00	1.00
GIS Technician - PW	1.00	1.00	1.00
Constr Permit & Assessmnt Tech	1.00	2.00	2.00
Engineering Technician	23.00	22.00	20.00
Total Regular Employees	40.00	41.00	40.00

Infrastructure Maintenance

Company / Business Unit
00101 43100

Core Responsibilities

The Street Maintenance Division of the Public Works Department's mission is to provide cost effective timely maintenance and services to the City's public infrastructure, which includes streets, bridges, walks, sanitary/storm sewers and floodwater retarding structures. The bulk of the Street Maintenance division efforts are devoted to the major activities listed below.

Major Activities Include:

1. Snow and ice control.
2. Street milling and overlaying.
3. Street seal coating.
4. Street crack routing and sealing.
5. Street sweeping.
6. Storm water pond cleaning, structure repair and erosion correction.
7. Storm water flume maintenance and repair.
8. Management of signage installation, maintenance and repair.
9. Management of street striping.
10. Bridge maintenance and repair.
11. Sidewalk and curb replacement.
12. Bituminous patching of roadways.
13. Central Business District maintenance.
14. Bike trail maintenance.

2022-2023 Objectives

1. Mill and Overlay 15-20 centerline miles of City streets.
2. Remove and replace 4,500 LF of concrete curb and gutter.
3. Sweep 14,000 curb miles.
4. Seal coat 40 centerline miles.
5. Bituminous patching and paving of 4,500 tons.

Infrastructure Maintenance

Company / Business Unit
00101 43100

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Yearly snow plow events.	11	9	10	10	10
2. Yearly ice control events.	10	9	10	10	10
3. CBD snow removal events.	7	6	6	7	7
4. Mill and overlay (lane miles).	39.80	40.33	38.50	35.00	30.00
5. Chip seal (lane miles).	89.20	57.50	67.50	50.00	40.00
6. Street sweeping (curb miles).	11,422	14,005	12,500	13,000	12,500
7. Bike paths fog sealed (centerline miles).	15.65	13.60	15.00	13.50	13.00

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 43100

Public Works | **General Fund** | **Street Infrastructure Mtce**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
43100 Street Infrastructure Mtce						
Expenditures						
Employee Services						
Regular Salaries	2,538,875	2,631,786	2,716,383	2,716,383	2,716,383	2,783,110
Temporary Salaries		18,090	18,090	22,613	22,613	22,613
Regular Overtime	70,566	97,537	97,537	97,537	97,537	97,537
Other Pay	12,485					
Employee Benefits - Pensions	372,330	415,288	428,104	428,553	428,553	438,660
Employee Benefits - Insuranc	771,738	797,763	823,552	823,552	823,552	865,724
Employee Services	**3,765,994**	**3,960,464**	**4,083,666**	**4,088,638**	**4,088,638**	**4,207,644**
Contractual Services						
Rents and Leases	501,301	626,272	512,751	513,529	513,529	523,828
Adv, Publishing, & Printing	955	3,710	3,710	3,710	3,710	3,784
Contractual Mtce & Repair	285,628	259,180	290,180	290,180	290,180	295,983
Expert & Professional Servic	4,812	11,620	11,620	11,620	11,620	11,852
Communications	18,867	14,470	17,383	17,383	17,383	17,730
Travel/Training/Business Mea	3,902	6,362	6,362	7,168	7,168	7,311
Subscriptions/Bks/Membership	574	760	760	760	760	775
Utilities	7,671	8,980	9,280	9,280	9,280	9,466
Insurance and Bonds	36,282	36,156	40,552	40,552	40,552	41,363
Contractual Services	2,311,156	2,434,662	2,515,894	2,515,894	2,515,894	2,566,206
Contractual Services	**3,171,148**	**3,402,172**	**3,408,492**	**3,410,076**	**3,410,076**	**3,478,298**
Materials and Supplies						
Office Supplies	3,339	950	950	950	950	950
Veh & Mach Operating Supplie	643,973	756,785	756,785	756,785	756,785	756,785
Clothing & Protective Equipm	17,527	18,730	18,730	18,730	18,730	18,730
Commodities	3,524	2,000	2,000	2,000	2,000	2,000
Equipment, Tools, & Misc Par	9,727	9,800	9,800	9,800	9,800	9,800
Construction Materials	568,982	902,785	902,785	902,785	902,785	902,785
Supplies	3,071	9,950	9,950	9,950	9,950	9,950
Materials and Supplies	**1,250,143**	**1,701,000**	**1,701,000**	**1,701,000**	**1,701,000**	**1,701,000**
Other Charges						
Judgmnts/Penalties/Settlemen	1,600	4,415	4,415	4,415	4,415	4,494
Taxes and Licenses	1,760	945	945	945	945	961
Other Charges	1,156,254	1,112,617	1,247,778	1,247,778	1,247,778	1,358,502
Other Charges	**1,159,614**	**1,117,977**	**1,253,138**	**1,253,138**	**1,253,138**	**1,363,957**
Capital Outlay						
Machinery and Vehicles						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,328,081)	(1,175,388)	(1,359,984)	(1,359,984)	(1,359,984)	(1,359,984)
Allocated to Other Activities	**(1,328,081)**	**(1,175,388)**	**(1,359,984)**	**(1,359,984)**	**(1,359,984)**	**(1,359,984)**
Operating Transfers						
Expenditures	**8,018,818**	**9,006,225**	**9,086,312**	**9,092,868**	**9,092,868**	**9,390,915**
Non-Tax Revenue	**1,587,037**	**1,491,700**	**1,544,800**	**1,544,800**	**1,544,800**	**1,564,657**
Tax Funding	**6,431,781**	**7,514,525**	**7,541,512**	**7,548,068**	**7,548,068**	**7,826,258**

Infrastructure Maintenance

Company / Business Unit
00101 43100

Employee Services

	Employees		
	2021	2022	2023
Crew Chief-Public Works	5.00	5.00	5.00
Accounting Clerk	1.00	1.00	1.00
Infrastructure Maintenance Mgr	1.00	1.00	1.00
Equip Operator - Public Works	30.00	30.00	30.00
Infrastructure Mtc Supervisor	1.00	1.00	1.00
Total Regular Employees	38.00	38.00	38.00

Fleet Maintenance/PWTOC Bldg

Company / Business Unit
00101 43125

Core Responsibilities

The Fleet and Facility Division of the Public Works' mission is to provide cost effective maintenance and services to the City's Fleet and Facilities while minimizing downtime. Facilities include the Public Works Transit and Operation Center, Traffic Operation Building and North Shop. Vehicles include plow trucks, construction equipment, sewer collection, engineering and parking vehicles. The bulk of the Fleet and Facility division efforts are devoted to the major objectives listed below.

2022-2023 Objectives

1. Operate the facility systems of environmental controls to create appropriate environmental conditions.
2. Maintain Public Works facilities and equipment for efficient utilization of resources.
3. Prolong the inside and outside appearance of Public Works equipment and facilities.
4. Daily check of all facility systems to ensure proper functioning.
5. Maintain a safe working environment for staff and public.

Fleet Maintenance/PWTOC Bldg

Company / Business Unit
00101 43125

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Closed work orders.	3,264	2,923	3,300	3,400	3,500
2. Mean time to repair (days).	3.84	2.00	2.50	2.50	2.60
3. Open work orders.	3,239	2,995	3,200	3,300	3,400
4. Warehouse inventory value.	$643,558	$637,045	$640,000	$640,000	$640,000

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Equipment and vehicle downtime.	8%	7%	6%	6%	6%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	43125		
Public Works	**General Fund**		**Fleet Mtce & PWTOC Bldg**			
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
43125 Fleet Mtce & PWTOC Bldg						
Expenditures						
Employee Services						
Regular Salaries	706,517	739,263	701,196	701,196	701,196	717,925
Temporary Salaries		5,910	5,910	7,388	7,388	7,388
Regular Overtime	8,636	12,163	12,163	12,163	12,163	12,163
Other Pay	50	3,000	3,000	3,000	3,000	3,000
Employee Benefits - Pensions	101,729	114,657	108,891	109,038	109,038	111,573
Employee Benefits - Insuranc	260,470	268,588	256,999	256,999	256,999	271,120
Employee Services	**1,077,402**	**1,143,581**	**1,088,159**	**1,089,784**	**1,089,784**	**1,123,169**
Contractual Services						
Rents and Leases	61,841	73,723	58,982	59,082	59,082	60,268
Adv, Publishing, & Printing						
Contractual Mtce & Repair	399,908	402,169	402,669	402,669	402,669	410,722
Expert & Professional Servic	1,856	2,749	2,749	2,749	2,749	2,803
Communications	7,624	7,901	6,329	6,329	6,329	6,455
Travel/Training/Business Mea	435	3,508	3,428	4,043	4,043	4,123
Subscriptions/Bks/Membership	256	740	740	740	740	755
Utilities	290,886	326,374	336,007	336,007	336,007	342,727
Insurance and Bonds	21,775	24,215	24,646	24,646	24,646	25,139
Contractual Services	77,365	81,415	75,350	75,350	75,350	76,857
Contractual Services	**861,946**	**922,794**	**910,900**	**911,615**	**911,615**	**929,849**
Materials and Supplies						
Office Supplies	1,489	1,405	1,405	1,405	1,405	1,405
Veh & Mach Operating Supplie	65,367	100,386	100,386	100,386	100,386	100,386
Clothing & Protective Equipm	1,500	3,463	3,463	3,463	3,463	3,463
Commodities	1,176	1,919	1,919	1,919	1,919	1,919
Equipment, Tools, & Misc Par	10,695	18,274	18,274	18,274	18,274	18,274
Supplies	11,968	24,705	24,705	24,705	24,705	24,705
Materials and Supplies	**92,195**	**150,152**	**150,152**	**150,152**	**150,152**	**150,152**
Other Charges						
Taxes and Licenses	804	1,623	1,623	1,623	1,623	1,652
Other Charges	85,085	94,772	91,874	91,874	91,874	93,643
Other Charges	**85,889**	**96,395**	**93,497**	**93,497**	**93,497**	**95,295**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,433,627)	(1,499,089)	(1,460,912)	(1,462,610)	(1,462,610)	(1,482,543)
Allocated to Other Activities	**(1,433,627)**	**(1,499,089)**	**(1,460,912)**	**(1,462,610)**	**(1,462,610)**	**(1,482,543)**
Operating Transfers						
Expenditures	**683,805**	**813,833**	**781,796**	**782,438**	**782,438**	**815,922**
Non-Tax Revenue	**77,939**	**65,390**	**32,454**	**32,496**	**32,496**	**33,073**
Tax Funding	**605,866**	**748,443**	**749,342**	**749,942**	**749,942**	**782,849**

Fleet Maintenance/PWTOC Bldg

Company / Business Unit
00101 43125

Employee Services

	Employees		
	2021	2022	2023
Administrative Assistant II	1.00	0.00	0.00
Parts Clerk	1.00	1.00	1.00
Custodian	1.00	1.00	1.00
Facilities System Technician	1.00	1.00	1.00
Mechanic	4.00	4.00	4.00
Manager of Facility Svcs - PW	1.00	1.00	1.00
Lead Fleet Mechanic	1.00	1.00	1.00
Total Regular Employees	10.00	9.00	9.00

Traffic Admin/Engineering

Company / Business Unit
00101 43200

Core Responsibilities

To provide a safe and efficient transportation system for the conveyance of people, goods and services. The traffic engineering section of the Physical Development Division is responsible for the day-to-day operations and maintenance of the traffic control and operations within the City and for the devices to do this, such as traffic control signals, pavement markings and traffic signs. Tasks that the traffic office conducts include the following:

1. Conduct traffic studies as required by the City Council, school district, Park Department, Rochester Olmsted Council of Governments (ROCOG), Olmsted County, residents, and other departments of the City.
2. Administration of the City street lighting system, the Neighborhood Traffic Management Program and the Residential Permit Parking program.
3. Safety studies through compilation of crash data to identify trends and high frequency locations for review and possible safety improvement projects.
4. Permit reviews and support: the traffic office provides temporary traffic control plan review for the issuance of obstruction permits for street closures and special event permits, as well as issuance of permits for over dimension vehicle moves (over height, length and weight) for route determination and special requirements for the move.
5. Asset management of the traffic infrastructure: reviews and plans replacement/upgrades of the traffic signal system elements, reviews of the signing to ensure they comply with current standards and planning their replacement on a 13 year cycle to meet the required reflectivity standards, and review and planning the maintenance of pavement markings.
6. Project management of City and consultant design plans for expansion or reconstruction of these systems.

2022-2023 Objectives

1. To ensure that the City's traffic infrastructure is in compliance with existing standards and will operate in a safe, dependable and efficient manner. To provide timely responses for permit reviews and traffic study requests that are received.
2. Emphasis has been placed on preventative maintenance and finding ways to reduce the costs for operation and replacement of the existing traffic control devices.
3. New traffic signal systems will be installed as approved in the Capital Improvement Program as identified based on traffic forecasts and development associated with the City's continued growth.
4. Implement a signal optimization program for major transportation corridors in the City.

Traffic Admin/Engineering

CITY OF ROCHESTER MINNESOTA

Company / Business Unit
00101 43200

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Traffic Signals.	161	160	158	157	158
2. Pedestrian Flashers.	10	10	13	16	19
3. Signals on interconnect.	132	132	131	132	133
4. Signals on battery backup.	44	44	44	44	44
5. Signal Maintenance calls.	624	490	600	600	610

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of signal controller conflict monitors tested.	85%	15%	85%	15%	85%
2. % of traffic signals' timing optimized and updated.	18%	15%	20%	20%	20%
3. Requests received for Gopher OneCall locates.	6,256	5,776	6,000	6,000	6,000
4. Field locates made.	638	648	650	600	600

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	43200		
Public Works	**General Fund**		**Traffic**			
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
43200 Traffic						
Expenditures						
Employee Services						
Regular Salaries	594,531	701,219	673,802	673,802	673,802	789,069
Temporary Salaries		5,437	5,437	6,795	6,795	6,795
Regular Overtime	7,478	9,750	9,750	9,750	9,750	9,750
Other Pay	42,332					
Employee Benefits - Pensions	89,625	108,273	104,119	104,256	104,256	121,721
Employee Benefits - Insuranc	184,829	143,892	129,258	129,258	129,258	173,047
Other Employee Benefits	96	288	288	288	288	288
Employee Services	**918,891**	**968,859**	**922,654**	**924,149**	**924,149**	**1,100,670**
Contractual Services						
Rents and Leases	210	3,000	15,762	15,786	15,786	16,103
Adv, Publishing, & Printing	285	200	200	200	200	204
Contractual Mtce & Repair	34,982	47,944	66,830	66,830	66,830	68,167
Expert & Professional Servic	25,303	25,400	25,400	25,400	25,400	25,908
Communications	3,281	5,447	5,572	5,572	5,572	5,684
Travel/Training/Business Mea	2,431	3,390	3,390	4,078	4,078	4,239
Subscriptions/Bks/Membership	1,411	1,100	1,100	1,100	1,100	1,122
Utilities	159,548	172,788	169,365	169,365	169,365	172,752
Insurance and Bonds	12,043	12,711	13,129	13,129	13,129	13,391
Contractual Services	200,877	191,241	207,272	207,272	207,272	211,417
Contractual Services	**440,371**	**463,221**	**508,020**	**508,732**	**508,732**	**518,987**
Materials and Supplies						
Office Supplies	1,010	1,325	1,325	1,325	1,325	1,325
Veh & Mach Operating Supplie	11,119	14,092	14,092	14,092	14,092	14,092
Clothing & Protective Equipm	704	1,000	1,000	1,000	1,000	1,000
Equipment, Tools, & Misc Par	127,596	121,000	121,000	121,000	121,000	121,000
Supplies	97,197	122,900	125,000	125,000	125,000	125,000
Materials and Supplies	**237,626**	**260,317**	**262,417**	**262,417**	**262,417**	**262,417**
Other Charges						
Judgmnts/Penalties/Settlemen						
Taxes and Licenses	254	490	490	490	490	499
Other Charges	71,822	89,818	99,420	99,420	99,420	102,629
Other Charges	**72,076**	**90,308**	**99,910**	**99,910**	**99,910**	**103,128**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(138,519)	(164,945)	(193,800)	(193,800)	(193,800)	(193,800)
Allocated to Other Activities	**(138,519)**	**(164,945)**	**(193,800)**	**(193,800)**	**(193,800)**	**(193,800)**
Operating Transfers						
Operating Transfers	15,022					
Operating Transfers	**15,022**					
Expenditures	**1,545,467**	**1,617,760**	**1,599,201**	**1,601,408**	**1,601,408**	**1,791,402**
Non-Tax Revenue	**101,049**	**101,501**	**87,001**	**87,001**	**87,001**	**88,146**
Tax Funding	**1,444,418**	**1,516,259**	**1,512,200**	**1,514,407**	**1,514,407**	**1,703,256**

Traffic Admin/Engineering

Company / Business Unit
00101 43200

Employee Services

	Employees		
	2021	2022	2023
Traffic & Parking Manager	1.00	1.00	1.00
Equipment Operator-Public Works	1.00	2.00	2.00
Painter 2	1.00	0.00	0.00
Engineering Technician	2.00	2.00	2.00
Traffic Signal Technician	2.00	2.00	2.00
Traffic Operations Technician	1.00	1.00	1.00
Assistant Traffic Engineer	0.00	0.00	1.00
Total Regular Employees	8.00	8.00	9.00

City Lighting

Company / Business Unit
00101 43220

Core Responsibilities

This budget provides for lighting of public streets, alleys and walkways. Also included is the Central Business District (CBD) decorative pedestrian lights and the holiday lighting of trees and skyways. The majority of the street light system is installed and maintained by Rochester Public Utilities, however about 1% of the lamps are served by Peoples Cooperative Power. This budget is administered by traffic engineering staff within the Physical Development Division, which reviews requests for street lights and maintains the CBD decorative pedestrian lighting.

2022-2023 Objectives

1. Continued expansion into new subdivisions and annexed areas. The City will continue to use the 25% criteria, i.e. 25% of the lots in a new subdivision must have improvements to them prior to energizing the streetlights. In annexed areas, streetlights are added upon request.
2. The CBD decorative lighting system will be expanded to include the streets within any new streetscaping projects.
3. Periodic reports will be prepared on requested new lighting.
4. The City is working towards proactive conversion of all existing street light fixtures to Light-Emitting Diode (LED).
5. Contractual maintenance will continue to include annual lens washing, pole cleaning, and oiling of the CBD decorative pedestrian lamps.
6. Re-evaluate street lighting levels and fixtures in new subdivisions.

City Lighting

Company / Business Unit
00101 43220

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of street lights/175 watt mercury vapor.	2	1	3	0	0
2. # of street lights/100 watt HPS.	5,800	5,800	1,332	0	0
3. # of street lights/250 watt HPS.	925	520	191	0	0
4. # of street lights/400 watt HPS.	131	50	5	0	0
5. # of street lights/175 watt Metal Halide.	33	15	45	40	35
6. # of street lights/250 watt Metal Halide.	44	20	42	35	30
7. # of street lights < 100 watt LED.	1,750	2,200	6,524	8,064	8,100
8. # of street lights >= 100 watt LED.	300	380	1,190	1,228	1,250
9. Other/misc. lighting types.	11	11	11	10	10
10. # of Peoples Co-op lamps.	11	10	10	10	10
11. # of holiday lighting outlets maintained.	120	120	120	125	130
12. # of decorative lamps maintained.	400	428	432	440	450

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of street lighting requests reviewed within 30 days.	97%	97%	50%	50%	50%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 43220

Public Works | **General Fund** | **City Lighting**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
43220 City Lighting						
Expenditures						
Employee Services						
Contractual Services						
Communications	2	24	24	24	24	24
Utilities	1,412,882	1,039,680	1,076,100	1,076,100	1,076,100	1,097,622
Insurance and Bonds	3	3				
Contractual Services	**1,412,887**	**1,039,707**	**1,076,124**	**1,076,124**	**1,076,124**	**1,097,646**
Materials and Supplies						
Equipment, Tools, & Misc Par Supplies	395	16,000	16,000	16,000	16,000	16,000
Materials and Supplies	**395**	**16,000**	**16,000**	**16,000**	**16,000**	**16,000**
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers		430,000	430,000	430,000	430,000	430,000
Operating Transfers		**430,000**	**430,000**	**430,000**	**430,000**	**430,000**
Expenditures	**1,413,282**	**1,485,707**	**1,522,124**	**1,522,124**	**1,522,124**	**1,543,646**
Tax Funding	**1,413,282**	**1,485,707**	**1,522,124**	**1,522,124**	**1,522,124**	**1,543,646**

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Music

Company / Business Unit
00101 44100

Core Responsibilities

The Music Department (RMD) provides the community with opportunities for high quality, diverse and accessible musical and educational programs. RMD offers a broad range of concerts, performance opportunities for area musicians and artistic support services that help make Rochester a more livable community and contribute to the quality of life of its citizens and visitors. RMD values the diversity of cultural expression and traditions, fosters the preservation and advancement of diverse musical genres, creates a sense of welcoming and belonging, enhances the enjoyment of life and celebrates community when programming events.

RMD's best-known program is *Down by the Riverside*. RMD also presents *Riverside Live!* and *Global Music* concerts, and other special programs and events. RMD maintains an extensive education (*Artists-in-the-Schools*), community outreach (*Global Music Mini-Residencies*) and audience development program. The new *forWARD Neighborhood Park Concerts* program will serve all municipal wards. The new *Live from Med City* program continues to develop.

2022-2023 Objectives

1. Enhance quality of life and increase neighborhood connectivity and vitality by a) programming a diversity of concerts and outreach services in venues inside and outside the downtown core; b) continuing to program free events to promote accessibility; and c) securing funding from non-City sources to help maintain and further develop existing core programs and services.
2. Foster a team-oriented culture by a) working with current and new collaborators, utilizing “best practices” to improve efficiency, and employing available technologies to accomplish the department’s work and promote its programs and services; and b) maintaining a commitment to engage artists from diverse backgrounds and cultures, book the highest quality musicians available within their respective genres, and employ both developing and established artists from local, statewide, regional, national and international sources.
3. Manage growth and development by continuing to develop the new *forWARD Neighborhood Park Concerts* program that will serve each municipal ward and increase neighborhood connectivity and vitality while balancing programming that occurs within and outside the downtown/DMC core.

Music

Company / Business Unit
00101 44100

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Total citizens served.	48,972	49,351	26,000	93,500	93,500
2. Riverside Live! series.	3,552	1,004	5,000	6,000	6,000
3. Down by the Riverside series.	37,300	0	9,000	50,000	50,000
4. forWARD/Car Park Nbhd Park Concerts.	725	15,498	1,500	1,500	1,500
5. Global Music Capstone concerts.	2,183	1,741	2,500	3,000	3,000
6. Live from Med City.	0	24,281	0	25,000	25,000
7. Education and outreach.	2,308	3,977	3,000	3,000	3,000
8. Public service, community music & other.	2,904	2,850	5,000	5,000	5,000

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Artistic excellence/merit/relevance.					
2. Preserve/advance/appreciate music.					
3. Development/enrichment of musicians.					
4. Net program margin/subsidy required.	-$155,201	-$121,000	-$150,000	-$150,000	-$150,000
5. Total earned revenue.	$112,799	$40,432	$110,300	$110,300	$111,404
6. Total contributed revenue & grants.	$156,890	$133,276	$152,250	$152,250	$156,773

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 44100

Culture | General Fund | Music

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
44100 Music						
Expenditures						
Employee Services						
Regular Salaries	397,967	417,820	439,799	439,799	439,799	454,858
Temporary Salaries		3,750	3,750	4,688	4,688	4,688
Regular Overtime						
Other Pay	3,193	3,202	3,626	3,626	3,626	3,626
Employee Benefits - Pensions	58,860	63,672	67,002	67,095	67,095	69,375
Employee Benefits - Insuranc	93,726	97,044	101,058	101,058	101,058	106,993
Other Employee Benefits	432	432	432	432	432	432
Employee Services	**554,178**	**585,920**	**615,667**	**616,698**	**616,698**	**639,972**
Contractual Services						
Rents and Leases	4,094	28,500	28,500	28,500	28,500	29,070
Adv, Publishing, & Printing	36,483	77,000	77,000	77,000	77,000	78,540
Contractual Mtce & Repair	1,444	1,400	1,400	1,400	1,400	1,428
Expert & Professional Servic	104,636	347,030	347,030	347,030	347,030	353,971
Communications	16,363	20,000	19,904	19,904	19,904	20,302
Travel/Training/Business Mea	16,331	14,570	14,570	15,483	15,483	15,792
Subscriptions/Bks/Membership	3,109	2,310	2,310	2,310	2,310	2,356
Insurance and Bonds	1,777	1,788	2,023	2,023	2,023	2,064
Contractual Services	**184,237**	**492,598**	**492,737**	**493,650**	**493,650**	**503,523**
Materials and Supplies						
Office Supplies	2,538	600	600	600	600	600
Clothing & Protective Equipm		600	600	600	600	600
Equipment, Tools, & Misc Par	6,447	250	250	250	250	250
Supplies	543	3,500	3,500	3,500	3,500	3,500
Materials and Supplies	**9,528**	**4,950**	**4,950**	**4,950**	**4,950**	**4,950**
Other Charges						
Taxes and Licenses	3,590	3,600	3,600	3,600	3,600	3,665
Other Charges	10,459	15,250	16,011	16,011	16,011	16,299
Other Charges	**14,049**	**18,850**	**19,611**	**19,611**	**19,611**	**19,964**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**761,992**	**1,102,318**	**1,132,965**	**1,134,909**	**1,134,909**	**1,168,409**
Non-Tax Revenue	**173,709**	**262,550**	**262,550**	**262,550**	**262,550**	**268,177**
Tax Funding	**588,283**	**839,768**	**870,415**	**872,359**	**872,359**	**900,232**

Music

Company / Business Unit
00101 44100

Employee Services

	Employees		
	2021	2022	2023
Asst General Manager Music	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00
Prod&Comm Outreach Coordinator	1.00	1.00	1.00
General Manager - Music	1.00	1.00	1.00
Total Regular Employees	4.00	4.00	4.00

Art Center/Civic Theater/125 Live

Company / Business Unit
00101 44200

Core Responsibilities

The expenditures accounted for in this function are City appropriations in the following agencies:

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Civic Theater					
1. Contribution.	$200,000	$138,479	$0	$15,000	$15,000
2. Insurance.	$252	$252	$300	$260	$265
Total	$200,252	$138,731	$300	$15,260	$15,265
Art Center					
1. Contribution.	$192,400	$192,440	$173,160	$170,000	$170,000
2. Mayo Civic Center Building Contract.	$119,935	$0	$0	$0	$0
3. Insurance.	$11,710	$2,015	$12,314	$11,689	$11,923
Total	$324,045	$194,455	$185,474	$181,689	$181,923
125 Live					
1. Contribution.	$120,000	$120,000	$108,000	$105,000	$105,000
2. Contractual Maintenance & Repair.	$15,278	$10,768	$0	$0	$0
3. Insurance (included utilities from 2018-2020).	$177,172	$154,896	$12,645	$13,471	$13,740
4. Equipment, Tools, & Misc. Parts.	$410	$0	$0	$0	$0
Total	$312,860	$285,664	$120,645	$118,471	$118,740

2022-2023 Objectives

The 2021 budget was developed as a "one roof concept" for the entire Mayo Civic Center (MCC) campus evaluation. This includes MCC, Art Center, Civic Theatre, Civic Music, and Parks and Recreation. Expenses for utilities and maintenance that have previously been allocated to the Rochester Arts Center and Rochester Civic Theatre ($354,600) were allocated for the MCC facility under the "one roof concept". Similarly, the City Council requested in 2021 an assessment of the Recreation Center/125 Live facility. Facility funds of $193,000 for the 125 Live space have been allocated to the facility and will be appropriated to the entity responsible for this function once the assessment is complete and the concept is adopted by the Council.

For 2022 funding, the Council changed the process in which community organizations were allocated funding. A formal application process was created to assist the Council in understanding how the investment of public funds advance the Council's Community Vision, Foundational Principles and Strategic Priorities. Two funding categories were established: one for City Public Funding (CPF) and one for Program Funding (PF). CPF was intended to assist those organizations who are located in a City owned facility to cover direct facility operating expenses. PF was intended to assist community organizations with direct service delivery expenses. The Outside Agency Oversight Committee reviewed applications and made a recommendation on funding. City Council finalized funding amounts as part of the budget process.

Lessons Learned from Community Funding Program Application Process: The outside agencies Rochester has historically provided funding to either operate in a City-owned space or provide a service that the City would otherwise be providing. The application process inviting other agencies to apply illuminated this distinction and we would not recommend continuing the application process for Community Funding. In 2023, we anticipate a revised process to review outside agency funding and determine whether other additional programs should be developed for other collaboration. Teammates will evaluate how to best bring forward options for investing the $20,000 of additional discretionary funding available in 2022 and 2023.

Workload Measurements

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number			
			00101	44200		
Culture	**General Fund**		**ArtCtr/CivicTheatre/125Live**			
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
44200 ArtCtr/CivicTheatre/125Live						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	35,644	541,568				
Expert & Professional Servic	8,466					
Utilities	238,418					
Insurance and Bonds	23,963	25,259	25,420	25,420	25,420	25,928
Contractual Services	**306,491**	**566,827**	**25,420**	**25,420**	**25,420**	**25,928**
Materials and Supplies						
Equipment, Tools, & Misc Par						
Supplies	503					
Materials and Supplies	**503**					
Other Charges						
Contributions	450,919	281,160			290,000	290,000
Taxes and Licenses	200					
Other Charges	**451,119**	**281,160**			**290,000**	**290,000**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**758,113**	**847,987**	**25,420**	**25,420**	**315,420**	**315,928**
Non-Tax Revenue	**56**					
Tax Funding	**758,057**	**847,987**	**25,420**	**25,420**	**315,420**	**315,928**

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Community Reinvestment

Company / Business Unit
00101 44400

Core Responsibilities

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Diversity Council.	$75,000	$75,000	$67,500	$67,500	$67,500
2. Intercultural City Initiative.	$2,000	$2,000	$2,000	$0	$0
3. Greater Rochester Advocates for Universities & Colleges.	$20,000	$20,000	$10,000	$0	$0
4. Human Rights Commission.*	$6,000	$6,000	$5,400	$5,400	$5,400
5. Youth Commission.*	$29,000	$29,000	$26,100	$10,000	$10,000
6. RNeighbors.	$113,000	$113,000	$101,700	$101,700	$101,700
7. History Center of Olmsted County.	$30,000	$30,000	$27,000	$27,000	$27,000
8. Celebration of a City.**	$25,000	$0	$0	$0	$0
9. SE MN Initiative Fund.	$20,000	$20,000	$18,000	$15,000	$15,000
10. Rochester Downtown Alliance.	$100,000	$100,000	$90,000	$125,000	$125,000
11. 4th of July.**	$35,000	$0	$0	$0	$0
12. Discretionary Funds.	$0	$0	$0	$20,000	$20,000
Total	$455,000	$395,000	$347,700	$371,600	$371,600
Community Organizational Funding Program – Program Funding***	N/A	N/A	N/A	$661,600	$661,600

*These line items were moved from Mayor (41315) effective in 2019.
**These line items were moved to Mayor (41315) effective in 2020.
***Program Funding is programmed at $661,600, for 2022/2023 (allocated to various BU's)

2022-2023 Objectives

Community Reinvestment allocations allow the City Council to invest in community organizations whose missions advance the City Council's Community Vision Statement, Foundational Principals and Strategic Priorities. The services provided by these organizations directly benefit the Rochester community. The 2021 recommended (projected) budget includes a 10% reduction in the amount budgeted to Community Reinvestment in 2020 due to the financial impacts of COVID-19.

For 2022, the adopted budget includes a total of $661,600 (comprised of $371,600 in Community Reinvestment Funding and $290,000 available for Arts Center, Civic Theater and 125 Live program funds which reside in BU 44200). The Outside Agency Oversight Committee reviewed applications and made a recommendation on funding. City Council finalized funding amounts as part of the budget process.

Lessons Learned from Community Funding Program Application Process: The outside agencies Rochester has historically provided funding to either operate in a City-owned space or provide a service that the City would otherwise be providing. The application process inviting other agencies to apply illuminated this distinction and we would not recommend continuing the application process for Community Funding. In 2023, we anticipate a revised process to review outside agency funding and determine whether other additional programs should be developed for other collaboration. Teammates will evaluate how to best bring forward options for investing the $20,000 of additional discretionary funding available in 2022 and 2023.

Community Reinvestment

Company / Business Unit
00101 44400

Workload Measurements

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number	
00101	44400

Community Reinvestment | **General Fund** | **Community Reinvestment**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
44400 Community Reinvestment						
Expenditures						
Employee Services						
Contractual Services						
Materials and Supplies						
Other Charges						
Contributions	395,000	347,700	628,860	628,860	371,600	371,600
Other Charges	**395,000**	**347,700**	**628,860**	**628,860**	**371,600**	**371,600**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**395,000**	**347,700**	**628,860**	**628,860**	**371,600**	**371,600**
Tax Funding	**395,000**	**347,700**	**628,860**	**628,860**	**371,600**	**371,600**

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Development Administration

Company / Business Unit
00101 44500

Core Responsibilities

The general function of this office is to oversee the City's redevelopment programs and policies. The major activities that support this mission include advising the City Council on redevelopment programs, policies and practices and serving as staff liaison to various groups and organizations involved in the redevelopment process. It also includes negotiation of public assistance to private redevelopment projects, coordination of long range planning for the downtown area and implementation of public improvements in the Central Business District including skyways and parking facilities.

A focus on Destination Medical Center (DMC) Project Management is also a function of this office. Project Managers work to plan, organize, execute, manage and monitor projects to help ensure their success.

This office also provides support for other community housing and economic development initiatives.

2022-2023 Objectives

1. Work with the DMC Corporation and the Economic Development Agency (EDA) on implementation of the DMC Plan.
2. Coordinate implementation of the downtown master plan recommendations and various downtown redevelopment projects.
3. Work with the DMC, EDA, community partners and private developers to increase affordable housing options.
4. Negotiate development agreements for multiple development projects.
5. Serve as the primary staff representative to the Rochester Downtown Alliance.
6. Assist with the management of City properties being held for redevelopment purposes.

Workload Measurements

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

Economic Development

Company / Business Unit
00101 44520

Core Responsibilities

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Rochester Area Economic Development Incorporated (In Dollars).	$75,000	$75,000	$67,500	$67,500	$67,500
Convention & Tourism (In Dollars).*	$2,982,832	N/A	N/A	N/A	N/A
Rochester Sports Commission.**	N/A	$500,000	$500,000	$500,000	$600,000
Sports Commission-Accelerated Lead Generation	N/A	N/A	N/A	$25,000	$25,000
Experience Rochester.**	N/A	$3,600,000	$3,600,000	$3,600,000	$3,800,000
Total (In Dollars).	$3,057,832	$4,175,000	$4,167,500	$4,192,500	$4,492,500

*Due to change in the operating model for the Mayo Civic Center this line is no longer applicable beyond 2019

**Due to change in the operating model for the Mayo Civic Center these lines are new in 2019 and will first be budgeted for 2020. Future funding is dependent on lodging tax revenues.

2022-2023 Objectives

Economic Development

Company / Business Unit
00101 44520

Workload Measurements

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 44500

Economic Developmnt/Assistance | **General Fund** | **Economic Development**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
44500 Economic Development						
Expenditures						
Employee Services						
Regular Salaries	435,492	464,990	487,152	487,152	487,152	500,771
Regular Overtime	111					
Other Pay	35,659					
Employee Benefits - Pensions	63,901	70,446	73,803	73,803	73,803	75,867
Employee Benefits - Insuranc	123,951	73,574	91,613	91,613	91,613	97,065
Other Employee Benefits	564	648	576	576	576	576
Employee Services	**659,678**	**609,658**	**653,144**	**653,144**	**653,144**	**674,279**
Contractual Services						
Rents and Leases	7	2,500	2,500	2,500	2,500	2,550
Adv, Publishing, & Printing	2,331	9,125	9,125	9,125	9,125	9,308
Contractual Mtce & Repair	16,875	38,000	38,000	38,000	38,000	38,760
Expert & Professional Servic	2,814	8,000	8,000	8,000	8,000	8,160
Communications	1,302	1,880	1,880	1,880	1,880	1,918
Travel/Training/Business Mea	4,541	6,650	6,650	8,075	8,075	8,237
Subscriptions/Bks/Membership	830	5,075	5,075	5,075	5,075	5,177
Insurance and Bonds	21,025	18,345	25,206	25,206	25,206	25,710
Contractual Services	**49,725**	**89,575**	**96,436**	**97,861**	**97,861**	**99,820**
Materials and Supplies						
Office Supplies	740	2,100	2,100	2,100	2,100	2,100
Materials and Supplies	**740**	**2,100**	**2,100**	**2,100**	**2,100**	**2,100**
Other Charges						
Contributions	4,175,000	4,167,500	4,167,500	4,167,500	4,192,500	4,492,500
Taxes and Licenses						
Other Charges	8,605	14,727	14,987	14,987	14,987	15,257
Other Charges	**4,183,605**	**4,182,227**	**4,182,487**	**4,182,487**	**4,207,487**	**4,507,757**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(579,833)	(587,814)	(652,059)	(652,059)	(652,059)	(652,059)
Allocated to Other Activities	**(579,833)**	**(587,814)**	**(652,059)**	**(652,059)**	**(652,059)**	**(652,059)**
Operating Transfers						
Operating Transfers						
Operating Transfers						
Expenditures	**4,313,915**	**4,295,746**	**4,282,108**	**4,283,533**	**4,308,533**	**4,631,897**
Non-Tax Revenue	**150,013**					
Tax Funding	**4,163,902**	**4,295,746**	**4,282,108**	**4,283,533**	**4,308,533**	**4,631,897**

Development Administration

Company / Business Unit
00101 44500

Employee Services

	Employees		
	2021	2022	2023
Project Manager	4.00	4.00	4.00
Administrative Assistant II	1.00	1.00	1.00
Total Regular Employees	5.00	5.00	5.00

CBD Maintenance

Company / Business Unit
00101 44515

Core Responsibilities

The function of the Central Business District (CBD) maintenance business unit is to enhance the livability of Rochester by maintaining the public landscape features and improvements created in the CBD. The activities of the business unit compliment the programming and promotion of the central district area by Rochester Downtown Alliance and other community partners. The business unit will continue to expand responsibilities as a result of increased investment in landscape amenities in the downtown core. This Business Unit is operated by the Parks and Forestry Division.

2022-2023 Objectives

1. The CBD Section work force includes 1 full-time employee and is supplemented with assistance from the Park & Forestry group together with seasonal employees and contractor services. With the addition of Heart of the City and Discovery Walk improvements additional staffing will be needed to support these additional improvements.
2. Provide high quality landscape maintenance services and seasonal decorating including lighting.
3. Participate in the development and review of proposed project plans that include landscape beds for proper design, adequate irrigation and selection of plant material.
4. Expansion of Heart of the City and Discovery Walk landscape areas will require evaluation of seasonal and permanent staffing.

CBD Maintenance

Company / Business Unit
00101 44515

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Parks					
1. # of planters landscaped and maintained annually.	198	198	198	225	225
2. # of banners installed multiple times annually.	296	296	296	296	296
3. # of skyways decorated annually.	6	6	6	6	6

Effectiveness Measurements

1. Positive feedback provided on maintenance of Peace Plaza.
2. Positive feedback provided on condition maintenance of landscape materials.

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00101 44515

Economic Developmnt/Assistance | **General Fund** | **CBD Maintenance**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
44515 CBD Maintenance						
Expenditures						
Employee Services						
Regular Salaries	60,923	61,977	70,059	70,059	70,059	72,707
Temporary Salaries	4,448	18,480	18,480	48,100	48,100	36,100
Regular Overtime	87	750	750	750	750	750
Employee Benefits - Pensions	9,234	11,599	12,824	16,182	16,182	17,489
Employee Benefits - Insuranc	11,734	12,020	12,348	12,348	12,348	12,931
Employee Services	**86,426**	**104,826**	**114,461**	**147,439**	**147,439**	**139,977**
Contractual Services						
Rents and Leases		500	500	500	500	510
Contractual Mtce & Repair	16,744	38,000	38,000	73,000	73,000	74,460
Expert & Professional Servic	173	16,300	16,300	21,300	21,300	21,726
Communications	608	1,000	624	1,124	1,124	1,146
Travel/Training/Business Mea	190	380	380	455	455	465
Utilities	3,693	12,200	12,600	166,600	166,600	169,932
Insurance and Bonds	519	519	551	11,051	11,051	11,272
Contractual Services	66,020	68,490	75,225	105,225	105,225	107,330
Contractual Services	**87,947**	**137,389**	**144,180**	**379,255**	**379,255**	**386,841**
Materials and Supplies						
Veh & Mach Operating Supplie	2,375	2,500	2,500	2,500	2,500	2,500
Clothing & Protective Equipm	150	800	800	800	800	800
Commodities	1,324	2,000	2,000	2,000	2,000	2,000
Equipment, Tools, & Misc Par	2,645	6,750	8,000	8,000	8,000	20,000
Construction Materials	25,445	29,000	29,000	29,000	29,000	29,000
Supplies	5,101	9,000	9,000	12,500	12,500	12,500
Materials and Supplies	**37,040**	**50,050**	**51,300**	**54,800**	**54,800**	**66,800**
Other Charges						
Taxes and Licenses	29					
Other Charges	4,678	4,738	4,832	4,832	4,832	4,764
Other Charges	**4,707**	**4,738**	**4,832**	**4,832**	**4,832**	**4,764**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(704)	(3,090)	(730)	(730)	(730)	(730)
Allocated to Other Activities	**(704)**	**(3,090)**	**(730)**	**(730)**	**(730)**	**(730)**
Operating Transfers						
Expenditures	**215,416**	**293,913**	**314,043**	**585,596**	**585,596**	**597,652**
Non-Tax Revenue	**1,158**	**1,500**	**1,500**	**1,500**	**1,500**	**1,515**
Tax Funding	**214,258**	**292,413**	**312,543**	**584,096**	**584,096**	**596,137**

CBD Maintenance

Company / Business Unit
00101 44515

Employee Services

	Employees		
	2021	2022	2023
Landscape Technician	1.00	1.00	1.00
Total Regular Employees	1.00	1.00	1.00

Unallocated

Company / Business Unit
00101 44600

Core Responsibilities

The expenditures accounted for in this function are items which are not readily allocable to various City functions.

2022-2023 Objectives

Unallocated

Company / Business Unit
00101 44600

Workload Measurements

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number	
00101	44600

Unallocated | **General Fund** | **Unallocated**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
44600 Unallocated						
Expenditures						
Employee Services						
Contractual Services						
Rents and Leases	69,693	70,562	70,562	70,562	70,562	72,678
Contractual Mtce & Repair	4,663	3,000	3,000	3,000	3,000	3,090
Expert & Professional Servic	18,566	22,150	22,150	22,150	22,150	22,815
Communications	2,074	2,880	2,880	2,880	2,880	2,966
Contractual Services	**94,996**	**98,592**	**98,592**	**98,592**	**98,592**	**101,549**
Materials and Supplies						
Office Supplies		250	250	250	250	258
Supplies	865					
Materials and Supplies	**865**	**250**	**250**	**250**	**250**	**258**
Other Charges						
Taxes and Licenses	25	25	25	25	25	26
Other Charges	7,894	10,000	10,000	10,000	10,000	10,300
Other Charges	**7,919**	**10,025**	**10,025**	**10,025**	**10,025**	**10,326**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	5,000,000					
Operating Transfers	**5,000,000**					
Expenditures	**5,103,780**	**108,867**	**108,867**	**108,867**	**108,867**	**112,133**
Non-Tax Revenue	**12,294**					
Tax Funding	**5,091,486**	**108,867**	**108,867**	**108,867**	**108,867**	**112,133**

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Contingency

Company / Business Unit
00101 44620

Core Responsibilities

This appropriation provides for unforeseen circumstances in operating departments that may arise during the budget year. The appropriation may be transferred upon Common Council approval to the department in which the unforeseen circumstance arises.

2022-2023 Objectives

Leverage the Contingency appropriation to provide funding to address the required and unforeseen circumstances that arise within the current budget year.

Contingency

Company / Business Unit
00101 44620

Workload Measurements

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number	
00101	44620

Unallocated | **General Fund** | **Contingency**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
44620 Contingency						
Expenditures						
Employee Services						
Other Pay		478,049				
Employee Benefits - Insuranc		515,218				
Employee Services		**993,267**				
Contractual Services						
Materials and Supplies						
Other Charges						
Contributions		1,047,500	1,699,234	1,275,271	1,000,000	1,363,884
Other Charges		**1,047,500**	**1,699,234**	**1,275,271**	**1,000,000**	**1,363,884**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	991,667		1,033,986	1,033,986	1,033,986	1,100,000
Operating Transfers	**991,667**		**1,033,986**	**1,033,986**	**1,033,986**	**1,100,000**
Expenditures	**991,667**	**2,040,767**	**2,733,220**	**2,309,257**	**2,033,986**	**2,463,884**
Tax Funding	**991,667**	**2,040,767**	**2,733,220**	**2,309,257**	**2,033,986**	**2,463,884**

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Core Responsibilities

"Welcoming all to connect and learn." This is not just a mission statement posted on the wall, but rather a true commitment to meeting individuals where they are and providing them with the tools they need to succeed. The Library listens and responds to community needs with impactful services. With a focus on equity, we elevate the entire community by providing supportive opportunities, increasing access to resources, connecting residents, and promoting local engagement on topics that matter.

The Rochester Public Library (RPL) is committed to a strong and equitable community. WE CARE defines RPL's core values: **W**elcoming **E**nvironment; **C**ommitted to Inclusivity; **A**ccess for all; **R**espect intellectual freedom; **E**xceptional library service. Our caring culture is at the center of everything we do.

Our strategic plan, created with extensive community input and aligned to the City's strategic priorities, provides the blueprint for our daily operations.

2022-2023 Objectives

1. Community members feel safe and welcome in library spaces.
2. Community members, especially people whose voices are not typically represented, are given opportunities to be heard and to provide input on library service responses.
3. Community members expand literacy skills including basics of reading and writing, early childhood, digital, cultural and informational.
4. Community members find connections and have social networks.
5. Community members have opportunities to access information and services including support for physical and mental health, employment, education, affordable housing, and transportation.
6. Community members are engaged in the community issues that they care about and that affect their lives.
7. Community members have access to impactful library services to celebrate their differences and encourage learning, creating, collaborating, and connecting.
8. Community members have the sustainable physical and digital library infrastructure to meet their needs within our growing and changing landscape.
9. Community members have access to an inclusive collection of materials and a diverse, innovative, vibrant, compassionate, and well-trained staff.

Library

Company / Business Unit
00202 45500

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Annual # of circulation.	1,970,910	1,452,551	1,486,988	1,710,036	2,017,843
2. Annual # of library visits.	472,652	115,252	53,219	236,326	463,200
3. Annual # of Contactless visits-Curbside Service.	N/A	62,967	108,132	N/A	N/A
4. Annual # of reference transactions.	187,493	83,856	77,884	116,826	196,868
5. Annual # of program attendance.	119,456	25,242	6,795	46,787	125,429
6. Annual # of holdings.	576,125	608,403	611,445	614,502	617,575
7. Annual # of Wi-Fi sessions.	45,225	12,761	3,220	22,613	47,486

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of people surveyed who report a positive experience with the Library.	94%	82%	90%	90%	90%
2. % of people surveyed who report improved knowledge or skills/Seed Library surveys only in 2020.	90%	86%	80%	80%	80%
3. % of people surveyed who report access to needed Library materials and services/Seed Library surveys only in 2020.	N/A	96%	80%	80%	80%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00202 45500

Culture | Library Fund | Library

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00202 Library Fund						
45500 Library						
Expenditures						
Employee Services						
Regular Salaries	4,036,017	4,053,546	4,216,999	4,236,303	4,236,303	4,480,811
Temporary Salaries	544,018	725,849	729,600	710,592	710,592	710,592
Regular Overtime	2,887	2,000	2,000	2,000	2,000	2,000
Other Pay	14,045	3,260	3,591	3,591	3,591	3,591
Employee Benefits - Pensions	666,766	706,202	731,442	731,965	731,965	769,005
Employee Benefits - Insuranc	1,003,351	1,024,583	990,735	1,031,586	1,031,586	1,174,919
Other Employee Benefits	7,332	7,848	7,632	7,632	7,632	7,632
Employee Services	**6,274,416**	**6,523,288**	**6,681,999**	**6,723,669**	**6,723,669**	**7,148,550**
Contractual Services						
Rents and Leases	4,653	16,900	16,900	3,400	3,400	3,468
Adv, Publishing, & Printing	35,310	33,424	33,424	33,424	33,424	34,092
Contractual Mtce & Repair	312,894	315,512	316,919	316,919	316,919	323,260
Expert & Professional Servic	136,272	61,413	61,413	47,913	47,913	48,871
Communications	85,925	61,104	61,266	61,266	61,266	62,491
Travel/Training/Business Mea	26,228	39,980	39,980	39,980	39,980	40,940
Subscriptions/Bks/Membership	200,661	140,441	137,688	137,688	137,688	140,441
Utilities	147,871	209,011	212,711	212,711	212,711	216,965
Insurance and Bonds	31,256	30,104	34,691	34,691	34,691	35,385
Contractual Services	432,201	38,964	38,964	38,964	38,964	39,742
Contractual Services	**1,413,271**	**946,853**	**953,956**	**926,956**	**926,956**	**945,655**
Materials and Supplies						
Office Supplies	43,999	15,851	15,851	15,851	15,851	15,851
Veh & Mach Operating Supplie	6,431	5,700	5,700	5,700	5,700	5,700
Clothing & Protective Equipm	541	500	500	500	500	500
Commodities	5,661	5,000	5,000	5,000	5,000	5,000
Equipment, Tools, & Misc Par	38,149	5,693	5,693	5,693	5,693	5,693
Supplies	151,947	62,600	62,600	62,600	62,600	62,600
Materials and Supplies	**246,728**	**95,344**	**95,344**	**95,344**	**95,344**	**95,344**
Other Charges						
Contributions						
Taxes and Licenses	442	48	48	48	48	49
Other Charges	98,052	146,672	204,710	204,710	204,710	207,179
Other Charges	**98,494**	**146,720**	**204,758**	**204,758**	**204,758**	**207,228**
Capital Outlay						
Library Media	708,447	661,433	669,148	663,478	663,478	663,478
Capital Outlay	**708,447**	**661,433**	**669,148**	**663,478**	**663,478**	**663,478**
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers		23,000	23,000	23,000	23,000	24,000
Operating Transfers		**23,000**	**23,000**	**23,000**	**23,000**	**24,000**
Expenditures	**8,741,356**	**8,396,638**	**8,628,205**	**8,637,205**	**8,637,205**	**9,084,255**
Non-Tax Revenue	**2,095,728**	**1,228,297**	**1,174,021**	**1,174,021**	**1,174,021**	**1,185,828**
Tax Funding	**6,645,628**	**7,168,341**	**7,454,184**	**7,463,184**	**7,463,184**	**7,898,427**

Library

Company / Business Unit
00202 45500

Employee Services

	Employees		
	2021	2022	2023
Automation Services Assoc	1.00	1.00	1.00
Automation Services Coord	2.00	2.00	2.00
Volunteer and Training Asst	1.00	1.00	1.00
Librarian I/Driver	1.00	1.00	1.00
Administrative Services Coord	1.00	1.00	1.00
Literacy Services Coordinator	1.00	1.00	1.00
Childrens Services Division Hd	1.00	1.00	1.00
Custodian NonBargaining	1.00	1.00	1.00
Director Library	1.00	1.00	1.00
Head of Mktg & Comm Engagement	1.00	1.00	1.00
Library Associate II	1.00	1.00	1.00
Library Assistant I	6.00	5.00	5.00
Library Assistant II	7.00	8.00	8.00
Librarian I	11.75	12.00	12.00
Librarian II	2.00	2.00	2.00
Library Associate I	8.00	8.00	8.00
Automation Systems Mgr - Lib	1.00	1.00	1.00
Circulation Services Manager	1.00	1.00	1.00
Head of Reference Services	1.00	1.00	1.00
Reader Services Division Head	1.00	1.00	1.00
Grants & Outcomes Specialist	1.00	1.00	1.00
Technical Svcs Division Head	1.00	1.00	1.00
Building Maint Worker III	1.00	1.00	1.00
Building Maint Worker Non Barg	1.00	1.00	1.00
Total Regular Employees	54.75	55.00	55.00

Park & Rec Admin

Company / Business Unit
00221 46000

Core Responsibilities

The Park and Recreation Department provides parks, trails, recreation facilities and programs to the citizens of Rochester. This is accomplished through the maintenance and operation of the park system and planning and coordinating activities in cooperation with a number of other service organizations. The majority of recreation and sports activities are offered through partnerships. The Park and Recreation Administration is responsible for the overall operation, budget, planning, community relations and operation of the department. The administration works closely with the Park Board, City Council, City Administration, Park Foundation, other service providing organizations and City departments.

The Administrative section of the Parks and Recreation Department is the main point of public communication and customer service. Park reservations, activity registration, pass sales and complaint based ordinance communication is coordinated from the administrative offices.

The Park and Recreation System Plan was implemented in 2016. The Park Board and Park and Recreation staff have aligned all work activity to support the goals and objectives of the System Plan.

2022-2023 Objectives

1. Continue to address equity in the distribution of resources throughout the Parks and Recreation System.
2. Coordinate community engagement with City Admin resources and contracted services.
3. Develop marketing and messaging that compliments city-wide vision and priorities.
4. Advance highly anticipated projects associated with the 2020 referendum.
5. Recruit a volunteer to coordinate volunteer activities.

Park & Rec Admin

Company / Business Unit
00221 46000

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Seasonal employees processed.	332	150	280	300	320
2. Picnic shelters reserved.	467	200	380	320	350
3. Plummer House reservations.	118	58	100	90	95
4. Mayo Field reservations.	88	60	90	90	90

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number	
00221	46001

Parks & Recreation — **Municipal Recreation System** — **Park & Rec Administration**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00221 Municipal Recreation System						
46001 Park & Rec Administration						
Expenditures						
Employee Services						
Regular Salaries	405,332	415,081	431,064	431,064	431,064	444,869
Temporary Salaries		6,000	6,000	6,000	6,000	6,000
Regular Overtime		350	350	350	350	350
Other Pay	2,879	2,843	3,357	3,357	3,357	3,357
Employee Benefits - Pensions	58,202	63,397	65,818	65,818	65,818	67,910
Employee Benefits - Insuranc	94,224	97,470	101,369	101,369	101,369	107,164
Other Employee Benefits	552	552	552	552	552	552
Employee Services	**561,189**	**585,693**	**608,510**	**608,510**	**608,510**	**630,202**
Contractual Services						
Rents and Leases						7,140
Adv, Publishing, & Printing	1,634	7,000	7,000	7,000	7,000	13,515
Contractual Mtce & Repair	13,458	13,250	13,250	13,250	13,250	10,200
Expert & Professional Servic	3,248	10,000	10,000	10,000	10,000	6,458
Communications	6,562	4,311	6,331	6,331	6,331	5,987
Travel/Training/Business Mea	916	5,870	5,870	5,870	5,870	2,448
Subscriptions/Bks/Membership	809	2,400	2,400	2,400	2,400	2,196
Insurance and Bonds	1,891	1,872	2,153	2,153	2,153	
Contractual Services	62					**47,944**
Contractual Services	**28,580**	**44,703**	**47,004**	**47,004**	**47,004**	
Materials and Supplies						5,000
Office Supplies	3,223	5,000	5,000	5,000	5,000	900
Veh & Mach Operating Supplie	394	900	900	900	900	
Equipment, Tools, & Misc Par	219					700
Supplies	1,604	700	700	700	700	**6,600**
Materials and Supplies	**5,440**	**6,600**	**6,600**	**6,600**	**6,600**	
Other Charges						
Depreciation and Interest	23					
Other Charges	15,119	12,824	15,263	15,263	15,263	15,411
Other Charges	**15,142**	**12,824**	**15,263**	**15,263**	**15,263**	**15,411**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**610,351**	**649,820**	**677,377**	**677,377**	**677,377**	**700,157**
Non-Tax Revenue	**55,794**	**18,000**	**18,000**	**18,000**	**18,000**	**18,369**
Tax Funding	**554,557**	**631,820**	**659,377**	**659,377**	**659,377**	**681,788**

Park & Rec Admin

Company / Business Unit
00221 46000

Employee Services

	Employees		
	2021	2022	2023
Administrative Assistant II	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00
Director of Park & Rec	1.00	1.00	1.00
Office Services Coord/P&R	1.00	1.00	1.00
Total Regular Employees	4.00	4.00	4.00

Recreation

Company / Business Unit
00221 46010

Core Responsibilities

The Recreation Supervisor works with the Director of Indoor Facilities and Recreation to oversee the Recreation division of Rochester Parks & Recreation. The Recreation division works to create opportunities for participation by all Rochester residents regardless of age or ability. Examples of these recreational opportunities include adult sports leagues, Go! Play! Explore! Mobile Recreation programming, community special events, preschool indoor playground programming for the winter months, etc. The Recreation division also works with several community sports groups to help facilitate their programming in City of Rochester facilities and parks.

The AccessAble Recreation Business Unit (46012) is also part of the Recreation division. The AccessAble Recreation Manager oversees this programming for adult and youth with cognitive disabilities. AccessAble Rec offers a variety of programs to meet the recreation, social and educational needs of participants.

2022-2023 Objectives

1. Look for new revenue sources in order to offer more recreational opportunities for the community.
2. Offer recreational opportunities to all residents regardless of age, ability or social-economic status.
3. Increase participation in youth, adult and AccessAble recreational programs.
4. Continue partnerships with groups like Rochester Community Education and Quarry Hill Nature Center.
5. Keep updating and improving the Pipsqueaks indoor playground.

Recreation

Company / Business Unit
00221 46010

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of league teams.	673	385	500	600	600
2. # of team program participants.	8,749	5,005	6,500	7,800	7,800
3. # of attendees to Pipsqueaks.	8,090	4,332	4,000	5,000	5,000
4. # of AccessAble Rec registrations.	1,969	371	1,000	1,500	1,500

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Growth in league participation.	(27)	(288)	115	100	100
2. Non-tax revenue as a % of total operating costs (BU 46011).	44%	15%	43%	41%	39%
3. Non-tax revenue as a % of total operating costs (BU 46012).	48%	2%	51%	49%	49%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00221 46010

Parks & Recreation | **Municipal Recreation System** | **Recreation**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
46010 Recreation						
Expenditures						
Employee Services						
Regular Salaries	327,985	340,405	355,684	355,684	355,684	369,147
Temporary Salaries	69,677	201,292	201,292	201,292	201,292	201,292
Regular Overtime						
Employee Benefits - Pensions	55,651	70,522	72,838	72,838	72,838	74,877
Employee Benefits - Insuranc	48,878	53,492	52,344	52,344	52,344	54,805
Other Employee Benefits	144	144	144	144	144	144
Employee Services	**502,335**	**665,855**	**682,302**	**682,302**	**682,302**	**700,265**
Contractual Services						
Rents and Leases	12,439	26,000	26,000	26,000	26,000	26,520
Adv, Publishing, & Printing	425	1,650	1,650	1,650	1,650	1,683
Contractual Mtce & Repair	1,871	2,000	2,000	2,000	2,000	2,040
Expert & Professional Servic	37,877	37,500	37,500	37,500	37,500	38,250
Communications	3,899	3,422	4,320	4,320	4,320	4,407
Travel/Training/Business Mea	989	1,390	1,390	1,390	1,390	1,418
Subscriptions/Bks/Membership	2,524	3,600	3,600	3,600	3,600	3,672
Insurance and Bonds	2,436	2,379	2,607	2,607	2,607	2,659
Contractual Services	85	1,500	1,500	1,500	1,500	1,530
Contractual Services	**62,545**	**79,441**	**80,567**	**80,567**	**80,567**	**82,179**
Materials and Supplies						
Office Supplies	68	600	600	600	600	600
Veh & Mach Operating Supplie	230	800	800	800	800	800
Clothing & Protective Equipm		850	850	850	850	850
Equipment, Tools, & Misc Par		500	500	500	500	500
Supplies	7,608	18,600	18,600	18,600	18,600	18,600
Materials and Supplies	**7,906**	**21,350**	**21,350**	**21,350**	**21,350**	**21,350**
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Contributions	630	800	800	800	800	814
Taxes and Licenses	39					
Other Charges	11,096	16,128	15,384	15,384	15,384	20,689
Other Charges	**12,765**	**16,928**	**16,184**	**16,184**	**16,184**	**21,503**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(33,605)	(56,000)	(59,000)	(59,000)	(59,000)	(59,000)
Allocated to Other Activities	**(33,605)**	**(56,000)**	**(59,000)**	**(59,000)**	**(59,000)**	**(59,000)**
Operating Transfers						
Expenditures	**551,946**	**727,574**	**741,403**	**741,403**	**741,403**	**766,297**
Non-Tax Revenue	**60,725**	**346,820**	**330,320**	**330,320**	**330,320**	**333,683**
Tax Funding	**491,221**	**380,754**	**411,083**	**411,083**	**411,083**	**432,614**

Recreation

Company / Business Unit
00221 46010

Employee Services

	Employees		
	2021	2022	2023
Recreation Therapist	1.00	1.00	1.00
Sports Facilities Division Hd	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00
Total Regular Employees	3.00	3.00	3.00

Tennis

Company / Business Unit
00221 46013

Core Responsibilities

The Tennis Center is open to members and the public from the first week of June until the end of August. It is a membership facility that can also be used by visitors on a limited basis. Memberships are sold to individuals and families and courts can be reserved on an hourly basis. Instructional play is offered for all ages and in-house leagues are offered. Invitational, high school, district and regional tournaments are also held at the Center.

The Tennis Center also serves as the home facility for some of the Rochester high school teams during the spring and fall each year.

2022-2023 Objectives

1. Continue work with "Raise the Net" committee to fundraise for improvements at the Tennis Center.
2. Begin planning for Phase 2 of improvements at the Tennis Center.
3. Increase number of regional and invitational tournaments after court renovation has been completed.
4. Increase total number of memberships.

Tennis

Company / Business Unit
00221 46013

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of participants per season.	3,000	4,500	6,000	6,000	6,000
2. # of high school tournaments.	30	22	55	55	55
3. # of hours used by high school teams.	350	300	755	755	755

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Non-tax revenue as a % of total operating costs (BU 46013).	27%	55%	30%	30%	30%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00221 46013

Parks & Recreation | Municipal Recreation System | Tennis Center

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
46013 Tennis Center						
Expenditures						
Employee Services						
Regular Salaries	8,595	8,735	8,973	8,973	8,973	9,152
Temporary Salaries	10,791	13,000	13,000	13,000	13,000	13,000
Regular Overtime						
Employee Benefits - Pensions	1,767	2,318	2,354	2,354	2,354	2,381
Employee Benefits - Insuranc	18,919	21,481	21,008	21,008	21,008	21,009
Employee Services	**40,072**	**45,534**	**45,335**	**45,335**	**45,335**	**45,542**
Contractual Services						
Adv, Publishing, & Printing	633	800	800	800	800	816
Contractual Mtce & Repair	2,312	500	500	500	500	510
Expert & Professional Servic	872					
Communications	911	1,000	1,000	1,000	1,000	1,020
Travel/Training/Business Mea		80	80	80	80	82
Utilities	6,427	7,107	7,207	7,207	7,207	7,351
Insurance and Bonds	1,197	1,193	1,313	1,313	1,313	1,339
Contractual Services	**12,352**	**10,680**	**10,900**	**10,900**	**10,900**	**11,118**
Materials and Supplies						
Office Supplies		100	100	100	100	100
Supplies	3,522	2,300	2,300	2,300	2,300	2,300
Materials and Supplies	**3,522**	**2,400**	**2,400**	**2,400**	**2,400**	**2,400**
Other Charges						
Other Charges	589	643	659	659	659	671
Other Charges	**589**	**643**	**659**	**659**	**659**	**671**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**56,535**	**59,257**	**59,294**	**59,294**	**59,294**	**59,731**
Non-Tax Revenue	**31,346**	**17,750**	**17,750**	**17,750**	**17,750**	**17,928**
Tax Funding	**25,189**	**41,507**	**41,544**	**41,544**	**41,544**	**41,803**

Tennis

Company / Business Unit
00221 46013

Employee Services

	Employees		
	2021	2022	2023
Tennis Pro	1.00	1.00	1.00
Total Regular Employees	1.00	1.00	1.00

Pools Administration

Company / Business Unit
00221 46020

Core Responsibilities

The Recreation Supervisor works with Parks Operations to operate the Soldiers Field Pool and Foster Arend Beach. Soldiers Field Pool is open from early June through late August. The pool is host to swimming lessons, pool parties, lap and recreational swimming and Rochester Swim Club workouts. We also have many special events and programs. Foster Arend Beach is open Memorial Day weekend until Labor Day weekend. The beach is free of charge. It is unguarded but there is security during beach hours.

The City of Rochester continues the agreement with the Rochester Swim Club Orcas for programming at Soldiers Field Pool. The Orcas retain the revenue from daily ticket sales and facility rental. The Orcas will also pay the expenses of the part-time seasonal staff and the pool manager. The City of Rochester continues to oversee the maintenance of the pool. The intent of this agreement is to increase attendance and effectiveness of the outdoor pool for the community.

Foster Arend Beach, Soldiers Field Pool, and Silver Lake Pool were closed for the 2020 season due to Covid-19 considerations and challenges.

Staff recommended the closure of Silver Lake Pool for 2021. The recommendation was due to diminished attendance at the pool, the outdated pool filtration and other systems, and the cost savings for the department.

2022-2023 Objectives

1. Have more special events at Soldiers Field Pool.
2. Work closely with the Rochester Swim Club to operate the outdoor pools within the guidelines of the agreement.
3. Work with county health inspectors to maintain a safe and enjoyable environment at the outdoor pools.
4. Work with AccessAble Recreation division and community partners to make Foster Arend Beach more accessible.

Pools Administration

Company / Business Unit
00221 46020

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of days the pools were open.	70	0	70	70	70
2. # of good weather days during season.	59	65	65	65	65

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of swimmers/good weather days.	293	0	250	250	250
2. Outdoor pools programming subsidy.	$6,732	$0	$8,000	$8,000	$8,144
3. Community special events held at the pools by the Rochester Swim Club.	5	0	5	5	5

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00221 46020

Parks & Recreation | Municipal Recreation System | Pools

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
46020 Pools						
Expenditures						
Employee Services						
Temporary Salaries		6,000	6,000	45,006	45,006	45,006
Regular Overtime						
Employee Benefits - Pensions		459	459	3,443	3,443	3,443
Employee Benefits - Insuranc						
Employee Services		**6,459**	**6,459**	**48,449**	**48,449**	**48,449**
Contractual Services						
Rents and Leases		500	500	500	500	510
Adv, Publishing, & Printing		300	300	300	300	306
Contractual Mtce & Repair	60	10,000	10,000	10,000	10,000	10,200
Expert & Professional Servic	25	15,800	15,800	15,800	15,800	16,116
Communications	1,214	643	643	643	643	656
Travel/Training/Business Mea	275	750	750	750	750	765
Utilities	18,180	32,149	32,749	32,749	32,749	33,404
Insurance and Bonds	1,757	1,755	1,899	1,899	1,899	1,937
Contractual Services		2,000	2,000	2,000	2,000	2,040
Contractual Services	**21,511**	**63,897**	**64,641**	**64,641**	**64,641**	**65,934**
Materials and Supplies						
Clothing & Protective Equipm		100	100	100	100	100
Commodities		8,000	8,000	8,000	8,000	8,000
Equipment, Tools, & Misc Par		1,500	1,500	1,500	1,500	1,500
Supplies	390	5,800	5,800	5,800	5,800	5,800
Materials and Supplies	**390**	**15,400**	**15,400**	**15,400**	**15,400**	**15,400**
Other Charges						
Contributions		8,000	8,000	8,000	67,531	68,746
Taxes and Licenses	128	500	500	500	500	509
Other Charges	**128**	**8,500**	**8,500**	**8,500**	**68,031**	**69,255**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**22,029**	**94,256**	**95,000**	**136,990**	**196,521**	**199,038**
Tax Funding	**22,029**	**94,256**	**95,000**	**136,990**	**196,521**	**199,038**

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Parks

Company / Business Unit
00221 46030

Core Responsibilities

The Parks and Forestry Division manages approximately 5,050 acres of public park land and public open space under 5 different business units. There is more than 2,100 acres of mowed turf, 250 acres of irrigated turf and another 400 acres of grasses & vegetation that are rough mowed periodically throughout the year. Our group also oversees approximately 2,000 acres of woods and natural areas. Lastly, we are involved in the landscape maintenance across the city.

The Parks and Forestry Division provides environmentally sustainable management practices along with making the Rochester community more livable through the provision of public open spaces, providing improvements to parklands and providing safety through management of the urban forest.

The Parks Section provides a variety of outdoor recreation services and supports facilities including picnic shelters, swimming pools and a beach, softball, baseball, volleyball, soccer, football, disc golf, cross country skiing, skating rinks, hiking and hard surface trails, playgrounds, pickle ball/tennis/basketball/gaga ball courts, rowing facilities, animal play/exercise areas and a skate park. Additionally our team provides trash services for the City buildings and park system along with supporting art installation and maintenance of art in the parks and on trails.

The Forestry Section is responsible for the management of Rochester's comprehensive urban tree and landscape program. The program is responsible for the control of shade tree diseases such as Dutch Elm Disease and Oak Wilt, Emerald Ash Borer, and other infestations that may arise, along with the reforestation of city parks and boulevards and routine maintenance of the City's 100,000 boulevard and parks trees. The section also administers the City's boulevard tree ordinance, tall grass and weed ordinance and helps to construct and maintains an extensive recreational trail system, maintains most of the City's landscaped areas and is charged with the maintenance of the CBD streetscapes and seasonal decorations.

2022-2023 Objectives

1. The Parks Division work force includes 23 full-time employees and is supplemented with seasonal employees along with contractor services. The division workload continues to expand through the development of new parkland areas and enhancements & expansion of facilities at existing parks. Additionally, the workload will increase in the coming years due to the ongoing aging of facilities including the installed play equipment in the parks. This division plays a large role in the coordination of maintenance activities associated with events at the various athletic fields and parklands.
2. The Forestry Division work force includes 12 full-time employees and is supplemented with seasonal employees along with contractor services. The overall program continues to include a substantial reforestation effort in anticipation of expected tree loss due to Emerald Ash Borer, diseased elm and oak removals and a shade tree maintenance program that will provide for the trimming of thousands of boulevard and park trees, the continuation of the neighborhood tree planting program and refinement of the shade tree inventory system.

Parks

Company / Business Unit
00221 46030

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Parks					
1. # of acres of turf in parks only.	1,720	1,725	1,725	1,750	1,750
2. # of acres of irrigated turf.	252	252	270	270	280
3. # of baseball/softball fields.	55	55	55	55	55
4. # of soccer fields.	19	19	23	23	23
5. # of playgrounds.	86	88	89	90	91
6. # of tennis/pickleball/courts.	38	38	38	38	38
Forestry					
1. # of trees public **/** private removed.	1,007 / 213	787 / 30	800 / 100	800 / 200	800 / 200
2. # of tall grass **/** weed complaints and violations.	628 / 290	117 / 36	700 / 300	700 / 300	700 / 300
3. # of trees trimmed by Forestry.	5,036	4,193	3,780	3,700	3,700
4. # of trees planted.	1,505	3,100	1,500	1,000	1,000
5. # of stump removals.	836	664	750	725	700
6. # of tasks completed (tracking from Elements XS).	30,311	32,788	30,000	30,000	30,000

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00221 46030

Parks & Recreation **Municipal Recreation System** **Parks**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
46030 Parks						
Expenditures						
Employee Services						
Regular Salaries	2,398,438	2,494,403	2,756,314	2,756,314	2,756,314	2,858,340
Temporary Salaries	40,664	155,799	155,799	160,799	160,799	196,799
Regular Overtime	7,212	38,600	38,600	38,600	38,600	38,600
Other Pay	4,521	3,750	3,750	3,750	3,750	3,750
Employee Benefits - Pensions	346,837	401,701	441,380	441,948	441,948	461,486
Employee Benefits - Insuranc	772,784	790,916	846,985	846,985	846,985	892,932
Other Employee Benefits	303	288	348	348	348	348
Employee Services	**3,570,759**	**3,885,457**	**4,243,176**	**4,248,744**	**4,248,744**	**4,452,255**
Contractual Services						
Rents and Leases	27,202	44,940	44,940	44,940	44,940	45,839
Adv, Publishing, & Printing	364	8,800	8,800	8,800	8,800	8,976
Contractual Mtce & Repair	125,568	184,100	204,100	204,100	204,100	208,182
Expert & Professional Servic	32,895	13,500	13,500	13,500	13,500	13,770
Communications	13,507	17,036	14,768	14,768	14,768	15,064
Travel/Training/Business Mea	12,051	14,050	14,050	14,050	14,050	14,331
Subscriptions/Bks/Membership	3,545	5,500	5,500	5,500	5,500	5,610
Utilities	314,217	337,492	364,736	364,736	364,736	372,031
Insurance and Bonds	54,964	68,617	65,632	65,632	65,632	66,945
Contractual Services	478,822	475,000	475,000	475,000	475,000	526,497
Contractual Services	**1,063,135**	**1,169,035**	**1,211,026**	**1,211,026**	**1,211,026**	**1,277,245**
Materials and Supplies						
Office Supplies	2,031	6,600	6,600	6,600	6,600	6,600
Veh & Mach Operating Supplie	174,587	223,150	258,150	258,150	258,150	258,150
Clothing & Protective Equipm	13,520	14,350	14,350	14,350	14,350	14,350
Commodities	19,946	69,600	74,000	74,000	74,000	74,000
Equipment, Tools, & Misc Par	51,742	65,000	72,500	72,500	72,500	72,500
Construction Materials	200,749	165,650	169,650	169,650	169,650	169,650
Supplies	80,808	108,000	108,000	108,000	108,000	108,000
Materials and Supplies	**543,383**	**652,350**	**703,250**	**703,250**	**703,250**	**703,250**
Other Charges						
Judgmnts/Penalties/Settlemen	1,105					
Taxes and Licenses	8,886	4,350	4,350	4,350	4,350	4,428
Other Charges	617,204	526,504	624,709	624,709	624,709	729,537
Other Charges	**627,195**	**530,854**	**629,059**	**629,059**	**629,059**	**733,965**
Capital Outlay						
Furniture and Equipment	8,973					
Machinery and Vehicles	68,409					
Capital Outlay	**77,382**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(127,476)	(246,570)	(263,200)	(263,200)	(263,200)	(263,200)
Allocated to Other Activities	**(127,476)**	**(246,570)**	**(263,200)**	**(263,200)**	**(263,200)**	**(263,200)**
Operating Transfers						
Operating Transfers	93,002					
Operating Transfers	**93,002**					
Expenditures	**5,847,380**	**5,991,126**	**6,523,311**	**6,528,879**	**6,528,879**	**6,903,515**
Non-Tax Revenue	**266,353**	**306,180**	**237,562**	**237,562**	**237,562**	**240,057**
Tax Funding	**5,581,027**	**5,684,946**	**6,285,749**	**6,291,317**	**6,291,317**	**6,663,458**

Parks

Company / Business Unit
00221 46030

Employee Services

	Employees		
	2021	2022	2023
Arborist	6.00	6.00	6.00
Assistant Park Ops Manager	1.00	1.00	1.00
Crew Chief – MCC/Park & Rec	6.00	6.00	6.00
Forestry Program Coordinator	1.00	1.00	1.00
City Forester	1.00	1.00	1.00
Custodian/Operator	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00
Park Operations Manager	1.00	1.00	1.00
Parks & Forestry Division Head	1.00	1.00	1.00
Park Planner	1.00	1.00	1.00
Landscape Technician	11.00	11.00	11.00
Utility Maintenance Worker P&R	3.00	3.00	3.00
Total Regular Employees	35.00	35.00	35.00

Parkway Landscape Mtce.

Company / Business Unit
00221 46033

Core Responsibilities

This section is organized to maintain gardens, shrub beds, trees, perennial plantings, native landscapes, turf areas and irrigation systems throughout the City on the major roadway corridors; provide daily servicing of high profile landscapes and coordinates the management of vegetation control contractors. This group enriches the visual character of the roadway network and adds to the livability of the community. The workload in this area is increasing yearly with the addition of new roadway locations with intensive landscaping. This Business Unit is operated by the Parks and Forestry Division.

2022-2023 Objectives

1. The Parkway Landscape Maintenance Section work force includes three full-time employees and is supplemented with seasonal employees along with contractor services.
2. To coordinate various contractors and work areas.
3. Participate in the development and review of proposed project plans that include landscape beds for proper design, adequate irrigation and selection of plant material to enhance the sustainability of the project in a fiscal and environmental manner.
4. Manage the trees and native landscape areas within the right of way areas.

Parkway Landscape Mtce.

CITY OF ROCHESTER MINNESOTA

Company / Business Unit
00221 46033

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Parkway Landscape Maintenance					
1. # of acres of turf.	350	350	350	350	350
2. # of acres of irrigated turf.	11	11	11	11	11
3. # of landscape beds maintained.	392	407	410	410	420
4. # of irrigation zones managed.	198	205	210	215	220
5. # miles of maintenance area.	10	10.5	11	12	12

Effectiveness Measurements

1. Positive feedback provided on condition maintenance of landscape materials.
2. Lack of negative feedback on the trash and debris along the maintained corridors.

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00221 46033

Parks & Recreation **Municipal Recreation System** **Parkway Maintenance**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
46033 Parkway Maintenance						
Expenditures						
Employee Services						
Regular Salaries	186,411	192,733	218,145	218,145	218,145	226,522
Temporary Salaries	15,926	22,000	22,000	49,000	49,000	57,000
Regular Overtime	211	500	500	500	500	500
Other Pay						
Employee Benefits - Pensions	27,026	31,768	35,618	38,680	38,680	40,858
Employee Benefits - Insuranc	87,143	90,159	73,603	73,603	73,603	77,526
Employee Services	**316,717**	**337,160**	**349,866**	**379,928**	**379,928**	**402,406**
Contractual Services						
Rents and Leases	1,570	300	300	300	300	306
Adv, Publishing, & Printing	32					
Contractual Mtce & Repair	66,682	210,700	210,700	210,700	210,700	214,914
Expert & Professional Servic	410	1,300	1,300	1,300	1,300	1,326
Communications	630	700	624	624	624	636
Travel/Training/Business Mea	2,788	1,490	1,490	1,490	1,490	1,520
Subscriptions/Bks/Membership		350	350	350	350	357
Utilities	3,276	6,100	6,300	6,300	6,300	6,426
Insurance and Bonds	1,251	1,243	1,421	1,421	1,421	1,449
Contractual Services	31,935	38,830	38,830	38,830	38,830	39,607
Contractual Services	**108,574**	**261,013**	**261,315**	**261,315**	**261,315**	**266,541**
Materials and Supplies						
Office Supplies		100	100	100	100	100
Veh & Mach Operating Supplie	2,382	4,250	4,250	4,250	4,250	4,250
Clothing & Protective Equipm	706	1,800	1,800	1,800	1,800	1,800
Commodities	2,963	3,000	3,000	3,000	3,000	3,000
Equipment, Tools, & Misc Par	5,794	9,600	9,600	9,600	9,600	9,600
Construction Materials	18,058	23,000	23,000	23,000	23,000	43,000
Supplies	1,068	2,850	2,850	2,850	2,850	2,850
Materials and Supplies	**30,971**	**44,600**	**44,600**	**44,600**	**44,600**	**64,600**
Other Charges						
Taxes and Licenses	209					
Other Charges	7,757	8,486	7,038	7,038	7,038	5,934
Other Charges	**7,966**	**8,486**	**7,038**	**7,038**	**7,038**	**5,934**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(922)	(2,530)	(2,530)	(2,530)	(2,530)	(2,530)
Allocated to Other Activities	**(922)**	**(2,530)**	**(2,530)**	**(2,530)**	**(2,530)**	**(2,530)**
Operating Transfers						
Expenditures	**463,306**	**648,729**	**660,289**	**690,351**	**690,351**	**736,951**
Tax Funding	**463,306**	**648,729**	**660,289**	**690,351**	**690,351**	**736,951**

Parkway Landscape Mtce.

Company / Business Unit
00221 46033

Employee Services

	Employees		
	2021	2022	2023
Crew Chief - MCC/Park & Rec	1.00	1.00	1.00
Landscape Technician	2.00	2.00	2.00
Total Regular Employees	3.00	3.00	3.00

Plummer House

Company / Business Unit
00221 46040

Core Responsibilities

The Historic Plummer House is one of the major assets of the Rochester Park system. The Plummer House helps meet the livability goals of the City. This facility is used on a daily basis for a variety of casual functions and formal events along with the enjoyment of the gardens by the community. The house and grounds are operated by the Park/Forestry Division in concert with Park Administration team.

2022-2023 Objectives

1. The program calls for continued use of the house while maintaining the house and grounds in a condition that the citizens of Rochester can be proud of. There will be a focus on the improvement of both the exterior condition of the house, grounds and the public interior areas.
2. Seek grants to aid in the necessary major asset preservation activities.

Plummer House

Company / Business Unit
00221 46040

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Plummer House of the Arts					
1. # of facility rentals.	118	58	65	100	100

Effectiveness Measurements

1. Positive feedback provided on condition maintenance of landscape materials.
2. Positive feedback on the maintained property structures.

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00221 46040

Parks & Recreation | Municipal Recreation System | Plummer House

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
46040 Plummer House						
Expenditures						
Employee Services						
Temporary Salaries	5,147	19,700	19,700	19,700	19,700	22,200
Employee Benefits - Pensions	(245)	1,507	1,507	1,507	1,507	1,698
Employee Benefits - Insuranc	52	213	58	58	58	58
Employee Services	**4,954**	**21,420**	**21,265**	**21,265**	**21,265**	**23,956**
Contractual Services						
Rents and Leases		250	250	250	250	255
Adv, Publishing, & Printing	2,000	2,700	2,700	2,700	2,700	2,754
Contractual Mtce & Repair	15,045	38,000	38,000	38,000	38,000	38,760
Expert & Professional Servic	1,903	2,500	2,500	2,500	2,500	2,550
Communications	945	1,200	1,200	1,200	1,200	1,224
Utilities	15,997	20,744	21,044	21,044	21,044	21,465
Insurance and Bonds	1,816	1,829	1,989	1,989	1,989	2,029
Contractual Services		500	500	500	500	510
Contractual Services	**37,706**	**67,723**	**68,183**	**68,183**	**68,183**	**69,547**
Materials and Supplies						
Office Supplies		1,300	1,300	1,300	1,300	1,300
Clothing & Protective Equipm	80					
Construction Materials	175	3,500	3,500	3,500	3,500	3,500
Supplies	720	3,400	3,400	3,400	3,400	3,400
Materials and Supplies	**975**	**8,200**	**8,200**	**8,200**	**8,200**	**8,200**
Other Charges						
Taxes and Licenses	10					
Other Charges	155					
Other Charges	**165**					
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(34)					
Allocated to Other Activities	**(34)**					
Operating Transfers						
Expenditures	**43,766**	**97,343**	**97,648**	**97,648**	**97,648**	**101,703**
Non-Tax Revenue	**13,574**	**61,000**	**46,000**	**46,000**	**46,000**	**46,460**
Tax Funding	**30,192**	**36,343**	**51,648**	**51,648**	**51,648**	**55,243**

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FE Williams

Company / Business Unit
00222 46100

Core Responsibilities

The FE Williams fund is derived from the rental property deeded to the City from the FE Williams estate and from interest on the fund balance. Any and all assets of this fund are utilized for the maintenance and purchase of recreation equipment for children under 15 years of age. The fund is under the general supervision of the Director of Parks and Recreation.

2022-2023 Objectives

1. Keep the fund balance above $200,000.

Workload Measurements

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

					Account Number	
					00222	46100
Parks & Recreation	**FE Williams**			**FE Williams**		
	2020	2021	2022 Budget			2023 Budget
Description	**Actuals**	**Budget**	**Requested**	**Recommended**	**Adopted**	**Recommended**
00222 FE Williams						
46100 FE Williams						
Expenditures						
Employee Services						
Contractual Services						
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Non-Tax Revenue	**17,713**	**6,600**	**6,600**	**6,600**	**6,600**	**6,600**
Tax Funding	**(17,713)**	**(6,600)**	**(6,600)**	**(6,600)**	**(6,600)**	**(6,600)**

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Golf Administration

Company / Business Unit
00223 46150

Core Responsibilities

The Golf Division of the Parks and Recreation Department is responsible for the operation of four municipal golf courses: Hadley Creek Golf and Learning Center, Eastwood, Northern Hills and Soldiers Field. The mission statement for the Golf Division is: Provide affordable golf for the residents of Rochester.

These facilities fulfill the demand for recreational play, practice, instruction and golf merchandise sales.

2022-2023 Objectives

1. Adjust golf operations to transition to demand that was shaped during the initial months of COVID, March through September 2020.
2. Grow the First Tee program by increasing private funding and volunteer support.
3. Maximize league play and plan special events according to state and local health guidelines.
4. Continue to move towards a self-sustaining business model by balancing fee increases with review of expenses.

Golf Administration

Company / Business Unit
00223 46150

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Acres maintained.	510	510	510	510	510
2. Season tickets sold.	1,310	1,156	1,325	1,325	1,325
3. Rounds played.	79,539	82,034	81,000	80,000	80,000
4. # of courses.	4	4	4	4	4
5. Irrigation systems maintained.	4	4	4	4	4
6. Buildings maintained.	9	9	9	9	9

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Revenue/Golf Round.	$18.49	$18.87	$19.00	$19.00	$19.00
Cost/Round of golf.	$20.09	$18.11	$19.80	$19.80	$19.00

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00223 46150

Parks & Recreation	Golf		Golf			
	2020	2021	2022 Budget			2023 Budget
Description	Actuals	Budget	Requested	Recommended	Adopted	Recommended
00223 Golf						
46150 Golf						
Expenditures						
Employee Services						
Regular Salaries	383,911	438,299	472,963	472,963	472,963	486,044
Temporary Salaries	157,828	206,000	238,200	221,000	221,000	238,500
Regular Overtime	2,815	2,490	2,490	2,490	2,490	2,490
Other Pay		1,500	1,500	1,500	1,500	1,500
Employee Benefits - Pensions	68,909	88,696	97,361	95,539	95,539	99,372
Employee Benefits - Insuranc	131,406	171,648	162,667	162,667	162,667	172,206
Employee Services	**744,869**	**908,633**	**975,181**	**956,159**	**956,159**	**1,000,112**
Contractual Services						
Rents and Leases	27,601	17,530	8,030	8,030	8,030	8,191
Adv, Publishing, & Printing	5,400	13,460	13,460	13,460	13,460	13,729
Contractual Mtce & Repair	28,682	31,900	31,900	31,900	31,900	32,538
Expert & Professional Servic	6,337	46,185	19,185	19,185	19,185	19,568
Communications	10,859	12,070	12,070	12,070	12,070	12,311
Travel/Training/Business Mea	454	5,455	5,455	5,455	5,455	5,564
Subscriptions/Bks/Membership	1,005	4,355	4,355	4,355	4,355	4,443
Utilities	136,720	148,480	152,595	152,595	152,595	155,647
Insurance and Bonds	17,493	11,896	18,692	18,692	18,692	19,066
Contractual Services	523	2,540	2,540	2,540	2,540	2,590
Contractual Services	**235,074**	**293,871**	**268,282**	**268,282**	**268,282**	**273,647**
Materials and Supplies						
Office Supplies	1,231	3,065	3,065	3,065	3,065	3,065
Veh & Mach Operating Supplie	24,117	42,720	42,720	42,720	42,720	42,720
Clothing & Protective Equipm	872	2,760	2,760	2,760	2,760	2,760
Commodities	57,918	57,223	59,853	59,853	59,853	59,853
Equipment, Tools, & Misc Par	14,523	25,830	25,830	25,830	25,830	25,830
Construction Materials	4,419	16,670	16,670	16,670	16,670	16,670
Supplies	13,996	21,840	21,840	21,840	21,840	21,840
Materials and Supplies	**117,076**	**170,108**	**172,738**	**172,738**	**172,738**	**172,738**
Other Charges						
Taxes and Licenses	818	830	830	830	830	846
Depreciation and Interest	1					
Other Charges	240,431	232,196	181,529	181,529	181,529	193,690
Other Charges	**241,250**	**233,026**	**182,359**	**182,359**	**182,359**	**194,536**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,419)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
Allocated to Other Activities	**(1,419)**	**(1,500)**	**(1,500)**	**(1,500)**	**(1,500)**	**(1,500)**
Operating Transfers						
Expenditures	**1,336,850**	**1,604,138**	**1,597,060**	**1,578,038**	**1,578,038**	**1,639,533**
Non-Tax Revenue	**1,355,949**	**1,489,400**	**1,407,550**	**1,407,550**	**1,407,550**	**1,422,213**
Tax Funding	**(19,099)**	**114,738**	**189,510**	**170,488**	**170,488**	**217,320**

Golf Administration

Company / Business Unit
00223 46150

Employee Services

	Employees		
	2021	2022	2023
Golf Professional	4.00	4.00	4.00
Golf Course Superintendent	1.00	1.00	1.00
Landscape Technician	3.00	3.00	3.00
Total Regular Employees	8.00	8.00	8.00

Graham Arena

Company / Business Unit
00224 46200

Core Responsibilities

Following the completion of the Graham IV Arena and the lobby addition, which ties all four arenas together in late 2007, the Graham Arena Complex has become the second largest ice skating complex in the State. In all, the Facility is over 100,000 square feet with four ice sheets, two of which have seating of over 1,000 for spectators and an expanded lobby and concession area. Graham I, II, and III are multi-purpose buildings. From October until March, the three arenas are used for skating and hockey. During the rest of the year, the three arenas play host to a variety of other events such as trade and exhibit shows, arts and craft fairs, dances and concerts, agricultural and livestock events, lawn and garden shows, rodeos, ultimate combat, car shows, weddings and many more events that truly make this complex multi-purpose. The Olmsted County Fair has use of the facilities for four weeks during July and August.

2022-2023 Objectives

1. Continue to add more diverse and quality events during the dry floor show season.
2. Maintain a safe, attractive, clean, customer friendly arena complex.
3. Work with Olmsted County on routine building improvements and on long-term capital improvements and maintenance needs.
4. Work with Rochester Youth Hockey and the public sector for additional project needs and funding plans.
5. Maintain and grow our arena staff (part-time) and continue to develop their arena and customer care skills.
6. Schedule all hockey practices, games, tournaments, adult programs, camps and clinics, and special user group rentals.
7. Market to attract additional programs and non-traditional events and increase both ice rentals and dry floor rentals.
8. Host the following: 32 dry floor events, 120 plus boys and girls high school hockey games, 1,300 plus youth hockey games, 12 youth hockey tournaments, Kiwanis high school hockey festival, Return of the Robin adult hockey tournament, youth hockey camps and clinics, Rochester Spring Hockey Leagues, and AAA hockey programs.
9. Continue to utilize arena scheduling and invoicing software for more timely reporting and ease of customer.

Graham Arena

Company / Business Unit
00224 46200

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of hours of ice used by High Schools.	850	650	700	725	725
2. # of hours of ice used by RYHA.	2,500	1,800	2,200	2,400	2,400
3. # of hours of ice used by private rental users.	400	300	400	450	450

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Non-tax revenue as a % of total operating costs.	93%	77%	85%	92%	91%
2. % of total revenue that was generated by dry floor events.	20%	5%	15%	15%	15%
3. % of total ice time that was rented (prime time).	90%	80%	85%	90%	90%
4. % of total ice time that was rented (non-prime time).	40%	30%	30%	40%	40%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00224 46200

Parks & Recreation — **Graham Arena** — **Graham Arena**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00224 Graham Arena						
46200 Graham Arena						
Expenditures						
Employee Services						
Regular Salaries	226,380	232,875	254,637	254,637	254,637	264,512
Temporary Salaries	18,805	29,712	29,712	35,000	35,000	40,000
Regular Overtime	418	1,000	1,000	1,000	1,000	1,000
Employee Benefits - Pensions	35,692	38,963	42,260	42,889	42,889	44,977
Employee Benefits - Insuranc	58,327	61,073	62,977	62,977	62,977	66,337
Employee Services	**339,622**	**363,623**	**390,586**	**396,503**	**396,503**	**416,826**
Contractual Services						
Rents and Leases		200	200	200	200	204
Adv, Publishing, & Printing	200	250	250	250	250	255
Contractual Mtce & Repair	70,851	62,500	62,500	62,500	62,500	63,750
Expert & Professional Servic	799	3,050	3,050	3,050	3,050	3,111
Communications	6,951	5,536	5,536	5,536	5,536	5,647
Travel/Training/Business Mea		340	340	340	340	347
Subscriptions/Bks/Membership	635	750	750	750	750	765
Utilities	208,274	227,400	234,400	234,400	234,400	239,088
Insurance and Bonds	8,437	8,648	9,033	9,033	9,033	9,214
Contractual Services	63,416	62,590	71,200	71,200	71,200	72,624
Contractual Services	**359,563**	**371,264**	**387,259**	**387,259**	**387,259**	**395,005**
Materials and Supplies						
Office Supplies	38	100	100	100	100	100
Veh & Mach Operating Supplie	6,571	8,500	8,500	8,500	8,500	8,500
Clothing & Protective Equipm						
Commodities		2,000	2,000	2,000	2,000	2,000
Equipment, Tools, & Misc Par	6,619	1,000	1,000	1,000	1,000	1,000
Supplies	36,518	30,500	30,500	30,500	30,500	30,500
Materials and Supplies	**49,746**	**42,100**	**42,100**	**42,100**	**42,100**	**42,100**
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Contributions	41,406	43,581	45,760	45,760	45,760	46,584
Taxes and Licenses	2,019					
Other Charges	14,933	17,230	16,903	16,903	16,903	23,278
Other Charges	**59,358**	**60,811**	**62,663**	**62,663**	**62,663**	**69,862**
Capital Outlay						
Furniture and Equipment	10,769					
Capital Outlay	**10,769**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**819,058**	**837,798**	**882,608**	**888,525**	**888,525**	**923,793**
Non-Tax Revenue	**623,047**	**787,899**	**810,304**	**813,262**	**813,262**	**834,576**
Tax Funding	**196,011**	**49,899**	**72,304**	**75,263**	**75,263**	**89,217**

Graham Arena

Company / Business Unit
00224 46200

Employee Services

	Employees		
	2021	2022	2023
Custodian/Operator	1.00	1.00	1.00
Manager Graham Arena	1.00	1.00	1.00
Bldg Maintenance Wkr - P & R	1.00	1.00	1.00
Total Regular Employees	3.00	3.00	3.00

National Volleyball Center

Company / Business Unit
00226 46300

Core Responsibilities

The National Volleyball Center - Rochester - opened on a year round basis in 1999 with eight volleyball courts. The Center was expanded to add three additional volleyball courts and opened in 2012. Local, state, regional and national events are being sought for play at the Center. In addition, local league play will be offered for youth and adults. The Volleyball Center is designed as a world class training facility. The Center is available for summer camps and teaching sessions, as well as a tryout center for the elite teams. This Facility provides Rochester, the State of Minnesota and the upper Midwest with one of the finest volleyball centers in the country.

2022-2023 Objectives

1. Secure local, state and regional tournaments for the Center.
2. Assist the Rochester Youth Volleyball Association in its operations.
3. Establish local league play for youth and adults.
4. Continue to promote and expand the concept that the National Volleyball Center - Rochester - is one of the finest volleyball facilities in the world.
5. Continue to work at balancing revenue with expenditures.
6. Schedule summer camps and tournaments at the National Volleyball Center.
7. Continue to work with Rochester Minnesota Sports on developing the Rochester Cup as one of the elite volleyball tournaments in the nation.

National Volleyball Center

Company / Business Unit
00226 46300

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of tournaments held.	48	10	45	45	45
2. # of total tournament participants.	21,000	5,500	20,000	20,000	20,000
3. # of league participants.	2,800	1,800	2,200	2,200	2,200
4. # of open hour participants.	6,000	2,500	5,000	5,000	5,000
5. # of hours of high school use.	1,600	800	1,600	1,600	1,600

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Non-tax revenue as a % of total operating costs.	99%	85%	99%	96%	95%
2. % of total available prime time hours rented.	80%	50%	75%	80%	80%
3. % of revenue from non-volleyball events.	15%	10%	15%	15%	15%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

Account Number
00226 46300

Parks & Recreation — **National Volleyball Center** — **National Volleyball Center**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00226 National Volleyball Center						
46300 National Volleyball Center						
Expenditures						
Employee Services						
Regular Salaries	100,167	103,141	108,086	108,086	108,086	112,178
Temporary Salaries	3,093	6,000	6,000	8,000	8,000	10,000
Employee Benefits - Pensions	14,779	16,239	16,988	17,192	17,192	18,017
Employee Benefits - Insuranc	35,027	36,741	37,964	37,964	37,964	40,159
Employee Services	**153,066**	**162,121**	**169,038**	**171,242**	**171,242**	**180,354**
Contractual Services						
Adv, Publishing, & Printing		100	100	100	100	102
Contractual Mtce & Repair	17,587	43,300	43,300	43,300	43,300	44,166
Expert & Professional Servic	8,623	1,000	1,000	1,000	1,000	1,020
Communications	3,877	3,961	3,961	3,961	3,961	4,041
Travel/Training/Business Mea		1,080	1,080	1,080	1,080	1,102
Subscriptions/Bks/Membership	160	1,100	1,100	1,100	1,100	1,122
Utilities	36,441	52,253	53,553	53,553	53,553	54,624
Insurance and Bonds	2,619	2,603	2,880	2,880	2,880	2,938
Contractual Services	44,636	89,550	101,800	101,800	101,800	103,836
Contractual Services	**113,943**	**194,947**	**208,774**	**208,774**	**208,774**	**212,951**
Materials and Supplies						
Office Supplies	1,087	250	250	250	250	250
Equipment, Tools, & Misc Par	8,649	200	200	200	200	
Supplies	9,941	13,300	13,300	13,300	13,300	200
Materials and Supplies	**19,677**	**13,750**	**13,750**	**13,750**	**13,750**	13,300
Other Charges						**13,750**
Judgmnts/Penalties/Settlemen	1,000					
Contributions		3,276	3,276	3,276	3,276	3,335
Other Charges	13,978	8,356	8,341	8,341	8,341	8,491
Other Charges	**14,978**	**11,632**	**11,617**	**11,617**	**11,617**	**11,826**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	16,644	16,644	16,644	16,644	16,644	16,644
Operating Transfers	**16,644**	**16,644**	**16,644**	**16,644**	**16,644**	**16,644**
Expenditures	**318,308**	**399,094**	**419,823**	**422,027**	**422,027**	**435,525**
Non-Tax Revenue	**269,144**	**393,797**	**404,161**	**405,263**	**405,263**	**413,958**
Tax Funding	**49,164**	**5,297**	**15,662**	**16,764**	**16,764**	**21,567**

National Volleyball Center

Company / Business Unit
00226 46300

Employee Services

	Employees		
	2021	2022	2023
Manager Natl Volleyball Center	1.00	1.00	1.00
Total Regular Employees	1.00	1.00	1.00

Recreation Center

Company / Business Unit
00227 46350

Core Responsibilities

The Recreation Center will run an effective and efficient operation while providing high quality facilities and services. We will present a safe and welcoming environment for the citizens and visitors of Rochester. We will provide affordable recreational activities for all age groups by scheduling public skating, swimming and gymnasium activities for both adults and youth. We also provide practice, show and game times for private clubs and high school athletic teams.

2022-2023 Objectives

1. To be the best venue in southern Minnesota for hosting hockey games.
2. To provide a safe, welcoming environment.
3. To provide public skating, swimming, and gym time for citizens and guests of Rochester.
4. To continue to provide indoor pickleball.
5. To support Rochester Swimming Inc. as they continue to partner with us on pool improvements.
6. To provide ice time and support for youth hockey, high school hockey, junior hockey, and the Rochester Figure Skating Club.

Recreation Center

Company / Business Unit
00227 46350

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of paid admissions.	20,100	8,000	8,500	17,000	17,000
2. # of admissions by pass.	7,400	2,442	5,000	4,500	4,500
3. # of ice skate rentals.	11,100	4,500	6,055	8,500	8,500
4. # of RYHA rental hours.	161	100	150	125	125
5. # of RFSC rental hours.	1,957	1,400	1,500	1,500	1,500
6. # of RYHF rental hours.	123	122	122	120	120
7. # of Rochester Mites hockey rental hours.	136	137	100	90	90
8. # of Rochester Swim Club rental hours.	59,214	44,764	38,910	45,000	45,000
9. # of meeting room reservations.	1,100	700	1,300	1,100	1,100

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of revenue generated by ice.	65%	65%	65%	65%	65%
2. % of revenue generated by pool.	30%	30%	35%	35%	35%
3. % of prime ice used.	70%	65%	70%	65%	65%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Parks & Recreation	Recreation Center		Recreation Center			
			Account Number			
			00227	46350		
	2020	2021	2022 Budget			2023 Budget
Description	Actuals	Budget	Requested	Recommended	Adopted	Recommended
00227 Recreation Center						
46350 Recreation Center						
Expenditures						
Employee Services						
Regular Salaries	432,595	440,464	486,834	486,834	486,834	505,745
Temporary Salaries	61,562	85,618	85,618	100,000	100,000	105,000
Regular Overtime	4,579	2,000	2,000	2,000	2,000	2,000
Other Pay	2,215					
Employee Benefits - Pensions	70,605	76,842	83,867	85,516	85,516	88,953
Employee Benefits - Insuranc	161,290	164,645	170,360	170,360	170,360	180,012
Employee Services	**732,846**	**769,569**	**828,679**	**844,710**	**844,710**	**881,710**
Contractual Services						
Rents and Leases		2,000	2,000	2,000	2,000	2,040
Adv, Publishing, & Printing	2,683	1,000	1,000	1,000	1,000	1,020
Contractual Mtce & Repair	56,623	45,500	45,500	45,500	45,500	46,410
Expert & Professional Servic	28,116	27,500	27,500	27,500	27,500	28,050
Communications	7,886	7,136	6,200	6,200	6,200	6,324
Travel/Training/Business Mea	100	1,580	1,580	1,580	1,580	1,612
Subscriptions/Bks/Membership	607	500	500	500	500	510
Utilities	319,760	376,965	386,665	386,665	386,665	394,398
Insurance and Bonds	13,222	12,339	14,631	14,631	14,631	14,923
Contractual Services	685	1,000	1,000	1,000	1,000	1,020
Contractual Services	**429,682**	**475,520**	**486,576**	**486,576**	**486,576**	**496,307**
Materials and Supplies						
Office Supplies	3,328	2,500	2,500	2,500	2,500	2,500
Veh & Mach Operating Supplie	3,647	3,500	3,500	3,500	3,500	3,500
Clothing & Protective Equipm	407	400	400	400	400	400
Commodities	27,707	25,000	25,000	25,000	25,000	25,000
Equipment, Tools, & Misc Par	8,816	9,200	9,200	9,200	9,200	9,200
Construction Materials	289					
Supplies	19,535	19,100	19,100	19,100	19,100	19,100
Materials and Supplies	**63,729**	**59,700**	**59,700**	**59,700**	**59,700**	**59,700**
Other Charges						
Taxes and Licenses	1,434	1,000	1,000	1,000	1,000	1,018
Other Charges	30,312	33,992	33,846	33,846	33,846	33,941
Other Charges	**31,746**	**34,992**	**34,846**	**34,846**	**34,846**	**34,959**
Capital Outlay						
Furniture and Equipment	6,267					
Capital Outlay	**6,267**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	195,018	195,018	195,018	195,018	195,018	195,018
Operating Transfers	**195,018**	**195,018**	**195,018**	**195,018**	**195,018**	**195,018**
Expenditures	**1,459,288**	**1,534,799**	**1,604,819**	**1,620,850**	**1,620,850**	**1,667,694**
Non-Tax Revenue	**560,988**	**1,012,000**	**1,012,000**	**1,012,000**	**1,012,000**	**1,022,488**
Tax Funding	**898,300**	**522,799**	**592,819**	**608,850**	**608,850**	**645,206**

Recreation Center

Company / Business Unit
00227 46350

Employee Services

	Employees		
	2021	2022	2023
Administrative Assistant II	1.00	1.00	1.00
Crew Chief - MCC/Park & Rec	1.00	1.00	1.00
Custodian/Operator	1.00	1.00	1.00
Manager Recreation Center	1.00	1.00	1.00
Bldg Maintenance Wkr	2.00	2.00	2.00
Total Regular Employees	6.00	6.00	6.00

Core Responsibilities

The City of Rochester has owned and operated the Mayo Civic Center (MCC) since its inception. Historically, City employees have been responsible for performing services necessary to manage and operate the MCC. This includes all daily operations and working with its sales partner, Experience Rochester (ER) – formerly known as the Rochester Convention and Visitors Bureau. ER also has served the City's Destination Marketing Organization (DMO) for many years.

In April 2018, the City engaged Jones Lang LaSalle (JLL) to assess the existing operations and governance model of the MCC and ER. It was concluded that a new model be implemented for all MCC and ER responsibilities as they are interdependent on each other and being a single entity would be critical in achieving the City Council's goals.

On March 18, 2019, Council directed the City Administrator to contract with a new organization to be responsible for the sales, booking and management of the MCC as well as any destination marketing related efforts on behalf of the City of Rochester.

The transition to the new single organization is scheduled to occur on January 1, 2020. This change will save the City a minimum of $1 million annually and is anticipated to enhance community access, customer satisfaction, and financial performance.

2022-2023 Objectives



Balanced Scorecard Approach

Mayo Civic Center

CITY OF ROCHESTER MINNESOTA

Company / Business Unit
00225 46250

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Total # of events.	369	New organization to develop performance measures	New organization to develop performance measures.	New organization to develop performance measures.	New organization to develop performance measures.
2. Total # of guests served.	289,614				
3. Space utilization (# of days space is booked).	610				
a. Arena.	100				
b. Auditorium.	60				
c. Ballroom - any portion.	84				
d. Exhibit Hall - any portion.	56				
e. CH Mayo Presentation Hall.	52				
f. Convention Center Suites.	171				
g. Lobbies/Riverview Rooms/other.	87				

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of guests served per funded full - time employee.	13,164	New organization to develop performance measures.	New organization to develop performance measures.	New organization to develop performance measures.	New organization to develop performance measures.
2. Square feet per funded full - time employee.	23,267				
3. % of available days utilized - major venues.	24%				
4. % of utilized days w/ revenue - major venues.	72%				

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00225 46250

Mayo Civic Center	Mayo Civic Center		Mayo Civic Center			
	2020	2021	2022 Budget			2023 Budget
Description	Actuals	Budget	Requested	Recommended	Adopted	Recommended
00225 Mayo Civic Center						
46250 Mayo Civic Center						
Expenditures						
Employee Services						
Regular Salaries	527					
Temporary Salaries	1,538					
Regular Overtime						
Other Pay						
Employee Benefits - Pensions	(189)					
Employee Benefits - Insuranc	1,096					
Employee Services	**2,972**					
Contractual Services						
Rents and Leases						
Adv, Publishing, & Printing						
Contractual Mtce & Repair	24,325					
Expert & Professional Servic	56,210					
Communications	3					
Travel/Training/Business Mea	7					
Utilities	(1,154)					
Insurance and Bonds	176,853		176,527	176,527	176,527	176,527
Contractual Services	366					
Contractual Services	**256,610**		**176,527**	**176,527**	**176,527**	**176,527**
Materials and Supplies						
Office Supplies						
Veh & Mach Operating Supplie						
Clothing & Protective Equipm						
Commodities	9,107					
Equipment, Tools, & Misc Par	(767)					
Supplies	784					
Materials and Supplies	**9,124**					
Other Charges						
Judgmnts/Penalties/Settlemen	1,244					
Taxes and Licenses						
Depreciation and Interest	494					
Other Charges	1,154	16,773	32,620	32,620	32,620	32,620
Other Charges	**2,892**	**16,773**	**32,620**	**32,620**	**32,620**	**32,620**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	360,815	225,428	225,428	225,428	225,428	225,428
Operating Transfers	**360,815**	**225,428**	**225,428**	**225,428**	**225,428**	**225,428**
Expenditures	**632,413**	**242,201**	**434,575**	**434,575**	**434,575**	**434,575**
Non-Tax Revenue	**129,909**					
Tax Funding	**502,504**	**242,201**	**434,575**	**434,575**	**434,575**	**434,575**

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Airport Operations

Company / Business Unit
00270 46900

Core Responsibilities

As the owner and public sponsor of the Rochester International Airport, the City of Rochester is responsible for its overall maintenance and operation. The City of Rochester has a management agreement in place with the Rochester Airport Company to operate the Airport on the City's behalf. The Rochester International Airport is operational 24 hours a day, 365 days a year.

Rochester International Airport is the comprehensive, multimodal transportation choice for southeastern Minnesota and border regions of Wisconsin and Iowa.

To provide a sustainable community asset that places the customer first, acts with agility and accountability, is responsible to stakeholders, empowers staff and embeds safety and security in all we do.

2022-2023 Objectives

1. Financial: The Airport will strive to be financially self-sufficient and will maintain a cost competitive rate structure.
2. Organizational: Empower airport staff, cross-train for multiple roles, operate efficiently and make sound decisions.
3. Air Service: 1. Develop a customer-focused, integrated transportation network connecting the airport to downtown Rochester and southeast Minnesota. 2. Align community air service recruitment and retention strategies with airline service strategies.
4. Process and Technology: 1. RST can meet the challenge to accomplish more with less through process and technology improvements. 2. Improve performance, boost productivity, enhance customer experience and increase competitive advantage in air service recruitment and retention efforts.
5. Customer and Community: Strengthen internal and external partnerships with community, regional, general aviation, airlines, developers, governmental entities, non-profits and tenants.

Airport Operations

Company / Business Unit
00270 46900

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Total control tower operations.	49,734	47,457	49,000	49,000	49,000
2. Total airline passengers.	370,851	134,877	185,425	278,138	352,308
3. Air freight/cargo (lbs. in millions).	23.5	20.5	23.0	24.0	25.0
4. Fire department emergency responses.	22	10	30	30	30

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % change in airline passengers.	0.2%	-63%	37%	50%	26%
2. Net revenue from Airport Co. operations (in dollars).	1,350,100	1,540,450	1,234,528	2,170,841	1,000,000
3. Total airport grounds businesses or agencies.	35	35	35	35	35
4. Total airport grounds employment.	730	730	730	730	730

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number	
00270	46900

Airport | **Airport Fund** | **Airport**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00270 Airport Fund						
46900 Airport						
Expenditures						
Employee Services						
Contractual Services						
Adv, Publishing, & Printing	201,801	325,000	325,000	325,000	325,000	331,500
Contractual Mtce & Repair	873,610	621,750	770,000	770,000	770,000	785,400
Expert & Professional Servic	2,138,822	2,679,405	2,805,405	2,805,405	2,805,405	2,861,513
Communications	14,148	11,450	11,200	11,200	11,200	11,424
Travel/Training/Business Mea	31,374	56,550	57,500	57,500	57,500	58,650
Subscriptions/Bks/Membership	16,787	17,375	16,000	16,000	16,000	16,320
Utilities	449,561	514,907	527,182	527,182	527,182	537,725
Insurance and Bonds	103,829	103,755	104,579	104,579	104,579	106,671
Contractual Services	52,366	103,900	129,000	129,000	129,000	131,580
Contractual Services	**3,882,298**	**4,434,092**	**4,745,866**	**4,745,866**	**4,745,866**	**4,840,783**
Materials and Supplies						
Office Supplies	9,130	19,600	7,500	7,500	7,500	7,500
Veh & Mach Operating Supplie	42,685	67,200	56,500	56,500	56,500	56,500
Clothing & Protective Equipm	7,172	3,800	2,800	2,800	2,800	2,800
Supplies	22,081	31,450	19,500	19,500	19,500	19,500
Materials and Supplies	**81,068**	**122,050**	**86,300**	**86,300**	**86,300**	**86,300**
Other Charges						
Contributions	1,308,001					
Taxes and Licenses	49,700	50,950	50,450	50,450	50,450	51,358
Other Charges	**1,357,701**	**50,950**	**50,450**	**50,450**	**50,450**	**51,358**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**5,321,067**	**4,607,092**	**4,882,616**	**4,882,616**	**4,882,616**	**4,978,441**
Non-Tax Revenue	**6,476,725**	**5,406,213**	**6,668,840**	**6,668,840**	**6,668,840**	**6,815,436**
Tax Funding	**(1,155,658)**	**(799,121)**	**(1,786,224)**	**(1,786,224)**	**(1,786,224)**	**(1,836,995)**

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US Customs

Company / Business Unit
00270 46902

Core Responsibilities

The U.S. Customs-Rochester International Airport account is established to account for the cost of operations of the U.S. Custom Service at the Rochester International Airport. User fees are charged to international aircraft which utilize these services. Net expense for this function is funded by other revenue sources.

2022-2023 Objectives

1. Promote the Rochester International Airport as a Port of Entry to increase the use of the U.S. Customs Office.
2. Work within the community and economic development sectors to identify other potential opportunities for customs services.
3. Diplomatic clearances and support of other Federal Law Enforcement Agencies.

US Customs

Company / Business Unit
00270 46902

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Aircraft inbound.	187	104	200	200	200
2. Passengers and crew.	1,002	716	1,050	1,050	1,050

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number	
00270	46902

Airport | **Airport Fund** | **Airport Customs**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
46902 Airport Customs						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic	177,243	156,500	156,500	156,500	156,500	159,630
Contractual Services	11,088	5,000	5,000	5,000	5,000	5,100
Contractual Services	**188,331**	**161,500**	**161,500**	**161,500**	**161,500**	**164,730**
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**188,331**	**161,500**	**161,500**	**161,500**	**161,500**	**164,730**
Non-Tax Revenue	**23,719**	**39,000**	**39,000**	**39,000**	**39,000**	**40,560**
Tax Funding	**164,612**	**122,500**	**122,500**	**122,500**	**122,500**	**124,170**

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Transit Administration

Company / Business Unit
00280 46950

Core Responsibilities

The Physical Development Division oversees the operation and planning of public transit services. The program includes both regular route and ADA paratransit (ZIPS) operations. The division's primary assets include 81 buses, the Transit Operations Center at 4300 East River Rd, NE, a downtown transit station in the 100 block of 2nd Street SW and 66 neighborhood passenger shelters. The City's regular route operations (Rochester Public Transit or RPT) will serve nearly 870,000 passengers in 2021. ADA paratransit operations (ZIPS) will serve approximately 18,000 passengers in 2021. These numbers are based on reduced ridership projections due to the COVID-19 pandemic. Operations are contracted out and involve approximately 120 private sector jobs.

Major responsibilities include:

1. Overall program management and monitoring.
2. Service planning.
3. Contract negotiations with private operators.
4. Administration of State and Federal funding.
5. Capital procurement and construction.
6. Establishment and implementation of service policies.
7. Marketing and community research.

2022-2023 Objectives

1. To update the City's Transit Development Plan which includes an evaluation and recommendation to program goals, operations, and service design.
2. To recover from COVID impacts by improving service and focusing on ridership confidence on regular routes and paratransit operations.
3. To maintain service efficiency and effective performance standards including fare box recovery and passengers/hr.

Transit Administration

Company / Business Unit
00280 46950

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Capital projects - buses.	5	0	10	10	10
2. Capital projects - shelters.	0	0	1	1	1
3. Asset management - # of buses.	81	81	81	82	86
4. Asset management - # of shelters.	80	80	80	80	80
5. Grant applications.	6	4	2	2	2

Effectiveness Measurements

	2019 Actual	**2020 Actual**	2021 Estimated	2022 Projected	2023 Projected
1. % of RPT operating expenses recovered from program revenues.	37%	20%	15%	26%	30%
2. % of ZIPS operating expenses recovered from fare box revenue.	12%	5%	6%	10%	10%
3. Regular route ridership.	2,116,920	876,908	870,000	1,470,000	2,100,000
Passengers per revenue hour.	18.0	9.5	10.3	15.0	20.0
4. ADA/Paratransit ridership.	38,000	17,797	18,000	35,000	35,000
Passengers per revenue hour.	2.3	1.9	2.0	2.0	2.0

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

			Account Number	
			00280	46950
Mass Transit	**Transit Fund**		**Transit**	

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00280 Transit Fund						
46950 Transit						
Expenditures						
Employee Services						
Regular Salaries	174,765	323,476	332,586	332,586	332,586	339,623
Temporary Salaries		15,086	15,086	15,086	15,086	15,086
Regular Overtime						
Other Pay						
Employee Benefits - Pensions	26,293	50,556	51,936	51,936	51,936	53,002
Employee Benefits - Insuranc	51,330	136,387	104,293	104,293	104,293	110,661
Other Employee Benefits			144	144	144	144
Employee Services	**252,388**	**525,505**	**504,045**	**504,045**	**504,045**	**518,516**
Contractual Services						
Rents and Leases	585,713	754,013	860,934	861,710	861,710	878,973
Adv, Publishing, & Printing	21,426	172,700	172,700	172,700	172,700	176,154
Contractual Mtce & Repair	417,831	384,850	402,000	402,000	402,000	410,040
Expert & Professional Servic	6,718,049	10,271,536	7,917,928	7,917,928	7,917,928	8,076,287
Communications	2,388	3,806	3,806	3,806	3,806	3,882
Travel/Training/Business Mea	11,658	2,770	2,770	2,770	2,770	2,825
Subscriptions/Bks/Membership	2,300	2,600	2,600	2,600	2,600	2,652
Utilities	4,781	6,700	6,900	6,900	6,900	7,038
Insurance and Bonds	167,011	188,079	180,379	180,379	180,379	183,986
Contractual Services	302,889	376,520	327,320	327,320	327,320	333,867
Contractual Services	**8,234,046**	**12,163,574**	**9,877,337**	**9,878,113**	**9,878,113**	**10,075,704**
Materials and Supplies						
Office Supplies	143,285	190,638	190,638	190,638	190,638	190,638
Veh & Mach Operating Supplie	1,014,135	1,499,723	1,499,723	1,499,723	1,499,723	1,499,723
Clothing & Protective Equipm	1,077	1,300	1,300	1,300	1,300	1,300
Equipment, Tools, & Misc Par	134,008	26,550	26,550	26,550	26,550	26,550
Supplies	8,599	7,500	7,500	7,500	7,500	7,500
Materials and Supplies	**1,301,104**	**1,725,711**	**1,725,711**	**1,725,711**	**1,725,711**	**1,725,711**
Other Charges						
Judgmnts/Penalties/Settlemen	21,765	20,000	20,000	20,000	20,000	20,360
Taxes and Licenses	1,660					
Other Charges	23,649	24,992	26,342	26,342	26,342	26,816
Other Charges	**47,074**	**44,992**	**46,342**	**46,342**	**46,342**	**47,176**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(101,783)	(202,000)	(170,000)	(170,000)	(170,000)	(170,000)
Allocated to Other Activities	**(101,783)**	**(202,000)**	**(170,000)**	**(170,000)**	**(170,000)**	**(170,000)**
Operating Transfers						
Operating Transfers	604,000					
Operating Transfers	**604,000**					
Expenditures	**10,336,829**	**14,257,782**	**11,983,435**	**11,984,211**	**11,984,211**	**12,197,107**
Non-Tax Revenue	**11,298,393**	**14,609,410**	**11,857,289**	**11,857,289**	**11,857,289**	**12,021,922**
Tax Funding	**(961,564)**	**(351,628)**	**126,146**	**126,922**	**126,922**	**175,185**

Transit Administration

Company / Business Unit
00280 46950

Employee Services

	Employees		
	2021	2022	2023
Marketing/Outreach Coordinator	1.00	1.00	1.00
Transit Operations Manager	1.00	1.00	1.00
Transit Operations Specialist	1.00	1.00	1.00
Transit Grant Specialist	1.00	1.00	1.00
Total Regular Employees	4.00	4.00	4.00

EDA Administration

Company / Business Unit
00290 44500

Core Responsibilities

The EDA Administration oversees the operations of the MN BioBusiness Center and the adjoining business site at 225 First Avenue Southwest.

2022-2023 Objectives

1. Evaluate leasing of 225 First Avenue Southwest.
2. Finalize environmental remediation in the MN BioBusiness Center.

EDA Administration

Company / Business Unit
00290 44500

Workload Measurements

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
Occupancy Rate.	99%	100%	99%	99%	99%
Annual Net Cash Flow after Debt Service (MN BioBusiness Center).	($3,491,284)*	$1,126,607	$907,364	$914,699	$885,294

*Negative cash flow due to additional principal debt service payment to GO Taxable Tax Increment Bonds Series 2009A from accumulated Tax Increment Financing revenues in the amount of $4,005,000.

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number	
00290	44500

Economic Developmnt/Assistance | **EDA Administration Fund** | **Economic Development**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00290 EDA Administration Fund						
44500 Economic Development						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic	604,990	578,700	578,700	578,700	578,700	590,274
Communications	4,454	4,860	4,860	4,860	4,860	4,957
Insurance and Bonds	16,354	17,825	17,695	17,695	17,695	18,049
Contractual Services	**625,798**	**601,385**	**601,255**	**601,255**	**601,255**	**613,280**
Materials and Supplies						
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Taxes and Licenses	836,206	782,600	782,600	782,600	782,600	796,687
Other Charges	**837,206**	**782,600**	**782,600**	**782,600**	**782,600**	**796,687**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	926,416	926,835	937,625	937,625	937,625	940,285
Operating Transfers	**926,416**	**926,835**	**937,625**	**937,625**	**937,625**	**940,285**
Expenditures	**2,389,420**	**2,310,820**	**2,321,480**	**2,321,480**	**2,321,480**	**2,350,252**
Non-Tax Revenue	**2,598,130**	**2,654,329**	**2,654,329**	**2,654,329**	**2,654,329**	**2,760,295**
Tax Funding	**(208,710)**	**(343,509)**	**(332,849)**	**(332,849)**	**(332,849)**	**(410,043)**

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Parking Administration

Company / Business Unit
00601 49400

Core Responsibilities

The parking section within the Physical Development Division oversees the operation of on-and- off-street public parking in the downtown and St. Mary's area. The program is supported by user fees and provides revenue to the City's general funds in lieu of property taxes based on 9% of gross revenues. The division manages over 5,000 spaces including parking garages, surface lots, and on-street meters. In addition, the division contracts and partners for park and ride lots on the periphery of the City. The parking budget provides funding for management, operations, and enforcement. The division provides management and meter operations. Parking garages and some lot operations are contracted with a private company. Enforcement is provided by the police department (RPD) but funded by the parking enterprise fund which also includes revenues from fines. The parking program serves a diverse customer base including retail customers, hotel guests, medical, convention visitors, and downtown residents and employees.

2022-2023 Objectives

1. Provide program management.
2. Maintain the fiscal health of the enterprise fund.
3. Provide contract oversight of the private operating company.
4. Monitor the needs and mix of the customer types.
5. Provide for meter collections and maintenance.
6. Provide parking information and marketing.
7. Manage capital improvements and repairs.
8. Work with downtown businesses and other partners.
9. Coordinate and provide technical assistance for parking enforcement.
10. Establishment and implement rates and policies as approved by the City Council.

Parking Administration

Company / Business Unit
00601 49400

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Downtown parking spaces.	5,983	5,915	5,827	5,819	5,392
2. Park and ride spaces.	2,321	1,624	1,800	2,300	2,300
3. Parking ramps & surface parking lots.	6 & 8	6 & 8	6 & 7	6 & 7	5 & 7
4. On-street metered spaces. (single & multi space)	1,330	1,262	1,275	1,267	1,275
5. Active Single Space Meters. (on and off-street)	1,414	1,346	1,359	1,304	1,312
6. Pay-By Space (PBS) machines & PBS spaces.	8 & 373	8 & 372	8 & 372	8 & 419	9 & 486
7. Meter Maintenance calls.	602	473	600	600	600

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Monthly contract parkers - highest month.	2,098	2,057	1,700	1,759	1,819
2. Vehicles through ramp.	1,269,435	664,611	855,513	1,099,345	1,288,871
3. Paying customers.	296,548	173,527	222,871	302,123	335,172
4. Validated customers.	48,078	25,009	39,684	46,007	51,842
5. Contract exits.	303,407	195,539	226,435	275,305	298,288
6. Free parkers.	595,610	267,536	366,523	475,911	603,570
7. Full instances in the ramps.	331	59	5	156	336

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00601	49400

Public Utility **Parking Enterprise Fund** **Parking**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00601 Parking Enterprise Fund						
49400 Parking						
Expenditures						
Employee Services						
Regular Salaries	349,691	357,305	356,885	356,885	356,885	366,491
Temporary Salaries	17,894					
Regular Overtime		750	750	750	750	750
Other Pay		8,719	5,505	5,505	5,505	5,505
Employee Benefits - Pensions	94,585	54,246	54,183	54,183	54,183	55,638
Employee Benefits - Insuranc	104,151	119,269	117,725	117,725	117,725	123,653
Other Employee Benefits	72	288	288	288	288	288
Employee Services	**566,393**	**540,577**	**535,336**	**535,336**	**535,336**	**552,325**
Contractual Services						
Rents and Leases	5,195	8,000	8,200	8,200	8,200	8,364
Adv, Publishing, & Printing	811	23,750	23,750	23,750	23,750	24,225
Contractual Mtce & Repair	40,039	64,000	64,000	64,000	64,000	65,280
Expert & Professional Servic	2,178,226	2,314,202	2,329,306	2,329,306	2,329,306	2,375,892
Communications	12,128	12,468	14,114	14,114	14,114	14,397
Travel/Training/Business Mea	458	2,470	2,470	2,470	2,470	2,519
Subscriptions/Bks/Membership	219	800	800	800	800	816
Utilities	15,559	11,999	11,999	11,999	11,999	12,239
Insurance and Bonds	45,347	45,459	48,941	48,941	48,941	49,918
Contractual Services	756,367	736,576	782,345	879,197	879,197	915,217
Contractual Services	**3,054,349**	**3,219,724**	**3,285,925**	**3,382,777**	**3,382,777**	**3,468,867**
Materials and Supplies						
Office Supplies	21,500	53,137	637	637	637	637
Veh & Mach Operating Supplie	14,706	16,900	16,900	16,900	16,900	16,900
Clothing & Protective Equipm	360	400	400	400	400	400
Equipment, Tools, & Misc Par	11,224	25,750	25,750	25,750	25,750	25,750
Construction Materials		10,000	10,000	10,000	10,000	10,000
Supplies	4,037	7,000	7,000	7,000	7,000	7,000
Materials and Supplies	**51,827**	**113,187**	**60,687**	**60,687**	**60,687**	**60,687**
Other Charges						
Contributions	1,350	20,000	20,000	20,000	20,000	20,360
Taxes and Licenses	461,622	557,556	557,556	557,556	557,556	567,593
Depreciation and Interest	1,387,983	1,510,000	1,510,000	1,510,000	1,510,000	1,537,180
Other Charges	196,130	157,658	148,066	149,457	149,457	154,032
Other Charges	**2,047,085**	**2,245,214**	**2,235,622**	**2,237,013**	**2,237,013**	**2,279,165**
Capital Outlay						
Machinery and Vehicles				31,305	31,305	
Capital Outlay				**31,305**	**31,305**	
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(182,364)	(200,678)	(182,931)	(182,931)	(182,931)	(182,931)
Allocated to Other Activities	**(182,364)**	**(200,678)**	**(182,931)**	**(182,931)**	**(182,931)**	**(182,931)**
Operating Transfers						
Operating Transfers	1,492,662					
Operating Transfers	**1,492,662**					
Expenditures	**7,029,952**	**5,918,024**	**5,934,639**	**6,064,187**	**6,064,187**	**6,178,113**
Non-Tax Revenue	**5,775,641**	**6,824,075**	**6,992,340**	**7,089,016**	**7,089,016**	**7,163,050**
Tax Funding	**1,254,311**	**(906,051)**	**(1,057,701)**	**(1,024,829)**	**(1,024,829)**	**(984,937)**

Parking Administration

Company / Business Unit
00601 49400

Employee Services

	Employees		
	2021	2022	2023
Physical Development Manager	1.00	1.00	1.00
Transit/Parking Assistant	1.00	0.00	0.00
Transit and Parking Coordinator	0.00	1.00	1.00
Senior Parking Meter Technician	1.00	1.00	1.00
Parking Meter Technician	1.00	1.00	1.00
Total Regular Employees	4.00	4.00	4.00

Wastewater Utility

Company / Business Unit
00607 49630

Core Responsibilities

The mission of the Wastewater Utility is to protect public health and the environment by providing wastewater conveyance and treatment in an effective, efficient and responsive manner.

The Wastewater Utility is composed of the Collection System team and the Water Reclamation Plant team. The Collection System team is responsible for the maintenance and growth of the sewer system to ensure proper conveyance for all customers. The Water Reclamation Plant team is responsible for management of the wastewater treatment facility along with four-lift station and its primary goal is to ensure all wastewater is properly treated prior to being discharged to the Zumbro River. The Wastewater Utility provides services to approximately 39,000 customers with water usage rates determining charges for domestic and commercial customers while industrial users are charged based on volume and strength of their wastewater. The Wastewater Utility is supported by user fees collected from customers.

The Wastewater Utilities' vision is be a responsible, innovative, responsive, and collaborative team that is working towards achieving excellence for the City of Rochester.

2022-2023 Objectives

1. Protect public health and the local environment by conveying and treating wastewater generated by the City of Rochester in accordance with State of Minnesota permit requirements.
2. Produce high quality biosolids to be reused for agricultural purposes by land application as a soil amendment and nutrient source, following all State and Federal requirements.
3. Work closely with industrial users under a permitting program to prevent upsets or disruptions to the wastewater treatment process yet allows for continued operations and growth for the industrial segment of our community providing local employment and economic growth.
4. Provide a safe working environment for all those who conduct business at the WRP.
5. Be an employer of choice for those that work for the utility. This includes working on employee engagement through involvement, training and collaboration.
6. Continually reduce reliance on resources including energy, chemicals and materials.
7. Be good stewards of rate payer dollars by providing long term strategies for facilities upgrades, management of existing facilities, continual evaluation of expenses and considerations for innovative technology to reduce capital and operational costs.
8. Continually educate the public about wastewater treatment and how everyone is needed to prevent pollution.

Wastewater Utility

CITY OF ROCHESTER MINNESOTA

Company / Business Unit
00607 49630

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Wastewater Conveyed and Treated. (million gallons per day)	14.6	12.2	12.4	12.6	12.8
2. Biosolids Recycled to Agriculture. (million gallons)	11.4	10.3	8.4	8.0	7.9
3. Industrial Discharge Permits. (number permitted)	15	14	15	15	15
4. Fats, Oil and Grease Inspections. (number performed)	135	48	260	300	300
5. Water Reclamation Plant Tours. (number of people)	733	86	100	300	700
6. Collection System Jet Cleaned. (feet of pipe)	1,225,949	1,941,307	1,850,000	1,850,000	1,850,000
7. Collection System Televised. (feet of pipe)	187,761	329,820	250,000	250,000	250,000

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. Compliance with NPDES Permit.	99.9%	100%	100%	100%	100%
2. Industrial Compliance Rate.	91%	95%	97%	98%	99%
3. Methane Recovered. (millions of cubic feet)	119	90	95	90	90
4. Power Generation. (daily avg kWh)	7,438	4,564	5,000	5,000	5,000
5. Collection System Backups. (number per 100 miles of sewer)	1.6	< 1.0	<1.0	< 1.0	<1.0

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
Sewer Root Cutter/MH Ring Extractor	N/A	$18,000	$18,000		N/A	

City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00607	49630

Public Utility | **Sewer Utility Enterprise Fund** | **Water Reclamation Plant**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
49630 Water Reclamation Plant						
Expenditures						
Employee Services						
Regular Salaries	3,302,810	3,519,074	3,634,700	3,634,700	3,634,700	3,735,218
Temporary Salaries		37,500	37,500	37,500	37,500	37,500
Regular Overtime	39,098	21,000	21,000	21,000	21,000	21,000
Other Pay	9,424	31,911	22,264	22,264	22,264	22,264
Employee Benefits - Pensions	704,534	539,193	556,707	556,707	556,707	571,936
Employee Benefits - Insuranc	806,712	921,510	965,463	965,463	965,463	1,014,866
Employee Services	**4,862,578**	**5,070,188**	**5,237,634**	**5,237,634**	**5,237,634**	**5,402,784**
Contractual Services						
Rents and Leases	36,844	39,812	19,221	19,244	19,244	19,630
Adv, Publishing, & Printing	1,520	4,100	4,100	4,100	4,100	4,182
Contractual Mtce & Repair	519,392	677,400	677,400	677,400	677,400	690,948
Expert & Professional Servic	231,252	248,750	248,750	248,750	248,750	253,725
Communications	22,157	25,800	29,615	29,615	29,615	30,207
Travel/Training/Business Mea	6,818	23,770	23,770	23,770	23,770	24,245
Subscriptions/Bks/Membership	27,071	36,000	36,000	36,000	36,000	36,720
Utilities	1,323,284	1,604,019	1,656,219	1,656,219	1,656,219	1,689,343
Insurance and Bonds	292,229	240,722	282,718	282,718	282,718	288,372
Contractual Services	584,377	746,511	730,744	730,744	730,744	745,359
Contractual Services	**3,044,944**	**3,646,884**	**3,708,537**	**3,708,560**	**3,708,560**	**3,782,731**
Materials and Supplies						
Office Supplies	4,308	5,200	5,200	5,200	5,200	5,200
Veh & Mach Operating Supplie	115,171	156,450	156,450	156,450	156,450	156,450
Clothing & Protective Equipm	3,998	10,500	10,500	10,500	10,500	10,500
Commodities	357,609	530,350	485,350	485,350	485,350	485,350
Equipment, Tools, & Misc Par	385,102	477,100	477,100	477,100	477,100	477,100
Construction Materials	275,277	228,700	271,200	271,200	271,200	271,200
Supplies	48,008	80,020	80,020	80,020	80,020	80,020
Materials and Supplies	**1,189,473**	**1,488,320**	**1,485,820**	**1,485,820**	**1,485,820**	**1,485,820**
Other Charges						
Judgmnts/Penalties/Settlemen		1,000	1,000	1,000	1,000	1,018
Taxes and Licenses	1,916,407	2,030,250	2,030,250	2,030,250	2,030,250	2,066,795
Depreciation and Interest	5,922,906	5,820,000	5,820,000	5,820,000	5,820,000	5,924,760
Other Charges	1,173,482	1,393,513	1,406,159	1,406,832	1,406,832	1,428,105
Other Charges	**9,012,795**	**9,244,763**	**9,257,409**	**9,258,082**	**9,258,082**	**9,420,678**
Capital Outlay						
Furniture and Equipment				18,000	18,000	18,000
Machinery and Vehicles	9,434			10,100	10,100	
Capital Outlay	**9,434**			**28,100**	**28,100**	**18,000**
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(264,357)	(300,728)	(333,208)	(333,208)	(333,208)	(333,208)
Allocated to Other Activities	**(264,357)**	**(300,728)**	**(333,208)**	**(333,208)**	**(333,208)**	**(333,208)**
Operating Transfers						
Operating Transfers	3,944,581	2,553,000	1,553,000	1,766,000	1,989,000	1,701,000
Operating Transfers	**3,944,581**	**2,553,000**	**1,553,000**	**1,766,000**	**1,989,000**	**1,701,000**
Expenditures	**21,799,448**	**21,702,427**	**20,909,192**	**21,150,988**	**21,373,988**	**21,477,805**
Non-Tax Revenue	**26,892,534**	**28,388,800**	**28,388,800**	**28,388,800**	**28,388,800**	**28,675,026**
Tax Funding	**(5,093,086)**	**(6,686,373)**	**(7,479,608)**	**(7,237,812)**	**(7,014,812)**	**(7,197,221)**

Wastewater Utility

Company / Business Unit
00607 49630

Employee Services

	Employees		
	2021	2022	2023
Administrative Assistant II	1.00	1.00	1.00
Crew Chief Sewer*	0.00	1.00	1.00
Crew Chief/WRP	1.00	1.00	1.00
Custodian	1.00	1.00	1.00
Crew Chief - Public Works*	1.00	0.00	0.00
Dep PW Dir – Environmental	1.00	1.00	1.00
Infrastructure Mtc Engineer*	1.00	1.00	1.00
Process Control Engineer	0.00	1.00	1.00
Assistant Mechanic	2.00	2.00	2.00
Chief Mechanic	1.00	1.00	1.00
Master Mechanic	1.00	1.00	1.00
Environmental Manager	1.00	1.00	1.00
Project Manager	1.00	1.00	1.00
Operator 1 – WRP	4.00	4.00	4.00
Operator 2 – WRP	3.00	3.00	3.00
Operator 3 – WRP	4.00	4.00	4.00
Equipment Operator – Public Works*	4.00	1.00	1.00
Equipment Operator – Sewer*	7.00	9.00	9.00
Painter 1	1.00	1.00	1.00
Environmental Specialist	2.00	2.00	2.00
Electrical & Mech Mtc Supervisor	1.00	1.00	1.00
Operations Supervisor – WRP*	0.00	1.00	1.00
Process Control Supervisor	1.00	0.00	0.00
Sanitary System Supervisor*	1.00	1.00	1.00
Electronics/Electrical Tech	3.00	3.00	3.00
Laboratory Technician	1.00	1.00	1.00
Total Regular Employees	44.00	44.00	44.00

*Effective in 2022 Business Unit 49610 and Business Unit 49630 combined and now reside under Business Unit 49630 known as Wasterwater Utility.

City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00607	49635

Public Utility **Sewer Utility Enterprise Fund** **Sanitary Sewer Fund Debt**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
49635 Sanitary Sewer Fund Debt						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic	154,378					
Contractual Services	**154,378**					
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	1,441,031	644,254	(395,612)	(395,612)	(395,612)	(803,904)
Bonds-Principal & Interest	**1,441,031**	**644,254**	**(395,612)**	**(395,612)**	**(395,612)**	**(803,904)**
Allocated to Other Activities						
Operating Transfers						
Expenditures	**1,595,409**	**644,254**	**(395,612)**	**(395,612)**	**(395,612)**	**(803,904)**
Non-Tax Revenue	**70,050**					
Tax Funding	**1,525,359**	**644,254**	**(395,612)**	**(395,612)**	**(395,612)**	**(803,904)**

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Storm Water Utility

Company / Business Unit
00609 49650

Core Responsibilities

The Storm Water Management Group of the Environmental Services Division within the Public Works Department is responsible for providing comprehensive storm water and water resources management services for the City. These services are provided to fulfill the requirements of the City's Municipal Separate Storm Sewer System (MS4) Phase II Permit which allows the City to discharge storm water to the South Fork Zumbro River and associated tributaries. These services focus on improving water quality discharges from developed or developing areas, safely conveying flood discharges to receiving waters, educating the public, and maintain existing storm water conveyance and treatment infrastructure.

Major activities include:

1. Public education, outreach, engagement, and participation.
2. Citizen response to complaints, violation reports, and service requests.
3. Illicit discharge detection and elimination.
4. Storm water infrastructure mapping.
5. Storm water ordinance development and enforcement.
6. Development erosion and sediment control plan, site grading plan and storm water management plan review and guidance.
7. Commercial and residential construction site inspections.
8. Comprehensive storm water/surface water management planning.
9. Planning, design and construction of water quality treatment and rate control best management practices.
10. Coordination with other MS4 permittees, water planning organizations and regulatory agencies.
11. Pollution prevention and good housekeeping activities for all municipal operations.
12. Street sweeping.
13. Maintain all storm water treatment and conveyance infrastructure.
14. Program management for Storm Water Utility and MS4 Phase II Permit Program.
15. Develop and maintain the City's Storm Water Pollution Prevention Program (SWPPP).

2022-2023 Objectives

1. Implement the major storm water management activities listed above.
2. Implement the provisions of the new MS4 Phase II Permit and associated Storm Water Pollution Prevention Program (SWPPP) within the MPCA compliance schedule.
3. Participate in the development of a comprehensive watershed management plan for the Zumbro River watershed and develop a comprehensive storm water management plan for overall City and downtown areas.
4. Continue to identify, design and construct City capital improvement projects that enhance water quality, reduce the degradation of natural conveyances, reduce peak flow rates and augment and/or create environmental corridors.
5. Review, revise and adopt new development review procedures, ordinances and design standards.

Storm Water Utility

Company / Business Unit
00609 49650

Workload Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. # of public education contacts (excluding A Litter Bit Better).	2,590,385	325,000	650,000	2,600,000	3,000,000
2. # of public participation events.	26	4	10	20	30
3. # of illicit discharge responses.	5	10	10	10	10
4. # of commercial and residential subdivision grading plans approved.	59	44	50	60	65
5. # of construction site inspections.	1,633	777	1,000	1,400	1,600
6. # of lane miles swept.	8,422	11,453	11,500	11,750	12,000

Effectiveness Measurements

	2019 Actual	2020 Actual	2021 Estimated	2022 Projected	2023 Projected
1. % of SWPPP BMPs implemented.	100%	100%	100%	100%	100%
2. % of grading plans reviewed within 14-days of receipt or sooner.	90%	90%	90%	90%	90%
3. % of wet sedimentation ponds inspected.	20%	20%	60%	20%	20%
4. % of structural best management practices inspected.	100%	100%	100%	100%	100%
5. % of outfalls inspected.	20%	20%	60%	20%	20%

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number 00609 49650

Public Utility: StormWaterUtility EntrpriseFnd — Storm Water Utility

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00609 StormWaterUtility EntrpriseFnd						
49650 Storm Water Utility						
Expenditures						
Employee Services						
Regular Salaries	464,394	459,438	485,672	485,672	485,672	588,012
Temporary Salaries		16,687	16,687	16,687	16,687	16,687
Regular Overtime	1,403					
Other Pay	(1,752)	2,941				
Employee Benefits - Pensions	152,850	70,882	74,856	74,856	74,856	90,361
Employee Benefits - Insuranc	130,718	133,292	113,351	113,351	113,351	157,225
Other Employee Benefits	360					
Employee Services	**747,973**	**683,240**	**690,566**	**690,566**	**690,566**	**852,285**
Contractual Services						
Rents and Leases	16,162	14,090	16,745	16,764	16,764	17,100
Adv, Publishing, & Printing	84	495	495	495	495	505
Contractual Mtce & Repair	241,041	160,350	220,350	220,350	220,350	224,757
Expert & Professional Servic	88,118	187,760	187,760	187,760	187,760	53,515
Communications	4,020	5,340	4,855	4,855	4,855	4,952
Travel/Training/Business Mea	1,594	2,450	2,450	2,450	2,450	2,580
Subscriptions/Bks/Membership	9,351	8,450	8,450	8,450	8,450	8,619
Utilities	6,764	6,800	6,800	6,800	6,800	6,936
Insurance and Bonds	14,518	11,908	16,327	16,327	16,327	16,654
Contractual Services	1,346,370	1,603,943	1,632,549	1,817,549	1,817,549	1,853,900
Contractual Services	**1,728,022**	**2,001,586**	**2,096,781**	**2,281,800**	**2,281,800**	**2,189,518**
Materials and Supplies						
Office Supplies	1,048	1,125	1,125	1,125	1,125	1,125
Veh & Mach Operating Supplie	8,329	12,705	12,705	12,705	12,705	12,705
Clothing & Protective Equipm	250	700	700	700	700	700
Commodities		1,600	1,600	1,600	1,600	1,600
Equipment, Tools, & Misc Par	1,225	400	400	400	400	400
Construction Materials	57,735	45,500	51,250	51,250	51,250	51,250
Supplies	17,240	7,650	7,650	7,650	7,650	7,650
Materials and Supplies	**85,827**	**69,680**	**75,430**	**75,430**	**75,430**	**75,430**
Other Charges						
Judgmnts/Penalties/Settlemen	6,000					
Taxes and Licenses	699,288	687,324	687,324	687,324	687,324	699,696
Depreciation and Interest	1,778,462	1,780,000	1,780,000	1,780,000	1,780,000	1,812,040
Other Charges	705,525	790,700	782,559	782,559	782,559	801,918
Other Charges	**3,189,275**	**3,258,024**	**3,249,883**	**3,249,883**	**3,249,883**	**3,313,654**
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(43,503)	(38,850)	(45,680)	(45,680)	(45,680)	(45,680)
Allocated to Other Activities	**(43,503)**	**(38,850)**	**(45,680)**	**(45,680)**	**(45,680)**	**(45,680)**
Operating Transfers						
Operating Transfers	1,431,145	750	780,750	1,050,250	1,168,250	300,250
Operating Transfers	**1,431,145**	**750**	**780,750**	**1,050,250**	**1,168,250**	**300,250**
Expenditures	**7,138,739**	**5,974,430**	**6,847,730**	**7,302,249**	**7,420,249**	**6,685,457**
Non-Tax Revenue	**9,318,905**	**8,720,400**	**8,882,660**	**8,882,660**	**8,882,660**	**8,972,790**
Tax Funding	**(2,180,166)**	**(2,745,970)**	**(2,034,930)**	**(1,580,411)**	**(1,462,411)**	**(2,287,333)**

Storm Water Utility

Company / Business Unit
00609 49650

Employee Services

	Employees		
	2021	2022	2023
Water Resources Manager	1.00	1.00	1.00
Environmental Education Specialist	1.00	1.00	1.00
Storm Water Management Position	0.00	0.00	1.00
Engineering Technician	1.00	1.00	1.00
Storm Water Utility-Flood Control Project Compliance Specialist	2.00	2.00	2.00
Total Regular Employees	5.00	5.00	6.00

Rochester EDA

Company / Business Unit
00840 8400

Core Responsibilities

The Rochester EDA accounts for expenditures related to the function of the Rochester EDA and it official board members.

2022-2023 Objectives

Workload Measurements

Effectiveness Measurements

Capital Outlay

	2022 Requested	2022 Recommended	2022 Adopted	2023 Requested	2023 Recommended	2023 Adopted
None	N/A	N/A	N/A		N/A	

City of Rochester, MN

Expenditure Adopted Budget

Account Number

00840 84000

Non-Reporting | Rochester EDA | Rochester EDA

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00840 Rochester EDA						
Expenditures						
Employee Services						
Contractual Services						
Insurance and Bonds	17,203	2,242	17,775	17,775	17,775	18,308
Contractual Services	**17,203**	**2,242**	**17,775**	**17,775**	**17,775**	**18,308**
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	1,155,218	2,357,493	2,246,250	2,246,250	2,246,250	2,247,752
Bonds-Principal & Interest	**1,155,218**	**2,357,493**	**2,246,250**	**2,246,250**	**2,246,250**	**2,247,752**
Allocated to Other Activities						
Operating Transfers						
Expenditures	**1,172,421**	**2,359,735**	**2,264,025**	**2,264,025**	**2,264,025**	**2,266,060**
Tax Funding	**1,172,421**	**2,359,735**	**2,264,025**	**2,264,025**	**2,264,025**	**2,266,060**

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General Fund | General Fund | Company: 00101

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00101 General Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	56,083,536	60,555,890	59,004,904	58,945,373	63,659,752
50100 General Property Taxes	56,083,536	60,555,890	59,004,904	58,945,373	63,659,752
50200 General Sales and Use Tax					
50250 Non Property Taxes					
50251 Hotel/Motel Tax	4,354,572	4,511,905	4,511,905	4,511,905	4,647,262
50250 Non Property Taxes	4,354,572	4,511,905	4,511,905	4,511,905	4,647,262
50300 Other Taxes					
50310 Cable TV Franchise	1,350,000	1,300,000	1,300,000	1,300,000	1,165,296
50320 Peoples Coop Franchise	6,300	6,300	6,300	6,300	5,647
50560 SA Collected-County Penaltie					
50300 Other Taxes	1,356,300	1,306,300	1,306,300	1,306,300	1,170,943
50099 Taxes	61,794,408	66,374,095	64,823,109	64,763,578	69,477,957
51000 Licenses and Permits					
51001 Business Licenses and Permits					
51120 Dance License	16,000	20,000	20,000	20,000	20,900
51130 Heating Vent Air	37,731	40,454	40,454	40,454	42,274
51140 Liquor Off Sale	42,000	42,000	42,000	42,000	43,891
51150 Liquor On Sale	533,400	623,200	623,200	623,200	651,245
51155 Liquor Temporary	10,000	10,000	10,000	10,000	10,450
51160 Beer License	9,100	17,000	17,000	17,000	17,764
51162 Investigation Fee-Liquor Sales	7,200	7,440	7,440	7,440	7,775
51163 Investigation Fee-Other					
51172 HVAC Certificate A	300	300	300	300	314
51180 Theatre	3,000	3,000	3,000	3,000	3,135
51181 Bus License	1,376	3,500	3,500	3,500	3,658
51182 Taxi License	18,990	20,000	20,000	20,000	20,900
51190 Other Business	68,587	50,000	50,000	50,000	52,250
51191 Late Fees	8,494	9,000	9,000	9,000	9,405
51001 Business Licenses and Permits	756,178	845,894	845,894	845,894	883,961
51220 Non Business Licenses /Permits					
51230 Dog License	825	700	700	700	732
51255 Breeder's Permit					
51260 Other Animal Licenses	1,660	1,750	1,750	1,750	1,829
51350 House Movers	10	10	10	10	10
51375 Curb Cut Permits	1,500	1,500	1,500	1,500	1,568
51383 Fire Protection Equip Permit	216,320	200,000	200,000	200,000	209,000
51384 Fire Dept Permit	75,000	75,000	75,000	75,000	78,375
51385 Administrative Fee	50,000	40,000	40,000	40,000	41,800
51710 Building Permits	1,450,000	1,333,317	1,457,546	1,457,546	1,523,133
51730 Electrical Permits	575,000	505,720	552,811	552,811	577,687
51740 Heating/Vent/Air Cond Permits	525,000	444,495	485,885	485,885	507,750
51750 Plumbing Permits	250,000	232,751	254,424	254,424	265,873
51760 Sign Permits	13,300	13,300	13,300	13,300	13,899
51771 Sidewalk Permits	15,000	15,000	15,000	15,000	15,675
51772 Driveway Permits	35,000	35,000	35,000	35,000	36,575
51773 Sewer&Water Connection Permits	40,000	40,000	40,000	40,000	41,800
51774 Obstruction Permits	5,165	5,465	5,465	5,465	5,711
51775 ROW Square Footage Fees		35,000	35,000	35,000	36,575

. General Fund Company: 00101

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
51780 Housing Registration	677,633	659,760	659,760	659,760	689,449
51799 Othr Non Bus License & Permits	600	600	600	600	627
51220 Non Business Licenses /Permits	3,932,013	3,639,368	3,873,751	3,873,751	4,048,068
51000 Licenses and Permits	4,688,191	4,485,262	4,719,645	4,719,645	4,932,029
52000 Fines, Forfiets, and Penalties					
52001 Fines, Forfiets, and Penalties					
52105 Adm Fines - City	29,308	29,308	29,308	29,308	29,601
52110 Moving Traffic Violations	350,000	300,000	300,000	300,000	303,000
52180 False Alarm Fines	3,000	3,000	3,000	3,000	3,030
52191 Seized/Forfeit Assets					
52193 Prostitution Assessment Funds					
52199 Other Fines					
52001 Fines, Forfiets, and Penalties	382,308	332,308	332,308	332,308	335,631
52000 Fines, Forfiets, and Penalties	382,308	332,308	332,308	332,308	335,631
54000 Intergovernmental Revenue					
54001 State Revenues					
54140 State-Highway User Maintenance	1,200,000	1,200,000	1,200,000	1,200,000	1,212,000
54160 State - Police-/Fire State Aid	1,701,536	1,706,536	1,706,536	1,706,536	1,723,601
54170 State-Homestead Ag Credit Aid	470	470	470	470	475
54173 State - PERA Aid					
54180 State - Local Gov't Aid	6,372,634	5,172,944	6,372,634	6,372,634	5,172,944
54200 State Grants	654,340	679,340	679,340	679,340	686,133
54001 State Revenues	9,928,980	8,759,290	9,958,980	9,958,980	8,795,153
54300 County Revenues					
54301 County Appropriations	93,000	93,000	93,000	93,000	93,930
54300 County Revenues	93,000	93,000	93,000	93,000	93,930
54400 Federal Revenues					
54401 Federal Grants	2,250	2,250	2,250	2,250	2,273
54460 Federal Grants - Thru State					
54400 Federal Revenues	2,250	2,250	2,250	2,250	2,273
54500 Township/City Revenues					
54600 School District Revenues					
54000 Intergovernmental Revenue	10,024,230	8,854,540	10,054,230	10,054,230	8,891,356
55000 Charges for Services					
55001 Service Fees					
55110 Election Filing Fees					
55130 Assessment Searche	200	200	200	200	202
55131 Parcel DvlpmntCharge ReviewFee	1,100	600	600	600	606
55135 Bldg Plan Check Fee	750,300	704,671	770,288	770,288	777,991
55140 Economic Development Fees					
55146 Clerical & Legal Services	25,000	25,000	25,000	25,000	25,250
55160 Photostatic Copies	4,300	4,300	4,300	4,300	4,343
55181 Application Type 1 Fee	23,610	23,610	23,610	23,610	23,846
55182 Application Type 2 Fee	4,732	4,732	4,732	4,732	4,779
55183 Application Type 3 Fee	85,176	88,176	88,176	88,176	89,058
55184 Zoning Certificate Fee	354,750	331,322	331,322	331,322	334,635
55185 Zoning Compliance Letter Fee	4,732	4,732	4,732	4,732	4,779
55210 Animal Ctrl Adopt/R&B Fees	5,500	5,500	5,500	5,500	5,555

. General Fund Company: 00101

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
55211 Animal Ctrl Impound Fees	7,000	7,000	7,000	7,000	7,070
55230 Fire Prevention Inspections					
55231 BS Permit Re-inspection Fee	500	500	500	500	505
55235 Reports, Maps, Code Books	100	100	100	100	101
55250 Fire Protection Cascade Twp	193,588	201,332	201,332	201,332	203,345
55251 Fire Protection Haverhill Twp	89,292	92,864	92,864	92,864	93,793
55252 Fire Protection Marion Twp	199,910	207,906	207,906	207,906	209,985
55253 Fire Protection Rochester Twp	214,477	223,056	223,056	223,056	225,287
55254 Fire Protection Fed Med Center	5,000	5,000	5,000	5,000	5,050
55275 Secur Prop/Rmv Pblc Hzrds	8,000	8,000	8,000	8,000	8,080
55276 Police/School Liason	338,265	338,265	338,265	338,265	341,648
55278 County Share/Police Records	272,505	272,505	272,505	272,505	275,230
55279 County Share/Communications	1,044,387	1,068,401	1,068,632	1,068,632	1,103,684
55280 Security Srvcs-Off Duty Police	70,000	70,000	70,000	70,000	70,700
55281 Pawn Shop Transaction Fee	35,586	35,586	35,586	35,586	35,942
55315 Street Opening Repair	165,000	165,000	165,000	165,000	166,650
55320 Sidewalk Snow Removal	30,000	30,000	30,000	30,000	30,300
55326 Street Sign Fees	15,000	3,000	3,000	3,000	3,030
55330 Maintenance of County Roads	75,000	75,000	75,000	75,000	75,750
55355 Document Prep & Recording Fee	19,000	11,825	11,825	11,825	11,943
55390 Other Charges for Services	9,745	4,745	4,745	4,745	4,792
55001 Service Fees	4,051,755	4,012,928	4,078,776	4,078,776	4,143,929
56000 Membership/User Fees					
56090 Partner Program Membership Fee	500	500	500	500	505
56000 Membership/User Fees	500	500	500	500	505
56300 Rentals & User Fees					
56691 Shipping and Handling Fee	50	50	50	50	51
56880 Equipment Rental					
57200 Partners Ticket Sales	20,000	20,000	20,000	20,000	20,200
57210 Single Ticket sales	80,000	80,000	80,000	80,000	80,800
57490 Misc Rental/User Fees	7,500	7,500	7,500	7,500	7,575
56300 Rentals & User Fees	107,550	107,550	107,550	107,550	108,626
57500 Program Fees					
57590 Artists in the School Prgm Fee	3,250	3,250	3,250	3,250	3,283
58010 Law Enforc Class Registration					
57500 Program Fees	3,250	3,250	3,250	3,250	3,283
58850 Advertising					
58900 Commissions					
58912 Commissions-Vending Machines	300	300	300	300	303
58920 Contract Fees	3,000	3,000	3,000	3,000	3,030
58942 State Surcharge -	2,700	2,029	2,029	2,029	2,049
58943 State Surcharge- Trade Permits	900	900	900	900	909
58949 Misc Other Commissions	3,500	3,500	3,500	3,500	3,535
58900 Commissions	10,400	9,729	9,729	9,729	9,826
58950 Concessions					
55000 Charges for Services	4,173,455	4,133,957	4,199,805	4,199,805	4,266,169
59000 Miscellaneous Revenues					
59010 In Lieu of Tax					
59011 In Lieu of Tax - RPU	9,362,000	9,204,000	9,204,000	9,204,000	9,572,160
59012 In Lieu of Tax - HRA	22,000	22,000	22,000	22,000	22,880

. General Fund Company: 00101

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59013 In Lieu of Tax - Other	4,000	4,000	4,000	4,000	4,160
59014 In Lieu of Tax - Parking Enter	816,098	816,098	816,098	816,098	848,742
59015 In Lieu of Tax-Sn/SewerUtility	1,995,000	1,995,000	1,995,000	1,995,000	2,074,800
59016 In Lieu of Tax-St/SewerUtility	685,760	685,760	685,760	685,760	713,190
59010 In Lieu of Tax	12,884,858	12,726,858	12,726,858	12,726,858	13,235,932
59020 Interest					
59021 Investment Income	235,000	235,000	235,000	235,000	238,525
59022 Interest - Accounts Receivable					
59025 Net Unrlzd Gain(Loss) F/V Invs					
59029 Interest - Other					
59020 Interest	235,000	235,000	235,000	235,000	238,525
59030 Internal Service User Charges					
59080 Rental of Real Property					
59084 Parking Lot Rentals	800	800	800	800	832
59089 Real Property Rental	61,310	40,574	40,616	40,616	41,743
59080 Rental of Real Property	62,110	41,374	41,416	41,416	42,575
59100 Sale of Property					
59130 Materials and Supplies	86,300	76,300	76,300	76,300	79,352
59140 Equipment and Machinery	520	520	520	520	541
59190 Misc SaleofGoods(tax included)	100	100	100	100	104
59195 Other Sale of Property	1,000	1,000	1,000	1,000	1,040
59100 Sale of Property	87,920	77,920	77,920	77,920	81,037
59500 Private Sources					
59518 CharitbleContribtn-Foundations					
59519 CharitbleContribtn-Individuals	18,000	18,000	18,000	18,000	18,720
59520 CharitbleContribtn-Corporatns	80,000	80,000	80,000	80,000	83,200
59521 CharitbleContribtn-SupportGrps	2,000	2,000	2,000	2,000	2,080
59523 Earnings on Endowment					
59560 Individual & Business Funds	506,940	880,406	880,406	880,406	915,622
59572 Seal Coat Contribution	17,100	70,200	70,200	70,200	73,008
59500 Private Sources	624,040	1,050,606	1,050,606	1,050,606	1,092,630
59600 Reimbursements					
59661 Witness Fee/Jury Duty Reimburs					
59665 Election Cost Reimbursement					
59690 Insurance Reimbursement	2,000	2,000	2,000	2,000	2,080
59691 Court Ordered Restitution	5,370	5,370	5,370	5,370	5,585
59695 Other Reimbursements	1,950	1,950	1,950	1,950	2,028
59600 Reimbursements	9,320	9,320	9,320	9,320	9,693
59700 Other					
59710 Cash Over & Short					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues	13,903,248	14,141,078	14,141,120	14,141,120	14,700,392
50000 Revenues	94,965,840	98,321,240	98,270,217	98,210,686	102,603,534
60000 Other Financing Sources					
60100 Operating Transfers In					
60404 Oper Trf fr 404-Construction					
60406 Oper Trf fr 406-Future Cnstr			1,467,446	1,467,446	2,368,028

City of Rochester, MN
Revenues to Support the Adopted Budget

General Fund | General Fund | Company: 00101

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
60412 Oper Trf fr 412-FC Sls Tax Fnd	699,973	723,313	875,173	875,173	788,894
60413 Oper Trf fr 413-DMCC CIP Fnd	25,000	25,000	25,000	25,000	25,000
60500 Oper Trf<DwntnTaxAbatemntDist					
60714 Oper Trf fr 714-Emp Bene Fund					
60100 Operating Transfers In	724,973	748,313	2,367,619	2,367,619	3,181,922
62000 Prior Year Revenue	1,265,181	1,613,062	649,935	649,935	649,775
60000 Other Financing Sources	1,990,154	2,361,375	3,017,554	3,017,554	3,831,697
00101 General Fund	96,955,994	100,682,615	101,287,771	101,228,240	106,435,231

Special Revenue Funds **Library Fund** **Company: 00202**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00202 Library Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	7,127,713	7,381,959	7,390,959	7,390,959	7,826,042
50100 General Property Taxes	7,127,713	7,381,959	7,390,959	7,390,959	7,826,042
50099 Taxes	7,127,713	7,381,959	7,390,959	7,390,959	7,826,042
52000 Fines, Forfiets, and Penalties					
52001 Fines, Forfiets, and Penalties					
52171 Lost book Fee	25,500	4,300	4,300	4,300	4,343
52172 Duplicate Library Card	1,300	300	300	300	303
52192 Collection Fee Revenue	7,000				
52199 Other Fines	52,400				
52001 Fines, Forfiets, and Penalties	86,200	4,600	4,600	4,600	4,646
52000 Fines, Forfiets, and Penalties	86,200	4,600	4,600	4,600	4,646
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid					
54200 State Grants	18,000	18,000	18,000	18,000	18,180
54001 State Revenues	18,000	18,000	18,000	18,000	18,180
54300 County Revenues					
54301 County Appropriations	1,092,097	1,131,821	1,131,821	1,131,821	1,143,139
54300 County Revenues	1,092,097	1,131,821	1,131,821	1,131,821	1,143,139
54400 Federal Revenues					
54460 Federal Grants - Thru State					
54400 Federal Revenues					
54000 Intergovernmental Revenue	1,110,097	1,149,821	1,149,821	1,149,821	1,161,319
55000 Charges for Services					
55001 Service Fees					
55160 Photostatic Copies	12,000	3,500	3,500	3,500	3,535
55390 Other Charges for Services					
55001 Service Fees	12,000	3,500	3,500	3,500	3,535
56300 Rentals & User Fees					
56500 Visitor Card Fee	700	400	400	400	404
56810 Auditorium	3,000	1,500	1,500	1,500	1,515
57020 Pers Computer/Fax Usage Fee	1,500	700	700	700	707
56300 Rentals & User Fees	5,200	2,600	2,600	2,600	2,626
58900 Commissions					
58912 Commissions-Vending Machines	2,800	1,700	1,700	1,700	1,717
58900 Commissions	2,800	1,700	1,700	1,700	1,717
58950 Concessions					
55000 Charges for Services	20,000	7,800	7,800	7,800	7,878
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	11,500	11,500	11,500	11,500	11,673

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds **Library Fund** **Company: 00202**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59025 Net Unrlzd Gain(Loss) F/V Invs					
59020 Interest	11,500	11,500	11,500	11,500	11,673
59100 Sale of Property					
59190 Misc SaleofGoods(tax included)	500	300	300	300	312
59100 Sale of Property	500	300	300	300	312
59500 Private Sources					
59560 Individual & Business Funds					
59500 Private Sources					
59600 Reimbursements					
59690 Insurance Reimbursement					
59600 Reimbursements					
59700 Other					
59710 Cash Over & Short					
59700 Other					
59000 Miscellaneous Revenues	12,000	11,800	11,800	11,800	11,985
50000 Revenues	8,356,010	8,555,980	8,564,980	8,564,980	9,011,870
60000 Other Financing Sources					
60100 Operating Transfers In					
62000 Prior Year Revenue	40,628	72,225	72,225	72,225	72,385
60000 Other Financing Sources	40,628	72,225	72,225	72,225	72,385
00202 Library Fund	8,396,638	8,628,205	8,637,205	8,637,205	9,084,255

Special Revenue Funds **Municipal Recreation System** **Company: 00221**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00221 Municipal Recreation System					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	7,499,905	8,173,459	8,251,079	8,310,610	8,779,664
50100 General Property Taxes	7,499,905	8,173,459	8,251,079	8,310,610	8,779,664
50099 Taxes	7,499,905	8,173,459	8,251,079	8,310,610	8,779,664
50500 SA /Util Connection Agreements					
50509 Special Assessments					
51000 Licenses and Permits					
51220 Non Business Licenses /Permits					
51382 Tree Permits	2,000	1,000	1,000	1,000	1,045
51220 Non Business Licenses /Permits	2,000	1,000	1,000	1,000	1,045
51000 Licenses and Permits	2,000	1,000	1,000	1,000	1,045
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid					
54200 State Grants					
54001 State Revenues					
54300 County Revenues					
54400 Federal Revenues					
54460 Federal Grants - Thru State					
54400 Federal Revenues					
54000 Intergovernmental Revenue					
55000 Charges for Services					
55001 Service Fees					
55355 Document Prep & Recording Fee					
55380 Athletic Field Prep Fee	20,000	15,000	15,000	15,000	15,150
55383 Tree Planting					
55384 Tree Removal	100,000	80,000	80,000	80,000	80,800
55385 Mowing & Weed Eradication	18,469	10,000	10,000	10,000	10,100
55386 Encroachment Mitigating					
55390 Other Charges for Services	9,259	5,259	5,259	5,259	5,312
55001 Service Fees	147,728	110,259	110,259	110,259	111,362
56000 Membership/User Fees					
56010 Family Membership	800	800	800	800	808
56030 Senior Membership	500	500	500	500	505
56040 Adult Membership	5,000	5,000	5,000	5,000	5,050
56070 Youth Membership	4,500	4,500	4,500	4,500	4,545
56000 Membership/User Fees	10,800	10,800	10,800	10,800	10,908
56300 Rentals & User Fees					
56304 Athletic Field Maintenance Fee	40,000	30,000	30,000	30,000	30,300
56330 Daily Fees - Adult	500	500	500	500	505
56340 Daily Fees - Student	10,500	10,500	10,500	10,500	10,605
56460 Plummer House Tours	6,000	6,000	6,000	6,000	6,060
56820 Athletic Field Rental	55,000	45,000	45,000	45,000	45,450
56850 Building Rental	55,000	40,000	40,000	40,000	40,400

Special Revenue Funds **Municipal Recreation System** **Company: 00221**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
56880 Equipment Rental	1,750	1,750	1,750	1,750	1,768
56890 Garden Plot Rental	6,000	9,000	9,000	9,000	9,090
57080 Shelter Rental	45,649	35,000	35,000	35,000	35,350
57490 Misc Rental/User Fees	4,200	4,200	4,200	4,200	4,242
56300 Rentals & User Fees	224,599	181,950	181,950	181,950	183,770
57500 Program Fees					
57530 Adaptive Rec Programs - Adult	30,000	25,000	25,000	25,000	25,250
57560 Adaptive Rec Programs - Youth	135,000	130,000	130,000	130,000	131,300
57620 Broomball	5,000	5,000	5,000	5,000	5,050
57640 Coed Dodgeball	1,320	1,320	1,320	1,320	1,333
57950 Junior Development Lessons	3,000	3,000	3,000	3,000	3,030
57990 Kickball	6,800	6,800	6,800	6,800	6,868
58040 Men's Basketball	25,000	21,000	21,000	21,000	21,210
58070 Men's Softball - Fall League	4,200	4,200	4,200	4,200	4,242
58100 Men's Softball - Slow Pitch	40,000	38,000	38,000	38,000	38,380
58130 Men's Touch Football	2,500	2,000	2,000	2,000	2,020
58160 Men's Volleyball - Fall League	23,000	23,000	23,000	23,000	23,230
58190 Mens Volleyball-Sandlot League	10,500	10,500	10,500	10,500	10,605
58220 Mens Volleyball-Spring League	23,000	23,000	23,000	23,000	23,230
58250 Mens Volleyball-Winter League	28,000	28,000	28,000	28,000	28,280
58260 Reg Fees-Misc Programs/Events	1,200	1,200	1,200	1,200	1,212
58670 Womens Volleyball-Winter Leag					
57500 Program Fees	338,520	322,020	322,020	322,020	325,240
58850 Advertising					
58900 Commissions					
58949 Misc Other Commissions	825	825	825	825	834
58900 Commissions	825	825	825	825	834
58950 Concessions					
55000 Charges for Services	722,472	625,854	625,854	625,854	632,114
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	18,000	18,000	18,000	18,000	18,369
59025 Net Unrlzd Gain(Loss) F/V Invs					
59029 Interest - Other					
59020 Interest	18,000	18,000	18,000	18,000	18,369
59080 Rental of Real Property					
59089 Real Property Rental	3,500	1,000	1,000	1,000	1,040
59080 Rental of Real Property	3,500	1,000	1,000	1,000	1,040
59100 Sale of Property					
59130 Materials and Supplies					
59195 Other Sale of Property	1,778	1,778	1,778	1,778	1,849
59100 Sale of Property	1,778	1,778	1,778	1,778	1,849
59500 Private Sources					
59560 Individual & Business Funds	2,000	2,000	2,000	2,000	2,080
59500 Private Sources	2,000	2,000	2,000	2,000	2,080
59600 Reimbursements					
59690 Insurance Reimbursement					
59695 Other Reimbursements					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds | **Municipal Recreation System** | **Company: 00221**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59600 Reimbursements					
59700 Other					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues	25,278	22,778	22,778	22,778	23,338
50000 Revenues	8,249,655	8,823,091	8,900,711	8,960,242	9,436,161
60000 Other Financing Sources					
60100 Operating Transfers In					
60402 Oper Trf fr 402-P&R CIP					
60406 Oper Trf fr 406-Future Cnstr					
60100 Operating Transfers In					
62000 Prior Year Revenue	18,450	31,231	31,231	31,231	31,231
60000 Other Financing Sources	18,450	31,231	31,231	31,231	31,231
00221 Municipal Recreation System	8,268,105	8,854,322	8,931,942	8,991,473	9,467,392

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds **FE Williams** **Company: 00222**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00222 FE Williams					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
54000 Intergovernmental Revenue					
54001 State Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	6,600	6,600	6,600	6,600	6,600
59025 Net Unrlzd Gain(Loss) F/V Invs					
59020 Interest	6,600	6,600	6,600	6,600	6,600
59080 Rental of Real Property					
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59000 Miscellaneous Revenues	6,600	6,600	6,600	6,600	6,600
50000 Revenues	6,600	6,600	6,600	6,600	6,600
60000 Other Financing Sources					
62000 Prior Year Revenue	(6,600)	(6,600)	(6,600)	(6,600)	(6,600)
60000 Other Financing Sources	(6,600)	(6,600)	(6,600)	(6,600)	(6,600)
00222 FE Williams					

Special Revenue Funds **Golf** **Company: 00223**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00223 Golf					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	102,379	177,151	158,129	158,129	204,961
50100 General Property Taxes	102,379	177,151	158,129	158,129	204,961
50099 Taxes	102,379	177,151	158,129	158,129	204,961
54000 Intergovernmental Revenue					
54001 State Revenues					
54300 County Revenues					
54400 Federal Revenues					
54460 Federal Grants - Thru State					
54400 Federal Revenues					
54500 Township/City Revenues					
54600 School District Revenues					
54000 Intergovernmental Revenue					
55000 Charges for Services					
55001 Service Fees					
56000 Membership/User Fees					
56010 Family Membership	53,500	53,500	53,500	53,500	54,035
56020 Spouse/Couple Membershp	32,000	32,000	32,000	32,000	32,320
56021 Senior Spouse Membership	100,000	100,000	100,000	100,000	101,000
56030 Senior Membership	165,000	165,000	165,000	165,000	166,650
56040 Adult Membership	150,500	150,500	150,500	150,500	152,005
56050 Young Adult Membership	43,000	43,000	43,000	43,000	43,430
56051 Young Adult Couple Membership	9,000	9,000	9,000	9,000	9,090
56055 Futures Membership (ages21-25)	44,000	44,000	44,000	44,000	44,440
56060 Junior Membership	14,000	14,000	14,000	14,000	14,140
56080 Patron Card	18,000	18,000	18,000	18,000	18,180
56000 Membership/User Fees	629,000	629,000	629,000	629,000	635,290
56300 Rentals & User Fees					
56360 Golf Balls - small basket	74,500	74,500	74,500	74,500	75,245
56390 Green Fees-Junior(02-07=3Hole)	12,200	12,200	12,200	12,200	12,322
56392 Green Fees - 9 Hole	252,500	252,500	252,500	252,500	255,025
56393 Green Fees - 2nd 9 Hole	3,100	3,100	3,100	3,100	3,132
56394 Green Fees - 18 Hole	199,000	199,000	199,000	199,000	200,990
56397 Patron Green Fees - 9 Hole	70,500	70,500	70,500	70,500	71,205
56398 Patron Green Fees - 2nd 9 Hole	700	700	700	700	708
56399 Patron Green Fees - 18 Hole	31,000	31,000	31,000	31,000	31,310
56402 Golf Cart Use Fee	120,200	13,050	13,050	13,050	13,181
56403 Discounts/Coupons					
56300 Rentals & User Fees	763,700	656,550	656,550	656,550	663,118
57500 Program Fees					
58280 Golf Camp Fees	15,000	15,000	15,000	15,000	15,150
57500 Program Fees	15,000	15,000	15,000	15,000	15,150
58850 Advertising					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds **Golf** **Company: 00223**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
58900 Commissions					
58949 Misc Other Commissions	62,200	87,500	87,500	87,500	88,375
58900 Commissions	62,200	87,500	87,500	87,500	88,375
58950 Concessions					
55000 Charges for Services	1,469,900	1,388,050	1,388,050	1,388,050	1,401,933
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income					
59020 Interest					
59080 Rental of Real Property					
59089 Real Property Rental	10,000	10,000	10,000	10,000	10,400
59080 Rental of Real Property	10,000	10,000	10,000	10,000	10,400
59100 Sale of Property					
59500 Private Sources					
59560 Individual & Business Funds	9,500	9,500	9,500	9,500	9,880
59500 Private Sources	9,500	9,500	9,500	9,500	9,880
59600 Reimbursements					
59695 Other Reimbursements					
59600 Reimbursements					
59700 Other					
59710 Cash Over & Short					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues	19,500	19,500	19,500	19,500	20,280
50000 Revenues	1,591,779	1,584,701	1,565,679	1,565,679	1,627,174
60000 Other Financing Sources					
60100 Operating Transfers In					
62000 Prior Year Revenue	12,359	12,359	12,359	12,359	12,359
60000 Other Financing Sources	12,359	12,359	12,359	12,359	12,359
00223 Golf	1,604,138	1,597,060	1,578,038	1,578,038	1,639,533

Special Revenue Funds **Graham Arena** **Company: 00224**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00224 Graham Arena					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	49,899	72,304	75,263	75,263	89,217
50100 General Property Taxes	49,899	72,304	75,263	75,263	89,217
50099 Taxes	49,899	72,304	75,263	75,263	89,217
54000 Intergovernmental Revenue					
54001 State Revenues					
54300 County Revenues					
54301 County Appropriations	48,199	70,604	73,562	73,562	87,492
54460 Federal Grants - Thru State					
54300 County Revenues	48,199	70,604	73,562	73,562	87,492
54000 Intergovernmental Revenue	48,199	70,604	73,562	73,562	87,492
55000 Charges for Services					
55001 Service Fees					
56300 Rentals & User Fees					
56850 Building Rental	130,000	130,000	130,000	130,000	131,300
56880 Equipment Rental	3,000	3,000	3,000	3,000	3,030
56920 Ice Rental	566,500	566,500	566,500	566,500	572,161
56300 Rentals & User Fees	699,500	699,500	699,500	699,500	706,491
57500 Program Fees					
57921 Summer Hockey League	22,500	22,500	22,500	22,500	22,725
57500 Program Fees	22,500	22,500	22,500	22,500	22,725
58850 Advertising					
58899 Other Advertising Revenue	11,400	11,400	11,400	11,400	11,514
58850 Advertising	11,400	11,400	11,400	11,400	11,514
58900 Commissions					
58949 Misc Other Commissions	8,000	8,000	8,000	8,000	8,080
58900 Commissions	8,000	8,000	8,000	8,000	8,080
58950 Concessions					
55000 Charges for Services	741,400	741,400	741,400	741,400	748,810
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	(1,700)	(1,700)	(1,700)	(1,700)	(1,726)
59020 Interest	(1,700)	(1,700)	(1,700)	(1,700)	(1,726)
59080 Rental of Real Property					
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59695 Other Reimbursements					
59600 Reimbursements					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds **Graham Arena** **Company: 00224**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59700 Other					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues	(1,700)	(1,700)	(1,700)	(1,700)	(1,726)
50000 Revenues	837,798	882,608	888,525	888,525	923,793
60000 Other Financing Sources					
60100 Operating Transfers In					
00224 Graham Arena	837,798	882,608	888,525	888,525	923,793

Special Revenue Funds | **Mayo Civic Center** | **Company: 00225**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00225 Mayo Civic Center					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50250 Non Property Taxes					
50251 Hotel/Motel Tax	225,428	434,575	434,575	434,575	434,575
50250 Non Property Taxes	225,428	434,575	434,575	434,575	434,575
50099 Taxes	225,428	434,575	434,575	434,575	434,575
54000 Intergovernmental Revenue					
54001 State Revenues					
55000 Charges for Services					
55001 Service Fees					
55390 Other Charges for Services					
55001 Service Fees					
56300 Rentals & User Fees					
56305 Audiovisual Equipmt Rental Fee					
56640 Personnel Services					
56670 Event Staff Services-Stagehnds					
56671 Event Staff Services-Ushers					
56672 Event Staff Services-Security					
56690 Ticket Surcharge/Facility Fee					
56850 Building Rental					
57490 Misc Rental/User Fees					
56300 Rentals & User Fees					
57500 Program Fees					
58850 Advertising					
58900 Commissions					
58910 Catering percentage					
58949 Misc Other Commissions					
58900 Commissions					
58950 Concessions					
58962 Catering Sales-Food&Beverages					
58965 CateringSales-Non-AlcBeverages					
58950 Concessions					
55000 Charges for Services					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income					
59025 Net Unrlzd Gain(Loss) F/V Invs					
59029 Interest - Other					
59020 Interest					
59080 Rental of Real Property					
59100 Sale of Property					
59500 Private Sources					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds | **Mayo Civic Center** | **Company: 00225**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59600 Reimbursements					
59690 Insurance Reimbursement					
59600 Reimbursements					
59700 Other					
59710 Cash Over & Short					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues					
50000 Revenues	225,428	434,575	434,575	434,575	434,575
60000 Other Financing Sources					
60100 Operating Transfers In					
62010 Fund Balance/Retained Earnings	16,773				
60000 Other Financing Sources	16,773				
00225 Mayo Civic Center	242,201	434,575	434,575	434,575	434,575

Special Revenue Funds **National Volleyball Center** **Company: 00226**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00226 National Volleyball Center					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	5,297	15,662	16,764	16,764	21,567
50100 General Property Taxes	5,297	15,662	16,764	16,764	21,567
50099 Taxes	5,297	15,662	16,764	16,764	21,567
54000 Intergovernmental Revenue					
54001 State Revenues					
54460 Federal Grants - Thru State					
54001 State Revenues					
54600 School District Revenues					
54601 School District Appropriations	5,897	16,261	17,363	17,363	22,176
54600 School District Revenues	5,897	16,261	17,363	17,363	22,176
54000 Intergovernmental Revenue	5,897	16,261	17,363	17,363	22,176
55000 Charges for Services					
55001 Service Fees					
56300 Rentals & User Fees					
56330 Daily Fees - Adult	15,000	15,000	15,000	15,000	15,150
56340 Daily Fees - Student	6,000	6,000	6,000	6,000	6,060
56480 Punch Cards - Adult	3,000	3,000	3,000	3,000	3,030
56490 Punch Cards - Student	300	300	300	300	303
56900 Gym Rental	245,000	245,000	245,000	245,000	247,450
56300 Rentals & User Fees	269,300	269,300	269,300	269,300	271,993
57500 Program Fees					
57920 Jr Olympics Power VB League	60,000	60,000	60,000	60,000	60,600
57500 Program Fees	60,000	60,000	60,000	60,000	60,600
58850 Advertising					
58899 Other Advertising Revenue	8,000	8,000	8,000	8,000	8,080
58850 Advertising	8,000	8,000	8,000	8,000	8,080
58900 Commissions					
58949 Misc Other Commissions	50,000	50,000	50,000	50,000	50,500
58900 Commissions	50,000	50,000	50,000	50,000	50,500
58950 Concessions					
55000 Charges for Services	387,300	387,300	387,300	387,300	391,173
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	600	600	600	600	609
59025 Net Unrlzd Gain(Loss) F/V Invs					
59695 Other Reimbursements					
59020 Interest	600	600	600	600	609
59700 Other					
59710 Cash Over & Short					
59730 Allow for Uncoll A/R					
59700 Other					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds | **National Volleyball Center** | **Company: 00226**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59000 Miscellaneous Revenues	600	600	600	600	609
50000 Revenues	399,094	419,823	422,027	422,027	435,525
60000 Other Financing Sources					
00226 National Volleyball Center	399,094	419,823	422,027	422,027	435,525

Special Revenue Funds **Recreation Center** **Company: 00227**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00227 Recreation Center					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	512,662	576,112	592,143	592,143	628,499
50100 General Property Taxes	512,662	576,112	592,143	592,143	628,499
50099 Taxes	512,662	576,112	592,143	592,143	628,499
54000 Intergovernmental Revenue					
54001 State Revenues					
54460 Federal Grants - Thru State					
54001 State Revenues					
54000 Intergovernmental Revenue					
55000 Charges for Services					
56000 Membership/User Fees					
56010 Family Membership	2,000	2,000	2,000	2,000	2,020
56030 Senior Membership	3,000	3,000	3,000	3,000	3,030
56040 Adult Membership	5,000	5,000	5,000	5,000	5,050
56070 Youth Membership	1,000	1,000	1,000	1,000	1,010
56000 Membership/User Fees	11,000	11,000	11,000	11,000	11,110
56300 Rentals & User Fees					
56330 Daily Fees - Adult	40,000	40,000	40,000	40,000	40,400
56340 Daily Fees - Student	42,000	42,000	42,000	42,000	42,420
56480 Punch Cards - Adult	6,000	6,000	6,000	6,000	6,060
56490 Punch Cards - Student	2,000	2,000	2,000	2,000	2,020
56640 Personnel Services	3,500	3,500	3,500	3,500	3,535
56900 Gym Rental	8,000	8,000	8,000	8,000	8,080
56920 Ice Rental	540,000	540,000	540,000	540,000	545,400
56960 Locker Rentals	6,000	6,000	6,000	6,000	6,060
57000 Meeting Room	3,500	3,500	3,500	3,500	3,535
57040 Pool Rental	280,000	280,000	280,000	280,000	282,800
57090 Skate rentals	22,000	22,000	22,000	22,000	22,220
56300 Rentals & User Fees	953,000	953,000	953,000	953,000	962,530
57500 Program Fees					
58850 Advertising					
58865 Ice Resurfacer Advertising	4,000	4,000	4,000	4,000	4,040
58899 Other Advertising Revenue	15,000	15,000	15,000	15,000	15,150
58850 Advertising	19,000	19,000	19,000	19,000	19,190
58900 Commissions					
58911 Commissions-Concession Sales	10,000	10,000	10,000	10,000	10,100
58912 Commissions-Vending Machines	3,000	3,000	3,000	3,000	3,030
58900 Commissions	13,000	13,000	13,000	13,000	13,130
58950 Concessions					
55000 Charges for Services	996,000	996,000	996,000	996,000	1,005,960
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	4,500	4,500	4,500	4,500	4,568
59025 Net Unrlzd Gain(Loss) F/V Invs					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds **Recreation Center** **Company: 00227**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59020 Interest	4,500	4,500	4,500	4,500	4,568
59080 Rental of Real Property					
59089 Real Property Rental	11,500	11,500	11,500	11,500	11,960
59080 Rental of Real Property	11,500	11,500	11,500	11,500	11,960
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59700 Other					
59710 Cash Over & Short					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues	16,000	16,000	16,000	16,000	16,528
50000 Revenues	1,524,662	1,588,112	1,604,143	1,604,143	1,650,987
60000 Other Financing Sources					
60100 Operating Transfers In					
62000 Prior Year Revenue	10,137	16,707	16,707	16,707	16,707
60000 Other Financing Sources	10,137	16,707	16,707	16,707	16,707
00227 Recreation Center	1,534,799	1,604,819	1,620,850	1,620,850	1,667,694

Special Revenue Funds **Airport Fund** **Company: 00270**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00270 Airport Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	557,907	580,682	580,682	580,682	531,581
50100 General Property Taxes	557,907	580,682	580,682	580,682	531,581
50099 Taxes	557,907	580,682	580,682	580,682	531,581
54000 Intergovernmental Revenue					
54001 State Revenues					
54200 State Grants	285,385	291,000	291,000	291,000	293,910
54001 State Revenues	285,385	291,000	291,000	291,000	293,910
54300 County Revenues					
54400 Federal Revenues					
54460 Federal Grants - Thru State		2,000,000	2,000,000	2,000,000	2,020,000
54400 Federal Revenues		2,000,000	2,000,000	2,000,000	2,020,000
54000 Intergovernmental Revenue	285,385	2,291,000	2,291,000	2,291,000	2,313,910
55000 Charges for Services					
55001 Service Fees					
55300 Airport Landing Fees	743,085	630,084	630,084	630,084	636,385
55390 Other Charges for Services	723,610	490,700	490,700	490,700	495,607
55001 Service Fees	1,466,695	1,120,784	1,120,784	1,120,784	1,131,992
56300 Rentals & User Fees					
58850 Advertising					
58899 Other Advertising Revenue	5,000	83,000	83,000	83,000	83,830
58850 Advertising	5,000	83,000	83,000	83,000	83,830
58900 Commissions					
58920 Contract Fees	75,000	103,900	103,900	103,900	104,939
58949 Misc Other Commissions	608,686	397,000	397,000	397,000	400,970
58900 Commissions	683,686	500,900	500,900	500,900	505,909
58950 Concessions					
55000 Charges for Services	2,155,381	1,704,684	1,704,684	1,704,684	1,721,731
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	7,500	7,500	7,500	7,500	7,613
59025 Net Unrlzd Gain(Loss) F/V Invs					
59029 Interest - Other	4,500	4,000	4,000	4,000	4,060
59020 Interest	12,000	11,500	11,500	11,500	11,673
59080 Rental of Real Property					
59084 Parking Lot Rentals	875,000	660,000	660,000	660,000	686,400
59089 Real Property Rental	2,078,447	1,991,656	1,991,656	1,991,656	2,071,322
59080 Rental of Real Property	2,953,447	2,651,656	2,651,656	2,651,656	2,757,722
59100 Sale of Property					
59500 Private Sources					

City of Rochester, MN
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Special Revenue Funds **Airport Fund** **Company: 00270**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59600 Reimbursements					
59683 US Customs Service O/T-FBO	39,000	39,000	39,000	39,000	40,560
59695 Other Reimbursements		10,000	10,000	10,000	10,400
59600 Reimbursements	39,000	49,000	49,000	49,000	50,960
59700 Other					
59000 Miscellaneous Revenues	3,004,447	2,712,156	2,712,156	2,712,156	2,820,355
50000 Revenues	6,003,120	7,288,522	7,288,522	7,288,522	7,387,577
60000 Other Financing Sources					
60100 Operating Transfers In					
60401 Oper Trf fr 401-Airport CIP					
60100 Operating Transfers In					
62010 Fund Balance/Retained Earnings	(1,234,528)	(2,244,406)	(2,244,406)	(2,244,406)	(2,244,406)
60000 Other Financing Sources	(1,234,528)	(2,244,406)	(2,244,406)	(2,244,406)	(2,244,406)
00270 Airport Fund	4,768,592	5,044,116	5,044,116	5,044,116	5,143,171

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds | Transit Fund | Company: 00280

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00280 Transit Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes					
50100 General Property Taxes					
50099 Taxes					
52000 Fines, Forfiets, and Penalties					
52001 Fines, Forfiets, and Penalties					
54000 Intergovernmental Revenue					
54001 State Revenues					
54200 State Grants	9,844,660	6,078,050	6,078,050	6,078,050	6,138,831
54001 State Revenues	9,844,660	6,078,050	6,078,050	6,078,050	6,138,831
54300 County Revenues					
54400 Federal Revenues					
54401 Federal Grants	2,000,000	3,177,242	3,177,242	3,177,242	3,209,014
54460 Federal Grants - Thru State					
54400 Federal Revenues	2,000,000	3,177,242	3,177,242	3,177,242	3,209,014
54000 Intergovernmental Revenue	11,844,660	9,255,292	9,255,292	9,255,292	9,347,845
55000 Charges for Services					
55001 Service Fees					
55390 Other Charges for Services	146,300	114,954	114,954	114,954	116,104
55001 Service Fees	146,300	114,954	114,954	114,954	116,104
56300 Rentals & User Fees					
57405 Transit Bus Passes	1,068,900	862,302	862,302	862,302	870,925
56300 Rentals & User Fees	1,068,900	862,302	862,302	862,302	870,925
58850 Advertising					
58899 Other Advertising Revenue	67,200	67,200	67,200	67,200	67,872
58850 Advertising	67,200	67,200	67,200	67,200	67,872
55000 Charges for Services	1,282,400	1,044,456	1,044,456	1,044,456	1,054,901
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	26,700	26,700	26,700	26,700	27,101
59025 Net Unrlzd Gain(Loss) F/V Invs					
59020 Interest	26,700	26,700	26,700	26,700	27,101
59100 Sale of Property					
59500 Private Sources					
59560 Individual & Business Funds	1,455,650	1,530,841	1,530,841	1,530,841	1,592,075
59500 Private Sources	1,455,650	1,530,841	1,530,841	1,530,841	1,592,075
59600 Reimbursements					
59690 Insurance Reimbursement					
59691 Court Ordered Restitution					
59600 Reimbursements					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds **Transit Fund** **Company: 00280**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59700 Other					
59000 Miscellaneous Revenues	1,482,350	1,557,541	1,557,541	1,557,541	1,619,176
50000 Revenues	14,609,410	11,857,289	11,857,289	11,857,289	12,021,922
60000 Other Financing Sources					
60100 Operating Transfers In					
60403 Oper Trf fr 403-MassTransitCIP					
60100 Operating Transfers In					
62000 Prior Year Revenue	493	493	493	493	493
62010 Fund Balance/Retained Earnings	(352,121)	125,653	126,429	126,429	174,692
60000 Other Financing Sources	(351,628)	126,146	126,922	126,922	175,185
00280 Transit Fund	14,257,782	11,983,435	11,984,211	11,984,211	12,197,107

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds | **EDA Administration Fund** | **Company: 00290**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00290 EDA Administration Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
54000 Intergovernmental Revenue					
54001 State Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	8,300	8,300	8,300	8,300	8,425
59025 Net Unrlzd Gain(Loss) F/V Invs					
59020 Interest	8,300	8,300	8,300	8,300	8,425
59080 Rental of Real Property					
59089 Real Property Rental	2,646,029	2,646,029	2,646,029	2,646,029	2,751,870
59080 Rental of Real Property	2,646,029	2,646,029	2,646,029	2,646,029	2,751,870
59100 Sale of Property					
59600 Reimbursements					
59700 Other					
59730 Allow for Uncoll A/R	(2,000)	(2,000)	(2,000)	(2,000)	(2,080)
59700 Other	(2,000)	(2,000)	(2,000)	(2,000)	(2,080)
59000 Miscellaneous Revenues	2,652,329	2,652,329	2,652,329	2,652,329	2,758,215
50000 Revenues	2,652,329	2,652,329	2,652,329	2,652,329	2,758,215
60000 Other Financing Sources					
62010 Fund Balance/Retained Earnings	(341,509)	(330,849)	(330,849)	(330,849)	(407,963)
60000 Other Financing Sources	(341,509)	(330,849)	(330,849)	(330,849)	(407,963)
00290 EDA Administration Fund	2,310,820	2,321,480	2,321,480	2,321,480	2,350,252

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds | **Parking Enterprise Fund** | **Company: 00601**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00601 Parking Enterprise Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
51000 Licenses and Permits					
51220 Non Business Licenses /Permits					
51380 Residential Parkin	50,000	55,000	55,000	55,000	57,475
51774 Obstruction Permits	4,000	5,500	5,500	5,500	5,748
51220 Non Business Licenses /Permits	54,000	60,500	60,500	60,500	63,223
51000 Licenses and Permits	54,000	60,500	60,500	60,500	63,223
52000 Fines, Forfiets, and Penalties					
52001 Fines, Forfiets, and Penalties					
52120 Parking Fines Collected - City	370,000	370,000	466,676	466,676	471,343
52121 Parking Fines/Warrnts-Govt Ctr					
52131 Parking Warrant-City Collected					
52001 Fines, Forfiets, and Penalties	370,000	370,000	466,676	466,676	471,343
52000 Fines, Forfiets, and Penalties	370,000	370,000	466,676	466,676	471,343
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid					
54001 State Revenues					
54300 County Revenues					
54400 Federal Revenues					
54460 Federal Grants - Thru State					
54400 Federal Revenues					
54000 Intergovernmental Revenue					
55000 Charges for Services					
55001 Service Fees					
56000 Membership/User Fees					
56260 Street Meter Coin	1,075,000	1,200,000	1,200,000	1,200,000	1,212,000
56270 Parking Ramps	4,618,275	4,618,275	4,618,275	4,618,275	4,664,458
56280 Meter Bag/Courtesy Prkg Rev	100,000	125,000	125,000	125,000	126,250
56290 Lot Meter Coin Revenue	253,565	253,565	253,565	253,565	256,101
56295 Non-metered Parking Lots	148,235	160,000	160,000	160,000	161,600
56000 Membership/User Fees	6,195,075	6,356,840	6,356,840	6,356,840	6,420,409
55000 Charges for Services	6,195,075	6,356,840	6,356,840	6,356,840	6,420,409
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	205,000	205,000	205,000	205,000	208,075
59025 Net Unrlzd Gain(Loss) F/V Invs					
59020 Interest	205,000	205,000	205,000	205,000	208,075
59100 Sale of Property					
59600 Reimbursements					
59690 Insurance Reimbursement					

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds **Parking Enterprise Fund** **Company: 00601**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59695 Other Reimbursements					
59600 Reimbursements					
59700 Other					
59711 GASB 68 Pension Revenue					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues	205,000	205,000	205,000	205,000	208,075
50000 Revenues	6,824,075	6,992,340	7,089,016	7,089,016	7,163,050
60000 Other Financing Sources					
60080 Capital Contributions					
60100 Operating Transfers In					
62000 Prior Year Revenue	16,379	23,173	9,547	9,547	2,753
62010 Fund Balance/Retained Earnings	(922,430)	(1,080,874)	(1,034,376)	(1,034,376)	(987,690)
60000 Other Financing Sources	(906,051)	(1,057,701)	(1,024,829)	(1,024,829)	(984,937)
00601 Parking Enterprise Fund	5,918,024	5,934,639	6,064,187	6,064,187	6,178,113

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds | **Sewer Utility Enterprise Fund** | **Company: 00607**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00607 Sewer Utility Enterprise Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50200 General Sales and Use Tax					
51000 Licenses and Permits					
51001 Business Licenses and Permits					
51190 Other Business	800	800	800	800	836
51001 Business Licenses and Permits	800	800	800	800	836
51000 Licenses and Permits	800	800	800	800	836
52000 Fines, Forfiets, and Penalties					
52001 Fines, Forfiets, and Penalties					
54000 Intergovernmental Revenue					
54001 State Revenues					
54173 State - PERA Aid					
54001 State Revenues					
54400 Federal Revenues					
54460 Federal Grants - Thru State					
54400 Federal Revenues					
54000 Intergovernmental Revenue					
55000 Charges for Services					
55001 Service Fees					
55370 Leachate Treatment	28,000	28,000	28,000	28,000	28,280
55374 Non-CitySewerDistrictDischarge	48,000	48,000	48,000	48,000	48,480
55375 Sewage Disposal	50,000	50,000	50,000	50,000	50,500
55376 Fats,Oils&Greases (FOG) Fees	15,000	15,000	15,000	15,000	15,150
55377 Portable Toilet Disposal	70,000	70,000	70,000	70,000	70,700
55001 Service Fees	211,000	211,000	211,000	211,000	213,110
56300 Rentals & User Fees					
57410 Sn/Sewer Service Charge	28,100,000	28,100,000	28,100,000	28,100,000	28,381,000
56300 Rentals & User Fees	28,100,000	28,100,000	28,100,000	28,100,000	28,381,000
55000 Charges for Services	28,311,000	28,311,000	28,311,000	28,311,000	28,594,110
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	311,000	311,000	311,000	311,000	315,665
59025 Net Unrlzd Gain(Loss) F/V Invs					
59029 Interest - Other					
59020 Interest	311,000	311,000	311,000	311,000	315,665
59080 Rental of Real Property					
59089 Real Property Rental	65,000	65,000	65,000	65,000	67,600
59080 Rental of Real Property	65,000	65,000	65,000	65,000	67,600
59100 Sale of Property					
59130 Materials and Supplies	2,000	2,000	2,000	2,000	2,080
59100 Sale of Property	2,000	2,000	2,000	2,000	2,080

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds **Sewer Utility Enterprise Fund** **Company: 00607**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
59600 Reimbursements					
59695 Other Reimbursements	10,000	10,000	10,000	10,000	10,400
59600 Reimbursements	10,000	10,000	10,000	10,000	10,400
59700 Other					
59711 GASB 68 Pension Revenue					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues	388,000	388,000	388,000	388,000	395,745
50000 Revenues	28,699,800	28,699,800	28,699,800	28,699,800	28,990,691
60000 Other Financing Sources					
60080 Capital Contributions					
60081 Contributed Capital -Donations					
60082 ContributdCapital-Municipality					
60080 Capital Contributions					
60100 Operating Transfers In					
62000 Prior Year Revenue	48,790	70,680	33,022	33,022	11,133
62010 Fund Balance/Retained Earnings	(6,401,909)	(8,256,900)	(7,977,446)	(7,754,446)	(8,327,923)
60000 Other Financing Sources	(6,353,119)	(8,186,220)	(7,944,424)	(7,721,424)	(8,316,790)
00607 Sewer Utility Enterprise Fund	22,346,681	20,513,580	20,755,376	20,978,376	20,673,901

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds **StormWaterUtility EntrpriseFnd** **Company: 00609**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00609 StormWaterUtility EntrpriseFnd					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
51000 Licenses and Permits					
51001 Business Licenses and Permits					
51220 Non Business Licenses /Permits					
51770 Grading Permit	19,500	19,500	19,500	19,500	20,378
51220 Non Business Licenses /Permits	19,500	19,500	19,500	19,500	20,378
51000 Licenses and Permits	19,500	19,500	19,500	19,500	20,378
54000 Intergovernmental Revenue					
54001 State Revenues					
54200 State Grants					
54001 State Revenues					
54400 Federal Revenues					
54460 Federal Grants - Thru State					
54400 Federal Revenues					
54000 Intergovernmental Revenue					
55000 Charges for Services					
55001 Service Fees					
55136 Grading Plan Check Fee	4,900	4,900	4,900	4,900	4,949
55001 Service Fees	4,900	4,900	4,900	4,900	4,949
56300 Rentals & User Fees					
57415 Storm Water Utility Fee	8,572,000	8,734,260	8,734,260	8,734,260	8,821,603
56300 Rentals & User Fees	8,572,000	8,734,260	8,734,260	8,734,260	8,821,603
55000 Charges for Services	8,576,900	8,739,160	8,739,160	8,739,160	8,826,552
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	124,000	124,000	124,000	124,000	125,860
59025 Net Unrlzd Gain(Loss) F/V Invs					
59020 Interest	124,000	124,000	124,000	124,000	125,860
59080 Rental of Real Property					
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59700 Other					
59711 GASB 68 Pension Revenue					
59730 Allow for Uncoll A/R					
59700 Other					
59000 Miscellaneous Revenues	124,000	124,000	124,000	124,000	125,860
50000 Revenues	8,720,400	8,882,660	8,882,660	8,882,660	8,972,790

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds **StormWaterUtility EntrpriseFnd** **Company: 00609**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
60000 Other Financing Sources					
60080 Capital Contributions					
60081 Contributed Capital -Donations					
60082 ContributdCapital-Municipality					
60080 Capital Contributions					
60100 Operating Transfers In					
62000 Prior Year Revenue	3,990	3,990			
62010 Fund Balance/Retained Earnings	(2,749,960)	(2,038,920)	(1,580,411)	(1,462,411)	(2,287,333)
60000 Other Financing Sources	(2,745,970)	(2,034,930)	(1,580,411)	(1,462,411)	(2,287,333)
00609 StormWaterUtility EntrpriseFnd	5,974,430	6,847,730	7,302,249	7,420,249	6,685,457

City of Rochester, MN
Revenues to Support the Adopted Budget

Component Unit Rochester EDA **Company: 00840**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00840 Rochester EDA					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
54000 Intergovernmental Revenues					
54001 State Revenues					
54300 County Revenues					
54400 Federal Revenues					
59000 Miscellaneous Revenues					
59020 Interest Revenue					
59080 Rental of Real Property					
59100 Sale of Property					
59500 Private Sources					
60000 Other Financing Sources					
60100 Operating Transfers In					
60290 Oper Trf fr 290 EDA Admin Fund	926,835	937,625	937,625	937,625	940,285
60317 Oper Trf fr 317-2020A Bond	1,432,900	1,326,400	1,326,400	1,326,400	1,325,775
60100 Operating Transfers In	2,359,735	2,264,025	2,264,025	2,264,025	2,266,060
60000 Other Financing Sources	2,359,735	2,264,025	2,264,025	2,264,025	2,266,060
00840 Rochester EDA	2,359,735	2,264,025	2,264,025	2,264,025	2,266,060

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Section III

Internal Service

Budget Details

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2022

Internal Service

Budget Details

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FUNCTION: Internal Service Funds			Equipment Revolving Eq Revl Debt Service Copy Center ITRF Capital ITRF Integration ITRF Library ITRF MCC ITRF RPW ITRF P&R ITRF Police & Fire		ACCT NO. 701-49901 701-49904,5,7 701-49906 702-49911 702-49912 702-49913 702-49914 702-49915 702-49916 702-49917
SUMMARY					
			2022		
ITEM	2020 ACTUAL	2021 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
701 Company					
Equipment Revolving	5,849,198	5,234,365	7,365,166	7,379,039	7,379,039
Debt Service *	156,490	309,135	306,016	306,016	306,016
Copy Center	27,393	28,048	29,908	29,908	29,908
Subtotal	6,033,081	5,571,548	7,701,090	7,714,963	7,714,963
702 Company					
ITRF	1,042,972	1,470,151	1,696,360	1,696,360	1,696,360
ITRF Greenfield	151,187	176,942	222,815	222,815	222,815
ITRF Library	281,387	121,134	267,285	278,105	278,105
ITRF MCC	50,686	50,686	50,686	50,686	50,686
ITRF RPW	219,335	233,819	233,819	233,819	233,819
ITRF P&R	-	-	-	-	-
ITRF Police & Fire	-	-	-	-	156,000
Subtotal	1,745,567	2,052,732	2,470,965	2,481,785	2,637,785
TOTAL	7,778,648	7,624,280	10,172,055	10,196,748	10,352,748

FUNCTION Equipment Revolving

The purpose of this fund is to provide financing for the purchase of replacement equipment. City departments pay rental charges for equipment used. Rental charges include charges for depreciation. Funds are used only for the purchase of vehicular equipment as approved by the Common Council. This fund provides for the orderly replacement of equipment and avoids large increases in the tax levy in any one year for equipment purchases.

FUNCTION Copy Center

This account provides for supplies, maintenance, and equipment charges for the City Hall copy machines. Charges are made to the departments on the basis of actual use, which provides for the eventual replacement of equipment.

FUNCTION Computer Technology Revolving

The purpose of this fund is to: 1) provide for the purchase and upgrading of computer equipment and base-system software, 2) maintain current computer hardware. User charges will be assessed against the City departments using personal computers.

* includes principal amounts

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City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00701	49900

Internal Service **Equipment Revolving Fund** **Equipment Revolving**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
49900 Equipment Revolving						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic	6,327					
Contractual Services	**6,327**					
Materials and Supplies						
Office Supplies						
Materials and Supplies						
Other Charges						
Depreciation and Interest	3,204,891	3,429,673	3,610,253	3,624,126	3,624,126	4,129,687
Other Charges						
Other Charges	**3,204,891**	**3,429,673**	**3,610,253**	**3,624,126**	**3,624,126**	**4,129,687**
Capital Outlay						
Machinery and Vehicles	2,637,980	1,804,692	3,754,913	3,754,913	3,754,913	5,045,795
Capital Outlay	**2,637,980**	**1,804,692**	**3,754,913**	**3,754,913**	**3,754,913**	**5,045,795**
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**5,849,198**	**5,234,365**	**7,365,166**	**7,379,039**	**7,379,039**	**9,175,482**
Non-Tax Revenue	**3,754,136**	**3,434,647**	**3,600,542**	**3,614,415**	**3,614,415**	**4,119,142**
Tax Funding	**2,095,062**	**1,799,718**	**3,764,624**	**3,764,624**	**3,764,624**	**5,056,340**

Function: Internal Service	Fund: Equipment Revolving						Account # 701-49901	
				2022 Budget				
CODE NO.	ITEM	BASIS YRS	REQUESTED #	REQUESTED AMOUNT	RECOMMENDED #	RECOMMENDED AMOUNT	ADOPTED #	ADOPTED AMOUNT
85500	***Machinery & Equipment***							
	42144 - Police Garage/Fleet							
	Ford Interceptor Utility *	3	6	342,600	6	342,600	6	342,600
	Ford Expedition *	3	2	126,300	2	126,300	2	126,300
			8	468,900	8	468,900	8	468,900
	42430 - Bldg Inspection Services							
	Ford Escape *	8	2	51,300	2	51,300	2	51,300
	Ford Escape *	8	1	26,184	1	26,184	1	26,184
	Ford Escape	8	1	25,650	1	25,650	1	25,650
			4	103,134	4	103,134	4	103,134
	42510 - Flood Control							
	Chipper with Grapple *	5	1	160,000	1	160,000	1	160,000
	Pick Up Truck N+	7	1	34,734	1	34,734	1	34,734
	Flatbed Truck N	7			1	67,331	1	67,331
	Electric Vehicle N	8			1	48,094	1	48,094
	Ride On Aerator N	6			1	12,500	1	12,500
			2	194,734	5	322,659	5	322,659
	43025 - Construction							
	Chevy 4x4 Colorado Extenda Cab *	10	1	37,172	1	37,172	1	37,172
			1	37,172	1	37,172	1	37,172
	43115 - Infrastructure Mtce Street Ops							
	Wheel Loader with Snow Plow and Wing *	15	1	239,087	1	239,087	1	239,087
	Street Sweeper *	5	2	433,754	2	433,754	2	433,754
	Tandem Dump Truck *	10	1	240,991	1	240,991	1	240,991
	John Deere 210G Excavator *	20	1	167,127	1	167,127	1	167,127
	4x4 Pickup *	10	1	50,806	1	50,806	1	50,806
	CAT FE950 Loader *	10	1	222,969	1	222,969	1	222,969
	Grafco Bit Router *	7	1	27,761	1	27,761	1	27,761
			8	1,382,495	8	1,382,495	8	1,382,495
	43125 - Fleet Maintenance							
	Chevy 4x4 Colorado Extenda Cab *	10	1	36,638	1	36,638	1	36,638
			1	36,638	1	36,638	1	36,638
	43215 - Traffic Operations							
	4x4 Pickup *	10	1	42,216	1	42,216	1	42,216
			1	42,216	1	42,216	1	42,216

*	= Current unit is fully depreciated
	= Current unit is not fully depreciated
N	= New vehicle request
N+	= Keep current vehicle as "spare", not to be replaced in future
S	= Replaces a "spare" vehicle, not to be replaced in future

Function: Internal Service	Fund: Equipment Revolving					Account # 701-49901		
				2022 Budget				
CODE NO.	ITEM		BASIS YRS	REQUESTED #	REQUESTED AMOUNT	RECOMMENDED #	RECOMMENDED AMOUNT	ADOPTED #	ADOPTED AMOUNT
85500	***Machinery & Equipment***								
	46031 - Parks								
	Log Loader	*	6	1	220,469	1	220,469	1	220,469
	Small refuse hauling equipment	*	6	1	127,500	1	127,500	1	127,500
	Boom truck	*	7	1	224,438	1	224,438	1	224,438
	Mower attachment	*	5	1	25,000	1	25,000	1	25,000
	Toolcat or similar type	*	6	1	55,000	1	55,000	1	55,000
	Pickup truck	*	7	1	37,406	1	37,406	1	37,406
	Trash truck	*	5	1	181,688	1	181,688	1	181,688
	Pickup truck	N+	7	1	43,284	1	43,284	1	43,284
	Pickup truck	N+	7	1	42,216	1	42,216	1	42,216
	Pickup truck	N+	7	1	37,406	1	37,406	1	37,406
				10	994,407	10	994,407	10	994,407
	46153 - Soldier's Field								
	Sprayer	*	6	1	37,000	1	37,000	1	37,000
				1	37,000	1	37,000	1	37,000
	46154 - Northern Hills								
	Rough Mower	*	8	1	65,500	1	65,500	1	65,500
				1	65,500	1	65,500	1	65,500
	46155 - Hadley Creek								
	UTV	*	5	1	13,500	1	13,500	1	13,500
				1	13,500	1	13,500	1	13,500
	49402 - Parking Ramp Operations								
	Kubota UTV		15	1	29,069	1	29,069	1	29,069
	Tennant S30	*	10	1	57,652	1	57,652	1	57,652
	Scissor Lift	N	15			1	31,305	1	31,305
				2	86,721	3	118,026	3	118,026
	49631 - WRP Administration								
	Jet Sewer Truck	*	8	1	292,496	1	292,496	1	292,496
	Manhole Saw	N	10			1	10,100	1	10,100
				1	292,496	2	302,596	2	302,596
	Total			41	3,754,913	46	3,924,243	46	3,924,243

*	= Current unit is fully depreciated
	= Current unit is not fully depreciated
N	= New vehicle request
N+	= Keep current vehicle as "spare", not to be replaced in future
S	= Replaces a "spare" vehicle, not to be replaced in future

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City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00701	49903

Internal Service Equipment Revolving Fund Equip Rev Fund Debt

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
49903 Equip Rev Fund Debt						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic		200	200	200	200	204
Contractual Services		**200**	**200**	**200**	**200**	**204**
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	71,490	63,935	55,816	55,816	55,816	47,385
Bonds-Principal & Interest	**71,490**	**63,935**	**55,816**	**55,816**	**55,816**	**47,385**
Allocated to Other Activities						
Operating Transfers						
Expenditures	**71,490**	**64,135**	**56,016**	**56,016**	**56,016**	**47,589**
Non-Tax Revenue		**305**				
Tax Funding	**71,490**	**63,830**	**56,016**	**56,016**	**56,016**	**47,589**

City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00701	49905

Internal Service **Equipment Revolving Fund** **Copy Center**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
49905 Copy Center						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	13,337	14,975	14,975	14,975	14,975	15,275
Contractual Services	**13,337**	**14,975**	**14,975**	**14,975**	**14,975**	**15,275**
Materials and Supplies						
Office Supplies	787	3,100	3,100	3,100	3,100	3,100
Materials and Supplies	**787**	**3,100**	**3,100**	**3,100**	**3,100**	**3,100**
Other Charges						
Depreciation and Interest	4,779	4,974	5,904	5,904	5,904	4,332
Other Charges	3	4,999	5,929	5,929	5,929	4,357
Other Charges	**4,782**	**9,973**	**11,833**	**11,833**	**11,833**	**8,689**
Capital Outlay						
Machinery and Vehicles	8,487					
Capital Outlay	**8,487**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**27,393**	**28,048**	**29,908**	**29,908**	**29,908**	**27,064**
Non-Tax Revenue	**20,568**	**29,937**	**29,937**	**29,937**	**29,937**	**31,116**
Tax Funding	**6,825**	**(1,889)**	**(29)**	**(29)**	**(29)**	**(4,052)**

City of Rochester, MN

Expenditure Adopted Budget

			Account Number	
			00702	49910

Internal Service Information Tech Revolving ITRF

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00702 Information Tech Revolving						
49910 ITRF						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	763,547	926,210	1,110,344	1,110,344	1,110,344	1,132,551
Expert & Professional Servic	125,012	185,680	236,853	236,853	236,853	241,590
Communications	900	2,200	2,200	2,200	2,200	2,244
Contractual Services	855	400				
Contractual Services	**890,314**	**1,114,490**	**1,349,397**	**1,349,397**	**1,349,397**	**1,376,385**
Materials and Supplies						
Office Supplies	220,498	287,500	276,375	276,375	432,375	276,375
Equipment, Tools, & Misc Par						
Materials and Supplies	**220,498**	**287,500**	**276,375**	**276,375**	**432,375**	**276,375**
Other Charges						
Depreciation and Interest	296,793	422,508	422,508	422,508	422,508	430,112
Other Charges	12,206	107,100	155,400	155,400	155,400	158,197
Other Charges	**308,999**	**529,608**	**577,908**	**577,908**	**577,908**	**588,309**
Capital Outlay						
Furniture and Equipment	31,869					
Capital Outlay	**31,869**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	293,887	121,134	267,285	278,105	278,105	42,786
Operating Transfers	**293,887**	**121,134**	**267,285**	**278,105**	**278,105**	**42,786**
Expenditures	**1,745,567**	**2,052,732**	**2,470,965**	**2,481,785**	**2,637,785**	**2,283,855**
Non-Tax Revenue	**2,028,022**	**2,373,339**	**2,532,628**	**2,532,628**	**2,688,628**	**2,769,306**
Tax Funding	**(282,455)**	**(320,607)**	**(61,663)**	**(50,843)**	**(50,843)**	**(485,451)**

Function: Internal Service	COMPANY: 702 Information Technology Revolving - General	2022 Budget				ACCT NO. 702-49911	
		REQUESTED		RECOMMENDED		ADOPTED	
	ITEM	#	AMOUNT	#	AMOUNT	#	AMOUNT
83025	**Non-Capital Computer Equipment**						
	Desktop Replacements	75	75,000	75	75,000	75	75,000
	Laptop Replacements	75	136,875	75	136,875	75	136,875
	CAD Desktop Replacements	3	9,000	3	9,000	3	9,000
	CAD Laptop Replacements	1	2,500	1	2,500	1	2,500
	Monitor Replacements	50	12,500	50	12,500	50	12,500
	Printer Replacements	10	2,000	10	2,000	10	2,000
	Department MFP Replacements	3	7,500	3	7,500	3	7,500
	Server Replacement	2	9,000	2	9,000	2	9,000
	KVM Replacements	1	2,000	1	2,000	1	2,000
		220	256,375	220	256,375	220	256,375
83030	**Non-Capital Computer Software**						
	MS True-Up	1	20,000	1	20,000	1	20,000
		1	20,000	1	20,000	1	20,000
	TOTAL	221	276,375	221	276,375	221	276,375

* Requires tax levy

Function: Internal Service	COMPANY: 702 Information Technology Revolving - Green Field	2022 Budget		ACCT NO. 702-49912
		REQUESTED	RECOMMENDED	ADOPTED
	ITEM	# AMOUNT	# AMOUNT	# AMOUNT
83025	**Non-Capital Computer Equipment**			
83030	**Non-Capital Computer Software**			
85300	**Capital Equipment**			
85301	**Replacement Computer Equipment**			
85302	**Capitalized Software**			
	TOTAL			

* Requires tax levy

Function: Internal Service	COMPANY: 702 Information Technology Revolving - Library	2022 Budget		ACCT NO. 702-49913
		REQUESTED	RECOMMENDED	ADOPTED
	ITEM	# AMOUNT	# AMOUNT	# AMOUNT
83025	**Non-Capital Computer Equipment**			
83030	**Non-Capital Computer Software**			
85300	**Capital Equipment**			
85301	**Replacement Computer Equipment**			
85302	**Capitalized Software**			
	TOTAL			

* Requires tax levy

Function: Internal Service	COMPANY: 702 Information Technology Revolving - MCC	2022 Budget		ACCT NO. 702-49914
		REQUESTED	RECOMMENDED	ADOPTED
	ITEM	# AMOUNT	# AMOUNT	# AMOUNT
83025	**Non-Capital Computer Equipment**			
83030	**Non-Capital Computer Software**			
85300	**Capital Equipment**			
85301	**Replacement Computer Equipment**			
85302	**Capitalized Software**			
	TOTAL			

* Requires tax levy

Function: Internal Service	COMPANY: 702 Information Technology Revolving - RPW	2022 Budget		ACCT NO. 702-49915
		REQUESTED	RECOMMENDED	ADOPTED
	ITEM	# AMOUNT	# AMOUNT	# AMOUNT
83025	**Non-Capital Computer Equipment**			
83030	**Non-Capital Computer Software**			
85300	**Capital Equipment**			
85301	**Replacement Computer Equipment**			
85302	**Capitalized Software**			
	TOTAL			

* Requires tax levy

Function: Internal Service	COMPANY: 702 Information Technology Revolving - P&R	2022 Budget		ACCT NO. 702-49916
		REQUESTED	RECOMMENDED	ADOPTED
	ITEM	# AMOUNT	# AMOUNT	# AMOUNT
83025	**Non-Capital Computer Equipment**			
83030	**Non-Capital Computer Software**			
85300	**Capital Equipment**			
85301	**Replacement Computer Equipment**			
85302	**Capitalized Software**			
	TOTAL			

* Requires tax levy

Function: Internal Service	COMPANY: 702 Information Technology Revolving - RFD/RPD	2022 Budget		ACCT NO. 702-49917
		REQUESTED	RECOMMENDED	ADOPTED
	ITEM	# AMOUNT	# AMOUNT	# AMOUNT
83025	**Non-Capital Computer Equipment**			
	AED Replacements			1 156,000
				1 156,000
83030	**Non-Capital Computer Software**			
85300	**Capital Equipment**			
85301	**Replacement Computer Equipment**			
85302	**Capitalized Software**			
	TOTAL			1 156,000

* Requires tax levy

2023

Internal Service

Budget Details

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FUNCTION: Internal Service Funds			Equipment Revolving Eq Revl Debt Service Copy Center ITRF Capital ITRF Integration ITRF Library ITRF MCC ITRF RPW ITRF P&R ITRF Police & Fire	ACCT NO. 701-49901 701-49904,5,7 701-49906 702-49911 702-49912 702-49913 702-49914 702-49915 702-49916 702-49917
SUMMARY				
			2023	
ITEM	2021 Budget	2022 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
701 Company					
Equipment Revolving **	5,234,365	7,379,039		9,175,482	
Debt Service *	309,135	306,016		307,589	
Copy Center	28,048	29,908		27,064	
Subtotal	5,571,548	7,714,963		9,510,135	
702 Company					
ITRF	1,470,151	1,696,360		1,723,768	
ITRF Greenfield	176,942	222,815		227,271	
ITRF Library	121,134	278,105		42,786	
ITRF MCC	50,686	50,686		51,598	
ITRF RPW	233,819	233,819		238,432	
ITRF P&R					
ITRF Police & Fire		156,000			
Subtotal	2,052,732	2,637,785		2,283,855	
TOTAL	7,624,280	10,352,748		11,793,990	

FUNCTION Equipment Revolving

The purpose of this fund is to provide financing for the purchase of replacement equipment. City departments pay rental charges for equipment used. Rental charges include charges for depreciation. Funds are used only for the purchase of vehicular equipment as approved by the Common Council. This fund provides for the orderly replacement of equipment and avoids large increases in the tax levy in any one year for equipment purchases.

FUNCTION Copy Center

This account provides for supplies, maintenance, and equipment charges for the City Hall copy machines. Charges are made to the departments on the basis of actual use, which provides for the eventual replacement of equipment.

FUNCTION Computer Technology Revolving

The purpose of this fund is to: 1) provide for the purchase and upgrading of computer equipment and base-system software, 2) maintain current computer hardware. User charges will be assessed against the City departments using personal computers.

* includes principal amounts

** $500,000 resides in contingency for future replacements

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City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00701	49900

Internal Service **Equipment Revolving Fund** **Equipment Revolving**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
49900 Equipment Revolving						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic	6,327					
Contractual Services	**6,327**					
Materials and Supplies						
Office Supplies						
Materials and Supplies						
Other Charges						
Depreciation and Interest	3,204,891	3,429,673	3,610,253	3,624,126	3,624,126	4,129,687
Other Charges						
Other Charges	**3,204,891**	**3,429,673**	**3,610,253**	**3,624,126**	**3,624,126**	**4,129,687**
Capital Outlay						
Machinery and Vehicles	2,637,980	1,804,692	3,754,913	3,754,913	3,754,913	5,045,795
Capital Outlay	**2,637,980**	**1,804,692**	**3,754,913**	**3,754,913**	**3,754,913**	**5,045,795**
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**5,849,198**	**5,234,365**	**7,365,166**	**7,379,039**	**7,379,039**	**9,175,482**
Non-Tax Revenue	**3,754,136**	**3,434,647**	**3,600,542**	**3,614,415**	**3,614,415**	**4,119,142**
Tax Funding	**2,095,062**	**1,799,718**	**3,764,624**	**3,764,624**	**3,764,624**	**5,056,340**

Function: Internal Service	Fund: Equipment Revolving					Account # 701-49901	
				2023 Budget			
CODE NO.	ITEM		BASIS YRS	REQUESTED # AMOUNT	RECOMMENDED # AMOUNT	ADOPTED # AMOUNT	
85500	***Machinery & Equipment***						
	42144 - Police Garage/Fleet						
	Chrysler Voyager	*	5		1 29,820		
	Ford 350 Transit Van	*	5		1 61,770		
	Ford Expedition	*	3		1 73,500		
	Ford Expedition	*	3		2 153,000		
	Ford Interceptor	*	3		8 365,080		
	Ford Interceptor	*	3		1 47,233		
	Ford Interceptor	*	3		3 220,500		
	Jeep Grand Cherokee	*	5		1 45,795		
					18 996,698		
	42220 - Fire Suppression						
	Pierce Impel Pumper	N+	15		1 745,000		
					1 745,000		
	42230 - Fire Prevention						
	Ram 1500	N+	10		1 37,000		
					1 37,000		
	42510 - Flood Control						
	Bobcat attachment	*	6		1 8,000		
	Electric Pick Up Truck	N+	10		2 106,876		
	UTV	*	7		1 27,000		
					4 141,876		
	43025 - Construction						
	Pickup Truck	*	10		1 36,077		
					1 36,077		
	43115 - Infrastructure Mtce Street Ops						
	938 Cat Wheel Loader	*	15		1 265,987		
	Bobcat S76 Skid Steer	*	2		2 40,408		
	Bobcat T76 Skid Steer	*	2		1 25,484		
	John Deere Tractor Backhoe	*	15		1 95,453		
	Street Sweeper	*	5		2 469,738		
	Tandem Dump Truck	*	10		1 240,818		
					8 1,137,888		
	46011 - Recreation						
	Electric Pick Up Truck	N+	10		1 60,919		
	Pick Up Truck	*	10		1 42,216		
					2 103,135		

*	= Current unit is fully depreciated
	= Current unit is not fully depreciated
N	= New vehicle request
N+	= Keep current vehicle as "spare", not to be replaced in future
S	= Replaces a "spare" vehicle, not to be replaced in future

Function: Internal Service	Fund: Equipment Revolving				Account # 701-49901		
				2023 Budget			
CODE NO.	ITEM		BASIS YRS	REQUESTED # AMOUNT	RECOMMENDED # AMOUNT	ADOPTED # AMOUNT	
85500	***Machinery & Equipment***						
	46031 - Parks						
	Air Compressor		7		1 59,000		
	Arctic Bear Cat	*	5		1 9,500		
	Chevy 3500	*	7		1 64,125		
	Chevy 3500	*	7		1 58,781		
	Chevy Car Carrier	*	10		1 114,356		
	Electric Pick Up Truck	N+	10		1 58,781		
	Electric Vehicle	*	10		1 51,834		
	Electric Vehicle	N+	10		1 61,453		
	John Deere Tractor	*	6		1 86,500		
	Kromer Painter		6		2 60,000		
	Sandstar Bunker	N+	6		1 25,000		
	Stealth Trailer	*	5		1 14,000		
	Tennant Sweeper	*	7		1 50,000		
	Tool Cat	*	6		1 48,000		
	Tool Cat	*	6		1 53,000		
	Tool Cat	*	6		1 63,000		
	Tracked Bobcat	*	6		1 55,000		
	Truckster	*	6		3 75,000		
	Truckster	*	6		2 52,000		
					23 1,059,330		
	46033 - Parkwy Lndscp Mtce						
	UTV	*	6		1 26,000		
					1 26,000		
	46152 - Eastwood Golf Course						
	Mower	*	7		1 23,500		
	Mower	*	7		1 38,000		
	Mower	*	7		2 92,000		
					4 153,500		
	46153 - Soldiers Field Golf Course						
	Mower	*	6		1 23,000		
	Sprayer	*	7		1 31,500		
	Tractor	*	7		1 47,500		
	Workman	*	6		1 21,500		
					4 123,500		
	46154 - Northern Hills Golf Course						
	Blower		7		1 9,000		
	Mower	*	6		2 50,000		
	Mower	*	6		1 43,500		
	Sand Rake		10		1 16,500		
					5 119,000		
	46155 - Hadley Creek Golf Learning Center						
	Gator	*	7		1 23,000		
	Tractor	*	7		1 52,500		
					2 75,500		

*	= Current unit is fully depreciated
	= Current unit is not fully depreciated
N	= New vehicle request
N+	= Keep current vehicle as "spare", not to be replaced in future
S	= Replaces a "spare" vehicle, not to be replaced in future

Function: Internal Service	Fund: Equipment Revolving				Account # 701-49901
			2023 Budget		

CODE NO.	ITEM		BASIS YRS	REQUESTED #	REQUESTED AMOUNT	RECOMMENDED #	RECOMMENDED AMOUNT	ADOPTED #	ADOPTED AMOUNT
85500	***Machinery & Equipment***								
	46201 - Graham Arena								
	Electric Pick Up Truck	*	10			1	67,866		
	Pick Up Truck	*	10			1	41,681		
						2	109,547		
	49402 - Parking Ramp Operations								
	Bobcat Toolcat	*	10			1	43,777		
						1	43,777		
	49631 - WRP Administration								
	Bobcat T76 Skid Steer	*	2			1	25,485		
						1	25,485		
	49650 - Storm Water Management								
	Bobcat T76 Skid Steer	*	2			1	24,485		
	John Deere 75G Excavator	*	15			1	87,997		
						2	112,482		
	Total					80	5,045,795		

*	= Current unit is fully depreciated
	= Current unit is not fully depreciated
N	= New vehicle request
N+	= Keep current vehicle as "spare", not to be replaced in future
S	= Replaces a "spare" vehicle, not to be replaced in future

City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00701	49903

Internal Service Equipment Revolving Fund Equip Rev Fund Debt

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
49903 Equip Rev Fund Debt						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic		200	200	200	200	204
Contractual Services		**200**	**200**	**200**	**200**	**204**
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	71,490	63,935	55,816	55,816	55,816	47,385
Bonds-Principal & Interest	**71,490**	**63,935**	**55,816**	**55,816**	**55,816**	**47,385**
Allocated to Other Activities						
Operating Transfers						
Expenditures	**71,490**	**64,135**	**56,016**	**56,016**	**56,016**	**47,589**
Non-Tax Revenue		**305**				
Tax Funding	**71,490**	**63,830**	**56,016**	**56,016**	**56,016**	**47,589**

City of Rochester, MN

Expenditure Adopted Budget

	Account Number	
	00701	49905

Internal Service **Equipment Revolving Fund** **Copy Center**

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
49905 Copy Center						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	13,337	14,975	14,975	14,975	14,975	15,275
Contractual Services	**13,337**	**14,975**	**14,975**	**14,975**	**14,975**	**15,275**
Materials and Supplies						
Office Supplies	787	3,100	3,100	3,100	3,100	3,100
Materials and Supplies	**787**	**3,100**	**3,100**	**3,100**	**3,100**	**3,100**
Other Charges						
Depreciation and Interest	4,779	4,974	5,904	5,904	5,904	4,332
Other Charges	3	4,999	5,929	5,929	5,929	4,357
Other Charges	**4,782**	**9,973**	**11,833**	**11,833**	**11,833**	**8,689**
Capital Outlay						
Machinery and Vehicles	8,487					
Capital Outlay	**8,487**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	**27,393**	**28,048**	**29,908**	**29,908**	**29,908**	**27,064**
Non-Tax Revenue	**20,568**	**29,937**	**29,937**	**29,937**	**29,937**	**31,116**
Tax Funding	**6,825**	**(1,889)**	**(29)**	**(29)**	**(29)**	**(4,052)**

City of Rochester, MN

Expenditure Adopted Budget

Account Number	
00702	49910

Internal Service Information Tech Revolving ITRF

Description	2020 Actuals	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00702 Information Tech Revolving						
49910 ITRF						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	763,547	926,210	1,110,344	1,110,344	1,110,344	1,132,551
Expert & Professional Servic	125,012	185,680	236,853	236,853	236,853	241,590
Communications	900	2,200	2,200	2,200	2,200	2,244
Contractual Services	855	400				
Contractual Services	**890,314**	**1,114,490**	**1,349,397**	**1,349,397**	**1,349,397**	**1,376,385**
Materials and Supplies						
Office Supplies	220,498	287,500	276,375	276,375	432,375	276,375
Equipment, Tools, & Misc Par						
Materials and Supplies	**220,498**	**287,500**	**276,375**	**276,375**	**432,375**	**276,375**
Other Charges						
Depreciation and Interest	296,793	422,508	422,508	422,508	422,508	430,112
Other Charges	12,206	107,100	155,400	155,400	155,400	158,197
Other Charges	**308,999**	**529,608**	**577,908**	**577,908**	**577,908**	**588,309**
Capital Outlay						
Furniture and Equipment	31,869					
Capital Outlay	**31,869**					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	293,887	121,134	267,285	278,105	278,105	42,786
Operating Transfers	**293,887**	**121,134**	**267,285**	**278,105**	**278,105**	**42,786**
Expenditures	**1,745,567**	**2,052,732**	**2,470,965**	**2,481,785**	**2,637,785**	**2,283,855**
Non-Tax Revenue	**2,028,022**	**2,373,339**	**2,532,628**	**2,532,628**	**2,688,628**	**2,769,306**
Tax Funding	**(282,455)**	**(320,607)**	**(61,663)**	**(50,843)**	**(50,843)**	**(485,451)**

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City of Rochester, MN
Revenues to Support the Adopted Budget

Internal Service Funds **Equipment Revolving Fund** **Company: 00701**

Description	2021 Budget	Requested	2022 Budget Recommended	Adopted	2023 Budget Recommended
00701 Equipment Revolving Fund					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	328,629	330,895	330,895	330,895	332,515
50100 General Property Taxes	328,629	330,895	330,895	330,895	332,515
50099 Taxes	328,629	330,895	330,895	330,895	332,515
54000 Intergovernmental Revenue					
54001 State Revenues					
54300 County Revenues					
54400 Federal Revenues					
54401 Federal Grants	305				
54400 Federal Revenues	305				
54000 Intergovernmental Revenue	305				
55000 Charges for Services					
55001 Service Fees					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	740	740	740	740	751
59025 Net Unrlzd Gain(Loss) F/V Invs					
59020 Interest	740	740	740	740	751
59030 Internal Service User Charges					
59038 Vehicle/Equipment Charges	3,434,647	3,600,542	3,614,415	3,614,415	4,119,142
59039 Copy Center Charges	29,197	29,197	29,197	29,197	30,365
59030 Internal Service User Charges	3,463,844	3,629,739	3,643,612	3,643,612	4,149,507
59100 Sale of Property					
59140 Equipment and Machinery					
59100 Sale of Property					
59500 Private Sources					
59600 Reimbursements					
59690 Insurance Reimbursement					
59600 Reimbursements					
59000 Miscellaneous Revenues	3,464,584	3,630,479	3,644,352	3,644,352	4,150,258
50000 Revenues	3,793,518	3,961,374	3,975,247	3,975,247	4,482,773
60000 Other Financing Sources					
60080 Capital Contributions					
60082 Contrib Capital-Municipality					
60080 Capital Contributions					
60100 Operating Transfers In					
60225 Oper Trf fr 225-MCC Fund					
60100 Operating Transfers In					
62010 Fund Balance/Retained Earnings	1,533,030	3,489,716	3,489,716	3,489,716	4,767,362
60000 Other Financing Sources	1,533,030	3,489,716	3,489,716	3,489,716	4,767,362

City of Rochester, MN
Revenues to Support the Adopted Budget

Internal Service Funds **Equipment Revolving Fund** **Company: 00701**

Description	2021 Budget	Requested	2022 Budget Recommended	Adopted	2023 Budget Recommended
00701 Equipment Revolving Fund	5,326,548	7,451,090	7,464,963	7,464,963	9,250,135

Internal Service Funds | **Information Tech Revolving** | **Company: 00702**

Description	2021 Budget	Requested	2022 Budget Recommended	Adopted	2023 Budget Recommended
00702 Information Tech Revolving					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes					
50100 General Property Taxes					
50099 Taxes					
54000 Intergovernmental Revenue					
54001 State Revenues					
54300 County Revenues					
54460 Federal Grants - Thru State					
54300 County Revenues					
54000 Intergovernmental Revenue					
55000 Charges for Services					
55001 Service Fees					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	44,300	44,300	44,300	44,300	44,965
59025 Net Unrlzd Gain(Loss) F/V Invs					
59020 Interest	44,300	44,300	44,300	44,300	44,965
59030 Internal Service User Charges					
59038 Vehicle/Equipment Charges	2,329,039	2,488,328	2,488,328	2,644,328	2,724,341
59030 Internal Service User Charges	2,329,039	2,488,328	2,488,328	2,644,328	2,724,341
59100 Sale of Property					
59500 Private Sources					
59000 Miscellaneous Revenues	2,373,339	2,532,628	2,532,628	2,688,628	2,769,306
50000 Revenues	2,373,339	2,532,628	2,532,628	2,688,628	2,769,306
60000 Other Financing Sources					
60080 Capital Contributions					
60100 Operating Transfers In					
62010 Fund Balance/Retained Earnings	(320,607)	(61,663)	(50,843)	(50,843)	(485,451)
60000 Other Financing Sources	(320,607)	(61,663)	(50,843)	(50,843)	(485,451)
00702 Information Tech Revolving	2,052,732	2,470,965	2,481,785	2,637,785	2,283,855

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Section IV

Capital Improvement

Summary

Budget Information

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2022

Capital Improvement

Summary

Budget Information

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FUNCTION: PERMANENT IMPROVEMENT	FUND: PERMANENT IMPROVEMENT			ACCT NO. 406 FUND
SUMMARY				
		2022		
ITEM	2020 ACTUAL	2021 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
Capital Program Funds	$ 60,214,102	$ 99,918,939	$128,797,751	$99,285,291	$105,650,655

FUNCTION

The six-year Capital Improvement Program is reviewed annually and revised, if necessary. The annual review assures that the program will be a continuing part of the planning process and that it will be consistent with changing demands as well as changing patterns of cost and financial resources. The 2022-2027 Capital Improvement Program anticipates the following investment in capital projects:

2022 =	$105,650,655	2025 =	$50,779,929
2023 =	$152,036,400	2026 =	$76,356,594
2024 =	$108,295,247	2027 =	$44,564,753

It has been Common Council policy to allocate general property taxes and operating transfers which amount to about one-fourth of the total city tax levy for capital improvements and debt service requirements, thus avoiding a "roller-coaster" effect on the tax levy and saving interest cost on bonded debt.

Certain improvement construction is financed with general obligation improvement bonds which are initially payable from special assessments. Improvement construction includes sewer and water construction, streets and street improvement, curb and gutter, sidewalks, and storm sewer projects.

PROGRAM FOR 2022

As adopted by the Common Council, the 2022 section of the 2022-2027 Capital Improvement Program becomes part of the budget. Recommended sources of funding the 2022 Capital Improvement Budget include Federal, State, and County funds totaling $ 31,279,582

The tax aid for 2022 is $7,594,330 which includes $5,594,330 of general tax levy, $2,000,000 for Park Referendum, and $0 of tax abatement dollars; compared to the 2021 tax aid of $6,220,410, which included $4,220,410 of general tax levy, $2,000,000 of Park Referendum, and $0 of tax abatement dollars.

The amount to be transferred from the General Fund is $0.

2022 CAPITAL BUDGET

MEANS OF FINANCING

CATEGORY	TOTAL BUDGET	TAX LEVY or LGA	FEDERAL FUNDS	STATE FUNDS	COUNTY FUNDS	BONDS	RETAINED EARNINGS	OTHER
Airport								ST
Park	$4,931,250	$2,989,500	$383,000	$1,493,750				FR
								TO
								$65,000 P
Golf	75,000	75,000						
Recreation Center	500,000	500,000						
Graham Arena	125,230	125,230						P
Mayo Civic Center	354,600	354,600						LT
Major Streets	15,453,948	1,700,000		9,509,948		$80,000 A		1,815,000 EU
								215,000 OW
								1,050,000 OS
								414,000 P
								670,000 WU
Traffic	400,000	150,000		125,000	$125,000			P
Pedestrian Facilities	1,947,500	352,500				1,545,000 A		50,000 P
Mass Transit	4,187,500	250,000	3,056,300	436,700			$444,500	TO
								OX
								ST
Parking	513,000						513,000	
Sewer & Water	4,495,000						2,945,000	
								WU
								1,550,000 OW
Storm Water	2,380,000						2,340,000	40,000 SW
								FR
								OW
Water Reclamation	5,100,000					5,000,000 RB	100,000	
Flood Control	1,380,000							1,380,000 FR
Destination Medical Center	62,352,888		2,100,000	14,000,000		6,575,000 GO		6,455,616 SD
								18,130,902 SM
								118,000 OS
								223,000 OW
								4,155,534 TC
								10,388,836 TS
								206,000 WU
Tax Abatement District								ST
Fire	240,000	240,000						
Police	397,000	397,000						
Library	349,739				49,884			299,855 TO
Administrative	468,000	460,500						4,500 EU
								1,250 TO
								500 WU
								1,000 OW
								250 OS
TOTAL	$105,650,655	$7,594,330	$5,539,300	$25,565,398	$174,884	$13,200,000	$6,342,500	$47,234,243

A - Special Assessment Bonds
AD - Abatement District
EU - Electric Utility
FR - Flood Control Reserve Transfer
FB - Food & Beverage Tax
GO - General Obligation Bonds
GS - Golf Surplus Park & Rec Fund
LT - Lodging Tax
OS - Operating Transfer-Storm Water
OT - Operating Transfer-General Fund
OW - Operating Transfer-Sewer Utility
OX - Operating Transfer-General Fund Sales Tax
P - Private
RB - Revenue Bonds
RE - Retained Earnings
SA - Sewer Availability Charge
SD - Sales Tax DMC
SM - State DMC Funds
ST - Sales Tax 2013
SW - Storm Water Mgmt Plan Area Chg
TD - Traffic Improvement District Chgs
TI - Tax Increments
TO - Transfer from Other Funds
WA - Water Availability Charge
WU - Water Utility

2023

Capital Improvement

Summary

Budget Information

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FUNCTION: PERMANENT IMPROVEMENT	FUND: PERMANENT IMPROVEMENT			ACCT NO. 406 FUND
SUMMARY				
		2023		
ITEM	2021 BUDGET	2022 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
Capital Program Funds	$ 99,918,939	$ 105,650,655		$152,036,400	

FUNCTION

The six-year Capital Improvement Program is reviewed annually and revised, if necessary. The annual review assures that the program will be a continuing part of the planning process and that it will be consistent with changing demands as well as changing patterns of cost and financial resources. The 2023-2028 Capital Improvement Program anticipates the following investment in capital projects:

2023 =	$152,036,400	2026 =	$76,356,594
2024 =	$108,295,247	2027 =	$44,564,753
2025 =	$50,779,929	2028 =	

It has been Common Council policy to allocate general property taxes and operating transfers which amount to about one-fourth of the total city tax levy for capital improvements and debt service requirements, thus avoiding a "roller-coaster" effect on the tax levy and saving interest cost on bonded debt.

Certain improvement construction is financed with general obligation improvement bonds which are initially payable from special assessments. Improvement construction includes sewer and water construction, streets and street improvement, curb and gutter, sidewalks, and storm sewer projects.

PROGRAM FOR 2023

As adopted by the Common Council, the 2023 section of the 2023-2028 Capital Improvement Program becomes part of the budget. Recommended sources of funding the 2023 Capital Improvement Budget include Federal, State, and County funds totaling $ 31,279,582

The tax aid for 2023 is $8,015,600 which includes $6,015,600 of general tax levy, $2,000,000 for Park Referendum, and $0 of tax abatement dollars; compared to the 2022 tax aid of $7,594,330, which included $5,594,330 of general tax levy, $2,000,000 of Park Referendum, and $0 of tax abatement dollars.

The amount to be transferred from the General Fund is $0.

2023 CAPITAL BUDGET

MEANS OF FINANCING

CATEGORY	TOTAL BUDGET	TAX LEVY or LGA	FEDERAL FUNDS	STATE FUNDS	COUNTY FUNDS	BONDS	RETAINED EARNINGS	OTHER
Airport								ST
Park	$4,010,750	$2,639,500		$1,281,250				FR
								TO
								$90,000 P
Golf	80,000	80,000						
Recreation Center	500,000	500,000						
Graham Arena								P
Mayo Civic Center	354,600	354,600						LT
Major Streets	8,882,204	2,225,000		6,007,204		A		EU
								100,000 OW
								300,000 OS
								150,000 P
								100,000 WU
Traffic	4,100,000	150,000		2,950,000	$1,000,000			P
Pedestrian Facilities	2,660,000	775,000	240,000			$1,595,000 A		50,000 P
Mass Transit	3,930,113	250,000	3,474,090	51,500			$154,523	TO
								OX
								ST
Parking	500,000				46,000		454,000	
Sewer & Water	6,375,000						4,825,000	
								WU
								1,550,000 OW
Storm Water	2,685,000						2,385,000	300,000 SW
								FR
								OW
Water Reclamation	29,100,000			7,000,000		22,000,000 RB	100,000	
Flood Control	23,625,000			11,670,000		5,000,000 GO		6,955,000 FR
Destination Medical Center	64,046,184		23,939,321			GO		6,634,831 SD
								17,523,000 SM
								OS
								50,000 OW
								4,542,581 TC
								11,356,451 TS
								WU
Tax Abatement District								ST
Fire	326,500	304,000	22,500					
Police	397,000	397,000						
Library	116,049				50,513			65,536 TO
Administrative	348,000	340,500						4,500 EU
								1,250 TO
								500 WU
								1,000 OW
								250 OS
TOTAL	$152,036,400	$8,015,600	$27,675,911	$28,959,954	$1,096,513	$28,595,000	$7,918,523	$49,774,899

A - Special Assessment Bonds
AD - Abatement District
EU - Electric Utility
FR - Flood Control Reserve Transfer
FB - Food & Beverage Tax
GO - General Obligation Bonds
GS - Golf Surplus Park & Rec Fund
LT - Lodging Tax
OS - Operating Transfer-Storm Water
OT - Operating Transfer-General Fund
OW - Operating Transfer-Sewer Utility
OX - Operating Transfer-General Fund Sales Tax
P - Private
RB - Revenue Bonds
RE - Retained Earnings
SA - Sewer Availability Charge
SD - Sales Tax DMC
SM - State DMC Funds
ST - Sales Tax 2013
SW - Storm Water Mgmt Plan Area Chg
TD - Traffic Improvement District Chgs
TI - Tax Increments
TO - Transfer from Other Funds
WA - Water Availability Charge
WU - Water Utility

Capital Projects Funds **Future Construct & Acquisition** **Company: 00406**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00406 Future Construct & Acquisition					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	6,220,410	7,598,480	7,594,330	7,594,330	8,015,600
50100 General Property Taxes	6,220,410	7,598,480	7,594,330	7,594,330	8,015,600
50200 General Sales and Use Tax					
50099 Taxes	6,220,410	7,598,480	7,594,330	7,594,330	8,015,600
50500 SA/Util Connection Agreements					
50509 Special Assessments					
50510 SA Collected - City Deferred	1,195,000	1,045,000	1,685,000	1,625,000	1,595,000
50509 Special Assessments	1,195,000	1,045,000	1,685,000	1,625,000	1,595,000
50600 Connection Agreements					
50500 SA/Util Connection Agreements	1,195,000	1,045,000	1,685,000	1,625,000	1,595,000
54000 Intergovernmental Revenues					
54001 State Revenues					
54130 State-Highway User Constructn	3,390,000	8,590,000	9,634,948	9,634,948	7,207,204
54200 State Grants	2,994,000	9,353,750	11,930,450	15,930,450	21,752,750
54001 State Revenues	6,384,000	17,943,750	21,565,398	25,565,398	28,959,954
54300 County Revenues					
54301 County Appropriations	2,150,004	9,666,952	6,192,632	4,330,418	5,639,094
54300 County Revenues	2,150,004	9,666,952	6,192,632	4,330,418	5,639,094
54400 Federal Revenues					
54401 Federal Grants	20,926,000	14,438,853	5,156,300	5,539,300	27,675,911
54400 Federal Revenues	20,926,000	14,438,853	5,156,300	5,539,300	27,675,911
54000 Intergovernmental Revenues	29,460,004	42,049,555	32,914,330	35,435,116	62,274,959
55000 Charges for Services					
55001 Service Fees					
59000 Miscellaneous Revenues					
59020 Interest					
59500 Private Sources					
59560 Individual & Business Funds	265,000	865,000	529,000	529,000	290,000
59575 StormWater MgmtPlan Contributn	315,000	40,000	40,000	40,000	300,000
59500 Private Sources	580,000	905,000	569,000	569,000	590,000
59600 Reimbursements					
59700 Other					
59000 Miscellaneous Revenues	580,000	905,000	569,000	569,000	590,000
50000 Revenues	37,455,414	51,598,035	42,762,660	45,223,446	72,475,559
60000 Other Financing Sources					
60010 Bond Proceeds	8,425,000	25,875,000	7,575,000	11,575,000	27,000,000
60100 Operating Transfers In					

City of Rochester, MN
Revenues to Support the Adopted Budget

Capital Projects Funds | **Future Construct & Acquisition** | **Company: 00406**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
60202 Oper trf fr 202-Library Fund	23,000	23,000	23,000	23,000	24,000
60412 Oper Trf fr 412-Fld Ctrl CIP	1,210,000	880,000	1,380,000	1,380,000	6,955,000
60413 Oper Trf fr 413-DMCC CIP Fnd	38,261,641	38,627,181	35,617,776	34,975,354	35,514,282
60423 Oper Trf fr 423-2013SalesTxFnd	240,000				
60603 Oper Trf fr 603-RPU Elec	13,500	13,500	1,819,500	1,819,500	4,500
60604 Oper Trf fr 604-RPU Water	1,500	1,500	670,500	876,500	100,500
60607 Oper Trf fr 607-Sn/Sewer Util	2,553,000	1,553,000	1,766,000	1,989,000	1,701,000
60609 Oper Trf fr 609-St/Sewer Util	750	780,750	1,050,250	1,168,250	300,250
60702 Oper trf fr 702-ITRF Fund	121,134	267,285	278,105	278,105	42,786
60100 Operating Transfers In	42,424,525	42,146,216	42,605,131	42,509,709	44,642,318
62010 Fund Balance/Retained Earnings	11,614,000	9,178,500	6,342,500	6,342,500	7,918,523
60000 Other Financing Sources	62,463,525	77,199,716	56,522,631	60,427,209	79,560,841
00406 Future Construct & Acquisition	99,918,939	128,797,751	99,285,291	105,650,655	152,036,400

Section V

Debt Service

Budget Details

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2022

Debt Service

Budget Details

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FUNCTION: Debt Retirement	FUND: Debt Service				
SUMMARY					
			2022		
ITEM	2020 ACTUAL	2021 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
Total Debt Service Payments	$9,512,477	$9,501,660	$ 8,947,217	$ 8,947,217	$ 8,947,217

FUNCTION

The Debt Service Funds account for all the long-term indebtedness of the City except that of the Enterprise Funds, which is accounted for within the respective funds, or those issues not having a fixed payment schedule.

PROGRAM FOR 2022

Provide for the scheduled retirement of debt. The tax levy for Governmental Debt Service & the Internal Service Fund Debt Service is as follows:

Governmental Debt:	$ 1,417,507
Internal Service Debt:	330,895
Lease Revenue Debt:	1,411,226

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FUNCTION: Debt Retirement	FUND: Debt Service		

Issue	Principal	Interest	Fiscal Agent Fee	Payment	Bonds Outstanding 12/31/2022
Energy Improvement Capital Lease - 307 Fund	$ -	$ -	$ -	$ -	$ -
G.O. Taxable Refunding Series 2020C- 308 Fund	655,000	541,381	1,000	1,197,381	15,805,000
G.O. Tax Increment Bonds, Bio Sci - 312 Fund	330,000	67,750	200	397,950	1,095,000
G.O. Lodging Tax Revenue Bonds - 314 Fund	1,650,000	1,335,138	200	2,985,338	33,550,000
G.O. Var Rate Sales Tax Revenue Bonds - 315 Fund	2,720,000	191,267	200	2,911,467	24,940,000
G.O. Tax Increment Revenue Bonds - 316 Fund	815,000	639,881	200	1,455,081	18,390,000
* Total	$ 6,170,000	$ 2,775,417	$ 1,800	$ 8,947,217	$ 93,780,000

* Does not include amounts payable for the following bonds paid non-governmental funds:

G.O. WWT Rev Xover Refunding 04A Bonds Series 2012A - 607 Fund	$ 5,890,000	$ 1,170,425	$ -	$ 7,060,425	$ 24,635,000
G.O. WWT Rev Xover Refunding 07A Bonds Series 2015B - 607 Fund	$ 2,010,000	$ 552,250	$ -	$ 2,562,250	$ 9,035,000
G.O. WWT Rev Var Rate Refunding 07B Bonds Series 2015D - 607 Fund	$ 1,295,000	$ 53,842	$ -	$ 1,348,842	$ 5,460,000
G.O. Equipment Certificates - 701 Fund	$ -	$ -	$ -	$ -	$ -
G.O Build America Bonds - 701 Fund	$ -	$ -	$ -	$ -	$ -
GO Certificates, Series 2018A - 701 Fund	$ 250,000	$ 250,000	$ -	$ 500,000	$ 1,695,000
REDA Lease Revenue Bonds, Series 2007	$ 320,000	$ 228,608		$ 548,608	$ 4,704,000
REDA Lease Revenue Bonds, Series 2008	$ 216,000	$ 155,242		$ 371,242	$ 3,188,000
REDA Lease Revenue Bonds, Series 2020A	$ 695,000	$ 631,400		$ 1,326,400	$ 18,840,000

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2023

Debt Service

Budget Details

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FUNCTION: Debt Retirement	FUND: Debt Service				
SUMMARY					
			2023		
ITEM	2021 BUDGET	2022 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
Total Debt Service Payments	$9,501,660	$8,947,217		$ 9,189,407	

FUNCTION

The Debt Service Funds account for all the long-term indebtedness of the City except that of the Enterprise Funds, which is accounted for within the respective funds, or those issues not having a fixed payment schedule.

PROGRAM FOR 2023

Provide for the scheduled retirement of debt. The tax levy for Governmental Debt Service & the Internal Service Fund Debt Service is as follows:

Governmental Debt:	$ 1,421,444
Internal Service Debt:	332,515
Lease Revenue Debt:	1,409,651

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FUNCTION: Debt Retirement	FUND: Debt Service		

Issue	Principal	Interest	Fiscal Agent Fee	Payment	Bonds Outstanding 12/31/2023
Energy Improvement Capital Lease - 307 Fund	-	$ -	$ -	$ -	$ -
G.O. Taxable Refunding Series 2020C - 308 Fund	825,000	504,381	1,000	1,330,381	14,980,000
G.O. Tax Increment Bonds, Bio Sci - 312 Fund	345,000	50,027	200	395,227	750,000
G.O. Lodging Tax Revenue Bonds - 314 Fund	1,795,000	1,249,013	200	3,044,213	31,755,000
G.O. Var Rate Sales Tax Revenue Bonds - 315 Fund	2,805,000	161,055	200	2,966,255	22,135,000
G.O. Tax Increment Revenue Bonds - 316 Fund	855,000	598,131	200	1,453,331	17,535,000
* Total	$ 6,625,000	$ 2,562,607	$ 1,800	$ 9,189,407	$ 87,155,000

* Does not include amounts payable for the following bonds paid non-governmental funds:

G.O. WWT Rev Xover Refunding 04A Bonds Series 2012A - 607 Fund	$ 5,930,000	$ 816,600	$ -	$ 6,746,600	$ 18,705,000
G.O. WWT Rev Xover Refunding 07A Bonds Series 2015B - 607 Fund	$ 2,085,000	$ 451,750	$ -	$ 2,536,750	$ 6,950,000
G.O. WWT Rev Var Rate Refunding 07B Bonds Series 2015D - 607 Fund	$ -	$ -	$ -	$ -	$ -
G.O. Equipment Certificates - 701 Fund	$ -	$ -	$ -	$ -	$ -
G.O Build America Bonds - 701 Fund	$ -	$ -	$ -	$ -	$ -
GO Certificates, Series 2018A - 701 Fund	$ 260,000	$ 260,000	$ -	$ 520,000	$ 1,435,000
REDA Lease Revenue Bonds, Series 2007	$ 336,000	$ 213,192		$ 549,192	$ 4,368,000
REDA Lease Revenue Bonds, Series 2008	$ 228,000	$ 144,785		$ 372,785	$ 2,960,000
REDA Lease Revenue Bonds, Series 2020A	$ 730,000	$ 595,775		$ 1,325,775	$ 18,110,000

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Debt Service Funds **Dt Srv-G.O. PWOC Bds** **Company: 00308**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00308 Dt Srv-G.O. PWOC Bds					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	1,625,470	1,417,507	1,417,507	1,417,507	1,421,444
50100 General Property Taxes	1,625,470	1,417,507	1,417,507	1,417,507	1,421,444
50200 General Sales and Use Tax					
50099 Taxes	1,625,470	1,417,507	1,417,507	1,417,507	1,421,444
54000 Intergovernmental Revenue					
54001 State Revenues					
54400 Federal Revenues					
54401 Federal Grants	302,704				
54400 Federal Revenues	302,704				
54000 Intergovernmental Revenue	302,704				
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	6,800	6,800	6,800	6,800	6,902
59020 Interest	6,800	6,800	6,800	6,800	6,902
59600 Reimbursements					
59000 Miscellaneous Revenues	6,800	6,800	6,800	6,800	6,902
50000 Revenues	1,934,974	1,424,307	1,424,307	1,424,307	1,428,346
60000 Other Financing Sources					
60100 Operating Transfers In					
60511 Operating Trf fr 511 - TIF CBD					
62010 Fund Balance/Retained Earnings	(77,869)	(226,926)	(226,926)	(226,926)	(97,965)
60000 Other Financing Sources	(77,869)	(226,926)	(226,926)	(226,926)	(97,965)
00308 Dt Srv-G.O. PWOC Bds	1,857,105	1,197,381	1,197,381	1,197,381	1,330,381

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds | **Dt Srv-Tx GO TI Bd-S '09A** | **Company: 00312**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00312 Dt Srv-Tx GO TI Bd-S '09A					
50000 Revenues					
50099 Taxes					
50200 General Sales and Use Tax					
59000 Miscellaneous Revenues					
59020 Interest					
60000 Other Financing Sources					
60100 Operating Transfers In					
60549 Oper Trf fr 549-BioSciTIF	399,562	397,950	397,950	397,950	395,227
60100 Operating Transfers In	399,562	397,950	397,950	397,950	395,227
60000 Other Financing Sources	399,562	397,950	397,950	397,950	395,227
00312 Dt Srv-Tx GO TI Bd-S '09A	399,562	397,950	397,950	397,950	395,227

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds | **Dt Srv-2015A Bonds** | **Company: 00314**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00314 Dt Srv-2015A Bonds					
50000 Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income	750	750	750	750	761
59020 Interest	750	750	750	750	761
59000 Miscellaneous Revenues	750	750	750	750	761
50000 Revenues	750	750	750	750	761
60000 Other Financing Sources					
60100 Operating Transfers In					
60405 Oper Trf fr 405-MCC CIP Fnd	2,923,588	2,984,588	2,984,588	2,984,588	3,043,452
60100 Operating Transfers In	2,923,588	2,984,588	2,984,588	2,984,588	3,043,452
60000 Other Financing Sources	2,923,588	2,984,588	2,984,588	2,984,588	3,043,452
00314 Dt Srv-2015A Bonds	2,924,338	2,985,338	2,985,338	2,985,338	3,044,213

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds **DebtSrvc-2015C GOVarRtSlsTxBnd** **Company: 00315**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00315 DebtSrvc-2015C GOVarRtSlsTxBnd					
50000 Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income					
59020 Interest					
59000 Miscellaneous Revenues					
50000 Revenues					
60000 Other Financing Sources					
60100 Operating Transfers In					
60423 Oper Trf fr 423-2013SalesTxFnd	2,887,760	2,911,467	2,911,467	2,911,467	2,966,255
60100 Operating Transfers In	2,887,760	2,911,467	2,911,467	2,911,467	2,966,255
60000 Other Financing Sources	2,887,760	2,911,467	2,911,467	2,911,467	2,966,255
00315 DebtSrvc-2015C GOVarRtSlsTxBnd	2,887,760	2,911,467	2,911,467	2,911,467	2,966,255

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds | **Debt Service-GO TIF RevBnd '17** | **Company: 00316**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00316 Debt Service-GO TIF RevBnd '17					
50000 Revenues					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income					
59020 Interest					
59000 Miscellaneous Revenues					
50000 Revenues					
60000 Other Financing Sources					
60100 Operating Transfers In					
60601 Oper Trf fr 601-Parking	1,454,831	1,455,081	1,455,081	1,455,081	1,453,331
60100 Operating Transfers In	1,454,831	1,455,081	1,455,081	1,455,081	1,453,331
60000 Other Financing Sources	1,454,831	1,455,081	1,455,081	1,455,081	1,453,331
00316 Debt Service-GO TIF RevBnd '17	1,454,831	1,455,081	1,455,081	1,455,081	1,453,331

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds | **Lease Revenue Bonds 2020A-DSIC** | **Company: 00317**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00317 Lease Revenue Bonds 2020A-DSIC					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
50140 Current Ad Valorem Taxes	1,410,964	1,411,226	1,411,226	1,411,226	1,409,651
50100 General Property Taxes	1,410,964	1,411,226	1,411,226	1,411,226	1,409,651
50099 Taxes	1,410,964	1,411,226	1,411,226	1,411,226	1,409,651
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income					
59020 Interest					
59000 Miscellaneous Revenues					
50000 Revenues	1,410,964	1,411,226	1,411,226	1,411,226	1,409,651
60000 Other Financing Sources					
60010 Bond Proceeds		(84,826)	(84,826)		
60100 Operating Transfers In					
62010 Fund Balance/Retained Earnings				(84,826)	(83,876)
60000 Other Financing Sources		(84,826)	(84,826)	(84,826)	(83,876)
00317 Lease Revenue Bonds 2020A-DSIC	1,410,964	1,326,400	1,326,400	1,326,400	1,325,775

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds | **Dt Srv-GO Refunding Bond 2020C** | **Company: 00318**

Description	2021 Budget	2022 Budget Requested	2022 Budget Recommended	2022 Budget Adopted	2023 Budget Recommended
00318 Dt Srv-GO Refunding Bond 2020C					
50000 Revenues					
50099 Taxes					
50100 General Property Taxes					
59000 Miscellaneous Revenues					
59020 Interest					
59021 Investment Income					
59020 Interest					
59000 Miscellaneous Revenues					
50000 Revenues					
60000 Other Financing Sources					
60010 Bond Proceeds					
60100 Operating Transfers In					
60000 Other Financing Sources					
00318 Dt Srv-GO Refunding Bond 2020C					

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Section VI

Decision Packages

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2022

Decision Packages

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Decision Package Request - Budget Fiscal year 2022

37

Decision Package Title	Department Priority
Granicus - Boards/Commissions Software	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Granicus-Boards & Commissions software simplifies the process for community members to electronically apply and be appointed to a City Board/Commission. The City of Rochester currently coordinates 17 volunteer Boards and Commissions with over 150 volunteers who provide valuable input and leadership to the City Council. Additional advantages of the Granicus Boards and Commissions software includes integration with current website and customizable reporting functionality. This is the third year of use with use of contingency funds in the past.

Service Level Supported
Enhanced Service Level/New Program

Foundation Principles Supported
Fiscal Responsibility & Sustainability

Strategic priorities Supported
Foster a Team-Oriented Culture

Department	Business Unit - Division
Mayor and Council	41310 - City Council

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Computer Software/HardwareMtce	41310.81240	9,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
9,500	0	$9,500

Submitted By
Michon D Rogers

Decision Package Request - Budget Fiscal year 2022

42

Decision Package Title	Department Priority
Mayor's Innovation Project Membership	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

$3,000 annual membership to Mayor's Innovation Project which provides training and learning opportunities, a women's mayors network, and Mayor Norton currently serves on their steering committee.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Foster a Team-Oriented Culture

Department	Business Unit - Division
Mayor and Council	41315 - Mayor

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Subscriptions/Bks/Memberships	41315.82200	3,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
3,000	0	$3,000

Submitted By

Michon D Rogers

Decision Package Request - Budget Fiscal year 2022

38

Decision Package Title	Department Priority
Sustainable Strategies DC	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

These funds will be used to pay for a professional services contract with Sustainable Strategies DC (SSDC).
SSDC provides strategic funding consulting to the City of Rochester pertaining to State, Federal, private, and non-profit funding opportunities.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Enhance Quality of Life, Manage Growth and Development

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Other Expert & Profssnl Srvc	41320.81390	65,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
65,000	0	$65,000

Submitted By

Noloan L Schild

Decision Package Request - Budget Fiscal year 2022

39

Decision Package Title	Department Priority
Diversity, Equity & Inclusion Program Efforts	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request is to initiate and build a formal diversity, equity and inclusion (DEI) program now that we have a DEI Director on board. Specifically these funds will support the cost related to Intercultural Cities Initiative (ICI), Government Alliance on Race and Equity (GARE), Intercultural Mutual Assistance Association (IMAA) contract (for translation and interpretation) as well as Teammate DEI Professional Development.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Other Expert & Profssnl Srvc	41320.81390.180	57,112	On Going

Total Expenditure:	Total Revenue:	Net Amount:
57,112	0	$57,112

Submitted By

Noloan L Schild

Decision Package Request - Budget Fiscal year 2022

43

Decision Package Title	Department Priority
Operations & Maintenance - Heart of the City	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Heart of the City project will result in on-going operations and maintenance costs. These costs include temporary staff, utilities, and other general maintenance and repairs. We would request that a sub ledger be created to track Heart of the City related expenditures specifically as other O&M costs will also be expended to the same business unit (Central Business District - 44515).

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Enhance Quality of Life, Manage Growth and Development, Balance Public Infrastructure Investment

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temporary Salaries	44515.80199	22,267	One-Time
Expenditure [Tax Levy]	Bldg & Grnds Contr Mtce & Rpr	44515.81230	35,000	On Going
Expenditure [Tax Levy]	Electricity	44515.82310	110,000	On Going
Expenditure [Tax Levy]	Building/Grounds Mtce Supplies	44515.83610	2,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
169,767	0	$169,767

Submitted By

Noloan L Schild

Decision Package Request - Budget Fiscal year 2022

28

Decision Package Title	Department Priority
Customer Service Enhancement: 311 Implementation	5

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP proposes to enhance customer service by implementing a 311 system for the City of Rochester. 311 is a non-emergency telephone number that can integrate with an online/digital platform that residents can utilize to report a problem or issue or get information regarding municipal services. On the backend of the 311 system, is a Customer Relation Management (CRM tool) that will allow the City to collect data on calls and track tickets from inception to resolution.

Benefits of a 311 system include: providing quality consistent customer service Citywide; facilitating greater citizen engagement; tracking responsiveness by departments and creating key performance metrics/indicators; providing comprehensive information to make data driven decisions, enabling the City to analyze call drivers to directly inform our strategic communications, engagement, and equity efforts; and enhancing constituent services and resources to reduce call traffic to Council Members regarding City operations

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Public Safety, Social Equity

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Computer Software/HardwareMtce	41320.81240	200,000	On Going
Revenue	American Rescue Plan	41320.50000	200,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
200,000	200,000	$0

Submitted By

Noloan L Schild

Decision Package Request - Budget Fiscal year 2022

44

Decision Package Title	Department Priority
Operations & Maintenance Costs - Chateau Theatre	6

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Chateau Theatre building incurs on-going operations and maintenance costs. These costs include utilities and other general maintenance and repairs. We would request that a sub ledger be created to track Chateau related expenditures specifically as other O&M costs will also be expended to the same business unit (Central Business District - 44515). There were too many expenditure lines to fit on this form. Please see attachment for Utilities breakdown.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Enhance Quality of Life, Balance Public Infrastructure Investment

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Other Expert & Professnl Srvc	44515.81390	5,000	On Going
Expenditure [Tax Levy]	Utilities	44515.82310	44,000	On Going
Expenditure [Tax Levy]	Real Property Insurance	44515.82620	10,500	On Going
Expenditure [Tax Levy]	Building/Grounds Mtce Supplies	44515.83610	1,000	On Going
Expenditure [Tax Levy]	Other Contractual Services	44515.82980	30,000	On Going
Expenditure [Tax Levy]	Telephone/Fax/Computr line chg	44515.82010	500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
91,000	0	$91,000

Submitted By

Noloan L Schild

Decision Package Request - Budget Fiscal year 2022

35

Decision Package Title	Department Priority
Video Production Specialist	7

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The City of Rochester has contracted with an company to handle the video process of the Study Session and City Council meetings. The current hourly rate by that company is $75 and hour. With the enhanced commitment to transparency, accessibility and improved service, this Decision Package would support a 20 hour a week limited appointment teammate to support these efforts. Between benefits, hourly pay, etc. the total investment per hour would be $37. There is an estimate that our 2021 expenditure for services by our current provider to exceed $16,000. The total estimate for this reallocation would provide the City expanded capacity with an additional investment of approximately $23,000. This resource would be a collaborative resource between Communications & Engagement and the City Clerk's Office. There is also an opportunity for this resource to assist with the video production for the RPU, Library and Park Board meetings, which would provide greater consistency across the City.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture, Manage Growth and Development

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Video Production	41320.81390 180	23,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
23,000	0	$23,000

Submitted By

Jenna R Bowman

Decision Package Request - Budget Fiscal year 2022

32

Decision Package Title	Department Priority
Fund existing attorney II position which was temporarily unfunded in 21 due to pandemic	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

During the pandemic the courts were closed, which reduced the workload for our prosecuting attorneys. As pandemic restrictions are lifted, the demand on our existing attorneys is increasing. By 2022 we will meet or exceed pre pandemic workload.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Public Safety, Social Equity

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture, Manage Growth and Development

Department	Business Unit - Division
City Attorney	41610 - City Attorney

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Fund existing position	41610	160,138	On Going

Total Expenditure:	Total Revenue:	Net Amount:
160,138	0	$160,138

Submitted By

Jason T Loos

Decision Package Request - Budget Fiscal year 2022

33

Decision Package Title	Department Priority
HR Team FTEs(.25 Benefits and Compensation Admin)	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

HR requests 1.25 additional FTEs to support the continued advancement of City priorities and efforts in regards to social equity (0.5 FTE), wellness (0.5 FTE), and leadership (0.25 FTE). Social Equity – In collaboration with the DEI Director, HR Business Partners will gain extra time to engage in outreach, participate in job fairs, develop community partnerships, or update job descriptions to include more inclusive language. Wellness – In 2019, Council established a priority to research and develop an employee wellness program. Funding needs to be allocated for additional teammate(s) to lead and implement these programs. This approval will support the implementation of phase two and the expansion of wellness efforts Citywide. Leadership – The Benefits & Compensation Administrator position is presently being paid at a .75 FTE level but often works FT due to the addition of supervisory functions, increasing complexity of employee benefit programs and WC claims, particu-larly PTSD claim

Service Level Supported
Shift Existing Service Delivery/New Demand/Restructure
Foundation Principles Supported
Fiscal Responsibility & Sustainability, Public Safety, Social Equity
Strategic priorities Supported
Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
Human Resources	41810 - Human Resources
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Wages/Benefits/Office Furniture	multiple accts	28,421	On Going

Total Expenditure:	Total Revenue:	Net Amount:
28,421	0	$28,421

Submitted By
Linda K Hillenbrand

Decision Package Request - Budget Fiscal year 2022

8

Decision Package Title	Department Priority
Agency Counter Performance Dashboard	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP would be to purchase the Slide Rule add-on to our current Agency counter contract. The Slide rule add-on would allow for time tracking of up to 50 performance measures related to building permits, inspections, planning applications and rental certificates. Community Development has funding to purchase this software immediately in 2021, but would need annual renewal funds budgeted in 2022 and 2023. This DP is #1 of 2 in terms of priority.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture, Manage Growth and Development

Department	Business Unit - Division
Community Development	41910 - Community Development

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Computer Software/HardwareMtce	42430.81240	10,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
10,000	0	$10,000

Submitted By

Cynthia M Steinhauser

Decision Package Request - Budget Fiscal year 2022

34

Decision Package Title	Department Priority
New Position: IT Analyst - Junior Application Analyst - 1.0 FTE	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

(Previously approved during 2020 budget year)
As supported by the Dept Head Five-Year Plan priorities.
To support the growing demands of IT Services a Junior Application Analyst would work directly with business users and reside within the Enterprise Applications & Services team to leverage the City's enterprise software systems (JDEdwards, Accela, Kronos, Laserfiche, New World). The position must possess strong technical skills and aptitude along with a solid understanding of data reporting & services.

Primary responsibilities include:
- Partnering with business units to assess reporting, analysis, and data visualization needs
- Develop knowledge of local business processes and recommend technology-driven improvements
- Developing, testing, and deploying reporting and end-user solutions using features within enterprise systems
- Facilitating change and innovation to legacy systems and processes, including JDE new features and enhancements to meet HR needs

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Foster a Team-Oriented Culture, Manage Growth and Development

Department	Business Unit - Division
IT	41920 - Information Technology

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Wages	41920.80100	77,634	On Going
Expenditure [Tax Levy]	Insurance	41920.80640	47,245	On Going

Total Expenditure:	Total Revenue:	Net Amount:
124,879	0	$124,879

Submitted By

Carl R Hunter

Decision Package Request - Budget Fiscal year 2022

6

Decision Package Title	Department Priority
Fire Department GIS Support	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Fire Department requires GIS support in order to support Community Development needs as well as to conduct annual analysis in support of our Strategic Plan. The recent sewer discussion with council is a good example of this need. We had no way to overlay our maps with PW maps. Selecting future fire station locations is another need. This GIS support is not available from other city resources. Deputy City Administrator Parish recommended we seek support from the WSB corporation. We have received a statement of work from WSB. If approved, WSB will digitize our maps allowing them to become layers on maps used by other departments in the city. Additionally, WSB will conduct annual analysis of our calls for service and the impact of these trends on our strategic planning.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Compassion, Fiscal Responsibility & Sustainability, Public Safety, Social Equity
Strategic priorities Supported
Enhance Quality of Life, Balance Public Infrastructure Investment

Department	Business Unit - Division
Fire	42210 - Fire Administration
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Expert and professional services	42210.81390	4,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
4,000	0	$4,000

Submitted By
Eric D Kerska

Decision Package Request - Budget Fiscal year 2022

10

Decision Package Title	Department Priority
City Wide AED Program Coordinated by RFD (RFD, RPD, RPU, and Citywide Safety)	5

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The City of Rochester has four independent Automatic External Defibrillator (AED) programs which are currently administered by the Rochester Fire Department (RFD), Rochester Police Department (RPD), Citywide Safety Division, and Rochester Public Utilities (RPU). In total, these programs provide and maintain 120 AEDs throughout the City. This request will establish a single AED program for the City, managed by RFD in collaboration with the other departments. A single program will eliminate the duplication of efforts and maximizing our economies of scale when purchasing equipment and accessories. The proposal is requesting $156,000 to purchase a new inventory of AED's for public safety departments while creating and funding an ITRF for future AED replacements.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture, Balance Public Infrastructure Investment

Department	Business Unit - Division
Fire	42210 - Fire Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Extra contingency funds	44620.84280	156,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
156,000	0	$156,000

Submitted By

Ronald V Swisher

Decision Package Request - Budget Fiscal year 2022

15

Decision Package Title	Department Priority
Temporary Salaries	5

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued to demand. For Flood Control means impacts to landscape maintenance, and mowing along with some invasive management. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. We are requesting less than a $5,000 funding increase from the recommendation which is still significantly less than 2019 levels.

Service Level Supported
Restore prior service level

Foundation Principles Supported
Environmental Stewardship, Fiscal Responsibility & Sustainability

Strategic priorities Supported
Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
Park and Recreation	42510 - Flood Control

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Temp Salaries	80200	5,613	On Going

Total Expenditure:	Total Revenue:	Net Amount:
5,613	0	$5,613

Submitted By
Michael J Nigbur

Decision Package Request - Budget Fiscal year 2022

27

Decision Package Title	Department Priority
OEM Cost Adjustment for Computer Software Maintenance	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Office of Emergency Management (OEM) is requesting an increase of $6,311 for Computer Software/Hardware Maintenance.

There was an increase of annual subscriptions for some products, an increase of costs due to a second person assisting with emergency management, and a large increase of maintenance costs to DisasterLAN (DLAN). The increase to DLAN was for adding a new training/exercise site in 2020. This new site will add to annual maintenance. Also, we reduced the amount needed for COOP plans. The attached justification breaks down the cost increases anticipated for 2022.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Public Safety

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
Fire	42610 - Emergency Management

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Computer Software Maintenance an	42610.81240	6,311	On Going

Total Expenditure:	Total Revenue:	Net Amount:
6,311	0	$6,311

Submitted By

Kenneth E Jones

Decision Package Request - Budget Fiscal year 2022

16

Decision Package Title	Department Priority
Temporary Salaries	6

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued to demand. For Central Business District this means impacts to landscape maintenance, and downtown area maintenance impacts. This is different than the work performed by RDA/Block by Block. This request is also different than the overall Heart of the City request coming forward. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. We are requesting a less than a $5,000 funding increase.

Service Level Supported
Restore prior service level

Foundation Principles Supported
Environmental Stewardship, Fiscal Responsibility & Sustainability

Strategic priorities Supported
Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
Park and Recreation	44515 - CBD Maintenance

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Temp Salaries	80200	5,567	On Going

Total Expenditure:	Total Revenue:	Net Amount:
5,567	0	$5,567

Submitted By
Michael J Nigbur

Decision Package Request - Budget Fiscal year 2022

12

Decision Package Title	Department Priority
Security for Cascade Lake Beach	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

We hope to be back to normal operations and plan to have both Foster Arends and Cascade Lake beaches open. We are hoping to add security at Cascade Lake like we provide at Foster Arends. To do this we need to provide staff, portable restrooms and some kind of storage facility.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Public Safety, Social Equity

Strategic priorities Supported

Enhance Quality of Life

Department	Business Unit - Division
Park and Recreation	46024 - Foster Arends Beach Operations

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Security staff, restrooms and storage	80200	41,990	On Going

Total Expenditure:	Total Revenue:	Net Amount:
41,990	0	$41,990

Submitted By

Dale H McCamish

Decision Package Request - Budget Fiscal year 2022

13

Decision Package Title	Department Priority
Temporary Salaries	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued to demand. For forestry this means impacts to landscape maintenance, invasive mowing, various types of tree work especially pruning activities, and maintenance work at Quarry Hill are all to be expected with reductions in in funding. With multiple years of lower service levels this actually creates more back log of work which additionally increases the decline. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. We are requesting a less than a $5,000 funding increase to approach 2019 levels.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Environmental Stewardship, Fiscal Responsibility & Sustainability

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
Park and Recreation	46032 - Forestry

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries	80200	5,568	On Going

Total Expenditure:	Total Revenue:	Net Amount:
5,568	0	$5,568

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2022

14

Decision Package Title	Department Priority
Temporary Salaries	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued to demand. For Parkway Landscape Maintenance this means impacts to landscape maintenance on high profile corridors. Noting that over the last several years multiple roadways have been added to the work load for this section. With multiple years of lower service levels this actually creates more work in excess of cost savings address increased problems. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. We are requesting a $5,000 funding increase to help address increased workload with no additional permanent staff.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Environmental Stewardship, Fiscal Responsibility & Sustainability

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture, Manage Growth and Development, Balance Public Infrastructure Investment

Department	Business Unit - Division
Park and Recreation	46033 - Parkwy Lndscp Maint

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Temp Salaries	80200	30,062	On Going

Total Expenditure:	Total Revenue:	Net Amount:
30,062	0	$30,062

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2022

2

Decision Package Title	Department Priority
Graham Arena - Temp Salaries-Worked	11

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

We hope to be back to near normal operations in 2022 and the average of 2017, 2018 and 2019 Temp Salaries is what is needed to operate to meet the needs of the users. We did not include 2020 Temp Salaries as we were closed 180 days.

Reallocation from Golf $5,917

Service Level Supported
Restore prior service level

Foundation Principles Supported
Public Safety

Strategic priorities Supported
Enhance Quality of Life

Department	Business Unit - Division
Park and Recreation	46201 - Graham Arena

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries Graham	80200	0	On Going

Total Expenditure:	Total Revenue:	Net Amount:
0	0	$0

Submitted By
Dale H McCamish

Decision Package Request - Budget Fiscal year 2022

3

Decision Package Title	Department Priority
National Volleyball Center - Temp Salaries-Worked	10

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

We hope to be back to near normal operations in 2022 and the average of 2017, 2018 and 2019 Temp Salaries is what is needed to operate to meet the needs of the users. We did not include 2020 Temp Salaries as we were closed 150 days.

Reallocation from Golf Bu's $2,204

Service Level Supported
Restore prior service level

Foundation Principles Supported
Public Safety

Strategic priorities Supported
Enhance Quality of Life

Department	Business Unit - Division
Park and Recreation	46301 - National Volleyball Center

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries (NVC)	80200	0	On Going

Total Expenditure:	Total Revenue:	Net Amount:
0	0	$0

Submitted By
Dale H McCamish

Decision Package Request - Budget Fiscal year 2022

1

Decision Package Title	Department Priority
Recreation Center - Temp Salaries-Worked	9

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

We hope to be back to near normal operations in 2022 and the average of 2017, 2018 and 2019 Temp Salaries is what is needed to operate to meet the needs of the users. We did not include 2020 Temp Salaries as we were closed 125 days.

Reduced Temp Salaries in Golf to increase in Rec Center

Service Level Supported
Restore prior service level

Foundation Principles Supported
Public Safety

Strategic priorities Supported
Enhance Quality of Life

Department	Business Unit - Division
Park and Recreation	46351 - Recreation Center

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries(Rec Center $16,031)	80200	0	On Going
Expenditure [Tax Levy]	Temp Salaries(Golf $16,031)	80200	0	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
0	0	$0

Submitted By
Dale H McCamish

Decision Package Request - Budget Fiscal year 2022

19

Decision Package Title	Department Priority
Sewer Root Cutter	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This is a request to purchase a Recycling Rotation Chain Scraper for cutting roots in sanitary sewers larger than 12" diameter. The current root cutter only works in pipes 12" diameter and smaller. We are finding more roots that are intruding into the larger diameter pipes and causing sewer backups or restricted flows. The roots collect materials and grease that lead to backups or flow restrictions. As the City has grown over the years the sizes and lengths of sewer and also increased and we need the proper tools to maintain the system and prevent backups or flow restrictions that could backup during rain events. Backups have flooded residential and business basements and caused significant damage and health concerns.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Environmental Stewardship, Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Manage Growth and Development, Balance Public Infrastructure Investment

Department	Business Unit - Division
Public Works	49631 - Water Reclamation Plant

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Root Cutter	49631.85300	12,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
12,000	0	$12,000

Submitted By

Matthew D Crawford

Decision Package Request - Budget Fiscal year 2022

18

Decision Package Title	Department Priority
Manhole Adjustment Ring Extractor	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The sewer crew needs to remove manhole castings and rings to adjust them for the annual street bituminous overlay program. The cast iron manhole casting and rings are heavy and awkward to remove. The risk of back or hand injuries are increased with the manual removal of the casting and rings by physical means. The Manhole Adjustment Ring Extractor (MARE) make the process safer and more efficient. This helps protector the workers and increases productivity of the manhole adjustment process. Which helps to get the roads fully open to residents again. The sewer crew are adjusting about 500 Manholes by hand each season.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Environmental Stewardship, Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Manage Growth and Development, Balance Public Infrastructure Investment

Department	Business Unit - Division
Public Works	49631 - Water Reclamation Plant

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	MH Ring Extractor	49631.85300	6,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
6,000	0	$6,000

Submitted By

Matthew D Crawford

Decision Package Request - Budget Fiscal year 2022

17

Decision Package Title	Department Priority
Transfer of Operating Expenses from CIP to Operations Budget for Subdrain System	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This decision package is intended to transfer the annual operating expenses of $185,000 per year associated with the City's subdrain system from the Storm Water Management Capital Improvement Program (CIP) Project No. J6696 to the Stormwater Management Operations Budget for the purpose of transparency. Over the past 10 years the City's subdrain system has experienced blockages within the conveyance system due to extensive mineralization. The subdrain system functions to drain the sumps and foundation drains from single family residences, as well as overlying roadbeds. The blockages subject many residences to backups that have the potential to cause flood damage. The inspections, maintenance, and special projects associated with this infrastructure were first addressed through the Storm Water Management CIP, Project No. J6696. No changes to expenses are anticipated. Project No. J6696 would only be used for capital improvement projects and operating expenses to 49650.82980.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Manage Growth and Development, Balance Public Infrastructure Investment

Department	Business Unit - Division
Public Works	49650 - Storm Water Management

Type of Request

Increase in expenditures with new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Other Contractual Services	49650.82980	185,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
185,000	0	$185,000

Submitted By

Troy R Erickson

Decision Package Request - Budget Fiscal year 2022

20

Decision Package Title	Department Priority
Community Service Officer - Parking Enforcement	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Parking Enforcement division has had this vacant position since 2019. Hiring was frozen in 2020, and the position was not included in the 2022 operating budget. There are currently 3 full-time Parking Enforcement Officers. This position will be responsible for issuing parking tickets and pursuing revenue recovery from unpaid parking tickets. The City already owns a vehicle and other equipment to support this position.

During enforcement of seasonal parking restrictions, parking enforcement officers respond to complaints city-wide and get pulled away from enforcing downtown metered parking. Metered parking revenue supports the operations of the Parking Enterprise Fund and supports downtown businesses by encouraging turnover of parking spaces and ensuring parking is available for customers.

Pursuing revenue recovery with this position is a more compassionate approach to recovering approximately $800,000 in unpaid parking tickets than sending these violations to collections agencies.

Service Level Supported
Restore prior service level

Foundation Principles Supported
Compassion, Fiscal Responsibility & Sustainability

Strategic priorities Supported
Enhance Quality of Life, Manage Growth and Development

Department	Business Unit - Division
Public Works	601 - Parking Enterprise Fund BS/GR

Type of Request
Increase in expenditures with new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Reg Salaries-Worked	42131.80100	96,676	On Going
Revenue	Parking Fines Collected - City	49404.52120	96,676	On Going

Total Expenditure:	Total Revenue:	Net Amount:
96,676	96,676	$0

Submitted By
Samuel C Budzyna

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2023

Decision Packages

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Decision Package Request - Budget Fiscal year 2023

45

Decision Package Title	Department Priority
Facilities Reinvestment Fund	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Presently, we have limited funding allocated within existing City budgets to address needed reinvestment to extend and maximize the use and life of our assets. This DP proposes to create a reinvestment fund to generate enough money to replace facilities assets at the end of their useful life and to perform capital maintenance to help extend the useful lives of assets. This technique for reserving funds to replace assets at the end of their useful life does not currently exist. Major facilities assets have a finite useful life typically 10-30 years. Examples of major facilities assets include: boilers, chillers, roofs, parking lots, exterior enclosure, air handling units, building controls, etc. Please see Word document attached for multi-year funding plan. This 2023 submittal is to help obtain and provide future and on-going funding based on the attached plan as 2022 was funded with a one-time funding source of the American Rescue Plan Act.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Environmental Stewardship, Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Economic Vibrancy and Growth Management, Quality Services for Quality Living

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Facilities Reinvestment Fund	TBD	803,400	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
803,400	0	$803,400

Submitted By

Noloan L Schild

Decision Package Request - Budget Fiscal year 2023

130

Decision Package Title	Department Priority
PC Tech\Helpdesk	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

As technology usage and investments in both hardware and software have grown significantly over the past several years, our ability to provide timely, efficient, and skilled support has not kept pace with demand. This would allow us to improving the quality of our services by:

1. Extending our hours of service
2. Focusing on maintaining quality PC builds and reducing customer call-backs
3. Assisting with new Telephony system support and maintenance
4. Ensuring timely and consistent deployment of critical security updates and secure configurations throughout our environment to help thwart cyberattacks
5. Maintaining necessary inventory documentation
6. Maintaining a more consistent and more compassionate support presence, reachable not only by Kbox tickets, but by Teams call, or chat.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
IT	41920 - Information Technology

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	IT/allocate	41920.80100	59,342	On Going
Expenditure [Tax Levy]	Benefits	41920.80640	47,436	On Going

Total Expenditure:	Total Revenue:	Net Amount:
106,778	0	$106,778

Submitted By

Tony W Campbell

Decision Package Request - Budget Fiscal year 2023

129

Decision Package Title	Department Priority
RPD Training Budget	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The police department is seeking to bolster training funds supported by City dollars to pre-pandemic levels. Under MN Administrative Rules 6700.1800, the MN Post Board reimburses local units of government for police officer training. In 2018, the state tripled the amount of reimbursement to law enforcement. State training monies carryover from year to year, and as result the percentage of city funding within the department's training budget was reduced due to the pandemic. Additional funds will allow the department to bolster training available to officers, ensure state mandates are followed, reduce liability, and enhance community and officer safety.

Service Level Supported

Restore prior service level, Enhanced Service Level/New Program

Foundation Principles Supported

Public Safety, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Police	42140 - Police Services

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Training	42140-80200	80,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
80,000	0	$80,000

Submitted By

John D Sherwin

Decision Package Request - Budget Fiscal year 2023

106

Decision Package Title	Department Priority
Mobile fire inspection capability	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Compliance with the fire code has a direct impact on public safety, quality of life, and the local economy. An effective and efficient building inspection system helps amplify these impacts. The current process has become burdensome and contains several inefficiencies, including hand written notes and entry of information into multiple software platforms. This creates a disjointed informational effort which could result in responders not having the most up to date information. Implementing tablet based mobile inspection software would allow information to be collected and entered on location in real time. Electronic transmission of information and integration with our current records management software will reduce the programs needed to support inspection efforts, and real time updates will occur across multiple user groups. Improved operational efficiency will increase building inspections improving public safety and quality living for the whole community.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Public Safety, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Fire	42210 - Fire Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Mobile fire inspections	42220.81240	20,468	On Going

Total Expenditure:	Total Revenue:	Net Amount:
20,468	0	$20,468

Submitted By

Eric D Kerska

Decision Package Request - Budget Fiscal year 2023

110

Decision Package Title	Department Priority
High School Mentorship/diversity program	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Non-white males are attending cop school, but they are not attending fire school. Additionally, very few Rochester citizens of any race or gender apply to become Rochester firefighters. Attracting diverse candidates to join the Rochester Fire Department has historically been a challenge. Three years ago, we decided to go right to the source and collaborated with the Rochester school district, Riverland Community College and the Fire Departments and school districts of our surrounding communities. Students completing this course get 12 FREE post-secondary credits and are certified as Firefighter I and II. Rochester firefighters serve as instructors and mentors for these classes. This program advances post secondary equity by offering college credits for free. Additionally, this provides opportunities for the professionals of Rochester Fire to mentor our youth.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Public Safety, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Fire	42210 - Fire Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Certified instructors	42220.80300	13,400	On Going
Expenditure	Training materials/supplies	42220.82125	2,800	On Going
Expenditure	Business meals	42220.82130	300	On Going

Total Expenditure:	Total Revenue:	Net Amount:
16,500	0	$16,500

Submitted By

Eric D Kerska

Decision Package Request - Budget Fiscal year 2023

113

Decision Package Title	Department Priority
Establish an ITRF to replace AED's in the future - City Wide AED Program	6

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

With proposed funds allocated in the 2022 COR budget to replace the existing public safety AEDs, the immediate concern associated with the Food and Drug Administration Premarket Approval requirements for AEDs and compatibility with the cardiac monitors used by Mayo Clinic Ambulance Service have been addressed.

The outstanding issue regarding AEDs within the City, is the need to develop a funding mechanism to address the large capital cost of replacing the AED inventory on a predetermined schedule in the future.

This DP is requesting for the establishment an AED Information Technology Revolving Fund (ITRF) in the 2023 budget process to fund future replacement needs for AEDs within the City. The proposed ITRF would be funded from new budget allocations to the Fire Department, Police Department, and Rochester Public Utilities.

Service Level Supported
Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported
Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Fire	42210 - Fire Administration

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Other Charges	42210.84978	17,550	On Going
Expenditure [Tax Levy]	Other Charges	42110.84978	16,250	On Going
Expenditure	Other Charges	RPU 603 and 604	7,600	On Going

Total Expenditure:	Total Revenue:	Net Amount:
41,400	0	$41,400

Submitted By
Ronald V Swisher

Decision Package Request - Budget Fiscal year 2023

125

Decision Package Title	Department Priority
Temporary Salaries	9

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued to demand. For Flood Control means impacts to landscape maintenance, and mowing along with some invasive management. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. Funding to support full recovery to prior service levels plus amounts to cover increased wages. This should increase annually

Service Level Supported
Restore prior service level

Foundation Principles Supported
Fiscal Responsibility & Sustainability

Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	42510 - Flood Control

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Temp Salaries	80200	8,978	On Going

Total Expenditure:	Total Revenue:	Net Amount:
8,978	0	$8,978

Submitted By
Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

107

Decision Package Title	Department Priority
Design Engineer	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Combine and reclassify two existing, frozen Engineering Technician positions in the Design group. The new position would be a Design Engineer tasked with assisting in three areas currently lacking resources - CIP project design, project management, and engineering team plan review/coordination.

Advantages of the change from technicians to an engineer:
-This structure would be more consistent with industry trends. Many in the industry now task engineers with Computer Aided Design work, providing the opportunity for engineers to take projects from concept stage to construction. This is most advantageous to entry-level engineers looking to grow their knowledge base and advance in the organization.
-An engineer-level position allows for better cross-utilization of the FTE into project management and plan review and will help drive collaboration across the DSI team.

Fiscal impact: -$173,349 (Eng Tech Step A x2) + $118,987 (RSA L5 Min)= -$54,362

Service Level Supported

Restore prior service level, Shift Existing Service Delivery/New Demand/Restructure, Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Economic Vibrancy and Growth Management, Quality Services for Quality Living

Department	Business Unit - Division
Public Works	43020 - Design

Type of Request

Decrease in expenditure with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Regular Salaries	80100	-86,454	On Going

Total Expenditure:	Total Revenue:	Net Amount:
-86,454	0	-$86,454

Submitted By

Tyler S Niemeyer

Decision Package Request - Budget Fiscal year 2023

108

Decision Package Title	Department Priority
Assistant Traffic Engineer	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Professional traffic engineering position to support the needs of the Traffic and Parking section of the Engineering Division in meeting current obligations and consistently providing responsive, high quality customer service. Work involves gathering and evaluating data to make recommendations for improvements to the parking and traffic transportation systems. City growth directly corresponds to increases in the number of street signs, amount of pavement markings, traffic signals, street lights, traffic study requests, and data collection required. Support is needed with managing traffic engineering projects, performing traffic engineering studies, managing the Neighborhood Traffic Management Program, managing the street lighting program, and managing the parking utility. This position will facilitate collaboration across the DSI team.

Proposing a grade 5 Engineer position within the RPEA bargaining unit.

Service Level Supported

Restore prior service level, Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety, Social Equity

Strategic priorities Supported

Economic Vibrancy and Growth Management, Quality Services for Quality Living

Department	Business Unit - Division
Public Works	43210 - Traffic Admin/Engineering

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Employee Services	43210.80100	97,113	On Going
Expenditure	Employee Services	49401.80001	52,541	On Going

Total Expenditure:	Total Revenue:	Net Amount:
149,654	0	$149,654

Submitted By

Samuel C Budzyna

Decision Package Request - Budget Fiscal year 2023

124

Decision Package Title	Department Priority
Temporary Salaries	8

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued to demand. For Central Business District this means impacts to landscape maintenance, and downtown area maintenance impacts. This is different than the work performed by RDA/Block by Block. This request is also different than the overall Heart of the City request coming forward. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. Funding to support full recovery to prior service levels plus amounts to cover increased wages. This should increase annually

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	44515 - CBD Maintenance

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries	80200	8,907	On Going

Total Expenditure:	Total Revenue:	Net Amount:
8,907	0	$8,907

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

137

Decision Package Title	Department Priority
Planter Replacement	16

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Over the course of the last several years staff have slowly begun replacing standard planters with planters that have a water reservoir to help reduce daily watering of the annual flowers. During this time Staff has specifically found value in this conversion, especially considering the challenges of a water truck working around parked cars and pedestrians. Based on the planters converted to date there is a several hour per day time savings and if the entire remaining roadside planters are replaced the conversion would pay for itself in less than 4 years based on saving of time and seasonal wages. However, during spring and fall before seasonal staff members are on board our permanent staff perform the watering. So the actual payback is closer to 2.5 years. Recommendation is to replace the remaining 60+ planters to planters with water reservoirs.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	44515 - CBD Maintenance

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Planters	83430	12,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
12,000	0	$12,000

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

101

Decision Package Title	Department Priority
Library Associate I	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP requests the reinstatement of the unfilled Library Associate I position in Information Services/Reference that was held open during the pandemic to bolster patron technology support. The advent of COVID has accelerated the community need for access to basic technology and digital assistance that the library provides. As more services shift to online-only, including social services assistance and job applications, there is a renewed emphasis on digital equity with immigrant families, older adults, and low-income most affected. With so many community members working or attending school online, many for the first time, there has been an obvious need for these services. Many community members struggle with affordable internet access, require assistance with account creation or printing, digitization, and navigating their personal devices. We plan to reinstate Digital Drop-In classes and other hands-on technology assistance when able to do so safely.

Service Level Supported

Restore prior service level, Shift Existing Service Delivery/New Demand/Restructure, Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Library	45504 - Information Services-Library

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Wages	80100	59,342	On Going
Expenditure [Tax Levy]	Insurance and Benefits	80560-80640	46,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
105,842	0	$105,842

Submitted By

Purna K Gurung

Decision Package Request - Budget Fiscal year 2023

102

Decision Package Title	Department Priority
Librarian I	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP requests the reinstatement of the unfilled shared Librarian I position in Technical Services and Readers Services to provide better access to library materials and increased assistance and outreach to the community. During the pandemic, it became apparent that easy and quick access to library materials for education and entertainment purposes is important to the community. Cataloging support provides descriptions with equitable language in the library catalog so materials are easier to organize and locate. Assistance placing holds, finding materials, and readers advisory are services valued by patrons. We anticipate growth in new services and collections, such as the Seed Library and bicycle checkouts. This anticipated growth extends to outreach and partnership opportunities to connect with people where they live, work, and play. We plan on increasing the amount of programming and outreach when able to do so safely.

Service Level Supported

Restore prior service level, Shift Existing Service Delivery/New Demand/Restructure, Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Library	45506 - Technical Services-Library

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Wages	80100	64,438	On Going
Expenditure [Tax Levy]	Insurance and Benefits	80560-80640	47,272	On Going

Total Expenditure:	Total Revenue:	Net Amount:
111,710	0	$111,710

Submitted By

Purna K Gurung

Decision Package Request - Budget Fiscal year 2023

1

Decision Package Title	Department Priority
Recreation Center - Temp Salaries-Worked	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

we will be back to full capacity and normal operations in 2023 and the average of 2017, 2018 and 2019 Temp salaries is what is needed to operate to meet the needs of the users. We did not include 2020 Temp salaries as we were closed 125 days.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Public Safety

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46011 - Recreation

Type of Request

Increase in expenditures with new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Temp Salaries	80200	5,573	On Going

Total Expenditure:	Total Revenue:	Net Amount:
5,573	0	$5,573

Submitted By

Dale H McCamish

Decision Package Request - Budget Fiscal year 2023

2

Decision Package Title	Department Priority
Graham Arena - Temp Salaries-Worked	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

We will be back to full capacity and normal operations in 2023 and the average of 2017, 2018 and 2019 Temp Salaries is what is needed to operate to meet the needs of the users. We did not include 2020 Temp Salaries as we were closed 180 days.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Public Safety

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46011 - Recreation

Type of Request

Increase in expenditures with new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Temp Salaries	80200	5,593	On Going

Total Expenditure:	Total Revenue:	Net Amount:
5,593	0	$5,593

Submitted By

Dale H McCamish

Decision Package Request - Budget Fiscal year 2023

3

Decision Package Title	Department Priority
National Volleyball Center - Temp Salaries-Worked	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

We will be back to full capacity and normal operations in 2023 and the average of 2017, 2018 and 2019 temp salaries is what is needed to operate to meet the needs of the users. We did not include 2020 Temp salaries as we were closed 150 days.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Public Safety

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46011 - Recreation

Type of Request

Increase in expenditures with new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Temp Salaries	80200	2,205	On Going

Total Expenditure:	Total Revenue:	Net Amount:
2,205	0	$2,205

Submitted By

Dale H McCamish

Decision Package Request - Budget Fiscal year 2023

13

Decision Package Title	Department Priority
Temporary Salaries	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be
crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued
to demand. For parks this means permanent staff are shifted to performing more routine and minor care activities and the larger more complex projects are deferred. Seasonal staff performing the more routine activities are then able to free up time for our skilled professional staff to perform higher skilled care. With multiple years of lower service levels this actually creates more back log of work which additionally increases the decline of our parks. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. Funding to support full recovery to prior service levels plus amounts to cover increased wages. This should increase annually.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46031 - Parks

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Temp Salaries	80200	33,402	On Going

Total Expenditure:	Total Revenue:	Net Amount:
33,402	0	$33,402

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

117

Decision Package Title	Department Priority
Park Safety Lighting	14

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Park Staff have worked with Police Department to identify locations for increased lighting at various parks in the system. 18 pole locations within 12 parks have been identified for new fixtures. The park team has installed or will be installing 9 poles through our operations activities. We are seeking additional funding for running power to the 9 pole locations along with completing the remaining 9 poles. $30,000 for the existing pole locations and $30,000 for the remaining pole locations.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Public Safety

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46031 - Parks

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Park safety lighting	82990	20,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
20,000	0	$20,000

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

119

Decision Package Title	Department Priority
Main Line Irrigation Valves	15

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The parks team manages multiple irrigations systems in sport complexes and high visibility areas throughout the park system. These various irrigation systems have one or more valves controlling water from the public water main into the parks irrigation system. These systems are aging (several that are well in excess of 15 -20 years old) and multiple valves are beginning to leak These need to be repaired and or replaced. Additionally, multiple other components of the irrigation system are/will also be in need of replacements including pumps, heads, controllers etc. Staff believes that with our continued maintenance efforts we can extend the life of these systems which would otherwise be a very expensive propositions. Staff would recommend implementing a 6 year program for more intensive irrigation maintenance.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46031 - Parks

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Irrigation maintenance program	82990	7,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
7,000	0	$7,000

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

138

Decision Package Title	Department Priority
Snow making Operations	17

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

As a part of the expansion of the Gamehaven Regional Park one of the focal points of the park was snow made ski trails. The implementation of this program requires either an investment for permanent power (+125K) or the use of temporary generators (rental, fuel and seasonal assistance $15,000). Since this phase of ski trail and snow making development is in the very early stages staff would recommend continuation of snow making with temporary service activities for the next 6 years. At which time our team and our partners will have determined best practices for long term operations.

Service Level Supported
Enhanced Service Level/New Program

Foundation Principles Supported
Fiscal Responsibility & Sustainability

Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46031 - Parks

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Snow Making Operations	82900	15,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
15,000	0	$15,000

Submitted By
Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

122

Decision Package Title	Department Priority
Temporary Salaries	6

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued to demand. For forestry this means impacts to landscape maintenance, invasive mowing, various types of tree work especially pruning activities, and maintenance work at Quarry Hill are all to be expected with reductions in in funding. With multiple years of lower service levels this actually creates more back log of work which additionally increases the decline. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. Funding to support full recovery to prior service levels plus amounts to cover increased wages. This should increase annually.

Service Level Supported
Restore prior service level

Foundation Principles Supported
Fiscal Responsibility & Sustainability

Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46032 - Forestry

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries	80200	6,680	On Going

Total Expenditure:	Total Revenue:	Net Amount:
6,680	0	$6,680

Submitted By
Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

123

Decision Package Title	Department Priority
Temporary Salaries	7

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Due to the historic method of staffing Parks and Forestry managed divisions temporary seasonal type workers have and continue to be crucial to the operations of the division. Reduction in seasonal staffing directly results in reductions in services that people have continued to demand. For Parkway Landscape Maintenance this means impacts to landscape maintenance on high profile corridors. Noting that over the last several years multiple roadways have been added to the work load for this section. With multiple years of lower service levels this actually creates more work in excess of cost savings address increased problems. Lastly with increasing wages and greater challenges to attract seasonal workers our costs are increasing for the same level of work. Funding to support full recovery to prior service levels plus amounts to cover increased wages. This should increase annually

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46033 - Parkwy Lndscp Maint

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries	80200	8,907	On Going

Total Expenditure:	Total Revenue:	Net Amount:
8,907	0	$8,907

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

120

Decision Package Title	Department Priority
Parkway Construction Materials	25

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Continued increases in high visibility landscaping installed concurrent with the road way reconstruction requires ongoing care and maintenance. This includes replacement of various plant material, irrigation parts, etc to keep the areas looking well. Small incremental increases have occurred over the years however, we now have several larger projects that have come or are coming on line that we need to account for the increased work and associated material needed.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46033 - Parkwy Lndscp Maint

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Parkway Construction Materials	82999	20,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
20,000	0	$20,000

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

121

Decision Package Title	Department Priority
Temporary Salaries	5

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Plummer House has no dedicated permanent staffing. Temporary staffing supports the open house times and cleaning services needed at the Plummer House. Wages are increasing for this work and we are also desiring to expand open hours to meet requests from the public. While there is revenue that does support a portion of the operation this is also supported by general tax levy. This wage should be increased annually.

Service Level Supported

Restore prior service level, Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46041 - Plummer House

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries	80200	2,691	On Going

Total Expenditure:	Total Revenue:	Net Amount:
2,691	0	$2,691

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

139

Decision Package Title	Department Priority
Eastwood Golf Course Seasonal Employees	10

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP is being submitted to restore a previous adjustment that is no longer needed to meet 2023 budget objectives.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46152 - Eastwood Golf Course

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temp Salaries	80200	6,856	On Going

Total Expenditure:	Total Revenue:	Net Amount:
6,856	0	$6,856

Submitted By

Paul D Widman

Decision Package Request - Budget Fiscal year 2023

140

Decision Package Title	Department Priority
Temporary Salaries - Soldiers Field	11

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP is being submitted to restore a previous adjustment that is no longer needed to meet 2023 budget objectives.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46153 - Soldiers Field Golf Course

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temporary Salaries	80200	7,742	On Going

Total Expenditure:	Total Revenue:	Net Amount:
7,742	0	$7,742

Submitted By

Paul D Widman

Decision Package Request - Budget Fiscal year 2023

141

Decision Package Title	Department Priority
Temporary Salaries - Norther Hills Golf Course	13

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP is being submitted to restore a previous adjustment that is no longer needed to meet 2023 budget objectives.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46154 - Northern Hills Golf Course

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temporary Salaries	80200	3,317	On Going

Total Expenditure:	Total Revenue:	Net Amount:
3,317	0	$3,317

Submitted By

Paul D Widman

Decision Package Request - Budget Fiscal year 2023

142

Decision Package Title	Department Priority
Temporary Salaries - Hadley Creek Golf Course	12

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP is being submitted to restore a previous adjustment that is no longer needed to meet 2023 budget objectives.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46155 - Hadley Creek Golf Course

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temporary Salaries	80200	1,439	On Going

Total Expenditure:	Total Revenue:	Net Amount:
1,439	0	$1,439

Submitted By

Paul D Widman

Decision Package Request - Budget Fiscal year 2023

109

Decision Package Title	Department Priority
Stormwater Management position	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Storm Water Management Group is requesting to repurpose existing storm water utility funds (SWUF code 49650.81340) to create a new position to provide the following primary responsibilities: (1) assist with performing grading and stormwater management plan review to meet development demands,(2) provide design guidance related to storm water infrastructure and management,(3) maintain Municipal Separate Storm Sewer System (MS4) records related to public and private development, (4) provide project management for select capital improvement projects, (5) perform hydrologic and hydraulic design of water resources projects, (6) develop and maintain hydrologic, hydraulic, and water quality models representative of the City, and (7) address citizen complaints. The purpose of this position is to address workload capacity issues allowing for timely delivery of services such as grading and stormwater management plan review, increased communication, and continuity of services. SWUF supported.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Environmental Stewardship, Fiscal Responsibility & Sustainability, Public Safety
Strategic priorities Supported
Affordable Living, Economic Vibrancy and Growth Management, Quality Services for Quality Living

Department	Business Unit - Division
Public Works	49650 - Storm Water Management
Type of Request	
Increase in expenditures with new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Eng & Architectural Consultant	49650.81340	-138,000	On Going
Expenditure	Employee Services	49650.80100	87,030	On Going
Expenditure	Employee Benefits	49650.80640	50,970	On Going

Total Expenditure:	Total Revenue:	Net Amount:
0	0	$0

Submitted By
Aaron N Luckstein

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Section VII

Additional Requested Decision Packages

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2022

Additional Requested

Decision Packages

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Decision Package Request - Budget Fiscal year 2022

40

Decision Package Title	Department Priority
Office Support Teammate	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

A 1.0 FTE teammate to support Administration, Mayor's Office, and City Council. Responsibilities might include, but are not limited to, serving as a receptionist responding to community members who call or visit City Hall and directing them appropriately. Additionally, the teammate can serve as clerical support to City Council members with scheduling meetings and rooms, registrations, conducting research, and meeting/event coordination. This position cost would be split between Administration, Mayor's Office, and City Council budgets.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Foster a Team-Oriented Culture

Department	Business Unit - Division
Mayor and Council	41315 - Mayor

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Regular Salaries	41315.80099	62,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
62,500	0	$62,500

Submitted By

Michon D Rogers

Decision Package Request - Budget Fiscal year 2022

41

Decision Package Title	Department Priority
Internships	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request would cover two RCTC Administrative Assistant interns for reception area coverage and to assist the City Council. Additionally, this would also include one or two graduate research student interns to assist with special projects (i.e. Bloomberg and/or NLC grants related to economic opportunity to improve health and equity).

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Foster a Team-Oriented Culture

Department	Business Unit - Division
Mayor and Council	41315 - Mayor

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temporary Salaries	41315.80199	5,600	On Going

Total Expenditure:	Total Revenue:	Net Amount:
5,600	0	$5,600

Submitted By

Michon D Rogers

Decision Package Request - Budget Fiscal year 2022

45

Decision Package Title	Department Priority
Facilities Reinvestment Fund	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Presently, we have limited funding allocated within existing City budgets to address needed reinvestment to extend and maximize the use and life of our assets. This DP proposes to create a reinvestment fund to generate enough money to replace facilities assets at the end of their useful life and to perform capital maintenance to help extend the useful lives of assets. This technique for reserving funds to replace assets at the end of their useful life does not currently exist. Major facilities assets have a finite useful life typically 10-30 years. Examples of major facilities assets include Boilers, chillers, Roofs, parking lots, exterior enclosure, air handling units, building controls, etc. Please see Word document attached for multi-year funding plan.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Environmental Stewardship, Fiscal Responsibility & Sustainability, Public Safety
Strategic priorities Supported
Balance Public Infrastructure Investment

Department	Business Unit - Division
City Administration	41320 - City Administration
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Facilities Reinvestment Fund	TBD	780,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
780,000	0	$780,000

Submitted By
Noloan L Schild

Decision Package Request - Budget Fiscal year 2022

36

Decision Package Title	Department Priority
Renewal of Zencity Membership	8

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The City started to use Zencity in November of 2020. The intent was to gain greater insight on sentiment being shared on various topics on social media and in the media. Over the course of the last few months, we have been able to get weekly and monthly information on topics and projects happening in our community.

Zencity believes that local governments are the most important civic institutions of our time. Local leaders are at the forefront of providing the most essential government services - from public health to safety - and are the best positioned to improve quality of life. Zencity was built with this in mind. A cross-channel platform, Zencity's solutions take civic engagement to the next level by ensuring that local governments can easily hear from and understand all of their community members' real-time needs and priorities. They do this by using AI and expert analysts to automatically transform resident feedback into actionable data and tailormade insights.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Public Safety, Social Equity

Strategic priorities Supported

Enhance Quality of Life, Manage Growth and Development

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Computer Software/HardwareMtce	41320.81240.180	30,350	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
30,350	0	$30,350

Submitted By

Jenna R Bowman

Decision Package Request - Budget Fiscal year 2022

31

Decision Package Title	Department Priority
Employer Funded Adoption Policy	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request is to fund a voluntary employer policy to support employees who grow their families through adoption. This proposal includes providing eligible employees reimbursement per adoption to cover reasonable and necessary expenses directly related to child adoption. Adoption benefits support the City's desire to recruit and maintain a diverse and inclusive workforce. Other companies in the Rochester area, including Olmsted County and Mayo Clinic, offer this benefit. The City currently provides benefits for families because of birth of a child, and this policy will add support for families that choose adoption. This policy may make adoption more affordable and can strengthen employee loyalty, retention, and goodwill. This reimbursement would increase the City's image as an inclusive, family-friendly and choice employer in the Rochester community.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Compassion, Social Equity
Strategic priorities Supported
Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
Human Resources	41810 - Human Resources
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	General Benefits	80700	35,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
35,000	0	$35,000

Submitted By
Linda K Hillenbrand

Decision Package Request - Budget Fiscal year 2022

9

Decision Package Title	Department Priority
Agency Counter Code Enforcement dashboard	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This decision package would add a code enforcement dashboard module to our existing agency counter dashboard. The dashboard currently includes tracking for bldg permits, planning applications and rental certificates. This would add tracking the rental and zoning of the code enforcement inspections and complaints. Community Development has funds to purchase this software in Dec. 2021 which would cover all of 2022 but would need renewal funds budgeted in 2023. This DP is 2 of 2 in terms of priority.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture, Manage Growth and Development

Department	Business Unit - Division
Community Development	41910 - Community Development

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Computer Software/HardwareMtce	42440.81240	20,123	On Going

Total Expenditure:	Total Revenue:	Net Amount:
20,123	0	$20,123

Submitted By

Cynthia M Steinhauser

Decision Package Request - Budget Fiscal year 2022

5

Decision Package Title	Department Priority
Telephone system replacement and contact center	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The telephone consortium of the City, Olmsted County and Rochester Public Schools is disbanding in 2021. A City operated telephone system is being put in place in 2021 with the one time implementation costs coming from left over reserves from the consortium. It is expected the ongoing costs for base telephone service including long distance will fall in line with current spend of ~$210K per year. During the requirements process for the replacement system, desires for contact center functionality (mostly from Community Development & Clerks) became apparent (this is not provided in the consortium solution). Adding this functionality (it has both fixed and consumption based costing) to the new solution may drive annual costs by up to $50K/year. The major benefit of contact center is the ability to better serve our community and provide accurate measures of responsiveness. Modern contact centers also allow for measured interaction through Internet chat, SMS & email.

Service Level Supported

Restore prior service level, Shift Existing Service Delivery/New Demand/Restructure, Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
IT	41920 - Information Technology

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Contact Center	49911	50,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
50,000	0	$50,000

Submitted By

David C Kooistra

Decision Package Request - Budget Fiscal year 2022

22

Decision Package Title	Department Priority
Contracted Help Desk	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This is to augment the existing PC tech workforce. As technology usage and investments in both hardware and software have grown significantly over the past several years, our ability to provide timely, efficient, and skilled support has not at all kept pace with demand. This would allow us to add additional personnel resources via a staffing agency which would focus on improving the quality of our services by:

1. Extending our hours of service later in the day
2. Focusing on maintaining quality PC builds and reducing customer call-backs
3. Assisting with new Telephony system support and maintenance
4. Ensuring timely and consistent deployment of critical security updates throughout our environment
5. Maintaining necessary inventory documentation
6. Maintaining a more consistent and more compassionate support presence, reachable not only by Kbox tickets, but by Teams call, or chat.

By way of comparison, City Hall supports over 600 PCs with 2 FTE. RPU historically has 3 FTE in their p

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Foster a Team-Oriented Culture, Balance Public Infrastructure Investment

Department	Business Unit - Division
IT	41920 - Information Technology

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Helpdesk	49911	84,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
84,000	0	$84,000

Submitted By

Tony W Campbell

Decision Package Request - Budget Fiscal year 2022

21

Decision Package Title	Department Priority
Training to Enable our secure modern workforce	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

As the City invests in technology that better enables a modern workforce (cloud technologies such as Microsoft 365, which includes products like Teams, OneDrive, and Sharepoint), and as the City continues to face the realities of cyber-attacks in this digital age, it is imperative that we provide additional training to our IT team.

This additional training will ensure that:

1. Our technology investments are properly configured for reliability.
2. Our Microsoft 365 tools meet the functionality requirements of our modern City workforce.
3. Our Microsoft 365 tools are configured securely.
4. Our IT team is prepared to respond to the ongoing cyber threats we face

This would be an ongoing effort focusing on different IT teammates over multiple years. Specifically we would look to train our IT team in the following broad areas-Incident Response, MS 365 administration, Advanced Threat Protection, and Cloud computing.

Service Level Supported

Restore prior service level, Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Foster a Team-Oriented Culture, Balance Public Infrastructure Investment

Department	Business Unit - Division
IT	41920 - Information Technology

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Security and Cloud training	49911	25,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
25,000	0	$25,000

Submitted By

Tony W Campbell

Decision Package Request - Budget Fiscal year 2022

23

Decision Package Title	Department Priority
Reverse Proxy	5

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

As we continue to expand our usage of Laserfiche forms by members of our community (applying for various permits and etc.). We continue to struggle with enabling this access while maintaining the security of our critical systems and infrastructure.

This DP involves implementing a secure reverse proxy solution to enable secure communication between public facing forms and the internal systems that ultimately process and store the data. This implementation will allow us to securely get new forms into production much more quickly so that we can better meet the growing needs of our community.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure, Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Foster a Team-Oriented Culture, Balance Public Infrastructure Investment

Department	Business Unit - Division
IT	41920 - Information Technology

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Reverse Proxy	49911	15,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
15,000	0	$15,000

Submitted By

Tony W Campbell

Decision Package Request - Budget Fiscal year 2022

46

Decision Package Title	Department Priority
Crime Scene 3D Laser Scanner	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP is for a Leica RTC360 3D Laser Scanner. This scanner would be used to document and map crime scenes with extreme precision. The images the scanner produces will be used to solve crimes & as exhibits for court trials to show exactly what the crime scene looked like. This scanner is more effective/efficient than our current scanner. This scanner will decrease the time/resources it takes to scan crime scenes, which will allow investigations to proceed quicker and decrease personnel costs. Our current scanner is inefficient, poorly documents indoor crime scenes, and does not produce the needed results for investigation and court purposes. The total cost for this 5-year lease is $120,014.32, which includes a 1% origination fee, monthly payments for 5 years would be $2,338.91. In 2021, RPD withdrew the MAFIN-AFIN Station project from the approved CIP projects for $118,250. The scanner in this DP is a higher priority and addresses a significant need in processing crime scenes.

Service Level Supported
Enhanced Service Level/New Program

Foundation Principles Supported
Public Safety

Strategic priorities Supported
Enhance Quality of Life

Department	Business Unit - Division
Police	42120 - Investigations

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Laser Scanner	42120	120,014	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
120,014	0	$120,014

Submitted By
Robert C Moilanen

Decision Package Request - Budget Fiscal year 2022

4

Decision Package Title	Department Priority
Police Records Managment System (RMS) Technology Upgrade	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

In 2018, the Police Department received approval from the Rochester City Council to enter into a 5-year service agreement with Axon to provide the department with body worn cameras, less-lethal Tasers, squad car cameras, and unlimited digital storage. We are currently in year three of the 5-year plan. It has been a success to date with the plan saving the city an estimated $300,000 when compared to one-time purchases of equipment and technology through capital improvement funds. Missing from this solution has been the department's ability to improve workflow with a fully integrated Records Management System (RMS). Axon's RMS solution incorporates body/squad camera data, an early warning pointer-system fueled by artificial intelligence, and professional standards accountability software. It is our desire to purchase Axon's RMS solution which will require a one-time service fee and renegotiation of our current contract. By consolidating platforms, future cost savings are anticipated.

Service Level Supported
Enhanced Service Level/New Program

Foundation Principles Supported
Public Safety

Strategic priorities Supported
Enhance Quality of Life

Department	Business Unit - Division
Police	42140 - Police Services

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Computer Software/HardwareMtce	42145.81240	300,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
300,000	0	$300,000

Submitted By
John D Sherwin

Decision Package Request - Budget Fiscal year 2022

7

Decision Package Title	Department Priority
Fire Department Diversity Strategy	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The strategy to diversify the fire department is centered upon our ability to get our teammates face to face with people of influence within their communities. To accomplish this, RFD teammates will take our message directly to people of influence within the 13 underserved communities within Rochester. Our strategy is being developed in consultation with Chao Mwatela, Dee Sabol, IMAA, NAACP, the Journey group and others. Activities that will be supported by this DP is our ongoing High School Firefighter I and II program and community outreach events designed to inform and educate underserved communities of career opportunities with the Rochester Fire Department. This will be the third year of our High School FF I and II program which is a collaborative program with the Rochester School district, Riverland Community College, and the Rochester Fire Department which offers both Firefighter I and II as post-secondary opportunities.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Compassion, Public Safety, Social Equity
Strategic priorities Supported
Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
Fire	42210 - Fire Administration
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Additional Overtime	42220.80300	50,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
50,000	0	$50,000

Submitted By
Eric D Kerska

Decision Package Request - Budget Fiscal year 2022

26

Decision Package Title	Department Priority
OEM Request for New Service to Alerting System	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Office of Emergency Management (OEM) is requesting a new service addition to Rochester Alert (mass alerting system) for a first year cost of $14,500 and second year increase of $12,500.

City of Rochester operates the mass alerting system for the City and County. Rochester Alert costs $30,000 annually. OEM is requesting a new service to allow for short code two-way messaging and enrollment. This will allow OEM to send text messages to residents and receive a reply to the message. For example, we can ask residents if they suffered wind damage to their property. If yes, we can send damage assessment teams to their location. We can also use this new service to boost enrollment in Rochester Alert.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Public Safety
Strategic priorities Supported
Enhance Quality of Life, Foster a Team-Oriented Culture

Department	Business Unit - Division
Fire	42610 - Emergency Management
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Computer Software Maintenance	42610.81240	14,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
14,500	0	$14,500

Submitted By
Kenneth E Jones

Decision Package Request - Budget Fiscal year 2022

25

Decision Package Title	Department Priority
2022 Public Library Association Conference/Temporary Increase to Training Budget	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP requests a temporary increase of $16,800 to RPL's Training Budget to enable Library Leadership Team to attend the 2022 Public Library Association (PLA) Conference in Portland, Oregon. The PLA Conference, which is offered biennially by the Public Library Association, is the largest association dedicated to supporting public library professionals with new and innovative learning opportunities, fostering connections with peers, and exploring new technology platforms with vendors throughout the US, Canada, and the world.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture, Manage Growth and Development

Department	Business Unit - Division
Library	45500 - Administration-Library

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Travel and Training	82110	16,800	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
16,800	0	$16,800

Submitted By

Purna K Gurung

Decision Package Request - Budget Fiscal year 2022

24

Decision Package Title	Department Priority
Library Assistant I/Collection Access Locker Coordination	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP requests the reinstatement of the unfilled Library Assistant I position in Circulation Services to coordinate the activities of the Collection Access Locker (CAL). The Library is seeking grant funding to place CAL lockers in our community to provide residents 24 hour access to self-service collection access and returns. We will address equity by deploying lockers in targeted areas of need. Currently, the Library Assistant I classification is the most cost effective level at which to deliver this service, with duties including filling the lockers, material transportation, disc/material repair management (thereby saving replacements costs) and customer service at the Public Services Desk. The CAL lockers allow the Library to directly serve multiple geographical areas of the City without the costly construction of branches. This cost-effective technology enables the Library to focus resources on innovation, rather than redundant services at satellite branches.

Service Level Supported
Restore prior service level, Enhanced Service Level/New Program

Foundation Principles Supported
Compassion, Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported
Enhance Quality of Life, Foster a Team-Oriented Culture, Manage Growth and Development

Department	Business Unit - Division
Library	45505 - Circulation Services-Library

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Wages	80100	45,928	On Going
Expenditure [Tax Levy]	Insurance and Benefits	80560-80640	40,885	On Going

Total Expenditure:	Total Revenue:	Net Amount:
86,813	0	$86,813

Submitted By
Purna K Gurung

Decision Package Request - Budget Fiscal year 2022

29

Decision Package Title	Department Priority
Community Engagement	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request is to acknowledge the increased strain on the City's community engagement team and the lack of resources within Parks and Recreation to conduct coordinated community engagement activities. 2021 was a challenging year in the Department with numerous highly visible projects and initiatives. This funding request will begin to balance community engagement resources equally across all departments.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Enhance Quality of Life, Foster a Team-Oriented Culture, Manage Growth and Development, Balance Public Infrastructure Investment

Department	Business Unit - Division
Park and Recreation	46001 - Park & Rec Admin

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Contracted community engagement	81140	18,500	On Going
Expenditure [Tax Levy]	Temporary salaries: marketing and p	80200	22,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
41,000	0	$41,000

Submitted By

Paul D Widman

Decision Package Request - Budget Fiscal year 2022

30

Decision Package Title	Department Priority
Wildlife Management Services	8

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request will address increased human / wildlife conflicts in the Parks and Recreation System. Council, Park Board and other stakeholders have expressed concerns about resident geese and deer conflicts on public and private property. Goose poop has become a heath concern. Beaches have been frequently closed due to water contamination from goose feces. Parks and Rec began a volunteer led effort in 2021 to control the geese population that received a great deal of criticism following misleading information in the media and social media. Many of the volunteers will not be returning due the controversy. These funds will provide professional assistance in wildlife management efforts.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Environmental Stewardship, Fiscal Responsibility & Sustainability, Public Safety, Social Equity

Strategic priorities Supported

Enhance Quality of Life, Manage Growth and Development, Balance Public Infrastructure Investment

Department	Business Unit - Division
Park and Recreation	46001 - Park & Rec Admin

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Data collecting and program adminis	80200	18,500	On Going
Expenditure	Contracted Wildlife Management	81390	12,000	On Going
Expenditure	Community Engagement / Public Not	81140	5,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
35,500	0	$35,500

Submitted By

Paul D Widman

Decision Package Request - Budget Fiscal year 2022

11

Decision Package Title	Department Priority
Snow Grooming Equipment Revolving	7

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

With the implementation of Gamehaven Park including the snow made area and associated grooming equipment, we need to include the eventual replacement of the grooming equipment. The purchase was paid for out of the project funds as previously discussed with administration and finance. Placing this equipment into the Equipment Revolving account will help ensure the majority of replacement funding will be available when needed. While the purchase of the equipment was 110K Staff would recommend funding. not less than $180K on the equipment revolving over 7 years.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Fiscal Responsibility & Sustainability
Strategic priorities Supported
Enhance Quality of Life, Balance Public Infrastructure Investment

Department	Business Unit - Division
Park and Recreation	46032 - Forestry
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Snow Grooming Equipment	85500	25,715	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
25,715	0	$25,715

Submitted By
Michael J Nigbur

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2023

Additional Requested

Decision Packages

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Decision Package Request - Budget Fiscal year 2023

40

Decision Package Title	Department Priority
Office Support Teammate	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

A 1.0 FTE teammate to support Administration, Mayor's Office, and City Council. Responsibilities might include, but are not limited to, serving as a receptionist responding to community members who call or visit City Hall and directing them appropriately. Additionally, the teammate could serve as clerical support to City Council members with scheduling meetings and rooms, registrations, conducting research, and meeting/event coordination. This position cost would split between Administration, Mayor's Office, and City Council budgets.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Mayor and Council	41315 - Mayor

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Office Support Teammate	41315.80099	62,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
62,500	0	$62,500

Submitted By

Michon D Rogers

Decision Package Request - Budget Fiscal year 2023

41

Decision Package Title	Department Priority
Internships	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request would cover two RCTC Administrative Assistant student interns for reception area coverage and to assist the City Council. Additionally, this could also include one or two graduate research student interns to assist with special projects (i.e. Bloomberg and/or NLC grants related to economic opportunity to improve health and equity).

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Mayor and Council	41315 - Mayor

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Internships	41315.80199	5,600	On Going

Total Expenditure:	Total Revenue:	Net Amount:
5,600	0	$5,600

Submitted By

Michon D Rogers

Decision Package Request - Budget Fiscal year 2023

143

Decision Package Title	Department Priority
Heart of the City On-going Operations & Maintenance	0

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Heart of the City project will result in on-going operations and maintenance costs. These costs include teammates, utilities, supplies and other general maintenance and repairs. We would request that a sub ledger be created to track Heart of the City related expenditures specifically as other operations and maintenance costs will also be expended to the same business unit (Central Business District - 44515).

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Temporary Salaries	44515.80199	23,000	One-Time
Expenditure [Tax Levy]	Building/Grounds Mtce Suppiles	44515.83610	2,500	On Going
Expenditure [Tax Levy]	Regular Salaries	44515.80100	90,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
115,500	0	$115,500

Submitted By

Noloan L Schild

Decision Package Request - Budget Fiscal year 2023

28

Decision Package Title	Department Priority
Customer Service Enhancement: 311 Implementation	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This DP proposes to enhance customer service by implementing & operating a 311 system for the City of Rochester. 311 is a non-emergency telephone number that can integrate with an online/digital platform that residents can utilize to report a problem or issue or get information regarding municipal services. On the backend of the 311 system, is a Customer Relation Management (CRM tool) that will allow the City to collect data on calls and track tickets from inception to resolution.

Benefits of a 311 system: providing quality consistent customer service citywide; facilitating greater citizen engagement; tracking responsiveness by departments & creating key performance metrics/indicators; providing comprehensive information to make data driven decisions, enabling the City to analyze call drivers to directly inform our strategic communications, engagement, & equity efforts; & enhancing constituent services and resources to reduce call traffic to Council Members regarding City operations.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Compassion, Fiscal Responsibility & Sustainability, Public Safety, Social Equity
Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
City Administration	41320 - City Administration
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Regular Salaries	41320.80099	228,800	On Going
Expenditure [Tax Levy]	Computer Software/Hardware Mtce	41320.81240	210,000	On Going
Revenue	American Rescue Plan	41320.5000	210,000	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
438,800	210,000	$228,800

Submitted By
Noloan L Schild

Decision Package Request - Budget Fiscal year 2023

133

Decision Package Title	Department Priority
Communications & Engagement Specialist	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Given the growing needs of the organization and community in the communications and engagement space, the request is to unfreeze the position. The position would also be shared between two departments and as a central resource for the organization. It would also change to a Communications & Engagement Specialist.

The Communication & Engagement Specialist would like be a Grade 3 - with a total investment of approximately $102,486 - $111,531 (this includes benefits). 40% of time would be allocated to Community Development, which is where it was located when it was created. It would focus 40% on Parks & Recreation and the remaining 20% would be focused on diversity, equity and inclusion in the context of communication and engagement.

Currently, the City invests dollars with consultants and project partners to work on communication and engagement. The intent is to review recent project budgets to identify potential savings or reallocations to support this position.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Economic Vibrancy and Growth Management, Quality Services for Quality Living

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Parks Admin - Reallocation of resour	46001	44,613	On Going
Expenditure [Tax Levy]	Community Development	41910	44,613	On Going
Expenditure [Tax Levy]	Communications & Engagement	18030A	22,307	On Going

Total Expenditure:	Total Revenue:	Net Amount:
111,533	0	$111,533

Submitted By

Jenna R Bowman

Decision Package Request - Budget Fiscal year 2023

36

Decision Package Title	Department Priority
Renewal of Zencity Membership	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The City started to use Zencity in November 2020. The intent was to gain greater insight on sentiment being shared on various topics on social media & in the media. Over the course of the last few months, we have been able to get weekly & monthly information on topics & projects happening in our community.

Zencity believes that local governments are the most important civic institutions of our time. Local leaders are at the forefront of providing the most essential government services-from public health to safety, & are the best positioned to improve quality of life. Zencity was built with this in mind. A cross-channel platform, Zencity's solutions take civic engagement to the next level by ensuring that local governments can easily hear from & understand all of their community members' real-time needs & priorities. They do this by using AI & expert analysts to automatically transform resident feedback into actionable data & tailormade insights.

Service Level Supported
Enhanced Service Level/New Program

Foundation Principles Supported
Public Safety, Social Equity

Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
City Administration	41320 - City Administration

Type of Request
Increase in expenditures with new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Computer Software/HardwareMtce	41320.81240.130	33,350	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
33,350	0	$33,350

Submitted By
Noloan L Schild

Decision Package Request - Budget Fiscal year 2023

33

Decision Package Title	Department Priority
HR Team FTEs	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

HR request 1 additional FTE to support the continued advancement of City priorities and efforts regarding social equity (.5 FTE) and wellness (.5 FTE). Social Equity -- In collaboration with the DEI Director, HR business partners will gain extra time to engage in outreach, participate in job fairs, develop community partnerships, or update job descriptions to include more inclusive language. Wellness -- In 2019, Council established a priority to research and develop an employee wellness program. Funding needs to be allocated for additional teammate(s) to lead and implement this program. Approval will support the implementation of Phase Two work and the expansion of wellness efforts citywide.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure, Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Public Safety, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Human Resources	41810 - Human Resources

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Wages/Benefits	multiple accts	142,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
142,000	0	$142,000

Submitted By

Linda K Hillenbrand

Decision Package Request - Budget Fiscal year 2023

104

Decision Package Title	Department Priority
Wellness -- Phase II	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Offering a wellness program sets the City up to be an employer of choice. In 2019, establish-ing a wellness program was a Council objective. In February 2020 and February 2021, em-ployee feedback was collected through teammate wellness surveys. In May 2020, a cross-departmental Wellness Advisory Committee was formed. In October 2020, Council appropriat-ed $65,000 to fund the implementation of Phase I of a wellness initiative. Phase II plans in-clude adding biometric screening and opportunities to save on health care expenses as an in-centive for participation in the wellness program. Biometric screens and preventive care can reduce costs of the self-insured medical plan, support employee health and well-being through early detection. This request funds Phase II in 2023 by appropriating $73,610 to the HR budg-et for teammate wellness.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Human Resources	41810 - Human Resources

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Medical Plan Expense	80640	73,600	On Going

Total Expenditure:	Total Revenue:	Net Amount:
73,600	0	$73,600

Submitted By

Linda K Hillenbrand

Decision Package Request - Budget Fiscal year 2023

31

Decision Package Title	Department Priority
Employer Funded Adoption Policy	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request is to fund a voluntary employer policy to support employees who grow their families through adoption. This proposal includes
providing eligible employees reimbursement per adoption to cover reasonable and necessary expenses directly related to child adoption. Adoption benefits support the City's desire to recruit and maintain a diverse and inclusive workforce. Other companies in the Rochester area, including Olmsted County and Mayo Clinic, offer this benefit. The City currently provides benefits for families because of birth of a child, and this policy will add support for families that choose adoption. This policy may make adoption more affordable and can strengthen employee loyalty, retention, and goodwill. This reimbursement would increase the City's image as an inclusive, family-friendly and choice employer in the Rochester community.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Human Resources	41810 - Human Resources

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	General Benefits	80700	35,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
35,000	0	$35,000

Submitted By

Linda K Hillenbrand

Decision Package Request - Budget Fiscal year 2023

126

Decision Package Title	Department Priority
Unfreeze the Community Development Director	1

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This decision package request is to unfreeze the Community Development Director position. The CDD is responsible for managing Planning, Zoning, Building, and inspection components of development along with Housing, CDBG, Sustainability Heritage Preservation, and Urban Design. This position is critical to providing direction for the department.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Social Equity

Strategic priorities Supported

Economic Vibrancy and Growth Management

Department	Business Unit - Division
Community Development	41910 - Community Development

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Employee Services	41910.80100	211,324	On Going

Total Expenditure:	Total Revenue:	Net Amount:
211,324	0	$211,324

Submitted By

Heather M Peterson

Decision Package Request - Budget Fiscal year 2023

127

Decision Package Title	Department Priority
Unfreeze the Planner position	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Request is to unfreeze planner position to support planning & Zoning activities. The planning team originally included 5 planners and a supervisor and now has 3 planners & a supervisor, a 40% reduction in staffing levels while planning activity levels remain comparable to prior years. The number of planners per capita in Rochester is 1/41,000 (3 Planners) or 1/30750 (3 planners & supervisor) compared to other MN cities (Duluth, Bloomington and Eden Prairie) where staffing levels are at 1/10,642 to 1/21393 per capita. This position was frozen upon vacancy to support the creation of Housing & Neighborhood Services Division.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Economic Vibrancy and Growth Management

Department	Business Unit - Division
Community Development	41911 - Planning Services

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Employee Services	41911.80100	120,588	On Going

Total Expenditure:	Total Revenue:	Net Amount:
120,588	0	$120,588

Submitted By

Heather M Peterson

Decision Package Request - Budget Fiscal year 2023

131

Decision Package Title	Department Priority
Secure Remote Access	2

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Enabling secure remote access for vendors, consultants, and teammates requiring administrative access to sensitive or critical systems is currently challenging, labor intensive, and can find us lacking in establishing the level of security needed to thwart today's determined cybercriminals.

This project would allow us to more quickly provision folks with remote access to only those tools they need and with only the level of access required to complete their work, while assuring that critical security strategies (e.g. Multi-Factor authentication, Auditing, Encryption, and network isolation) are appropriately deployed and enforced to protect City systems from ransomware and other cyberattacks.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
IT	41920 - Information Technology

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	ITRF	49911	85,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
85,000	0	$85,000

Submitted By

Tony W Campbell

Decision Package Request - Budget Fiscal year 2023

132

Decision Package Title	Department Priority
System Administrator	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

As the City has continued to grow its use of technology and increasingly relies upon the various technology systems, it has become more difficult to support and securely maintain the various components and applications while keeping pace with our teammates need to collaborate both internally and with 3rd parties.

This would allow us to create an additional system administrator position enabling us to better leverage our cloud investments, particularly online collaboration, and file sharing with 3rd parties via Sharepoint, and the complex identity and security requirements this entails,

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
IT	41920 - Information Technology

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	ITRF	49911	110,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
110,000	0	$110,000

Submitted By

Tony W Campbell

Decision Package Request - Budget Fiscal year 2023

105

Decision Package Title	Department Priority
Strategic Leaders focus on Community priorities	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Fire Department and our services must reflect the changing demographics and needs identified by the community. In order to accomplish the strategic priority of Quality Services for Quality Living, our Battalion Chiefs must be able to meet people where they are at and spend time having conversations with our citizens. Our Battalion Chiefs do not have the capacity to focus on community priorities due to administrative burdens, incident command responsibilities, and OSHA safety requirements. In order to realize the full potential of this critical strategic position, an aide is needed. The position of Battalion Chief Aide will relieve the task level and administrative burdens, allowing for more focus on building effective teams to serve in ways that will provide quality service and quality living for all in the community. This need is currently assessed as the highest risk to the fire department and our citizens following our strategic planning assessment.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Compassion, Environmental Stewardship, Fiscal Responsibility & Sustainability, Public Safety, Social Equity
Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Fire	42210 - Fire Administration
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	3 BC aides	80100	451,980	On Going

Total Expenditure:	Total Revenue:	Net Amount:
451,980	0	$451,980

Submitted By
Eric D Kerska

Decision Package Request - Budget Fiscal year 2023

128

Decision Package Title	Department Priority
Agency Counter Code Enforcement	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This decision package would add a code enforcement dashboard module to our existing agency counter dashboard. The dashboard currently includes tracking for bldg permits, planning applications and rental certificates. This would add tracking the rental and zoning of
the code enforcement inspections and complaints. I have funds to purchase this software in Dec. 2021 which would cover all of 2022 but
would need renewal funds budgeted in 2023.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Economic Vibrancy and Growth Management, Quality Services for Quality Living

Department	Business Unit - Division
Community Development	42440 - Housing & Neighbrhood Services

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure	Contractual Mtce & Repair	42440.81240	20,123	On Going

Total Expenditure:	Total Revenue:	Net Amount:
20,123	0	$20,123

Submitted By

Heather M Peterson

Decision Package Request - Budget Fiscal year 2023

112

Decision Package Title	Department Priority
Foreign Language Intern	4

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request will restore $4,500 that was reduced during COVID-19 budget adjustments.

During development of the All Hazard Mitigation Plan, emergency management and planning staff conducted outreach activities for limited-English proficiency communities. We discovered that to achieve equity, emergency preparedness for these groups works better with face-to-face contact. In the past, we relied upon outreach using translated, printed materials. This project will hire an intern who is proficient in a foreign language. The intern will work with the Director of Emergency Management to learn about community preparedness, then go into a Rochester limited-English proficiency community to provide direct contact. This project involves restoration of wages for interns that was reduced during the COVID-19 pandemic budget adjustments. The current budget is $13,500. The new total will be $18,000

Service Level Supported
Restore prior service level

Foundation Principles Supported
Public Safety, Social Equity

Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Fire	42610 - Emergency Management

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Intern salaries	42610.80200	4,500	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
4,500	0	$4,500

Submitted By
Kenneth E Jones

Decision Package Request - Budget Fiscal year 2023

111

Decision Package Title	Department Priority
Office of Emer. Mgmt. Request for New Service to Alerting System	5

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

The Office of Emergency Management (OEM) is requesting new service to the mass alerting software (Rochester Alert) for a first year cost of $14,500 and ongoing renewal of $12,500 per year thereafter.

City of Rochester subscribes to the mass alerting software used by the City and County. Rochester Alert subscription is $30,000 annually. OEM is seeking to add short-code, two-way messaging module to the existing subscription. This will allow OEM to send text messages to residents and receive a reply. One example for use of this new service will be in wind disasters. With this service, we will send a text message to residents asking if they received any damage. If yes, we can send an assessment team to determine extent of damages. This may allow residents to receive federal aid if a disaster declaration is approved by the President.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Public Safety

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Fire	42610 - Emergency Management

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Computer Software Maintenance	42610.81240	14,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
14,500	0	$14,500

Submitted By

Kenneth E Jones

Decision Package Request - Budget Fiscal year 2023

103

Decision Package Title	Department Priority
Rochester Reading Champions (RRC) Program Support	3

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Rochester Reading Champions is a literacy intervention program coordinated by the Library in response to community need. Its framework relies on training volunteers in the proven Orton-Gillingham approach, which incorporates multi-sensory, structured, and sequential instruction. RRC tutors provide free, twice weekly, one-on-one lessons to a diverse group of under-resourced struggling readers with lessons tailored to the specific needs of the learner. Partners report an average growth of 2.6 grade levels in reading for students that reach the 80-100 lesson post assessment benchmark. 66% of students participating in RRC self-report as BIPOC. Between 2014 and 2019, RRC relied on start-up programming grants. Due to its community value, reach, and impact, RRC continues to grow with volunteer tutors and students. The Library plans to support RRC's expansion by utilizing $6,000 in operating funds for tutor training, tutoring materials, pre and post assessments, supplies, and program tracking.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Compassion, Social Equity

Strategic priorities Supported

Economic Vibrancy and Growth Management, Quality Services for Quality Living

Department	Business Unit - Division
Library	45504 - Information Services-Library

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Other Expert & Professional Services	81390	4,000	On Going
Expenditure [Tax Levy]	Other Supplies	83690	2,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
6,000	0	$6,000

Submitted By

Purna K Gurung

Decision Package Request - Budget Fiscal year 2023

116

Decision Package Title	Department Priority
SUPPORT FOR COMMUNITY ENGAGEMENT IN PARKS AND RECREATION	23

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request is to acknowledge the increased strain on the City's community engagement team and the lack of resources directed to Parks and Recreation to conduct coordinated community engagement activities.. This funding request will not meet all the CE demands in the department but will begin to address several high level priorities. All work will be coordinated with the city DEI and CE team.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Compassion, Social Equity

Strategic priorities Supported

Economic Vibrancy and Growth Management, Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46001 - Park & Rec Admin

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	contracted services	81140	9,800	On Going
Expenditure [Tax Levy]	temp salaries	80200	12,500	On Going

Total Expenditure:	Total Revenue:	Net Amount:
22,300	0	$22,300

Submitted By

Paul D Widman

Decision Package Request - Budget Fiscal year 2023

115

Decision Package Title	Department Priority
Contracted Wildlife Management Services	26

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

This request will address increased human / wildlife conflicts in the Parks and Recreation System. City Council, Park Board and other stakeholders have expressed concerns about resident geese and deer conflicts on public and private property. Public expectations for a city response to Chronic Wasting Disease is on the rise. Administration has recommended an all-volunteer led effort for wildlife management. This strategy is frugal but does not provide adequate safeguards for the complexities of culling wildlife, providing effective community engagement and meeting the expectations of stakeholders and residents. This request will fund a hybrid model. Staff, contracted services and volunteers will be engaged in wildlife management.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Compassion, Environmental Stewardship, Public Safety
Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46001 - Park & Rec Admin
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Contracted Wildlife Managment	81390	10,900	On Going
Expenditure [Tax Levy]	Community Engagement / Public Not	81140	3,800	On Going

Total Expenditure:	Total Revenue:	Net Amount:
14,700	0	$14,700

Submitted By
Paul D Widman

Decision Package Request - Budget Fiscal year 2023

114

Decision Package Title	Department Priority
Security for Cascade Lake Beach	18

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

We are hoping to be back to normal operations and plan to have both beaches Foster Arends and Cascade Lake beaches open. We are planning to add security at Cascade Lake like we do at Foster Arends. To do this we need to provide staff, portable restrooms and some kind of storage facility.

Service Level Supported

Enhanced Service Level/New Program

Foundation Principles Supported

Public Safety, Social Equity

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46024 - Foster Arends Beach Operations

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Security staff, restrooms and storage	80200	40,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
40,000	0	$40,000

Submitted By

Dale H McCamish

Decision Package Request - Budget Fiscal year 2023

134

Decision Package Title	Department Priority
Landscape Tech	20

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Expansion of the park system covering several hundred acres that has occurred over the last few years including spaces requiring vegetation maintenance (mowing, landscape and natural areas), along with addition of restroom facilities and playgrounds require additional staffing to support the maintenance and level of care expected in the park system. While the needs across the system are multifaceted and exceed more than one FTE we are only requesting 1 additional person to support park maintenance at this time. The need for this new position was outlined in the prior staffing plans submitted. This staff person will need a vehicle to be submitted separately.

Service Level Supported
Shift Existing Service Delivery/New Demand/Restructure
Foundation Principles Supported
Fiscal Responsibility & Sustainability
Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46031 - Parks
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Landscape Technician	80100	90,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
90,000	0	$90,000

Submitted By
Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

118

Decision Package Title	Department Priority
Arborist	19

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Staffing of for our Forestry Division has been significantly underfunded for a long time. With the new Urban Forest Management Plan the levels of staff needed for proper maintenance of the urban forest is coming to light. However, even excluding this new information, staffing has not been adequate to even fund the EAB Management as approved by the City Council. Currently, we have had reallocated staffing to meet the EAB need to the detriment of other areas of the urban forest work we perform. Staff is recommending that we add an additional arborist to the forestry team to help address the service demands. This work that is performed helps meet health, safety and sustainability goals of the community.

Service Level Supported

Restore prior service level

Foundation Principles Supported

Public Safety

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46032 - Forestry

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Arborist	80100	90,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
90,000	0	$90,000

Submitted By

Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

136

Decision Package Title	Department Priority
Administrative Assistant 1	21

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Parks and Forestry Operations is a 40 + permanent position operation that has high engagement with the public related to Tall Grass and Weeds, Trees and other operational activities. This the largest operation in a separated facility without any support staff. For years our team has made due utilizing temporary staff. With higher expectations, levels of engagement and patron interaction it is imperative that we provide not only our staff but our customers the full time support needed. This need has been dismissed in the past with the thought that centralized off site clerical/reception can accommodate the call volume and issues that arise. However, this has not proven true, especially surrounding the knowledge needed to vet a customers concerns and help provide reasonable timely responses. This is best served by a full time position dedicated to provide the full time assistance. This person would also free up management staff from clerical work performed.

Service Level Supported
Enhanced Service Level/New Program

Foundation Principles Supported
Fiscal Responsibility & Sustainability, Public Safety

Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46032 - Forestry

Type of Request
Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Administrative Assistant 1	80100	61,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
61,000	0	$61,000

Submitted By
Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

11

Decision Package Title	Department Priority
Snow Grooming Equipment Revolving	24

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

With the implementation of Gamehaven Park including the snow made area and associated grooming equipment, we need to include the
eventual replacement of the grooming equipment. The purchase was paid for out of the project funds as previously discussed with administration and finance. Placing this equipment into the Equipment Revolving account will help ensure the majority of replacement funding will be available when needed. While the purchase of the equipment was 110K Staff would recommend funding. not less than $180K on the equipment revolving over 7 years.

Service Level Supported
Enhanced Service Level/New Program
Foundation Principles Supported
Fiscal Responsibility & Sustainability
Strategic priorities Supported
Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46032 - Forestry
Type of Request	
Increase in expenditures with no new revenue	

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Snow Grooming Equipment	85500	25,715	One-Time

Total Expenditure:	Total Revenue:	Net Amount:
25,715	0	$25,715

Submitted By
Michael J Nigbur

Decision Package Request - Budget Fiscal year 2023

135

Decision Package Title	Department Priority
Landscape Tech	22

Decision Package Description (Please describe WHAT this DP is and WHY you are recommending it)

Since the establishment of this division to care for highly visible landscaping along roadway corridors the areas covered by this group has expanded with each new roadway reconstruction project. Over the last several years and with forthcoming projects coming on line we have added in excess of 3 miles of landscaping to the community and well more than 5 miles more than the original TH 52 and TH 14 projects that established the program. This expansion without corresponding increases in permanent staffing has resulted in shifting of services to seasonal and other permanent staff. However, in doing so this does shortchange other operations. We are now at a point that additional staff is necessary to continue to support the program as intended. The decision to construct these facilities over the last few years included the specific knowledge that more support is needed to provide the levels of service desired.

Service Level Supported

Shift Existing Service Delivery/New Demand/Restructure

Foundation Principles Supported

Fiscal Responsibility & Sustainability

Strategic priorities Supported

Quality Services for Quality Living

Department	Business Unit - Division
Park and Recreation	46033 - Parkwy Lndscp Maint

Type of Request

Increase in expenditures with no new revenue

Fiscal Details:

Account Type	Short Description	GL Account No.	Amount	Duration
Expenditure [Tax Levy]	Landscape Technician	80100	90,000	On Going

Total Expenditure:	Total Revenue:	Net Amount:
90,000	0	$90,000

Submitted By

Michael J Nigbur

Section VIII

Outside Agency Applications

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2022 Community Funding Program

Organization Name	2021 Adopted	2022 Requested	2022 Adopted	Difference from 2021
RNeighbors	101,700	101,700	101,700	0
125Live	108,000	120,000	105,000	-3,000
Art Center	173,160	173,160	170,000	-3,160
Southern Minnesota Initiative Foundation (SMIF)	18,000	18,000	15,000	-3,000
Rochester-Olmsted Youth Commission	26,100	10,000	10,000	-16,100
History Center of Olmsted County	27,000	30,000	27,000	0
Human Rights Commission	5,400	6,000	5,400	0
Diversity Council	67,500	75,000	67,500	0
Civic Theatre	0	75,000	15,000	15,000
Rochester Downtown Alliance	90,000	125,000	125,000	35,000
Discretionary	0	N/A	20,000	20,000
Intercultural Cities Initiative*	2,000	n/a	0	0
Totals	**628,860**	**783,860**	**661,600**	**34,740**
Over Budget		-157,000	-34,740	
*Per previous agreement, moving to DEI budget for 2022 and going forward				

Economic Development

Additional Requested

Organization Name	2021 Adopted	2022 Requested	2022 Adopted	Difference from 2021
RAEDI	67,500	125,000	67,500	0

Organization Name	2021 Adopted	2022 Requested	2022 For Consideration	Difference from 2021
RNeighbors	101,700	101,700	101,700	0
125Live	108,000	120,000	105,000	-3,000
Art Center	173,160	173,160	170,000	-3,160
Southern Minnesota Initiative Foundation (SMIF)	18,000	18,000	15,000	-3,000
Rochester-Olmsted Youth Commission***	26,100	10,000	10,000	-16,100
History Center of Olmsted County	27,000	30,000	27,000	0
Human Rights Commission	5,400	6,000	5,400	0
Diversity Council	67,500	75,000	67,500	0
Civic Theatre	0	75,000	15,000	15,000
Rochester Downtown Alliance*	90,000	125,000	125,000	35,000
Jeremiah Program**	0	10,000	10,000	10,000
First Homes**	0	20,000	10,000	10,000
Intercultural Cities Initiative***	2,000	n/a	2,000	0
Totals	**628,860**	**783,860**	**663,600**	**34,740**
Over Budget		-157,000	-34,740	City Council Discretion - $94,271 – Some or all of this funding could be allocated to provide for requests that exceed 2022 baseline budget or to otherwise adjust the final 2022 allocations.
*OAOC questions regarding fit with Strategic Priorities **OAOC recommend for consideration for one time funding ***Per previous agreement ****Relying on some unused 2020/2021 City Funding				In any case requests exceed the budgeted allocation AND the discretionary funding.

Economic Development

Additional Requested

Organization Name	2021 Adopted	2022 Requested	2022 For Consideration	Difference from 2021
RAEDI	67,500	125,000	67,500	0

	Organization Name	Summary	City Public Facility Funding	Program Funding	Amount $ Requested	Amount funded in 2021	Amount funded in 2020	% of budget allocated for Direct Services
1	Greater Rochester Advocates for Universities & Colleges (GRAUC)	Continued service for programs preparing and educating SE MN current and future workforce.		X	20,000	10,000	20,000	74%
2	RNeighbors	Continued support for programing working with nieghborhoods, cultivating capacity and leveraging resources to work on livability issues and creating a bridge to the City of Rochester.		X	101,700	101,700	113,000	majority
3	125Live	Continued support for senior programming including, but not limited to free wellness assessment and fall prevention services.	X	X	120,000	108,000	120,000	90%
4	Art Center	Continued support for Art Center programming enabling them to reach diverse audiences of all ages.		X	173,160	173,160	192,400*	100%
5	Southern Minnesota Initiative Foundation (SMIF)	Support to supplement SMIF's overall work including supporting entrepreneurs, providing tools/resources to childcare providers, and enabling the philanthropic community to grow.		X	18,000	18,000	20,000	44%
6	Rochester-Olmsted Youth Commission	Continued support for current programing of Youth Commission (4 Youth Commissioners and attendance to the NLC Conference in D.C.)		X	10,000	26,100	29,000	100%
7	History Center of Olmsted County	Continued support for housing, organizing and providing access to the City's records at the HCOC library and archives		X	30,000	27,000	30,000	54%
8	Human Rights Commission	Funds will be used for purchasing space at volunteer events to promote the Human Rights Commission, Human Rights mediation services and the Human Rights phoneline.		X	6,000	5,400	6,000	didn't provide
9	Diversity Council	Support for existing Community Mobilization program, providing a platform for equitable access to community resources and civic involvement by expanding capacity for diverse populations, serving as a bridge to community integration, and developing public policy and social contract through diverse perspectives.		X	75,000	67,500	75,000	71%
10	Rochester Downtown Alliance	Continued support for the downtown special service district's programming, events, marketing, data collection, research and stakeholder relations.		X	125,000	90,000	100,000	87%
11	Workforce Development	Funding for existing program Bridges to Careers (prep and certification classes, certification testing/feeds, academic supplies, etc.) to develop and advance the workforce of SE MN.		X	20,000	n/a	n/a	92%
12	Neuro Hospitality House	Funds for new staff and new guest/donor management computer system to help prepare a capital campaign to build a new hospitality house.		X	52,900	n/a	n/a	85%
13	Collider Foundation	Funding for existing Ecosystem Navigation Program whereby entrepreneurs meet with a Navigator to help them learn about starting and growing a business in Rochester		X	20,000	n/a	n/a	85%
14	MN Assistance Council for Veterans	Support case managers in Rochester seeking to end Veteran homelessness.		X	30,000	n/a	n/a	87%
15	ExercisAbilities	Funding for programming in the warm water pool at the Rec Center and wheelchair basketball at the National Volleyball Center.		X	10,000	n/a	n/a	80%
16	Cradle 2 Career	Expand network reach from 28% of incoming Kindergarteners to almost 60%.		X	10,000	n/a	n/a	83%
17	Jeremiah Program	Continued service for programs assisting low-income single mothers and their children to disrupt the cycle of poverty		X	10,000	n/a	n/a	77%
18	Civic Theater	Funding to offset increased payroll and other direct service expenses currently covered by PPP funds.		X	75,000	n/a	200,000	70%
19	Recovery Is Happening	Funding for existing peer support services and treatment program in SE MN.		X	20,000	n/a	n/a	100%
20	Bear Creek Services	Funding for a new wheelchair accessible group home in SW Rochester.		X	10,000	n/a	n/a	89%
21	First Homes	Continued services for affordable housing in Rochester and new projects to allow members of the community secure affordable housing in Rochester.		X	20,000	n/a	n/a	92%
22	Boys & Girls Club of Rochester	Continued services for youth development among young people from disadvantage economic, social and family circumstances in Rochester.		X	20,000	n/a	n/a	75%
23	Revolutionary Earth	Funding to buy non-produce items from local vendors at wholesale prices to provide to food-insecure families and to expand growing season with a year-round solar greenhouse.		X	11,000	n/a	n/a	85%
24	Damascus Way Reentry Center	Funding for existing reentry program that reduces the cycle of crime and incarceration, thereby increasing public safety.		X	15,000	n/a	n/a	80%
25	Somali American Social Service Association	Funding for existing program services for immigrant populations with unmet basic needs.		X	20,000	n/a	n/a	70%
26	The Landing MN	To continue the services at The Landing at Silver Lake Station and fill the gap in current available services (evening weekends, holidays) and continue to evolve the concept of a multidisciplinary day shelter and resource center		X	50,000	n/a	n/a	95%
27	LifeGate Services	Funding to provide direct services (food shelf and preventative/wellness health programs) and enhance services to residents of Rochester including seniors, people with disabilities, low-income families, BIPOC, and traditionally underserved communities.		X	183,954	n/a	n/a	90%

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ROCHESTER ADMINISTRATION
City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781
Phone: 507-328-2000
Fax: 507-328-2727

The Community Funding Program is an investment of public funds intended to assist eligible non-governmental organizations (NGO) whose missions align with the City Council's Community Vision Statement, Foundational Principles and Strategic Priorities.

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

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The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: RNeighbors, Rochester Neighborhood Resource Center

Address: 4001 West River Pkwy NW, Suite 100

City: Rochester State: MN Zip: 55901 Phone: (507) 328-2940

Website: www.RNeighbors.org

Contact Name: René Halasy Email: rene@RNeighbors.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

___X___ **Program Funding**

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QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

Rochester's Neighborhood Resource Center

RNeighbors

Providing tools to grow GREAT neighborhoods

4001 West River Pkwy NW Suite 100 Rochester, Minnesota 55901 507.328.2940 www.RNeighbors.org

Rochester Minnesota's Neighborhood Resource Center

Vision

RNeighbors works toward a future in Rochester when community life is rooted in neighborhood networks that nurture citizen involvement for positive community change.

Mission

RNeighbors empowers citizen leaders to create sustainable neighborhood networks that promote a vibrant, healthy and livable community.

Board of Directors

Kristin Block
Kelly Corbin
Taryn Edens
Jeff Ellerbusch
Tim Hawkins
Michael LaPlante
Michelle Nestler
Paul Sims
Aaron Stelpflug
Michael Walters

Staff

René Halasy
Executive Director

PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?
Established as a nonprofit in 2001, RNeighbors works to bring neighbors together to assist neighborhoods with tools and resources to keep their organizations strong and healthy.

RNeighbors works with neighborhoods, cultivating capacity and leveraging resources to work on livability issues. Citizens who are involved in, identify with, feel safe in, and want to stay in their neighborhoods are a positive asset to our city and its remarkable reputation. Each of our programs and partnerships work toward getting neighbors out of their houses to interact and develop relationships. Currently there are 27 registered neighborhood associations in Rochester that include all ranges of residences including rentals, homeowners, and manufactured homes. The two most recent associations include Elton Hills and Stone Bridge Circle.

The work that RNeighbors does bridges neighborhoods with the City of Rochester, as well as each other. As Rochester continues to grow public funds are necessary to continue the vital mission of RNeighbors, to empower citizen leaders to create sustainable neighborhood networks that promote a vibrant, healthy, and livable community.

HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES
Throughout our programs, RNeighbors has strong partnerships within the City of Rochester. As with many other nonprofits in 2020, RNeighbors had to quickly adapt to the change in landscape. We have also been increasing efforts towards making our resources more equitable using a Results Based Accountability framework for racial equity performance measures working with the Nonprofit Consortium.

COVID Resource Video
First project was a request from Mayor Norton in March during our stay-at-home order to assemble some sort of quick project to lift people's spirits. We assembled a video of positive things occurring throughout Rochester neighborhoods. https://vimeo.com/402537234

Front Door Project
Among other partnering efforts during the pandemic we began the Front Door Project in May, to document with photos and narrative, a diverse selection of neighbors living through COVID-19. There are a total of 82 portraits in the collection, taken in over 20 different Rochester neighborhoods. Our goal with this effort was to create a collaborative photo project that not only documents this time, but also shows that the fabric of Rochester is made stronger through shared experiences. Partners in this effort included Mayor Norton, Family Service Rochester, Meadow Park Initiative, Channel One Food Bank, Rochester Public Library, United Way, Cradle2Career, and the Youth Commission. Currently banners with the photos and quotes are on display at the Government Center. http://www.rneighbors.org/rochester-front-door-project-portraits/

CARES Art Grants
In an effort to spread joy across Rochester and put some local artists back to work, RNeighbors partnered with the City of Rochester to hold several city-wide art initiatives including a mural, public performance, and chalk event. These opportunities were funded through Coronavirus Aid, Relief, and Economic Security (CARES) Act, originating from the federal government and allocated to the City of Rochester by the State of Minnesota. The 16 murals are currently being painted by local artists across the city, focusing on equity and diversity. During the Chalk the Walk Festival over 1,300 baggies of free sidewalk chalk were distributed across the city at community partner locations, as well as through the public-school district lunch program. Throughout neighborhoods sidewalks were filled with a vast array of pavement poetry and sidewalk art done by participants. A highlight of Chalk the Walk included 12 chalk murals across the city that were created by professional artists, giving them some much needed work during the pandemic.
http://www.rneighbors.org/chalk-the-walk-2020/

WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?
All of the programs and services RNeighbors provides are supported by public funds, as well as local partnerships.

WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?
A majority of our costs are direct, including the several grants received in 2020 and 2021.

PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.
Originating from a Mayor's Advisory Council, RNeighbors has been managing and providing services to the Rochester Community since before it became an officially registered nonprofit in 2001.Examples are listed below.

Mayor's Council of Neighborhoods
An effort started in 2015, the Mayor's Council of Neighborhoods consists of representatives from neighborhood associations. The mission is to strengthen connections between neighborhood leaders and give neighborhoods a collective voice. Topics for discussion of this group include events and projects that are useful for neighborhoods including public health, development, transportation, comprehensive plan updates, as well as local nonprofits that provide services neighborhoods can utilize. City departments are often the speakers who interact with this group.

RNeighborWoods
RNeighborWoods empowers and educates the community to grow a sustainable urban forest, benefiting the health, social, and economic aspects of Rochester neighborhoods. Through the teamwork of RNeighborWoods since 2004, we have utilized 7,207 volunteers to plant 7,907 boulevard trees. Partners include Rochester Park & Recreation, Conservation Corps Minnesota & Iowa, Rochester- Olmsted County Youth Commission, Rochester Rotary, Panera, HyVee, Rochester Area Fatherhood Network and MN Adult & Teen Challenge.

Neighborhood Project Grants
Started in 2015, Neighborhood Project Grants reimburse up to $1,000 in costs for neighborhoods to complete projects that enhance a neighborhood's livability and involvement, benefit the entire neighborhood and promote a strong sense of community. Partners in the program are the City of Rochester Park and Recreation, Public Works Department, and Olmsted County Public Health SHIP. Since these grants began, 68 different Neighborhood Project grants have been awarded; total funds dispersed $53,752.72.

OTHER FUNDING SOURCES/GRANTS
- The CARES Art funds that the city had RNeighbors distribute will make the 2020 budget appear unbalanced. A $65,000 reimbursement checks was not deposited into our account until last week.
- The DNR grant for work at Quarry Hill (a 3 year grant but because of Covid delays will wrap up this spring at year 4) is a reimbursable grant that we've made large payouts. In 2021 we should be reimbursed once grant is finalized on June 30.

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Heather J. Heyer Management Analyst 201 4th Street SE Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information: Sylwia Bujak Oliver

Organization Name: Senior Citizens Services dba 125 LIVE

Address: 125 Elton Hills Dr NW

City: Rochester State: MN Zip: 55902 Phone: 507 287 1404

Website: www.125livemn.org

Contact Name: Sylwia Bujak Oliver

Email: sylwiab@125livemn.org

 FUNDING CATEGORY (please check the funding category that your request falls under)

____x____ City Public Facility Funding

This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

125 LIVE is requesting direct funding from the City of Rochester for calendar year 2022 equal to that kindly provided in 2019 and 1020. That amount was $120,000. The direct facility cost of running the building varies from year to year and we believe it averages $175,000, however this is not paid directly to 125 Live and is administered by the Park and Rec Department.

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

____x____ Program Funding

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QUESTIONS TO BE ANSWERED (please see separate pages)

 PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

 HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?

 WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

 WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?

 PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION: Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)

 Proof of nonprofit status (e.g. 501(c)(3) certificate)

 Foundation grants or any other grant dollars received

 Information on other funding sources

 3 years annual operating statements and balance statements

1) PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

Senior Citizens Services is a 501 C3 non-profit organization, fully incorporated and independent since 1961. In 2016 we moved (from "The Castle" on Broadway Ave.) to our new 55,000 sq. ft. facility in Elton Hills and rebranded to S.C.S dba 125 LIVE. We operate as a center for active older adults. The center's shell has been provided by the City of Rochester. 125 LIVE has furnished, equipped and staffed this shell with all programming efforts focused on holistic approaches to healthy aging. Services provided within the shell by Senior Citizen Services Inc. include but are not limited to: independent exercise, group fitness, evidence-based wellness programs, education, vocational training, social programs, arts, entertainment, financial security, and safety for long-term independence. Senior Citizen Services has an existing agreement with the city of Rochester, and meets or exceeds all requirements for operating as a city partner.

Public funds are pivotal to our organization as Senior Citizen Services dba 125 LIVE is providing our community life improving services for adults despite potential barriers that they may be experiencing (financial, transportation, fear, etc.) Senior Citizen Services Inc.'s team of staff and volunteers daily deliver impactful and meaningful programs that holistically improve the lives of those we serve directly through our social and wellness programs. Our team has shown itself to be financially reliable with the gifts that the City of Rochester provided in the past, as our organization re-invests approximately 90% into the services we offer our members and our community. Public funding supports direct senior programing like free wellness assessments and fall prevention services (falls are a leading cause of injury and loss of independence among older adults) for all older adults in the community regardless of membership status.. Public support allows our organization to creatively address common issues facing aging adults in our community. Particularly related to recent pandemic closures, 125 LIVE acted as a life-line for older adults in our community by providing wellness checks, food, and modified services such as outdoor or online programing. If 125 LIVE is to cover direct facility operating expenses, custodial and routine maintenance expenses the number and variety of programs provided would be reduced significantly. On any given day over 1000 members of the Rochester community may come through the doors of 125 LIVE to participate in the programs offered. Membership dues, program fees, rental charges, public grants and donations are not yet large enough to cover all the expenses associated with these programs as well as

cover facility operating expenses. The City's financial support is needed, so we can continue to offer free memberships (for those 90 years and older for social membership and for over 1,500 subsidized fitness members through reimbursement programs) & sliding fees for low income Rochesterites, and to support our BIPOC population (current partnership with the UMR extension office and the County public health). Our organization utilizes these funds to ensure that adults have access to wellness and enrichment programs that they may not otherwise have access to. Of our current membership more than 50% are eligible for and receive monthly membership discounts. Surveys performed prior to the construction of our new facility identified that a large majority of older adults didn't have access to wellness amenities or evidence-based wellness programs, in the years since we moved location, we have addressed the service gap among these older adults and continue to reach more every month.

2. HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?

Under Foundation Principles 125 LIVE likely fits under each principle but we highlight for you the Social Equity we enable and our compassion. Our doors are open to everyone and at any time you can enter our facility and find a diverse group of people with unique backgrounds, varying income levels and physical abilities participating in our programming. 125 LIVE has reduced fees for those that can't afford the full cost of membership, our organization provides equal services to all adults in our community. Our personnel exhibit compassion as they meet people, regardless of personal circumstances, and assist them in their journey to discover which services or programs best meet their unique needs and interests. 125 LIVE provides a variety of completely free services to those living in our community including entertainment, social well-being, and wellness services such as our free balance assessments, available to those over the age of 65 years. An ongoing partnership with UMR Extension's office allows us to reach out BIPOC and immigrant populations that wouldn't normally arrive to 125 LIVE as language, price or understanding of services might have been a barrier. 125 LIVE is collaborating with organizations that are already equipped to serve underserved populations in our city, and as we collaborate 125 LIVE is working to fill gaps in the access to services these populations face., providing access to meeting spaces with technology support and financial support for membership opportunities.

125 LIVE is also committed to fiscal responsibility and sustainability. We are proud to share recent comments during the oversight committee from all 3 CMs, particularly quoting CM Campion, that 125 LIVE did financially better during the pandemic, exceeding goals that at the onset of the shutdowns would have been deemed unrealistic. We have a dedicated, diverse & visionary team and group of amazing volunteers that work tirelessly to ensure we all work together to better Rochester. 125 LIVE is also working very hard to secure different revenue streams so direct investment from the city can continue to be a low percentage of our overall budget. Currently the direct city contribution is less than 10% of our funding needs.

Under Strategic Priorities 125 LIVE contributes to enhance the quality of life of the citizens of Rochester because if people are healthy and happy, they naturally maintain and increase neighborhood vitality and livability. AARP has identified 125 LIVE as a hub for active aging, and 125 LIVE offers programing that benefits all dimensions of wellbeing that encourage long-term independence and active lifestyles. We offered free park and neighborhood workouts during 2020 and we are about to kick off the "Active at the Lake" initiative to include the underserved populations in Rochester that access that region of our city gathering at and around Cascade Lake Park for an opportunity to be active enjoy services including family-friendly bike rides. We are providing weekly free activities at the Rochester Farmers Market with our program instructors. 125 LIVE is working closely with numerous community partners to offer even more opportunities for our community to interact with our services, even expanding our reach to include multiple generations. 125 LIVE is providing onsite "field trips" for local students participating in the school age child-care program (SACC) to engage students in meaningful art programming.

125 LIVE goals are to help fulfill the commitment to health and wellness for all it serves, both physically and mentally. We continue to create space for exercise classes, so several thousand older Rochester citizens have an opportunity to maintain and improve their physical health. The other programming caters to many different mental needs of this community such as information provision, care giving and social interaction with others. During the pandemic, we assembled a group who helped Rochester's community at large with their technology issues. Their commitment is such that they are now helping to schedule vaccination appointments for those who are not tech savvy

3. WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

125 LIVE receives funding for electricity, gas, water and garbage through the Recreation Center budget as these expenses are paid directly by the Recreation Center. The $120,000 requested for 2022 is to cover custodial, routine maintenance, cable and telephone expenses. This support would free up resources to provide even more programming to the community and 125 LIVE members.

4. WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?

125 LIVE is working hard to secure alternative revenue streams so that direct investment from the city can continue to be a low percentage of our overall budget. For 2021 the Direct Service Expense is 13.70% of the overall budget. We anticipate that if granted, the $120,000 requested for 2022 will be a similar percentage of the overall budget.

The Public Funds provided by the City of Rochester are included in the general fund budget of 125 LIVE. 90 percent of our revenue goes back into programming. 125 LIVE provides to the City of Rochester quarterly financial statements and audited annual financial statements so that the City Council can maintain touch with our fiscal performance and ask questions about programming.

125 LIVE is open from 5:30 AM to 9 PM Monday through Friday, with special weekend hours Saturday and Sunday. We are open more than 95 hours a week, and offer late evening rentals and free support groups. A very valuable city building is being utilized for many different groups and organizations besides 125 LIVE. We are a very highly utilized public infrastructure investment. Prior to the pandemic closures, 125 LIVE saw annual attendance numbers well above 210,000 visits. Of our membership numbers, 125 LIVE has a rate of active members than is more than double the national average for organizations offering similar services at approximately 65% active members any given month (18%-30% national average). We work very hard to keep the building clean and well maintained as services are provided to the older adults of Rochester. Our operations manager spends about 40% of his time on maintenance and custodial issues, we have one full time custodian and currently 3 part time custodians.

5. PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

As mentioned in point 1, 125 LIVE has been the City's partner since our incorporation 60 years ago.

We primarily serve seniors (93 % of all memberships), but as aging is a process, we are open and inviting to anyone who is 18 years old and over. We offer a place for active adults, in which they can exercise, socialize, support and learn. We listen to 125 LIVE members and Rochester community and provide them with what they need and want. We have balance classes, falls preventions, pottery/ ceramics and art studio, computer learning center, library, space for cards, billiard, ping pong and more. 125 LIVE helps to create and maintain social groups, that center around common interests like photography, genealogy, choir, cooking. We host guest speakers for classes on safe driving, downsizing houses, estate planning and even how to plan your own funeral. We celebrate local musicians (live music and jam sessions). We host special programs that are open to the whole community with the guest speakers offered on regular basis (411 on 911, scam jam, cops and coffee, local leaders talk and quarterly gallery space openings and exhibitions). We partner with OMC to provide aquatic therapy and additional medical based support groups like the MS support group; 8 Dimensions of Wellness helps us with providing substance abuse support groups and many other community groups participate/volunteer in grief support, diabetes support, etc. We offer free tax assistance on an annual basis in partnership with VITA (and previously AARP). All local non-profits can book complimentary room rental for activities of their choosing as 125 LIVE is committed to bettering community partners and our community at large.

The pandemic was hard on our core group (average age of 69 years), but we found a way to connect with them, via phone-based wellness checks, Zoom outreach, free meals, and outdoor classes and concerts. We keep growing and serving even more people every day…

FINANCIAL INFORMATION REQUESTED:

At the time of this request our total cash reserve is about $163,000. About $55,000 represents deferred revenue some of which may be needed before the end of 2021 and some of which represents advanced rent from the skate club which may not be utilized and will have to be refunded. $17,750 is money being set aside on a monthly basis to repay our small business loan from the SBA. We began repaying that loan in July 2021, and the board felt it prudent to set aside money prior to the start of repayment in case we ever become short of funds and need to cover that repayment for a few months of shortfall.

The balance of about $90,250 is from a bequest 125 LIVE received in 2020. Not knowing and still not completely knowing how the COVID 19 pandemic may affect our ability to provide services, the board felt it was prudent to set the money aside as a reserve. Currently it is our hope to keep it as a reserve against future economic downturn if not needed during the pandemic.

Other than the funds requested from the city we do not have any ongoing grants scheduled for 2022. Any grants that we do receive are generally so that we can provide additional programing or at best to cover some programing we are already providing.

Our largest source of funds in any given year is from membership fees. We also charge for some of our programming, mostly to non-members, and we will have some rental income. Rentals were robust prior to the pandemic but we are not certain at this point whether that revenue will return.

Three years of annual operating statements and balance sheets are attached to this request.

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City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781
Phone: 507-328-2000
Fax: 507-328-2727

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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Rochester Art Center

Address: 30 Civic Center Drive SE, STE 120

City: Rochester State: MN Zip: 55904 Phone: 507-282-8629

Website: RochesterArtCenter.org

Contact Name: Pam Hugdahl Email: hugdahl@rochesterartcenter.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

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- **3 years annual operating statements and balance statements**

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

ROCHESTER ART CENTER
30 Civic Center Dr. SE, STE 120, Rochester MN 55904

Contact:
Pamela Hugdahl, Executive Director
Cell: 262-339-2844
hugdahl@rochesterartcenter.org

PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

Rochester Art Center delivers the arts, entertainment and culture in the heart of downtown Rochester. Our mission is to offer the opportunity for all people to understand and value the arts through innovative experiences with contemporary art. Through world-class exhibitions and programs, we present a welcoming, integrated, and diverse experience that encourages questioning, creativity and critical thinking. Exhibitions and programs are designed to reflect the dynamic relationship between art and society. They educate, challenge and connect individuals to our world in compelling new ways. We are committed to being a cultural center in our community and to enhancing our region as a destination for creativity and innovation. We provide value through engagement with broad communities, strong collaborations with other organizations, and 75 years of service in the arts.

We work hard to promote our programs, offer consistent gallery hours, and to be visible in the community through engagement activities. We have had great difficulty recovering from the removal of our front turnaround / drop-off zone in 2017, however, we feel that new signage and improved messaging around accessing the Art Center by skyway, trail and the future rapid transit line, will increase awareness. We are pleased to finally have a formal Rochester Art Center sign, installed in May 2021, to help distinguish our location and make us more visible as a destination. Support for the sign was made possible in part by the Rochester Downtown Alliance.

For calendar year 2022, we humbly request $173,160, the same as we received in 2021, and 11% less than we received in previous years. Understandably, in 2021 we took a reduction in City funding for Program Services due to the pandemic, and we recognize that uncertainties impact all sectors. We have reduced our staffing and overall budget while maintaining a robust calendar of exhibitions and programs in this complex time, and we intend to operate in this lean manner as we work to balance our revenue and expenses on our IRS Form 990.

Public funds from the City of Rochester are vital to the Art Center's program services, and enables us to reach diverse audiences of all ages, including the Boy & Girls Club, Southeastern Minnesota Youth Orchestras and Bolder Options, just to name a few organizations that benefit from our mission.

HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES?

Rochester Art Center's mission is to offer the opportunity for all people to understand and value the arts through innovative experiences with contemporary art. We present a welcoming, integrated, and diverse experience that encourages questioning, creativity, and critical thinking. Minnesota residents and visitors to Rochester are our primary audience.

The Rochester Art Center embodies a vibrant, compassionate sanctuary for all to enjoy the arts and beautiful views of the Zumbro River and downtown Rochester. Our small but innovative team of staff and volunteers deliver a strong rotation of exhibitions throughout the year, with the goal of presenting something for everyone. Programs range from Total Art Day Camp, initiated by Judy Onofrio 50 years ago, to artists talks. In 2020 we proudly pivoted our programs to deliver more content online and through art-kits. These developments will remain a large part of how we deliver services as we resume in-person activities.

Compassion is an important part of our current team's emphasis in organizational practices and program delivery. With one of the smallest teams the Art Center has employed since relocating in 2004, we are offering more exhibitions and programs in part because staff are less stressed, have fewer barriers to manage their work, have better access to management, and have more of the tools they need to accomplish their duties.

The Rochester Art Center desires to improve and reduce its environmental impact. We are working with the City and DMC to reduce our energy costs. In 2020 we reduced our heat set point from 72 to 68 degrees. We are avid recyclers and wish to install improvements to our windows to prevent common bird deaths which are, unfortunately, fairly common around our atrium windows.

In 2020 the Rochester Art Center took a new approach to its financials, by budgeting for Depreciation and Amortization. While this accounts for a sizeable portion of our budget, we feel it is imperative to overcome the deficit that has burdened our Federal Tax Form 990 for many years. Development, primarily through sponsorships and membership, is an area in which we recognize strong growth potential so that we can reach a balanced budget despite Depreciation on the beautiful building we built and occupy.

We are committed to supporting Public Safety as demonstrated through our relationship with the Rochester Police Department to install cameras around our facility

so that they can monitor the bike path, the Riverside Plaza and Mayo Park. We also host exhibitions and community conversations to encourage inter-cultural communication, healing and exploring topics that have been traumatic for many in our society over the past year. For example, we are currently exhibiting *Counterspaces* in partnership with University of Minnesota Rochester, as a collective healing project for Rochester community members who have been impacted by the existing and increasing acts of racialized violence against Asian Americans and Pacific Islanders (AAPI) and Black, Indigenous, and People of Color (BIPOC). We are also proud to present *Home of Memories: Portraits and Stories of Iraqi Minnesotans* in partnership with the Iraqi American Reconciliation Project.

To further promote social equity, we offer scholarships for our public programs that require fees, such as Total Arts Day Camp. As a team, we are constantly questioning how we can support diversity, equity and inclusion, and we are working hard to diversify our staff and board. Our team members frequently attend community meetings and webinars based around developing our organization to be more diversified, equitable and inclusive.

The Rochester Art Center enhances the quality of life for residents and visitors to Rochester through our exhibitions, arts programming and access to this beautiful public sanctuary. We are located on the skyway, connecting our building to downtown and nearby mixed-income housing.

Marcia Cramer reported in the New York Times on Wednesday, January 1, 2020, that "Numerous studies have shown that art and music can help soothe chronic pain, stave off symptoms of dementia and Alzheimer's disease and accelerate brain development in young children. As a destination for medicine, Rochester depends on the Rochester Art Center as an amenity that can support these critical findings.

The arts are also central to the development and vitality of large cities. Our founder, Newton Holland, fundraised on the principle that the Art Center would be "good for business." Mr. Thomas Watson, who was the chairman and CEO of International Business Machines (IBM) until 1956 wrote "The vital cultural climate in Rochester played a significant part in our decision to put a plant there."

We support (and benefit from) Rochester Downtown Alliance (RDA) and Destination Medical Center (DMC) initiatives. We actively participate in RDA's community events and offer professional support for arts related projects. We provided space for DMC to review a large mockup for the Peace Plaza project and are pleased to support the rapid transit station designs as needed.

WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

City Funding for the Rochester Art Center enables us to deliver our legacy programs and a robust exhibition rotation in addition to generating new programs as community needs evolve. Public funds directly support programs and workshops for youth, teens, adults and seniors. They also support exhibitions which are fully accessible to the public and medical destination visitors. In 2020, despite the pandemic, here is a select list of some of the opportunities we provided, with thanks to City funding:

Select 2020 Programs:

- Kids Winter Art Workshop (in-person, pre Covid-19)
- Total Arts Day Camp (in-person with COVID-19 precautions)
- Day of The Dead Art kits (150 delivered free to the community)
- Day of the Dead Poets Slam online
- Free headshot photography for local artists
- Niki Havekost Artist Talk
- Postcard Workshop (in-person)
- Open Mic (in-person and online after COVID-19)
- RED Mark Rothko Talk in collaboration with Rochester Civic Theater
- Med City Arts Fest Program Partner at 125 Live
- Right Brain Kit activity in partnership with UMR and 1 Discover Square
- Yoga on the Patio in partnership with Yoga Tribe
- Rochester Community Celebration *Ice Cream Social (Distancing)*
- Wicked Disco (online)
- Holiday Card Workshop (in-person with COVID-19 precautions)
- In-person Workshops for Mayo PRC teens, Boys & Girls Club and Boulder options
- Assorted art kits in lieu of in-person workshops and drop-in activities that could not take place due to the pandemic

Exhibitions on View in 2020:

- *Sophia Chai: Sightlines*
- *Jessalyn Finch | Shadow Form: The Human Body's Secret Life*
- *Grief Unmasked* (in partnership with Seasons Hospice)
- *Creative Confinement: Art Under Quarantine*
- *Lifeline: Portraits of Rochester Essential Workers*
- *Shah Noor Safqat*
- *Jess Hirsch: Prescription Gardens* (4 locations around downtown)
- *Expressions of Clinician Well-being* (in partnership with Mayo Clinic Dolores Jean Lavins Center for Humanities in Medicine)
- *Ayub HajiOmar*
- *Emma Beatrez: Electric Arc*
- *Kieran McDonnell: Scrupulosity*

Exhibition Related Programs:

- Artist talks: Sophia Chai, Jessalyn Finch, Shah Noor Safqat, Ayub HajiOmar, Kieran McDonnell
- *Grief Unmasked* online panel discussion in partnership with Seasons Hospice
- Grief Unmasked Mask Making Workshop
- Three *Creative Confinement: Art Under Quarantine* online artist talks
- Virtual Gallery for *Lifeline: Portraits of Rochester Essential Workers*
- Online Gallery of Expressions of Clinician Well-being (in partnership with Mayo Clinic Dolores Jean Lavins Center for Humanities in Medicine)

WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?

100% of our budget is allocated to delivering on our mission.
Our lean staff provide year-round programming, our galleries are open with consistency, 5 days a week, and all of our fundraising and operating costs are carefully monitored to ensure efficiencies for delivering our services.

The current City funding is equivalent to about $8 per in-person visitor or program attendee at the Art Center. Our online reach is far broader, generating national attention for Rochester and the Art Center. Admission fees are low (Adults $5; Senior and Military $3; Ages 21 and under, and members are Free.)

Understandably, in 2021 we took a reduction in City Funding for Program Services due to the pandemic. We have reduced our staffing and overall budget to meet the demands in this complex time, and we intend to operate in this lean manner as we work to balance our budget while accounting for depreciation.

PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

The Rochester Art Center continually seeks financial support from a variety of sources, and we are working to increase earned income through gallery shop sales, art-kit sales, modest gallery admission, and ticketed programs (donor funded scholarships are available for low-income registrants.) The Art Center has also reactivated an annual membership mailing in addition to our annual appeal mailing, and we are encouraged to see renewed support.

With 75 years of experience in delivering exhibitions and arts programming to Rochester, we are confident that we are providing a service unparalleled in Southeastern Minnesota.

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**

  No significant cash reserves.

- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**

  See attached

- **Foundation grants or any other grant dollars received**

- MSAB – $44,671 / General Operations FY 2020-21
- MSAB Creative Support - $14,725 / Programming 2021
- MSAB CARES - $5,000 / General Operations 2021
- Mayo Clinic Community Contributions – $30,000 / General Operations 2021
- Olmsted County Nonprofit Relief CARES Round 1 - $25,000 / General Operations 2020
- Olmsted County Nonprofit Relief CARES Round 2 - $16,124 / General Operations 2021
- Rochester Area Foundation TOGETHER Fund - $5,000 2020-21
- McKnight Foundation - $35,000 / General Operations 2020-21
- Carl & Verna Schmidt Foundation - $5,000 / Archives 2021
- Rochester Downtown Alliance - $2,000 / Keep It Local 2020
- Forum Communications - $1,600 / Advertisement 2020
- Rochester Downtown Alliance Start-Up Event Grant - $1,000 / Programming 2021

- **Information on other funding sources**

- Individual Donors - $2,225 / Education Scholarship Fund 2020/21
- Membership, General Donations & Corporate Sponsorship - $57,000 1/1/2020 - 5/30/2021

- **3 years annual operating statements and balance statements**

  See attached

SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695
PH 507.455.3215 • FAX 507.455.2098 • smifoundation.org

June 1, 2021

Alison Zelms
City of Rochester
201 4th St SE
Rochester, MN 55904-3779

Hello Ms. Zelms and City Council,

35 years ago, a devastating farming crisis swept across greater Minnesota. In response, Southern Minnesota Initiative Foundation (SMIF) along with five other regional foundations, were created to provide economic and philanthropic support to the 80 rural counties of Minnesota. 35 years later, we are faced with another crisis threatening the vitality of our region.

Southern Minnesotans have inspired us with their strength and unity in the face of the COVID-19 pandemic. At SMIF, we are proud to have facilitated more than $12 million in relief to our region through emergency grants, loans and additional support such as professional trainings and one-on-one assistance. We have also continued our $5 million in annual programming and grantmaking. Below is the impact we made last year in your county:



In Olmsted County...

$2.1 M in COVID-19 response funding was distributed to entrepreneurs, child care providers and communities.



222 early childhood professionals were impacted through grants, trainings and technical assistance.



268 businesses were impacted through our entrepreneur programming, grantmaking and lending.



For 35 years, SMIF has served the region in times of need. The enclosed fact sheets highlight this work and feature stories from those impacted by your financial gift. Thank you for your gift of $18,000.00 on 2/16/2021. ***Will you consider making a donation to SMIF again in 2022?*** With your support, we can continue to invest in our region's early childhood professionals, entrepreneurs and communities.

Sincerely,

Tim Penny
President & CEO

cc: Erin Meier, Board Member; Xavier Frigola, Board Member; Chris Schad, Board Member

Collaborating for Regional Vitality

Contact Information
Organization Name: Southern Minnesota Initiative Foundation
Address: 525 Florence Ave, Owatonna MN 55060
Website: www.smifoundation.org
Contact Name: Tim Penny, Timp@smifoundation.org

Funding Category: Program Funding

Questions to be answered

- **Please briefly describe your organization and why are public funds necessary?**
  Southern Minnesota Initiative Foundation (SMIF), a donor-supported foundation, invests for economic growth in 20 Minnesota counties. The Foundation has provided more than $121 million in grants, loans and programming within the region during the past 30 years. SMIF's key interests include community vitality, early childhood and economic development.

  Mission: Southern Minnesota Initiative Foundation (SMIF) is a regional development and philanthropic organization that fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

  Goals / Objectives:
  Community Vitality: SMIF supports local community development efforts by bring local leaders together to pool resources and ideas for greater outcomes through asset based community development; creative placemaking grants and affiliate fund assistance.

  Entrepreneur Development: SMIF supports local entrepreneurs in creating and growing strong businesses that provide quality jobs and have a positive local and regional economic impact.

  Early Childhood Development: SMIF supports childhood development efforts that provide a quality learning environment, so all children are ready to learn when they enter Kindergarten.

  Funding is needed to continue our work throughout the region. See the attached letter for information specific to your community and county.

- **How does your organization advance Rochester's community vision, foundational principles, and strategic priorities?**
  SMIF is focused on keeping all communities in our 20-county region strong and vibrant. We strive to have your community a place people want to live, work, and play in. Our mission goals listed above directly aligns with your vision, principles, and priorities.

- **What program/services are directly supported by public funds?**
  Rochester's support is used to supplement SMIF's overall work. This includes supporting entrepreneurs, providing tools and resources to childcare providers, and enabling your philanthropic community to grow.

- **What percent of our organization's total budget is allocated for direct service expenses?**
  44%

- **Please explain your organization's experience in managing and delivering community services.**
  SMIF has had a long history of delivering community services. You can see some local examples on the included county factsheet and in the COVID relief stories. We are skilled at community facilitation and visioning. We promote and provide space for partners to collaborate and network. We also work one-on-one with entrepreneurs, childcare providers, and community volunteers to help them achieve their goals though our numerous programs.

- **Other funders of SMIF**
  SMIF is supported by over 400 entities each year. As requested, attached is information on our grant funders for 2020. This is significantly higher then usual because SMIF was able to act as a funnel for emergency grant dollars in the region due to the pandemic. Beyond grantors, the largest donor group to SMIF is cities and counties throughout our region. You see and value the work we do as an economic development entity. Please let me know if you would like additional information on our funding sources.

SOUTHERN MINNESOTA INITIATIVE FOUNDATION

Collaborating for Regional Vitality

Olmsted County Investments

We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

For every donation of $1 from Olmsted County = $7 is invested back into Olmsted County communities.*

*Includes grants, loans & programming

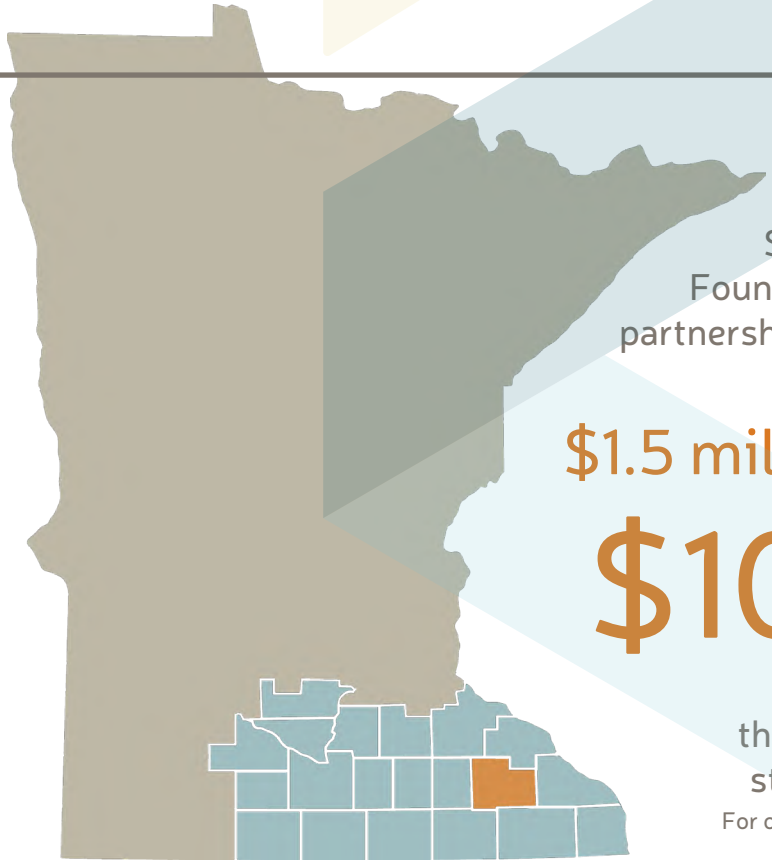
72 LOANS

$3 million to Olmsted County entrepreneurs

457 GRANTS

$3.3 million to support community initiatives

$5 million invested annually to the 20 counties of south central and southeastern Minnesota



Since 1986, Southern Minnesota Initiative Foundation has leveraged local investments & partnerships to create a stronger **Olmsted County**:

$1.5 million in local donations to SMIF

$10.7 million

invested by SMIF in Olmsted County through grants, loans, and programming for stronger kids, businesses and communities

For other counties visit: smifoundation.org/who-we-are/region.html

525 Florence Avenue | PO Box 695 | Owatonna, MN 55060 | 507.455.3215 | www.smifoundation.org

Loans & Equity Investments* Supporting local entrepreneurs & creating jobs

Thaddeus Medical Systems Inc., Rochester	Medical diagnostic device
Squash Blossom Farm, Oronoco	Small farm with interconnected enterprises
Little Thistle Brewing, Rochester	Brewery/taproom
Fiddlehead Coffee Co, Rochester	Coffee shop, roastery, restaurant and bar
Repetix LLC, Rochester	On-field visual display device for football
Sonex Health LLC, Rochester	Technology for minimally-invasive carpal tunnel surgery
Marblehead Medical LLC, Rochester	Flow-arrest access catheters for acute stroke care

**Southern Minnesota Initiative Foundation in partnership with CEDA and DEED hold the Comprehensive Economic Development Strategy for Region 10, allowing these counties to apply for Economic Development Administration funding at the Federal level.*

Grants Investments in economic development, early childhood and community vitality

AmeriCorps LEAP Initiative, Rochester EC Family Services	Members helping with social emotional skill development
Stewartville Economic Development Authority	Business incubator
WSN Engineers and Architects, Rochester	Project to identify and deliver transit services to rural SE MN
Stewartville Public Schools	Hundreds of books awarded through multiple literacy grants
Dover Eyota Public Schools	Curriculum experts and differentiation
Byron Community Foundation	Equipment for "The Most Fit City" in Minnesota
Rochester Area Economic Development Incorporated	Mayo Clinic Business Accelerator Entrepreneurship Initiative
Families First of Minnesota, Rochester	Upgrade to Early Learning Childhood Software System
Boys & Girls Club of Rochester	Reading readiness program for disadvantaged kids
Quality Child Care Program, Rochester	Increasing quality child care through provider training
Jeremiah Program, Rochester	Provide education and mentorship to single mothers in poverty
Small Business Relief Grants	221 businesses received COVID-19 relief grants

Affiliate Funds Increasing rural philanthropy

Byron Community Foundation	Lions Legacy Fund, Byron
Dover-Eyota Eagles Foundation	

Community Collaborations Bringing communities together for change

City of Byron, Regional Community Growth Initiative	City of Eyota, Regional Community Growth Initiative

Making a Difference

Providing relief to small business owners



In partnership with the Minnesota Department of Employment and Economic Development (DEED), SMIF verified, administered and distributed 1,024 Small Business Relief Grants to southern Minnesota businesses for a total of $10,240,000. The grants were directed to Minnesota-owned and -operated businesses that can demonstrate financial hardship as a result of the COVID-19 outbreak. In Olmsted county, 221 businesses received relief grants totaling $2,210,000. These grants provided needed relief for entrepreneurs who were affected by the uncertainty of the pandemic.

Your Gift ENABLED US TO RESPOND QUICKLY TO THE COVID-19 CRISIS

TOTAL IMPACT: **MORE THAN $12 MILLION**



Community Foundation Relief Grants

SMIF provided $101,218 in matching grants to 21 of our community foundations to support their localized relief efforts. By leveraging this opportunity, they were able to provide a total of $121,050 to their communities, impacting more than 56,000 people.



Emergency Child Care Grants

SMIF provided $254,950 in immediate financial support to licensed child care providers. 491 family providers and 34 centers were awarded with immediate funds, serving approximately 1,800 children in southern Minnesota.



Grow a Farmer Assistance Grants

SMIF awarded three organizations $10,000 each through the Grow a Farmer Assistance Fund. They are working collaboratively to support at least 120 farmers in southern Minnesota through grants that help their businesses respond to new challenges.



Small Town Grants

SMIF awarded 22 organizations a total of $192,500 to respond and recover from the hardships created by the crisis and the impact on their communities, all of which have populations of less than 10,000.



Small Business Relief Grants and Loans

SMIF distributed 1,024 MN DEED Small Business Relief Grants to southern Minnesota businesses for a total of $10,240,000. The grants support businesses that have experienced financial hardship as a result of the crisis. Additionally, SMIF dispersed 50 MN DEED Small Business Emergency Loans for a total of $1.2 million.



Early Care and Education Wrap Around Grants

SMIF approved 18 Early Care and Education Wrap Around Grants grants totaling $180,000 in partnership with Minnesota Department of Education. This grant helped fund early care and education wrap around services for children birth to age eight from underserved populations impacted by the pandemic.

Learn how you can help!

To learn more about our **COVID-19 RESPONSE**, and the many partners and donors who have supported these efforts, visit ***smifoundation.org/covid-19***. Making a gift to SMIF's general endowment supports these response efforts, including expenses related to the administration of these emergency funds and other essential response resources. Visit ***smifoundation.org/donate*** to make a gift.

Your Gift MADE AN IMPACT ON THEIR STORIES



"In February 2020 when we were jumping-up-and-down-ecstatic to receive a Child Care Expansion Grant through SMIF, we didn't fully understand the true impact it would have on our ability to provide a safe, caring environment for children and families during one of the darkest times of our lives. Not only did the grant allow us to open an additional classroom during the pandemic so the children could learn safely in smaller group sizes, we also received critical support from the dedicated professionals at SMIF. Jeff Andrews helped us work through financial management and planning while John Katz went above and beyond to help us solve issues we were having with our online QuickBooks program. In this time of social distancing, it's this encouragement and generosity that helped our staff remain positive and know that their work was making a true difference in the lives of others. We cannot thank the donors and professionals of Southern Minnesota Initiative Foundation enough for your foresight, dedication and support throughout this pandemic."

-CHRISTINA VALDEZ, DIRECTOR OF LISTOS PRESCHOOL AND CHILDCARE



"I'm so grateful to Southern Minnesota Initiative Foundation for their Grow A Farmer Assistance Grant. We've so far distributed funds to our members for things as diverse as installing internet on their farm, getting drone photography, starting up a tea business, buying COVID safety and health equipment and supplies, setting up an online fiber sale site, and more than that. It's been really interesting to see what the farmers are doing with these funds. We're all really dependent on each other when we're small entrepreneurs like this and the more healthy our local economy is we all do better. We've kind of adopted that model for ourselves, 'We all do better when we all do better.' From everyone in the Cannon River Sustainable Farming Association to Southern Minnesota Initiative Foundation, a big thank you for supporting us in our Cannon Valley Grown Project."

-GWEN ANDERSON, BOARD SECRETARY OF CANNON RIVER SUSTAINABLE FARMING ASSOCIATION



"In April of 2020, Preston Area Community Foundation (PACF) discussed ways to help the local business community at the onset of the pandemic challenges. PACF reached out to the local EDA to develop a grant and loan program for local businesses to use for normal operating expenses. At this same time, SMIF made available a Community Foundation Relief Fund to be used by community foundations to address pandemic issues in their community. PACF reached out to the F & M Community Bank for support to take advantage of the $5,000 SMIF matching grant and generously, the bank agreed to underwrite the entire $5,000 PACF contribution. Thanks to SMIF and F & M Community Bank, the EDA loan and grant program funds increased to $30,000. To date, over $21,000 has been provided to local businesses with applications still being accepted. Preston area businesses have been so grateful to receive this support during these challenging times. Our community stepped up this year and we are proud of the work PACF accomplished with the help of local organizations and SMIF."

- CHUCK AUG, BOARD MEMBER OF PRESTON AREA COMMUNITY FOUNDATION

Community Organization Funding Application – Rochester-Olmsted Youth Commission

Organization Name:	Rochester-Olmsted Youth Commission
Address:	Olmsted County Administration, 151 SE 4th Street
City:	Rochester
State:	Minnesota
Zip:	55904
Website	https://www.rochestermn.gov/government/boards-and-commissions/youth-commission
	https://www.olmstedcounty.gov/government/boards-commissions/youth-commission
Phone	507-328-6001
Email	gorfine.mary@co.olmsted.mn.us

PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

Please accept our budget request for $10,000 to support staffing, administrative and project/supply expenses in 2022 for the Rochester-Olmsted Youth Commission (YC). This is a reduction in funding from the last 4 years to reflect savings that accumulated primarily in the last 2 years. Olmsted County will continue with their $21,500.00 contribution to ensure that there is some reserve in order to cover any unexpected expenses for the Commission. Since 2016 the Council has provided funding for 4 Youth Commissioners and the YC Program Coordinator to attend the National League of Cities Conference in Washington DC. This conference did not take place in person in 2021, but Youth Commissioners were involved in planning the youth portion of the online conference and attended as participants. This opportunity has been life changing for the young people who have participated. We will use reserve funds to provide this opportunity again for Youth Commissioners to attend the conference in March 2022. This will expend the City portion of our reserves.

Like all City advisory boards, a member of the City Council serves as a representative on the Youth Commission. Councilmen Nick Campion, Mark Bilderback served previously. Councilwoman Molly Dennis is currently serving.

During this difficult time with people of all ages feeling the health and economic impact of Covid 19, as well as the horrendous events beginning with the murder of George Floyd, it is more important than ever that the City have an organized program for teens to contribute to the social, economic, and civic life of their communities. Starting in March 2020, Youth Commissioners began "sheltering at home" and embarked on distance learning. Gone were the energy filled meetings and for a short while adjusting to the changes consumed us. Little by little Commissioners began filling their time with new ideas for ways they could help residents of our City during this pandemic. You have supported a Commission that is youth led and true to form, they found a myriad of ways to connect and work to address issues impacting people of all ages and from all walks of life. They stepped up to lead and to contribute to the well-being of their community in spite of the obstacles that staying home presented. This is truly what a youth directed commission should be and one that I hope you will recognize as an integral part of life in the City of Rochester.

The City of Rochester has supported the work of Youth Commissioners for 27 years in partnership with Olmsted County and their success is a testament to the value elected leaders place on preparing our young people to take our places as leaders in this community. We hope that you will take the message of our work to

City leaders across the country as a testament to your confidence in youth leadership. Youth Commissioners (who represent a diverse range of cultures, ethnicities, and faith traditions) have gone on to serve in the Peace Corps, and AmeriCorps and they are pursuing careers in education, government, healthcare, and business. These wonderful young people are making a positive difference in this community and across the globe thanks to your visionary leadership.

- HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)

- WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?
  Funding supports a Program Coordinator @19 hours per week.
  Project expenses
  Technology expenses
  Meeting expenses

- WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?
  100%

- PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.
  The "services" we provide are intended to promote opportunities for intergenerational civic engagement and community leadership opportunities among high school youth in Olmsted County. A list of 2020-2021 activities and initiatives categorized under City of Rochester Foundational Principals is attached. All three public high schools, Rochester STEM Academy, Lourdes High School and Byron High School are represented on the Commission. The Rochester-Olmsted Youth Commission has been featured in print and television news countless times over the years, and has engaged at least 30,000 teens in activities. While we are a City/County partnership, 90% of youth who have benefited live in the City of Rochester.

Being a part of the Rochester-Olmsted Youth Commission has been one of the greatest privileges and most profound experiences. This group has instilled in me an importance of civic engagement, fostered my desire to enact change, and has surrounded me with staff, students, and adults that have been unimaginably supportive. As I look back at my past four years on the commission, I am immensely grateful for all the opportunities and lessons I have received, from attending the National League of Cities Conference to starting projects to improve the city of Rochester. -Thanks, Shikha Kumar

Youth Commission, above all, has meant so much to me because it allowed me to connect. Connect with myself, motivated peers, and my community members. The youth-driven framework of the Commission enabled me to meaningfully find solutions and address the needs of my community, while also helping me self-determine the areas of study that interest me. I will carry the experiences and lessons I learned from Youth Commission on with me forever. - Ojas Bhagra

I am a Mayo high school junior and began working with the Rochester-Olmsted Youth Commission (YC) last November. In just over 6 months, not only have I seen the difference the Commissioners have made to local non profit organizations, but I've seen the positive impact the YC has had on our community and the students who have participated in the many projects and initiatives shared by Ms. Gorfine. Through the YC I have been able

to work with Family Services Rochester to obtain a grant and worked on multiple projects with them to help seniors with maintaining their properties (shoveling driveways, doing spring cleanup of their yards and soon, summer mowing). Ms. Gorfine shares opportunities with us from organizations around the country. One of these was from the National League of Cities where I helped organize the Youth component and co-led a workshop for the Congressional Cities Conference. My co-leaders were high school students from North Carolina and Texas. I'm helping the Meadow Park Initiative recruit volunteers for their summer program, I've helped with clearing noxious weeds from our parks and I've collected (and donated) to teen clothing drives. Through these initiatives, I've engaged Lourdes, Century, JM, St. John's and Friedell students, sharing opportunities and involving their students in every project I've led. I've participated in only a few of the opportunities Ms. Gorfine has shared - we've had speakers and opportunities to share our thoughts, support causes that are important to us and make a difference in so many ways. What an experience ! Thank you Ms. Gorfine for all you and the Rochester-Olmsted Youth Commission have inspired and enabled Rochester youth (including me) to achieve - especially during this year of isolation. – Dominick Nowakowski

Youth Commission is a community of true changemakers. Being on Youth Commission has shown me that even as a student I can bring my ideas for how to improve this community to a collaborative environment and have them successfully implemented. It has given me a platform unlike any other; to be able to share and learn about issues I care about in Rochester, while also taking action to solve them has been one of the best opportunities I've had thus far. – Sarah Strauss

- Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)
  We have some cash reserves which had been saved in anticipation of unexpected needs. Primarily those reserves are from recent years. The Coordinator moved to 19 hours per week in 2019 so benefits are no longer paid which resulted in savings in the 2019 budget. Budgets from 2020 and 2021 also reflect savings resulting from changes that were made because of COVID. We did not meet in person so meeting expenses and project expenses were eliminated. We have reduced our request for City funding in 2022 from $21,500.00 to $10,000.00 and we will also use the balance of the reserved funds to pay $7,500.00 in expenses for four Youth Commissioners and the Program Coordinator to attend the March 2022 National League of Cities Conference in Washington D.C. This will eliminate the City portion of our cash reserves.

- Proof of nonprofit status (e.g. 501(c)(3) certificate)
  We are a City/County government organization and therefore non-profit.

- Foundation grants or any other grant dollars received
  In 2020 was from the Community Education Citizens Advisory Council for $150.00 to support a speaker from Macalester College for a public meeting on systemic racism.

- Information on other funding sources
  We receive a matching contribution from Olmsted County.

- 3 years annual operating statements and balance statements - Attached

Rochester-Olmsted Youth Commission

2020-2021 Activities and Accomplishments

Youth Commission Mission:

Create and promote intergenerational opportunities for youth leadership and civic engagement.

Youth Commission activities relative to <u>Compassion, Public Safety and Social Equity . Many were developed during Covid 19 Shelter in Place</u>

- Received a grant from Community Ed to help fund a speaker from Macalester University in September 2020. Dr. Brian Lozenskis' area of expertise is in urban and multi-cultural education. Over 100 youth and adults attended the presentation.

- Youth Commissioners played a major role in planning and implementing two youth organized marches in support of Black Lives Matter.

- Youth Commissioner created BeWellCOVID https://www.instagram.com/bewellcovid/?hl=en for Instagram and Twitter – shared with the National League of Cities youth Civic Engagement Coordinator and included in her blog.

- Partnering with Community Corrections and Public Health in the development of a process to educate students and provide alternative consequences for smoking/vaping violations on school grounds.

- Every day during the stay at home orders, the Program Coordinator sends short email or text to Youth Commissioners – just to check in and to make sure they are ok and don't need anything. In the beginning Commissioners were mostly upbeat, but as time went on that changed. Loneliness, disappointment of graduating seniors (2020) who were missing their graduation celebrations, struggles with on-line learning weighed on them heavily. Some were impacted by Covid creating additional financial struggle in some households.

- Partners with the Mayo Clinic Rochester Healthy Communities Partnership at their request, to develop effective Covid messaging for youth in the immigrant/refugee community.

- Youth Commissioner created Living Room Tutors https://livingroomtutors.org/ which is sponsored by the Youth Commission. This program has recruited high school volunteer tutors who are working online with students K-12 who need additional academic support.

- Youth Commissioners who partnered with the Rochester Healthy Community Partnership https://rochesterhealthy.org/ used their social media platforms to urge their followers to follow the guidance of scientists and medical professionals

- Advocated successfully on behalf of Native American students so that as graduating seniors they can display their Native Eagle Feathers on graduation gowns.

- Advocating for gender inclusive restrooms in all new RPS school buildings. At least 1/3 of the Youth Commissioners know another student who uses "they/them" pronouns. (11% of students surveyed in the 2016 MN Student Survey identified as LGBTQ+)

- Members of the Mayo Clinic Pediatric Mental Health Task Force established in 2019 to identify and provide support and resources to students K – 12. This Task Force was a result of a Mayo Clinic research study at a Rochester elementary school which indicated that many students K-5 have undiagnosed and serious mental health issues. A pilot project was launched in fall 2019 at selected Rochester Public Schools to begin addressing this problem. (K12 students in RPS impacted)

- Actively involved in the implementation of plans to address health priorities identified in the 2019 Olmsted County Community Health Needs Assessment.

- Annual partnership with Barlows Hy-Vee to collect non-perishable food and personal hygiene items for low income and homeless students in our public schools. We have collected over $30,000 worth of items since 2012. (approximately 400 teens impacted) This project was delayed in 2021.

- Continue to provide coordination and over-site of Tix 4 Kids. Since 2009 over 8500 opportunities have been provided for over 4500 low income, high risk, and/or academically challenged students.

- Collect and gift wrap donations for the Students in Transition Coordinator in Rochester Public Schools. These gifts are distributed to teens who are in need. (approximately 100 youth impacted)

- Sponsors of teen volunteers at Friendship Place – a non-profit after school organization in SE Rochester serving low income children and teens. We provide tutors, mentors and coaches for college entrance tests. (approximately 40 teen tutors impacting about 60 after school participants)

- Partnering with Community Corrections and Public Health in the development of a process to educate students and provide alternative consequences for smoking/vaping violations on school grounds. The goal is slow the "school to prison" pipeline that often begins when students are given citations by law enforcement and are given out of school suspensions and/or expelled from school.

- Assisting Mayo Clinic research professionals (led by Dr. Atunah-Jay) on a project to better meet the medical and emotional needs of students who are bullied in school based on weight and ethnicity.

- Partnering with community collaborative to provide tele-access for people without Wifi and appropriate technology.

Environmental Stewardship and Neighborhood Connectivity

- Continued partnership with RNeighborwoods to plant boulevard trees in Rochester. In the past 10 years, over 4000 middle and high school students have participated in these events. We also promote Citizen Forester Classes conducted by the Rochester City Forester in partnership with RNeighbors. Over 60 high school age youth have been certified as "Citizen Foresters".

- Partnered with RNeighbors on the Front Door photo project that included a cross section of Rochester families.

- Partnering with the City Public Works on the MN Clean Water exhibit that will be in Rochester spring 2021.

- Tour of the Waste to Energy Facility in March 2020 to learn more about sustainability challenges in Rochester and Olmsted County.

- We collaborate with community and state organizations focused on sustainability and clean energy. (Sierra Club, Climate Generation).

- Lobbied for renewable energy legislation at the MN Capitol – specifically for a Solar on Schools bill sponsored by Senator Dave Senjem.

- Initiated a project to collect climate justice books for Rochester Public School Libraries. Partnering with RPS curriculum staff.

Fiscal Responsibility, Sustainability and Fostering Young Leaders

- Worked in high schools prior to the Covid shut down to promote participation in the 2020 Census; Partnered with IMAA to assist immigrants and refugees in responding to the Census. Pivoted in March 2020 to Instagram and other social media platforms due to closed schools.

- Worked to educate and empower young voters and their families in the 2020 general election. Distributing voter registration material via social media and partnering with the NAACP to reach minoritized and newcomer populations.

- Members of the Rochester Public Schools Fall 2020 Planning Committee requested Youth Commission participation to ensure a student perspective in this critical process. This is one of the most challenging tasks ever undertaken in our public schools. The District is required by the Minnesota Department of Education to develop three possible scenarios for fall classes and school administrators understand how important a youth perspective is in this effort.

- In 2020 four Youth Commissioners participated in the National League of Cities (NLC) conference in Washington DC. Recent Youth Commission sponsored activities i.e. BeWellCovid and Telehealth

Access for Seniors were developed by Commissioners who attended that conference. The conference ein 2021 was virtual and over 10 Youth Commissioners participated. One served on the committee that planned the Youth portion of the conference.

- Partners with the Minnesota Youth Council on a February 2020 Town Hall focused on Youth Civic Engagement.

- Provide opportunities to interested youth to "shadow" local elected officials in Rochester and at the Minnesota Legislature.

- We continue to be one of the only places where youth artwork is shown locally thanks to support from the City of Rochester for Art in the Sky. In addition to school-based artwork, we also include work from home schooled students, individual young artists and other youth serving organizations.

- Youth Commissioners have represented Congressional District 1 on the Minnesota Youth Council (MYC) for over 8 years. The MYC provides input to the Minnesota State Legislature on important issues affecting youth in our state.

- Recruited Teen Election Judges for the RPS Referendum in November 2019, the Presidential Primary in March 2020 and the November 2020 General Election.

- Our monthly meetings include speakers on important topics affecting residents of all ages in our city. Speakers have included Mayo Clinic experts in dementia education, Community Corrections staff, Native Students advocates, Olmsted County Public Health, City of Rochester Public Works and Mayor Kim Norton.

- At the request of the League of Women Voters (LWV), Youth Commissioners submitted questions for candidate forums prior to the August 2020 Primaries and the November 2020 election

- Youth Commissioners also were featured in LWV "Know Your Local Government" presentations in spring 2021.

Additional comments from graduating seniors:

Youth Commission has by far been the most beneficial activity I've been a part of in my 4 years of high school, which says a lot because I've been involved with numerous clubs and activities over the years. I've gotten the opportunity to be surrounded by kind and strong individuals that have helped shape the city of Rochester and county of Olmsted. Youth Commission also gave me the opportunity to shadow senators and other important legislators/government officials, which helped me navigate my future and hone in on my passion for activism. All around, Youth Commission is essential not only to the youth involved, but to the community of Rochester/Olmsted County as well because it encourages, amplifies, and reinforces the voices and actions of change—the only ways to make a difference! And that's what we all want, right?

Youth Commission provided invaluable opportunities and support for me to not only educate myself and take meaningful action on issues that affected my community, but also grow as a leader and compassionate citizen. This group truly inspires each member to make valuable change in the City of Rochester, ranging from volunteer work to civic action, and empowers youth and adults to build a better Rochester for generations to come

Youth Commission has provided me several ways for my quiet voice to be heard. It allowed a range of youth, including me, to participate in events and meetings that directly involve us in our very own community.

The Rochester-Olmsted County Youth Commission has played an instrumental part in my high school years. The abundant opportunities to learn about my community and others, whether through trips to the state capital or to the National League of Cities, have been incredible. However, I've been impacted even more by the ways Youth Commission has pushed me to become involved; my experience has included everything from presenting

in classrooms about petitions and movements, to volunteering at food drives for our community's homeless youth, to helping lead conferences. Most importantly, Olmsted County Youth Commission has provided a community of its own, helping students find role models among each other and learn the meaning of leadership."

"I've learned about local government in Rochester from firsthand experience of sitting on boards and interacting with elected officials. I've been able to share my perspective and hear others about youth issues and worked to address them with an incredible hardworking group of peers."

"I've met so many new people with different perspectives, seeing how we have made a difference with every single activity we do has shown me that working together, people can make a change no matter the obstacles."

"I have learned how to be a leader, what it is like to be a part of something bigger than myself.

"I truly believe that being on this commission has made me a better person. "

ROCHESTER ADMINISTRATION

City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781

Phone: 507-328-2000
Fax: 507-328-2727

The Community Funding Program is an investment of public funds intended to assist eligible non-governmental organizations (NGO) whose missions align with the City Council's Community Vision Statement, Foundational Principles and Strategic Priorities.

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities (attached).

The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: History Center of Olmsted County

Address: 1195 W Circle Drive

City: Rochester State: MN Zip: 55902 Phone: 507-282-9447

Website: www.Olmstedhistory.com

Contact Name: Wayne Gannaway Email: execdirector@olmstedhistory.com

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

__X__ **Program Funding**

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

Rochester Administration

Community Organization Funding Program Application—History Center of Olmsted County (HCOC)

Please briefly describe your organization and why are public funds necessary:

HCOC serves the residents of Rochester by being the home to the ever-evolving stories of the city and linking its diverse communities and visitors to our collective past, present, and future. No other organization serves this purpose in Rochester, Minnesota. HCOC does this by:

- preserving the city's past in the form of documentary evidence (including City and Rochester commercial records, photographs, KTTC film), and material culture (including objects and buildings);
- providing access to the past through a fully staffed public archives and research center, exhibits, public programs, events, historic buildings, and horticultural and open space.

How does your organization advance Rochester's Community Vision, Foundational Principles, and Strategic Priorities?

Quality of Life: The HCOC mission of community heritage/tourism is central to Quality of Life. According to *Partners for Livable Communities*, a nonprofit working to improve the livability of communities by promoting quality of life, economic development, and social equity, studies are showing "that effectively highlighting the culture and heritage of a place cultivates attachment to that place, and thus makes people want to settle in that area and lay their roots down." Heritage tourism, as community building, promotes "intangible aspects such as an increase in the sense of trust, respect and togetherness among residents. These values tend to promote a greater involvement in public life and create a more vibrant community."

Through our historic places, our publicly available archival photographs and other archival material at our fully staffed research center, our exhibits, and our programs, HCOC helps residents create an attachment to Rochester. In their 2010 study, *"Soul of the Community,"* the Knight Foundation found that "attachment matters because it predicts critical quality of life measures such as local GDP growth, public safety, educational achievement, and community aesthetics including open spaces and public parks." By promoting public memory through our historic buildings, grounds, artifacts, and archival materials, HCOC strengthens attachment to Rochester as a community, rather than simply an urban space, for residents and visitors alike.

Residents strengthen their attachment to the community through social media, which was particularly evident during the pandemic. In the last year HCOC has made a big impact through increased social media postings about local history topics and historic places. Compared to 2019, in 2020 HCOC has:

- increased Facebook followers 31.5%, from 4,830 to 6,347
- increased Facebook reach 96%, from 142,715 to 279,671
- increased Instagram reach 303%, from 6,436 to 25,929
- posted 64 educational videos on our YouTube channel with 3,304 views

Welcoming and Diverse: Our recent programs, exhibits, and partnerships demonstrate our growth in inclusion and diversity. HCOC inclusivity is exemplified by:

- "Traveling While Black," an exhibit co-created with Rochester's African American community. To follow up, we are once again working with African American elders and community organizers, co-creating an exhibit about Black migrants building community in the 1960s-70s.
- Planning an exhibit about Rochester's first LGBTQ Pride Parade.
- The exhibit, "The Onward March of Suffrage."
- Preparing an exhibit on the carpenters union co-created with the North Central States Regional Council of Carpenters.
- Offering Zoom lectures on immigration history, LGBTQ, and women's history topics.
- Creating a space for dialogue, such as through the Zoom talk "The Confederate Battle Flag: Symbol of Heritage or Discord?" about how the flag is associated with the Lost Cause and white supremacy.
- Collaborating with the Village, a nonprofit that works "collaboratively to integrate farmers of color into our local food systems, providing land and education access to increase culturally relevant and sustainably grown food within our local markets." HCOC is providing free urban gardening space (with conveniently located water) for its members.
- Hosting partnership events at HCOC with Rochester Cambodian Association, Intercultural Mutual Assistance Association, Women's History Circle, and the Diversity Council.
- Provided free, customized programs to Family Social Services, Elder Network, and 125 Live clubs.

Life-long Learning: We provide life-long learning experiences that can be found nowhere else in Rochester. For example, everyone from students to retirees explore our archives and research center to learn about the history of their neighborhood or church or school or family or a community business. Our regularly changing exhibits engage visitors on local historical topics and encourage further exploration. We host history talks (both virtual and in-person) on local history topics that promote civic literacy and engagement, public health, and an understanding of immigration history. In 2021 to date, we will have conducted 25 Zoom history talks for 343 adult learners. Examples include:

- History Down the Drain: A History of Rochester Wastewater Treatment
- Turnout: Making Minnesota the State that Votes, a book talk with Joan Growe
- The Confederate Battle Flag: Symbol of Heritage or Discord?
- Discovery, Exploration and Science in 36 Miles of Cave Passages
- Spit Spreads Death: The Influenza Pandemic of 1918-1919 in Philadelphia
- History of Vaccination: Small Pox During the Civil War
- Norwegian Immigration and Health Care

On average per year, 500 people visit our archives and research center and 125 call or email with research requests. In each case, patrons make or strengthen connections and attachments to the community by locating an historic photo of a person or place meaningful to them; learning about a neighborhood, business or house history in Rochester; or exploring their genealogy.

Easy Access to Parks and Recreation Amenities: While HCOC is not a City park, walkers, gardeners, and others looking for relaxation use our grounds daily, whether strolling through the flower or

demonstration gardens, jogging or walking a dog on our gravel roads, or tending to a community vegetable garden plot.

We also offer walking and self-guided tours of historic neighborhoods and downtown.

Operational Efficiency: Our staffing pattern is extremely frugal and efficient. Even prior to the pandemic, in 2019 we reduced our staffing by 2.5 full-time equivalents to our lowest staffing level in over 15 years. As staff time is increasingly diverted to maintenance and other non-stewardship duties, those reductions are impacting the care of the collections and customer service. We do outsource non-mission related work when possible, such as accounting, HVAC equipment maintenance, and snow plowing.

Volunteers are a critical resource for HCOC in particular managing our community garden, handling lawn mowing, and carpentry (where historic preservation is not required). In 2020 volunteers working throughout HCOC contributed nearly 5,000 hours, equivalent to 2.4 FTE.

Partnerships are increasingly important to our work, with respect to cross-promotion and joint programming. Our partners in 2020 include:

- The Village, community gardening and joint programming
- University of Minnesota Master Gardeners, demonstration gardening
- Intercultural Mutual Assistance Association, cross-promotion
- Spark Children's Museum, cross-promotion and joint programming
- Rochester Garden and Flower Club, maintaining site flower gardens
- Rochester Trolley and Tour Co., cross-promotion and joint programming
- Pandemic Pictures, cross-promotion

Manage Growth and Development: HCOC is the public memory for Rochester, with regard to the development and growth of the city, from plat maps and flood control projects, to wastewater treatment and DMC. Through City records as well as maps, photos of streetscapes, directories, etc., HCOC allows residents and policy makers alike to gain insights into future opportunities and challenges based on past performance.

Social Equity and Compassion: Our programs and exhibits on topics such as African Americans in Rochester, depression-era farming, immigration, and women's suffrage, helps build empathy for people from the past. Moreover, by showing the continuity between the past, present, and future, our work can help people develop empathy for marginalized people in the present.

Environmental Stewardship: Currently, HCOC offers nearly fifty acres of open space and agricultural land, at a time when development is pressuring both. Moreover, a growing portion of our land is being used for community gardens to grow food, including for those experiencing food insecurity. Through guidance from the University of Minnesota Extension Service, our gardens are becoming increasingly regenerative.

We gladly host an air quality monitor to measure particulate matter as part of a collaboration with the City of Rochester, Mayo Clinic, DMC EDA, and others.

What programs/services are directly supported by public funds? In 2020, 52% of our programs and services were supported by public support—5% of that from City of Rochester funds. This covers a little

less than one-third of the costs to deliver services through the HCOC library and archives, including housing, organizing, and providing access to City of Rochester records, which includes 60.28 linear feet of material (that is the distance from home base to the pitcher's mound).

Please explain your organization's experience in managing and delivering community services. HCOC has decades of experience serving learners of all ages, including public school students and adult learners, through day camps, family programs, and lectures and talks, as well as patrons of our research center and archives. Unlike other repositories of records, our certified archivist provides one-on-one, professional research and reference assistance for the novice and expert alike. HCOC's flexibility and responsiveness means we can customize content and lessons to meet the needs of a variety of learners, whether they are eight or eighty years old.

Financial Information

Cash Reserves:

As of April 2021, HCOC has $194,810 in Donor Restricted Net Assets, which are either permanently restricted or temporarily restricted for a donor-designated purposes. These funds cannot be used as, nor should they be viewed as, cash reserves.

HCOC, as of April 2021, has $242,787 in Board Designated Net Assets. It is the HCOC Board of Directors' prerogative to undesignate all or portions of those funds with an approved board vote. HCOC, as of April 2021, has $237,045 undesignated, unrestricted reserves. (Importantly, this assumes our second draw of the Payroll Protection Plan is forgiven.) Taken together, Board Designated and reserve funds equal $479,832. HCOC is confronting two significant capital needs, upon which those funds will likely draw.

First, HCOC is committed to preserving and activating the George Stoppel Farm, the only intact Rochester farmstead from the 1850s that is listed on the National Register of Historic Places. We have hired the historical architectural firm Miller Dunwiddie to create historic rehabilitation construction documents for the farmstead. Those services alone will use approximately $122,000 of our Board Designated Funds. We anticipate the rehabilitation of the farmstead's caves, stone house, smoke house, and barn to cost $2.5 million. While our Board Designated and reserve funds will not remotely cover those capital costs, they will be important as grant matches, for example for a Minnesota Historical and Cultural Heritage (Legacy) grant.

At the same time, HCOC's accumulated depreciation on land, equipment, furnishings, software, and buildings (not including historic sites or collections) continues to pile up without counterbalancing reserves. HCOC Board Designated and reserve funds will be called upon to pay for the most urgent capital needs (e.g., HVAC). According to Propel Nonprofits, a federally certified community development financial institution based in Minnesota, most nonprofits should aim for reserves to cover three to six months' expenses. If HCOC is successful in a capital campaign and effectively phases capital improvements, we will endeavor to maintain that recommended benchmark.

Proof of Nonprofit Status: (See attached.)

Foundation and Public Grants:

2018:

- Carl and Verna Schmidt Family Foundation: $15,000 for historic property maintenance
- Minnesota Historical and Cultural Heritage Program: $8,294 for planning for redesign of exhibit and collection space lighting
- Minnesota Historical and Cultural Heritage Program: $5,070 for Rochester State Hospital Closure - Story and Impacts: Oral History
- Minnesota Historical and Cultural Heritage Program: $96,000 for conversion of 534 U-matic tapes and 605 16mm film reels from 1970s-1990s to digital format for preservation and access.

2019:

- Carl and Verna Schmidt Family Foundation: $10,000 for historic property restoration

2020:

- Minnesota Historical and Cultural Heritage Program: $7,500 for research for Women's Voting Rights Exhibit
- Think Bank Corporate Giving: $5,000 for Women's Voting Rights Exhibit
- People's Energy, Operation Round-up: $2,042.34 for Women's Voting Rights Exhibit
- Payroll Protection Plan Loan: $79,895 (loan forgiven).

Information on Other Funding Sources:

Below are HCOC's other annual funding sources (based on 2020 financial statements).

- Olmsted County: Typically 47% of our revenue. We've been told to expect a 17% cut in 2022.
- Mayowood Mansion: Typically 24% of our revenue. Closed throughout 2020 and remain closed. Mayo Clinic has not advised us when we can resume public tours.
- Fees, admissions, and programs: 8%
- Investment Income: Typically 1% of our revenue.
- Memberships: 2%
- Special events: 2%
- Contributions and grants: 31%
- Rental income: Typically 4% of our revenue

3-Years Annual Operating Statements and Balance Statements:

See attached. January through April 2021 statements;
2020 audited financial statements;
2019 audited financial statements;
2018 audited financial statements.

ROCHESTER ADMINISTRATION
City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781
Phone: 507-328-2000
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COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

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The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Olmsted County Human Rights Commission

Address: 151 4th Street SE

City: Rochester State: MN Zip: 55904 Phone: 507-328-7700

Website: https://www.olmstedcounty.gov/government/boards-commissions/human-rights-commission

Contact Name: Ryan Paulsen Email: paulsen.ryan@co.olmsted.mn.us

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

X **Program Funding**

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

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COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

QUESTIONS TO BE ANSWERED

1. The Olmsted County Human Rights Commission was formed on April 14, 1998 under Resolution Number 98-58 after the City of Rochester Human Rights Commission was abolished. The commission has 13 commissioners and 2 youth commissioners. The Olmsted County Human Rights Commission responds proactively to diversity issues.
   Human Rights Commission | Olmsted County, MN

2. The Olmsted County Human Rights Commission's mission is to make the community, Olmsted County, free of discrimination and to promote equal opportunity for all our people. Listed below are several key objectives/duties that the Human Rights Commission is tasked with focusing on, that relate directly to Rochester's community vision.
   a. Under the support and guidance of the Olmsted County board, the Human Rights commission will provide information and direction around human rights issues.
   b. Provide a legal avenue for residents to find remedies of Human Rights concerns through voluntary no fault mediation. Provide an avenue for residents to find remedies of Human Rights concerns through voluntary no-fault mediation or by referral to the State Human Rights Department for legal action.
   c. Collaborate with the State Department of Human Rights and the League of Minnesota Human Rights commissions.
   d. Coordinate activities between community groups and organizations with similar missions.
   e. Support enrichment activities celebrating diversity.
   f. The Olmsted County Human Rights Commission operates a phone line that oversees and monitors the usage of the 24-hour number, which Mediation Services provides to residents under is contract with Olmsted County. Residents can call the phone to get information and assistance and report incidents of discrimination or bias. A monthly confidential report is distributed.
   g. Support and initiate activities to educate the broader community about the rights of the thirteen protected classes under the Minnesota Human Rights Act.

3. Funds will be utilized to purchase space at volunteer events to promote the Human Rights Commission, Human Rights mediation services and the Human Rights phoneline available to all residents of Olmsted County. Additionally, the funds will also contribute to the maintenance costs of the Human Rights phone line which is $25,000 annually.

4. This Human Rights Commission has been a collaborative effort between the City of Rochester and Olmsted County since 1998. Although the specific services and promoted events have changed throughout that time, the capacity to be the voice for those in need has remained the same.

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

CONTACT INFORMATION

Name: The Diversity Council

Address: 1130 1.2 7th Street NW, #204

City: Rochester **State:** MN **Zip: 55901**

Phone: 507.282.9951 **Website:** www.diversitycouncil.org

Contact Name: Dienna Sabol Executive Director

Email: DeeS@diversitycouncil.org

FUNDING CATEGORY

___X___ Program Funding This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

Amount Requested: $75,000.00

QUESTIONS TO BE ANSWERED

PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

Diversity Council's purpose is growing equitable communities rooted in compassion where all facets of human identity are understood and respected, and where every individual acts conscientiously and with courage.

Diversity Council concentrates its work in three areas: CIVIC EQUITY, HEALTH EQUITY, and EDUCATIONAL EQUITY.We accomplish our goals by:

- Educating youth and adults through trainings, consultations, and cultural activities.
- Identifying, analyzing, and publicizing issues and opportunities through outreach, print, and webresources;
- Brokering action by facilitating dialogue and convening collaborative workgroups;
- Operating programs that support leaders who are not just successful in current systems, but also change systems.

We accomplish our work by challenging policies and practices, as well as hearts and minds. Therefore, Diversity Council's work is focused on realizing change at these two levels:

- Influencing the structures and processes of organizations

- Influencing the awareness and actions of individuals

The Council has three ways it delivers on its purpose. The first, Training and Consultation, the organization's enterprise, is the provision of professional services to entities from all sectors and geographies. The second, Equity Initiatives, is the provision of community education and engagement programs around equity and inclusion and is focused in the region.

The third, Community Mobilization, is specific to Rochester and Olmsted County. These activities are community informed and established to change who participates in the design of and benefit from public policy and social contract. Funding from the City of Rochester goes directly to support this work. It is absolutely fundamental to our ability to generate effective interactions between residents and systems.

All our work is grounded in current research and theory as well as best practices in our field. More than 30 years of experience and a reputation for excellence have established us as one of Minnesota's leaders in diversity and equity.

HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES?

We currently find ourselves with an unprecedented five generations in the workplace, a population rapidly expanding in cultural diversity, and an extraordinarily competitive and unstable economic environment. While these statements do not completely define Rochester's complex socioeconomic scenario, they get at the core of the difficulties facing our systems and structures. So many of our employers are waist deep in value engineering systems, working toward recovery, and navigating aggressive industry changes. Our workforce is changing. Our service needs are shifting. We must look at how our municipal, state, and federal systems are aligned and activated to manage change while remaining committed to community safety, economic recovery and sustainability, environmental responsibility, and equity.

To achieve this we need to understand and respect a complexity of cultures and appreciate the distinct attributes of individuals. This means working honestly and openly to adopt inclusive behaviors and attitudes. It means striving to ensure that a philosophy of cooperation and respect permeates culture and defines society.

This IS the work of Diversity Council. From career pathway development to empowerment of nontraditional leaders, from coalition building to transformational storytelling, the Council aligns its work to the tenets expressed by the City of Rochester.

WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

City of Rochester funding is used directly and exclusively to support Community Mobilization Work – initiatives aimed at promoting equitable quality of life and economic prosperity within the immediate area.

Diversity Council stakeholder representation in the **following taskforce and committee spaces** is underwritten by public funds.

Rochester Ready Core Team
City of Rochester Sustainability and Resiliency Task Force
SE MN Together
Southern Minnesota Initiative Foundation Prosperity Initiative Community Advisors
MN Community Resiliency and Recovery Advisory Committee (Lt. Governor convenes)
Rochester Area Nonprofit Consortium
Collider Inclusion Open Advisory Board
Regional Social Justice Coalition
Commitment to Racial Justice Taskforce
Rochester Area Foundation Equity Taskforce
SEMN Workforce Development Board and Board Equity Taskforce
DMC EDA Community Advisory Committee
COVID-19 Cross Sector Planning Team
America's City/Community for Health Committee
Intercultural Cities Initiative
Age Friendly Community Committee
MN Humanities Center Statewide Advisory Council
MN Department of Human Rights Local Commissions Task Force
Cradle to Career Leadership Table
Region 10 Quality Council

Community Mobilization Resource Coalition (CMRC), an equity initiative of Diversity Council, is funded primarily with public dollars. CMRC provides a platform for equitable access to community resources and civic involvement by expanding capacity for diverse populations, serving as a bridge to community integration, and developing public policy and social contract through diverse perspectives. Our purpose is to change power dynamics by amplifying voices and co-designing processes and systems where everyone participates and benefits equitably. CMRC is the only coalition in the region doing evidence-based equity work identified through community needs assessment. CMRC participants come from 12 unique racial and ethnic populations in Rochester.

Fiscal Sponsorship Diversity Council also fills a void in the community by fiscally sponsoring and supporting the development of diverse initiatives and projects that align with its purpose and serve at risk populations. The Council currently sponsors 15 projects each with a unique mission. Oversite of this work is underwritten by a modest 4% fee to the organizations, with evaluation and support funded by local dollars.

WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?

In 2021, 71 percent of the Council's budget is allocated for direct service delivery and support.

PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

With more than 30 years of equity work in Rochester, Diversity Council is uniquely positioned to support City of Rochester efforts and deliver exemplary, efficient, and effective programs. Outcomes from 2020 initiatives include:

One of the goals of Diversity Council is to make relevant information readily available to everyone - especially those with barriers to access - and to anyone looking for opportunities to deepen their understanding of equity issues. Our eNews connects people to educational opportunities, community events, critical data, resources, and more related to DEI from across southeastern Minnesota. READERS: eNews has a monthly audience of thousands, many of whom forward it onto their constituents.

Diversity Council partnered with the Rochester Nonprofit Consortium and others to implement a Digital Equity project. Through granted funds, the initiative provided computers, educational toys, technical support, and internet access to families with technology and language barriers in order to aid early educational development of young children. Diversity Council engaged with 15 families in Rochester's Spanish-speaking community. Partners engaged another 45 families, creating new relationships and a greater understanding of education support needs. More importantly, this was a new way for educational systems to reach out and impact marginalized families effectively.

One of the major goals of the CMRC during 2020 was to ensure that everyone could access critical information related to health, education, and employment. CMRC organized virtual townhalls with seven different population groups, with professional facilitators and interpreters so people could ask and have answered questions in their own language. Representatives from Olmsted County Public Health, Rochester Public Schools, Mayo Clinic, Minnesota Department of Health, and DEED responded to public questions. The events themselves engaged more than 27,000 people, with more than 13,000 follow-up views of the recordings.

A note on Diversity Council Cash Reserves:

By policy, Diversity Council maintains an operational reserve of three months' expenses. The Council currently holds a percentage of individual donation funds as cash on hand pending the approval of an investment policy to cover sustainable financial position.

Funding Sources and Granted Funds:

Diversity Council applies for and has historically received funding annually from Olmsted County and Mayo Clinic Office of Community Engagement. Corporate and Individual donations account for roughly 28 percent of the Council's annual budget. Grant funding, which is more fluid, is also sought for Equity Initiatives to cover roughly one third of the annual organizational budget.

Granted Funds 2020-21

Bremer Trust	20,000	
Mayo Clinic	72,000	
Olmsted County CARES Funding	35,000	
City of Rochester CARES Funding	3,200	
MN Humanities Center	30,000	
Rochester Area Foundation	18,000	
Olmsted County		25,000
United Way Olmsted County	38,000	
MN Dept of Justice	113,000	
City of Rochester	67,500	

City of Rochester
201 4th Street SE
Rochester, MN 55904

COMMUNITY ORGANIZATION
FUNDING PROGRAM
APPLICATION

The Community Funding Program is an investment of public funds intended to assist eligible non-governmental organizations (NGO) whose missions align with the City Council's Community Vision Statement, Foundational Principles and Strategic Priorities.

The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities (attached).

The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:
Heather J. Heyer Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Administrative head	Misha Johnson
Title	Interim Managing Director
Organization Legal Name	Rochester Civic Theatre
Street Address	30 Civic Center Drive SE
City	Rochester
State	MN
Zip Code	55904
Phone	507-282-8481 x 219
Email	misha@rochestercivictheatre.org
Website	www.rochestercivictheatre.org

FUNDING CATEGORY

✓ Program Funding This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED

BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

In 2020, as the Rochester Civic Theatre (herein, RCT) opened its doors during the pandemic, a myriad of local theater and performing arts organizations took advantage of its expanded space for social distancing, sanitation, cleaning and disinfecting and the sharing of overhead costs. Searching for meaningful ways to remain engaged with the community, RCT leadership realized these many new partnerships might offer a path to creative partnership.

In summer 2020, RCT began the process to be designated as a "preferred partner" under the One Roof concept alongside Mayo Civic Center, Civic Music, and Rochester Art Center. This status ushered in a series of forward-looking changes that provide impetus to, and reinforced the vision of, a shared space and collaborative programming.

A significant part of that renewed focus was a redefining of RCT's mission. In keeping with the One Roof Concept, the RCT's new mission is: to ENGAGE community organizations through collaboration and shared resources, ENRICH lives through education and outreach, and ELEVATE human connection through theatre arts.

The Rochester Civic Theatre Company was established in 1951 (as a 501(c)(3) organization in 1989), that develops and delivers arts experiences that entertain, enrich, and educate adults and young people of Rochester, Olmsted County and Southeastern Minnesota through the production and presentation of live theatre. Prior to Covid-19, the RCT took pride in being a Rochester staple for theatrical entertainment as well as an asset to the community. In 2019, RCT performed live in front of 20,000 audience members.

Today, RCT not only services its own audience and produces its own full season of live theater performances but it is also the single largest resource for numerous non-profit and community organizations and theaters in Rochester when they need expertise, costumes, or other resources upon which their work relies, and its resources are being optimized to meet the diverse needs of the community. In fact, 50% of its available performance hours are filled by community-partners who now call the RCT home.

The list of use-partners is long. RCT stages (300-seat House, Blackbox, lobby, and patio) are used for meetings, seminars, and other performing events. Use-partners include Immersion Youth Repertory (audience of 9,000 seasonally), Children's Dance Theatre (5,000 students), Civic Music (audience of 50,000 annually), Rochester Dance Company, That Theatre Company, the Journie program, Dance Lab, Allegro School of Dance, IMAA, Rochester Symphony, Boys and Girls Club, the Rochester Repertory Theatre the newly formed Rochester Ensemble of Dance. It also includes a myriad of pop-up one-night performances such as local dance recitals and Poetry Slams. The future vision of RCT is to be known as a reliable community partner, and its collaborations and outreach activities ensuring programming is accessible to everyone in the Rochester area.

Community response to the One Roof Memorandum of Understanding, (April 19, 2021), which states that "All community theater, dance and similar performing arts groups should be directed to the RCT for calendar inclusion", has been remarkable. In fact, in 2021, RCT will host and provide services to

some 100,000 patrons and performers – exponentially increasing anything it has ever done in it's 69 year history.

To meet the increased demand created by multiple organizations using a shared space, RCT provides a facilitated operating structure, helps develop content for new collaborative art and educational programs, provides technical support, and access to costumes and set elements. RCT's staff work to support community groups backstage, engage in technical needs, manage front-of house operations including the Box Office and Concessions and support ALL activities in RCT's theaters, classroom, lobby, costume and scene shops, and prop room to ensure the success of the community partners event but also the city asset of the theatre itself.

Buckling under the weight of this "blessing", in 2020 RCT secured a PPP loan in the amount of $79,900 which allowed the (temporary) hiring of 3 new part-time staff members (1) part-time Production Manager, one (1) part-time Technical Director, and one (1) part-time House Manager. Each of these positions is critical to operations. Each of these positions works on a variety of shows with our community-partners (often simultaneously in both theatres), and each of these positions is essential if RCT is to continue to responsibly manage the shared use of this valuable community asset.

Under the One Roof Management Agreement, RCT facility maintenance and management is paid for and provided by City of Rochester and Mayo Civic Center. While this provides an invaluable offset to utility and maintenance costs, it does not offset the increase in payroll associated with increased facility use and operations.

Funding in the amount of $75,000 is requested from the City of Rochester to offset increased payroll and other direct service expenses currently covered by PPP funds. Funding will ensure that these expenses are covered after PPP funds are exhausted and will help safeguard the City's goals to realize the benefits of increased and consistent service levels, and increased efficient and collaborative community programming.

HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES

RCT is the only venue in the greater Rochester area whose space and operating structure can accommodate multiple community organizations. By providing a home for a diverse array of nonprofit performing arts groups, RCT supports and enhances the 2040 Community Vision of Rochester as a city where all people are treated with dignity and respect and enjoy a high quality of life. It directly fulfills the Shared Use goals of increased programming for community, increased focus on mission, and increased efficiencies and collaborative services.

RCT's designation as a "preferred partner" under the One Roof Concept contributes to the vision of Rochester as a welcoming and diverse community with a high quality of life. The programming it supports guarantees increases in neighborhood vitality, livability, and community amenities, and provides programming that supports life-long learning.

Patronage of RCT as the hub of a thriving, hospitable cultural atmosphere also enhances a downtown where, with Mayo Clinic at its heart, is not only a Destination Medical Center but is also an arts-destination that attracts people, investment opportunities, and jobs that support the economic growth of Minnesota, its bioscience sector, and beyond.

WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

RCT facility maintenance and management is provided by City of Rochester personnel. Recent annual audit was required and paid for by the City.

70 % of RCT'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES

YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

The RCT has been providing high quality arts activities that engage and enrich its community since its founding seventy years ago. RCT's designation in 2020 as a "preferred partner" under the One Roof Concept was widely supported across the Rochester cultural landscape by organizations that endorsed it as the designated cultural leader to coordinate the equitable booking and sharing of maximized facility resources. That RCT fulfills its mission to be an essential part of Rochester's cultural landscape is validated by the many partners who now call the RCT home.

ATTACHMENTS:

- ✓ **Statement Cash Reserves** — NA
- ✓ **IRS 501(c)(3)**
- ✓ **Foundation grants or any other grant dollars received**

PPP Loan	$79,900
Together Fund Award	$5,000
Downtown Alliance	$9,630
RAF	$25,000

- ✓ **Information on other funding sources**

  RCT has sustained income through City of Rochester reimbursements, ticket sales, donations, and sponsorships. In addition, venue space is rented to use-partner organizations at a reduced rate or at no cost when needed, our standard rental fee is 20% of gross ticket sales before expenses.

3 years annual operating statements and balance statements

- ✓ 2017
- ✓ 2018
- ✓ 2019

ROCHESTER ADMINISTRATION
City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781
Phone: 507-328-2000
Fax: 507-328-2727

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COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities (attached).

The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Rochester Downtown Alliance

Address: 311 Broadway Ave S, Suite A2

City: Rochester State: MN Zip: 55902 Phone: 507-216-9885

Website: www.downtownrochestermn.com

Contact Name: Holly Masek Email: hmasek@downtownrochestermn.com

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

  _____ **City Public Facility Funding**

  This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

X _____ **Program Funding**

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

DOWNTOWN
Rochester, Minnesota

May 30, 2021

City of Rochester
Attn: Heather J. Heyer
201 4th Street SE
Rochester, MN 55904

Dear Ms. Heyer,

Please find below RDA's responses to the City of Rochester's Community Funding Program application.

The Rochester Downtown Alliance (RDA) is committed to continuously improving the vitality of downtown Rochester for all citizens, employees, businesses, students, and visitors. Through the City of Rochester's annual investment, the RDA can provide high-quality programming, events, marketing, data collection, research, and stakeholder relations. For 2022, the RDA is requesting $125,000 in City of Rochester Community Funding.

Questions to be answered:

- *Please briefly describe your organization and why public funds are necessary.*
    - The Rochester Downtown Alliance is a special service district (SSD) which provides cleaning, safety, hospitality, marketing, special event, advocacy, and business support services to 44 blocks of downtown Rochester. The RDA provides year-round services to downtown and often plays a critical role in faciliating communication and programs between downtown businesses and City administration. Our events and programs (Thursdays Downtown, SocialICE, etc.) are intended to directly support the



vitality of downtown, but are also free to the public and designed to welcome and benefit the entire Rochester community. In 2021, we will produce 60+ public events to encourage downtown visitorship as Rochester recovers from the pandemic. In 2019, we brought over 280,000 people downtown and generated an estimated $10 million in economic impact.

The special service district is funded by multiple sources, including levies on private property owners, voluntary contributions from the City of Rochester and Mayo Clinic, and self-generated funds such as sponsorships/partnerships on special events. Special service district levy funding ($324,750 in 2021) is at this point only 23% of the RDA's annual budget and is capped at an 8% annual growth rate. Additional support from the City of Rochester, Mayo Clinic, and private partners is critical to maintaining the level of service the organization currently provides.

- *How does your organization advance Rochester's community vision, foundational principles, and strategic priorities?*
    - Community Vision:
        - "Rochester… is a welcome and diverse community." – The RDA's mission statement is, "To create, enhance, and promote a downtown experience that is *welcoming*, fun, and livable." Our public-facing programs are free to all, and we are continually making improvements to the accessiblity and diversity of our events. Our 2021 Operating Plan includes goals around diversity and inclusion for our board and team, our events and performers, and our marketing. The RDA has hosted, for its own board and for the wider downtown community, training sessions on racism and allyship.
        - "Renowned for its reputation as a center for growth and innovation, its robust economy, and programs and institutions that support life-long learning." – In 2020, the RDA was proud to work with the City to develop and implement a number of programs to support small business innovation in response to COVID-19. These include two rounds of the Keep It Local Grant, which allowed Rochester-based businesses to hire Rochester-based service providers to help them respond to COVID-19, and the Sidewalk Café Expansion Grant program, which allowed restaurants to expand into parking spaces and alleys to maximize

outdoor dining capacity. RDA is currently collaborating with DMC to research the growing residential consumer population downtown, and will share that information with local businesses as they seek to understand new customer bases.

- "Characterized by its…thriving downtown, vibrant public spaces, easy access to parks…" – The RDA plays a key role in activating downtown through events and activities year round, including Thursdays Downtown, SocialICE, Fresh Air Fitness, and Sidewalk Sessions. RDA is making public realm improvements in Peace Plaza and Central Park, such as refurbishing benches, purchasing new furniture, planting additional horticulture, and programming these spaces to encourage greater use. Additionally, in 2020 RDA launched downtown's Clean & Safe Ambassador Program, which allows these spaces to be maintained to a higher standard.
- "Connected both physically and socially, offering balanced transportation options, well-planned streets, sidewalks, trails, and neighborhoods - and hospitable cultural atmosphere." – RDA's work takes place in the center of Rochester, which is easily accessed by transit, bicycle, and walking. RDA is a vocal advocate for pedestrian-centric planning, and works closely with the City of Rochester to ensure that the street level experience is clean, safe, and interesting. Additionally, RDA develops and delivers a wide range of free events and programs that highlight local art, music, and food. Our programs are meant to delight and welcome both locals and visitors.

- Foundational Principles:

  - *Compassion:* RDA strives to be a compassionate and empathetic to our teammates, to our businesses, to our colleagues at the City and peer organizations, and to visitors to downtown. We make decisions with stakeholder input, best practice research, and a goal to make downtown Rochester one of the most welcoming places in the region.
  - *Public safety:* RDA and the Clean & Safe Ambassador Program work closely with Rochester Police Department and many social service providers to ensure that downtown offers a safe experience to all types of visitors at all times. We believe our responsibility toward ensuring safety extends beyond physical safety, and includes creating spaces where all people feel welcome regardless of their backgrounds.

        - *Social Equity:* RDA is working closely with its board, with peer organizations, and the City of Rochester to engage underrepresented communities with downtown, and to support their success here. Some of our tactics include dedicated outreach to non-native English speaking businesses to ensure they learn about grant and program opportunities, seeking and hiring a wider ranges of performers that represent the diversity of our community, creating "amplifier" lists to ensure that our messages reach wider audiences, and translating our marketing into multiple languages.

    - Strategic Priorities

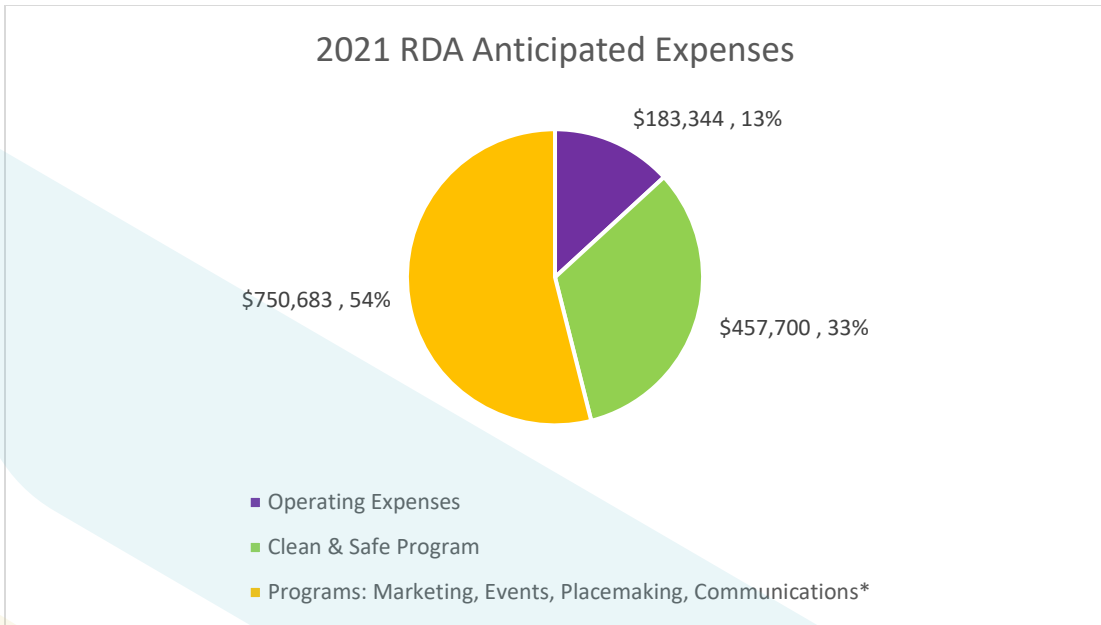
        - Enhance quality of life: RDA is always focused on the "neighborhood vitality and livability" of downtown, and works closely with Parks & Recreation to improve the public space amenities of downtown.

- *What programs/services are directly supported by public funds?*

    - The City's annual contribution would flow into RDA's general budget, which is used for public space improvement programs such as furniture and horticulture, creative placemaking efforts, direct business support (grants, Downtown Dialogues meetings), new events that do not yet have sponsors, marketing for downtown, and the staff time to deliver these programs.

- *What percentage of your organization's total budget is allocated for direct service expenses?*

    - 87% of our 2021 budget is allocated for direct service expenses.



*Included in the Programs number is 83% of staff costs (salary, benefits, payroll taxes). This number was derived by our audit, when examining what percentage of staff time is dedicated to program delivery (83%), and what percentage is dedicated to management (13%) and fundraising (4%).

- *Please explain your organization's experience in managing and delivering community services.*

    - The Rochester Downtown Alliance has been in existance since 2005 and has continually demonstrated its ability to deliver professional, well-attended events and programs on behalf of downtown Rochester. The organization is responsible for major community festivals such as Thursdays Downtown, SocialICE, Dogs Downtown, and Style on the Plaza. In 2019, we brought over 280,000 people to downtown through our programs.

      In addition, the RDA has proven itself to be an adaptible and reliable partner to the City of Rochester throughout COVID-19 response efforts. The RDA led the development and delivery of the Keep It Local Grant, executed CARES-funded art and music programs, and worked closely with the City to create guidelines and methods for outdoor dining patio extensions into parking spaces, alleys and drive lanes.

Financial information

- *Cash reserves*

    - The Rochester Downtown Alliance currently holds $114,139 in cash reserves. Per our financial policy, we aim to keep three months operating expenses (salaries, benefits, rent, and other obligations) in reserves, as well as one month cash on hand.

- *Nonprofit Status*

    - Please see attached. The RDA operates primarily as a 501(c)6 but 501(c)3 documentation is also attached.
        - A 2019 tax return is provided for proof of 501(c)6 status.
        - A 2009 Letter of Determination for proof of 501(c)3 status

- *Grants*

    - The Rochester Downtown Alliance applies for grants infrequently. Operating primarily as a 501(c)6 organization, the RDA finds it difficult to qualify for most grants. Funding typically comes from special service district levies, voluntary contributions from the City of Rochester and Mayo Clinic, and sponsorships/partnerships on RDA-produced events and programs.

- *Information on other funding sources:*

    - Major funding sources for 2021 include:
        - Special service district levy: $324,750
        - Program/Partner income (sponsors, partners, event fees, etc.) $377,655
        - Mayo Clinic: $126,000
        - City of Rochester Community Organization Funding: $90,000 ($100,000 in previous years).
        - PPP and EIDL: $59,040
        - Clean & Safe Ambassador Program Restricted Funds (excluded from general RDA funds)
            - City of Rochester: $125,000
            - Mayo Clinic: $257,500

- *3 years annual operating statements:*

- Please see attached

The Rochester Downtown Alliance is committed to ensuring we are providing annual updates to the City of Rochester that highlight our impacts and our achievements. Our 2020 annual report can be found here.

Please let me know if you have any questions or would like more information. We greatly appreciate the City of Rochester's support of the RDA.

Sincerely,



Holly Masek
Executive Director

ROCHESTER ADMINISTRATION
City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781
Phone: 507-328-2000
Fax: 507-328-2727

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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Jeremiah Program Rochester-SE MN

Address: 2915 Jeremiah Lane NW

City: Rochester State: MN Zip: 55901 Phone: (612) 867-7793

Website: www.jeremiahprogram.org

Contact Name: Elizabeth Dorn Email: edorn@jeremiahprogram.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

  _____ **City Public Facility Funding**

  This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

✓ **Program Funding**

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QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDSNECESSARY?**
  Jeremiah Program (JP) partners with low-income single mothers and their children to disrupt the cycle of poverty, two generations at a time. JP believes that the impacts of poverty and systemic racism can be disrupted through a two-generation (2Gen) approach – investing in a single mother's vision for her future (her postsecondary, career, and leadership goals) and the education of her children (high quality early childhood education).

  The JP experience provides life-changing opportunities for moms and their kids. Beginning with empowerment training, moms start to unravel the damaging narratives placed on low-income women, especially women of color and mothers, and reassert their role as experts in their own lives and leaders in their community. After completing empowerment, JP's ongoing programming ensures moms have access to the resources every family needs to thrive: stable, affordable housing on our JP campus, career-track education at a local postsecondary institution, exceptional early learning experiences, and a supportive community of peers and caring staff. The interplay of 2Gen supports creates the conditions for mothers and children to tap into their unique strengths and innate power.

  JP came to Rochester in 2016 at the invitation of a cross-section of community leaders. Raising $16.9M in capital campaign funding, the Rochester Campus opened its doors to 40 single mothers and their children in July 2020. Opening despite the impact and challenges of the pandemic, JP Rochester-SE MN is at full capacity, and is a shining example of how communities can come together to disrupt generational poverty through cross-sector partnership, public/private, and faith-based investment, and exceptional volunteerism. Thank you for considering a vital $10,000 award of public funds to deliver exceptional direct services as we continue to build our private funding base here in Rochester.

- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
  Investing in women and families has a multiplier effect. Women who are healthy, earning a living wage and engaged in their communities raise stronger, healthier, and more engaged children - positively impacting the future of our country for generations to come. Empowered women help build safer and more inclusive communities and invest in the programs and infrastructure needed to help other women succeed. They lift as they climb. This is especially true for single mothers who often rely on broader family and friend networks for support. Single mothers model the close, collaborative, cooperative social behaviors that reduce our sense of isolation from one another and ensure the success of young people as a collective responsibility.

  Racial and gender equity are at the heart of JP's mission to disrupt generational

poverty, aligning with the City of Rochester's principles of compassion and social equity. JP understands that the intersection of race and gender discrimination comes to a head for single mothers of color, which is why JP programming unapologetically focuses on dismantling the proven and institutional barriers that stand in the way to their success.

As a leader in the 2Gen field, JP's operations in Rochester contribute to the city's vision to be "a center for growth and innovation, its robust economy, and programs and institutions that support life-long learning." Ascend Network at the Aspen Institute has demonstrated that 2Gen models achieve significant educational, health, and economic benefits for families AND communities. Leveraging a 2Gen mindset, JP has identified three key levers to disrupt generational poverty, grow our vibrant local economy, and promote life-long learning:

1.I nvesting in Affordable Housing:
Housing is a critical foundation for families. Safe and stable housing, where families know they will safely go to bed each night and are able to limit frequent moves, contributes to improved health and education outcomes for children (Enterprise Community Partners, 2014). When that same housing is affordable, families can limit budget trade-offs, invest in their family's needs, save for the future, and begin to build wealth. Driven by divestment from affordable housing development, underfunded public programs, and wage stagnation, there is a worsening affordable housing crisis in Rochester. 46% of renters in Rochester are "housing cost burdened", paying more than 30% of their income for housing (Harvard University's Joint Center for Housing Studies, 2020).

Our new Rochester-SE MN campus in Northwest Rochester features 40 two-and three-bedroom furnished apartments for families experiencing poverty who are headed by single mothers, including four units that prioritize JP families who have an immediate history of experiencing homelessness. Resident families pay no more than 30% of their income for rent (which includes utilities), providing financial freedom to invest in education, savings, and household expenses. The campus also has a community room, family library, classrooms, and office space. After graduating from college, moms can elect for their family to continue living on campus for up to six months with their rent frozen, during which time they invest in savings, secure new housing, and focus on career development.

2. Promoting Post-Secondary Access and Persistence for Single Moms:
A college education is a key to higher earnings, steady employment, and financial security. Single moms who earn a bachelor's degree earn $1.1 million over their lifetime--a 130% increase over single moms with only a high school diploma. When a parent attends college, they also model for their kids what's possible, and makes it more likely that they will have a secure financial future. 82% of children whose parents attained a bachelor's degree enroll in college immediately after high school, compared to 54% of children whose parents didn't attend college (National Center for Education Statistics). Despite clear benefits, just 8% of single moms in the United States who enroll in an associate or bachelor's degree program will earn the degree, compared

50% of women who are not mothers (Institute for Women's Policy Research). American higher education systems are not designed to advocate for, nor nourish the educational development of low-income, first-generation, or non-traditional students, where single moms often stand at the intersection. As a result, single moms face a range of systemic obstacles to enrolling in and completing a degree, such as access to childcare and insufficient financial aid packages. Targeted programming like that developed by JP is needed so single moms can equitably reap the economic and social benefits of a college degree.

3. Ensuring Access to in High Quality Early Childhood Education:
High-quality early childhood care and educational support builds a strong foundation for lifelong learning and wellbeing--nurturing "caring, capable and responsible future citizens" (UNESCO). Longitudinal data analyzed by the Annie E. Casey Foundation shows that students who are reading proficiently by the end of third grade are four times more likely to graduate from high school on-time. High-quality early childhood education, like that offered at JP Rochester's child development center, is an essential foundation for all children that ensures they arrive in kindergarten ready to learn, thrive, and meet grade-level benchmarks like third-grade literacy.

- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**

Funding from the City of Rochester will support general operations for Jeremiah Program Rochester-SE MN. Our direct services include:

Strength-Based Coaching: A JP Family Coach partners with moms as a trusted advisor, mentor, and sounding board to support them in achieving their post-secondary, family, and career goals through bi-weekly in-person or virtual coaching sessions. Coaching starts soon after a mom applies to JP. Sessions meet moms where they are on their post-secondary journey, whether they apply to JP already enrolled in college and are seeking to identify a career trajectory, are looking for guidance as they navigate the complicated college admissions and financial aid processes or want to focus their coaching on their parenting journey. Coaching sessions focus on a mother's strengths and her self-identified goals for herself and her family. Our Rochester coaching staff is trained in the nationally recognized Parents as Teachers (PAT) curriculum, which enriches coaching sessions with content structured around parenting and child development.

Life Skills Classes: We offer weekly life skills classes for JP moms to build capacity in career exploration, financial literacy, positive parenting, healthy living, and more.

On-site High-Quality Early Childhood Education: Our campus houses a childhood development center on the ground floor that provides high-quality early learning for children ages six weeks to starting kindergarten. A childhood development center located with families' homes simplifies drop-off and pick-up and facilitates relationships between moms and their child's teachers. The childhood development centers use the

Creative Curriculum, a nationally recognized early childhood education curriculum that integrates math and literacy skills through play and hand-on activities. Highly regarded by early childhood education providers, Creative Curriculum employs a whole-child approach to learning and emphasizes continuous assessment. The curriculum gives teachers to the tools to immediately respond to an individual child's development, which leads to increased communication with parents about their child's growth. We partner with Families First of Minnesota to manage and staff the childhood development center.

Summer Experiences: Starting in summer 2021, all JP children will get the opportunity to have an amazing summer experience. We are exploring opportunities for various age groups, but all JP children will be able to participate in a formative AND transformative summer experience (specialty and overnight camps, lessons, etc.) like their affluent peers.

Empowerment and Leadership Program: JP's Empowerment and Leadership class is a 12-week foundational course for moms preparing to embark on their JP journey. The recently re-designed curriculum encourages single moms to deconstruct the bias and oppression they face and assert their own narratives. Weekly 90-minute classes provide space for women to reflect on their personal stories, build sisterhood, and explore their identities (race, class, gender) and how those identities intersect to inform experiences as a moms and post-secondary students. The class gives moms permission to affirm their potential as change-makers for themselves, their families, and their communities as they begin to write their next act as a JP mom. Classes are led by a cadre of trained facilitators who reflect the experience and demographics of JP moms—including 25% alumni.

Digital Inclusion: We provide all JP moms with a laptop (and data plan as needed) when they start empowerment and throughout their time at JP. This hardware ensures families can meet the digital demands of work and school, which have increased dramatically following the COVID-19 pandemic.

- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FORDIRECT SERVICE EXPENSES?**

77%

- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING ANDDELIVERING COMMUNITY SERVICES.**

Founded in Minneapolis in 1998, JP has expanded programming to six additional cities across the nation: Austin, TX; Boston, MA; Brooklyn, NY; Fargo, ND; St. Paul, MN; and Rochester-Southeast MN. JP brings more than twenty years of delivering direct services with a laser focus on single moms experiencing poverty. We have been a leader in the human services field, committed to a 2Gen approach which acknowledges and addresses the interconnectedness of a mother's success with her child's wellbeing. We

have invaluable data and expertise that demonstrate the efficacy of our approach. Since our founding, we have partnered with more than 4,000 mothers and children across the United States, primarily from Black and Latinx communities.

JP has been delivering community services in Rochester since 2016. We have three years of experiencing stewarding public dollars to deliver services as a Minnesota Department of Health sub-grantee. We receive state dollars to support our three of our coaching staff to deliver evidence-based home visiting for JP families.

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for thatand why city funding support is necessary?)**

$665,355 as of 4/30/2021; Raising this money was included in our capital campaign, as we budget for reserve use for the first several years of full campus operations as we ramp up our local donor base. Funding from the city is necessary to meet our annual revenue goal, even with using budgeted reserves ($360,000).

- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**

Included in attachments.

- **Foundation grants or any other grant dollars received**

Included in attachments.

- **Information on other funding sources**

JP Rochester-SE MN blends and coordinates funds to deliver our two-generation services. With our building now open, we generate a portion of our budget (20%) through rent (family contributions and housing subsidies). Another 16% comes from government grants for our Evidence-Based Home Visiting Program. The remaining 64% is raised through the generous support of individuals, corporations, foundations, community groups and more who support us through grants, fundraising events/sponsorships, annual giving, major gifts, etc.

- **3 years annual operating statements and balance statements**

Included in attachments.

ROCHESTER
ADMINISTRATION

City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781

Phone: 507-328-2000
Fax: 507-328-2727

The Community Funding Program is an investment of public funds intended to assist eligible non-governmental organizations (NGO) whose missions align with the City Council's Community Vision Statement, Foundational Principles and Strategic Priorities.

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities (attached).

The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: First Homes

Address: 12 Elton Hills Dr. NW

City: Rochester State: MN Zip: 55901 Phone: 507-282-0203

Website: www.firsthomes.org

Contact Name: Jennifer Woodford Email: jennifer@rochestmnarea.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).



X **Program Funding**

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

 PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

First Homes was organized in 1999 to create permanent, quality, workforce housing throughout the greater Rochester area, with the focus on access for low to moderate income (LMI) individuals and families. Between 1999 and 2008, generous businesses, governments, and individuals contributed $14 million that attracted over $100 million in private investment. This led to the creation of homes that over 1,500 families have had the opportunity to call their own through the availability of gap loan mortgage assistance, rental housing and homeownership through a Community Land Trust program.

With an increased amount of general financial support, First Homes can continue to expand our work to meet one of the most basic needs every member of our community has – a safe, affordable place to lay their head every night. While First Homes has helped provide affordable housing to over 1,500 families, the need for affordable housing remains very high as evidenced in the recent 2020 Maxfield Housing study update. First Homes is requesting $20,000 of public funds through the City of Rochester to support our operations so that we can continue to execute successful housing projects in Rochester, and also have the capacity to try new, innovative projects that will allow members of our community to secure quality, affordable housing and allow them to work, learn, plan and live in Rochester.

 HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?

For over 20 years, First Homes has dedicated time and attention to meeting the housing needs of our community by maintaining, protecting and increasing the number of workforce affordable housing options. Since the City of Rochester has included a priority of increasing affordable housing and therefore the quality of life for its residents as part of its strategic priorities moving forward, First Homes programs and initiatives are in alignment with the mission of working to make diverse affordable housing options available to our community members.

 WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

With funding from the City of Rochester, First Homes can increase our capacity to provide quality, affordable housing options for the community. Currently we support 225 LMI homeowners in our Community Land Trust as well as 36 units of affordable rental housing. Annually, we acquire and renovate homes to make them safe and affordable, as well as construct brand new affordable homes in our community. All of this work will be supported by funds granted from the City of Rochester.

 WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?

For 2020, our direct service expenses are 92% of First Homes annual budget.

 PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

First Homes works diligently to provide affordable housing in our community for individuals and families who have low to moderate incomes. Over the past two years we have facilitated new construction

projects that have added 14 brand new homes to our Community Land Trust (CLT) program. Additionally, our First Homes team has managed three renovation projects, and 10 resales of our existing CLT homes. In addition, to preserve naturally occurring affordable housing (NOAH) walkable to downtown Rochester, First Homes purchased Center Street Village Apartments to ensure that the low to moderate income families living at that property would continue to have a home that they could afford to live in. First Homes also works to support the homeowners and residents of Zumbro Ridge Estates, a manufactured home community. Through a cooperative partnership between the residents, they were able to purchase the park, increasing safety and quality of life for its residents.

First Homes holds many partnerships to advance affordable housing initiatives, including Coalition for Rochester Area Housing, Rochester Area Builders, Minnesota Housing Finance Authority and Greater Minnesota Housing.

- Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)

  First Homes strives to have six months of cash reserves on hand. Because our budget is supported by developer fees earned on various projects, our revenue and reserves ebb and flow as we invest time and financial resources in new housing projects.

- Proof of nonprofit status (e.g. 501(c)(3) certificate)

- Foundation grants or any other grant dollars received

  First Homes did not receive any grants to support our organizational operations last year.

- Information on other funding sources

- 3 years annual operating statements and balance statements

  You will find the requested financial statements attached.

City of Rochester Funding Request

Rochester Area Economic Development, Inc. (RAEDI) is requesting $125,000 annually to support its direct service delivery expenses to businesses within the City of Rochester.

Rochester Area Economic Development, Inc. (RAEDI) is an investor-supported, private non-profit economic development organization serving the Rochester MSA since 1985. RAEDI'S mission is to lead and support economic, community, and workforce development initiatives that retain, grow, and diversify the greater Rochester area economy.

Economic development is a necessary investment to ensure the sustainability and resiliency of a city, especially in uncertain times. Public funds are necessary to support the services RAEDI offers to the City of Rochester and the businesses therein. In 2020 alone, we administered an Emergency COVID Loan Program to thirteen businesses utilizing $249,508 from the Rochester Economic Development Fund (EDF), and helped retain and grow two major employers – Pace Dairy and Crenlo – in partnership with the City and DEED, representing the retention of over 700 jobs and the creation of 30 new ones. We administered 358 grants to Rochester businesses as part of $6.78M in CARES Act and Minnesota Small Business Relief Grant programs we created and administered on behalf of Olmsted County.

RAEDI is uniquely positioned to help advance Rochester's Community Vision, Foundational Principles, and Strategic Priorities. With its goals of retaining, growing, and diversifying the Rochester economy, RAEDI helps Rochester's businesses and industry thrive, helping build a robust economy. Our unique position in the ecosystem allows RAEDI to leverage public-private partnerships in ways no other organization can. Such community services include traditional economic development services (such as Minnesota Investment Fund projects and the Minnesota BioBusiness Center), the Rochester EDF, the Mayo Clinic Business Accelerator, various public grant programs, SBA 504 partnerships, annual events such as our Annual Meeting and R.A.V.E. (Recognizing Awarding Valuing Entrepreneurs), and more.

As RAEDI grows, we too are focused on having a vibrant, compassionate, and innovative team – we are increasing staffing and resources to maximize support for our partnership with Rochester, most recently with initiating the hiring of a newly created Director of Economic Development position, and these additional funds will aid in expanding the capabilities of both partners to help retain, grow, and diversify the local economy together.

In addition to the existing EDF, RAEDI is creating four new funding programs to help serve historically underserved populations (BIPOC, women, veteran, and disabled entrepreneurs), leveraging both public and private dollars in the process. Public funds are vital to creating and administering all these programs.

Our programs are focused on fiscal responsibility, with a proven track record of sustainability, and an increased emphasis on social equity. Over 50% of the EDF-backed businesses are women- or minority- led, with a value of 114% of the invested funds to date. With its lack of

geographic restrictions, RAEDI serves all of Rochester, regardless of sector, and wherever its entrepreneurs operate – both inside and outside of downtown.

All of RAEDI's operations within the City of Rochester will be directly supported by public funds, including:

- The administration of four new funding programs, including:
    - Community Real Estate Fund – including an emphasis on housing.
    - SMCF II – retaining and growing local high-tech startups.
    - Business Development Fund – targeting historically undeserved entrepreneurs, leveraging state and private funding.
    - Emerging Entrepreneur Loan Program – targeting historically undeserved entrepreneurs, funded by the State of Minnesota, requiring a 1:1 private dollar match.
- Rochester Economic Development Fund
    - Retaining and growing local startups and established businesses, leveraging other funding sources 50X.
- Business Development Resources
    - Physical spaces (including the Mayo Clinic Business Accelerator in partnership with the City and Mayo Clinic), 1:1 technical assistance, and workshops and training programs.
- Traditional Economic Development
    - 1:1 assistance in workforce recruitment, business expansion, and financial packaging of public and private dollars.
    - Growing, retaining, and diversifying the Rochester economy.
    - Emphasis on equity throughout Rochester communities.

Going forward, RAEDI will strengthen a shared public and private understanding of real estate development trends, challenges, and opportunities through research, planning, and communication, and use this information to stimulate investment. RAEDI will work with commercial brokers and the City of Rochester to inventory vacant commercial properties, and identify areas where redevelopment/revitalization strategies may be appropriate.

RAEDI will work in partnership with Rochester leadership to identify and define specific goals and outcomes related to development projects, and will lead or support as needed in their execution, from concept through completion. These activities include (but are not limited to) vision-setting, collecting community feedback, facilitating design sprints, strategic planning, marketing the properties, contacting potentially interested parties, conducting studies (including economic development, fiscal, tax base, and community development considerations), and more.

RAEDI will also identify, coordinate, and lead funding efforts for meaningful and appropriate federal and state dollars on behalf of the City, organizing and rallying local organizations to

their fullest potential. One example of such a funding opportunity is the recent the SBA Community Navigator Program.

RAEDI will help the City of Rochester identify priority areas for development, property control and development strategies, and work with partners to secure DEED shovel ready certification of priority sites to provide speed and certainty to local, regional, national, and international prospects – something we are seeing high demand for already.

Additionally, RAEDI will identify unique business financing issues for BIPOC, women and veteran-owned businesses, and identify and create tools that enable these populations to establish and grow successful businesses. We have already started work on this front by being granted "preferred lender" status for the Emerging Entrepreneur Loan Program (EELP) for DEED, and are working to develop a new Business Development Fund in tandem with the EELP to target historically underserved entrepreneurs.

Together with our partners throughout the community, RAEDI is creating an economic development model that brings together organizations with a priority for base businesses and serves as the front door of economic development for the greater Rochester area, and ensures that there's no "wrong door" no matter where businesses first interact with the ecosystem.

RAEDI will support and partner with the City of Rochester and the development community to create the physical places and community amenities that attract businesses, build tax base, and draw a capable, productive workforce to the area. This includes working with the Mayo Civic Center to attract events and conferences to the city.

90.2% of RAEDI's expenses go to direct service of businesses. The remaining 9.8% go toward membership development, to raise funds to provide those services. For reference, this funding request represents less than 10% of the revenue, gains, and other support in RAEDI's budget, showing the extent that the matching funds from other sources are leveraged. Compared to other economic development agencies, where most of their funding comes from public dollars, RAEDI is able to leverage the public dollars 10X through its other funding streams. The public funds not only support the services RAEDI provides, but also send a strong message that Rochester is committed to the economic security of the city by actively investing in its future.

In addition to lessening the burden of the City of Rochester having to staff and develop these capabilities internally, partnering with RAEDI also helps isolate the City of Rochester from criticism and feedback, and allows the public to provide more honest feedback than if they were interacting with the City directly.

It is our intention that in formalizing partnerships with other similarly goaled local entrepreneurial support organizations, including the Collider Foundation and the SBDC, we will consolidate financial asks to all our stakeholders, maximizing the efficiency of local dollars by not overlapping services or offerings, into a single funding request.

Section IX

Additional Requested

Outside Agency Applications

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ROCHESTER
ADMINISTRATION

City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781

Phone: 507-328-2000
Fax: 507-328-2727

The Community Funding Program is an investment of public funds intended to assist eligible non-governmental organizations (NGO) whose missions align with the City Council's Community Vision Statement, Foundational Principles and Strategic Priorities.

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities (attached).

The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Greater Rochester Advocates for Universities and Colleges (GRAUC)

Address: 851 30th Avenue SE

City: Rochester State: MN Zip: 55904 Phone: 507.269.9198

Website: www.grauc.org

Contact Name: Julie Nigon Email: executivedirector@grauc.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

  _____ **City Public Facility Funding**

  This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

X _____ **Program Funding**

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QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
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- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

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- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

Program Description:

The GRAUC executive director, executive assistant, and board work directly with Rochester area employers and education providers to promote programs that prepare and educate Southeastern Minnesota's current and future workforce. GRAUC links K-12 and Post-secondary education, regional employers, organizations that support business and the workforce, and elected officials. Six times each year, these GRAUC partners meet to discuss workforce needs, education and training options, and legislative and workforce trends. Because of COVID restrictions, GRAUC continued to provide its members with learning and networking opportunities via Zoom. This year members participated in meetings with State Commissioner of DEED, Steve Grove, on the topic of MN workforce during and post COVID, *Future Ready: Career and Technical Education*—its training, internships, and mentorships in the time of COVID, Dr. Jane Njeru's COVID Vaccine Update, and Mayor Kim Norton's Rochester City Update.

During the 2020-21 program year, GRAUC supported and/or spearheaded several initiatives to promote educational and employment success for under-represented populations. These initiatives include the following:

- *Forward Together*-- GRAUC sponsored a regional "Forward Together" meeting of education providers, employers, elected officials, and State of MN officials. Forward Together is an initiative to close the attainment gap in post-secondary degrees and certifications. After the initial meeting, GRAUC assembled a list of education and business representatives who want to continue the effort to close the gap. The Forward Together initiative was put on hold due to the COVID-19 pandemic. As soon as it is possible to meet again, the committee will gather to continue this important work.
- *GRAUC Simulation Collaborative*—GRAUC, as a neutral organization, was asked to spearhead and effort to increase simulation technology learning opportunities in the Rochester area. Access to Simulation Technology for underserved healthcare workers and students was the impetus for forming the GRAUC Simulation Collaborative (membership representing Winona State University, Rochester Community and Technical College, Saint Mary's University, University of Minnesota-Rochester, Luther College, Mayo Clinic, Olmsted Medical Center, Hawthorne Education Center, Southeast Service Coop, Destination Medical Center, GRAUC, HGA Architects). Education partners confirmed that without more access to simulation space, it will be challenging for their programs to grow to the sizes needed to tackle the increasing demand for direct patient care professionals. Employer partners confirmed that without access to more simulation space it will be difficult for their current employees to receive much-needed ongoing training.

  A Minnesota State University grant underwrote a needs and facilities use analysis. Now, the Collaborative is positioned to define a business/governance plan, to begin the initial design, to explore curricula, and to promote equity and inclusion in access to technology.

- *Future Ready: Career and Technical Education*--The Executive Director works with Southeast Service Coop and a variety of education providers on the Future Ready: Career and Technical Education (CTE) project.

- *Workforce Innovators Award*--The Executive Director revised the Workforce Innovators Award application to emphasize collaborations and to encourage programming to assist underrepresented and minority students/workers. The grant maximum was also increased to $3,000.
- GRAUC Partners include representatives from the following:
    - **Post-secondary Education**
      Riverland Community College, Rochester Community and Technical College, Saint Mary's University, University of Minnesota—Rochester, Winona State University
    - **K-12 education**
      Kasson Mantorville Public Schools, Rochester Public Schools, Southeast Service Cooperative
    - **Business/Employment**
      Bennie Construction, Construction Partnership, Inc., F & M Community Bank, HGA Architects, Hormel Institute, IBM, Mayo Clinic, Merchants Bank, Olmsted Medical Center, RAEDI, Rochester Area Builders, Rochester Area Chamber of Commerce, Workforce Development, Inc., Think Bank
    - **Rochester Area Legislators:** Sen. Carla Nelson, Rep. Nels Pierson, Rep. Duane Quam, Sen. Dave Senjem
    - **Individual Members**

Why Public Funds are necessary:

Over the past year, like other non-profits, GRAUC has been challenged financially. Several area businesses have cut back on their memberships (GRAUC's primary support). Olmsted County has not chosen to fund GRAUC for the past several years and the City of Rochester cut its funding for GRAUC from $20,000 to $10,000. GRAUC reduced costs by no longer subsidizing Downtown parking for the Executive Director and through many smaller cuts. While pandemic closures and social distancing might have limited GRAUC's initiatives and participation in business/industry/education projects, just the opposite scenario occurred. The Partner Members of GRAUC continued to meet regularly and virtually. The work of Future Ready: CTE continued and its work was highlighted, and new partners in the project were recruited at one of GRAUC's meetings. The GRAUC Simulation Collaborative grew in membership and it has become a challenging and time/talent-consuming initiative. Its efforts to maximize use of current sim space for underserved workers and students and to plan for a simulation technology center that expands access for Rochester area healthcare workers and students in the future will become more vital in the next year. GRAUC requests $20,000 of City of Rochester support to continue and to expand its leadership role in the Simulation Collaborative and other current and future initiatives/projects.

Another issue in GRAUC's request for City of Rochester funding is the perception by some, including several City Council members, that GRAUC's sole function was to support the opening of the University of MN, Rochester. During City Council meetings statements/questions such as, "The U of MN Rochester has been open for years, GRAUC has no other function. Why are we still funding GRAUC?" were made without giving the GRAUC board chair or the executive director an opportunity to respond or without referring to GRAUC's funding application. The program description, above, demonstrates that GRAUC continues to be relevant to current workforce and education issues, responsive to area training needs, and committed to promoting access to education, training, and employment for underserved Rochester residents.

How GRAUC Advances Rochester's Community Vision, Foundational Principles, and Strategic Priorities—GRAUC's mission statement is: **GRAUC will meet the workforce needs of our region.**

To achieve this GRAUC:

- **ADVOCATES** for quality post-secondary educational programs and outcomes.
- **PROMOTES** post-secondary educational opportunities for students to best serve business, education, and the region.
- **CONNECTS** post-secondary education with business and industry to further their mutual success.

GRAUC's mission and activities to achieve that mission dovetail with much of the City of Rochester's vision, principles, and strategic priorities.

Where business and industry thrive—GRAUC links business and industry with education providers to ensure that students and workers have the skills they need to help Rochester's employers and the entire community thrive.

A welcome and diverse community, social equity—GRAUC's leadership in the MN Office of Higher Education's Forward Together initiative (see above) and the Simulation Collaborative are evidence of its commitment to equity, inclusion and diversity (EDI). A key sub-committee of the GRAUC Simulation Collaborative, Equity, Inclusion, and Diversity, is tasked with ensuring that all other sub-committees' designs, recommendations, and decisions are made through an EDI lens.

Growth and innovation, robust economy/long-term fiscal health, and life-long learning—The GRAUC Simulation Collaborative's efforts are innovative in design, governance, and access to cutting edge technology for healthcare workers, post-secondary, and K-12 students. The ability of Rochester's healthcare industry to provide quality services is reliant on a prepared workforce. Access to simulation technology will allow education providers to increase the number of students in the healthcare pipeline. It will provide life-long learning for incumbent workers. The GRAUC Simulation Collaborative's future technology center will be one component of Rochester's growth and robust economy.

Programs/Services Directly Supported by Public Funds—The City of Rochester currently provides partial support of the work of the GRAUC Executive Director. Her activities/services to the community include the following:

- A leadership role in the GRAUC Simulation Collaborative including chairing the Diversity, Equity, and Inclusion sub-committee and authoring grant submissions, white papers, etc.
- A leadership role on the Rochester Area Forward Together (MN Office of Higher Education) initiative
- Serving on various working committees/boards including Future Ready, a k-12 career exploration, training, mentorship, and internship project
- Assisting with the design of bi-monthly, GRAUC Partnership Member meetings that provide timely, essential, and relevant information to Rochester area business, industry, and educational institutions.

Percent of GRAUC's Total Budget Allocated for Direct Service Expenses—GRAUC's 2020-2021 annual budget is small--$62,000. The Executive Director and Administrative Assistant are both part-time employees. The two office spaces are rent-free and are located at RCTC and UMR. GRAUC Partnership Council Meeting spaces, when needed, are also rent free. Therefore, the estimated percentage of GRAUC's budget allotted for direct service is 74%.

GRAUC's Experience in Managing and Delivering Community Services—GRAUC has advocated, promoted, and connected Rochester area education providers with local business and industry for more

than 30 years. Over that time, GRAUC work has evolved with the community it serves. In its early years, GRAUC promoted options for four-year college opportunities in Rochester leading to the establishment of the University of Minnesota—Rochester. Since those initial successes, GRAUC has advocated for college and university programming, CTECH and, recently, PTECH. As a neutral organization, GRAUC has linked public and private education providers, K-12s, and businesses as large as Mayo Clinic and as small as Brandhoot. For the last few years, GRAUC has made equity, inclusion, and diversity in workforce preparation a priority in programming, grants, and initiatives. All of this work, accomplished by volunteers and a staff of two, part-time employees, has been funded by membership fees, donations, and the City of Rochester. Rather than limiting its services and commitments to the Rochester community during the challenges caused by COVID, GRAUC has expanded its work to support programming that prepares and up-skills the area workforce.

ROCHESTER
ADMINISTRATION

City of Rochester
201 4th Street SE · STE 266
Rochester, MN 55904-3781

Phone: 507-328-2000
Fax: 507-328-2727

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

The Community Funding Program is an investment of public funds intended to assist eligible non-governmental organizations (NGO) whose missions align with the City Council's Community Vision Statement, Foundational Principles and Strategic Priorities.

The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities (attached).

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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Organization Name: Bear Creek Services

Address: 3108 Highway 52 North

City: Rochester

State: Minnesota

Zip code: 55901

Phone: 507-288-7195

Website: www.bearcreekservices.org

Contact Name: Linda Driessen; Executive Director

Email: Lindad@bearcreekservices.org

Funding Category: Program Funding

Funding Request: $10,000

Strategic Priorities: 1. Enhance quality of life – Increase neighborhood connectivity
2. Foundational Principles – Compassion & Social Equity

Please briefly describe your organization and why are public funds necessary?

Bear Creek Services is a 501C3 nonprofit organization founded in 1976 with the mission to provide personalized community life experiences for individuals who have developmental disabilities or brain injuries. Bear Creek Services was founded by parents who had children with developmental disabilities. Today, our organization provides support services to more than 100 individuals who have special needs through our group homes and independent living services programs.

Bear Creek Services is currently building a wheelchair accessible group home in SW Rochester. The home will sit on a flat piece of land, have a non-sloped driveway, and the entire home will be on one level with zero steps. The bathrooms, sinks, and countertops will all be accessible. A ceiling lift system will be installed to assist people as they get on and off their bed, toilet, or bathtub.

As a city, Rochester lacks housing options for individuals who utilize wheelchairs. Most houses have sloped driveways, stairs, and homes that are not laid out in a manner which is easy for individuals who require wheelchairs.

For many years, Bear Creek Services would seek to purchase existing homes that were somewhat wheelchair accessible. The goal would be to renovate these homes and turn them into wheelchair accessible properties. We found this task to be extremely expensive, and we never could make a non-accessible home completely accessible. The board of directors that governs Bear Creek Services decided that going forward, we would need to build wheelchair accessible housing on a periodic timeline.

Having access to public funds is important for Bear Creek Services to complete our mission. Without fundraising, events and grant writing, our organization would not be fully funded by the State of Minnesota. We require additional funding to operate our programs at break-even level.

We pride ourselves in operating at an efficient manner with our resources. Our direct service expense usually sits at about 90%. Bear Creek Services currently has a large cash reserve. However, it is our expectation that the cash reserve will be spent on program expenses within the next 3 years. Within the past few years, disability service organizations throughout the State of Minnesota were given significant funding cuts. Our funding outlook in the future is uncertain, which makes fundraising and grant writing more important than ever. Please see the attachment page for more information about our cash reserves.

How does your organization advance Rochester's community vision, foundational principles, and strategic priorities?

Rochester's community vision for 2040 fits directly with what the mission statement of Bear Creek Services. Our goal is to support individuals who have disabilities to live in neighborhoods and participate in activities like any other person in the community.

We properly maintain our houses, and the people who live in them also take pride in their property as well. We enjoy the closeness of parks and bus lines. The inclusiveness and diversity of a neighborhood is greatly enhanced by our presence.

Rochester's vision of treating everyone with dignity and respect, provide friendly neighborhoods that are diverse, and providing housing options to people of all backgrounds cannot be fully accomplished if individuals who have disabilities cannot be a part of these neighborhoods. Constructing wheelchair accessible homes is an important aspect of fulfilling this community mission.

What program / services are directly supported by public funds?

The programs and services being directly supported by public funds is to support individuals who have developmental disabilities or brain injuries to live in homes throughout the community. We view this request as a direct part of the programs we offer to provide accessible housing to those in need.

The alternative to this approach would be to go back to the way things were 50 years ago: Housing men and women who have disabilities inside of institutions or hospitals. Nobody wants to go back to those dark times in our society's history. Having accessible homes in the community is the only alternative.

What percentage of our organization's total budget is allocated for direct service expense?

In our last audited financial statements, Bear Creek Services had an 89.2% direct service expense ratio. Only 10.8% of our budget funded the management and administration of the support services.

Please explain your organization's experience in managing and delivering community services?

Bear Creek Services has delivered support services in Rochester for individuals who have developmental disabilities for 45 years. Our staff members are very compassionate towards our mission statement and our Board of Directors is very involved. Working together, we are producing positive outcomes in supporting individuals who have special needs to build their independence and maximize their potential in life.

Attachments 1 - 5:

1. **Cash Reserves; if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?**

   Bear Creek Services has a fiscal policy of keeping 90 days of operating cash on hand at all times.

   2020 was very unusual because of impacts from the virus pandemic. Day programs for individuals who have disabilities were closed. With these programs closing, Bear Creek Services had to immediately expand the support services we provide to 24/7/365. This greatly increased our operating expenses.

   We received a PPP loan in the first round. This loan was forgiven. Because of the PPP loan, our cash reserves are currently high. However, with significant pressure on wages for staff who work in our programs, high staff turnover, and uncertainty on funding consistency from the State of Minnesota going forward for disability service organizations, we are in a precarious position.

   Our goal for the last 6 years has been to update any outdated equipment we have, and to begin providing more accessible housing. Doing this prepares Bear Creek for the next generation of people who are looking for community-based living options.

We are starting to see individuals with higher physical and mental disabilities seeking community-based living options. By 2030, we want every home that we operate to have at least some of the bedrooms, and all of the most important living portions of the home, on the main level that is wheelchair accessible.

Based on our current three year outlook, we have an expectation that we will spend much of the cash reserve. Like with many nonprofit organizations, Covid has made us reevaluate how we manage the day-to-day operations. Many of our expenses were pushed much higher during Covid, while at the same time dealing with greatly reduced operating income. It will take us time to completely turn this around. We believe that the focus on more accessible housing is one important piece in that puzzle.

2. **Proof of nonprofit status – 501C3**

   - 501C3 statement is attached.

3. **Foundation grants or any other grant dollars received for this project**

   - None

4. **Information on other funding sources**

   - Information about group home mortgage:

     - To purchase the land and construct the home costs a little more than $500,000. We are financing the home through a mortgage from MBT Bank. We are happy to share details about the mortgage upon request.

     - $33,500 in donations has been received to assist with the down payment

5. **3 years annual operating statements and balance statements**

   - Statements are attached

Bear Creek Services in Rochester breaks ground for new group home



April 12, 2021 12:59 pm Megan Zemple

MINNESOTA NEWS, TOP STORIES

ROCHESTER, Minn. (KTTC) -- Bear Creek Services in Rochester has been serving those with disabilities for 45 years, and it's celebrating a new expansion.

The organization broke ground Monday in southwest Rochester in a neighborhood off of 31st Street SW. Four of its residents will call this new location home.

The women need extra help with daily activities as they have developmental disabilities and traumatic brain injuries. The home will be built in order to ensure better wheelchair access.

Executive Director Linda Driessen said it's important to find flat land to build homes like these for wheelchair access. She's thankful they found this location because flat land in Rochester is hard to come by.

"We opened our first group home 45 years ago almost to the month," Driessen said. "It's kind of fun that we're breaking ground on a new home 45 years later, and we hope to be here 45 years from now."

She said the last year has been a challenge for the organization because of the pandemic, but staff have gone above and beyond to make sure their residents still get the best care.

Bear Creek serves 100 people right now. Fifty of them live in group homes, and the other half live in private homes where staff make home visits.

This new home is expected to be completed by the start of fall.

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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Boys & Girls Club of Rochester

Address: 1026 E Center St

City: Rochester State: MN Zip: 55904 Phone: 507.287.2300

Website: www.bgclubroch.org

Contact Name: Chad Campbell, CEO Email: ccampbell@bgclubroch.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

  _____ **City Public Facility Funding**

  This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

X **Program Funding**

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QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

May 27, 2021

To: City of Rochester, Heather J Heyer, Management Analyst

Fr: Boys & Girls Club of Rochester, Chad Campbell, CEO

Re: Community Organization Funding Program Application
Funding Category Request: Program

Organization Description and Funding Justification:

For over 20 years, Boys & Girls Club has been in the forefront of youth development, working with young people from disadvantaged economic, social and family circumstances in the Rochester community. Our mission is to empower all young people, especially those who need us most, to realize their full potential as productive, responsible, and caring community members.

Boys & Girls Club of Rochester (BGCR) provides a safe haven in which Rochester youth can learn and grow. We are dedicated to ensuring that our community's disadvantaged youth have greater access to quality programs and services that will enhance their lives and shape their futures.

In a world that has never seemed more threatening and devoid of promise for a disproportionate number of Minnesota's children, Boys & Girls Club of Rochester provides kids, ages 6 to 18, with a tangible measure of hope. The Club offers them what they need and want most:

- Adults who respect and listen to them;
- A safe environment where they can have fun and be themselves; and
- Interesting, constructive activities that channel youthful energy into challenging pursuits.

Boys & Girls Club of Rochester is facility-based, has six paid professional staff supplemented by paid part-time employees, and community volunteers, and offers daily access to a broad range of programs that promote the health, social, educational, vocational, character and leadership development of the youth we serve. Club programs foster a sense of belonging, competence, usefulness and influence that builds self-confidence and self-esteem.

Our evidence-based programs focus on:

- Academic Success
- Workforce Development
- Character and Leadership Development
- Healthy Lifestyles
- The Arts

These programs have a great impact on the youth of the Rochester area. As an example, our SMART programs focus on skills mastery and resistance training related to helping young people abstain from

alcohol, tobacco, and other drug use, as well as premature sexual activity. This prevention program is designed to send a message to the youth of today while featuring engaging, interactive, and small-group activities that help to build resilience and leadership skills. Similarly, Power Hour is a homework and tutoring program that helps to better prepare Club members for post-secondary education and skills needed to enter the workforce. This program focuses on the needs of a 21st-century life-long learner including navigating technology and learning "soft" skills such as critical thinking and problem solving.

The Club experience is needed in Olmsted County: 24.5% of residents are under 17 years old; 11.3% of children live in poverty; 37% do not have access to enrichment activities outside of school. 62% of our Club members are ages 12 and under; 38% are teens; 72% are minority races or ethnicities, 91% qualify for free or reduced-price school lunch and 40% live in single-parent households. We know supporting Club has a positive impact on these youth: 97% of our teen-aged members expect to graduate high school and 85% expect to complete some kind of post-secondary education; 25% of Club teens volunteer in the Rochester community at least once per year; 56% of Club members ages 9 and older report getting at least an hour of physical activity on five or more days per week.

Organization's advancement of Rochester's Community Vision, Foundational Principles, and Strategic Priorities:

Boys & Girls Club of Rochester is not just an organization. It is a caring haven, a safe place where all kids and families are welcome and encouraged to fulfill their unique potential, much like the City of Rochester. Our work aligns with Rochester's vision, foundational principles, and strategic priorities in direct and fundamental ways.

Boys & Girls Club works to support life-long learning, character development, and social equity so that kids, families, and our community can have an even better tomorrow. Our mission centers around nurturing the enormous, equal potential inside every young person. Every child and teen deserves access to experiences and opportunities that change their lives for the better– regardless of their socio-economic status, color of their skin, or other factors that contribute to inequity.

The children impacted by Boys & Girls Club of Rochester are truly the promise of Rochester's Community Vision 2040. The youth in our programs today will be the residents, employees and families of Rochester's future. Indeed, our motto is, "Great Futures Start Here". Investing in Rochester youth's physical, social and emotional health, academic and career success, and their character and citizenship is essential to assuring that the City's Vision, Principles and Priorities are actualized. The youth that Club serves are the leaders, innovators and problem-solvers that Rochester – and our world – needs most.

Programs and Services Directly Supported by Public Funds:

Boys & Girls Club of Rochester receives program support from the US Department of Justice Office of Juvenile Justice and Delinquency Prevention (OJJDP) for the Mentoring Opportunities for Youth Initiative to reduce juvenile delinquency and gang involvement, drug abuse (specifically opioid abuse), truancy, and other problem and high-risk behaviors.

Support from the Minnesota Department of Employment and Economic Development (DEED) Higher Education Career Advisory Project (HECAP) workforce development program assists BGCR in providing secondary school students with the information necessary for the student to select an in-demand career of interest that will provide them with a family-sustaining income and to develop a postsecondary education path to prepare for that career.

Boys & Girls Club of Rochester is a 21st Century Learning Center, a Minnesota Department of Education federal grant-funded program providing students with after-school enrichment opportunities. The 21st Century Learning program is a partnership between schools and community organizations that prioritize serving students in high-poverty, low-performing schools.

With funds distributed through the United States Department of Housing and Urban Development (HUD) to the City of Rochester, the Community Development Block Grant Program (CDBG) helps Boys & Girls Club provide child care and programs that principally serve Rochester's low and moderate income individuals and families.

Direct Service Budget Allocation: 75% of funds are allocated to direct service expenses.

Experience Managing and Delivering Community Services:

Boys & Girls Club of Rochester is well positioned in the community and has demonstrated the ability to meet the needs of Rochester youth**.** BGCR has been successful for many years in providing youth, particularly those living in hard-to-reach, underserved communities, with a positive, safe environment to become productive and responsible citizens.

Boys & Girls Club is uniquely positioned to drive positive outcomes for young people in Rochester's unique, diverse community. BGCR programs increase social competence, school attendance, GPA, and positive family relationships; and decrease anti-social behavior and substance abuse; and increase resistance to involvement in gangs and delinquency.

The effectiveness of Boys & Girls Clubs has been proven repeatedly. An independent survey of Club alumni, conducted by Louis Harris & Associates, found that Clubs help young people grow into productive citizens.

The survey revealed our alumni's firm conviction that Club membership had a positive effect on their lives, provided the skills necessary for leadership, improved their relationships with others and influenced success in later life. In fact, more than half of the alumni said that their Boys & Girls Clubs *saved their lives*.

May 25th, 2021,

Dear Community Organization Fund,

Thank you for taking the time to review our application. We have included all financial and organizational documents as requested by the application process and your request for a narrative on our cash reserves, grants received, and information on other funding sources.

Collider Foundation has been active since October of 2019, and we have provided the relevant financial information per your request.

Thank you for your consideration, and please do not hesitate to reach out if you have any questions.

Sincerely,
Jamie Sundsbak
Executive Director
Collider Foundation
www.collider.mn

ROCHESTER ADMINISTRATION
City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781
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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Collider Foundation

Address: 14 4th Street SW, Suite 203

City: Rochester State: MN Zip: 55902 Phone: 507-722-0302

Website: www.collider.mn

Contact Name: Jamie Sundsbak Email: jamie@collider.mn

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

  _____ **City Public Facility Funding**

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- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

X

Please briefly describe your organization and why are public funds necessary?

Collider is a Rochester-based 501(c)3 nonprofit that activates, connects, and empowers Rochester's early-stage entrepreneurs and small businesses with 1:1 ecosystem navigation, education, space, and storytelling to help foster an inclusive, diverse, and healthy entrepreneurial ecosystem. We believe that entrepreneurship should be accessible to everyone in Rochester. We provide several critical services: ecosystem navigation, educational events, coworking space, and entrepreneurial storytelling.

Within our Ecosystem Navigation Program, team members, called Ecosystem Navigators, meet 1:1 with entrepreneurs and people interested in learning more about starting and growing a business in Rochester. The Navigators work to understand the needs of these individuals and connect them to the right business resource at the right time. The Navigator Program is a free service of Collider. We additionally believe that a key to a robust entrepreneurial ecosystem is educational events that continuously bring people together to collide and spark new ideas and connections. Our events connect current and future entrepreneurs, ecosystem supporters, and anyone else who wants to learn more about our entrepreneurial ecosystem. Within our coworking space, we connect innovators in our community to work, meet, learn, and spark new ideas. We have space that meets the needs of entrepreneurs, freelancers, remote workers, small businesses, and large corporations. And lastly, Collider helps tell the stories of our local entrepreneurs and share their stories with the world through our Rochester Rising online storytelling platform.

The use of public funds enables us to do the work to support and accelerate the pathway for Rochester entrepreneurs in a rapid manner. In addition, these funds allow our organization to immediately create a solution to meet the needs of entrepreneurs within our community without having to go through a lengthy grant application process, which can take several months to allocate funds toward building a solution.

How does your organization advance Rochester's community vision, foundational principles, and strategic priorities?

Collider advances the creation of an environment where businesses can thrive by connecting with entrepreneurs very early along their journey. We provide entrepreneurs with the educational tools, a network of support, and business resources they need to give them the best chances for business success. At Collider, we have a vested interest in the growth of a diverse business community where anyone with passion and a strong idea has the opportunity to build their business within the city of Rochester, contribute to the local economy, and create a brighter future for themselves and their family. We operate with compassion. We meet people where they are at on both their personal and business journey and understand that everyone's past experiences and paths forward are different. We aim to improve the quality of life for each

entrepreneur that we serve. We help relieve feelings of isolation they may be experiencing and help them feel more connected to like-minded individuals, providing them with the tools and support they need to pursue a passion, solve a problem they see through their business, and take more control over their future destination.

What programs/services are directly supported by public funds?

None of our current programs or services are directly supported by public funds.

What percentage of our organization's total budget is allocated for direct service expenses?

75% of our organization's total budget is allocated for direct service expenses.

Please explain your organization's experience in managing and delivering community services.

Most of our services are free and for support of the community. This includes the majority of our educational events, which are primarily delivered free of cost or through a small suggested donation. Since Collider was launched as a nonprofit in October 2019, we have delivered over 200 business educational events to accelerate the journey of entrepreneurs within Rochester. We additionally run three entrepreneurial peer groups, free of charge to the 45 participating entrepreneurs, to allow business owners to help and support each other in a compassionate and confidential manner.

Collider also manages and delivers community services through Rochester Rising, our online storytelling website that amplifies the stories of Rochester entrepreneurs, providing 'inspiration capital' and examples of people from all backgrounds and industry exploring their entrepreneurial passions within the city. To date, Rochester Rising has produced and delivered 227 podcasts in the community telling the stories of Rochester's diverse business community. Since October 2019, Rochester Rising has produced and shared 125 articles telling the stories of Rochester entrepreneurs. All services through Rochester Rising are free of charge to entrepreneurs and to the community.

Last September, Collider launched our newest community service, our Ecosystem Navigator program, within the city of Rochester. This program focuses specifically on LatinX, Black, and Female entrepreneurs. Our Ecosystem Navigators are representative of the community they serve. They meet individually and confidentially with entrepreneurs, free of charge, and actively listen to understand the personal and professional needs of the entrepreneur, acting as a trusted bridge to connect the entrepreneur to business resources in the community that they

need most to accelerate their business growth. Since this program was begun in Rochester, our Ecosystem Navigators have served 47 current and prospective Rochester entrepreneurs, and are on pace to meet the goal of assisting 50 entrepreneurs 6 months ahead of schedule. Our Ecosystem Navigators were able to remove at least one business barrier for each entrepreneur that has been served through this program.

Requested Narrative

Cash Reserves

At present, Collider Foundation has a cash reserve ($25,000) as we begin the fundraising for 2022. All of this funding is already earmarked for salaries and educational programming in 2022. The bulk of our funding comes from a grant from the Ewing Marion Kauffman Foundation. This grant will be completed in December of 2021, and there is no renewal process.

Foundation Grants Or Any Other Grant Dollars Received

Collider Foundation received a grant from the Ewing Marion Kauffman Foundation in October of 2019 for $250,000. That grant is complete in December of 2021. This represents the bulk of our funding as an organization.

Information On Other Funding Sources

Collider has received funding from the following sources

- Aldevron/Chambers Family - $20,000 donation to fund Executive Director's salary
- RAEDI - $4,500 to operate two peer groups for one year that support food and female entrepreneurs
- Mayo Clinic Office of Entrepreneurship - $12,000 donation to fund work on behalf of biomedical entrepreneurs and co-production of the Walleye Tank Life Science Pitch Competition
- Destination Medical Center - $2,500 to support a BioMed peer group for one year
- Saint Mary's University Kabara Institute for Entrepreneurial Studies - $7,500 to support educational efforts for local entrepreneurs
- Fredrikson and Byron Law - $2,000 to support a BioMed peer group for one year
- Southern Minnesota Initiative Foundation - $4,500 to operate two peer groups for one year that support food and female entrepreneurs
- Brandhoot - $2,400 to support general operations of Collider Foundation
- Alsbrook Accounting - $2,400 to support operations of Collider Foundation
- Minnwest Bank - $1,000 to support operations of Collider Foundation
- SaharaFox Creative Agency - $2,000 to support operations of Collider Foundation
- Hill Capital Corporation - $500 to support operations of the Collider Foundation

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201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Cradle 2 Career

Address: 903 W Center St STE 100

City: Rochester State: MN Zip: 55902 Phone: 507-421-6487

Website: http://c2cmn.com

Contact Name: Julie Brock Email: julieb@c2cmn.com

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

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- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
  $33,000 in reserves.
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
  Cradle 2 Career is a fiscally sponsored program of Rochester Area Foundation; please see attached
- **Foundation grants or any other grant dollars received**
  2021 fiscal year investments:
  Mayo Clinic Community Engagement: $100,000
  State of Minnesota: $250,000
  StriveTogether: $160,000
  Rochester Area Foundation: $10,000
- **Information on other funding sources**
  United Way is our staffing sponsor and they also provide ~$60,000 in-kind each year
  Rochester Public Schools hosts the data warehouse and a shared data position.
- **3 years annual operating statements and balance statements**
  Please see attached

City of Rochester
Community Organization Funding Program
5/27/2021

PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

Cradle 2 Career is a community-wide, community-owned initiative ensuring Rochester's children and youth are successful, cradle to career. Cradle 2 Career, as a system, brings together 35+ local organizations who work collective to align programs, data, and advocacy toward shared results that ultimately lead to better academic success for Black, Indigenous, and students of color.

Minnesota continues to be one of the worst in the nation for racial disparities in economic mobility and education. In order to close these gaps, it is imperative to have culturally responsive adults who are simultaneously working to help families of color navigate the current education system and actively co-creating strategies with families of color to change the system, so it is accessible, responsive, and inclusive. This is how Cradle 2 Career serves the community.

City of Rochester funds ensures we are able to measure and grow our collective efforts to increase economic mobility for our Black, Indigenous, people of color (BIPOC) families so their children can be successful in school. Bringing together experts in each of our networks (Birth to Three, Kindergarten Readiness, Third Grade Reading, 8th Grade Math, High School Graduation, Post-Secondary Completion, and Early Career Excellence) ensures high quality, consistent, and aligned programs for all students and their families.

In just two short years, Cradle 2 Career has:

- a local definition for Kindergarten Readiness that is inclusive and accessible for parents and caregivers.
- a collective data story that shows Kindergarten teachers where their incoming class is across six domains of learning.
- a data warehouse that allows programs to share data and run real-time reports on their students.
- a co-created assessment that measures cultural competency for adults working with middle and high school aged youth.

With funds from the City, we will be able to expand our network reach from the 28% of incoming Kindergarteners to close to 60%. With bigger numbers, we will be able to also disaggregate the results by race, which allows current instructors to make changes based on what our BIPOC families are saying they need. In addition, we will be able to provide customized training for youth serving organizations to increase cultural competency across their program staff.

An investment of $10,000 in Cradle 2 Career will pay off for the City of Rochester as people with higher education also are more likely to own their homes, qualify to work with major employers in Rochester, and give back to their communities through service.

Cradle 2 Career: http://c2cmn.com

HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?

Minnesota is losing young professionals of color. The reasons given indicate that work cultures are not inclusive or welcoming. According to one young Black professional who left Rochester, "Organizations hire for diversity and onboard for sameness." This is the mental model that we must break across our community to meet the City's values of compassion and social equity.

Having educational settings, both in and out of school, that are inclusive, culturally competent, and welcoming is vital for a city's fiscal responsibility and sustainability. When people stay for the schools, they will invest in the community through employment, entrepreneurship, spending, and housing. Inclusivity must start with our current students to break the decades of systemic racism our BIPOC families have endured. Cradle 2 Career measures critical indicators of success across 35+ youth serving organizations which allows for an aligned and strategic approach to ending years of education disparities.

WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

Cradle 2 Career is dedicated to a co-created approach, so City of Rochester funds will support the growth of our community engagement department that includes working directly with families to identify strategies for each network that fulfills the needs of families of color.

State of Minnesota has invested $500,000 over the last two years in Cradle 2 Career.

WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?

Cradle 2 Career serves the network partners who provide the direct services. Therefore, we have 83% of our budget that supports those direct service organizations.

PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

Cradle 2 Career manages the data, organizes students and parents on behalf of our network partners, and we hold our networks with warm accountability to what they say they will accomplish.

In addition, we provide data services for community partners which increases capability for implementing a Results Bases Accountability (RBA) framework across the community. This may not seem like a big deal, but what this provides is a common language and approach to the data cycle that included collection, analysis, reporting, decision making, and continuous improvement. This work is critical for us to understand a clear picture of what is happening across our community for BIPOC families.

ROCHESTER ADMINISTRATION
City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781
Phone: 507-328-2000
Fax: 507-328-2727

The Community Funding Program is an investment of public funds intended to assist eligible non-governmental organizations (NGO) whose missions align with the City Council's Community Vision Statement, Foundational Principles and Strategic Priorities.

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities (attached).

The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Damascus Way Reentry Center

Address: 2118 Campus Drive (Building K)

City: Rochester State: MN Zip: 55904 Phone: 507-292-1700

Website: www.damascusway.com

Contact Name: Tierre Webster Email: tierre.webster@damascusway.com

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

  _____ **City Public Facility Funding**

  This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

X____ **Program Funding**

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION
MAY 31, 2021

Damascus Way Reentry Center

· PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

Damascus Way Reentry Center (Damascus Way) is a Black, Indigenous and People of Color (BIPOC) led organization that provides reentry services to male ex-offenders, many of whom are men of color. The BIPOC community is overrepresented in Minnesota's justice system and, historically, has been disproportionately impacted. Our BIPOC-led plus BIPOC-served approach works at shifting inequities to reverse this trend of disproportionality.

Damascus Way offers transitional housing to men who are: executing the end of their prison sentence in a work-release scenario; individuals who are on probation who need housing placement; and high-risk sex offenders who need long-term housing. We are the sole provider of these services with a contract in place with Olmsted County. Our Rochester facilities can house up to fifty-four men at a time between our facility at 2118 Campus Drive, which is our short-term (30-90 days) reintegration program and at Meadow Park Apartments, which is our long-term housing program. Both programs provide supportive services to our clients.

At Damascus Way, we implement an evidence-driven approach to reentry services focused on providing stable housing, employment and career readiness skills, and opportunities to make healthy community connections. Research and evidence show that these three intervention strategies reduce recidivism. Since our founding in 1979, we have served over 20,000 men and have experienced an 80% success rate for those completing our program. In the last year, more than 348 men successfully completed program expectations; 36,963 free meals were provided; and 1,760 counseling sessions were held.

Public funds from the City of Rochester will provide vital financial support for our reentry program that reduces the cycle of crime and incarceration, thereby increasing public safety. We have a significant need for reentry services in our City and that need continues to grow as the population continues to increase. Data from the Minnesota Department of Corrections show the large number of people who return to our community from incarceration. The most recent Prison Population Summary (Minnesota Department of Corrections) states that there were 5,716 releases to Parole/Supervised Release and another 868 released to community programming across the State of Minnesota. Over half of these releases return to these 11 counties: Hennepin, Ramsey, Anoka, Dakota, Washington, Wright, Stearns, **Olmsted,** Carlton, St. Louis, and Beltrami. The Minnesota Department of Corrections also estimates that releases may be increased by 70% over the next few years. Recidivism studies show that without intervention two-thirds of those released will return to prison within three years.

Overcoming the complex issues that contribute to recidivism requires a collective effort, including financial support from local governments. As an organization, we too are engaged in community-wide collaborative efforts such as those in the Meadow Park neighborhood. We

recently launched a Supervised Visitation Center at our Meadow Park Apartments and we are partnering with other agencies to help deliver services. As a result of these collective efforts, there has been a reduction in crime in this neighborhood. Therefore, public funds are necessary to help to support organizations such as ours working on reducing crime and increasing neighborhood vitality and livability in the City of Rochester.

· HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?

Damascus Way meets an important need in the community and our program aligns with the City of Rochester's Strategic Priorities and Foundational Principles (improved public safety, social equity and increasing affordable housing options).

Firstly, we contribute to **public safety** by providing reentry services that help formerly incarcerated men successfully reintegrate in their neighborhoods. In the last year, Damascus Way served 80 men in Rochester. We had an 80% success rate for those completing our program and experienced a decrease in recidivism by not reoffending as well as satisfying their probation requirements.

When previously incarcerated men stay free from criminal activity, communities are positively impacted. Furthermore, it is an effective way to address labor market shortages. In a 2018 INC article *"Why Hiring People Out of Prison Will be Your Next Workforce"*, it highlighted businesses that benefited from hiring previously incarcerated men and made the case that other businesses should also try this approach. In addition, released ex-offenders often contribute thousands of volunteer hours to the needs of their communities through court mandated community service hours. Overall, families are healthier and risk factors significantly reduce when offenders stay free of probation violation or committing new crimes.

Secondly, our organization advances **social equity** across our community so that disadvantaged populations can have justice, fair treatment, and access to public services. We are a BIPOC-led organization with a staff that reflects the ethnic make-up of those we serve and in so doing addresses some structural disproportionality in community re-entry. Over 45% of our current staff are from the BIPOC community, 42% of our staff members have been incarcerated and they have successfully completed our program at Damascus Way. Our program therefore provides both examples of BIPOC members successfully re-entering society but also stable employment opportunities.Specifically, one of the ways we accomplish this is to develop a career pathway for each client through education and job training. Last year, 80 men acquired career readiness and job training skills.

Another way we confront discrimination and barriers for our clients is by implementing culturally-specific programming focused on Restorative Justice practices. Healing Circles are led by an African-American male and are a powerful outlet to address historical racism and trauma. We also offer Victim Offender mediation (face-to-face meetings between victim and offender, Family Group Conferencing, Circles, and Support Groups for parents with children who are incarcerated and for children with incarcerated parents. Taken together, these features of our program allow participants opportunities to positively contribute to society, access public services, obtain fair treatment and reduce the cycle of incarceration that limits the social and economic progress of themselves and their families

Enhancing quality of life through **increasing affordable housing options** is a core strategic priority for Damascus Way, which directly aligns with the City of Rochester. The lack of affordable housing options is an ongoing issue all across the state of Minnesota.Securing housing as a previously incarcerated person, especially for BIPOC , is extremely difficult because of economic challenges and social stigma. Damascus Way provides comprehensive housing support that moves beyond halfway housing to sustainable housing and homeownership. With secure housing, program participants can more effectively engage in our program and build the resources for a successful transition into society – ultimately contributing to more safe and healthy communities. Last year, we provided transitional housing to 80 men and supported a number of men in securing other housing upon completion of our program.

We also offer longer-term housing for clients at our recently renovated Meadow Park apartments. Meadow Park has historically experienced higher crime levels compared to other neighborhoods in Rochester. We are doing our part in the community-wide effort to **increase neighborhood vitality and livability** in Meadow Park. Aside from the available units, we recently launched a Supervised Visitation Center at our Meadow Park Apartments, which is available for use by the community outside of our clients and their families. Looking to the future, we plan to use our space for social events such as movie nights and pool/games night and invite the larger Meadow Park neighborhood.

In summary, our program is specifically aligned with the City's goal to improve public safety by actively and effectively decreasing re-offenses in released inmates. We provide skills training and career coaching by a diverse staff that represents the population we serve advancing social equity. Also, along these lines we are increasing the opportunities for long term employment and augmenting the local labor force. Finally, we are increasing affordable housing options specifically for this BIPOC-predominant population which decreases the likelihood of homelessness and aligns with the City's goals.

· WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

Damascus Way currently has contracts in place with Olmsted County Community Corrections to provide post release housing and support services. Through these contracts, Reentry coordinators (case managers) coordinate reentry housing, employment with job training and additional services such as mental health treatment, etc. Approximately 200 people per year are recipients of these services.

· WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?

Approximately 80% of our total organization budget is allocated to direct service expenses.

· PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

The mission of Damascus Way Re-Entry Center (Damascus Way) is to provide reentry leadership and services to ex-offenders leaving incarceration and rehabilitating back to the community. Damascus Way has over 42 years of experience successfully managing and delivering these community programs. Our strategic approach is focused on providing an ecosystem of resources, activities, skill development and additional support to allow for successful reentry and reintegration.

Damascus Way was officially incorporated as a non-profit in 1979 but we began offering our services as early as 1975. We began as a simple halfway house serving men coming out of Hennepin Co. Jail. In 1977, we relocated to our current Golden Valley, MN facility serving clients exiting drug & alcohol treatment and Minnesota state prisons. The program also had success working with the homeless and those struggling with housing insecurity.

After several years of serving men involved with the Minnesota Department of Corrections under a general license, Damascus Way obtained its first contract for funded Work Release placements and in 1991, a contract for funded Supervised Release placements. These relationships with the State further expanded the group of men Damascus Way could serve.

The Department of Corrections recognized Damascus Way's success in its licensed programming and invited the organization to open a facility in Rochester, MN providing similar services. We purchased an apartment building in the Southeast section of Rochester (1449 4th Ave SE) with 16 beds available and began offering our Work Release program in SE Minnesota. In Golden Valley, successful negotiations with Tenant Corp for a property-swap would lead to the construction of a new 30 bed facility opening in summer 2020. In 2017 the Department of Corrections in cooperation with Dodge, Fillmore and Olmsted Counties selected Damascus Way to receive a grant leading to a new lease for a 25-bed facility and the expansion of services to the Minnesota Sex Offender Program and further county jail services. The 1449 apartment facility (Meadow Park Apartments) will develop into a mentorship program and long-term housing for the men we serve.

Our current program, in addition to providing housing, includes partnering with local contractors. Men in our program obtain skills in landscaping, basic construction/carpentry, electrical, and plumbing. Many of our participants have gained other certifications including Forklift Operating, WorkPlace Safety, and Food Services. Clients in our program also have the opportunity to attend weekly Narcotics Anonymous nd Alcohol Anonymous meetings, Men Support groups, Domestic Violence Response Groups. In addition, we recently established a partnership with Think Bank who will be providing financial literacy, homeownership and wealth building courses for up to 75 men this year.

FINANCIAL INFORMATION TO BE SUBMITTED WITH THE APPLICATION:

· **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**

Cash Reserves: Damascus Way has about 30 days of cash reserves. We have assets (primarily our buildings) that place us in a good financial position. Damascus Way has operated a balanced budget. This year Damascus Way has increased services at our Meadow Park Apartments. The increased services are requiring Damascus Way to raise an additional $40,0000 of financial support.

· **Proof of nonprofit status (e.g. 501(c)(3) certificate)**

Attached as a separate document.

Foundation grants or any other grant dollars received

Attached as a separate document.

· **Information on other funding sources**

Attached as a separate document.

· **3 years annual operating statements and balance statements**

Attached as a separate document.

Community Organization Funding Program Application

Questions to be Answered:

- PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

  ExercisAbilities was founded in 2011 in Rochester by Melanie Brennan, PT, DPT. The problem that led to the founding solution is inequities exist in access to health, recreation, and wellbeing opportunities in our community. Dr. Brennan's goal was to assure that all people have equal access to a proven cure to this problem, physical activity (exercise) and healthy living (nutrition) education. Often, highly skilled clinicians and highly technical equipment are required to ensure that the most disabled individuals can attain the needed intensity of physical activity and actionable knowledge of healthy living to improve their health, happiness, and ultimately improve independence and quality of life. There are an estimated 30,000+ people in Rochester alone who live with at least one disabling physical, Intellectual, mental or medical condition. This group is the largest underserved and diverse community that lives in our community. Disability impacts all people and communities equally, including culture, sexual orientation, and gender. It does impact age differently, seniors greater than children. National estimates show that 50% or more of people with disabling conditions are at or below poverty level. Disability creates poverty at higher level in diverse communities. People of all ages and abilities are struggling to find affordable access to basic rehabilitation, supportive wellbeing, adaptive recreation, and specialized fitness opportunities. Traditional health insurance provides only limited coverage for this preventative level of care. There are often restrictions on what services they will cover as well as how long or how often they will cover rehabilitation during the lifespan for anyone, child, or adult, with any physical, intellectual, or medical condition. Against common perception, traditional health insurance and government funding rarely cover anything deemed preventative, recreation, or fitness related, even in the setting of a disability or medical condition.

  ExercisAbilities brings a novel and highly innovative model of specialized medically based therapeutic health improvement to Rochester. With this model, ExercisAbilities has real potential to assist these nearly 30,000 children and adults to live a healthier, happier, more independent life by breaking down the barriers to access to supportive wellness. In doing so, we will keep these important community members out of the hospital, out of the cycle of sickness and disability, and in a place of better health. Together as partners, we will achieve Rochester's goal to be the best "City for Health" in the nation.

  The CDC identifies many barriers that prevent people living with disability from accessing supportive wellness. These include: personal financial cost being beyond their ability to pay, lack of accessible equipment and facilities, lack of specialized program availability, lack of staff who understand how to modify safe activities for disability, and lack of

transportation. ExercisAbilities' All-Access Community Therapeutic Health Promotion Program strives to eliminate these barriers. The All-Access Program is a medical rehabilitation volunteer program which includes our world-class Rochester medical community in a volunteer health and wellness clinic. This rehabilitation therapeutic based clinic will include physical, occupational, and speech therapy as well as medical wellness consults, adaptive fitness, adaptive recreation, aquatic therapy, healthy living education, and other family, child, adult and senior therapeutic education programs and events. This volunteer program will realize our highest possible potential for optimal impact with adequate funding, both public and private. Funding is the only barrier limiting this work. This funding will offset programmatic expense burden's that are inevitable in the organization of such programs such as facility rental, organization and planning, adaptive equipment and other associated programmatic expenses. A strong partnership with public facility and program staff is essential to the operational success of the important endeavor. The following goals, if met, will elevate Rochester to the goal to be the best "City of Health" in the nation.

- HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?

The City of Rochester and ExercisAbilities have commonly shared vision, values and priorities for our community. Shared principles or values include compassion, inclusivity/equity, and fiscal responsibility and sustainability. We both strive to bring health, happiness and compassion to our community through innovative teams and systems. In addition, we are both committed to a person-centered approach to health and wellness for our community, serving all communities and all people equally in response to individual and community expressed needs. Exercisabilities' vision is to establish a place that turns no child, adult, or senior away who has a goal of better health and quality of life which requires supportive, professional assistance to be successfully achieved. We believe that our community will achieve optimal health when persons of all abilities have equitable community access to lifelong supportive therapeutic health promotion services.

A particular shared value and a core value at ExercisAbilities is that we are both committed to being a partner in helping our community achieve health. At ExercisAbilities, we believe strongly that we cannot achieve a robust goal of improving the health of our target community which includes more than 30,000 people alone. More is done with many hands. This value shines throughout the Rochester Master System Parks Plan drafted in 2015-2016. In this plan, the Parks and Recreation department sites partnerships on many occasions. When speaking to partnerships, the system plan states, "Public and private partnerships have been key to the development of the parks and recreation system. These relationships have led to the development of parks, operation of athletic facilities, development and implementation of community programming and events, and natural resource management." Speaking to the future of the city parks department, it states, "Partnerships will continue to be important for both facilities and programming. Organizations with partner funding can also provide assistance with design, outreach and maintenance."

It is especially exciting that the plan's vision includes, "We meet the needs of ALL of a diverse community. We top all of the healthy living lists and are looked at as an example of excellence in Parks and Recreation nationally. We are the best practice." Additionally, there is a continuous theme of improving access to those living with disability including the vision to create better connections including to, "Improve accessibility by reducing physical and financial barriers and Strengthen the links to neighborhoods and diverse communities." ExercisAbilities' mission is "*Making healthy, happy, and independent possible for EVERYONE!"* Our entire city of Rochester will benefit greatly from the resulting increased impact of this funding and the formal partnership between Adaptive Park and Recreation (Accessible Rec), and ExercisAbilities. We can eliminate the barriers to access together.

- WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

We currently have no programs or services directly supported by public funds. We are seeking funds and creation of a formal funding and programmatic partnership as outlined in the needs assessment of the parks master system plan to increase diverse and inclusive recreation and health programs for people of all ages children to seniors living with disabling conditions. We are seeking public funding to support programmatic fees related to this partnership to execute adaptive recreational programming that is supportive and additional to current programming that includes warm water programming at recreation center warm water pool for All-Access Probono rehabilitation-based aquatic recreation programming for pediatrics to adults with high disability conditions in partnership with Accessible Rec up to 6 hours per week as well as access to the national volleyball center with associated fees for adaptive recreation programming including wheelchair basketball and other adult adaptive recreation programming up to 2 hours per week and associated programming expenses. These public funds would make this programming and partnership possible so that all people interested in accessing these programs can with financial scholarship based on their unique financial need at free or significantly reduced fees. No person should be turned away for their inability to afford programming fees. See the attached budget.

- WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES? 80%

- PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

ExercisAbilities has extensive experience in managing and delivering community services. Founded in 2011, we have been doing this work for 10 years in Rochester and the surrounding area with high levels of satisfaction and impact.

Our aquatic therapy program was starting in 2011. We are the only provided of highly skilled neurologic and community based aquatic therapy in Southeast MN for both adults and pediatrics. We have provided these services with successful relationships in rented pool space at the YMCA for the full 10 years and also recently at the warm water recreation center pool. This includes a strong

partnership with Karen Meyer and Accessible Recreation. During her open swim and swim lessons, we provide free screens for her most physically and intellectual involved children to identify if their needs can be met in her recreation small group swim classes of if they require a one on one therapeutically skilled physical therapist for safe and best provision of swimming exercise. During this process, we have identified several children who cannot safely participate in group lessons and instead have thrived with one-on-one physical therapy. It has been a great additional impact to the already great work that Karen and her team do with high satisfaction from community parents. In addition, over the past 10 years, we have improved therapeutic benefits to hundreds of ExercisAbilities participants in our warm water therapy program at the YMCA and previously at the recreation center pool. Adults with disabilities and pain benefit greatly from the addition of water therapy. Our highly skilled therapists deliver one on one personalized therapy in the water bringing less impact to painful joints, improved ability to move in buoyant water, and muscular relaxation in the warm, hydro environment. Words cannot describe how amazing it is to see a person with spinal cord injury who cannot move their limbs in the normal world with gravity, move their legs for the first time in water.

Unfortunately, due to the impacts of COVID 19, the YMCA has chosen to focus internally and not currently resume outside rentals of their facility. Without access to the only remaining warm water pool in Rochester at the Recreation Center, ExercisAbilities impact to thousands of participants is severely negatively impacted. We rely on access to community pool spaces to do our work.

Additional programmatic success in this space is in our adaptive recreation programs for adults with physical disability. Rochester is extremely lacking in adaptive recreation opportunities for adults and children with physical disabilities. We fill a gap that is not currently served by any other program including Special Olympics who focus on adults with intellectual disabilities and not physical and Accessible Recreation who focus on children up to the age of 21 and primarily intellectual disabilities but minor physical limitations. We started focusing on increasing opportunities for physically limited adults and teens nearly 4 years ago. The journey has been difficult based on two barriers, lack of access to facilities since we do not own a gym and lack of funding. We were able to secure recreation center gym space in 2019 one hour a week to initiate lessons and the response to this need was great! Participants declared that they wanted to see a formal wheelchair basketball program started in Southeast MN. This team could compete with active teams in surrounding communities of Mankato, Winona, Lacrosse, and the Twin Cities. Our journey to start this program led us to successful attainment of a grant from the Craig Neilsen Foundation in 2020 to purchase equipment, a trailer, and run 2 clinics with our partner, Mayo Clinic Sports Medicine. We will have the first of these clinics on June 5th coming up. Sadly, we could not secure any space in Rochester for this clinic as no gym was available to us after a great many attempts at requests. We did secure the Byron High School Gym to host us outside of Rochester. We hope to have more than 25 participants signed up for this clinic. Our goal is to support practice and two teams in Rochester for Wheelchair Basketball, teen and adult teams, starting is fall of 2021. We will need to hold practice and scrimmages/games at least 2 hours per week in a gymnasium in Rochester. Because 50% of people and families with disabilities live in poverty, it is very important that we keep the programmatic fees as low as possible for our adaptive recreation programs. We have teamed with Courage Kenney to make this dream become a reality! Our goal for 2022 and beyond is to continue to team with the city of Rochester and Adaptive Park and Recreation to add other sports for the

physically disabled such as quad rugby and wheelchair soccer. We hope to bring a successful paraolympic presence to our City for Health. Your partnership in this important journey will help us help all Rochester citizens, of all abilities, live a healthier, happier, and more independent life. We have proven based on our track record and goals for the future to be a valuable partner in the years to come.

Financial Information:

- Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?) – See attached Graph below and balance sheet
- Foundation grants or any other grant dollars received – We received $38,000 to purchase wheelchairs, trailer, and equipment as well as run 2 clinics in partnership with Mayo Clinic in 2020. We recently received $20,000 from the Mayo Clinic community Giving and $6,000 from Rochester Area Foundation to support our programmatic needs to hire a volunteer coordinator to initiate this program with a strong volunteer base. We will have a few paid staff coordinating the overall programs but then utilize 100's of volunteers as coaches and facilitators in our actual program plan for both adaptive recreation and pro-bono therapy clinic. We have strong support from many local and regional donors toward these efforts.
- Information on other funding sources – As stated above, we receive funds to be used in the overall operations of many programs at ExercisAbilities. Recently, we received $140,000 from the Harper Family Foundation to build out a new leased space to grow our pediatric rehabilitation treatment facility right next door to our main building. This money will go to innovate our current offerings in physical, occupational, and speech therapy.

Cash in Reserves type 5/26/21	Amount	Reason and planned use
Checking Accounts	$66,000	Always up and down flow with payroll and operations
Savings #1	$358,321	Note liabilities of PPL of $251,000 not yet forgiven so sitting in liabilities. This money will become reserves if forgiven. We should have minimum of 3 months operating budget in reserves for healthy operations. Expense Budget for 2020 is 2.2 million so we are striving to have at least $500,000 of cash reserves by the year 2022 to be better prepared for future potential disasters or economic downturns.
Savings #2	181,361	Restricted fundraised dollars in 2020/2021 to build out new space to house our pediatric rehabilitation and wellness program. These funds will be expensed in 2021 with the construction.

Budget Item	Amount of hours per week	Cost per hour (estimated)	Total Grant/month requested amount	Total Grant/year requested amount
Warm Water Pool Programming for All Access Therapeutic Promotion Partnership with Adaptive Park and Recreation (Accessible Rec) and Disability therapy services for pediatrics and adults - 1/2 pool or 2 lanes shared use (estimated expense $25/hour or current fee to community partners)	6	12.50	300.00	3,600.00
National Volleyball Center fee for wheelchair basketball and other adult adaptive recreation programming	2	58.00	464.00	5,568.00
Programmatic support				832.00
Total				10,000.00

ROCHESTER
ADMINISTRATION

City of Rochester
201 4th Street SE - STE 260
Rochester, MN 55904-3781

507-328-2000
507-328-2727

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COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hhever@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: ExercisAhilities, Inc

Address: 2530 Broadway Ave N

City: Rochester State: MR Phone: 507-259-7070

Zip: 55906 Website: exercisabiiities.org

Contact Name: Melanie Brennan Email: melanie@exercisabilities.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

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X

_____ **Program Funding**

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY? Please see attached sheet for answers to all questions.**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

ROCHESTER ADMINISTRATION
City of Rochester
201 4th Street SE - STE 266
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201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: LifeGate Services

Address: 1300 10th Avenue North East

City: Rochesther State: MN Zip: 55906 Phone: 5072024726

Website: www.lifegateservices.org

Contact Name: Oyewole Dosumu Email: lifegateservices@gmail.com

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

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- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

1. PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

LifeGate Services is a 501(c)(3) nonprofit organization incorporated in 2014. It is a place where individuals of all ages, genders, races, and socio-economic statuses are welcome and served. Services provided through LifeGate Services include monthly food supplementation, health education, and wellness programs. Lifegate Services has been offering monthly food distribution to the Rochester community since 2015. It currently serves an average of 140 underserved and low income families monthly through its food shelf, as well as its mobile food shelf. LifeGate Services is funded through public support, grants, and donations and through in-kind and volunteer contributions.

LifeGate Services understands the importance of food, health, and wellness for vitality and quality of life. That is why LifeGate Services organizes an annual Community Health Fair in partnership with SAGE of Minnesota and Mayo Clinic providing free mammogram screening for women ages forty and above and free echocardiograms. Our shoppers represent many ethnic nationalities including; Black, Indigenous, People of Color (BIPOC), Hispanic, Caucasian, among others and are at increased risk for health disparities, including chronic disease, mental health, and access barriers to healthcare. The Community Health Fair connects, promotes, and educates individuals of all ages and ethnic backgrounds with preventative healthy lifestyle habits, provides valuable referrals connecting individuals with accessible medical and dental care and health insurance assistance within the Rochester community. The community health fair serves an average of 180 families annually. The SAGE screening program has detected about 5 women of diverse nationalties with early questionable screening and has since had biopsy and early detection allowing them the ability to get necessary treatment.

To further our commitment to our shoppers and families served, LifeGate Services also partners with Bridges Health of Winona State University to provide health screening, information and referral, health promotion, and basic health assessment to the Rochester community, increasing early intervention and connection with community resources. Bridges Health is an award-wining program for its dedication to serving at risk and underserved groups while innovatively creating collaborative systems between academia and community nonprofits to deliver health, wellness, and social services free of charge, while educating future health professionals. The LifeGate Services-Bridges Health joint *Food + Health* vision is already bringing accessible health services to at-risk families served by LifeGate Services. This is an exciting and very promising collaboration.

LifeGate Services is requesting $183,954 public funds for its program's sustainability. This will allow Lifegate Services to continue to provide direct services and enhance services to residents of Rochester including seniors, people with disabilities, low-income families, Black, Indigenous, People of Color (BIPOC), and traditionally underserved communities. Funds are necessary for:

Purchasing Food: Funds are needed for LifeGate Services' bi-monthly food shelf operation and monthly mobile food shelf operation. Funds are needed to purchase food from food bank and to purchase ethnic appropriate nutritious cultural food (Garri, Yam, Beans, Rice, Fish, Okra, Goat

meat, etc.) for LifeGate Services' BIPOC shoppers who are mainly of African and Hispanic descent in Rochester. Budget item: $50,000.00

Distribution Supplies: Funds are needed for distribution of food (boxes, bags, tapes, Ziploc bags, etc.). Budget item: $1000.00

Facility Expenses: Funds are needed for the cost of renting LifeGate Office space and storage facilities (rent, utilities and insurance). Budget item: $26,000.00

Personnel and staff expenses: Funds are needed for a food manager. Budget item: $48,000.00

Operating expenses: Funds are needed for program operations (hygiene supplies, PPE, repair and maintenance, equipment and furnishing, computer, postage, office supplies, telephone, internet, professional services, dues and subscriptions, advertisement, volunteers' recruitment and training and other miscellaneous). Budget item: $37,904.00

Transportation expenses: Funds are needed for operating the mobile food shelf (Gas, Maintenance cost, vehicle insurance and vehicle depreciation). Budget item: $16,050.00

Medical expenses: Funds are needed for the preventive and wellness health program and hosting of the annual community health fair (tent rental, Dinamaps for blood pressure measurement, Stethoscopes, Measuring scale for weight & height, Stationaries, raffle prizes, refreshments, t-shirts, advertisement and publicity etc.). Budget item: $5000.00

LifeGate services understands that it may not be provided with all the funding requested and is willing to accept partial funding.

2. HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?

Lifegate Services advances Rochester's community vision, foundational principles, and strategic priorities in many ways. LifeGate Services is a place where live is touched and hope restored. LifeGate Services is a non-discriminatory and equal opportunity agency working every day to achieve social equity for the people we serve. It is a place where individuals of all ages, genders, races and socio-economic statuses are welcome and served. Our programs promote compassion, by addressing food insecurity, wellbeing, and promoting a healthy community for all Rochester Community members. Our food shelf and mobile food shelf programs address food insecurity and our innovative partnership with Bridges Health of Winona State University, the SAGE of Minnesota screening, and Mayo Clinic echocardiogram screening programs help keep Rochester residents healthy through access to free basic health screening, early detection of heart defects or disease, breast and cervical cancer, among other preventive health areas. These important aspects of LifeGate Services support social equity. Our team of volunteers is made up of minorities and Caucasians from different backgrounds and not only promotes neighborhood connectivity, is endlessly committed to it. The inclusion of cultural food at our food shelf promotes social equity and inclusiveness and reduces the feelings of neglect and marginalization being felt by the BIPOC community in the food choices available at food shelves in Rochester. Additionally, Bridges

Health is actively undergoing training in cultural diversity and inclusivity to enhance services in preventive health and wellness to the BIPOC community at LifeGate Services which will further our commitment to serving our shoppers. We are compassionate about our shoppers, their quality of life, and the vitality of the Rochester community.

3. WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

The programs that are directly supported by public funds are the food shelf operation, the mobile food shelf operation and SAGE of Minnesota screening program

4. WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES? 90 percent

5. PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

LifeGate Services has a record of successful management of community services since 2015. We have managed multiple aspects of this 501(c)(3) since inception and have evolved the nonprofit to meet the increasing needs of our Rochester community members. Examples include the management of the food shelf program, mobile food shelf program, volunteer program, annual community health fair, and collaboration with SAGE of Minnesota, Bridges Health of Winona State University, and Mayo Clinic.

501(c)(3) Management: LifeGate Services has a board of directors that oversees the organization operations. The organization is run mainly by its volunteers who perform different management roles in the organization. The executive director is responsible for the overall management of the organization and partnership with other community organizations. There is a food shelf manager responsible for food sourcing, ordering, and purchasing, logistics and transportation of mobile food distributions. There is a volunteer coordinator, responsible for volunteer management. The treasurer and the board develop an annual budget and how to raise fund to carry out the mission of the organization through donations, grants and fund raising.

LifeGate Services provides Rochester community with food access especially the Black, Indigenous, People of Color (BIPOC) communities with nutritious cultural foods. In recognition of the importance of the addition of cultural foods to the lists of food being served in our food shelf to the BIPOC communities, LifeGate Services in March 2021 received a grant of $5000 from Minnesota Department Human Services to support this initiative. In recognition of LifeGate Services' food shelf program during the pandemic, it received an additional grant of $5000 from the Rochester Area Foundation in July 2020 to increase operation capacity, purchase new freezers, furniture and shelving, and for volunteers trainings.

Food Shelf: LifeGate Services has been offering monthly food distribution at its food shelf location to the Rochester community since 2015. LifeGate Services food shelf is the only food shelf in a five-mile radius and serves residents of Rochester, MN. It originally operated as a brick-

and-mortar food shelf, open once a month. Due to the pandemic and increasing need, we doubled efforts to respond to increased need, opening operations twice a month. Across these 6 years, we have provided over 8400 individuals with food distribution.

Mobile Food Shelf: Most recently, with a grant from Minnesota Department of Human Services (MDHS), LifeGate Services has purchased a van and added a mobile food shelf program to bring fresh fruits, vegetables, meat, dairy, grains, and other high-quality groceries directly into Rochester neighborhoods that do not have easy access to full-service supermarkets, grocery stores or food shelves. This increases access to food nutrition and decreased barriers for families to secure food. LifeGate Services food shelf program serves an average of 140 families per month.

Volunteer Program: LifeGate Services knows that volunteers are crucial to its existence and its mission of addressing food insecurity, wellbeing, and promoting a healthy community. LifeGate services has about 25 volunteers from different cultures and professional backgrounds. The agency has a volunteer program for effective management of its volunteers. The program provides for proper recruitments, training and orientation of volunteers to ensure that they have a proper understanding of their roles and what is expected of them as they volunteer with the agency. Volunteers receives training on social justice, food handlings, and health and safety requirements in keeping volunteers and shoppers safe. Meetings are scheduled monthly to debrief, plan new events, outreaches and to assign roles. The agency has a grievance policy that volunteers and shoppers are expected to follow to report and resolve disputes.

Collaborations & Partnerships:

LifeGate Services has organized an annual Community Health Fair in Rochester since 2015 in partnership with SAGE of Minnesota and Mayo Clinic providing free mammogram screening for women ages forty and above and free echocardiogram. The Community Health Fair promotes and educates individuals of all ages and ethnic backgrounds about preventative healthy lifestyle habits; it also provides valuable referrals connecting individuals with accessible medical and dental care and health insurance assistance. Mayors Ardell Brede and Kim Northon have attended our community health fair.

LifeGate Services in 2020 partnered with Bridges Health of the Winona State University to provide free preventive health and wellness services at our food shelf location during our food shelf operation. This partnership with Bridges Health provides people in Rochester and those that shop at our food shelf access to free health, wellness, and social services in an affordable and accessible way. This partnership, in addition to the work of the Community Health Fair, is evidence of our commitment to the vitality and quality life of the Rochester community.

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?) None
- Proof of nonprofit status (e.g. 501(c)(3) certificate). Please find attached
- Foundation grants or any other grant dollars received

2010 Grants Received:
$2000 Covid-19 2020-21 Minnesota Food Shelf Program (MFSP) State Grant

$42,000 SYF 2021 Transportation Minnesota Food Shelf Program COVID-19 Grant
$46,560 Minnesota COVID Food Fund Grant
$5000 Rochester Area Foundation Grant
$1000 Minneapolis Foundation Grant
$1000 Community Presbyterian Church Rochester MN Grant
$500 Mayo Clinic Foundation Grant
$500 MBT Bank

2021Grant Received:
$5000 2021 Cultural Collaboration Grant Administered by Minnesota Department of Human Services.
$500 MBT Bank.
$304.51 Lions District 5 M1 Food Shelf Grant.

- Information on other funding sources

Annual Open Your Heart Summer Challenge Fundraising.
Donations from Volunteers and Community members.

- 3 years annual operating statements and balance statements. LifeGate Services only has 2020 financial statement

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Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Minnesota Assistance Council for Veterans (MACV)

Address: 1000 University Avenue West, Ste. 10

City: St. Paul State: MN Zip: 55104 Phone: 651-291-8756

Website: www.mac-v.org

Contact Name: Kate Brune Email: kbrune@mac-v.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

  _____ **City Public Facility Funding**

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Narrative

Organization and Need Description

Founded in 1990, Minnesota Assistance Council for Veterans (MACV) is the largest agency solely dedicated to serving Veterans experiencing or at-risk of homelessness in Minnesota. Initially established by a Twin Cities VFW Post to support transitional housing for 13 Veterans, MACV now annually provides comprehensive services to over 1,700 individuals and families. Over the last 30 years, MACV has opened regional offices in the Twin Cities, Duluth, and Mankato, and grown our staff to include dozens of case managers located in Rochester and across the state.

Our innovative programs address the housing, legal, and employment needs of low-income Veterans throughout Minnesota. Staff form collaborative, empowering relationships with Veterans and their loved ones which focus on addressing the immediate crises and underlying barriers sabotaging their wellbeing. Allowing MACV to responsively fund programs addressing crises like COVID-19, escalating cost of living, and layered inequities facing Veterans across Minnesota results in critically needed advocacy and assistance when Veterans need it the most.

Partnerships with cities like Rochester fit our program model by directing funds where we see them needed most while simultaneously developing relationships with staff and leadership within the city's administration. Speaking to the local need for MACV's services, we have already distributed $29,000 in financial assistance to Veterans living in Rochester in 2021 and served 60 Veterans in Olmstead County in 2020. Initiatives MACV has co-developed with funding from cities like Duluth, St. Paul, and South St. Paul has led to improvement in the housing stability of Veterans in a variety of communities. An award of public funds from the City of Rochester creates a great opportunity for MACV to learn more about the priorities held by the City and how we can most effectively partner with its leadership to advance our shared goals.

Advancing Rochester's Community Vision, Principles, and Priorities

Many of the City of Rochester's (COR) vision, principles, and priorities align with those of MACV. We seek to end Veteran homelessness in Minnesota, which speaks directly to the quality of life experienced by community members in Rochester by creating and sustaining housing stability for low-income individuals and families. Fulfilling the basic needs of shelter and steady income for Veterans also feeds into positively connecting Veterans to their fellow community members, which then builds the vibrancy and vitality of entire neighborhoods. An increase in affordable housing options, a problem seen throughout Minnesota, is a priority area for MACV's individual advocacy work and integrated into our approach to services. Innovative programs like Landlord Engagement and Justice-Involved Veterans (JIV) help create affordable housing options for non-ideal tenants (such as individuals with prior evictions or recent parolees). Partnering with county Community Development Agencies is another method MACV uses to address housing affordability at the local level.

The foundational principles stated by COR line up with MACV's emphasis on compassionate, practically driven services which advance both public safety and social equity within Minnesota's communities. We want to note that safety and equity go together; improving public safety often translates to social equity work in practice. According to the Wilder Foundation's 2018 Minnesota Homeless Survey, 26% of homeless Veterans identified as Black or African American, and 8%

identified as American Indian or Native American. Within the general population of Minnesota Veterans, a much smaller proportion identified as African American (2%) or American Indian (1%), illustrating dramatic racial disparities in the homeless Veteran population. As a result, addressing Veteran homelessness in Minnesota places MACV squarely in the middle of conversations about systemic racism and equity in accessing safe, affordable housing. Housing accessibility carries one of the longest histories of institutional racism in the United State since generational wealth and poverty directly affect housing stability and financial asset acquisition.

Programs/Services Supported by Grant

MACV transitioned to a remote outreach and service delivery model in March 2020 in accordance with COVID-19 related public health protocol. We simultaneously shifted our strategy to expand already extensive collaborations with community partners while launching a new homeless street outreach program. This approach ensures that no matter where Veterans first reach out for help, they can easily connect with MACV services.

Case Management: Case managers, many of whom are Veterans themselves, work with clients to navigate community resources, connect with benefits programs offering income sources, or other needed services. We provided comprehensive services to 1,757 Veterans in 2020 alone; 60 of those Veterans reside in Olmstead County.

Targeted Financial Assistance: Issued to third parties like landlords or utility companies, direct financial assistance can pay for costs like rent, mortgage, security deposits, utilities, transportation, food, clothes, or work-related tools. Once stabilized, Veterans work with case managers to ensure that similar crises do not occur again. In 2020, MACV administered more than $2 million in direct financial assistance on behalf of Veterans in need.

Housing: We prioritize helping currently housed Veterans stay in their homes, and most homeless Veterans find mainstream housing such as apartment rentals in our service approach. MACV also offers two housing models to ensure that Veterans can access settings which accommodate their unique situation. MACV manages 57 units of transitional housing where Veterans can live for up to two years while they overcome barriers to finding long-term housing. High-barrier Veterans who need ongoing support services can access our 59 units of permanent supportive housing and live as independently as possible.

MACV employs a Landlord Engagement Specialist as a dedicated staff member to build and maintain relationships with local landlords and property owners, which has resulted in obtaining lease and rental agreements for hundreds of Veterans in the past year. This role closely aligns with finding long-term housing for the highest-barrier individuals we serve, such as level 3 sex offenders. Housing case management staff closely partner with the Landlord Engagement Specialist to find and secure suitable lease or rental agreements for high-barrier Veterans. Engaging local community members is an integral part of this program's success, which also aligns with the City of Rochester's values and vision. We are in the process of expanding the Landlord Engagement program from a Twin Cities-based scope to a statewide program and see the City of Rochester as an ideal partner to support the expansion of one of our most successful programs to date.

Employment Services: When Veterans with barriers to stable employment enroll in MACV

services, staff help them create a service plan addressing mental or physical health issues, gaps in employment, or legal barriers preventing them from finding or keeping jobs. We then connect Veterans to job skills training, provide education about soft skills such as conducting a successful job search, resume writing, mock interviews, and workplace norms**.** In 2020 we placed 151 Veterans in employment at an average hourly wage of $17.29, representing annual gross wages of approximately $4,530,000. Eighty-seven percent of Veterans who got jobs through our program kept their position for at least six months.

Legal Services: Vetlaw offers a full range of legal services through on-staff attorneys, support staff, and hundreds of pro bono legal professionals. Our services have resulted in other organizations replicating Vetlaw's program model and promotion as a best practice by the American Bar Association. Vetlaw has connected with over 10,000 Veterans since the program's inception in 2011.

% of MACV Budget Allocated for Direct Services: 87%

Experience Managing and Delivering Community Services

MACV's commitment to serving Veterans has made us a leader in the local and national movement to end Veteran homelessness. MACV provides both prevention and intervention-focused programming to comprehensively address Veteran homelessness. We believe that our success is primarily due to the extraordinary capability of our staff, board, and volunteers. Regionally based services form the backbone of our approach to ending Veteran homelessness. MACV service providers for Southern Minnesota report to Southern Region Leader Sadie Rezac, who is a lifelong resident of Southern Minnesota as well as a First Sergeant in the Minnesota National Guard.

MACV employs Hosea Hall, a Rochester-based Employment and Housing Case Manager, to engage and provide case management services to local Veterans in need. Long-time funding from local partners like the Rochester Area Foundation and Mayo Clinic's Rochester Community Giving Fund further strengthens our presence in the Rochester area, resulting in opportunities like MACV's visibility at events like Rochesterfest in June 2021. We recognize that each region of Minnesota has a distinct identity and "way of doing business," and celebrate the relationships we have established over the years in Rochester.

Organizational leadership at MACV reflects the communities we serve and the shared background created by military service. Neal Loidolt has served as MACV's President/CEO since early 2017. Prior to his role at MACV, Mr. Loidolt earned his JD from Hamline University and retired from the Minnesota National Guard as Deputy Adjutant General after more than thirty years of service. Nathaniel Saltz leads program services as our Program Director and has worked at MACV since 2003. MACV's dedicated staff of 63 employees provide Veterans with high-quality support, and the majority also identify as Veterans. MACV's impact is also made possible by our 11-member board of directors (9 of whom are Veterans) and over 900 volunteers.

We avoid duplication of services by closely partnering with other local agencies and groups. One of our main partners is the Department of Veterans Affairs (VA). While the VA is the primary government agency charged with ending Veteran homelessness, the department pursues this

goal by partnering with organizations like MACV. Our organization has offered housing and services on the grounds of the Minneapolis VA Medical Center since 1990. We also maintain a robust referral pipeline between the two providers.

MACV works with community and government organizations addressing the varied needs of our constituency in addition to our VA partnerships. We cultivate relationships with local chapters of the Salvation Army, legal service agencies, county programs, Minnesota Department of Veterans Affairs, street and shelter outreach teams, law enforcement agencies, County and Tribal Veterans Service Officers, and numerous other community-based organizations. MACV is also a lead nonprofit agency for the Minnesota Homeless Veteran Registry, which coordinates data about known homeless Veterans throughout Minnesota. We also belong to all 10 regional Continuum of Care groups in Minnesota, which convene twice per month to identify service gaps, solutions, and best practices for individuals experiencing homelessness throughout their communities.

Financial Information

Cash reserves (if significant amount of cash reserves, what are the reasons for thatand why city funding support is necessary?)

MACV holds $3,643,479 in cash reserves for 2021. We have a variety of reasons for maintaining this amount in reserve, which equates to 4.5 months of our organization's operating expenses. MACV's thirty years of operations has resulted in building financial resources which helped us stay afloat and even expand services during a difficult year for nonprofits. Our robust financial health also resulted in the ability to rapidly pivot when remote work became necessary in 2020. Anticipating a similar need to address a return to the office environment led MACV to keep a significant cash reserve for 2021.

Despite our success in staying afloat and growing our budget from 2020 to 2021, sustaining the expansion through awards like the City of Rochester is still necessary as Veterans cope with the economic fallout from the COVID-19 pandemic. The end of short-term emergency funding from the CARES Act and PPP loans also requires MACV to look for new relationships and collaborations so we can still offer the scope of services our constituency needs.

Foundation grants or any other grant dollars received

Grants of $5,000 or more from philanthropic grantmakers in 2021

3M Foundation: $5,000 (as a match donation)
Hugh J. Andersen Foundation: $15,000
Fredrikson & Byron Foundation: $7,500
City of Duluth: $33,450
Ordean Foundation: $20,000
Bob Woodruff Foundation: $75,400
Ameriprise Financial: $8,000
Ecolab Foundation: $17,500
Minnesota Masonic Charities: $50,000

Major Federal Funding for FY21

U.S. Department of Veteran Affairs: $5,770,481
U.S. Department of Labor: $947,613

Information on other funding sources

Primary sources of program funding come from two federal grants administered by the United States Veterans Administration and United States Department of Labor, respectively titled the Homeless Veteran Rehabilitation Services and Supportive Services for Veteran Families. MACV solicits dozens of philanthropic and public funders for supplemental general operations funding each year, as well as benefitting from individual donor events such as Give to the Max Day and the Home for the Holidays telethon hosted by the Minnesota Twins and local broadcast agency WCCO. We also have a growing individual donor portfolio and are gradually expanding the capacity of our fundraising team as part of our strategic plan.

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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Neuro Hospitality House

Address: 839 2nd St. SW

City: Rochester State: MN Zip: 55902 Phone: (507) 513-9998

Website: www.nhhouse.net

Contact Name: Peg Mattke Treasurer Email: peg.mattke@nhhouse.net

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

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X **Program Funding**

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
  See attached
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
  See attached
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
  See attached
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
  See attached
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**
  See attached

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)
  See attached
- Proof of nonprofit status (e.g. 501(c)(3) certificate)
  See attached
- Foundation grants or any other grant dollars received
  Rochester Area Foundation grant of #2500 received June, 2020
- information on other funding sources
  Two PPP loans totalling #21,067
- 3 years annual operating statements and balance statements
  See attached

ROCHESTER COMMUNITY FUNDING GRANT APPLICATION

- Please briefly describe your organization and why are public funds necessary?

  The mission of the Neuro Hospitality House is to provide a comfortable, accessible, affordable and homelike setting for neurological patients and their caregivers while these patients are receiving diagnosis and treatment or are participating in medical research at the Mayo Clinic. Our home serves patients dealing with stroke, epilepsy, Parkinson's disease, MS, traumatic brain injury, brain tumors, ALS and other neurological disorders.

  The requested donation for one night's stay at the House is $40 plus a $30 cleaning fee which generated $18,467 in income in 2020. This does not meet the operating expenses incurred to run the house which were $74,752 in 2020. Capacity has been limited to 50% during the pandemic which has further eroded our cash position.

- How does your organization advance Rochester's community vision, foundational principles and strategic priorities?
  Rochester is a welcoming and diverse community and the Neuro House is a mirror of that. We welcome guests from all over the United States who are dealing with serious medical issues. Rochester is home to a world renowned medical facility and the Neuro House complements their mission of health and wellness.

  Many of our guests are low income and need lodging for extended periods of time. They appreciate the significant price reduction compared to nearby hotels. We have a full service kitchen where they can prepare their own meals – all in a comfortable and homelike setting. Our compassionate staff and volunteers are dedicated to making them feel at home as much as possible. Unfortunately, on a weekly basis, we are forced to turn away guests that are needing lodging because we are at full capacity. The COVID19 pandemic has contributed to the emergence of various neurological disorders and we only see this demand growing.

  The Neuro House is currently operating out of a 4 bedroom rental home on 2nd St. SW. Our dream is to build a 20 guest room home that is handicap accessible and located along the same corridor between the Mayo Clinic and hospital campuses. This will require significant funds and an aggressive capital campaign. Our Board of Directors is passionate about this project and committed to moving it forward.

- What program/services are directly supported by public funds?

  None

- What percent of your organization's total budget is allocated for direct service expenses?

  In 2020 84% of our total expenses were for direct program expenses and we have budgeted 85% for 2021.

- Please explain your organization's experience in managing and delivering community services.

  The Neuro Hospitality House opened in 2014 and is served by a diverse group of Board members from the Rochester community, some of whom work directly in the field of neurology and/or neurologic disorders. Our partnership with the neurology departments at the Mayo Clinic has resulted in many referrals for lodging. Our new Executive Director has a wealth of experience in the nonprofit industry and is working to expand our visibility in the community. Guest surveys have been repeatedly positive regarding our service, cleanliness and hospitality.

- Cash Reserves – why city funding support is necessary

  NHH has been fortunate in maintaining approximately $100K in liquid assets thanks to two PPP loans and a Rochester Area Foundation grant. We held expenses to a minimum in 2020 by not replacing a salaried position early in the year. We have now hired an Executive Director which will deplete this reserve. At FYE April, 2021 NHH had income of $13K, expenses of $28K resulting in a net income of -$15K. While we have a major fundraiser this fall we are projecting our reserve to be significantly depleted by year end.

  It should be noted that at year end 2019 we received a donation of bare land valued at $230K on our balance sheet. We have had it listed for sale for 18 months but have not received an offer. This was an extraordinary item on our income statement and balance sheet for that year.

ROCHESTER ADMINISTRATION
City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781
Phone: 507-328-2000
Fax: 507-328-2727

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COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities (attached).

The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Recovery Is Happening

Address: 25 16th Street NE

City: Rochester State: MN Zip: 55906 Phone: 507-218-4773

Website: recoveryishappening.me

Contact Name: Tiffany Hunsley Email: tiffany@rih.me

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

  _____ **City Public Facility Funding**

  This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

X _____ **Program Funding**

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

City of Rochester
201 4th Street SE - STE 266
Rochester, MN 55904-3781

Phone: 507-328-2000
Fax: 507-328-2727

COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

At Recovery Is Happening, our mission is to develop and mobilize resources that enhance long term recovery from substance use challenges through education, public advocacy, peer support, and community treatment. Our work directly addresses southeastern Minnesota's need for mental and physical health services. We build on the strength and resilience of individuals, families, and communities as we focus on sustained health, wellness, and quality of life for those seeking recovery from substance use disorders ("SUDs").

We are building our financial sustainability through reimbursements from insurance for some of the peer support services and for our treatment program, however at this time we still depend on community funding partners to keep our programs running. We saw your offer of funding and realized that our work with recovery housing falls right in line with Rochester's vision, principles, and priorities. We are requesting $20,000 in support of our direct care services operations.

HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES?

In addition to two recovery homes across southeastern Minnesota, we operate ten recovery homes in the city of Rochester. Since our program's inception we have served 116 people in need of supportive housing who were seeking recovery from substance use disorders.

Developing a social network that supports ongoing sobriety is an important component of recovery homes. Residents are encouraged to provide mutual support and encouragement for recovery with fellow peers in the house. Those who have been in the house the longest and who have more time in recovery are especially encouraged to provide support to new residents. This type of "giving back" is consistent with principles of recovery in 12-step programs. Residents are also encouraged to avoid friends and family who might encourage them to use alcohol and drugs, particularly individuals with whom they have used substances in the past. Again, the small circle of friends in the home — new family for many — can begin expanding across the wider community as more homes are started.

Because we are all in long term recovery ourselves, we have relationships built on trust and shared values. The residents in the homes are accountable to themselves, to their higher powers, and to their housemates. They are also accountable to the wider recovery community who is aware of the ups and downs of life in the recovery homes because "people talk." In the case of successful recovery from substance use disorders, it's helpful for each of us to know what the others are up to. We support each other and look out for each other.

Recovery homes hold a vital place in the addiction treatment and recovery continuum of care. With your support, we will continue planting the seeds of successful long-term recovery in neighborhoods across Rochester and beyond. With every success story — and we already have many — we are adding to the vibrancy of our communities as people hold jobs, volunteer, get physically healthy, and reunite with their families and friends.

WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

With the exception of our intensive outpatient treatment program, all of our programs and services receive some public funds (10% of our budget comes from the State of Minnesota), though those dollars have steadily been decreasing.

WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?

All of our budget is allocated to direct service expenses.

PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

Recovery Is Happening has been providing peer recovery support services in the eleven county area of southeastern Minnesota since 2011. Following Minnesota's Model of Care, we provide integrated and comprehensive peer-supported services along the full continuum of care, implemented through collaboration with other organizations.

Most of the services we provide are offered by our Certified Peer Recovery Specialists ("Peers"). A "Peer" is someone with lived experience with substance use who uses their experiential knowledge to support the recovery goals of individuals who use drugs and/or alcohol. Peers are natural support experts, meaning that the relationships they establish can lead to increased feelings of support, safety, and well-being among the individuals they serve. Our Peers help improve outcomes for people with SUD because of their personal approach that includes but is not limited to: measuring recovery capital; developing recovery plans; raising awareness of existing social and other support services; modeling coping skills; linking peers to formal recovery supports; assisting with applying for benefits; accompanying clients to medical, court, or other appointments; providing non-clinical crisis support, especially after periods of hospitalization or incarceration; working with peers to identify strengths; and educating peers about various modes of recovery.

Peers also serve as community guides, coaches, and advocates working to assist in the initiation of services. For example, they may link incarcerated or newly discharged people with housing, employment, education, and community services. Peers are also equipped to help initiate the treatment process by connecting individuals with assessors and helping navigate the early stages of treatment from assessment; to treatment facility; to aftercare; and beyond. RIH works to ensure adequate peer leader training and supervision, to empower underserved peers, and to continue to build cross-system partnerships. These services help initiate connection to a recovery community and sustain that connection long term, and across the continuum of care.

In 2017, we began offering a one year Intensive Outpatient Treatment program on-site at Recovery Is Happening which includes peer support. This program has served over 197 people since it opened. By infusing the peer support services into the treatment program we establish relationships that extend into the daily lives of the individuals we serve and their recovery capital continues expanding outside of the treatment setting. In the same year, with support from the Minnesota Department of Human Services' Behavioral Health Division (formerly the Alcohol and Drug Abuse Division) we also began offering on-demand Rule 25 Assessments. Onsite, with a temporary decrease of in-person meetings due to the COVID-19 pandemic, RIH typically hosts more than 48 recovery support groups each month. Most groups are run by volunteers, though members of our staff do facilitate several groups each month. We hold Recovery Coach Academies, training Peer Recovery Specialists who go on to achieve their certification through the Minnesota Certification Board, becoming Certified Peer Recovery Specialists. We also hold telephone recovery support trainings, and these volunteers provide support on incoming calls at our center. And, most relevant to this application, our housing program, "Join Our Journey" has been active since 2017.

We embrace and advocate for a recovery-oriented system of care that builds on the strength and resilience of individuals, families, and communities; recognizes and honors the multiple pathways to recovery; and focuses on sustained health, wellness, and quality of life for those seeking recovery from substance use disorders.

Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)
We hold just 8% of our annual budget ($125,000) as cash reserves. These reserves are set aside to cushion against unplanned events or expenses.

Foundation grants or any other grant dollars received
Otto Bremer Foundation, $40,000.00
Carl and Verna Schmidt Foundation, $5,000.00
Rochester Area Foundation Emergency Fund, $5,000.00
United Way of Dodge County, $4,000.00
United Way of Mower County, $2,500.00

Attached
Proof of nonprofit status (e.g. 501(c)(3) certificate)
3 years annual operating statements and balance statements

ROCHESTER ADMINISTRATION

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COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Revolutionary Earth

Address: 3308 9th Ave. NW

City: Rochester State: MN Zip: 55901 Phone: 507-216-3543

Website: revolutionaryearth.org

Contact Name: Christopher Brenna Email: christopher@revolutionaryearth.org

- **FUNDING CATEGORY (please check the funding category that your request falls under)**

_____ **City Public Facility Funding**

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Program Funding

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QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
- **Foundation grants or any other grant dollars received**
- **Information on other funding sources**
- **3 years annual operating statements and balance statements**

Revolutionary Earth
3308 9th Ave. NW
Rochester, MN, 55901
revolutionaryearth.org

Revolutionary Earth Farm

Overview and Statement of Need

Revolutionary Earth is a nonprofit urban farming collective and resource alliance in Rochester that is entering its third season of distributing the freshest, hyperlocal produce to food-insecure families. We grow food in donated urban spaces, most often backyard lawns, we tend our crops with a 100% volunteer workforce, and we harvest and home deliver weekly produce boxes to food-insecure families during the growing season, for free. We are a negative waste, negative carbon organization whose mission is to empower compassionate people to transform waste and scarcity into an ecosystem.

Because we maintain a radical commitment to our subscribers, we purchase supplementary produce from organic farms in the area at wholesale prices. Those farms also donate excess produce throughout the season. We stimulate the local food economy, foster strong connections with local organic farms, and ensure that our subscribers get a wider variety of produce. We are serving more people this year that we expected, and we need to buy up about twice as much produce as we anticipated.

We endeavor to provide as much fresh, unspoiled food to our subscribers as we can, and like many community-supported agriculture programs run by organic farms, we have begun offering “local-union” options, meaning that we buy non-produce items at wholesale prices from local vendors. We have been working with Great Harvest and Kapper’s Big Red Barn to provide bread and milk in the past year, but, again, because we are serving so many more subscribers, we need a boost in funding to provide for our entire subscriber base.

These are short-term, emergency needs that we believe conform to the priorities of the city. Our long-term plan, however, is to extend our growing season gradually until we can provide for our subscribers year-round. The solution to food-insecurity is radical consistency and presence in the lives of our people, so we are asking the city not only to partner with us to fill short-term needs, but also to provide momentum for the lasting changes we know we can make for the most disadvantaged families in Rochester. We are asking, therefore, for measures to extend our season this fall and into the coming spring, which include row cover, cold frames, and a small hoop house.

We would also like to ask that the city provide a portion of the funding we will need to build a year-round solar greenhouse within the city limits of Rochester. We are hoping to construct our own facility that will grow food year-round for our subscribers, funded by partnerships with local businesses, community groups, and small donors. Our fundraising goal is $55,000 and we believe we are on pace to raise at least one-third of the total funding from small donors by the end of 2021.

Request for Funds

Amount	Purpose
$4,000	Direct purchasing of bread, milk, eggs, cheese, butter, seasonal fruit, and other local food at wholesale or in combination with donations to feed 70 families for at least eight weeks and up to twelve weeks
$2,500	Direct purchasing of produce from organic farms in Olmsted County and surrounding areas within 50 miles of Rochester to supplement produce grown on our Farm and diversify what we offer our subscribers
$1,500	Funds to purchase row cover, cold frames, and a hoop house to extend our fall 2021 season and start our 2022 season at least one month early
$3,000	Funding for a year-round solar greenhouse to be built within the city limits of Rochester and funded through public and private partnerships
$11,000	Total amount requested

Alignment with Community Vision and Values

We are committed to a new and radical standard of service for our food-insecure subscribers, one that is founded on a principle that the poorest and most disadvantaged people in our community deserve the best, healthiest food. The city's commitment to the health and wellness of her citizens is reflected in our mission to provide uninterrupted delivery of the best hyperlocal produce to our people every week of the growing season for free.

Our tax exempt purposes extend beyond the charitable to include prevention of neighborhood deterioration and scientific, more specifically, environmental purposes. We are committed to transforming urban lawn spaces, which are environmentally problematic, into ecosystems that feed plants, pollinators, and people. We are a negative waste and negative carbon organization.

Our commitment to social equity is reflected in the population we serve. Over 50% of the households we serve are people of color, about 30% of our households are comprised of refugees and/or new immigrants, and we serve over 25% disabled and elderly individuals. Most of our subscribers are children; we focus on serving families. All of our subscribers are low income or ultra-low income households. Almost 90% of our families live in areas of Rochester that have reduced access to food markets (over one mile from nearest food market).

Direct Support from Public Funds

We don't currently receive funding from public entities for any of our services. We received a grant of $2,000 last year through the Keep it Local fund to work with Sargent's Landscaping. All of our funding comes from private foundations, corporate funding, and small donors.

Direct Service Expenses

We are a 100% volunteer organization that has spent or allocated over 85% of our budget to direct materials and direct purchasing. All of the requested funds go directly into purchasing produce from organic farms or food items from local businesses. We have 0% overhead and do not pay any salaries. Our operating budget is less than 10% of our total budget. The requests for season extension supplies and funds for a year-round greenhouse are also direct service expenses that are clearly tied to the production of goods for our subscribers.

Our Service to Rochester

In 2019, we began with four backyard gardens, distributed produce beginning with two families, and ended that season having delivered to fourteen households. Two years later we are preparing to provide home-delivered produce for twenty weeks to seventy families, comprising over 300 people, including over 175 children, all low-income, food-insecure people. This year we are also planning to provide 150% more produce in our boxes than we did last year, which we estimate will exceed six tons of produce over the growing season. We also work with two other food charities in the area, Rochester Outreach Center and Lifegate Services, to provide up to 200 additional individuals with excess produce from our operation.

We grow only organic vegetables and fruits, deliver within 24 hours of harvest, and never interrupt delivery for any reason. We hold ourselves to the highest standard of food safety that conforms to FSMA requirements for much larger operations. Over 85% of our subscribers report that they ate more healthy food and had more money to buy other necessities since participating in our program.

Cash Reserves

ASSETS	TOTAL
Current Assets	
Reserve Account	942.28
Operating Expenses Account	1,458.14
Projects Account	12,042.41
Total Bank Accounts	**$14,442.83**
Retained Earnings	4,718.71
Net Revenue	9,458.84
Total Equity	**$14,442.83**

There are good reasons that we are holding a high level of cash reserves right now. We received almost $8,000 in funding in the month of May alone. We haven't had the time yet to purchase all of the direct materials that are tied to that funding. A large portion of that $8,000 amount is a grant from Rochester Area Foundation in the amount of $4,500. That money is bespoke for projects to improve our processing operation. Of the remaining $6,400, $3,800 of it is earmarked for projects tied directly to grants, again, money we just have not yet spent. The remaining $2,642 is kept in reserve for operating expenses through the end of the fiscal year 2021. We bring in an average of about $1,000 in new funding every month, which is not enough to fund the initiatives we are seeking funding for.

ROCHESTER ADMINISTRATION

City of Rochester
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COMMUNITY ORGANIZATION FUNDING PROGRAM APPLICATION

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Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Somali American Social Service Association

Address: 1700 N BROADWAY SUITE 152A

City: Rochester State: MN Zip: 55901 Phone: 507-990-5289

Website: https://sassamn.org/

Contact Name: Omar Nur Email: info@sassamn.org

FUNDING CATEGORY (please check the funding category that your request falls under)

_____ **City Public Facility Funding**

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____X____ **Program Funding**

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QUESTIONS TO BE ANSWERED (please provide on separate page) Answers below on new page

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**

- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**

- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**
- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

- **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?) -**
  - **No cash reserves at this point for SASSA**
- **Proof of nonprofit status (e.g. 501(c)(3) certificate)**
  - **Attached**
- **Foundation grants or any other grant dollars received**
  - **21st cent 30,000 year**
  - **Smif 20,000**

- **Information on other funding sources**
  - **MHC 20,000 state grant**

- **3 years annual operating statements and balance statements (Attached)**

QUESTIONS TO BE ANSWERED (please provide on separate page)

- **PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?**
    - **Note:** Somali American Social Service Association was known as Somalia Rebuild Organization which was changed to better correlate with our mission and vision.
    - Somali American Social Service Association serves the underserved immigrant's populations of Rochester, MN. Public funding will support direct service costs in continuing to provide of program services in a robust manner
    - After the pandemic along with its implications many small businesses suffered financially not to mention non -profit organizations. SASSA works to find a solution for all staff and projects. When the need arises in cases where financial restrictions like Covid -19, we work as a board to decide what best for the organization long-term. Our priority is to make sure our programs are functioning at base capacity. Our process is as follows:
        - We long for the programs that have the most participants and we prioritize staff in that category.
        - We then decrease the salary of staff to supplement the programs that are in need.
        - We ask for volunteers in those difficult times
        - Then we use our reserve to cover basic expenses.
        - If the situation calls for it we furlough staff members for a period of time.
    - We also work with resources from partner organizations and government-mandated assistance.
    - Somali American Social Service Association was profoundly impacted as immigrants were unable to utilize distance learning/educations services. This impacted the way we could help those who need it the most. As an organization we did our best to provide the minimum technology equipment and specifications but that came at a cost. Therefore, our efforts were limited, and we had to make difficult choices.
    - To better answer why we need funding, it's important to understand our services reach a large portion of immigrant students, families, and small business as they work to better their situation. As we recover from the pandemic our demand will rise and therefore our services to the public will be financially impacted. Any form of funding will help as better serve our collective part of the city's well-being.

- **HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES (see attached)?**
    - Somali American Social Service Association was founded based on improving the lives of those who live in Rochester. All though many organizations are working to provide direct services in different facets of everyday life, our organization focused on immigrant populations.

- Our focus was aim at helping immigrant populations with basic needs. When the basic needs of a population are met then there is a good chance we could overcome key struggles in social life, education, and small businesses.
- As we work to provide services, we are in fact better the city as a whole. To be more specific we have helped many neighborhoods with youth who struggles with life changing decisions. We worked closely with the youth until they went back to school and charted out future vision of themselves. Another key example is how we launched a culturally relevant program to help the people of the city learn about their immigrant neighbors. This was a success and cleared up a lot of misconceptions. Our mission, vision aligns with the foundational principles and strategic priorities as we work to better the city. Our mission and vision can be found on our website: https://sassamn.org/about-us

- **WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?**

  - Most of our funding is provided through grants, and special funding from the state during Covid. All though public funds are available we have primally used local/national grants to advance our programs into the community. For this grant we are applying to the program funding section.

- **WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR DIRECT SERVICE EXPENSES?**
  - A good portion of our funds are allocated for direct support service expenses from percentage point of view that would be about 70%
- **PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENE IN MANAGING AND DELIVERING COMMUNITY SERVICES.**
  - Somali American Social Service Association has been working to provide direct service programs since 2012. Our programs are based on a root cause analysis which has propelled SASSA in the immigrant community as a leader in providing services.
  - All our programs work with other organizations and are an ongoing resource for many of the Somali immigrants in Rochester, MN. The local organizations that will are in collaboration with SASSA for support services consist of the following.
    - Rochester Public Schools
    - Intercultural Mutual Assistance Association
    - Minnesota Council of Nonprofits
    - Southern Minnesota Initiative Foundation
    - Youth Intervention Programs Association (YIPA)
    - Southeast Minnesota Small Business Development Center • Workforce Center of Rochester
    - Rochester Area Economic Development Inc. • Rochester Area Chamber of Commerce
  - The above organizations will help SASSA with material and information to help immigrants attain a proper understanding of how to find resources in education and health. We will continue to work with surrounding organizations and move towards a greater good.

Contact Information

Organization Name: The Landing MN

Address: 718 22nd St NE Rochester, MN 55906

Phone: 507-398-2748

Website: thelandingmn.org

Contact Name: Holly Fifield

Email: holly@thelandingmn.org

Funding Category

Program Funding

Questions

Please briefly describe your organization and why are public funds necessary.

The mission of The Landing MN is to provide hope, build trust and support steps toward stability for those experiencing homelessness.

The Landing MN performs outreach utilizing the Mobile Outreach Unit (MOU). We coordinate with the Rochester Police Department on calls they receive about camps, or areas where outreach is needed. Subsequently, we have developed a map of the local area where most encampments are. With the use of the MOU, we are able to deliver needed services directly to those in our community experiencing homelessness.

The Landing MN, in collaboration with the City of Rochester, developed a new service for those experiencing homelessness. The Landing at Silver Lake Station was created and now provides shelter and services from 8 am - 7 pm, 7 days a week including holidays. Services at The Landing at Silver Lake Station include:

- A warm, welcoming environment to rest and connect with community
- Social Services to assist with housing, insurance, treatment and other needs
- Medical care through a collaboration with Mayo Clinic Paramedicine
- A consistent place to connect with other care/service providers such as county housing agents, parole officers, and case workers
- A kiosk where court hearings and other legal proceedings can be attended remotely
- Wi-Fi and computer access that can be used to complete application processes
- Breakfast, lunch, and dinner 7 days a week as well as beverages and snacks throughout the day
- Laundry - Showers with access to necessary items such as toiletries, clothing, coats, shoes, gloves, etc.
- Lockers for long term storage of personal items
- Recreational activities

The Landing MN complements and collaborates with existing entities such as Salvation Army, Rochester County Warming Center, Dorothy Day Hospitality House, Zumbro Valley Health Center and Family Promise. The day center serves as a central hub for connecting these services to those in need. Additionally, there are partnerships with:

- Mayo Clinic Paramedicine - Paramedics are available several days a week to perform medical evaluations, care, and referral to needed providers.
- DFO Community Connections - Social workers are using the day center as a place to interact with those in need in a familiar and comfortable atmosphere.
- County housing officials - The day center is a hub where consistent contact can be made which facilitates communication and processes needed to acquire housing.
- Winona State University and Luther College - Nursing students provide services such as foot care and haircuts several times a week (when school is in session).
- Community volunteers - The Landing MN has developed a strong base of over 200 volunteers. This community engagement serves to break stereotypes, build understanding and support for those experiencing homelessness.

Public funds are sought as the current contract for these services will expire on 8/31/2021. The Landing MN is seeking funding to continue these services privately after the contract. The Landing MN wants to fill the gap in current available services (evening, weekends, holidays) and continue to evolve the concept of a multidisciplinary day shelter and resource center.

How does your organization advance Rochester's community vision, foundational principles, and strategic priorities?

Vision

"Rochester is a city that cares. Where all people are treated with dignity and respect. Where residents, employees and visitors enjoy a high quality of life…." The Landing MN believes that this must include the poorest, most vulnerable in our community as well. The services provided by The Landing MN bring dignity and respect to those experiencing homelessness and supports steps toward an improvement in their quality of life.

Foundational Principles

Compassion – The members of our community that are experiencing homelessness are often treated unkindly. They report being yelled at, chased off, spit on, and even having food thrown at them. The Landing MN provides a safe environment where their basic needs can be met with genuine caring and compassion.

Public Safety – Those experiencing homelessness often struggle to find a safe place to rest, recover, and decompress from the stress of homelessness. This constant state of tension can exacerbate underlying mental illness or propensity for violence. The day center provides a safe place to just be as well as supportive programs to address the root causes of their situation.

Additionally, those that are experiencing homelessness are often found using public places to sleep, eat, urinate, and defecate. The day shelter provides an appropriate place for these necessities of life.

Social Equity – Those experiencing homelessness are vibrant, resourceful, and resilient members of our community. However, they are often misunderstood, overlooked, and undervalued. The Landing MN looks past the stereotypes and sees these individuals for who they are, strengthens their abilities and helps them navigate their challenges.

Bridging the gaps and valuing the contributions of *all* the members of our community is the only way homelessness can be overcome. In turn, this will create a kinder, more inclusive and productive environment to be enjoyed for generations to come.

What program/services are directly supported by public funds?

Public funds would be used for labor costs and operational expenses (i.e., utilities, insurances) associated with the day shelter and resource center.

What percent of our organization's total budget is allocated for direct service expenses?

Approximately 95% of our organization's total budget is allocated for direct service expenses.

Please explain your organization's experience in managing and delivering community services.

The Landing MN has been serving those experiencing homelessness since 2018. The Landing MN found itself in a unique position to serve during the Covid-19 pandemic. When the stay-at-home orders came down from the governor, those that were experiencing homelessness in Rochester were without a place to shelter during the daytime hours. A contract with the City of Rochester to operate the day center at the Salvation Army during evenings, weekends and holidays was initiated in August 2020. In November 2020, The Landing MN, in collaboration with the City of Rochester, developed a new service for those experiencing homelessness. The Landing at Silver Lake Station was created and now provides shelter and services from 8 am - 7 pm, 7 days a week including holidays. Collaborative relationships have been developed with multiple entities in Rochester and the surrounding area that provide multiple services under one roof. Outcomes are improved when services are delivered directly to our guests without requiring them to go out into the community to find them. Experience with this population has shown that barriers such as lack of transportation, lack of phone and/or internet, and lack of funds prohibit the access to available resources. The process of sending someone off to chase providers and benefits without addressing those barriers is ineffective and moreover it creates a perception of failure within the very person that the system is trying to serve, often initiating a negative cycle of self-defeat.

The Landing MN has created a space where guests get all basic needs met, while also bringing needed services from other agencies directly to the guests. This service delivery method has been incredibly effective and has resulted in an increased number of individuals who have successfully taken steps toward stability much more rapidly.

Financial Reserves

The Landing MN has approximately $382,000 in cash reserves.

Proof of Nonprofit Status

See attachment.

Foundation Grants or Other Grant Dollars Received

Mayo Clinic Community Contribution Grant of $55,000

Affinity Plus Credit Union Community Grant of $5,000

Pending State of MN Grant

Information on Other Funding Sources

The Landing MN has a donor base of over 600 donors. In 2020, over $265,000 was raised in direct public support. Donations are up 37% so far in 2021.

A capital campaign is being planned for launch in summer 2021.

3 Years Annual Operating Statements and Balance Statements

See attachments.

The Community Funding Program is an investment of public funds intended to assist eligible non-governmental organizations (NGO) whose missions align with the City Council's Community Vision Statement, Foundational Principles and Strategic Priorities. The City Council is interested to understand how the investment of public funds advance our Community Vision, Foundational Principles, and Strategic Priorities.

The City Council's funding decision will be made as part of the annual City operating budget process. To be considered for funding please complete and return this application by 5:00 pm on May 31st to:

Heather J. Heyer
Management Analyst
201 4th Street SE
Rochester, MN 55904
Hheyer@rochestermn.gov

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Contact Information

Organization Name: Workforce Development, Inc.
Address: 2070 College View Rd. E.
City: State: Zip: Phone: Rochester, MN 55904
Website: www.workforcedevelopmentinc.org
Contact Name: Email: jtrihey@wdimn.org

FUNDING CATEGORY (please check the funding category that your request falls under)

_____ City Public Facility Funding

This category is intended to assist those organizations who are located in a City owned facility. Eligible uses of City funds are to cover direct facility operating expenses that are defined as: utilities (electricity, gas. Water, cable and telephone), custodial, and routine maintenance expenses. The City provided funding is not intended to cover any administrative, programmatic, or capital expenses (capital is funded under the City's Capital Improvement Program).

____X___ Program Funding

This category is intended to assist community organizations with direct service delivery expenses. Direct service delivery expenses are defined as the direct labor costs and programming or event expenses of delivering the service. Services provided by the organization must directly benefit the Rochester community.

PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION AND WHY ARE PUBLIC FUNDS NECESSARY?

Workforce Development, Inc. (WDI) is a private, non-profit agency dedicated to developing and advancing the workforce. Incorporated in February 1984 under its original name Southeastern Minnesota Private Industry Council, Workforce Development, Inc. has a long history of serving the needs of job seekers and employers in Southeast Minnesota. Workforce Development, Inc. (WDI) and its

partners seek public funding in the amount of $20,000 to continue the Bridges to Careers Project, which directly benefits the Rochester community by providing training and support, and leads to employment in the local high-demand industries of Healthcare and Public Sector work.

Our **mission** is to develop and advance the workforce of Southeast Minnesota.
Our **vision** is to develop and advance the workforce of Southeast Minnesota by acting as:

- **The Champion** for workforce development customers, achievements and issues;
- **The Convening Agent** to bring workforce partners together to resolve workforce issues;
- **The Change Agent** to promote innovative and creative workforce system solutions; and
- **The Accountability Agent** to measure and manage the area's workforce development system.

Workforce Development, Inc. services are focused on low-income and disadvantaged populations dealing with multiple barriers to achieving meaningful employment. On an annual basis, Workforce Development, Inc. serves thousands of people through career planning and pre-vocational skill training. Four major focus areas form the operational basis for Workforce Development, Inc.:

- Workforce Innovations and Opportunities Act programs (Adult and Youth)
- Dislocated Workers
- Welfare Reform
- Youth Programming

Workforce Development, Inc. delivers its services through 9 area offices located throughout Southeast Minnesota. Five of these locations are designated as Minnesota CareerForce locations, in which multiple agencies deliver related services for job seekers and employers.

Workforce Development, Inc. is designated by a 10-county "Joint Powers Agreement" as the local Workforce Development Board, as required by federal law under the Workforce innovation and Opportunity Act (WIOA). Workforce Development, Inc. delivers services on behalf of the state of Minnesota and local counties. In addition, Workforce Development, Inc. manages special projects for the federal government and private foundations.

Workforce Development, Inc. currently has 61 staff members in offices across our 10-counties, with the Rochester office being the largest. Our Bridges Career and Financial Navigators are housed in our Rochester office, with shared office space at Hawthorne Education Center. All of our Career Planners are experts in their field and certified as Global Career Development Facilitators. Our Career Planners are a great referral source for the Bridges to Careers model. As they work with customers from the wide variety of programs we provide, Career Planners refer their un- and underemployed customers with an interest in working in healthcare to the Bridges program for assessment and assistance as appropriate.

Our staff expertise and referrals help develop the foundation for the success of the Bridges program as a whole.

We request funding for prep and certification classes, certification testing and fees, academic supplies, and student support services under multiple career pathways including healthcare, public sector, and

facilities maintenance. 100 adult learners will either enter or continue to be served by Bridges to Careers during the coming year.

This project includes the key components of Career Navigators and a Transition Advisor to provide assistance and support throughout the students' education. It also includes a variety of career pathway options available to meet the interests of our students, along with the needs of our local employers. This proven career pathway model works on all levels.

HOW DOES YOUR ORGANIZATION ADVANCE ROCHESTER'S COMMUNITY VISION, FOUNDATIONAL PRINCIPLES, AND STRATEGIC PRIORITIES?

Bridges to Careers is a proven model that correlates directly to the Rochester community vision, foundational principles and strategic priorities of dignity and respect, high quality of life, welcoming of diversity, innovation, life-long learning, fiscal responsibility, social equity, and a high-quality workforce.

We consistently see the community impact made by the Bridges to Careers program. This program helps a large number of diverse individuals gain employment in living-wage, demand occupations every year. It impacts students' family life and their ability to provide for their families. It also impacts their self-esteem and their belief that they can continue to learn and do more. Once employed, we find that many Bridges students return to the program to continue their training while employed so that they can increase their employment and earning opportunities. We regularly hear from former Bridges students who are fully employed that they are going back to school to complete a higher level of education.

Bridges to Careers also has a dynamic impact on our area employers. It provides them with a pool of candidates they would not have had access to without this training. They are better able to fill their demand positions and hire diverse candidates who represent their customer base. Bridges to Careers has a direct impact on equity in this community.

The program data speaks for itself. Bridges to Careers students have earned over 500 industry-recognized credentials, including NorthStar Digital Literacy, National Retail Federation Customer Service Certification, CNA, Advanced Hospital CNA, Health Unit Coordinator, Phlebotomy, Certified Hemodialysis Technician (CHT), and more. **552 students have achieved employment with over 50 area employers**. 49% of Bridges students transition to college. 81% of those students have taken two or more semesters of college training, completed their training or are continuing in college coursework. The Return on Investment for Bridges is consistently well over 100%; it is currently 135%, meaning for every dollar invested into Bridges to Careers, $1.35 is returned to the community in terms of payroll taxes and welfare savings. 72% of Bridges students who received public assistance have closed their public assistance cases with unsubsidized employment.

WHAT PROGRAM/SERVICES ARE DIRECTLY SUPPORTED BY PUBLIC FUNDS?

Minus any private grants (such as those from the Otto Bremer Trust and Mayo Clinic), all of our operations, programs and services are directly supported by Public Funds.

WHAT PERCENT OF OUR ORGANIZATION'S TOTAL BUDGET IS ALLOCATED FOR

DIRECT SERVICE EXPENSES?

An estimated 92% of our total budget is allocated for direct service expenditures, including classroom training, support services, career planning services, etc.

PLEASE EXPLAIN YOUR ORGANIZATION'S EXPERIENCE IN MANAGING AND DELIVERING COMMUNITY SERVICES.

WDI has successfully operated several state-and federally funded grant programs, including two rounds of competitive Federal Community-Based Job Training grants, with all necessary reporting (both program and financial) completed on time. All funds and accounting practices are subject to an external audit on an annual basis. WDI has had "clean" audits throughout its 35+ year history.

WDI has a long history of partnership and collaborative work across our region. WDI has been the recipient (and lead) of several Department of Labor grants and a partner within our regional TAACCCT grant. We serve as the lead on several Department of Employment and Economic Development (DEED) Pathways to Prosperity grants across our region.

Our staff is very experienced in managing large community-impact projects, especially those that involve expansive partnerships. We also work closely with area employers, representing healthcare, manufacturing, trades, service industry, and construction, to ensure we are using available funding to help them meet their labor force needs.

FINANCIAL INFORMATION TO BE SUBMTTED WITH THE APPLICATION:

· **Cash Reserves (if significant amount of cash reserves, what are the reasons for that and why city funding support is necessary?)**

Across our entire organization, we currently have $138,568 in unrestricted assets (cash reserves). This is not a significant amount of cash reserves. We are requesting city funding to help support the proven Bridges to Careers program which leads to positive outcomes for both job seekers and employers throughout the City of Rochester and which is in serious danger of not continuing due to ongoing budget issues from the State Legislature.

· **Proof of nonprofit status (e.g. 501(c)(3) certificate)**

Included via email

· **Foundation grants or any other grant dollars received**

$100,000 from Mayo Clinic Education Department targeting Career Navigation Services (approved and currently covering a 1.0 FTE Navigator, scholarships and support services)

A $110,000 grant from the Otto Bremer Trust is **pending** (to be announced in late May).

· **Information on other funding sources**

Other Sources of Funding: Bridges to Careers

A two-year direct appropriation from the MN State Legislature is **pending**. That funding will be used to cover seven prep or articulated career pathway courses, .75 FTE RCTC Transition Advisor, .5 FTE Navigator, scholarships and support services.

$18,000 leveraged funds from WDI's WIOA Adult programming

$200,000 two-year Pathways to Prosperity/Bridges to Public Sector Employment Funding (approved and currently covering .5 FTE Navigator and scholarships) ***This funding ends September 30, 2021.**

$10,000 from Olmsted County for scholarships, support services, and paid work experiences in 2021

$1,410 from Greater Rochester Advocates for Universities and Colleges (GRAUC) to purchase laptops for Bridges students at Hawthorne Adult Basic Education.

- **3 years annual operating statements and balance statements**

Included via email

Section X

6 Year Forecast Summary

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CITY OF ROCHESTER EXPENDITURE SUMMARY

	2022	2023	2024	2025	2026	2027
	Budget	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**
City Council	849,011	868,856	904,103	941,062	979,828	1,020,501
Mayor	351,663	356,748	368,224	380,184	392,649	405,645
City Administration	2,455,966	3,322,821	3,430,941	3,543,664	3,661,218	3,783,842
City Clerk's Office	957,471	997,162	1,053,996	1,113,706	1,176,453	1,242,404
Elections	374,172	381,134	388,641	396,298	404,107	412,072
Administrative Fines	23,739	24,212	24,687	25,172	25,666	26,170
Finance	2,130,039	2,194,318	2,291,667	2,393,760	2,500,848	2,613,197
City Attorney's Office	1,996,165	2,053,862	2,142,476	2,235,393	2,332,845	2,435,074
Human Resources	2,401,431	2,471,500	2,568,500	2,669,926	2,776,004	2,886,975
Community Development	1,671,262	1,849,594	1,932,999	2,020,566	2,112,522	2,209,111
DSIC & North Station	299,667	304,904	312,703	320,767	329,109	337,740
Information Technology	2,678,553	2,886,664	3,020,219	3,160,487	3,307,832	3,462,641
City Hall Maintenance	631,844	645,812	664,704	684,397	704,934	726,359
Total General Government	**16,820,983**	**18,357,587**	**19,103,862**	**19,885,382**	**20,704,014**	**21,561,731**
Police	31,839,535	33,049,827	34,469,079	35,957,401	37,518,516	39,156,366
Animal Control	396,535	406,968	424,122	442,135	461,055	480,935
Dispatch	1,068,632	1,103,684	1,249,701	1,402,873	1,563,580	1,732,225
Fire	20,047,161	20,721,484	21,572,271	22,463,652	23,397,778	24,376,922
Building Safety	4,198,290	4,318,984	4,513,748	4,718,147	4,932,700	5,157,953
Flood Control	878,173	791,924	812,990	834,812	857,426	880,870
Emergency Management	401,550	411,984	423,865	436,155	448,869	462,024
Total Public Safety	**58,829,876**	**60,804,855**	**63,465,776**	**66,255,175**	**69,179,924**	**72,247,294**
Engineering	3,719,632	4,069,401	4,349,852	4,644,162	4,953,081	5,277,400
Infrastructure Maintenance Management	9,092,868	9,390,915	9,692,686	10,006,482	10,332,904	10,672,588
Fleet Maintenance and PWOTC Bldg	782,438	815,922	892,000	971,371	1,054,209	1,140,695
Traffic	1,601,408	1,791,402	1,856,519	1,924,394	1,995,166	2,068,978
City Lighting	1,522,124	1,543,646	1,565,759	1,588,312	1,611,316	1,634,777
Total Public Works	**16,718,470**	**17,611,286**	**18,356,816**	**19,134,722**	**19,946,675**	**20,794,438**
Music	1,134,909	1,168,409	1,208,603	1,250,485	1,294,138	**1,339,648**
Art Center/Civic Theater/125 Live	315,420	315,928	319,347	322,804	326,302	329,840
Community Reinvestment	371,600	371,600	375,316	379,069	382,860	386,688
Economic Development	$4,308,533	$4,631,897	$4,780,690	$4,934,507	$5,093,534	$5,257,962
CBD Maintenance	585,596	597,652	611,547	625,844	640,558	655,704
Unallocated	108,867	112,133	115,497	118,962	122,531	126,207
Contingency	2,033,986	2,463,884	2,100,000	2,100,000	2,100,000	2,100,000
General Fund (Future DPs)			1,000,000	1,000,000	1,000,000	1,000,000
Total General Fund	**101,228,240**	**106,435,231**	**111,437,454**	**116,006,952**	**120,790,535**	**125,799,512**
Library	$8,637,205	$9,084,255	$9,424,765	$9,781,287	$10,154,664	$10,545,787
Municipal Recreation System	$13,500,913	$14,133,937	$14,616,081	$15,119,418	$15,645,052	$16,194,148
Mayo Civic Center	$434,575	$434,575	$434,575	$438,432	$442,362	$446,368
F.E. Williams	-	-	-	-	-	-
Airport	$5,044,116	$5,143,171	$5,244,658	$5,348,161	$5,453,720	$5,561,376
Transit	$11,984,211	$12,197,107	$12,441,059	$12,690,490	$12,945,553	$13,206,408
EDA Administration	2,321,480	2,350,252	2,420,760	2,493,382	2,568,184	2,645,229
Parking	6,064,187	6,178,113	6,363,456	6,554,360	6,750,991	6,953,521

CITY OF ROCHESTER EXPENDITURE SUMMARY

	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
Water Reclamation Plant	21,373,988	21,477,805	22,122,139	22,785,803	23,469,377	24,173,459
Sanitary Sewer Fund Debt	(395,612)	(803,904)	(828,021)	(852,862)	(878,448)	(904,801)
Total Sanitary Sewer	**20,978,376**	**20,673,901**	**21,294,118**	**21,932,942**	**22,590,930**	**23,268,658**
Storm Water Utility	7,420,249	6,685,457	6,886,021	7,092,601	7,305,379	7,524,541
Total Enterprise Funds Budget	**34,462,812**	**33,537,471**	**34,543,595**	**35,579,903**	**36,647,300**	**37,746,719**
Total Budget with Transfers	**177,613,552**	**183,315,999**	**190,562,946**	**197,458,025**	**204,647,370**	**212,145,548**
Internal Service Funds	10,102,748	11,533,990	11,995,350	12,475,164	12,974,170	13,493,137
Capital Improvements	105,650,655	152,036,400	108,295,247	50,779,929	76,356,594	44,564,753
Debt Service	10,273,617	10,515,182	10,830,637	11,155,557	11,490,223	11,834,930
Rochester EDA	2,264,025	2,266,060	2,334,042	2,404,063	2,476,185	2,550,470
Grand Totals	**305,904,597**	**359,667,631**	**324,018,222**	**274,272,737**	**307,944,542**	**284,588,838**

Projected Tax Levy

Taxes Levied on Tax Capacity	2022	2023	2024	2025	2026	2027
Projected Levy for General Fund	(58,945,373)	(63,659,752)	(68,636,749)	(73,876,701)	(79,048,482)	(84,294,689)
Projected Levy for Library Fund	(7,390,959)	(7,826,042)	(8,142,876)	(8,475,248)	(8,823,993)	(9,189,991)
Projected Levy for Muni Rec System Fund	(9,152,909)	(9,723,908)	(10,118,170)	(10,531,839)	(10,965,979)	(11,421,719)
Projected Levy for Mayo Civic Center Fund	-	-	-	-	-	-
Projected Levy for F.E. Williams	-	-	-	-	-	-
Projected Levy for Airport Operations Fund	(580,682)	(531,581)	(439,693)	(343,703)	(243,440)	(138,723)
Projected Levy for Transit Fund	-	-	-	-	-	-
Projected Levy for EDA Administration	-	-	-	-	-	-
Projected Levy for Equipment Revolving Fund	-	-	-	-	-	-
Projected Levy for Info Technology Fund	-	-	-	-	-	-
Projected Levy for City Facilities Internal Service Fund	-	-	-	-	-	-
Projected Levy for Self Insurance Fund	-	-	-	-	-	-
Projected Levy for Construction Improvement Fund	(7,594,330)	(8,015,600)	(8,255,100)	(8,502,100)	(8,757,100)	(9,020,100)
Projected Levy for Debt Service	(3,159,628)	(3,163,610)	(3,163,050)	(3,168,449)	(3,168,689)	(3,174,363)
Projected Levy - Other	-	-	-	-	-	-
Total Projected Taxes Levied on Tax Capacity	**(86,823,881)**	**(92,920,493)**	**(98,755,639)**	**(104,898,041)**	**(111,007,682)**	**(117,239,585)**
% Change from Prior year	6.50%	7.02%	6.28%	6.22%	5.82%	5.61%

GENERAL FUND REVENUE PROJECTIONS

General Fund Revenues	2022 Budget	2023 Projection	2024 Projection	2025 Projection	2026 Projection	2027 Projection
Property Taxes (levied on tax capacity)	(58,945,373)	(63,659,752)	(68,636,749)	(73,876,701)	(79,048,482)	(84,294,689)
Non-Property Taxes (Excluding Hotel/Motel)	(1,306,300)	(1,170,943)	(1,031,525)	(946,107)	(856,962)	(763,968)
Hotel/Motel Tax	(4,511,905)	(4,647,262)	(4,786,680)	(4,930,280)	(5,078,189)	(5,230,534)
Licenses & Permits	(4,719,645)	(4,932,029)	(5,079,990)	(5,232,390)	(5,389,361)	(5,551,042)
Fines and Forfeits	(332,308)	(335,631)	(338,987)	(342,377)	(345,801)	(349,259)
Intergovernmental	(3,681,596)	(3,718,412)	(3,792,780)	(3,868,636)	(3,946,009)	(4,024,929)
LGA	(6,372,634)	(5,172,944)	(5,172,944)	(5,172,944)	(5,172,944)	(5,172,944)
Charges For Services	(4,199,805)	(4,266,169)	(4,351,492)	(4,438,522)	(4,527,293)	(4,617,839)
Miscellaneous Revenues	(15,373,566)	(16,829,895)	(16,789,341)	(16,747,164)	(16,988,801)	(17,382,853)
Interest Earnings	(235,000)	(238,525)	(243,296)	(248,161)	(253,125)	(258,187)
Other operating revenues	(900,173)	(813,894)	(813,894)	(813,894)	(813,894)	(813,894)
Prior Year (unencumbered funds)	(649,935)	(649,775)	(649,775)	(649,775)	(649,775)	(649,775)
Total Revenues	**(101,228,240)**	**(106,435,231)**	**(111,687,454)**	**(117,266,952)**	**(123,070,635)**	**(129,109,913)**

Property Taxes as a Percentage of Revenues	58.23%	59.81%	61.45%	63.00%	64.23%	65.29%
Total Revenues/Capita	(843.79)	(887.19)	(930.97)	(977.48)	(1,025.85)	(1,076.19)

ROCHESTER
PUBLIC UTILITIES
WE PLEDGE, WE DELIVER

SECTION XI

Rochester Public Utilities

2022-2023 Operating Plan

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Rochester Public Utilities
2021 & 2022 Adopted Budget

(Accrual Basis - In Thousands $)			Electric			Water			Total		
Reference		Description	Adopted Budget 2021	Adopted Budget 2022	Preliminary Budget 2023	Adopted Budget 2021	Adopted Budget 2022	Preliminary Budget 2023	Adopted Budget 2021	Adopted Budget 2022	Preliminary Budget 2023
Rate Adjustment:			0.0%	1.5%	2.5%	0.0%	2.5%	6.5%			
Funding Sources											
Charges for Services			162,879	174,315	174,808	12,442	12,812	13,643	175,321	187,127	188,452
Private Funds		Contribution in Aid of Construction	8,923	14,204	11,843	1,100	1,100	1,100	10,023	15,304	12,943
Inter Governmental			1,938	-	-	85	90	4,010	2,023	90	4,010
Total Revenue	**Page 11 of 40**	**Revenue**	**173,739**	**188,519**	**186,652**	**13,627**	**14,002**	**18,753**	**187,367**	**202,522**	**205,405**
Transfers From (To) Fund Balance			1,051	842	(2,735)	1,232	88	(672)	2,282	930	(3,406)
Net Revenue			174,790	189,361	183,917	14,859	14,091	18,082	189,649	203,452	201,999
Contractual Services	Page 14 of 40	Power/Water Supply	93,646	95,001	95,427	1,822	1,847	1,889	95,468	96,848	97,315
Employee Services	Page 14 of 40	Salaries & Benefits	25,857	27,883	29,079	3,242	3,344	3,578	29,099	31,226	32,658
Other Charges	Page 14 of 40	Operating & Major Maintenance	14,061	18,500	17,532	1,786	2,332	2,007	15,847	20,832	19,539
Other Charges	Page 14 of 40	Depr & Amortization	15,045	15,176	15,367	2,910	2,968	3,077	17,955	18,144	18,444
Other Charges	Page 14 of 40	Capitalized Costs	(7,785)	(5,423)	(6,389)	(458)	(374)	(301)	(8,243)	(5,797)	(6,690)
Other Charges	Page 14 of 40	Interutility Allocations	(1,719)	(1,862)	(1,899)	1,719	1,862	1,899	-	-	-
Debt Service	Page 14 of 40	Interest Expense	6,268	5,494	5,325	-	-	-	6,268	5,494	5,325
Misc	Page 14 of 40	Interest Income	(1,746)	(1,965)	(1,982)	(169)	(200)	(206)	(1,915)	(2,166)	(2,188)
Misc	Page 14 of 40	Non Operating Exp	17	24	24	-	-	-	17	24	24
Other Charges	Page 14 of 40	Payment in Lieu of Taxes	8,617	9,010	9,240	383	369	379	9,000	9,379	9,619
Misc	Page 14 of 40	PERA Accrual	(1,155)	140	416	(135)	20	53	(1,289)	161	469
			151,106	161,977	162,141	11,102	12,169	12,375	162,207	174,146	174,516
Change in Net Assets (Net Income)			22,634	26,542	24,511	2,526	1,834	6,378	25,159	28,376	30,889
CIP	Page 14 of 40	CIP - Includes Contrib Assets	23,132	32,477	25,968	6,075	4,537	8,680	29,207	37,014	34,647
		CIP - Labor	7,785	5,423	6,389	458	374	301	8,243	5,797	6,690
Total Capital Expenditures		CIP - Total	30,917	37,900	32,356	6,532	4,911	8,981	37,450	42,811	41,338
Debt Principal Payments			6,315	7,085	7,395	-	-	-	6,315	7,085	7,395
Misc - Depreciation			(15,045)	(15,176)	(15,367)	(2,910)	(2,968)	(3,077)	(17,955)	(18,144)	(18,444)
Misc - Accrual Adjustments			1,497	(2,425)	(2,608)	135	(20)	(197)	1,632	(2,446)	(2,805)
Total Debt Service and Accrual Adjustments			(7,233)	(10,516)	(10,580)	(2,775)	(2,988)	(3,274)	(10,008)	(13,505)	(13,854)
Total Expenditures			174,790	189,361	183,917	14,859	14,091	18,082	189,649	203,452	201,999
Transfer to (From) Fund Balance			**(1,051)**	**(842)**	**2,735**	**(1,232)**	**(88)**	**672**	**(2,282)**	**(930)**	**3,406**
Debt Service	Page 14 of 40	Principal & Interest (Cash Basis)	14,094	13,694	13,690	-	-	-	14,094	13,694	13,690
Debt Service		P&I Net of Premium Amort	12,583	12,579	12,720	-	-	-	12,583	12,579	12,720

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ROCHESTER
PUBLIC UTILITIES
WE PLEDGE, WE DELIVER

2022-2023 ANNUAL BUDGET









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ROCHESTER PUBLIC UTILITIES
2022 ANNUAL OPERATING PLAN

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ROCHESTER
PUBLIC UTILITIES
WE PLEDGE, WE DELIVER

SECTION XII

Rochester Public Utilities
Electric Utility 2022-2023
Operating Budget

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ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
2022 OPERATING BUDGET

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Operating Expenditures Graph	5
Production & Sales Statistics Forecast	6

ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
2022 OPERATING BUDGET

BASIC ASSUMPTIONS

- Cost center budgets and non-bonded projects set at level used in cost-of-service study
- Other than specifically identified projects, no assumptions have been made with regards to DMC
- Interest Earnings Rate: 1.80%
- Average Salary Expense Change: 3.5%
  (excluding headcount additions) (consists of COLA, merit and promotion increases)
- Anticipated Bonding $18,000,000 in 2023 (AMI)
- Change in Full-time Equivalents: 1 incremental, 2 contract conversions
- SMMPA Wholesale Power Cost: 0.0% increase
- SMMPA CROD Level: 216 MW
- Minimum Cash Reserve Requirement: Current policy amount $52,102,400

RETAIL REVENUES / SALES

- Revenue Adjustment: 1.5% proposed
- Electric KWH Sales Forecast: 1.0 % Increase from 2021 Year End Projected Sales
- Total Electric Utility Customers: 1.6% Increase over Year End 2021 Projected Customers
- Forecast Assumes Normal Weather : 30 Yr Average Heating/Cooling Degree Days per Year

WHOLESALE FUEL COSTS

- Estimated Cost of Fuel 2022 $3.61 / mcf
- Budgeted Cost of Fuel 2021 F2 $4.77 / mcf

OTHER ITEMS

- In Lieu of Tax forecast increasing $303,803 to a total of $9,009,578.

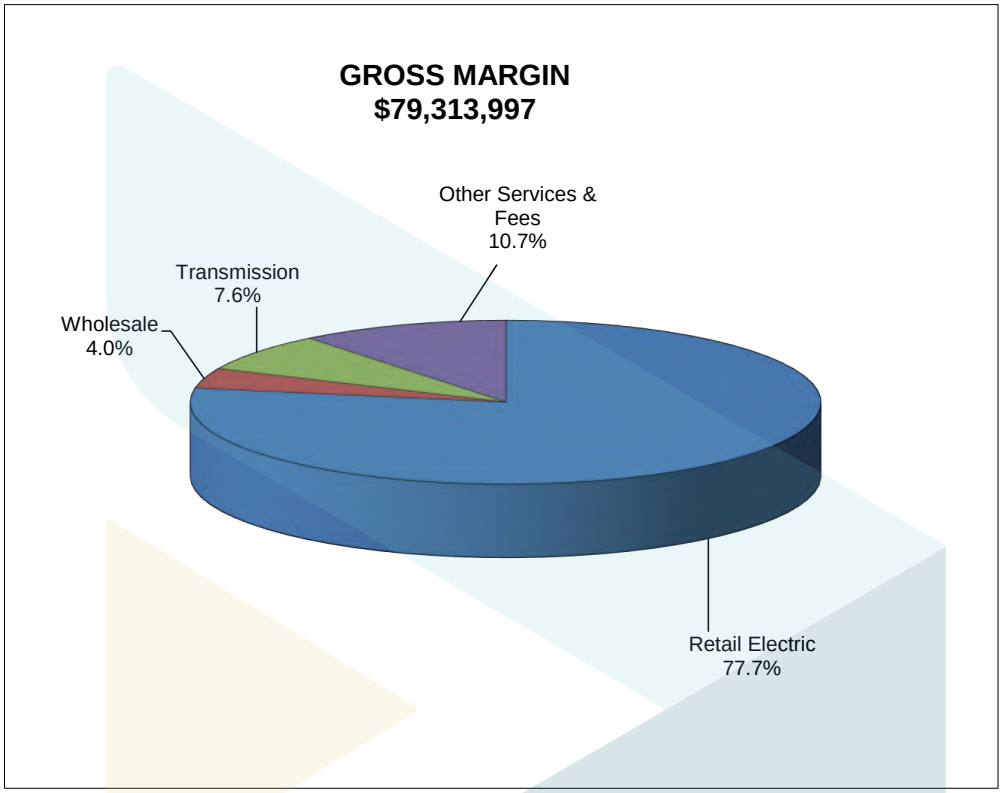
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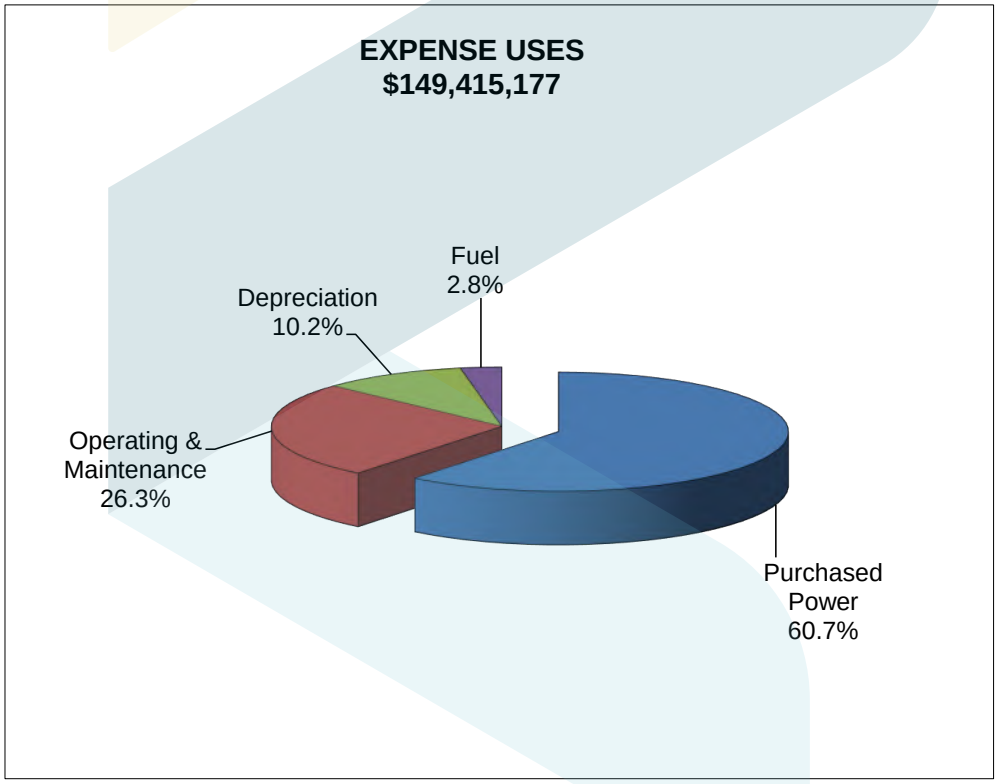
	in 000's		Historical Data 2019	Historical Data 2020	2021 F2	2022	2023	2024	2025	2026
		RPU Rate Increase	1.9%	0.0%	0.0%	1.5%	2.5%	2.5%	2.5%	2.5%
1	**Revenue**									
2	Retail Electric		$147,940	$143,975	$151,713	$152,326	$155,871	$160,831	$164,729	$168,723
3	Wholesale Electric		$2,503	$1,939	$3,880	$3,310	$3,856	$3,856	$3,856	$3,856
4	Wholesale Steam		$3,810	$4,812	$5,951	$4,167	$3,824	$3,824	$3,824	$3,824
5	Transmission		$5,580	$11,152	$6,148	$6,000	$6,000	$6,000	$6,000	$6,000
6	Other Services & Fees		$5,061	$7,315	$3,543	$8,512	$5,257	$5,305	$5,353	$5,402
7	**Total Revenue**		**$164,893**	**$169,193**	**$171,236**	**$174,315**	**$174,808**	**$179,816**	**$183,763**	**$187,806**
8	**Cost of Revenue**	SMMPA Rate Increase (Decrease)	(4.0%)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
9	Power Supply		$89,722	$85,673	$90,253	$90,673	$91,248	$91,870	$92,379	$92,849
10	Generation Fuel		$3,780	$3,784	$6,187	$4,328	$4,179	$4,163	$4,166	$4,170
11	**Total Cost of Revenue**		**$93,502**	**$89,456**	**$96,440**	**$95,001**	**$95,427**	**$96,033**	**$96,546**	**$97,019**
12	**Gross Margin**									
13	Retail Electric		$58,218	$58,302	$61,460	$61,653	$64,623	$68,960	$72,350	$75,874
14	Wholesale		$2,532	$2,967	$3,645	$3,150	$3,502	$3,518	$3,514	$3,511
15	Transmission		$5,580	$11,152	$6,148	$6,000	$6,000	$6,000	$6,000	$6,000
16	Other Services & Fees		$5,061	$7,315	$3,543	$8,512	$5,257	$5,305	$5,353	$5,402
17	**TOTAL GROSS MARGIN**		**$71,391**	**$79,737**	**$74,795**	**$79,314**	**$79,382**	**$83,783**	**$87,217**	**$90,787**
18	**Controllable Costs**									
19	Salaries & Benefits		$24,151	$24,042	$24,660	$28,023	$29,495	$30,790	$31,857	$33,314
20	Other Operating Expenses		$9,149	$8,859	$10,379	$10,951	$11,042	$11,070	$11,327	$11,532
21	Major Maintenance		$2,881	$3,112	$4,606	$7,549	$6,489	$4,414	$4,445	$4,151
22	Non-Bonded Capital Projects		$11,902	$12,441	$17,722	$32,477	$22,983	$10,415	$11,226	$17,920
23	**TOTAL CONTROLLABLE COSTS**		**$48,083**	**$48,453**	**$57,366**	**$79,000**	**$70,010**	**$56,689**	**$58,854**	**$66,917**
24	Depreciation & Amortization		$14,005	$14,959	$15,353	$15,176	$15,367	$15,450	$16,098	$16,336
25	Less Non Bonded Projects (capitalized)		($11,902)	($12,441)	($17,722)	($32,477)	($22,983)	($10,415)	($11,226)	($17,920)
26	Less Total Internal Costs (capitalized)		($4,968)	($3,696)	($6,406)	($5,423)	($6,389)	($6,146)	($5,850)	($6,745)
27	Interutility Allocation		($1,534)	($1,737)	($1,875)	($1,862)	($1,899)	($1,937)	($1,976)	($2,016)
28	**Total Operating Expenses**		**$43,685**	**$45,538**	**$46,716**	**$54,414**	**$54,107**	**$53,641**	**$55,900**	**$56,573**
29	**Net Operating Income (Loss)**		**$27,706**	**$34,199**	**$28,079**	**$24,900**	**$25,275**	**$30,141**	**$31,317**	**$34,214**
30	**Financing & Other Non-Operating Items:**									
31	Bond & Interest Related Expenses		($6,473)	($6,421)	($5,677)	($5,494)	($5,325)	($6,017)	($5,748)	($5,459)
32	Interest Income		$2,685	$2,180	$1,490	$1,965	$1,982	$2,101	$2,221	$2,332
33	Misc Non-Operating Income (Expense)		($201)	($6)	($17)	($24)	($24)	($25)	($25)	($26)
34	**Total Financing & Non-Operating Items**		**($3,989)**	**($4,248)**	**($4,204)**	**($3,552)**	**($3,367)**	**($3,941)**	**($3,552)**	**($3,152)**
35	**Income Before Transfers or Capital Contributions**		**$23,717**	**$29,951**	**$23,876**	**$21,347**	**$21,908**	**$26,200**	**$27,765**	**$31,062**
36	Transfers (In Lieu of Taxes)		($8,714)	($8,370)	($8,706)	($9,010)	($9,240)	($9,476)	($9,711)	($9,948)
37	Capital Contributions/Intercompany		$736	$2,363	$6,566	$14,204	$11,843	$366	$377	$3,138
38	**NET INCOME**		**$15,739**	**$23,944**	**$21,735**	**$26,542**	**$24,511**	**$17,091**	**$18,431**	**$24,253**
39	**NET INCOME (Excluding Capital Contributions)**				**$15,170**	**$12,338**	**$12,668**	**$16,725**	**$18,054**	**$21,115**
40	**TARGET NET INCOME**				**$ 15,539**	**$ 15,415**	**$ 16,675**	**$ 18,865**	**$ 19,723**	**$ 20,992**
41	**Excess (Deficit) from Target**				**$ (369)**	**$ (3,077)**	**$ (4,007)**	**$ (2,140)**	**$ (1,669)**	**$ 123**
42	**1/01 Cash Balance**			**$ 88,728**	**$ 90,413**	**$ 98,117**	**$ 97,275**	**$ 100,009**	**$ 106,262**	**$ 113,428**
43	Change in Net Assets			23,944	21,735	26,542	24,511	17,091	18,431	24,253
44	Depreciation & Amortization			14,959	15,353	15,176	15,367	15,450	16,098	16,336
45	Capital Additions/Service Territory Comp			(16,138)	(24,128)	(37,900)	(32,356)	(22,283)	(22,105)	(26,315)
46	Bond Principal Payments			(6,015)	(6,515)	(7,085)	(7,395)	(9,195)	(9,536)	(9,905)
47	Bond Proceeds			-	0	-	18,000	0	0	(0)
48	Net Change in Other Assets/Liabilities			(15,065)	1,259	2,425	(15,392)	5,189	4,278	972
49	Net Changes in Cash			1,685	7,704	(842)	2,735	6,252	7,166	5,342
50	**12/31 Cash Balance**			**$ 90,413**	**$ 98,117**	**$ 97,275**	**$ 100,009**	**$ 106,262**	**$ 113,428**	**$ 118,771**
51	**Mimimum Cash Reserve**			**$ 57,408**	**$ 52,569**	**$ 52,102**	**$ 52,834**	**$ 53,074**	**$ 53,479**	**$ 53,175**
52	**Excess (Deficit) from Miminum Cash Reserve**			**$ 33,005**	**$ 45,548**	**$ 45,172**	**$ 47,175**	**$ 53,188**	**$ 59,949**	**$ 65,596**
53	**Debt Service Coverage Ratio**			**3.6**	**3.4**	**3.1**	**2.7**	**3.0**	**3.1**	**3.3**

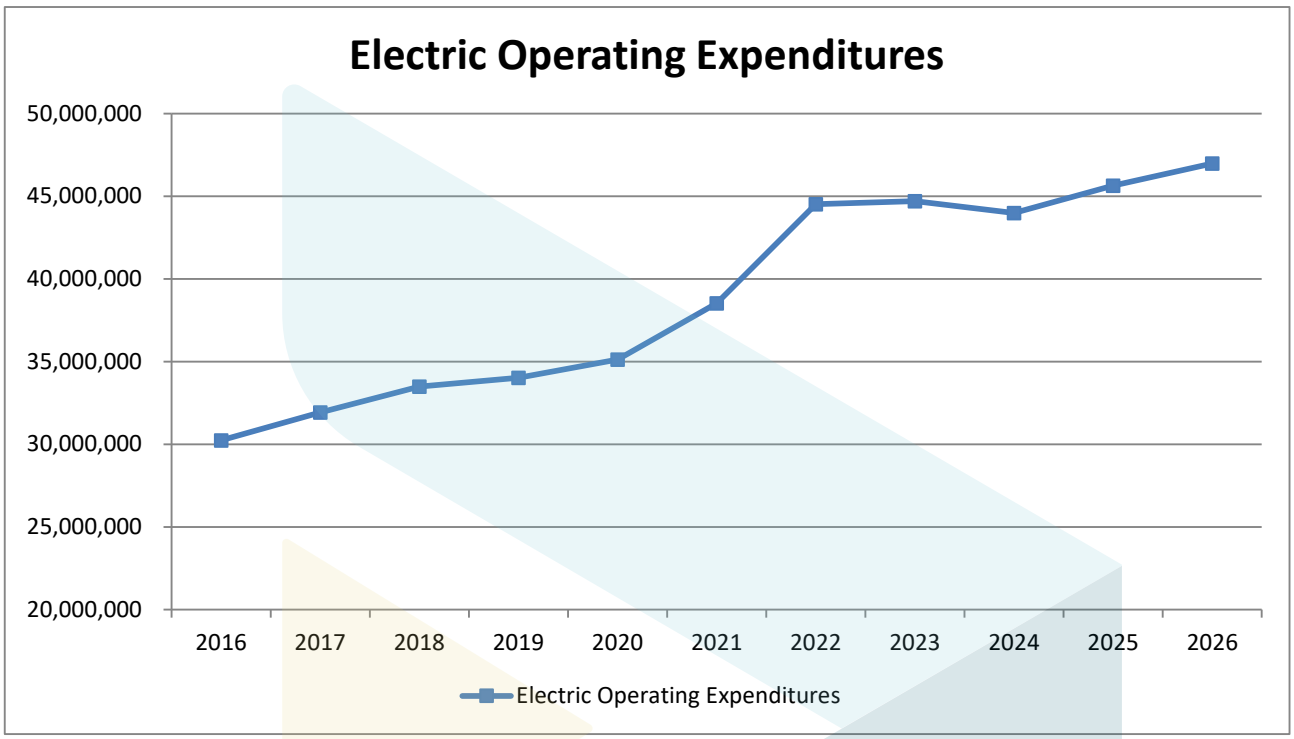
ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
Management Reporting P&L

	in 000's	Historical Data 2019	Historical Data 2020	2021 Orig Bdgt	2021 F2	2022	2022 Orig Bdgt	Variance 2022 to Orig Bdgt	% Variance
1	**Revenue**								
2	Retail Electric	$147,940	$143,975	$144,960	$151,713	$152,326	$149,421	$2,905	1.9%
3	Wholesale Electric	$2,503	$1,939	$2,753	$3,880	$3,310	$2,932	$378	12.9%
4	Wholesale Steam	$3,810	$4,812	$5,422	$5,951	$4,167	$6,213	($2,046)	-32.9%
5	Transmission	$5,580	$11,152	$6,000	$6,148	$6,000	$6,000	$0	0.0%
6	Other Services & Fees	$5,061	$7,315	$3,744	$3,543	$8,512	$3,792	$4,720	124.4%
7	**Total Revenue**	**$164,893**	**$169,193**	**$162,879**	**$171,236**	**$174,315**	**$168,358**	**$5,957**	**3.5%**
8	**Cost of Revenue**								
9	Power Supply	$89,722	$85,673	$88,818	$90,253	$90,673	$88,857	$1,816	2.0%
10	Generation Fuel	$3,780	$3,784	$4,828	$6,187	$4,328	$5,079	($751)	-14.8%
11	**Total Cost of Revenue**	**$93,502**	**$89,456**	**$93,646**	**$96,440**	**$95,001**	**$93,936**	**$1,065**	**1.1%**
12	**Gross Margin**								
13	Retail Electric	$58,218	$58,302	$56,142	$61,460	$61,653	$60,563	$1,089	1.8%
14	Wholesale	$2,532	$2,967	$3,347	$3,645	$3,150	$4,066	($916)	-22.5%
15	Transmission	$5,580	$11,152	$6,000	$6,148	$6,000	$6,000	$0	0.0%
16	Other Services & Fees	$5,061	$7,315	$3,744	$3,543	$8,512	$3,792	$4,720	124.4%
17	**TOTAL GROSS MARGIN**	**$71,391**	**$79,737**	**$69,233**	**$74,795**	**$79,314**	**$74,422**	**$4,892**	**6.1%**
18	**Controllable Costs**								
19	Salaries & Benefits	$24,151	$24,042	$24,702	$24,660	$28,023	$27,497	$526	1.9%
20	Other Operating Expenses	$9,149	$8,859	$10,270	$10,379	$10,951	$10,513	$438	4.2%
21	Major Maintenance	$2,881	$3,112	$3,815	$4,606	$7,549	$7,462	$87	1.2%
22	Non-Bonded Capital Projects	$11,902	$12,441	$26,108	$17,722	$32,477	$17,431	$15,046	86.3%
23	**TOTAL CONTROLLABLE COSTS**	**$48,083**	**$48,453**	**$64,895**	**$57,366**	**$79,000**	**$62,903**	**$16,097**	**25.6%**
24	Depreciation & Amortization	$14,005	$14,959	$15,045	$15,353	$15,176	$14,993	$184	1.2%
25	Less Non Bonded Projects (capitalized)	($11,902)	($12,441)	($26,108)	($17,722)	($32,477)	($17,431)	($15,046)	86.3%
26	Less Total Internal Costs (capitalized)	($4,968)	($3,696)	($8,100)	($6,406)	($5,423)	($5,653)	$230	-4.1%
27	Interutility Allocation	($1,534)	($1,737)	($1,719)	($1,875)	($1,862)	($1,753)	($109)	6.2%
28	**Total Operating Expenses**	**$43,685**	**$45,538**	**$44,013**	**$46,716**	**$54,414**	**$53,059**	**$1,355**	**2.6%**
29	**Net Operating Income (Loss)**	**$27,706**	**$34,199**	**$25,220**	**$28,079**	**$24,900**	**$21,363**	**$3,537**	**16.6%**
30	**Financing & Other Non-Operating Items:**								
31	Bond & Interest Related Expenses	($6,473)	($6,421)	($6,268)	($5,677)	($5,494)	($6,098)	$604	-9.9%
32	Interest Income	$2,685	$2,180	$1,746	$1,490	$1,965	$1,700	$265	15.6%
33	Misc Non-Operating Income (Expense)	($201)	($6)	($17)	($17)	($24)	($18)	($6)	33.2%
34	**Total Financing & Non-Operating Items**	**($3,989)**	**($4,248)**	**($4,540)**	**($4,204)**	**($3,552)**	**($4,415)**	**$863**	**-19.5%**
35	**Income Before Transfers or Capital Contributions**	**$23,717**	**$29,951**	**$20,680**	**$23,876**	**$21,347**	**$16,948**	**$4,399**	**26.0%**
36	Transfers (In Lieu of Taxes)	($8,714)	($8,370)	($8,617)	($8,706)	($9,010)	($8,813)	($197)	2.2%
37	Capital Contributions/Intercompany	$736	$2,363	$10,861	$6,566	$14,204	$4,423	$9,781	221.1%
38	**NET INCOME**	**$15,739**	**$23,944**	**$22,924**	**$21,735**	**$26,542**	**$12,558**	**$13,984**	**111.4%**
39	**1/01 Cash Balance**		**$ 88,728**	**$ 85,048**	**$ 90,413**	**$ 98,117**	**$ 83,997**	**$ 14,120**	**16.8%**
40	Change in Net Assets		23,944	22,924	21,735	26,542	12,558	13,984	111.4%
41	Depreciation & Amortization		14,959	15,045	15,353	15,176	14,993	184	1.2%
42	Capital Additions/Service Territory Comp		(16,138)	(34,208)	(24,128)	(37,900)	(23,084)	(14,816)	64.2%
43	Bond Principal Payments		(6,015)	(6,315)	(6,515)	(7,085)	(6,625)	(460)	6.9%
44	Bond Proceeds		-	-	0	-	0	(0)	0.0%
45	Net Change in Other Assets/Liabilities		(15,065)	1,503	1,259	2,425	(1,866)	4,291	-230.0%
46	Net Changes in Cash		1,685	(1,051)	7,704	(842)	(4,024)	3,182	-79.1%
47	**12/31 Cash Balance**		**$ 90,413**	**$ 83,997**	**$ 98,117**	**$ 97,275**	**$ 79,973**	**$ 17,302**	**21.6%**
48	**Mimimum Cash Reserve**		**$ 57,408**	**$ 52,569**	**$ 52,569**	**$ 52,102**	**$ 55,011**	**$ (2,909)**	**-5.3%**
49	**Excess (Deficit) from Miminum Cash Reserve**		**$ 33,005**	**$ 31,428**	**$ 45,548**	**$ 45,172**	**$ 24,962**	**$ 20,210**	**81.0%**

ROCHESTER PUBLIC UTILITIES
ELECTRIC UTILITY
2022 OPERATING BUDGET






Electric Operating Expenditures
50,000,000
45,000,000
40,000,000
35,000,000
30,000,000
25,000,000
20,000,000
2016
2017
2018
2019
2020
2021
2022
2023
2024
2025
2026
Electric Operating Expenditures

ROCHESTER PUBLIC UTILITIES
PRODUCTION & SALES STATISTICS FORECAST
ELECTRIC UTILITY

		2021 F2	2022	2023	2024	2025	2026
1	Peak MW						
2	SMMPA	216	216	216	216	216	216
3	Self Generation	-	-	-	-	-	-
4	Market	54	59	61	62	64	66
5	Total Peak MW	270	275	277	278	280	282
6	% Change	1.9%	1.6%	0.7%	0.6%	0.6%	0.6%
7	Retail MWH	1,178,107	1,190,420	1,196,939	1,203,386	1,209,093	1,214,274
8	% Change	4.4%	1.0%	0.5%	0.5%	0.5%	0.4%
9	Purchased Power MWH						
10	SMMPA	1,192,067	1,203,977	1,210,388	1,216,732	1,222,292	1,227,326
11	Other	3,661	2,426	2,698	2,962	3,251	3,528
12	Total Purchased Power MWH	1,195,728	1,206,404	1,213,085	1,219,694	1,225,543	1,230,853
13	% Change	3.8%	0.9%	0.6%	0.5%	0.5%	0.4%
14	Generation MWH						
15	Total Generation MWH	59,180	68,749	68,749	68,749	68,749	68,749
16	% Change	-10.2%	16.2%	0.0%	0.0%	0.0%	0.0%
17	Number of Customers						
18	Residential	53,382	54,292	55,209	56,126	57,043	57,959
19	Small General Service	4,663	4,709	4,756	4,804	4,852	4,902
20	Medium General Service	479	487	495	503	511	520
21	Large General Service	13	13	13	13	13	13
22	Large Industrial Service	1	1	1	1	1	1
23	Street & Hwy Lightings	3	3	3	3	3	3
24	Interdepartmental	1	1	1	1	1	1
25	Total Customers	58,542	59,506	60,478	61,451	62,424	63,399
26	% Change	1.6%	1.6%	1.6%	1.6%	1.6%	1.6%
27	Blended cost per MWH for retail supply	$ 75.48	$ 73.78	$ 73.73	$ 73.83	$ 73.89	$ 73.95
28	Steam Generation MLBS	487,711	490,221	449,884	449,884	449,884	449,884
29	% Change	-2.1%	0.5%	-8.2%	0.0%	0.0%	0.0%

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ROCHESTER PUBLIC UTILITIES
WE PLEDGE, WE DELIVER

SECTION XIII

Rochester Public Utilities

Water Utility 2022-2023

Operating Budget

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ROCHESTER PUBLIC UTILITIES
WATER UTILITY
2022 OPERATING BUDGET

INDEX

Title	Pages
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Forecast by Year 2021 through 2026	2
Condensed Income Statement	3
Revenue Sources & Expense Categories	4
Operating Expenditures Graph	5
Production & Sales Statistics Forecast	6

ROCHESTER PUBLIC UTILITIES
WATER UTILITY
2022 OPERATING BUDGET

BASIC ASSUMPTIONS

- Interest Earnings Rate: 1.80%
- Average Salary Expense Change: 3.1%
  (excluding headcount additions) (consists of COLA, merit and promotion increases)
- Change in Full-time Equivalents: 0
- Anticipated Bonding: $12,150,000 - 2023 (AMI)
- Minimum Cash Reserve Requirement: Policy Amount $6,473,800

RETAIL REVENUES / SALES

- Revenue Adjustment: 2.5% proposed
- Water CCF Sales Forecast: 4.87% Decrease from 2021 Projected Sales
- Total Water Utility Customers: 1.0% Increase over Y/E 2021 Projected Customers
- Forecast Assumes Normal Weather : 530 Cooling Degree Days,
  20.6 Inches Summer Rainfall

OTHER ITEMS

- In Lieu of Tax forecast decreasing $26,656 to a total of $369,480.

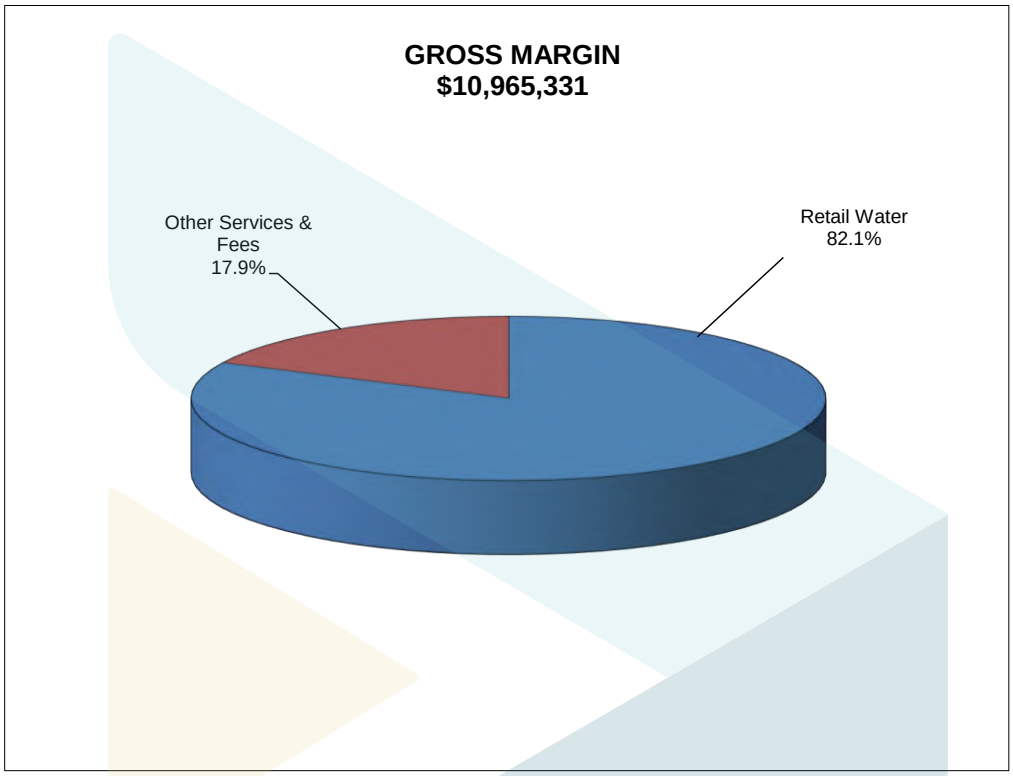
ROCHESTER PUBLIC UTILITIES
WATER UTILITY
Management Reporting P&L

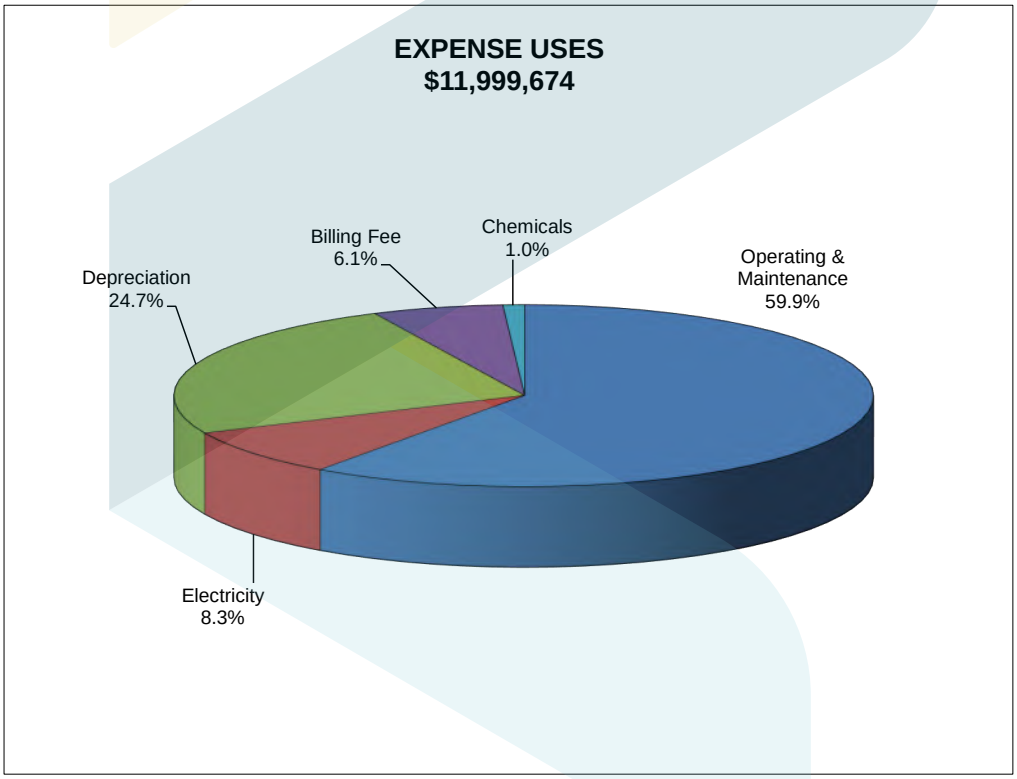
	in 000's	Historical Data 2019	2020	2021 F2	2022	2023	2024	2025	2026
	RPU Rate Increase	6.0%	3.5%	0.0%	2.5%	6.5%	6.5%	6.5%	6.5%
1	**Revenue**								
2	Retail Water	$9,959	$10,665	$11,083	$10,854	$11,653	$12,481	$13,370	$14,271
3	Other Services & Fees	$1,698	$1,423	$1,440	$1,959	$1,991	$2,023	$2,056	$2,090
4	**Total Revenue**	**$11,657**	**$12,088**	**$12,523**	**$12,812**	**$13,643**	**$14,504**	**$15,426**	**$16,361**
5	**Cost of Revenue**								
6	Water Supply	$1,682	$1,758	$1,928	$1,847	$1,889	$1,925	$1,962	$1,988
7	**Total Cost of Revenue**	**$1,682**	**$1,758**	**$1,928**	**$1,847**	**$1,889**	**$1,925**	**$1,962**	**$1,988**
8	**Gross Margin**								
9	Retail Water	$8,277	$8,908	$9,155	$9,007	$9,764	$10,556	$11,408	$12,283
10	Other Services & Fees	$1,698	$1,423	$1,440	$1,959	$1,991	$2,023	$2,056	$2,090
11	**TOTAL GROSS MARGIN**	**$9,975**	**$10,331**	**$10,595**	**$10,965**	**$11,754**	**$12,579**	**$13,464**	**$14,372**
12	**Controllable Costs**								
13	Salaries & Benefits	$3,026	$3,065	$3,200	$3,364	$3,631	$3,751	$3,959	$4,100
14	Other Operating Expenses	$1,310	$1,145	$1,355	$1,587	$1,597	$1,628	$1,652	$1,689
15	Major Maintenance	$323	$521	$374	$745	$410	$255	$460	$495
16	Non-Bonded Capital Projects	$1,712	$2,441	$5,765	$3,437	$7,435	$3,722	$3,553	$4,680
17	**TOTAL CONTROLLABLE COSTS**	**$6,371**	**$7,172**	**$10,695**	**$9,133**	**$13,073**	**$9,357**	**$9,624**	**$10,964**
18	Depreciation & Amortization	$2,742	$2,745	$2,861	$2,968	$3,077	$3,176	$3,229	$3,377
19	Less Non Bonded Projects (capitalized)	($1,712)	($2,441)	($5,765)	($3,437)	($7,435)	($3,722)	($3,553)	($4,680)
20	Less Total Internal Costs (capitalized)	($270)	($426)	($578)	($374)	($301)	($355)	($340)	($288)
21	Interutility Allocation	$1,534	$1,737	$1,875	$1,862	$1,899	$1,937	$1,976	$2,016
22	**Total Operating Expenses**	**$8,664**	**$8,788**	**$9,088**	**$10,153**	**$10,313**	**$10,392**	**$10,936**	**$11,389**
23	**Net Operating Income (Loss)**	**$1,311**	**$1,543**	**$1,507**	**$813**	**$1,442**	**$2,187**	**$2,528**	**$2,983**
24	**Financing & Other Non-Operating Items:**								
25	Bond & Interest Related Expenses	($1)	($1)	($0)	$0	$0	($547)	($502)	($456)
26	Interest Income	$201	$223	$203	$200	$206	$238	$237	$249
27	Misc Non-Operating Income (Expense)	($31)	($5)	$0	$0	$0	$0	$0	$0
28	**Total Financing & Non-Operating Items**	**$169**	**$218**	**$203**	**$200**	**$206**	**($309)**	**($266)**	**($206)**
29	**Income Before Transfers or Capital Contributions**	**$1,480**	**$1,761**	**$1,710**	**$1,013**	**$1,647**	**$1,878**	**$2,262**	**$2,777**
30	Transfers (In Lieu of Taxes)	($358)	($385)	($396)	($369)	($379)	($387)	($394)	($398)
31	Capital Contributions	$891	$1,283	$1,106	$1,100	$1,100	$1,100	$1,100	$1,100
32	Cash Transfers from City/Intercompany	$0	$0	$0	$90	$4,010	$0	$0	$1,550
33	**NET INCOME**	**$2,013**	**$2,660**	**$2,420**	**$1,834**	**$6,378**	**$2,592**	**$2,968**	**$5,028**
34	**NET INCOME (Excluding Contrib & Cash Tfrs from City)**			**$1,314**	**$644**	**$1,268**	**$1,492**	**$1,868**	**$2,378**
35	**TARGET NET INCOME**			**$ 5,029**	**$ 5,159**	**$ 5,399**	**$ 5,525**	**$ 5,646**	**$ 5,800**
36	**Excess (Deficit) from Target**			**$ (3,715)**	**$ (4,515)**	**$ (4,131)**	**$ (4,034)**	**$ (3,778)**	**$ (3,422)**
37	**1/01 Cash Balance**		**$ 10,529**	**$ 11,975**	**$ 11,283**	**$ 11,194**	**$ 11,866**	**$ 11,511**	**$ 11,682**
38	Change in Net Assets		2,659	2,420	1,834	6,378	2,592	2,968	5,028
39	Depreciation & Amortization		2,745	2,861	2,968	3,077	3,176	3,229	3,377
40	Capital Additions		(2,866)	(6,343)	(3,811)	(7,881)	(10,018)	(8,308)	(4,968)
41	Non-Cash Contributions		(1,283)	(1,106)	(1,100)	(1,100)	(1,100)	(1,100)	(1,100)
42	Debt Principal Payments		-	(0)	0	-	(989)	(1,033)	(1,080)
43	Debt Proceeds		-	(0)	0	12,150	-	-	0
44	Net Change in Other Assets/Liabilities		191	1,476	20	(11,953)	5,984	4,415	-
45	Net Changes in Cash		1,446	(693)	(88)	672	(355)	171	1,257
46	**12/31 Cash Balance**		**$ 11,975**	**$ 11,283**	**$ 11,194**	**$ 11,866**	**$ 11,511**	**$ 11,682**	**$ 12,939**
47	**Mimimum Cash Reserve**		**$ 7,908**	**$ 8,529**	**$ 6,474**	**$ 6,449**	**$ 6,326**	**$ 6,321**	**$ 6,417**
48	**Excess (Deficit) from Miminum Cash Reserve**		**$ 4,067**	**$ 2,753**	**$ 4,720**	**$ 5,417**	**$ 5,185**	**$ 5,361**	**$ 6,522**

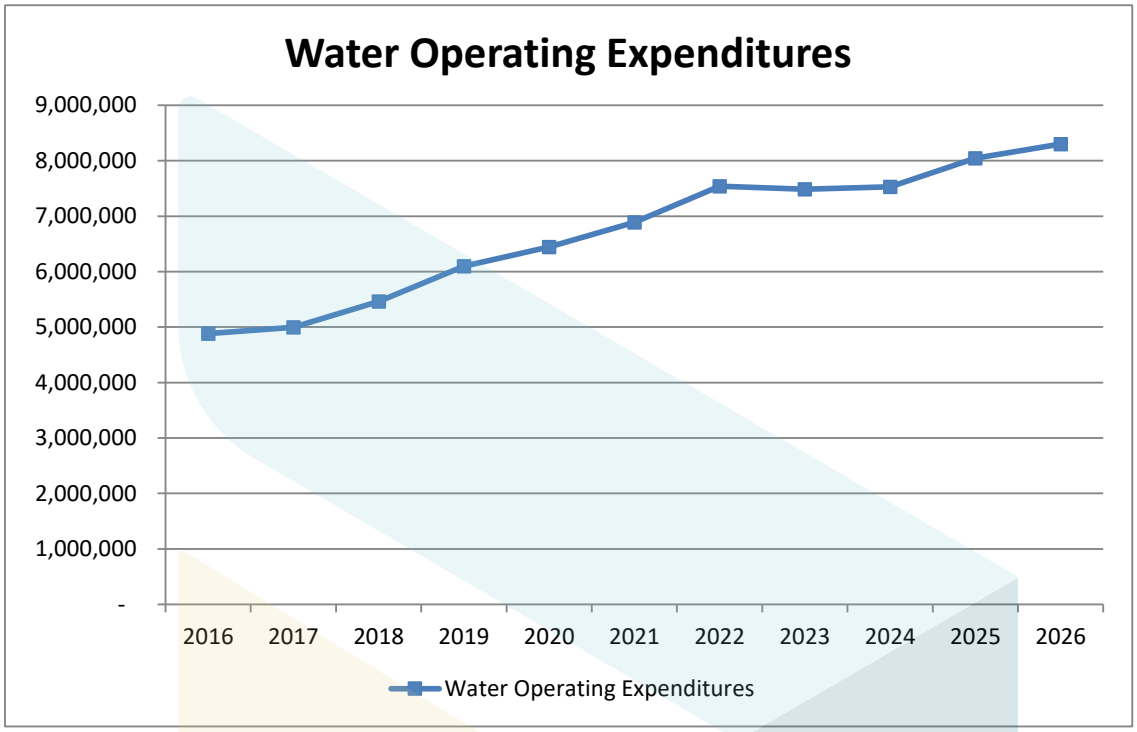
ROCHESTER PUBLIC UTILITIES
WATER UTILITY
Management Reporting P&L

	in 000's	Historical Data 2019	Historical Data 2020	2021 Orig Bdgt	2021 F2	2022	2022 Orig Bdgt	Variance 2022 to Orig Bdgt	% Variance
1	**Revenue**								
2	Retail Water	$9,959	$10,665	$10,993	$11,083	$10,854	$11,431	($578)	-5.1%
3	Other Services & Fees	$1,698	$1,423	$1,449	$1,440	$1,959	$1,476	$483	32.7%
4	**Total Revenue**	**$11,657**	**$12,088**	**$12,442**	**$12,523**	**$12,812**	**$12,907**	**($94)**	**-0.7%**
5	**Cost of Revenue**								
6	Water Supply	$1,682	$1,758	$1,822	$1,928	$1,847	$1,822	$25	1.4%
7	**Total Cost of Revenue**	**$1,682**	**$1,758**	**$1,822**	**$1,928**	**$1,847**	**$1,822**	**$25**	**1.4%**
8	**Gross Margin**								
9	Retail Water	$8,277	$8,908	$9,171	$9,155	$9,007	$9,610	($603)	-6.3%
10	Other Services & Fees	$1,698	$1,423	$1,449	$1,440	$1,959	$1,476	$483	32.7%
11	**TOTAL GROSS MARGIN**	**$9,975**	**$10,331**	**$10,620**	**$10,595**	**$10,965**	**$11,085**	**($120)**	**-1.1%**
12	**Controllable Costs**								
13	Salaries & Benefits	$3,026	$3,065	$3,108	$3,200	$3,364	$3,451	($87)	-2.5%
14	Other Operating Expenses	$1,310	$1,145	$1,281	$1,355	$1,587	$1,306	$281	21.5%
15	Major Maintenance	$323	$521	$528	$374	$745	$455	$290	63.7%
16	Non-Bonded Capital Projects	$1,712	$2,441	$6,808	$5,765	$3,437	$8,396	($4,959)	-59.1%
17	**TOTAL CONTROLLABLE COSTS**	**$6,371**	**$7,172**	**$11,725**	**$10,695**	**$9,133**	**$13,608**	**($4,475)**	**-32.9%**
18	Depreciation & Amortization	$2,742	$2,745	$2,910	$2,861	$2,968	$3,041	($73)	-2.4%
19	Less Non Bonded Projects (capitalized)	($1,712)	($2,441)	($6,808)	($5,765)	($3,437)	($8,396)	$4,959	-59.1%
20	Less Total Internal Costs (capitalized)	($270)	($426)	($484)	($578)	($374)	($360)	($13)	3.7%
21	Interutility Allocation	$1,534	$1,737	$1,719	$1,875	$1,862	$1,753	$109	6.2%
22	**Total Operating Expenses**	**$8,664**	**$8,788**	**$9,063**	**$9,088**	**$10,153**	**$9,646**	**$507**	**5.3%**
23	**Net Operating Income (Loss)**	**$1,311**	**$1,543**	**$1,558**	**$1,507**	**$813**	**$1,439**	**($626)**	**-43.5%**
24	**Financing & Other Non-Operating Items:**								
25	Bond & Interest Related Expenses	($1)	($1)	$0	($0)	$0	$0	$0	0.0%
26	Interest Income	$201	$223	$169	$203	$200	$154	$47	30.3%
27	Misc Non-Operating Income (Expense)	($31)	($5)	$0	$0	$0	$0	$0	0.0%
28	**Total Financing & Non-Operating Items**	**$169**	**$218**	**$169**	**$203**	**$200**	**$154**	**$47**	**30.3%**
29	**Income Before Transfers or Capital Contributions**	**$1,480**	**$1,761**	**$1,727**	**$1,710**	**$1,013**	**$1,593**	**($580)**	**-36.4%**
30	Transfers (In Lieu of Taxes)	($358)	($385)	($383)	($396)	($369)	($391)	$21	-5.5%
31	Capital Contributions	$891	$1,283	$1,100	$1,106	$1,100	$1,100	$0	0.0%
32	Cash Transfers from City	$0	$0	$85	$0	$90	$4,030	($3,940)	-97.8%
33	**NET INCOME**	**$2,013**	**$2,660**	**$2,529**	**$2,420**	**$1,834**	**$6,332**	**($558)**	**-8.8%**
34	**1/01 Cash Balance**		**$ 10,529**	**$ 10,109**	**$ 11,975**	**$ 11,283**	**$ 8,878**	**$ 2,404**	**27.1%**
35	Change in Net Assets		2,659	2,529	2,420	1,834	6,332	(4,498)	-71.0%
36	Depreciation & Amortization		2,745	2,910	2,861	2,968	3,041	(73)	-2.4%
37	Capital Additions/Service Territory Comp		(2,866)	(7,292)	(6,343)	(3,811)	(8,756)	4,945	-56.5%
38	Non-Cash Contributions		(1,283)	(1,100)	(1,106)	(1,100)	(1,100)	-	0.0%
39	Debt Principal Payments		-	0	(0)	0	-	0	0.0%
40	Debt Proceeds		-	0	(0)	0	-	0	0.0%
41	Net Change in Other Assets/Liabilities		191	980	1,476	20	(30)	50	-168.9%
42	Net Changes in Cash		1,446	(1,973)	(693)	(88)	(513)	424	-82.8%
43	**12/31 Cash Balance**		**$ 11,975**	**$ 8,136**	**$ 11,283**	**$ 11,194**	**$ 8,366**	**$ 2,828**	**33.8%**
44	**Mimimum Cash Reserve**		**$ 7,908**	**$ 8,529**	**$ 8,529**	**$ 6,474**	**$ 8,803**	**$ (2,329)**	**-26.5%**
45	**Excess (Deficit) from Miminum Cash Reserve**		**$ 4,067**	**$ (393)**	**$ 2,753**	**$ 4,720**	**$ (437)**	**$ 5,158**	**-1179.4%**

ROCHESTER PUBLIC UTILITIES
WATER UTILITY
2022 OPERATING BUDGET






Water Operating Expenditures
9,000,000
8,000,000
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
-
2016
2017
2018
2019
2020
2021
2022
2023
2024
2025
2026
Water Operating Expenditures

ROCHESTER PUBLIC UTILITIES
PRODUCTION & SALES STATISTICS FORECAST
WATER UTILITY

		2021 F2	2022	2023	2024	2025	2026
1	CCF Pumped	5,543,343	5,273,552	5,303,331	5,302,905	5,302,013	5,253,743
2	% Change	-5.6%	-4.9%	0.6%	0.0%	0.0%	-0.9%
3	Retail CCF	5,539,237	5,269,646	5,299,403	5,298,978	5,298,086	5,249,852
4	% Change	-1.0%	-4.9%	0.6%	0.0%	0.0%	-0.9%
5	Number of Customers						
6	Residential	37,586	37,969	38,355	38,745	39,139	39,537
7	Commercial	3,660	3,690	3,720	3,751	3,783	3,815
8	Industrial	23	23	23	23	23	23
9	Interdepartmental	1	1	1	1	1	1
10	Total Customers	41,270	41,683	42,099	42,520	42,946	43,376
11	% Change	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%

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SECTION XIIV

Rochester Public Utilities

2022-2023 Personnel Budget

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ROCHESTER PUBLIC UTILITIES
2022 PERSONNEL BUDGET

INDEX

Title	Pages
Permanent Staff Per Customer Served/Retail Sales	1
Permanent and Temporary Staffing Comparison	2

ROCHESTER PUBLIC UTILITIES
2022 PERSONNEL BUDGET
Regular Staff Per Customer Served
And Dollars of Retail Sales

Year	Total Service Points	Retail Sales $'s	Authorized Number of Utility Employees	# Customers Served Per Employee	$'s of Retail Sales Per Employee
2022	101,189(1)	163,179,434(1)	211(2)	480	773,362
2021	99,812(1)	162,796,574(1)	208(2)	480	782,676
2020	98,503	154,640,308	207	476	747,055
2019	96,849	157,899,357	203	477	777,829
2018	95,534	161,514,438	198	482	815,729

NOTES: Numbers include combined water and electric utilities.

For Electric Utilities, APPA 2019 Retail Customers per Non-Power-Generation Employee for customer size class of 50K-100K customers, is 220. RPU comparison using this criteria and 2020 data is 365.

(1) Forecasted

(2) Staff changes:
Four potential reclassifications in 2022
Adding one new position in 2022:
Customer Care Lead
Replacement of two Existing Contract Positions with FTEs (dollar neutral)

ROCHESTER PUBLIC UTILITIES
2022 PERSONNEL BUDGET
Regular and Temporary Staffing
Total Costs

Year	2021 Original budget	2021 Projected	2022 Estimated	Difference 2021 original to 2022	% Change
Regular Employees	$28,143,172	$27,866,466	$30,333,271	$2,190,099	7.8%
Limited-Term Employees	$95,955	$115,869	$162,918	$66,963	69.8%
Temporary/Contract Labor	$859,761	$720,806	$730,025	-$129,736	-15.1%
Total	$29,098,887	$28,703,141	$31,226,214	$2,127,327	7.3%

NOTE: Estimated cost include base salaries, salary increases, overtime, RPU's share of employee pensions, payroll taxes, and benefits. Excludes accrual adjustment for unfunded PERA liability.

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SECTION XV

Rochester Public Utilities Supplemental Data Capital/Operating Budgets

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ROCHESTER PUBLIC UTILITIES
2022 SUPPLEMENTAL DATA
CAPITAL / OPERATING BUDGETS

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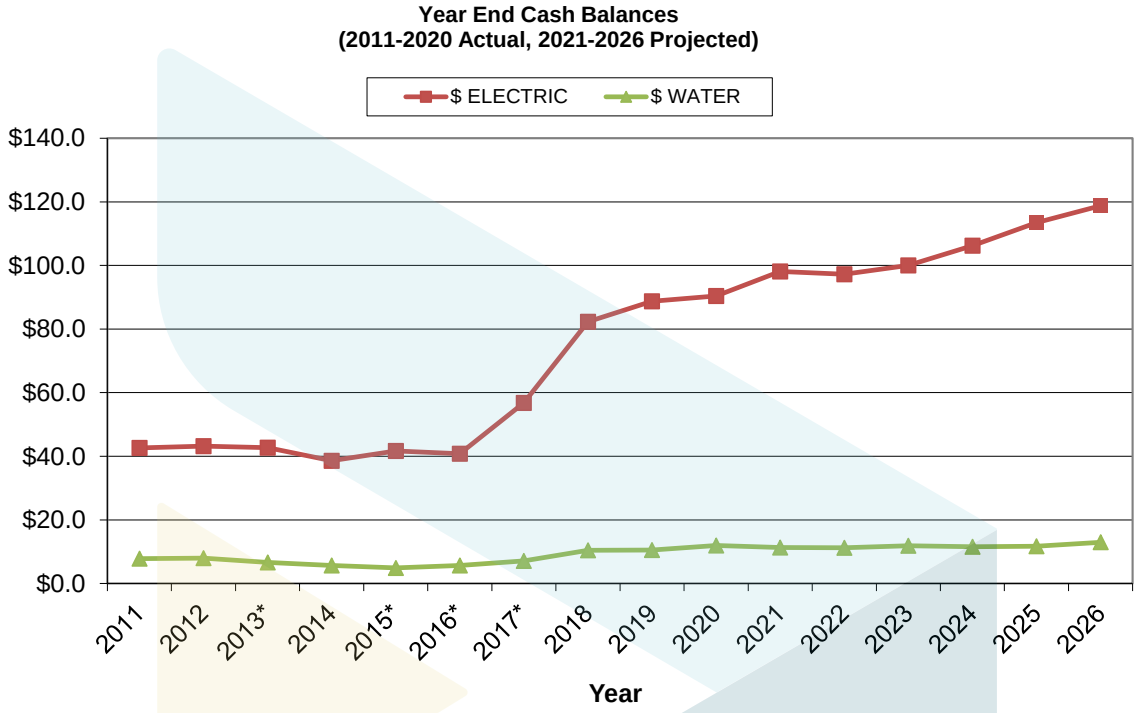
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RPU Tax and Tax Equivalents	3

ROCHESTER PUBLIC UTILITIES
2022 CAPITAL / OPERATING BUDGETS
ELECTRIC AND WATER REVENUE CHANGE
VERSUS INFLATION

Year	Inflation %	Electric Rates %	Water Rates %	SMMPA Rates %
2022*	2.0%	1.5%	2.5%	0.0%
2021*	5.5%	0.0%	0.0%	0.0%
2020	1.2%	0.0%	3.5%	-4.0%
2019	1.8%	1.9%	6.0%	0.0%
2018	2.4%	1.5%	6.0%	2.0%
2017	2.1%	3.7%	6.0%	6.0%
2016	1.3%	1.7%	6.0%	0.0%
2015	0.1%	3.5%	3.5%	0.0%
2014	1.6%	3.0%	1.5%	0.0%
2013	1.5%	0.0%	0.0%	0.0%
Annualized Average	1.9%	1.7%	3.5%	0.4%

*Estimated Yearly Values

ROCHESTER PUBLIC UTILITIES
2022 CAPITAL/OPERATING BUDGETS
YEAR END CASH BALANCES



Millions of Dollars

Year	$ ELECTRIC	YEAR-END REMAINING DEBT PROCEEDS ELECTRIC	$ WATER	YEAR-END REMAINING DEBT PROCEEDS WATER
2011	42.6		7.8	
2012	43.2		8.0	
2013*	42.7	25.9	6.6	
2014	38.6	15.7	5.7	
2015*	41.7	3.1	4.9	
2016*	40.8		5.7	
2017*	56.8	23.1	7.1	
2018	82.3		10.4	
2019	88.7		10.5	
2020	90.4		12.0	
2021	98.1		11.3	
2022	97.3		11.2	
2023	100.0	15.5	11.9	10.4
2024	106.3	9.8	11.5	4.4
2025	113.4	4.8	11.7	
2026	118.8		12.9	

* The Electric Utility has had debt financings of $34 million in December 2000, $9.9 million in August 2002, $5.7 million in March 2005, $76.7 million in March 2007 which included an advance refunding of the 2000 bond issue in the amount of $30.2 million, $6.7 million in September 2009, $4.0 million in February 2013 to refinance the remaining 2002 issue, $38.4 million in May 2013, $39.97 in November 2015 to advance refund the new money portion of the 2007C bond issue, a $25.0 million temporary borrowing in April 2016, $108.3 in February 2017, which included $23.6 million to refund the remaining portion of the 2007C bond issue and $20.9 million to pay off the 2016 temporary borrowing, and $37.17 in February 2021 to advance refund the 2013B bond issue. The Water Utility has had debt financings of $1.5 million in August 2006. There are proposed future debt financings in 2023 of $18.0 million for the Electric Utility and $12.15 million for the Water Utility for AMI.

ROCHESTER PUBLIC UTILITIES
2022 CAPITAL / OPERATING BUDGETS
RPU ESTIMATED TAX AND TAX EQUIVALENTS

Utility Licenses, Permits & Penalties	421,851
Water Appropriation Fees	61,939
Payment to General Fund	
Electric	9,009,578
Water	369,480
Total	9,379,058
Sales Tax - Electric & Water	1,307,094
SMMPA Property Taxes ($9,265,538 x 42%)	3,891,526
Total Tax & Tax Equivalents	15,061,468
Electric/Water Retail Sales	163,179,434
% of Electric/Water Retail Sales	9.2%