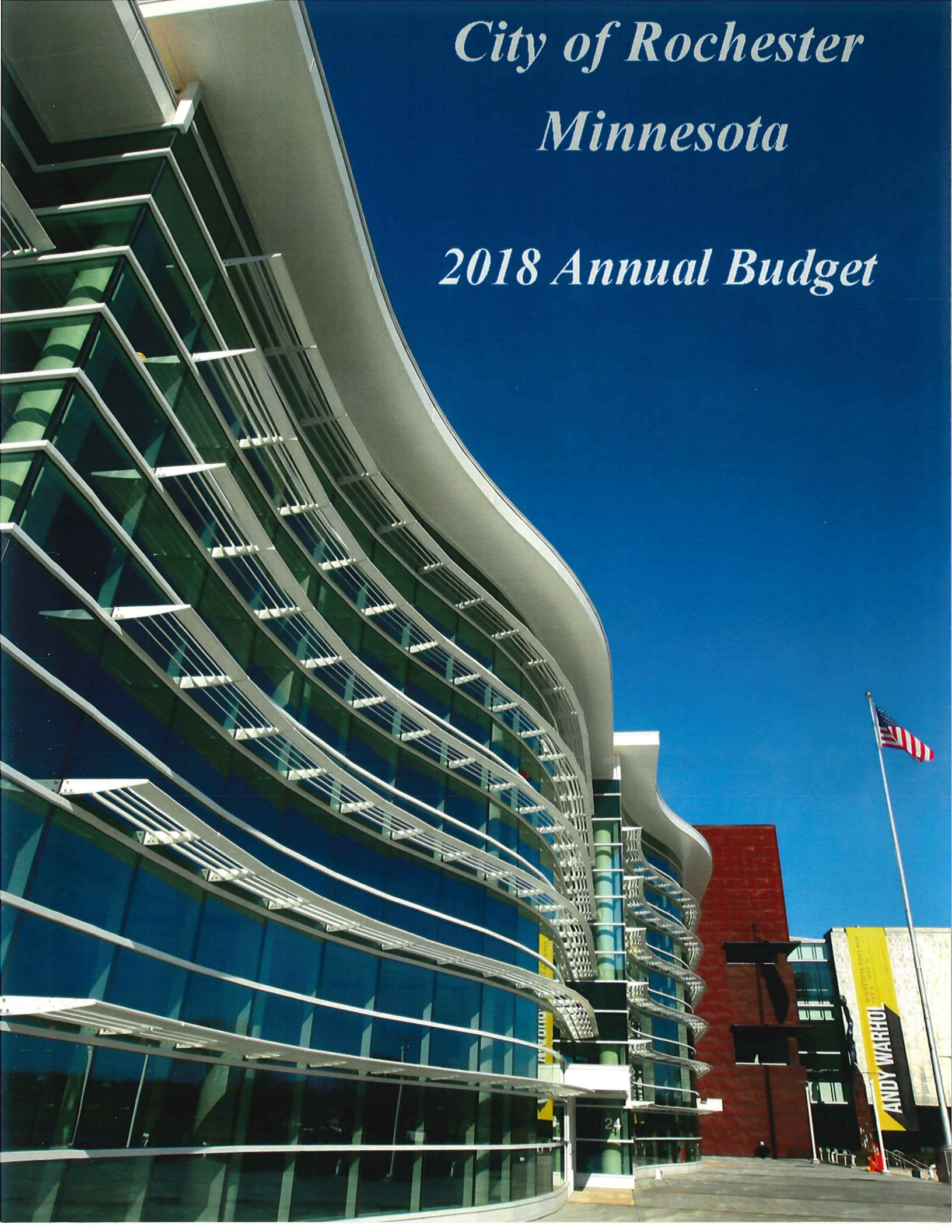


City of Rochester

Minnesota

2018 Annual Budget



**ADOPTED
ANNUAL BUDGET
OF THE
CITY OF ROCHESTER, MINNESOTA
FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2018**

Cover photo: Post Bulletin, LLC



CITY OF ROCHESTER, MINNESOTA

MISSION STATEMENT

The mission of the City of Rochester is to provide a safe, attractive environment through the responsive, efficient and cost-effective delivery of municipal services.

The City will strive to enhance community pride by improving the physical, environmental, economic, cultural and social quality of the community.



RISE to the top in *Customer Service*

FIRST CLASS CITY

Identify, plan for, and support customer needs

FIRST CLASS SERVICE

Seek and consider input from our customers to continually improve services

Treat every customer well

Respect

Treat customers in a personal and professional manner while being firm, fair, and compassionate

Be an active listener to the customer

Maintain a work environment that is free of disrespect and false information

Integrity

Provide equitable and honest treatment to all customers

Follow through in a timely manner or as communicated

Maintain privacy and confidentiality as applicable to Minnesota State Laws

Safety

Employees act responsibly and take ownership for their actions

Documented safety procedures for employees and customers

Communicate clearly when dealing with emergencies or safety concerns

Excellence

Be knowledgeable in my area of responsibility

Be professional in my actions, manners and appearance

Meet or exceed customer needs for City services

CITY OF ROCHESTER, MINNESOTA

2018

ADOPTED ANNUAL BUDGET

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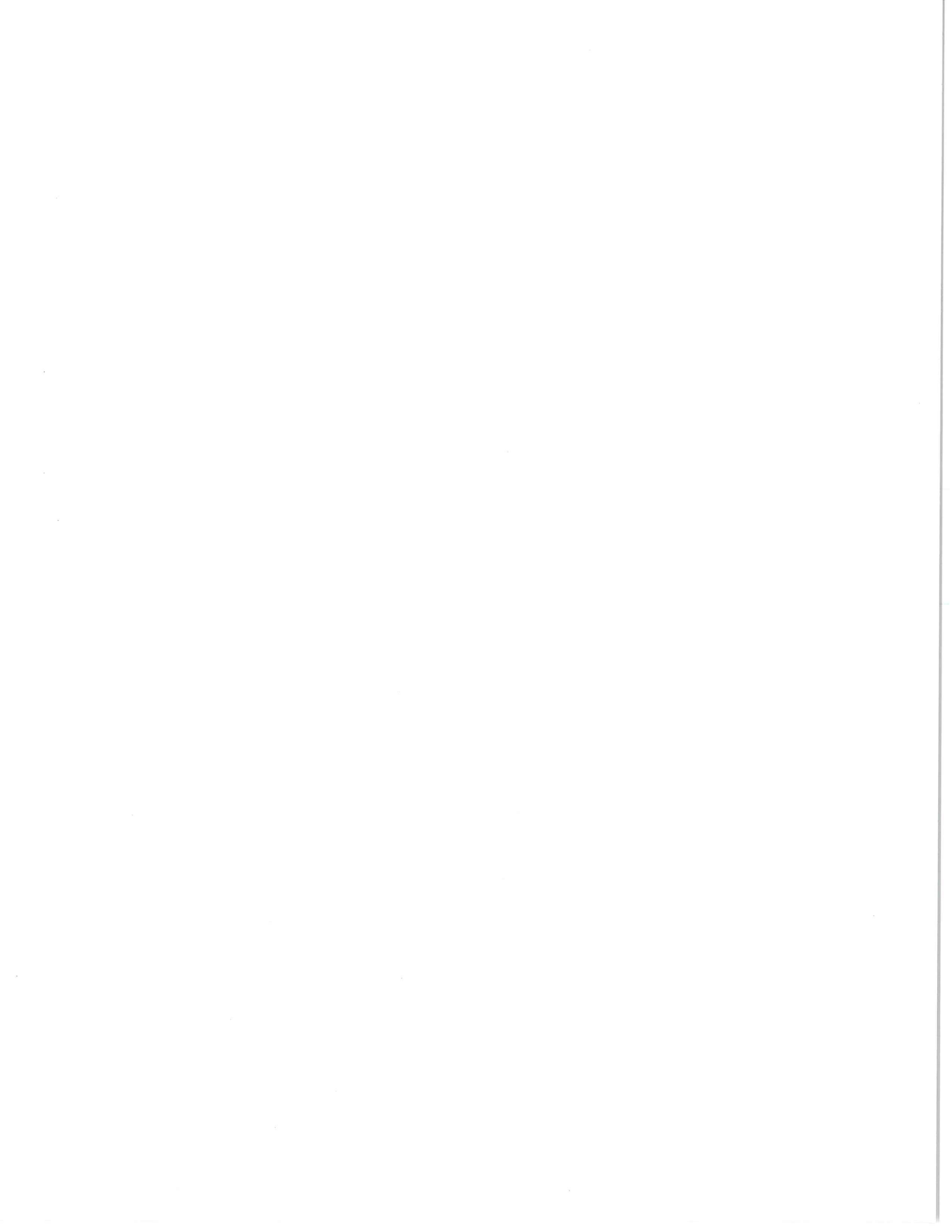
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SECTION I

TRANSMITTAL

AND

GENERAL SUMMARIES





ROCHESTER

Minnesota

FIRST CLASS CITY • FIRST CLASS SERVICE



STEVE RYMER
City Administrator
City Administrator's Office
201 4th Street SE, Room 266
Rochester, MN 55904-3781
(507) 328-2004
FAX (507) 328-2727

December 22, 2017

Honorable Mayor and Council Members,

On behalf of our entire organization, I am pleased to provide you and the Rochester community with the Adopted 2018 Operating Budget and 2018-2022 Capital Improvement Program. In total, the adopted budget includes expenditures of \$285,843,645 of which \$68,554,151 is supported by the property tax levy. This includes \$6,253,877 of tax levy for capital projects.

During the City Council's review of the recommended budget on December 4 and 5, the City Council decided to include the following revisions in the adopted budget.

Budget Additions:

- New Positions: Records Manager, Communications & Engagement Manager, Records Technician, Library Assistant II, IT Security Technician, Arborist, Computer Forensic Analyst, Equipment Operator. Total costs for these positions is \$633,606.
- Contingency Account: \$145,276

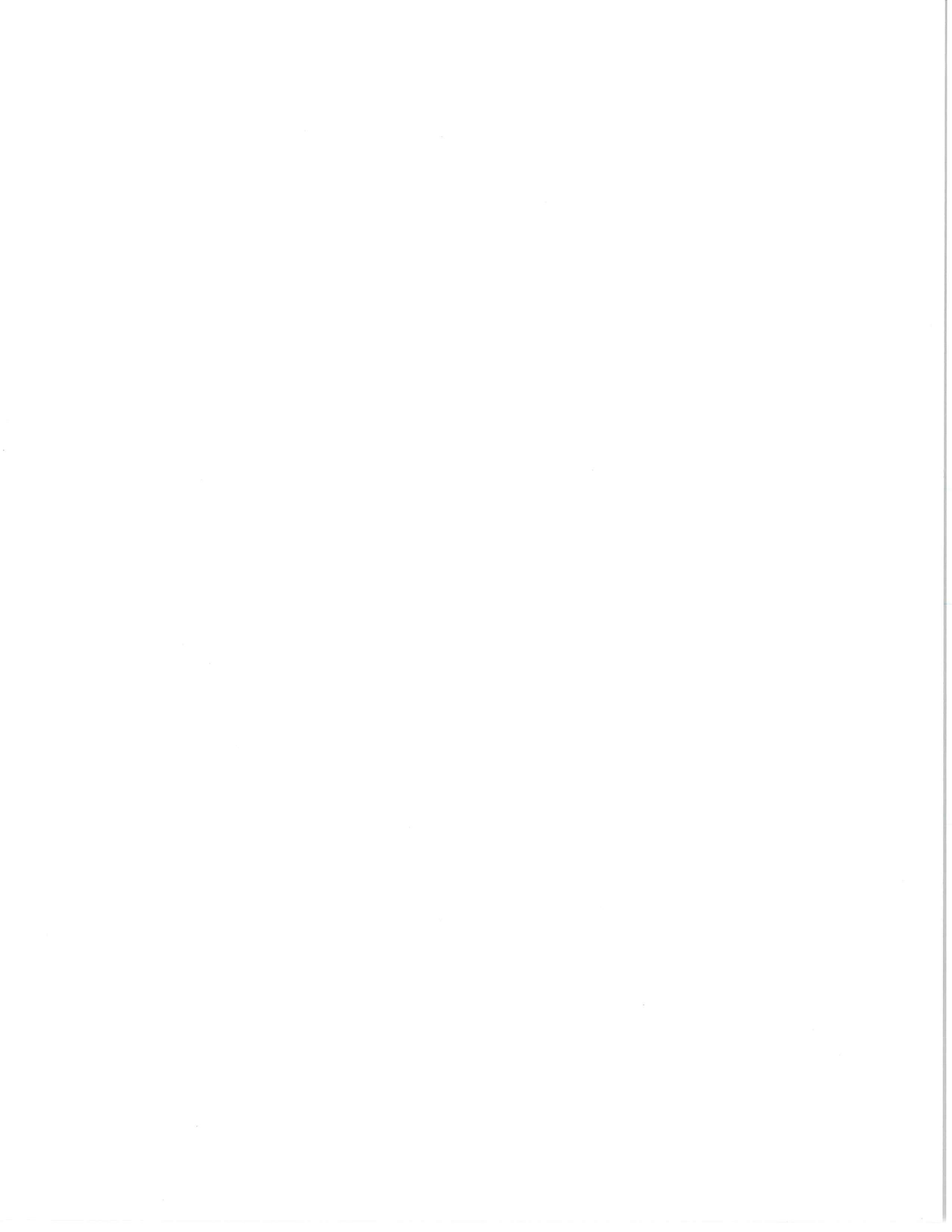
Budget Reductions:

- Mayor and Council: \$12,536
- Planning and Zoning: \$2,800
- Civic Theatre: \$80,000
- CIP: \$80,000

I wish to thank Gary Neumann, Rachel Houdek, Dale Martinson, and the Leadership and Finance Teams for their outstanding efforts in developing a budget that ensures we remain fiscally responsible while enhancing services as resource allow.

Sincerely,

Steve Rymer
City Administrator





ROCHESTER

Minnesota

FIRST CLASS CITY • FIRST CLASS SERVICE



STEVE RYMER
City Administrator
City Administrator's Office
201 4th Street SE, Room 266
Rochester, MN 55904-3781
(507) 328-2004
FAX (507) 328-2727

November 17, 2017

Honorable Mayor and City Council Members,

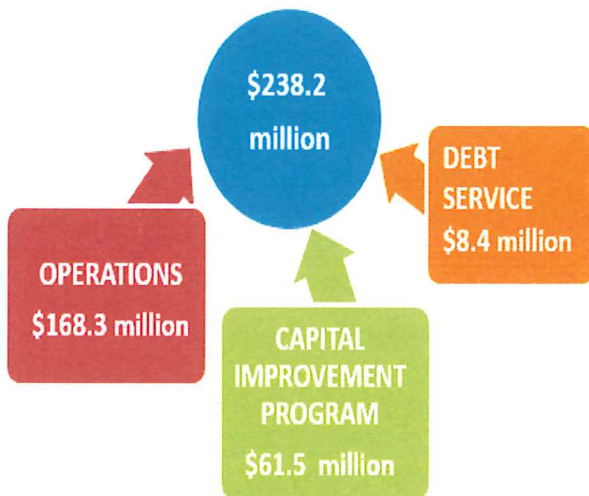
On behalf of the entire Rochester team, it is a privilege to present the Recommended 2018 Operating Budget and 2018-2022 Capital Improvement Program Budget (CIP). The budget document is the product of many employees working in a collaborative manner to align resources and propose service level enhancements while continuing the City Council's longstanding tradition of being fiscally responsible. I want to personally recognize the outstanding leadership of Gary Neumann, Dale Martinson and Rachel Houdek, for working with each department to develop the recommended budget for your consideration.

The recommended budget is intended to 1) maintain existing services, 2) enhance service levels within the limited resources, and 3) preserve financial sustainability. In implementing the City Council's approved budget, your professional team strives to advance our organizational values of customer service, respect, integrity, safety, and excellence.

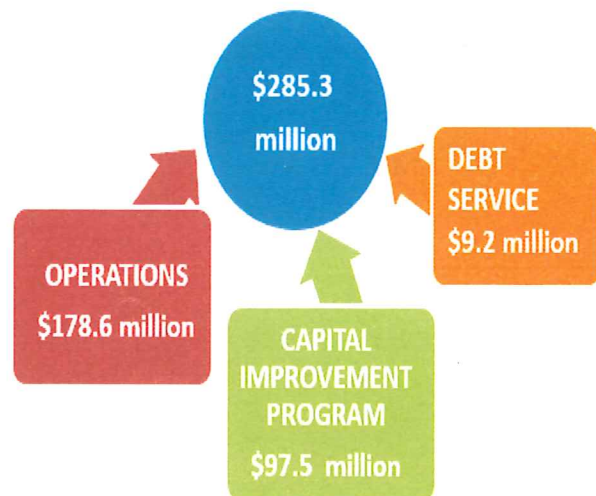
Budget Overview

The total Recommended 2018 Budget is \$285,297,386. This includes all operating and CIP expenditures as shown below and compared to the City Council's 2017 Adopted Budget.

2017 Approved Budget



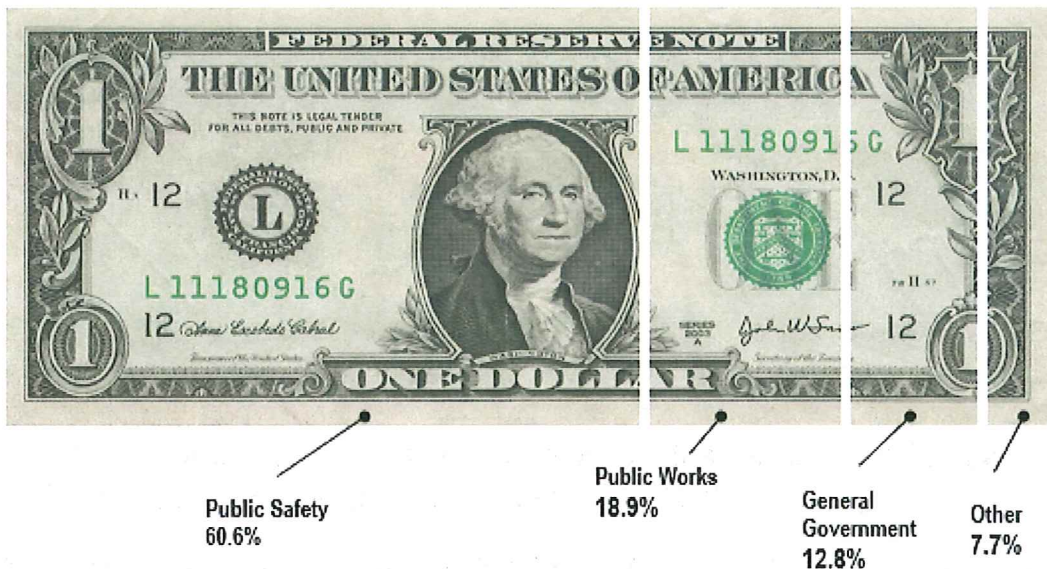
2018 Recommended Budget



The recommended 2018 budget is an increase of \$47,142,413 from the 2017 approved budget. This is attributed to a recommended \$10,317,613 increase in the operating budget, a recommended increase of \$35,980,894 in the CIP and a Debt Service increase of \$843,906.

On September 18, 2017, the City Council adopted the preliminary property tax of \$68,554,151, which is the maximum property that can be levied according to State law. As has been the City's historic practice, the majority of property taxes are recommended to be allocated for public safety services. Overall, total General Fund revenues are recommended to be appropriated as follows.

General Fund



Public Safety: Police, Animal Control, Dispatch, Fire, Building Safety, Flood Control and Emergency Management

Public Works: Engineering, Street Infrastructure, Fleet Maintenance, Traffic and City Lighting

General Government: Mayor and City Council, City Administration, City Clerk, Elections, Administrative Fines, Finance, City Attorney, Human Resources, Planning and Zoning, Information Technology and City Hall Maintenance

Other: Music, Art Ctr/Civic Theatre, 125 Live, Community Reinvestment, Development Administration, Economic Development, CBD, Unallocated and Contingency

In addition, funding for Parks and Recreation, Library, MCC, Rochester International Airport, Storm Water Utility and CIP, among others are accounted for in their respective funds as shown on page i of the budget document. A portion of property tax revenue is appropriated to a limited number of these services, with the majority going to the Library (\$6,605,691), Parks and Recreation (\$6,912,436) and Capital Improvement (\$6,258,877).

To fund all recommended expenditures, Table 1 provides the detail of the proposed 2018 Major City Revenues. For comparison, the 2017 Adopted Budget revenues are also provided. It is important to note that the City's property tax levy accounts for approximately 24 percent of total revenues. The remaining 76 percent of revenues are derived primarily from charges for services by those receiving direct benefit from the respective City service (recreation program, parking, sewer utility to name a few) and intergovernmental revenues, which includes Local Government

Aid (LGA) from the State of Minnesota. The amount of LGA received by the City continues to be much lower than historically high levels.

Table 1
2018 MAJOR REVENUES VS 2017

	2017 Adopted Budget	2018 Recommended Budget	Increase/(Decrease)	Percent of Change
Tax Levy & Tax Abatements	62,463,919	67,937,892	5,473,973	8.76%
Local Government Aid	7,215,571	7,497,955	282,384	3.91%
Hotel/Motel Tax	5,000,000	5,100,000	100,000	2.00%
Cable TV Franchise Fee	1,400,000	1,440,000	40,000	2.86%
Inspection Permits	3,542,005	3,400,000	(142,005)	-4.01%
In Lieu of Tax	11,862,031	11,962,882	100,851	0.85%
Sewer Utility Charge	24,000,000	25,000,000	1,000,000	4.17%
Storm Water Utility Fee	6,000,000	6,645,000	645,000	10.75%
Library Fund				
City Share-Levy	6,238,060	6,605,691	367,631	5.89%
County Share	937,394	969,820	32,426	3.46%
Municipal Recreation Fund				
Fee Revenues	4,018,970	4,227,750	208,780	5.19%
Non-Fee Revenues	6,941,573	7,051,416	109,843	1.58%
Mayo Civic Center				
Fee Revenues	3,281,100	3,811,300	530,200	16.16%
Non-Fee Revenues	1,786,102	1,850,237	64,135	3.59%
Parking Fund				
Parking Fines	310,000	346,000	36,000	11.61%
Parking Ramps	5,247,263	5,148,949	(98,314)	-1.87%
Street Meters	1,030,000	970,000	(60,000)	-5.83%
Parking Lots	550,695	551,769	1,074	0.20%

The City's seven percent hotel/motel tax is estimated to increase from \$8,750,000 in 2017 to \$8,925,000 in 2018 and is allocated as shown below to fund the Rochester Convention and Visitor Bureau (RCVB), MCC operations, General Fund, as well as MCC debt service for the recent expansion.

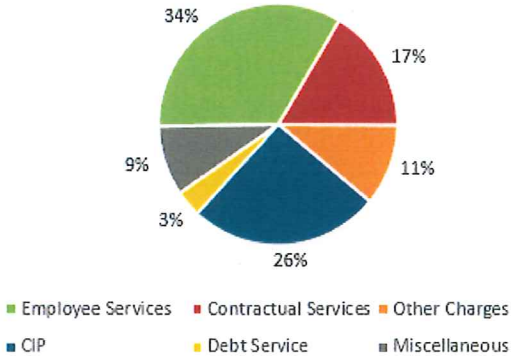
**ALLOCATION OF HOTEL MOTEL TAX
(CURRENT TAX RATE 7%)**



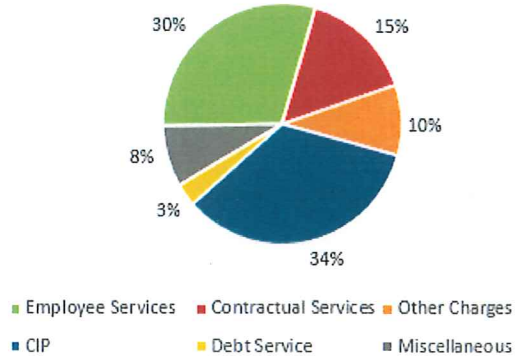
* MCC - Mayo Civic Center

Overall, the Recommended 2018 budget includes expenditures in six major categories for all funds. The 2018 recommended CIP, totaling \$97,479,084 is higher in comparison to the 2017 approved CIP which was \$61,498,190. The CIP comprises a larger percentage of the overall budget due to several large projects such as funding for a potential ramp seven (\$30 million), increased DMC projects (\$22 million) and a potential CAT II runway project at the Airport (\$6 million). Employee Services comprises 30% of the 2018 budget and that compares with the 2017 budget where Employee Services comprised 34%. Please reference pages v and vi for detailed listings of each category.

2017 Approved Budget



2018 Recommended Budget



The City's full-time and part-time employees are the most important resource for the delivery of high quality services. Of the City's annual investment in its employees, approximately 70 percent is related to salaries and the remaining 30 percent is attributed to benefits (health insurance, retirement, etc.).

The 2018 cost of employee services is recommended to increase by \$4,204,537 over 2017. The majority increase is a result of a three percent increase in base compensation per the existing collective bargaining agreements and fourteen percent in the cost of health insurance. The City of Rochester is self-insured for health insurance and high health care expenses continued in 2017 necessitating the need to significantly increase 2018 funding.

As recommended, there is approximately \$600,000 remaining within the maximum tax levy for the Council and Mayor, which could be used to enhance services by funding new positions. It is important to note the following positions are NOT included in the 2018 recommended budget, nor are any other requested positions by departments.

Levy Funded Positions (In Priority Order)			
	Department	12 month	9 month
Records Manager	City Clerk	\$ 90,000	\$ 67,500
Communications & Engagement Manager	Administration	\$ 135,000	\$ 101,250
Records Technician	Police	\$ 76,000	\$ 57,000
Library Assistant II	Library	\$ 76,000	\$ 57,000
IT Security Technician	Information Tech	\$ 85,000	\$ 63,750
Arborist	Park & Recreation	\$ 75,000	\$ 56,250
Computer Forensic Analyst	Police	\$ 107,000	\$ 80,250
		\$ 644,000	\$ 483,000
Fixtures, furnishings, equipment		\$ 32,000	\$ 32,000
Levy Supported Total		\$ 676,000	\$ 515,000
MSA Funded Position			
Equipment Operator	Public Works	\$ 72,000	\$ 54,000
Fixtures, furnishings, equipment		\$ 4,000	\$ 4,000
		\$ 76,000	\$ 58,000

In addition, there are several recommended enterprise fund and new revenue positions that will be coming back to Council through the PAC review process in January or February of 2018. Those positions include: Grading Plan Engineer, Right of Way Specialist and Fire Marshall. The recommended budget also includes the following service level enhancements and capital projects.

Operating budget

- Administration – Strategic Plan \$100,000 (Contingency reduced to \$900,000)

- 2018 Election costs - \$225,885
- Information Systems – Office 365, fully hosted back office Microsoft software, \$100,000.
- Street Maintenance – Contracted Services increased by \$333,317 to \$2,436,000
- MCC – IT/Technology Replacement Fund \$235,000
- MCC – Contractual Security Services \$216,000

CIP Budget

- Airport – CAT II Runway Lighting - \$6,000,000 request for State funding
- Parks – Diseased Tree Removal/Urban Forest Master Plan \$275,000, Tax Levy
- Parks – Cascade Lake improvements \$1,175,000 (Tax Levy of \$100,000, State Grant, Wedum Foundation Funding and Flood Control Reserves)
- Parks – Gamehaven Park, \$425,000 (\$100,000 Reserves, \$325,000 State Grant)
- Golf – Northern Hills Clubhouse, \$265,000 Tax Levy
- Major Streets - \$2,000,000 Street Rehab, Reserves
- Major Streets - \$3,210,000, 18th Avenue NW construction Phase 2. (State \$2,300,000, \$50,000 County and \$860,000 Assessments)
- Traffic - \$300,000 Traffic signal at West Circle Drive/3rd St. NW (\$150,000 State Aid, \$150,000 County)
- Mass Transit - \$2,854,260 Expansion Buses (6), (\$282,852 Tax Levy, \$288,000 Operating Transfer, \$2,283,408 State)
- Parking - \$30,000,000, initiate Ramp 7 Construction Bonds
- Storm Water - \$1,000,000, initiate sub drain system multi-year replacement, Retained Earnings
- DMC – Total of \$22,191,908 in funding
- Other Projects – RPD Precinct at 41st Street, \$735,000 GO Bond Funding for design and construction plans
- Other Projects – City IT integration \$300,000 (Various Funding)
- Other Projects – Energy Performance Contract City Hall \$200,000 (internal borrowing Flood Control)

- Other Projects – Fire Panel and Code Upgrade, City Hall, \$610,000 Tax Levy

Like many communities across the country, Rochester has a need for additional annual investment in its streets, parks, library, and other public facilities. The City recognizes that ongoing revenue is insufficient to fund these vital community assets at a sustainable level. The condition of the publicly-owned infrastructure is declining and the deferred maintenance backlog is increasing. The expense to repair these assets grows as each year passes so it is fiscally responsible to address this issue now, though additional resources are necessary.

Summary

On behalf of the entire organization, Gary Neumann and I are proud to recommend the 2018 Operating Budget and 2018-2022 CIP. We want to personally thank everyone who has been involved in the process with a special thanks to the Leadership Team and members of the Finance Department. The City is able to maintain its positive financial condition due to the fiscally responsible actions taken in the prior years and by prudently investing in service level enhancements as resources allow. Moving forward, there are many signs that the Rochester community will continue to prosper. At the same time, the City Council and professional team will need to evaluate strategies to improve the community's existing public infrastructure and enhance services in the coming years as Rochester continues to grow. These efforts will position our organization to meet our community's needs and maintain our high quality of life, so Rochester remains a highly desirable place to live, work, play, and do business.

Sincerely,



Steve Rymer
City Administrator

Sincerely,



Gary Neumann
Assistant City Administrator



CITY OF ROCHESTER, MINNESOTA

2018

ADOPTED ANNUAL BUDGET

GENERAL SUMMARIES

City of Rochester, MN

Revenue Summary of Means of Financing the Adopted Budget

2018

Description	Taxes Ad Valorem	Other Taxes	Special Assessments	Licenses and Permits	Fines, Forfeits and Penalties	Intergovernmental Revenues	Charges for Services	Miscellaneous Revenue	Prior Year Revenue	Total Budget
General	46,147,332	4,715,668		3,994,476	430,600	10,960,563	3,510,898	13,087,020	757,909	83,604,466
Library	6,670,354				141,000	989,453	25,500	9,000	69,561	7,904,868
Municipal Recreation System	6,990,099			2,000		71,954	4,227,750	58,670		11,350,473
Mayo Civic Center		1,830,332				4,580	3,811,300	15,325		5,661,537
F.E. Williams								6,356	13,644	20,000
Rochester International Airport	522,500					249,935	1,669,770	2,798,269	(468,461)	4,772,013
Transit						7,998,567	2,426,128	858,200	777,297	12,060,192
EDA Administration								2,670,418	(97,533)	2,572,885
Total Governmental Operating Budget	60,330,285	6,546,000		3,996,476	571,600	20,275,052	15,671,346	19,503,258	1,052,417	127,946,434
Parking Enterprise				26,000	346,000		6,670,718	180,000	(630,058)	6,593,237
Sanitary Sewer Utility				1,600		9,219	25,157,400	300,917	2,625,299	28,094,435
Storm Water Utility				16,000			6,648,600	119,000	(1,666,638)	5,116,962
Total Enterprise Funds Budget				43,600	346,000	9,796	38,476,718	599,917	328,603	39,804,634
Total Operating Budget	60,330,285	6,546,000		4,040,076	917,600	20,284,848	54,148,064	20,103,175	1,381,020	167,751,068
Internal Service Funds	316,178					1,396		5,116,163	4,830,638	10,264,375
Capital Improvement	6,253,877	150,000	2,305,000			22,128,524		59,759,683	6,807,000	97,404,084
Debt Service	1,653,811					313,664		7,357,105	(74,743)	9,249,837
Rochester EDA								1,174,281		1,174,281
Total Budget	68,554,151	6,696,000	2,305,000	4,040,076	917,600	42,728,432	54,148,064	93,510,407	12,943,915	285,843,645
Percent of Total	24%	2%	1%	1%	0	15%	19%	33%	5%	100%

City of Rochester, MN
 Expenditure Summary of Adopted Budget by Fund and Character
 2018

Description	Employee Services	Other Current Expenses	Capital Outlay	Capital Improvements	Debt Service	Total
General	64,379,438	19,113,928	111,100			83,604,466
Library	6,177,865	1,062,950	664,053			7,904,868
Municipal Recreation System	6,657,218	4,693,255				11,350,473
Mayo Civic Center	2,458,797	3,202,740				5,661,537
F. E. Williams		20,000				20,000
Rochester International Airport		4,772,013				4,772,013
Transit	451,208	11,608,984				12,060,192
EDA Administration		2,572,885				2,572,885
Total Governmental	80,124,526	47,046,755	775,153			127,946,434
Operating Budget						
Parking Enterprise	419,863	6,173,374				6,593,237
Sanitary Sewer Utility	4,296,571	21,891,155	86,000		1,820,709	28,094,435
Storm Water Utility	476,054	4,640,908				5,116,962
Total Enterprise	5,192,488	32,705,437	86,000		1,820,709	39,804,634
Funds Budget						
Total Operating Budget	85,317,014	79,752,192	861,153		1,820,709	167,751,068
Internal Service Funds						
Capital Improvement		5,384,395	4,832,641	97,404,084	47,339	10,264,375
Debt Service		1,600			9,248,237	9,249,837
Rochester EDA		18,750			1,155,531	1,174,281
Total Budget	85,317,014	85,156,937	5,693,794	97,404,084	12,271,816	285,843,645

City of Rochester, MN
Expenditure Adopted Budget Recapitulation

Description	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
General Fund						
Mayor and City Council	766,090	807,662	848,385	917,289	871,745	859,209
City Administration	656,193	664,721	1,039,778	1,161,952	1,253,952	1,361,164
City Clerk's Office	429,007	407,687	498,928	427,635	426,635	511,051
Elections	23,132	208,623	15,841	241,726	241,726	241,726
Administrative Fines	2,011	29,501	2,170	41,345	41,345	41,345
Finance	1,397,761	1,494,425	1,646,604	1,735,381	1,735,381	1,735,381
City Attorney's Office	2,029,993	1,965,566	1,547,564	1,711,937	1,711,937	1,711,937
Human Resources	1,347,616	1,460,800	1,646,461	1,762,007	1,730,044	1,730,044
Planning and Zoning	30,584	13,729	46,878	47,180	47,180	44,380
Information Technology	1,580,704	1,779,735	1,832,899	1,937,039	1,935,519	2,019,937
City Hall Maintenance	558,665	585,109	589,578	640,691	635,091	635,091
Total General Government	8,821,755	9,417,559	9,715,086	10,624,182	10,630,555	10,891,265
Police	22,270,669	23,574,012	25,655,308	27,350,974	26,839,924	26,992,871
Animal Control	288,885	324,291	341,867	446,552	437,467	437,467
Dispatch	802,770	845,305	942,510	971,690	971,690	971,690
Fire	14,571,025	15,324,607	16,607,198	17,524,473	17,358,955	17,358,955
Hazmat	70,792	105,767				
Building Safety	3,046,821	3,210,012	3,605,491	3,834,379	3,831,379	3,831,379
Flood Control	486,811	464,961	582,756	659,072	628,622	628,622
Emergency Management	279,468	276,718	284,431	378,742	304,452	304,452
Total Public Safety	41,817,242	44,125,673	48,019,561	51,165,882	50,372,489	50,525,436
Engineering	2,553,072	2,563,910	3,011,226	3,375,520	3,352,324	3,352,324
Street Infrastructure Mtce	6,903,139	6,939,535	7,937,633	9,100,877	8,873,261	8,873,261
Fleet Mtce & PWTOC Bldg	505,165	544,835	555,689	626,820	654,478	654,478
Traffic	1,195,099	1,351,053	1,396,436	1,474,037	1,473,037	1,473,037
City Lighting	1,175,740	1,186,557	1,281,006	1,332,206	1,332,206	1,332,206
Total Public Works	12,332,215	12,585,890	14,181,990	15,909,460	15,685,306	15,685,306
Music	1,042,879	1,057,441	1,037,000	1,154,447	1,081,441	1,081,441
Art Ctr/Civic Theatre/125 Live	667,987	983,339	910,246	862,136	884,836	804,836
Community Reinvestment	252,000	264,000	372,000	394,500	375,000	375,000
Development Administration	156,545	163,566	171,167	181,791	181,791	181,791
Economic Development	2,525,352	2,507,426	2,551,000	2,625,000	2,625,000	2,625,000
CBD Maintenance	219,788	251,094	258,504	287,259	281,109	281,109
Unallocated	808,181	1,608,742	1,608,316	108,006	108,006	108,006
Contingency	2,164,300	213,000	1,000,000	1,000,000	900,000	1,045,276
Total General Fund	70,808,242	73,177,730	79,824,870	84,312,663	83,125,533	83,604,466

City of Rochester, MN
Expenditure Adopted Budget Recapitulation

Description	2015	2016	2017	Requested	2018 Budget	Adopted
	Actuals	Actuals	Budget		Recommended	
Library	6,948,763	7,207,156	7,396,418	7,906,062	7,840,205	7,904,868
Municipal Recreation System Fund						
Park and Rec Admin	461,244	508,075	551,303	576,959	576,959	576,959
Recreation	690,576	612,076	623,820	653,578	648,106	648,106
Tennis Center	45,823	45,045	48,216	50,910	50,310	50,310
Swimming Pools	234,768	115,304	125,625	135,483	137,676	137,676
Parks	4,221,148	4,560,062	4,746,729	4,866,362	4,830,423	4,908,086
Parkway Landscape Maint	438,764	480,435	564,197	569,480	567,986	567,986
Plummer House	65,739	80,193	80,986	83,917	81,917	81,917
Golf	1,432,851	1,493,840	1,553,865	1,637,945	1,624,004	1,624,004
Graham Arena	736,862	828,891	815,642	819,377	837,077	837,077
National Volleyball Center	349,686	339,523	365,602	367,468	368,568	368,568
Recreation Center	1,338,821	1,417,426	1,557,171	1,543,584	1,549,784	1,549,784
Total Municipal Recreation System	10,016,283	10,480,871	11,033,156	11,305,053	11,272,810	11,350,473
Mayo Civic Center	3,826,086	4,027,589	5,067,202	5,619,687	5,661,537	5,661,537
F. E. Williams				20,000	20,000	20,000
Airport Operations	3,267,706	3,443,990	3,526,461	4,555,013	4,555,013	4,555,013
US Customs	163,614	154,737	217,000	217,000	217,000	217,000
Total Airport	3,431,319	3,598,728	3,743,461	4,772,013	4,772,013	4,772,013
Transit	7,245,667	7,544,556	10,055,391	12,945,199	12,060,192	12,060,192
EDA Administration	2,441,371	2,506,633	2,550,376	2,572,885	2,572,885	2,572,885
Total Governmental Operating Budget	104,717,732	108,543,263	119,670,874	129,453,561	127,325,174	127,946,433
CBD Parking Admin/Operations	5,110,866	5,124,204	7,961,648	6,094,047	6,593,237	6,593,237
Sewer Infrastructure Mtce	4,087,098	3,997,718	5,802,544	9,879,123	9,929,655	9,929,655
Water Reclamation Plant	15,355,355	15,663,739	16,003,760	16,387,271	16,344,071	16,344,071
Sanitary Sewer Fund Debt	3,634,968	3,359,760	2,991,354	1,820,709	1,820,709	1,820,709
Total Sanitary Sewer Utility	23,077,421	23,021,216	24,797,658	28,087,103	28,094,435	28,094,435
Storm Water Utility	4,160,526	4,334,158	4,657,790	5,117,204	5,116,962	5,116,962
Total Enterprise Funds Budget	32,348,813	32,479,579	37,417,096	39,298,354	39,804,634	39,804,634
Total Budget with Transfers	137,066,544	141,022,842	157,087,970	168,751,915	167,129,808	167,751,067
Internal Service Funds	26,218,330	31,189,053	10,003,096	11,300,697	10,264,375	10,264,375
Capital Improvements			61,498,190	104,782,614	97,479,084	97,404,084
Debt Service	3,968,745	7,851,167	8,405,931	8,709,197	9,249,837	9,249,837
Rochester EDA	1,176,839	1,152,487	1,159,786	1,174,281	1,174,281	1,174,281
Grand Totals	168,430,458	181,215,549	238,154,973	294,718,704	285,297,385	285,843,644

City of Rochester, MN
Expenditure Trend Data by Object

Description	2015	2016	2017	Requested	2018 Budget	
	Actuals	Actuals	Budget		Recommended	Adopted
Expenditures						
Employee Services						
Regular Salaries	47,238,315	49,570,570	53,817,745	55,882,066	55,869,347	56,250,533
Temporary Salaries	1,735,916	1,800,747	2,103,410	2,183,320	2,183,176	2,183,176
Regular Overtime	1,561,023	2,059,008	1,567,299	1,671,253	1,575,077	1,575,077
Other Pay	687,454	497,762	777,659	934,606	937,205	930,205
Employee Benefits - Pensions	8,155,611	8,552,012	9,243,008	9,612,285	9,593,621	9,650,835
Employee Benefits - Insurance	10,442,251	10,620,237	12,958,710	14,510,894	14,513,966	14,675,036
Other Employee Benefits	50,376	52,407	52,176	52,152	52,152	52,152
Employee Services	69,870,946	73,152,743	80,520,007	84,846,576	84,724,544	85,317,014
Contractual Services						
Rents and Leases	1,864,577	1,930,251	1,881,930	2,003,868	1,956,650	1,956,650
Adv, Publishing, & Printing	505,062	528,845	723,859	973,174	949,474	949,474
Contractual Mtce & Repair	3,977,366	3,918,388	4,572,898	5,326,342	5,120,279	5,120,279
Expert & Professional Services	12,769,608	13,146,234	13,821,869	17,337,847	16,517,471	16,517,471
Communications	578,380	608,534	650,151	658,045	640,693	640,693
Travel/Training/Business Meals	593,022	586,682	743,094	927,377	817,877	815,077
Subscriptions/Bks/Membership	523,277	558,403	439,698	503,257	472,283	472,283
Utilities	5,974,469	6,093,003	7,080,370	6,893,372	6,868,592	6,868,592
Insurance and Bonds	1,140,080	1,105,722	1,233,981	1,251,891	1,251,891	1,251,891
Contractual Services	7,116,795	7,587,540	8,345,912	8,984,662	8,904,308	8,842,021
Contractual Services	35,042,635	36,063,601	39,493,762	44,859,835	43,499,518	43,434,431
Materials and Supplies						
Office Supplies	286,153	266,690	307,572	433,573	389,946	423,546
Veh & Mach Operating Supplies	2,774,220	2,579,688	3,100,673	3,648,276	3,435,284	3,435,284
Clothing & Protective Equipment	330,851	487,853	464,705	504,122	446,067	446,067
Commodities	843,279	888,252	958,120	967,144	959,644	959,644
Equipment, Tools, & Misc Parts	913,100	977,992	934,370	1,184,684	1,072,495	1,072,495
Construction Materials	1,085,053	1,036,444	1,160,912	1,171,785	1,046,452	1,046,452
Supplies	888,787	930,709	1,008,833	1,107,042	1,041,851	1,041,851
Materials and Supplies	7,121,443	7,167,628	7,935,185	9,016,626	8,391,739	8,425,339
Other Charges						
Judgmnts/Penalties/Settlements	47,145	45,114	38,250	37,220	37,220	37,220
Contributions	3,352,202	3,854,884	4,784,477	4,815,272	4,704,472	4,764,748
Taxes and Licenses	3,421,415	3,617,155	3,735,234	3,883,879	3,883,219	3,883,219
Depreciation and Interest	10,784,139	11,070,180	11,219,500	11,392,500	11,392,500	11,392,500
Other Charges	5,029,798	5,508,207	6,151,480	7,034,606	6,877,662	6,877,662
Other Charges	22,634,699	24,095,540	25,928,941	27,163,477	26,895,073	26,955,349
Capital Outlay						
Furniture and Equipment	119,588	173,620	71,550	79,100	197,100	197,100
Library Media	639,985	659,540	625,500	673,000	664,053	664,053
Capital Outlay	759,573	833,161	697,050	752,100	861,153	861,153
Bonds-Principal & Interest						
Principal and Interest on Bonds	3,429,454	3,347,960	2,991,354	1,820,709	1,820,709	1,820,709
Bonds-Principal & Interest	3,429,454	3,347,960	2,991,354	1,820,709	1,820,709	1,820,709
Allocated to Other Activities						
Allocations to Other Activities	(7,073,115)	(7,742,582)	(8,210,503)	(8,334,074)	(8,300,234)	(8,300,234)
Allocated to Other Activities	(7,073,115)	(7,742,582)	(8,210,503)	(8,334,074)	(8,300,234)	(8,300,234)
Total Operating Budget	131,785,635	136,918,051	149,355,796	160,125,249	157,892,502	158,513,761
Operating Transfers						
Operating Transfers	5,280,910	4,104,790	7,732,174	8,626,667	9,237,307	9,237,307
Operating Transfers	5,280,910	4,104,790	7,732,174	8,626,667	9,237,307	9,237,307
Total Budget with Transfers	137,066,544	141,022,842	157,087,970	168,751,916	167,129,809	167,751,068
Internal Service Funds	26,218,330	31,189,053	10,003,096	11,300,697	10,264,375	10,264,375

City of Rochester, MN
Expenditure Trend Data by Object

Description	2015	2016	2017	Requested	2018 Budget	
	Actuals	Actuals	Budget		Recommended	Adopted
Capital Improvements			61,498,190	104,782,614	97,479,084	97,404,084
Debt Service	3,968,745	7,851,167	8,405,931	8,709,197	9,249,837	9,249,837
Rochester EDA	1,176,839	1,162,487	1,159,786	1,174,281	1,174,281	1,174,281
Total Budget	168,430,458	181,215,549	238,154,973	294,718,705	285,297,386	285,843,645

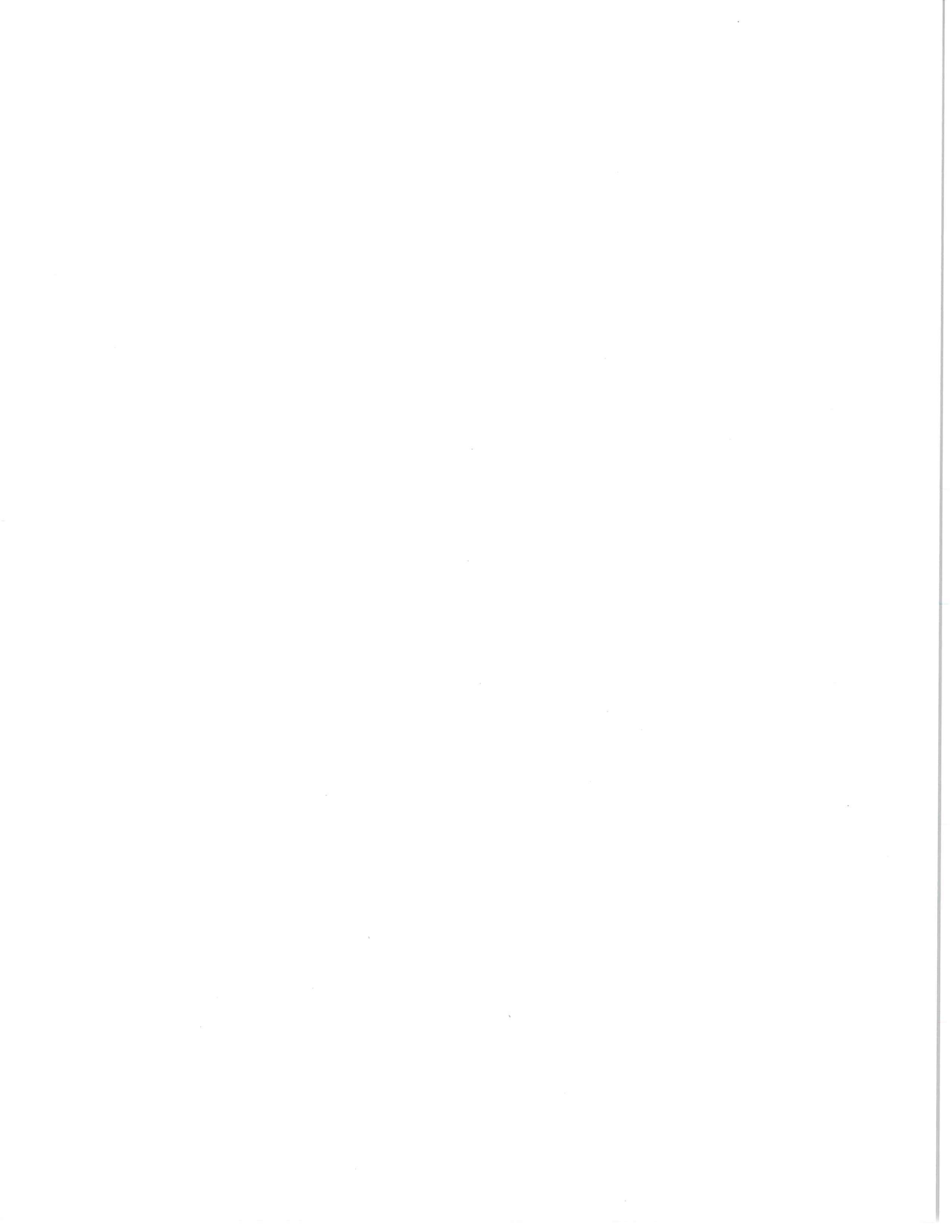
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SECTION II

**GENERAL
GOVERNMENTAL**

OPERATING

BUDGET DETAILS



City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41310

Function
 General Government

Company
 General Function

Business Unit
 Mayor & City Council

Mission/Function

The Mayor and City Council are responsible for the establishment, implementation and administration of City policies and the passage of laws governing the City of Rochester.

Objectives

The goals and objectives shall be as established by the Mayor and Council.

The contributions in account 84280 for other activities include:

Agency Purpose	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Projected</u>
1. Human Rights Commission	\$6,000	\$6,000	\$6,000	\$6,000
2. Youth Commission	\$21,329	\$21,500	\$21,500	\$21,500
3. Rochester on Tour	\$10,000	\$10,000	\$10,000	\$10,000
4. Truth in Taxation Notices	\$2,349	\$10,079	\$2,600	\$2,600
5. League of MN Cities 2017 Conference - Rochester			\$40,000	
6. Community Housing Partnership		\$5,000		
7. Roch Area Foundation		\$8,000		
8. Miscellaneous			\$200	\$200
Total	<u>\$39,678</u>	<u>\$60,579</u>	<u>\$80,300</u>	<u>\$40,300</u>

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 41310

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
General Government	General Function	Mayor & City Council

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of City Council meetings.	28	36	26	26
2. # of Council meeting items.	999	1,003	1,150	1,300
3. # of Council Committee meetings.	40	45	40	50

Effectiveness Measurements

Budgeted Memberships:	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Budget</u>	<u>2018</u> <u>Projected</u>
1. Coalition of Greater MN Cities-Gen Assmt *	\$76,085	\$76,085	\$81,550	\$81,550
2. National League of Cities	\$8,743	\$8,743	\$8,743	\$8,743
3. US Conference of Mayors	\$9,181	\$9,181	\$9,181	\$9,181
4. League of MN Cities	\$34,924	\$36,714	\$39,251	\$38,112
5. Highway 14 Partnership	\$8,000	\$8,000	\$8,000	\$8,000
6. Urban Land Institute	\$215	\$220	\$215	\$215
7. MN Mayor's Association	\$0	\$30	\$30	\$30
8. SE MN League of Municipalities	\$0	\$40	\$35	\$40
9. MN Women in City Government - Means	\$25	\$25	\$0	\$0
10. National League of Cities-Women in Municipal Government	\$0	\$50	\$0	\$0
11. Purchasing Club Membership	\$45	\$0	\$0	\$0
Total	<u>\$137,218</u>	<u>\$139,088</u>	<u>\$147,005</u>	<u>\$145,871</u>

*Additional assessments budget in Sewer Utility Fund:
Annexation Assessment - \$10,000
Environmental Assessment - \$10,000

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41310

General Government Description	General Fund		Mayor & City Council			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
41310 Mayor & City Council						
Expenditures						
Employee Services						
Regular Salaries	245,131	259,462	263,334	272,851	272,851	272,851
Other Pay	32,157	32,088	39,088	39,088	39,088	32,088
Employee Benefits - Pensions	22,257	24,066	26,800	27,760	27,760	27,224
Employee Benefits - Insuranc	58,132	50,463	56,023	63,213	63,213	63,213
Other Employee Benefits	378	279	144	144	144	144
Employee Services	358,055	366,358	385,389	403,056	403,056	395,520
Contractual Services						
Rents and Leases	39	466	400	400	400	400
Adv, Publishing, & Printing	19,918	10,094	18,200	18,200	25,200	25,200
Contractual Mtce & Repair	24,635	23,536	24,330	30,000	30,000	30,000
Expert & Professional Servic	103,626	146,676	107,950	134,880	134,880	134,880
Communications	1,287	1,123	1,400	1,400	1,400	1,400
Travel/Training/Business Mea	71,321	45,037	72,566	83,720	72,720	72,720
Subscriptions/Bks/Membership	137,405	139,762	147,505	173,115	146,371	146,371
Insurance and Bonds	1,794	1,755	1,870	1,625	1,625	1,625
Contractual Services	360,025	368,449	374,221	443,340	412,596	412,596
Materials and Supplies						
Office Supplies	1,728	2,509	2,750	2,750	2,750	2,750
Supplies	1,597	2,641	1,000	2,000	1,200	1,200
Materials and Supplies	3,325	5,150	3,750	4,750	3,950	3,950
Other Charges						
Contributions	39,678	60,579	80,300	59,300	45,300	40,300
Taxes and Licenses	20					
Other Charges	4,986	7,128	4,725	6,843	6,843	6,843
Other Charges	44,684	67,707	85,025	66,143	52,143	47,143
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	766,089	807,664	848,385	917,289	871,745	859,209
Tax Funding	766,089	807,664	848,385	917,289	871,745	859,209

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41310

Function	Company		Business Unit	
General Government	General Fund		Mayor & City Council	
Employee Services				
	Employees		2017	2018
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Mayor's Associate	1.00	1.00		
Council Member	6.00	6.00		
Council President	1.00	1.00		
Mayor	1.00	1.00		
Total Regular Salaries	<u>9.00</u>	<u>9.00</u>	<u>263,334</u>	<u>272,851</u>

Function
General Government

Company
General Function

Business Unit
City Administration

Mission/Function

The mission of the City Administrator's Office is to coordinate and supervise the administrative functions and the departmental operations of the City government; to recommend the annual City budget and such other measures as are necessary for the citizens welfare and the efficient administration and operations of the municipal government; and to see to the implementation of the decisions, policies, rules, regulations and ordinances which are adopted by the Mayor and Council.

Objectives

1. Prepare, recommend and submit the annual budget to the Mayor and City Council for review, revision and approval.
2. Initiate and implement Economic Development Projects to create jobs and tax base.
3. Provide staff support for Downtown Development and Redevelopment.
4. Manage and secure tenants for the Minnesota BioBusiness Center.
5. Prepare and advance City 2018 Legislative Initiatives.
6. Conduct regular meetings of the Department Heads and coordinate the work of those departments.
7. Assist the Destination Medical Center Corporation in organizing and implementing matters related to the DMC development plan and projects.
8. Work with the Planning Department and other departments on the completion of the 2016 Comprehensive Plan.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41320

Function
 General Government

Company
 General Function

Business Unit
 City Administration

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of City Council meetings.	28	36	26	26
2. # of Council meeting items.	999	1,003	1,150	1,300
3. # of Council Committee meetings.	40	45	40	50

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % Admin. agenda items referred back for more study/info.	1%	1%	1%	1%
2. % all agenda items referred back for more study/info.	1%	1%	1%	1%
3. Full-time government fund employees per 1,000 population.	6.1	5.82	5.73	5.68

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41320

General Government Description	General Fund			City Administration		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
41320 City Administration						
Expenditures						
Employee Services						
Regular Salaries	479,183	491,656	641,568	666,985	666,985	737,688
Temporary Salaries		410				
Other Pay	10,259	4,455	32,417	65,435	65,435	65,435
Employee Benefits - Pensions	66,945	69,363	99,772	106,220	106,220	116,933
Employee Benefits - Insuranc	66,012	68,229	227,842	216,475	216,475	236,671
Other Employee Benefits	432	144	144	288	288	288
Employee Services	622,831	634,257	1,001,743	1,055,403	1,055,403	1,157,015
Contractual Services						
Rents and Leases	1,775	874	2,000	2,000	2,000	2,000
Adv, Publishing, & Printing		1,196	150	300	300	300
Expert & Professional Servic	264	20	40	52,050	152,050	152,050
Communications	5,309	5,203	5,800	5,800	5,800	5,800
Travel/Training/Business Mea	3,848	1,774	5,900	20,400	12,400	12,400
Subscriptions/Bks/Membership	3,447	3,477	3,700	5,450	5,450	5,450
Insurance and Bonds	2,853	2,436	3,005	2,540	2,540	2,540
Contractual Services	17,496	14,980	20,595	88,540	180,540	180,540
Materials and Supplies						
Office Supplies	894	1,634	1,300	2,900	2,900	8,500
Materials and Supplies	894	1,634	1,300	2,900	2,900	8,500
Other Charges						
Other Charges	14,972	13,850	16,140	15,109	15,109	15,109
Other Charges	14,972	13,850	16,140	15,109	15,109	15,109
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	656,193	664,721	1,039,778	1,161,952	1,253,952	1,361,164
Non-Tax Revenue	15	12				
Tax Funding	656,178	664,709	1,039,778	1,161,952	1,253,952	1,361,164

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41320

Function	Company		Business Unit	
General Government	General Fund		City Administration	
Employee Services	Employees		2017	2018
	2017	2018	Budget	Budget
Communication & Engagement Mgr	.00	.75		
Senior Administrative Analyst	1.00	1.00		
City Administrator	1.00	1.00		
Asst City Administrator I	1.00	1.00		
Asst City Administrator II	1.00	1.00		
Secretary I	1.00	1.00		
Total Regular Salaries	5.00	5.75	641,568	737,688

Function
General Government

Company
General Function

Business Unit
City Clerk

Mission/Function

The mission of the City Clerk's office is to innovatively work as a team to serve internal and external customers with courtesy and effectiveness in all aspects of City government. This statement highlights the department's dual focus both internally across other City departments and externally, as well as its commitment to quality service and an acknowledgement of the reach of the department's work across City government. At the center of our work is a focus on helping residents get connected to the services and functions of local government.

The Clerk's Office helps meet the needs of residents and other stakeholders by:

1. Creating an entry point for interactions with local government.
2. Facilitating connections with other departments, entities, and services to deliver services and outcomes.
3. Ensuring processes work effectively and efficiently to bring together work that happens across the enterprise to both ensure the work is completed and is made accessible to all stakeholders.

The Office of the City Clerk serves the City of Rochester through three primary areas of work. Multiple functions in each of those areas fall within the responsibility of the City Clerk Business Unit.

The first area of work for the Office is comprised of Charter & Statutory Clerk Duties, things the Clerk's Office is mandated to do by either state or city laws. Functions in this area include serving as the Clerk of Council; holding the role of the City's Records Manager and Responsible Authority for Data Practices; serving as the keeper of the City Seal, with contract management responsibilities for the enterprise; and providing other delegated services for residents.

The second area of work is comprised of Direct Public Service Functions. In this area, the Office is responsible for handling parking violations, assessments, administering the business licensing program as well as other varied licenses and permits required by the city, issuing and overseeing residential parking permits, handling all City mail, and providing City bursar services.

The third area of work the Office is involved in includes handling Communications and Resident Connections. The Clerk's Office serves as the front desk and main phone to City Hall, and is also responsible for coordinating City communications and managing City-wide communications channels.

Objectives

1. Comply with new and updated legal mandates at the local, state and federal levels, including mandatory functions required by the City Charter and State Statute.
2. Ensure services are consistently delivered to established standards.
3. Understand stakeholder perspectives, needs, and priorities to identify opportunities for improvement.
4. Initiate review of and updates to City ordinances and regulations for licenses and permits, including reviewing all fees involved and analysis of needed resources for effective enforcement.
5. Determine whether to transition business licensing activities to the Accela platform utilized by other City departments.
6. Implement a Data Practices platform to manage requests for all City departments, and provide a public portal for access.
7. Continue to work with IT staff to implement the Laserfiche document imaging system to allow for improved workflow efficiency and accessibility of City documents to all departments and the public.
8. Develop enterprise-wide records and information management policies and procedures for both electronic and paper records, and help equip departments with the training, tools, and resources needed to manage information assets.
9. Champion accessible and accountable government by leading efforts to achieve an enterprise operating culture that is open by design.
10. Lay the groundwork for an effective City communications program.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 41400

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
General Government	General Function	City Clerk	

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of phone calls to main line (8-2900).*	N/A	N/A	9,700	10,000
2. # of mail/UPS items.	59,626	109,698	56,000	110,000
3. # of types of licenses issued.	48	48	50	50
4. # of annual licenses issued.*	N/A	N/A	1,240	1,500
5. # of web renewals for licenses issued.	52	97	88	200
6. # of types of other permits and authorities issued.	14	15	15	15
7. # of bus passes sold at front desk.	8,756	8,771	9,000	9,000
8. # of parking tickets issued.	37,194	36,719	38,000	38,000
9. # of parking tickets requiring handling by Clerk's Office staff.*	N/A	18,858	22,000	18,000
10. # of residential permits issued.*	N/A	N/A	4,493	4,500
11. # of Council resolutions.	643	573	600	600
12. # of documents processed for signatures.	1,300	1,350	1,400	140
13. # of domestic partnership applications/terminations.	6	15	12	12
14. # of data practices requests processed.	97	90	125	150

* not previously tracked.

Effectiveness Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. % of council minutes approved within 30 days.	100%	100%	100%	100%
2. % of phone calls to the main line answered without voicemail.*	N/A	N/A	95%	98%
3. % of license types available for online renewal.	39%	39%	38%	40%
4. % of license applications that can be completed electronically.	0%	0%	6%	100%
5. % of documents published within 2 weeks of approval.	100%	100%	100%	100%
6. % of licenses initially submitted with complete documentation.*	N/A	N/A	60%	90%
7. % of parking tickets requiring processing by Clerk's Office staff.*	N/A	57%	58%	52%
8. % of hearing notices mailed and published on time.	100%	100%	100%	100%

* not previously tracked.

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund			City Clerk		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Account Number 00101 41400						
41400 City Clerk						
Expenditures						
Employee Services						
Regular Salaries	400,598	417,036	441,822	439,404	439,404	490,358
Temporary Salaries			200	200	200	200
Regular Overtime	36	78				
Other Pay	1,809	10,752	1,676	1,735	1,735	1,735
Employee Benefits - Pensions	59,614	61,761	67,040	66,675	66,675	74,394
Employee Benefits - Insuranc	81,509	90,851	102,500	104,287	104,287	124,430
Other Employee Benefits	720	720	720	720	720	720
Employee Services	544,286	581,198	613,958	613,021	613,021	691,837
Contractual Services						
Rents and Leases	238	223	300	300	300	300
Adv, Publishing, & Printing	2,475	3,233	4,700	6,400	6,400	6,400
Contractual Mtce & Repair	30,991	53,350	49,500	74,090	74,090	74,090
Expert & Professional Servic	527	616	1,800	2,360	2,360	2,360
Communications	8,680	4,466	9,100	7,100	7,100	7,100
Travel/Training/Business Mea	10,444	7,669	6,980	9,835	8,835	8,835
Subscriptions/Bks/Membership	2,013	1,708	2,000	2,000	2,000	2,000
Insurance and Bonds	1,079	1,175	1,465	1,245	1,245	1,245
Contractual Services	52,430	48,894	49,754	99,455	99,455	99,455
Contractual Services	108,877	121,334	125,599	202,785	201,785	201,785
Materials and Supplies						
Office Supplies	4,723	8,850	3,500	3,500	3,500	9,100
Equipment, Tools, & Misc Par		76				
Supplies	39	388	500	500	500	500
Materials and Supplies	4,762	9,314	4,000	4,000	4,000	9,600
Other Charges						
Taxes and Licenses		140				
Other Charges	16,616	16,346	17,093	16,835	16,835	16,835
Other Charges	16,616	16,486	17,093	16,835	16,835	16,835
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(245,535)	(320,647)	(261,722)	(409,006)	(409,006)	(409,006)
Allocated to Other Activities	(245,535)	(320,647)	(261,722)	(409,006)	(409,006)	(409,006)
Operating Transfers						
Expenditures	429,006	407,685	498,928	427,635	426,635	511,051
Non-Tax Revenue	288,931	295,253	274,835	277,060	277,060	277,060
Tax Funding	140,075	112,432	224,093	150,575	149,575	233,991

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41400

Function	Company		Business Unit	
General Government	General Fund		City Clerk	
Employee Services				
	Employees		2017	2018
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Records Manager	.00	.75		
Administrative Assistant I	1.00	1.00		
Administrative Assistant II	2.00	2.00		
Parking Warrants&Violatn Clerk	1.00	1.00		
Deputy City Clerk	1.00	1.00		
City Clerk/Comm Director	1.00	1.00		
Total Regular Salaries	6.00	6.75	441,822	490,358

Function
General Government

Company
General Function

Business Unit
Elections

Mission/Function

The work of the elections business unit of the City Clerk's Office falls within the first bucket of responsibilities for the Office, those that comprise Charter and Statutory Clerk Duties. This work can be broken down into three primary functions contributing to the overall mission of guaranteeing that the citizens of Rochester are afforded their right to vote without prejudice or discrimination, following all federal, state, and local election laws.

1. To ensure all eligible voters in Rochester are election ready and know the basic information needed to cast a ballot.
2. To ensure that voting precinct locations are safe and accessible environments for voters and the election judges there to serve voters.
3. To recruit and serve a cadre of election judges able to effectively meet the needs of Rochester voters in polling places on Election Day.

Objectives

1. Work with the Legislature, League of Minnesota Cities staff and Minnesota Clerks and Finance Officers Association to develop and implement legislation that enhances the ability of all qualified voters to participate in the electoral process.
2. Assist the County Auditor with the training of election judges for the State and City Primary and General Elections.
3. Secure new polling locations, as needed, to ensure accessible locations for voters.
4. Build out a recruitment plan for election judges reflective of the communities being served.
5. Effectively track, schedule and manage payroll for all election judges.
6. Participate in the procurement of new election equipment utilizing newly available state grant funding.
7. Ensure the administration of elections is carried out in collaboration with Olmsted County in a manner that is mutually beneficial and meets the needs of eligible voters in the City of Rochester.
8. Provide options for voters to easily cast ballots before Election Day if they choose to do so.
9. Provide clear, consistent information for local candidates wishing to file and appear on the ballot.
10. Maintain readiness to conduct any required City special elections.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 41420

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
General Government	General Function	Elections

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of Elections.	0	2	0	2
2. # of election judges recruited, assigned, managed and paid.	0	1,500	0	1,400
3. # of precincts coordinated.	0	52	0	52
4. # of election-specific mail items processed.	0	6,500	0	6,500
5. # of candidates filing for office.*	*	9	N/A	11
6. # of campaign finance reports processed.*	*	Unknown	N/A	33
7. # of voters using same day registration.*	2,156	6,469	N/A	6,000
8. # of voters voting by mail.*	**	**	N/A	7,000
9. # of voters voting by absentee ballot in person.*	**	**	N/A	4,050

* - not previously tracked.

** - Olmsted County has not previously tracked absentee ballots cast via mail vs. those cast in person.

Effectiveness Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of registered voters.	0	71,718	65,081	68,000
2. % of registered voters who choose to cast a ballot (overall turnout).	0%	80.9%	N/A	65.0%
3. % of voters casting a ballot before Election Day.	0%	24.8%	N/A	25.0%
4. # of new election judges recruited to serve in polling place.	0	Unknown	N/A	200
5. # of election judges able to provide assistance to voters in a language other than English.	0	Unknown	N/A	104

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		Elections		Account Number	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
41420 Elections						
Expenditures						
Employee Services						
Contractual Services						
Rents and Leases		6,151		6,550	6,550	6,550
Adv, Publishing, & Printing				2,600	2,600	2,600
Expert & Professional Serv		138,756		143,200	143,200	143,200
Communications	18	3,940		5,000	5,000	5,000
Travel/Training/Business Mea				700	700	700
Subscriptions/Bks/Membership				200	200	200
Insurance and Bonds	10	8	7	10	10	10
Contractual Services	22,253	56,703	14,984	80,386	80,386	80,386
Contractual Services	22,281	205,558	14,991	238,646	238,646	238,646
Materials and Supplies						
Office Supplies		842		500	500	500
Materials and Supplies		842		500	500	500
Other Charges						
Other Charges	850	2,223	850	2,580	2,580	2,580
Other Charges	850	2,223	850	2,580	2,580	2,580
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	23,131	208,623	15,841	241,726	241,726	241,726
Non-Tax Revenue		40,119		40,169	40,169	40,169
Tax Funding	23,131	168,504	15,841	201,557	201,557	201,557

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Function
General Government

Company
General Function

Business Unit
Administrative Fines

Mission/Function

To administer the administrative fine program providing all aspects of program for enforcement, violation fine collections and administrative hearing process.

To guarantee the citizens of Rochester are afforded their right to an administrative hearing process should they choose to do so.

Objectives

1. Continue to review Administrative Fine Ordinance for updating as needed.
2. Train staff in departments, as needed, for the proper handling of ordinance citations.
3. Review Administrative Fine software for improvements to the process and coordination among departments.
4. Work with City departments in the implementation of other Administrative Fines.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41450

Function
 General Government

Company
 General Function

Business Unit
 Administrative Fines

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of City citations.				
Police	1	0	1	3
Snow Removal	170	247	318	300
Weed Removal	N/A	N/A	720	700
2. # of State citations.	4	Unknown	Unknown	5

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % of administrative citations collected.	99%	99%	99%	99%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41450

General Government Description	General Fund		Administrative Fines			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
41450 Administrative Fines						
Expenditures						
Employee Services						
Contractual Services						
Adv, Publishing, & Printing	443	1,301	500	2,000	2,000	2,000
Expert & Professional Serv	675		600	600	600	600
Communications	370	367	300	500	500	500
Insurance and Bonds	22	21	45			
Contractual Services		27,630		37,520	37,520	37,520
Contractual Services	1,510	29,319	1,445	40,620	40,620	40,620
Materials and Supplies						
Office Supplies			200	200	200	200
Materials and Supplies			200	200	200	200
Other Charges						
Other Charges	501	183	525	525	525	525
Other Charges	501	183	525	525	525	525
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	<u>2,011</u>	<u>29,502</u>	<u>2,170</u>	<u>41,345</u>	<u>41,345</u>	<u>41,345</u>
Non-Tax Revenue	12,717	12,340	14,250	41,400	41,400	41,400
Tax Funding	(10,706)	17,162	(12,080)	(55)	(55)	(55)

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Function
General Government

Company
General Function

Business Unit
Finance

Mission/Function

The Finance Department's responsibility is to accurately and expeditiously perform accounting and financial functions required by law or administrative practices.

Major activities include:

1. Financial reporting.
2. Accounting and internal audit.
3. Long-term financing and investment management.
4. Advise Administration and Common Council.
5. Purchasing, risk management and insurance.
6. Budgeting and forecasting.
7. Operational financial management support to departments.

Objectives

1. Coordinate contracted audit of grants, sales tax, general accounting and internal controls for the City; prepare audited Comprehensive Annual Financial Report of the City.
2. Assist Administration in compilation, analysis and preparation of annual City budget document.
3. Provide support to end users of financial and payroll software packages.
4. Continued updating of accounting and purchasing processes.
5. Apply new pronouncements of General Accounting Standards Board.
6. Continuous improvements to City's cost accounting system.
7. Assist Administration and other departments in financial review and issue analysis as required.
8. Provide timely, useful financial information to internal and external users.
9. Complete a minimum of 10 internal audit reviews.
10. Further develop a long-term financial plan and process.
11. Complete an upgrade of enterprise financial software system (JDE).

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41500

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
General Government	General Function	Finance

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of operating business units.	141	143	144	144
2. # of open capital projects.	860	865	870	875
3. # of insurance claims processed.	348	364	360	360
4. # of accounts payable voucher documents processed.	41,729	34,031	33,746	34,000
5. # of accounts payable checks written.	7,860	7,550	7,640	7,600
6. # of accounts receivable accounts/month.	155	148	150	150
7. # of general accounting journal entry batches posted.	5,956	5,383	5,300	5,300

Effectiveness Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. % of mo. closings accomplished within 5 working days.	83%	83%	83%	83%
2. # of Federal Financial Assistance audit findings.	0	0	0	0
3. % of Finance Dept. expenses to total gov't operating expenses.	0.69%	0.66%	0.70%	0.70%
4. Annual % rate of return on investment portfolio.	0.94%	0.97%	1.00%	1.03%

Capital Outlay

None	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
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City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund		Finance			
	2015	2016	2017	2018 Budget		
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
41500 Finance						
Expenditures						
Employee Services						
Regular Salaries	931,590	1,006,699	1,113,756	1,135,005	1,135,005	1,135,005
Regular Overtime	10		1,000			
Other Pay	12,288	12,208	7,627	12,641	12,641	12,641
Employee Benefits - Pensions	137,256	148,447	169,591	173,274	173,274	173,274
Employee Benefits - Insuranc	187,605	188,464	215,597	262,483	262,483	262,483
Other Employee Benefits	1,728	1,896	1,848	1,932	1,932	1,932
Employee Services	1,270,477	1,357,714	1,509,419	1,585,335	1,585,335	1,585,335
Contractual Services						
Rents and Leases	303	244	500	550	550	550
Adv, Publishing, & Printing	799	2,202	900	1,100	1,100	1,100
Contractual Mtce & Repair	26,500	37,268	38,350	39,200	39,200	39,200
Expert & Professional Servic	47,452	44,316	41,800	42,400	42,400	42,400
Communications	8,796	8,461	9,320	9,580	9,580	9,580
Travel/Training/Business Mea	10,043	8,141	14,925	16,480	16,480	16,480
Subscriptions/Bks/Membership	1,080	1,379	1,350	1,750	1,750	1,750
Insurance and Bonds	5,711	4,996	5,930	5,230	5,230	5,230
Contractual Services	408					
Contractual Services	101,092	107,007	113,075	116,290	116,290	116,290
Materials and Supplies						
Office Supplies	10,593	8,359	5,500	10,050	10,050	10,050
Equipment, Tools, & Misc Par		4,004		3,800	3,800	3,800
Supplies		14				
Materials and Supplies	10,593	12,377	5,500	13,850	13,850	13,850
Other Charges						
Other Charges	15,599	17,327	18,610	19,906	19,906	19,906
Other Charges	15,599	17,327	18,610	19,906	19,906	19,906
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	1,397,761	1,494,425	1,646,604	1,735,381	1,735,381	1,735,381
Non-Tax Revenue						
	221	133				
Tax Funding	1,397,540	1,494,292	1,646,604	1,735,381	1,735,381	1,735,381

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41500

Function	Company		Business Unit	
General Government	General Fund		Finance	
Employee Services				
	Employees		2017	2018
	2017	2018	Budget	Budget
General Accountant-Cty Finance	4.00	3.00		
Assistant Finance Director	1.00	1.00		
Principal Financial Analyst	1.00	.00		
Internal Auditor	1.00	1.00		
Accounting Clerk	1.00	1.00		
Insurance/Purchasing Clerk	1.00	1.00		
Director of Finance & IT	1.00	1.00		
Senior Financial Analyst	1.00	1.00		
Senior Financial Analyst	.00	1.00		
Risk Mgr/Purchasing Officer	1.00	1.00		
Accounting Supervisor-Finance	.00	1.00		
Accounting Technician	1.00	1.00		
Total Regular Salaries	13.00	13.00	1,113,756	1,135,005

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 41600

Function
General Government

Company
General Function

Business Unit
City Attorney

Mission/Function

The City Attorney's mission is to serve as the legal advisor and representative for the City of Rochester, its officials, boards and commissions in all of the City's legal affairs, and to prosecute those criminal offenses occurring within the City's boundaries as provided by the state law.

Objectives

1. Carry out the City Attorney's mission statement as best as possible despite the office's limited resources.
2. Adapt to new criminal justice technology (e-charging, e-filing, body camera data) in processing the office's criminal caseload.
3. Encourage and cooperate with the Olmsted County Justice Commission to increase criminal caseload efficiency and reduce overtime costs resulting from the criminal case scheduling process.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41600

Function
 General Government

Company
 General Function

Business Unit
 City Attorney

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Civil litigation cases opened.	67	47	50	55
2. City department files opened.	15	20	33	35
3. Total fine revenue.	\$394,610	\$359,553	\$360,000	\$380,000

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Criminal court appearances.	4,226	4,235	4,600	4,700
2. Criminal trial preparation hours.	1,260	1,214	1,400	1,450
3. Criminal witness contacts.	4,725	3,986	4,600	4,700
4. New criminal files.	1,541	1,602	1,600	1,600
5. Criminal plea negotiations.	6,728	5,906	6,600	6,700

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund			Legal		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
41600 Legal						
Expenditures						
Employee Services						
Regular Salaries	1,017,530	1,048,559	1,109,054	1,126,374	1,126,374	1,126,374
Temporary Salaries		4,866				
Regular Overtime		173				
Other Pay	6,313	2,304	1,164	53,826	53,826	53,826
Employee Benefits - Pensions	148,325	154,114	168,111	174,480	174,480	174,480
Employee Benefits - Insuranc	184,232	165,559	180,430	257,663	257,663	257,663
Other Employee Benefits	1,954	1,776	1,788	1,728	1,728	1,728
Employee Services	1,358,354	1,377,351	1,460,547	1,614,071	1,614,071	1,614,071
Contractual Services						
Rents and Leases	497	540	500	500	500	500
Adv, Publishing, & Printing	1,222	661	1,200	1,700	1,700	1,700
Contractual Mtce & Repair	10,101	10,414	10,915	11,255	11,255	11,255
Expert & Professional Servic	590,127	500,067	1,120	1,120	1,120	1,120
Communications	5,948	5,408	6,050	6,050	6,050	6,050
Travel/Training/Business Mea	7,686	10,460	8,760	8,760	8,760	8,760
Subscriptions/Bks/Membership	20,778	21,976	20,279	22,250	22,250	22,250
Insurance and Bonds	6,076	5,210	6,360	5,480	5,480	5,480
Contractual Services	4					
Contractual Services	642,439	554,736	55,184	57,115	57,115	57,115
Materials and Supplies						
Office Supplies	5,071	4,954	6,500	6,500	6,500	6,500
Materials and Supplies	5,071	4,954	6,500	6,500	6,500	6,500
Other Charges						
Judgmnts/Penalties/Settlemen		5,347				
Contributions	10,000	10,000	10,000	10,000	10,000	10,000
Taxes and Licenses	1,932	1,554	1,792	1,672	1,672	1,672
Other Charges	12,199	11,625	13,541	17,579	17,579	17,579
Other Charges	24,131	28,526	25,333	29,251	29,251	29,251
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers				5,000	5,000	5,000
Operating Transfers				5,000	5,000	5,000
Expenditures	2,029,995	1,965,567	1,547,564	1,711,937	1,711,937	1,711,937
Non-Tax Revenue	227,788	218,864	210,000	215,000	215,000	215,000
Tax Funding	1,802,207	1,746,703	1,337,564	1,496,937	1,496,937	1,496,937

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41600

Function	Company		Business Unit	
General Government	General Fund		Legal	
Employee Services				
	Employees		2017	2018
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Assistant City Attorney I	2.00	2.00		
Assistant City Attorney II	2.00	2.00		
Legal Assistant	1.00	1.00		
Deputy City Attorney	1.00	1.00		
City Attorney	1.00	1.00		
Prosecution Assistant	4.00	4.00		
Criminal Division Supervisor	1.00	1.00		
Total Regular Salaries	12.00	12.00	1,109,054	1,126,374

Function
General Government

Company
General Function

Business Unit
Human Resources

Mission/Function

We serve with passion and act with courage to make a meaningful difference for the greater good of the City.

Objectives

1. Provide strategic direction and implementation guidelines for HR processes and organizational development initiatives.
2. Provide consultative HR services and assistance to City leadership.
3. Lead respectful negotiations and maintain collaborative relationships with collective bargaining groups within the City.
4. Assist with, and seek acceptable resolutions for, employee relations, issues, grievances, mediations and arbitrations.
5. Create and implement professional development opportunities that contribute to a high-caliber workforce capable of providing quality services to an increasingly diverse community.
6. Provide administrative oversight for policy development, payroll and compensation, recruitment and selection, benefits and safety, legal compliance and reporting and human resources information systems.
7. Maximize the utilization of technology to increase performance and efficiency in applicable HR practices and processes.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 41800

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
General Government	General Function	Human Resources	

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
<u>Recruitment and selection (FT/PT = budgeted positions):</u>				
1. # of FT/PT/seasonal postings.	115	138	130	132
2. # of applications received.	3,755	5,567	5,000	5,100
3. # of interviews scheduled.	N/A	N/A	217	230
4. # of regular FT and PT new hires.	53	74	75	80
5. # of internal promotions and transfers.	42	40	30	40
6. # of regular FT and PT terminations/retirements.	43	43	50	50
7. Turnover rate for regular FT and PT employees.	4.70%	5.05%	7.00%	6.75%

Employee Safety:

1. # of employees injured.	236	234	195	180
2. # of lost time injuries.	47	29	27	25
3. # of workdays lost.	655	488	375	300
4. # of restricted workdays.	732	1467	700	650

Workers Compensation Costs:

1. Annual claim costs.	\$438,775	\$620,964	\$575,000	\$550,000
2. Average cost per employee (based on average payroll checks processed/payroll period).	\$390.02	\$526.24	\$487.29	\$462.18

Payroll:

1. Average # of payroll checks process/pay period.	1,125	1,180	1,180	1,190
2. # of PT/temporary/seasonal active employees (excludes election judges) as of year end.	404	575	425	450
3. # of election judges.	0	*638	0	*650
4. # of budgeted (FT/PT) active employees.	844	868	875	885

*Election Year

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41800

General Government	General Fund			Human Resources		
	2015 Actuals	2016 Actuals	2017 Budget	2018 Budget Requested	2018 Budget Recommended	Adopted
41800 Human Resources						
Expenditures						
Employee Services						
Regular Salaries	703,018	769,907	861,501	904,612	911,493	911,493
Temporary Salaries	4,473	4,048	15,900	19,268	19,268	19,268
Regular Overtime	2,462	5,432	2,000	7,000	7,000	7,000
Other Pay	19,859	3,535	4,416	5,101	5,101	5,101
Employee Benefits - Pensions	103,699	113,951	133,218	140,886	141,929	141,929
Employee Benefits - Insuranc	155,115	159,152	208,518	207,573	207,746	207,746
Other Employee Benefits	1,082	1,464	1,500	1,644	1,644	1,644
Employee Services	989,708	1,057,489	1,227,053	1,286,084	1,294,181	1,294,181
Contractual Services						
Rents and Leases		10				
Adv, Publishing, & Printing	3,156	10,689	9,700	9,700	6,200	6,200
Contractual Mtce & Repair	115,441	135,760	136,300	136,400	135,850	135,850
Expert & Professional Servic	147,766	138,953	166,000	163,050	154,900	154,900
Communications	4,374	4,034	4,150	4,150	4,150	4,150
Travel/Training/Business Mea	35,022	60,359	49,800	91,820	74,320	74,320
Subscriptions/Bks/Membership	8,511	5,989	4,840	4,940	4,940	4,940
Insurance and Bonds	4,440	4,029	4,705	4,265	4,265	4,265
Contractual Services	50					
Contractual Services	318,760	359,823	375,495	414,325	384,625	384,625
Materials and Supplies						
Office Supplies	9,345	6,523	6,500	8,500	8,000	8,000
Equipment, Tools, & Misc Par		343				
Supplies	11,592	8,064	16,000	26,875	16,875	16,875
Materials and Supplies	20,937	14,930	22,500	35,375	24,875	24,875
Other Charges						
Taxes and Licenses	9,800	9,920	9,920	13,220	13,360	13,360
Other Charges	8,411	9,937	11,493	13,003	13,003	13,003
Other Charges	18,211	19,857	21,413	26,223	26,363	26,363
Capital Outlay						
Furniture and Equipment		8,701				
Capital Outlay		8,701				
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	1,347,616	1,460,800	1,646,461	1,762,007	1,730,044	1,730,044
Non-Tax Revenue	384	100				
Tax Funding	1,347,232	1,460,700	1,646,461	1,762,007	1,730,044	1,730,044

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 41800

Function	Company		Business Unit	
General Government	General Fund		Human Resources	
Employee Services				
	Employees		2017	2018
	2017	2018	Budget	Budget
Benefits Administrator	1.00	1.00		
Safety Administrator	1.00	1.00		
HRIS/Payroll Analyst	1.00	1.75		
HR Recruitment Assistant	1.00	1.00		
Senior HR Consultant	2.00	2.00		
Director of Human Resources	1.00	1.00		
HR Generalist - Recruitment	.00	.75		
Payroll Specialist	2.00	1.00		
Human Resource Specialist	1.00	.75		
Total Regular Salaries	10.00	10.25	861,501	911,493

Function
General Government

Company
General Function

Business Unit
Planning & Zoning

Mission/Function

City Planning and Zoning Commission:

The Rochester Planning and Zoning Commission is advisory to the Rochester Common Council. The Commission is charged with the duty of preparing plans, programs and policies relative to present or future physical development and planning of the City.

The Commission also reviews all petitions for annexations, zone changes, subdivisions, vacating public right-of-way and other related development matters. It coordinates these activities with the City Boards and Departments, other governmental agencies and utilities with respect to needs for public land, easements, streets and other planning and zoning matters.

Assisting the Commission in its work is the Rochester-Olmsted Planning Department. The consolidated Planning Department provides professional staff planning services to the City of Rochester and Olmsted County under a joint planning agreement.

Planning Commission Expenses

CPZC's expenses relate to training, travel, American Planning Association membership and their Annual Dinner Meeting with the City Council. The proposed travel and training reflects an increase from past years to support acquisition of training and support materials, attend workshops or training relevant to Commissions and their role in the Community. Priorities for these funds are: acquire training materials (including DVD's, webinars) through organizations such as the American Planning Association, Planning Commissioners Journal, Government Training Services and League of MN Cities; support attendance at appropriate workshops or training in Minnesota. A goal of training resources will be to assure they provide benefits to the majority of Commissions members and don't result in a small number of members using the bulk of available funds.

Committee on Urban Design and Environment (CUDE):

The Rochester Committee on Urban Design and Environment (CUDE) is advisory to the City Council, and the Boards, Committees and Officials of the City of Rochester. CUDE was organized to investigate and study environmental and aesthetic problems in the City and to recommend the development of policies and standards to maintain and enhance the urban environment and quality of life.

Assisting the CUDE in its work is the Rochester-Olmsted Consolidated Planning Department. The consolidated planning department provides professional staff planning services to the City of Rochester and Olmsted County under a joint planning agreement.

CUDE Expenses

Due to the small number of awards presented, CUDE did not have the traditional awards breakfast in 2016. Instead, the awards ceremony was held at the November 6th City Council meeting. The positive response CUDE received on this change in procedure led commission members to determine that they would prefer to continue limiting the number of awards given and present them at a Council meeting. CUDE requests that the funds that have paid for the awards breakfast be added to the Professional Services category. This will enable CUDE to present a yearly educational forum (see below) on a CUDE-related topic for staff, other City commission members, and the general public to attend. In conjunction with the City Council, Planning will be working with Park and Recreation to develop a tree preservation ordinance and will involve CUDE in this effort.

Rochester Energy Commission (REC):

The purpose of the Energy Commission is to carry out the duties mandated by Ordinance 19A.

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
General Government	General Function	Planning & Zoning

REC Expenses

The REC will continue its involvement with the ECO-Fair and the Science Fair. There are administrative costs associated with these programs. The REC will expand its public involvement/educational role on the issues of energy and water usage. The REC will volunteer to aid the Rochester Sustainability Coordinator on any new projects brought forward by the City. There are costs associated with bringing the message to the public. Administrative and membership costs associated with the City's participation in the Green Steps and ULI Regional Indicator programs will continue in 2018. Travel and training for commission members has always been a part of the budget and a modest amount should be budgeted.

Objectives

City Planning and Zoning Commission:

1. The Commission and Planning Department Staff will be working on amendments to the Comprehensive Plan and Rochester Zoning Ordinance and Land Development Manual; implementing adopted policies and assessing development proposals for consistency with adopted policies; monitoring the urban-rural service districts, etc. Ongoing activities include processing development proposals and administrating land use regulations (zoning, subdivisions, etc.).

Committee on Urban Design and Environment (CUDE):

1. The Committee on Urban Design and Environment will be working on a variety of issues, including the urban tree preservation ordinance, design standards in all public and private architecture, site and urban design improvements, and environmental quality. Ongoing projects include "Notes of Appreciation" representing the highest quality of life within Rochester, the annual awards breakfast and the review of plans and projects referred to CUDE from the City Council as well as other City departments and commissions.
2. CUDE intends to continue to provide a public education forum. Guest speakers, decision-makers, the development community and general public would be invited to share knowledge, implementation strategies, concerns and commentary on current topics affecting urban design and the social and physical environment of our community.

Rochester Energy Commission (REC):

By the direction of the Council, and assistance of City staff, the Commission has the following objectives:

1. Creation of a baseline inventory of energy use and greenhouse gas (GHG) emissions.
2. Recommendation of a target to lower energy use and GHG emissions.
3. Development of a local Energy Action Plan as part of the City's Comprehensive Plan to implement actions that reduce energy use and GHG emissions to targeted levels.
4. Implementation of the local Energy Action Plan.
5. Measurement, verification, and reporting of performance.

Key accomplishments:

1. The work of the Environmental Defense Fund fellows in 2016, making the case for a City employment position responsible for addressing energy and sustainability issues, paved the way for the sharing of a part-time Sustainability Coordinator with the DMCC Economic Development Administration beginning in 2017. The Sustainability Coordinator was instrumental, along with the ardent support of the Energy Commission, to get the Energy Action Plan considered for adoption by the Council. On July 5, 2017, the City Council unanimously adopted the Energy Action Plan, which was completed by Wenck Associates in 2016.
2. The REC had a booth at the Eco Fair this spring and worked with the Rochester School District to judge and award High School Science Fair projects that had a focus on energy issues. At several meetings this year, the REC invited guest speakers to give presentations on energy related topics such as municipal solar facilities and energy efficient building programs. With adoption of the Energy Action Plan, the REC will continue with their mission to inform the community on best practices to conserve water and energy to reduce Greenhouse Gas Emissions.

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
General Government	General Function	Planning & Zoning

Workload Measurements

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Jan - June</u>	<u>Projected</u>
<u>Planning and Zoning Commission:</u>				
1. # of meetings.	22	22	11	22
2. # of agenda items.	138	131	68	136
3. Total hours of meeting time.	52	54	24	58
 <u>Committee of Urban Design and Environment:</u>				
1. # of meetings.	9	9	11	11
2. # of agenda items.	47	47	52	As needed
3. Total hours of meeting time.	12	12	15	16
 <u>CUDE Subcommittees:</u>				
1. # of meetings.	0	0	As needed	As needed
2. Total hours of meeting time.	0	0	As needed	As needed

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41910

General Government	General Fund			Planning & Zoning		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
41910 Planning & Zoning						
Expenditures						
Employee Services						
Contractual Services						
Rents and Leases	400					
Adv, Publishing, & Printing	52			400	400	400
Expert & Professional Service	469	675	22,000	22,500	22,500	22,500
Travel/Training/Business Mea	5,510	5,432	10,650	8,350	8,350	5,550
Subscriptions/Bks/Membership	645	550	1,150	1,300	1,300	1,300
Insurance and Bonds	27	51	55	55	55	55
Contractual Services			2,000			
Contractual Services	7,103	6,708	35,855	32,605	32,605	29,805
Materials and Supplies						
Office Supplies	134	187				
Supplies	132	150	6,900	6,950	6,950	6,950
Materials and Supplies	266	337	6,900	6,950	6,950	6,950
Other Charges						
Contributions	23,215	4,885	2,323	5,825	5,825	5,825
Other Charges		1,800	1,800	1,800	1,800	1,800
Other Charges	23,215	6,685	4,123	7,625	7,625	7,625
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	30,584	13,730	46,878	47,180	47,180	44,380
Tax Funding	30,584	13,730	46,878	47,180	47,180	44,380

Acctg Code	Acctg Description	2017 Budget					2018 Budget				
		CPZC	CUDE	HPC	EC	Total	CPZC	CUDE	HPC	EC	Total
81120	Publish Hearings, Ord							\$ 400			\$ 400
81390	Professional Services		\$ 500	\$ 20,000	\$ 1,500	\$22,000		\$ 1,800	\$ 20,000	\$ 700	22,500
82110	Travel & Training	\$ 3,000	50	3,000	500	6,550	\$ 2,000	50	3,000	500	5,550
82130	Business Meals	800	1,300	2,000		4,100					
82220	Membership	550			600	1,150	700			600	1,300
82610	Comp Liab Insurance				55	55				55	55
82980	Contractual Services				2,000	2,000					
83600	Other Supplies	100	200	5,000	1,600	6,900	150	200	5,000	1,600	6,950
84900	Computer Equip Chg	1,800				1,800	1,800				1,800
Totals		6,250	2,050	30,000	6,255	44,555	4,650	2,050	28,400	3,455	38,555
84288 Tax Levy Trf to Townships for Annexations						2,323					5,825
						\$ 46,878					\$ 44,380

CPZC = County Planning & Zoning Commission
 CUDE = Committee on Urban Design and Environment
 HPC = Historical Preservation Committee
 EC = Energy Commission

Function
General Government

Company
General Function

Business Unit
Information Technology

Mission/Function

Information Technology Server Functions:

1. Applications analysis and design for City departments.
2. Application programming and testing for City departments.
3. Application installation and training for City departments.
4. Ongoing application maintenance for departments.
5. Application operations, batch processing, backups, etc.
6. Planning, testing and deploying of upgrades to licensed software (new releases and fixes).
7. Hardware inventory/maintenance and trouble shooting.
8. Device configurations and networking support.
9. Remote site communication/configuration support.
10. Network security functions.
11. Voice Over Internet Protocol (VOIP phone system) support and trouble shooting.

Information Technology PC (Personal Computer) Functions:

1. Analyze department requests and determine PC configurations.
2. PC hardware and software installations.
3. PC hardware and software maintenance and trouble shooting.
4. PC hardware and software training for departments.
5. Local Area Network (LAN) installation/support.
6. Maintain PC hardware and software inventories.
7. Miscellaneous operational tasks performed for all departments.

Objectives

1. Continue implementation of high speed Metropolitan Area Network (MAN) connections.
2. Continue design/development of departmental web applications.
3. Complete roll out of Time & Attendance software.
4. Install hardware/software upgrades on network servers.
5. Maintain and modify existing software per department requests.
6. Order/install new hardware/software as required per departments.
7. Design and develop departmental applications as requested.
8. Expand Laserfiche document management system implementation.
9. Technology support for Mayo Civic Center expansion.
10. Continue enhancing Accela software usability.
11. Enhancements to network security.
12. Technology integration with RPL and RPU.
13. Design and implement a high availability virtual DMZ environment.
14. Support IT integration steering committee strategic plan.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41920

Function
 General Government

Company
 General Function

Business Unit
 Information Technology

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of network/midrange servers supported.	112	115	120	125
2. # of personal computers maintained.	621	605	615	625
3. # of users supported.	671	676	680	685
4. # of networked (LAN) attached devices supported.	1,541	1,205	1,300	1,350
5. # of help desk tickets closed.	4,250	2,664	2,750	2,800

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % of users satisfied with help desk ticket resolutions.	98%	98%	98%	98%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

General Government	General Fund			Information Technology		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
41920 Information Technology						
Expenditures						
Employee Services						
Regular Salaries	1,119,434	1,184,152	1,273,779	1,333,321	1,333,321	1,384,276
Temporary Salaries		5,188				
Regular Overtime	22	418	1,000	1,000	1,000	1,000
Other Pay	7,728	29,747	10,032	10,032	10,032	10,032
Employee Benefits - Pensions	166,709	177,767	193,897	202,918	202,918	210,638
Employee Benefits - Insuranc	196,956	287,709	255,753	288,572	288,572	308,715
Other Employee Benefits	1,860	2,117	2,196	2,196	2,196	2,196
Employee Services	1,492,709	1,687,098	1,736,657	1,838,039	1,838,039	1,916,857
Contractual Services						
Rents and Leases	1,140	941	1,200	1,200	1,200	1,200
Adv, Publishing, & Printing	696	195	600	700	700	700
Contractual Mtce & Repair	38,221	21,042	13,400	6,600	6,600	6,600
Expert & Professional Servic	14,878	7,129	20,000	20,000	20,000	20,000
Communications	4,729	5,120	5,525	4,525	4,005	4,005
Travel/Training/Business Mea	11,339	32,056	25,920	29,920	29,920	29,920
Subscriptions/Bks/Membership	150	177	300	300	300	300
Insurance and Bonds	7,005	6,142	7,650	6,395	6,395	6,395
Contractual Services	78,158	72,802	74,595	69,640	69,120	69,120
Materials and Supplies						
Office Supplies	5,945	9,929	10,000	8,200	7,200	12,800
Materials and Supplies	5,945	9,929	10,000	8,200	7,200	12,800
Other Charges						
Other Charges	10,562	9,908	11,647	21,160	21,160	21,160
Other Charges	10,562	9,908	11,647	21,160	21,160	21,160
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(6,670)					
Allocated to Other Activities	(6,670)					
Operating Transfers						
Expenditures	1,580,704	1,779,737	1,832,899	1,937,039	1,935,519	2,019,937
Tax Funding	1,580,704	1,779,737	1,832,899	1,937,039	1,935,519	2,019,937

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41920

Function	Company		Business Unit	
General Government	General Fund		Information Technology	
Employee Services				
	Employees		2017	2018
	2017	2018	Budget	Budget
IT Security Technician	.00	.75		
IT Analyst	6.00	6.00		
Enterprise IT Security Spec	1.00	1.00		
Mgr of Information Services	1.00	1.00		
System Administrator	4.00	4.00		
PC Support Tech	2.00	2.00		
Total Regular Salaries	14.00	14.75	1,273,779	1,384,276

Function
General Government

Company
General Function

Business Unit
City Hall Maintenance

Mission/Function

The Maintenance Department's responsibility is to clean and maintain the City Hall, its equipment and grounds. Monitoring of the building systems is performed for Fire Stations 1, 2, 4 and 5.

In addition, the Government Center Skyway and Fire Station 1 are also provided maintenance services.

Major Activities include:

1. Custodial services.
2. Maintenance of equipment.
3. Maintenance of the grounds surrounding City Hall.
4. Oversee outside contractors affiliated with the building repairs and services.

Objectives

1. Operate the Metasys system of environmental controls for the City Hall, Government Center Skyway and Fire Station 1 to create appropriate environmental conditions.
2. Maintain the facility equipment for efficient utilization of resources.
3. Enhance the inside and outside appearance of City Hall, Government Center Skyway and Fire Station 1 by coordinating the custodial services and maintenance activities.
4. Daily check of all systems to ensure proper functioning.
5. Maintain a safe working environment for staff and public.
6. Completion of all scheduled preventative maintenance items on time.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41960

Function
 General Government

Company
 General Function

Business Unit
 City Hall Maintenance

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Sq. ft. of City Hall.	84,480	84,480	84,480	84,480
2. Sq. ft. of Government Center Skyway.	6,907	6,907	6,907	6,907
3. Sq. ft. of Fire Station 1.	24,000	24,000	24,000	24,000

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
1. Chiller steam valve replacement	\$13,000	\$13,000	\$13,000

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 41960

General Government Description	General Fund			City Hall Maintenance		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
41960 City Hall Maintenance						
Expenditures						
Employee Services						
Regular Salaries	104,273	110,916	113,635	117,146	117,146	117,146
Temporary Salaries	19,215	18,725	20,000	21,000	21,000	21,000
Regular Overtime	310	237		300	300	300
Other Pay	1,116	1,164	1,164	1,164	1,164	1,164
Employee Benefits - Pensions	18,527	18,772	20,335	21,064	21,064	21,064
Employee Benefits - Insuranc	35,922	36,632	41,251	46,466	46,466	46,466
Other Employee Benefits	288	288	288	288	288	288
Employee Services	179,651	186,734	196,673	207,428	207,428	207,428
Contractual Services						
Rents and Leases	132	114	150	150	150	150
Adv, Publishing, & Printing	71	71		75	75	75
Contractual Mtce & Repair	28,519	40,316	29,950	44,600	40,000	40,000
Expert & Professional Servic	7,379	4,208	12,000	12,000	12,000	12,000
Communications	2,057	2,443	2,400	2,500	2,500	2,500
Travel/Training/Business Mea			160	160	160	160
Subscriptions/Bks/Membership		394	400	450	450	450
Utilities	272,460	287,401	281,815	295,592	295,592	295,592
Insurance and Bonds	5,470	5,282	5,145	5,575	5,575	5,575
Contractual Services	5,378	8,694	3,800	4,000	4,000	4,000
Contractual Services	321,466	348,923	335,820	365,102	360,502	360,502
Materials and Supplies						
Office Supplies	308	1,121	200	200	200	200
Veh & Mach Operating Supplie	1,833	1,223	1,850	1,850	1,850	1,850
Clothing & Protective Equipm		297	300	300	300	300
Commodities	5,093	4,030	4,500	6,700	6,700	6,700
Equipment, Tools, & Misc Par	2,088	(252)	3,010	1,750	1,750	1,750
Supplies	12,604	14,767	17,780	23,530	20,530	20,530
Materials and Supplies	21,926	21,186	27,640	34,330	31,330	31,330
Other Charges						
Judgmnts/Penalties/Settlemen		1,000				
Taxes and Licenses	280	294	315	280	280	280
Other Charges	6,310	5,197	5,410	4,530	4,530	4,530
Other Charges	6,590	6,491	5,725	4,810	4,810	4,810
Capital Outlay						
Furniture and Equipment	8,297		7,000	13,000	13,000	13,000
Capital Outlay	8,297		7,000	13,000	13,000	13,000
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(7,536)	(6,497)	(11,550)	(12,250)	(10,250)	(10,250)
Allocated to Other Activities	(7,536)	(6,497)	(11,550)	(12,250)	(10,250)	(10,250)
Operating Transfers						
Operating Transfers	28,271	28,271	28,270	28,271	28,271	28,271
Operating Transfers	28,271	28,271	28,270	28,271	28,271	28,271
Expenditures	558,665	585,108	589,578	640,691	635,091	635,091
Non-Tax Revenue	752	933	867	1,160	1,160	1,160
Tax Funding	557,913	584,175	588,711	639,531	633,931	633,931

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 41960

Function	Company	Business Unit	
General Government	General Fund	City Hall Maintenance	
<u>Employee Services</u>			
	Employees	2017	2018
	2017 2018	Budget	Budget
Custodian NonBargaining	1.00 1.00		
Building Maint Worker Non Barg	1.00 1.00		
Total Regular Salaries	2.00 2.00	113,635	117,146

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Safety	General Function	Police Administration

Mission/Function

The mission of the Police Department is to work collectively with the public to improve the quality of life in the community.

Major functions include:

1. The protection of life and property.
2. The enhancement of public safety through criminal apprehension and traffic enforcement.
3. Providing basic emergency medical care.

The activities to perform these functions include:

1. Crime prevention and education.
2. Criminal investigation.
3. Traffic patrol and accident investigation.
4. Development of public safety programs.

Objectives

1. The enhancement of partnerships among Police, community organizations, businesses and other government agencies. These partnerships will allow us to provide better service as problems are identified and solutions are implemented in a cooperative effort.
2. The enhancement of police services within the community by virtue of better communication and the utilization of improved technology and equipment. The implementation of new technology will reduce the time spent on activities associated with our mission and allow us to focus a greater share of our resources on problem solving within the community.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 42100

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Safety	General Function	Police Administration

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Priority 1 calls (1 and 1T).	15,851	16,095	16,200	16,500
2. Priority 1 response (min/sec).	6:23	6:20	6:45	6:40
3. Priority 2 calls (2 and 2B).	12,716	12,238	12,500	12,900
4. Priority 2 response (min/sec).	19:11	18:56	19:45	19:54
5. # of part I crimes.	2,771	2,730	2,780	2,750
6. # of part II crimes.	3,405	3,609	3,507	3,700
7. Total # of part I & II crimes.	6,176	6,339	6,287	6,450
8. # of rapes/aggravated assaults/robberies assigned to investigations.	201	246	238	260
9. Total # of investigations initiated.	2,503	2,772	2,730	2,850

Note: The figures provided here are good faith estimates. Priority 2 and 3 classification changes between 2015 and 2016 are reflected in the measurements; the large change is not due to abnormal demand change. Our analysis team has modified the reporting process to more accurately reflect reality and have reached back to run historical numbers with the same methodology. As a result the data may appear inconsistent with previous budget documents.

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
Crime rate per 1,000 population				
1. Part I.	24.52	24.26	24.00	24.00
2. Part II.	29.93	32.07	32.00	32.00
3. Part I & II.	54.45	56.33	56.00	56.00
4. % Clearance rate - part I.	39%	41%	42%	42%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
1. Optical Zoom Camera - GPS enabled optical zoom camera for UAV/Drone (BU 42130)	\$7,700	\$7,700	\$7,700
2. Police K9 - Replacement K9 needed due to current K9 handler's retirement (BU 42130)	\$9,700	\$9,700	\$9,700
3. Duty Storage Locker - Storage locker for officer equipment duty bags (BU 42144)	\$13,000	\$13,000	\$13,000
4. Mechanical Assist Mobile Storage Unit - Rolling shelves for evidence; Total \$25,700, RPD Share \$12,850 (BU 42150)	\$25,700	\$25,700	\$25,700

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Police			
	2015	2016	2017	2018 Budget		
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
42100 Police						
Expenditures						
Employee Services						
Regular Salaries	12,968,292	13,530,919	14,401,896	14,907,565	14,887,965	14,980,962
Temporary Salaries	4,928	2,928	128,180	132,647	132,647	132,647
Regular Overtime	615,550	901,573	650,000	726,000	641,300	641,300
Other Pay	284,179	272,725	323,562	290,143	288,979	288,979
Employee Benefits - Pensions	2,358,876	2,500,092	2,665,605	2,759,239	2,740,792	2,754,881
Employee Benefits - Insuranc	3,041,582	3,167,685	3,739,627	4,214,021	4,214,021	4,254,282
Other Employee Benefits	22,632	23,564	23,760	23,484	23,484	23,484
Employee Services	19,296,039	20,399,486	21,932,630	23,053,099	22,929,188	23,076,535
Contractual Services						
Rents and Leases	66,853	68,370	82,666	84,627	79,088	79,088
Adv, Publishing, & Printing	2,898	6,392	10,750	10,580	4,260	4,260
Contractual Mtce & Repair	510,771	525,281	615,032	810,979	759,113	759,113
Expert & Professional Servic	102,508	102,730	69,005	108,150	93,325	93,325
Communications	181,717	183,167	210,440	194,860	194,060	194,060
Travel/Training/Business Mea	143,556	163,350	217,612	270,278	220,278	220,278
Subscriptions/Bks/Membership	10,131	10,865	13,323	14,008	14,008	14,008
Utilities	91,080	106,513	214,768	224,431	224,431	224,431
Insurance and Bonds	116,194	104,319	127,130	111,075	111,075	111,075
Contractual Services	912,595	969,220	1,085,993	1,194,745	1,126,041	1,126,041
Contractual Services	2,138,303	2,240,207	2,646,719	3,023,733	2,825,679	2,825,679
Materials and Supplies						
Office Supplies	63,205	34,099	55,141	71,716	46,066	51,666
Veh & Mach Operating Supplie	259,524	251,356	296,098	303,175	281,075	281,075
Clothing & Protective Equipm	149,975	212,141	183,125	204,600	157,245	157,245
Equipment, Tools, & Misc Par	89,505	78,200	86,763	144,545	101,056	101,056
Supplies	120,686	128,694	169,585	182,375	171,225	171,225
Materials and Supplies	682,895	704,490	790,712	906,411	756,667	762,267
Other Charges						
Judgmnts/Penalties/Settlemen	4,987	2,110				
Contributions	1,000	2,175	1,000	2,000	2,000	2,000
Taxes and Licenses	6,821	5,132	5,987	8,417	7,417	7,417
Other Charges	736,330	749,916	946,342	990,398	950,724	950,724
Other Charges	749,138	759,333	953,329	1,000,815	960,141	960,141
Capital Outlay						
Furniture and Equipment	38,416	54,265	29,550	56,100	56,100	56,100
Capital Outlay	38,416	54,265	29,550	56,100	56,100	56,100
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(634,121)	(636,502)	(697,632)	(689,184)	(687,851)	(687,851)
Allocated to Other Activities	(634,121)	(636,502)	(697,632)	(689,184)	(687,851)	(687,851)
Operating Transfers						
Operating Transfers		52,733				
Operating Transfers		52,733				
Expenditures	22,270,670	23,574,012	25,655,308	27,350,974	26,839,924	26,992,871
Non-Tax Revenue	2,174,180	2,389,799	1,950,116	2,002,112	2,001,237	2,001,237
Tax Funding	20,096,490	21,184,213	23,705,192	25,348,862	24,838,687	24,991,634

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42100

Function	Company		Business Unit	
Public Safety	General Fund		Police	
<u>Employee Services</u>				
	Employees		2017	2018
	2017	2018	Budget	Budget
Computer Forensic Analyst	.00	.75		
Systems & Communications Admin	1.00	1.00		
Crime Analyst	2.00	2.00		
Executive Assistant	1.00	1.00		
Crime Analyst Coordinator	.00	1.00		
Captain - Police	3.00	3.00		
Police Chief	1.00	1.00		
Lieutenant - Police	9.00	9.00		
Mechanic- Police	2.00	1.00		
Lead Mechanic	.00	1.00		
Administrative Svcs Mgr-Police	1.00	1.00		
Professional Standards Manager	1.00	1.00		
Community Service Officer	12.00	12.00		
Police Officer	103.00	102.50		
Sergeant	25.00	25.00		
Account Specialist	1.00	1.00		
Crime Prevention Specialist	1.00	1.00		
CSO Supervisor	1.00	1.00		
Records Supervisor	1.00	1.00		
Police Records Technician	9.00	9.75		
Total Regular Salaries	174.00	176.00	14,401,896	14,980,962

Function
Public Safety

Company
General Function

Business Unit
Animal Control

Mission/Function

The mission of the Rochester Animal Control unit is to work collectively with the community to ensure the humane and lawful treatment of animals.

Objectives

1. To provide animal control services to the community.
2. To provide instructional opportunities to college students thru the RCTC Veterinary Technician's Program.
3. To provide safe, humane housing for animals.
4. To educate the public about ordinances and laws that pertain to them as pet owners.
5. To enforce ordinances and laws as they pertain to maintaining animals within the City.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42132

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Safety	General Function	Animal Control

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of shelter intake dogs.	326	351	430	480
2. # of shelter intake cats.	137	12	190	240
3. # of shelter intake other animals.	0	12	20	25
4. # of owner claimed dogs.	237	281	330	380
5. # of owner claimed cats.	38	30	30	30
6. # of adopted dogs.	57	35	20	20
7. # of adopted cats.	85	89	95	105
8. # of euthanized dogs.	0	2	5	8
9. # of euthanized cats.	2	2	5	8
10. # of transferred dogs.			50	70
11. # of transferred cats.			50	70

Effectiveness Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of animal complaints received.	2,547	2,646	2,750	3,200
2. # of citations issued.	10	33	40	50
4. % of animal reclaimed/adopted.	90%	89%	89%	90%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund		Animal Control			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Account Number 00101 42132						
42132 Animal Control						
Expenditures						
Employee Services						
Regular Salaries	150,984	166,214	169,843	175,270	175,270	175,270
Regular Overtime	677		1,200	1,200	1,200	1,200
Other Pay	3,909	2,736	2,328			
Employee Benefits - Pensions	22,876	24,909	26,090	26,734	26,734	26,734
Employee Benefits - Insuranc	51,191	56,536	63,245	71,273	71,273	71,273
Other Employee Benefits	96	144	144			
Employee Services	229,733	250,539	262,850	274,477	274,477	274,477
Contractual Services						
Adv, Publishing, & Printing	47					
Contractual Mtce & Repair	4,753	13,434	12,100	12,300	11,300	11,300
Expert & Professional Servic	1,282	1,337	2,500	2,500	2,500	2,500
Communications	1,221	1,182	1,635	2,835	2,835	2,835
Travel/Training/Business Mea	2,211	2,417	800	5,240	5,240	5,240
Subscriptions/Bks/Membership			200	200	200	200
Utilities	25,238	26,380	29,200	29,480	29,480	29,480
Insurance and Bonds	4,707	4,691	4,865	4,968	4,968	4,968
Contractual Services	137	1,849	700	53,029	51,829	51,829
Contractual Services	39,596	51,290	52,000	110,552	108,352	108,352
Materials and Supplies						
Office Supplies	1,726	1,323	2,000	3,300	2,800	2,800
Veh & Mach Operating Supplie	3,717	2,976	4,490	3,600	3,600	3,600
Clothing & Protective Equipm	583	363	1,200	1,800	1,800	1,800
Equipment, Tools, & Misc Par	1,764	2,024	1,950	15,505	9,120	9,120
Supplies	8,748	5,496	7,650	13,450	13,450	13,450
Materials and Supplies	16,538	12,182	17,290	37,655	30,770	30,770
Other Charges						
Taxes and Licenses			32	32	32	32
Other Charges	3,018	10,280	9,695	23,836	23,836	23,836
Other Charges	3,018	10,280	9,727	23,868	23,868	23,868
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	288,885	324,291	341,867	446,552	437,467	437,467
Non-Tax Revenue	19,247	12,716	11,260	11,310	11,310	11,310
Tax Funding	269,638	311,575	330,607	435,242	426,157	426,157

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42132

Function	Company		Business Unit	
Public Safety	General Fund		Animal Control	
<u>Employee Services</u>				
	Employees		2017	2018
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Community Service Officer	3.00	3.00		
Total Regular Salaries	<u>3.00</u>	<u>3.00</u>	<u>169,843</u>	<u>175,270</u>

Function
Public Safety

Company
General Function

Business Unit
Dispatch

Mission/Function

The Public Safety Communications Center is the basic PSAP (Public Safety Answering Point) for Olmsted County. The PSAP answers all non-cellular calls from the City of Rochester and approximately 95% of the calls originating in Olmsted County. The Center answers approximately 90% of all cellular 9-1-1 calls within Olmsted County. The Center is also responsible for answering the non-emergency reporting phone lines for the Rochester Police Department, the Rochester Fire Department and the Olmsted County Sheriff's Office.

The Center provides radio communications and miscellaneous support services for the above agencies. In addition, the Center provides communications support for all rural fire departments, first responders and ambulance services based in Olmsted County.

Objectives

1. Continue to develop in-service training for our personnel.
2. Continue improvement of the training program for all dispatchers.
3. Continue updating the PSAP's SOP (Standard Operation Procedures) manual.
4. Continue to work with the expansion of the 800 MHz system by continuing to add non-public safety agencies to the system (public works, park & rec, public health, etc.).

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 42141

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Safety	General Function	Dispatch

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
<u>RPD Calls for Service:</u>				
1. # of priority 1 calls (1 and 1T).	15,851	16,095	16,200	16,500
2. # of priority 2 calls (2 and 2B).	12,716	12,238	12,500	12,900
3. # of priority 3 calls.	29,994	30,732	31,100	31,400
4. # of priority 4 calls.	4,178	4,529	5,100	5,200
5. # of priority 5 calls and all others.	2,723	2,987	3,200	3,500
Total # of calls	65,462	66,581	68,100	69,500
 <u>Dispatch Center Calls for Services - LE Only:</u>				
1. # of priority 1 calls (1 and 1T).	21,878	23,721	24,000	24,500
2. # of priority 2 calls (2 and 2B).	15,194	14,738	15,000	15,500
3. # of priority 3 calls.	39,357	39,891	40,500	41,000
4. # of priority 4 calls.	4,141	4,877	5,300	5,500
5. # of priority 5 calls.	1,593	3,535	3,800	4,000
Total # of calls	82,163	86,762	88,600	90,500

Note: The figures provided here are good faith estimates. Priority 2 and 3 classification changes between 2015 and 2016 are reflected in the measurements; the large change is not due to an abnormal demand change. Our analysis team has modified the reporting process to more accurately reflect reality and have reached back to run historical numbers with the same methodology. As a result the data may appear inconsistent with previous budget documents.

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Priority 1	1:35	1:30	1:35	1:40
2. Priority 2	6:10	6:48	7:00	7:20

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 42141

Public Safety Description	General Fund			Dispatch		Adopted
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	
42141 Dispatch						
Expenditures						
Employee Services						
Regular Salaries	1,586,403	1,653,353	1,787,043	1,828,596	1,828,596	1,828,596
Regular Overtime	13,692	25,907	15,000	15,000	15,000	15,000
Other Pay	1,445	16,771	11,938	28,745	28,745	28,745
Employee Benefits - Pensions	238,980	252,553	274,111	281,888	281,888	281,888
Employee Benefits - Insuranc	280,353	304,224	385,684	397,622	397,622	397,622
Other Employee Benefits	3,576	3,744	3,576	3,720	3,720	3,720
Employee Services	2,124,449	2,256,552	2,477,352	2,555,571	2,555,571	2,555,571
Contractual Services						
Rents and Leases	3,058		10,250	10,250	10,250	10,250
Adv, Publishing, & Printing	386	357	700	700	700	700
Contractual Mtce & Repair	134,977	138,563	167,967	167,815	167,815	167,815
Expert & Professional Servic	629	983	1,050	1,050	1,050	1,050
Communications	47,686	48,358	50,771	50,796	50,796	50,796
Travel/Training/Business Mea	6,128	6,595	8,160	8,340	8,340	8,340
Subscriptions/Bks/Membership	2,565	871	2,839	2,839	2,839	2,839
Utilities	1,161	1,580	2,315	2,315	2,315	2,315
Insurance and Bonds	2,588	2,238	2,700	2,335	2,335	2,335
Contractual Services	6,633	6,659	7,700	8,000	8,000	8,000
Contractual Services	205,811	206,204	254,452	254,440	254,440	254,440
Materials and Supplies						
Office Supplies	9,989	8,701	6,500	13,200	13,200	13,200
Equipment, Tools, & Misc Par			400	400	400	400
Supplies	772	251	390	390	390	390
Materials and Supplies	10,761	8,952	7,290	13,990	13,990	13,990
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Other Charges	6,452	8,749	9,245	20,938	20,938	20,938
Other Charges	7,452	8,749	9,245	20,938	20,938	20,938
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,545,702)	(1,635,152)	(1,805,829)	(1,873,249)	(1,873,249)	(1,873,249)
Allocated to Other Activities	(1,545,702)	(1,635,152)	(1,805,829)	(1,873,249)	(1,873,249)	(1,873,249)
Operating Transfers						
Expenditures	802,771	845,305	942,510	971,690	971,690	971,690
Non-Tax Revenue	802,770	845,305	942,510	971,690	971,690	971,690
Tax Funding	1					

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42141

Function	Company		Business Unit	
Public Safety	General Fund		Dispatch	
<u>Employee Services</u>				
	Employees		2017	2018
	2017	2018	Budget	Budget
Public Safety Comm Dispatcher	22.00	22.00		
Public Safety Comm Manager	1.00	1.00		
Public Safety Comm Supervisor	4.00	4.00		
Total Regular Salaries	27.00	27.00	1,787,043	1,828,596

Function
Public Safety

Company
General Function

Business Unit
Fire Administration

Mission/Function

Compassionately solving problems that affect life and property is the primary mission of the Rochester Fire Department.

This is accomplished through firefighter safety, fire prevention, public education, fire suppression, emergency rescue, medical and hazardous material mitigation services.

Fire prevention and life safety risk reduction programs are provided through both the Fire Marshal's Office and Fire Operations by conducting building inspections, plan reviews, fire investigations, educational and public relations activities.

Fire suppression, emergency medical, rescue and hazardous material mitigation services are provided by the Operational Division utilizing a highly trained and motivated staff, using well maintained equipment. This is accomplished through training, build pre-fire planning and aggressive intervention strategies while fighting fires or performing rescue, EMS or other emergency calls for service.

Objectives

Goals:

1. Maintain the highest level of employee safety possible for our members.
2. Provide quality services to the community.
3. Provide effective fire prevention and risk reduction services.
4. Provide effective, innovative job related training for our members.
5. Maintain expenses within an approved budget.
6. Align policy, training and performance.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42200

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Safety	General Function	Fire Administration

Workload Measurements

See Effectiveness Measurements

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Calls for Service.	9,764	10,114	10,570	11,046
2. % of fires investigations compliant with NFPA 921.	100%	100%	100%	100%
3. % of final inspections completed for issued fire protection equipment permits.	88%	88%	88%	88%
4. % of inspection of existing occupancies with RFD annual permits (3 yr. rotation).	1%	1%	1%	1%

Training Goals Coordinated and Tracked (hrs./person):

1. Fire suppression.	144
2. Rescue.	24
3. Emergency medical.	36
4. Hazardous materials.	24
5. Officer development.	24
6. Safety/OSHA topics.	8
Total hours per person	260

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

	General Fund			Fire		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Public Safety						
42200 Fire						
Expenditures						
Employee Services						
Regular Salaries	8,118,872	8,586,223	9,143,953	9,528,254	9,528,254	9,528,254
Temporary Salaries		6,216	14,000	17,000	9,000	9,000
Regular Overtime	695,016	815,470	650,000	645,700	645,700	645,700
Other Pay	34,667	15,510	214,540	199,767	199,767	199,767
Employee Benefits - Pensions	1,543,353	1,632,768	1,723,174	1,791,764	1,791,150	1,791,150
Employee Benefits - Insuranc	1,779,376	1,709,440	2,035,676	2,199,334	2,199,334	2,199,334
Other Employee Benefits	420	324	288	432	432	432
Employee Services	12,171,704	12,765,951	13,781,631	14,382,251	14,373,637	14,373,637
Contractual Services						
Rents and Leases	41,966	41,765	44,189	46,306	44,894	44,894
Adv, Publishing, & Printing	3,068	9,621	5,170	6,950	6,550	6,550
Contractual Mtce & Repair	240,740	213,546	284,280	324,868	314,568	314,568
Expert & Professional Servic	49,236	61,444	81,040	90,700	75,500	75,500
Communications	38,301	41,619	36,995	37,590	40,640	40,640
Travel/Training/Business Mea	33,352	35,269	66,010	75,370	61,810	61,810
Subscriptions/Bks/Membership	7,065	7,989	10,487	10,530	10,000	10,000
Utilities	128,980	144,951	159,205	155,592	155,592	155,592
Insurance and Bonds	71,414	65,816	75,677	70,235	70,235	70,235
Contractual Services	780,314	828,885	907,788	941,798	941,798	941,798
Contractual Services	1,394,436	1,450,905	1,670,841	1,759,939	1,721,587	1,721,587
Materials and Supplies						
Office Supplies	37,021	25,966	12,635	12,560	10,910	10,910
Veh & Mach Operating Supplie	183,819	166,090	198,068	230,126	219,376	219,376
Clothing & Protective Equipm	95,424	171,853	177,600	179,050	170,350	170,350
Equipment, Tools, & Misc Par	108,004	155,346	141,570	159,960	152,880	152,880
Supplies	92,153	87,521	124,125	151,150	125,650	125,650
Materials and Supplies	516,421	606,776	653,998	732,846	679,166	679,166
Other Charges						
Judgmnts/Penalties/Settlemen		1,000				
Taxes and Licenses	4,086	3,720	19,310	19,520	19,520	19,520
Other Charges	468,720	476,818	473,506	622,005	557,133	557,133
Other Charges	472,806	481,538	492,816	641,525	576,653	576,653
Capital Outlay						
Furniture and Equipment	7,746	11,523				
Capital Outlay	7,746	11,523				
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	7,912	7,912	7,912	7,912	7,912	7,912
Operating Transfers	7,912	7,912	7,912	7,912	7,912	7,912
Expenditures	14,571,025	15,324,605	16,607,198	17,524,473	17,358,955	17,358,955
Non-Tax Revenue	1,945,248	2,145,749	1,766,230	1,783,299	1,783,299	1,783,299
Tax Funding	12,625,777	13,178,856	14,840,968	15,741,174	15,575,656	15,575,656

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42200

Function	Company		Business Unit	
Public Safety	General Fund		Fire	
Employee Services				
	Employees		2017	2018
	2017	2018	Budget	Budget
Admin Assistant II-Fire	2.00	2.00		
Assistant Fire Marshal	3.00	3.00		
Battalion Chief	4.00	4.00		
Fire Deputy Chief	2.00	2.00		
Captain - Fire	24.00	24.00		
Fire Chief	1.00	1.00		
Firefighter	46.50	47.00		
Mechanic - Fire	1.00	1.00		
Administrative Svcs Mgr - Fire	1.00	1.00		
Motor Operator	24.00	24.00		
Total Regular Salaries	108.50	109.00	9,143,953	9,528,254

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Safety	General Function	Building Safety Administration

Mission/Function

The Building Safety Department is committed to advancing public safety in the built environment through collaboration and community partnership which results in safe, accessible and healthy structures. The Department is responsible for the "firm but fair" implementation and enforcement of City and State codes relating to the construction, remodeling, alteration, repair and demolition of buildings and structures located within the City.

The Plan Review division is responsible for providing timely and accurate review of all plans submitted for construction. Review is essential to ensure compliance with all laws and ordinances relative to construction, use, and occupancy. This service is provided over-the-counter for small projects such as garages, decks and basement finishes while more complicated reviews are completed by on-site plans examiners.

The Building Inspections division is responsible for all construction work to assure compliance with approved plans and laws, ordinance pertaining to construction, use and occupancy. Inspections requested on any working day are conducted on the following working day depending on workloads.

The purpose of the Rental Housing division is to increase the safety of rental properties through participation of owners, tenants, the City, and the community. Bi-Annual rental certification inspections are conducted. Staff works closely with homeowners, landlords and property managers to address property maintenance issues and this cooperation allows for correction to code violations and helps to preserve the quality of life within the City's neighborhoods.

Building Safety staff responds to complaints or inquiries regarding violations to City ordinances that ensure residents are protected from potential health and safety risks in addition to maintaining Rochester's aesthetic integrity.

Objectives

1. Achieve consistent service quality and delivery standards for all functions of the department and exceed customer expectations.
2. Continually seek opportunities to exchange knowledge and experience with our customers.
3. Stay current with industry changes through formal training, peer interaction, self study, special projects and assignments.
4. Continue to cross-train all department staff within their respective functions to make more efficient use of resources and provide improved customer services.
5. Apply knowledge gained through collaboration with industry experts and customers.
6. Continue implementation and expansion of the use of the Accela software system.
7. Provide educational materials and opportunities to contractors, building owners and building occupants on Building Safety items, Building Code requirements and citizen use of Accela software package.
8. Manage resources wisely.
9. Revenue from construction permits, plan review, rental housing, registration and inspection services is estimated at more than \$4,200,000 for 2018.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42400

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
Public Safety	General Function	Building Safety Administration	

Workload Measurements

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
<u>Permits Issued:</u>				
1. # of building permits.	2,383	2,429	2,800	3,200
2. # of electrical permits.	2,948	3,098	3,200	3,600
3. # of heating permits.	3,180	3,512	3,700	3,900
4. # of plumbing permits.	1,987	2,153	2,600	2,800
Total # of permits issued	10,498	11,192	12,300	13,500

Inspections Completed:

1. # of building inspections.	8,927	9,747	9,500	9,900
2. # of electrical inspections.	7,496	7,559	8,200	8,500
3. # of heating inspections.	6,525	6,842	7,000	7,400
4. # of plumbing inspections.	4,290	5,041	5,700	5,900
Total # of inspections completed	27,238	29,189	30,400	31,700

Rental Property Data:

1. # of rental dwelling buildings.	4,663	4,975	5,000	5,025
2. # of rental dwelling units.	14,832	16,546	17,500	18,000

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund			Building Safety		
	2015 Actuals	2016 Actuals	2017 Budget	2018 Budget Requested	2018 Budget Recommended	Adopted
42400 Building Safety						
Expenditures						
Employee Services						
Regular Salaries	1,985,232	2,126,093	2,332,378	2,433,535	2,433,535	2,433,535
Temporary Salaries	16,677	34,021	27,500	17,500	17,500	17,500
Regular Overtime	18,732	22,419	18,000	18,000	18,000	18,000
Other Pay	29,001	13,519	41,489	40,698	40,698	40,698
Employee Benefits - Pensions	300,591	323,282	361,029	375,526	375,526	375,526
Employee Benefits - Insuranc	390,222	370,525	484,162	584,492	584,492	584,492
Other Employee Benefits	84					
Employee Services	2,740,539	2,889,859	3,264,558	3,469,751	3,469,751	3,469,751
Contractual Services						
Rents and Leases	46,085	45,540	46,376	48,250	48,250	48,250
Adv, Publishing, & Printing	6,999	6,423	6,300	6,500	6,500	6,500
Contractual Mtce & Repair	72,202	75,463	75,580	77,480	77,480	77,480
Expert & Professional Servic	2,821	4,559				
Communications	24,367	28,705	29,000	31,900	31,900	31,900
Travel/Training/Business Mea	15,666	11,603	21,593	25,120	25,120	25,120
Subscriptions/Bks/Membership	3,468	1,708	2,900	2,900	2,900	2,900
Insurance and Bonds	14,803	12,784	15,970	13,380	13,380	13,380
Contractual Services	4,094	12,851	10,000	10,000	10,000	10,000
Contractual Services	190,505	199,636	207,719	215,530	215,530	215,530
Materials and Supplies						
Office Supplies	7,821	8,801	6,650	7,250	7,250	7,250
Veh & Mach Operating Supplie	17,429	14,634	19,300	19,400	19,400	19,400
Clothing & Protective Equipm	3,373	3,530	4,730	5,340	5,340	5,340
Equipment, Tools, & Misc Par	584	316	600	600	600	600
Materials and Supplies	29,207	27,281	31,280	32,590	32,590	32,590
Other Charges						
Judgmnts/Penalties/Settlemen	910					
Taxes and Licenses	1,697	934	2,860	2,880	2,880	2,880
Other Charges	75,235	92,301	99,074	113,628	110,628	110,628
Other Charges	77,842	93,235	101,934	116,508	113,508	113,508
Capital Outlay						
Furniture and Equipment	8,729					
Capital Outlay	8,729					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	3,046,822	3,210,011	3,605,491	3,834,379	3,831,379	3,831,379
Non-Tax Revenue	4,371,215	4,099,528	4,367,805	4,226,775	4,226,775	4,226,775
Tax Funding	(1,324,393)	(889,517)	(762,314)	(392,396)	(395,396)	(395,396)

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42400

Function	Company		Business Unit	
Public Safety	General Fund		Building Safety	
<u>Employee Services</u>				
	Employees		2017	2018
	2017	2018	Budget	Budget
Administrative Assistant II	3.00	3.00		
Director of Building Safety	1.00	1.00		
Plans Examiner	4.00	3.00		
Plans Examiner-Structural Eng	.00	1.00		
Chief Inspector	4.00	4.00		
Inspector	12.66	13.00		
Mgr Bldg Inspection Services	1.00	1.00		
Mgr Housing Insp Services	1.00	1.00		
Mgr Plan Review & Permit Serv	1.00	1.00		
Office Services Coord/BS	1.00	1.00		
Total Regular Salaries	28.66	29.00	2,332,378	2,433,535

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Safety	General Function	Flood Control

Mission/Function

The function of the flood control maintenance activity is to maintain the channel corridor and reservoirs to a condition that will have capacity to allow the passage of flood events without damage to homes and businesses and to maintain the pathways, amenities and lands adjacent to the reservoirs, Zumbro River, Bear Creek, Cascade Creek, Willow Creek and Silver Creek. This division is jointly managed by Parks, Engineering and Administration.

Additionally, staff from the different management areas coordinate and interface with Emergency Management for the structure condition and water elevations prior to, during and post storm events.

Objectives

1. Timely maintenance of turf, landscape and trees in the Flood control area.
2. Annual review of trails/paths and other components of the Flood Control System.
3. Programming and prioritized repairs of identified deficient items.
4. Inspect the flood control system and reservoirs as outlined in the adopted operations manuals.
5. Monitor operation of reservoirs and river levels prior to, during and after storm events.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42500

Function
 Public Safety

Company
 General Function

Business Unit
 Flood Control

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of miles of recreational trail.	8	8	8	8
2. # of decorative light fixtures.	450	450	450	450
3. # of trees and shrubs.	4,900	4,900	4,900	4,900
4. # of acres of turf.	155	155	155	155

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Public Safety	General Fund			Flood Control		
	2015 Actuals	2016 Actuals	2017 Budget	2018 Budget Requested	2018 Budget Recommended	Adopted
42500 Flood Control						
Expenditures						
Employee Services						
Regular Salaries	111,163	109,682	110,707	114,019	114,019	114,019
Temporary Salaries	8,325	28,616	35,000	35,200	35,200	35,200
Regular Overtime	2,000	1,068	3,000	3,000	3,000	3,000
Employee Benefits - Pensions	17,073	18,580	21,508	22,032	22,032	22,032
Employee Benefits - Insuranc	30,884	31,756	34,744	38,882	38,882	38,882
Employee Services	169,445	189,702	204,959	213,133	213,133	213,133
Contractual Services						
Rents and Leases	3,217	3,518	4,200	4,200	4,200	4,200
Contractual Mtce & Repair	92,590	32,880	93,000	93,100	76,100	76,100
Expert & Professional Servic	8,501	20,099	15,000	15,000	15,000	15,000
Communications	1,166	1,430	1,500	1,500	1,500	1,500
Travel/Training/Business Mea	1,028	420	1,495	1,640	1,640	1,640
Subscriptions/Bks/Membership	1,000	1,200	1,200	1,200	1,200	1,200
Utilities	24,128	26,985	28,630	30,432	30,432	30,432
Insurance and Bonds	2,315	1,417	2,645	1,505	1,505	1,505
Contractual Services	113,195	108,979	105,300	144,260	144,260	144,260
Contractual Services	247,140	196,928	252,970	292,837	275,837	275,837
Materials and Supplies						
Office Supplies			500	500	500	500
Veh & Mach Operating Supplie	15,122	17,296	17,300	17,300	17,300	17,300
Clothing & Protective Equipm	1,786	2,210	1,750	1,750	1,750	1,750
Commodities	11,135	8,880	11,400	11,400	11,400	11,400
Equipment, Tools, & Misc Par	7,509	16,804	26,100	29,550	16,100	16,100
Construction Materials	20,108	20,685	28,000	28,000	28,000	28,000
Supplies	8,438	4,155	2,950	2,950	2,950	2,950
Materials and Supplies	64,098	70,030	88,000	91,450	78,000	78,000
Other Charges						
Taxes and Licenses	4,230	154				
Other Charges	39,054	23,844	69,555	82,472	82,472	82,472
Other Charges	43,284	23,998	69,555	82,472	82,472	82,472
Capital Outlay						
Furniture and Equipment	500					
Capital Outlay	500					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(37,654)	(15,697)	(32,728)	(20,820)	(20,820)	(20,820)
Allocated to Other Activities	(37,654)	(15,697)	(32,728)	(20,820)	(20,820)	(20,820)
Operating Transfers						
Expenditures	486,813	464,961	582,756	659,072	628,622	628,622
Non-Tax Revenue	18,988	10,031	8,670	10,570	10,570	10,570
Tax Funding	467,825	454,930	574,086	648,502	618,052	618,052

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42500

Function	Company	Business Unit					
Public Safety	General Fund	Flood Control					
<u>Employee Services</u>							
	Employees	2017	2018				
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">2017</td> <td style="text-align: center; border-bottom: 1px solid black;">2018</td> </tr> <tr> <td style="text-align: center;">2.00</td> <td style="text-align: center;">2.00</td> </tr> </table>	2017	2018	2.00	2.00	Budget	Budget
2017	2018						
2.00	2.00						
Landscape Technician							
Total Regular Salaries	2.00	2.00	110,707	114,019			

Function
Public Safety

Company
General Function

Business Unit
Emergency Management

Mission/Function

The mission of Emergency Management is to provide for the function of government in the event of a widespread disaster, coordinate emergency response for maximum effectiveness, develop a disaster resilient community and build community partnerships for effective public/private response and recovery.

Objectives

Prepare for disaster by building a foundation:

1. Develop Emergency Operations Plan (ESF's, Annexes, Supporting Plans, Implementations instructions).
2. Conduct training for Emergency Operations Center staff.
3. Conduct training for damage assessment staff.
4. Conduct training for public information officers.
5. Conduct training for elected officials and senior administrators.
6. Develop drills for EOC functions.
7. Develop tabletop sessions for EOC staff coordination.
8. Enhance functionality of disaster management tools.
9. Obtain warning and communications skill.

Maximize effectiveness of disaster response through coordination of services:

1. Maintain awareness of emergency situations to provide early activation of employment management function.
2. Assemble key first response members to coordinate complex emergency response.
3. Activate the EOC to coordinate and manage complex emergency/disaster response.

Develop a disaster resilient community before and after a crisis:

1. Develop or adopt programs to encourage personal preparedness.
2. Document emergency response actions.
3. Appraise effectiveness of complex emergency/disaster response.
4. Coordinate response operations between City, volunteer, state and county agencies.
5. Involve the whole community.

Prevention/Mitigation Projects:

1. Expand siren warning capabilities.
2. Update and expand communication capability.
3. Expand and upgrade flood detection capability.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 42600

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Safety	General Function	Emergency Management

Workload Measurements

Preparedness activities:

1. Emergency plans created, revised.
2. Training courses created, conducted.
3. Exercises attended, developed, conducted.

Emergency Disaster Response:

1. Situational awareness meetings held.
2. Coordination conferences.
3. EOC activations.

Recovery Operations:

1. Post recovery operations.
2. Post-incident after action review sessions.
3. After Action/Improvement Plan Reports.

Prevention/Mitigation Projects:

1. # and type of enhancements to alert and warning capability.
2. # of communications tools updated and expanded.
3. # of tools added to expand and upgrade flood detection capability.

Effectiveness Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
<u>Preparedness Activities:</u>				
1. Emergency plans created/revise	4	0	19	4
2. Training courses.	3	4	4	10
3. Exercises.	9	8	6	8
<u>Emergency Disaster Response:</u>				
1. Situational awareness meetings.	17	32	15	25
2. Coordination conferences.	1	2	1	2
3. EOC activations.	1	0	0	1
<u>Recovery Operations:</u>				
1. Post-recovery operations.	0	0	0	1
2. Post-incident after action reviews.	2	1	2	1
3. After Action Reports published.	1	1	4	4
<u>Prevention/Mitigation Projects:</u>				
1. Alert/Warning enhancements.	1	0	2	1
2. Communication tools added/expanded.	0	0	2	2
3. Flood detection added/expanded.	2	1	1	1

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 42600

Public Safety	General Fund			Emergency Management		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Description						
42600 Emergency Management						
Expenditures						
Employee Services						
Regular Salaries	107,554	112,136	115,595	121,446	121,446	121,446
Temporary Salaries		10,171	9,000	9,000	9,000	9,000
Other Pay	1,116	1,164	1,164	1,164	1,164	1,164
Employee Benefits - Pensions	16,255	17,947	18,703	19,589	19,589	19,589
Employee Benefits - Insuranc	3,088	3,561	3,377	3,809	3,809	3,809
Other Employee Benefits	144	144	144	144	144	144
Employee Services	128,157	145,123	147,983	155,152	155,152	155,152
Contractual Services						
Rents and Leases	41					
Adv, Publishing, & Printing	309	6,238	4,750	4,750	4,750	4,750
Contractual Mtce & Repair	35,198	46,646	51,300	112,875	68,775	68,775
Expert & Professional Servic	46,700	24,876	24,000	40,000	24,000	24,000
Communications	9,490	10,754	11,120	12,090	11,100	11,100
Travel/Training/Business Mea	15,519	4,790	6,280	7,280	4,780	4,780
Subscriptions/Bks/Membership	2,943	2,602	2,400	5,100	2,400	2,400
Insurance and Bonds	776	701	840	747	747	747
Contractual Services	113	5	7,000	7,500	7,500	7,500
Contractual Services	111,089	96,612	107,690	190,342	124,052	124,052
Materials and Supplies						
Office Supplies	20,516	7,737	15,500	15,500	7,500	7,500
Veh & Mach Operating Supplie	546	603	1,900	900	900	900
Clothing & Protective Equipm	196	247	300	600	600	600
Equipment, Tools, & Misc Par		568	500	500	500	500
Supplies	2,664	1,028	600	1,500	1,500	1,500
Materials and Supplies	23,922	10,183	18,800	19,000	11,000	11,000
Other Charges						
Other Charges	9,291	16,306	9,958	14,248	14,248	14,248
Other Charges	9,291	16,306	9,958	14,248	14,248	14,248
Capital Outlay						
Furniture and Equipment	7,011	8,495				
Capital Outlay	7,011	8,495				
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	279,470	276,719	284,431	378,742	304,452	304,452
Non-Tax Revenue	15,000	21,447				
Tax Funding	264,470	255,272	284,431	378,742	304,452	304,452

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 42600

Function	Company		Business Unit	
Public Safety	General Fund		Emergency Management	
Employee Services	Employees		2017	2018
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Emergency Mgmt Director	1.00	1.00		
Total Regular Salaries	<u>1.00</u>	<u>1.00</u>	<u>115,595</u>	<u>121,446</u>

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Works	General Function	Engineering Administration

Mission/Function

The Engineering division is responsible for providing efficient and effective engineering and related services necessary for planning, design, construction, maintenance and operation of the physical facilities of the City.

Major activities include:

1. Protecting the health, safety and welfare of the public and the natural environment.
2. Administration of City codes and standards for public infrastructure.
3. Conduct feasibility studies for extension of infrastructure for future new development.
4. Prepare construction plans and specifications for projects; funding analysis.
5. Inspection of construction projects.
6. Permit and inspect sewer and water connections, sidewalks and driveways.
7. Develop special assessments: assessment, connection and development agreements.
8. Review contract preparation and monitoring of City-Owner contracts.
9. Assist with the Geographic Information Systems (GIS) related to Public Works infrastructure and other public activities.
10. Review and provide guidance on development activities.
11. Customer service/response for property, infrastructure and emergency responses.
12. Ongoing infrastructure planning.

Objectives

General:

1. Oversee the execution of \$150 million, five-year Capital Improvement Program for streets, pedestrian facilities, sewer and water and flood control projects.
2. Provide our customers with accurate and clearly understandable information quickly.
3. Respond to City Council and provide them technical advice.
4. Expand and improve outstanding internal and external Customer Service.
5. Develop a highly professional, technically competent, responsive and resourceful workforce.

Technical:

1. Expand GIS application use and interface with other departments and functions.
2. Expand availability of information and notification of existing and proposed work using the internet.
3. Expand sanitary inflow/infiltration, flow meeting, rainfall analysis and modeling.
4. Continuous improvement to City Engineering standards and details.

Development:

1. Provide critique of development activities to proportionally offset public infrastructure.
2. Review and improve City-Owner contract process, plan reviews/approvals, inspections and close-out actions.

Financial:

1. Recovery from private properties to proportionally offset public infrastructure costs.
2. Provide annual GASB 34 infrastructure data and accounting; continue to improve data reliability.
3. Development charge obligations to buyers/sellers and real estate community.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 43000

Function
 Public Works

Company
 General Function

Business Unit
 Engineering Administration

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Public Works projects executed.	23	24	20	20
2. Construction costs of Projects (in millions).	\$8.80	\$17.30	\$12.00	\$14.00
3. # of City-Owner contracts processed.	25	31	20	25
4. Value of C-O Public Infrastructure (in millions).	\$10.00	\$12.30	\$10.00	\$15.00

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % of projects with design cost < 10%.	90%	95%	95%	95%
2. % of projects with construction service < 8%.	90%	95%	95%	95%
3. % c/o cont. prepared & submitted to council w/i 10 working days.	100%	100%	100%	100%
4. % of sidewalks inspected for deficiencies.	5%	5%	5%	5%
5. % of deficient sidewalks repaired/replaced.	100%	100%	100%	100%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		Engineering			
	2015	2016	2017	2018 Budget	2018 Budget	Adopted
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
43000 Engineering						
Expenditures						
Employee Services						
Regular Salaries	2,648,901	2,996,058	3,291,324	3,431,112	3,431,112	3,431,112
Temporary Salaries	41,163	37,311	42,500	53,500	53,500	53,500
Regular Overtime	16,723	31,876	24,000	28,500	28,200	28,200
Other Pay	41,091	(308)		95,352	95,352	95,352
Employee Benefits - Pensions	396,034	449,113	506,487	536,753	536,707	536,707
Employee Benefits - Insuranc	552,377	548,732	658,043	878,993	878,993	878,993
Other Employee Benefits	4,362	5,459	5,316	5,460	5,460	5,460
Employee Services	3,700,651	4,068,241	4,527,670	5,029,670	5,029,324	5,029,324
Contractual Services						
Rents and Leases	8,463	8,318	8,000	8,000	8,000	8,000
Adv, Publishing, & Printing	4,030	1,423	1,525	1,525	1,525	1,525
Contractual Mtce & Repair	12,298	21,700	11,600	12,950	12,300	12,300
Expert & Professional Servic	6,336	31,380	3,030	30,030	15,030	15,030
Communications	18,568	22,104	21,225	21,575	21,575	21,575
Travel/Training/Business Mea	45,472	33,145	32,200	36,850	33,850	33,850
Subscriptions/Bks/Membership	3,261	6,349	4,990	5,100	4,600	4,600
Insurance and Bonds	13,630	12,496	14,665	13,160	13,160	13,160
Contractual Services	23,970	30,901	13,367	33,591	33,591	33,591
Contractual Services	136,028	167,816	110,602	162,781	143,631	143,631
Materials and Supplies						
Office Supplies	11,989	11,252	15,965	15,300	14,600	14,600
Veh & Mach Operating Supplie	19,485	21,543	15,750	23,354	21,354	21,354
Clothing & Protective Equipm	3,441	4,743	1,900	2,650	2,650	2,650
Equipment, Tools, & Misc Par	8,139	7,075	4,350	5,600	5,600	5,600
Supplies	1,992	4,036	3,550	4,550	4,050	4,050
Materials and Supplies	45,046	48,649	41,515	51,454	48,254	48,254
Other Charges						
Taxes and Licenses	364	370	1,200	1,125	1,125	1,125
Other Charges	207,913	206,491	187,887	198,401	197,901	197,901
Other Charges	208,277	206,861	189,087	199,526	199,026	199,026
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,536,930)	(1,927,657)	(1,857,648)	(2,067,911)	(2,067,911)	(2,067,911)
Allocated to Other Activities	(1,536,930)	(1,927,657)	(1,857,648)	(2,067,911)	(2,067,911)	(2,067,911)
Operating Transfers						
Expenditures	2,553,072	2,563,910	3,011,226	3,375,520	3,352,324	3,352,324
Non-Tax Revenue	23,974	40,458	76,689	143,208	143,208	143,208
Tax Funding	2,529,098	2,523,452	2,934,537	3,232,312	3,209,116	3,209,116

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 43000

Function	Company		Business Unit	
Public Works	General Fund		Engineering	
<u>Employee Services</u>				
	Employees		2017	2018
	2017	2018	Budget	Budget
Asst. Director-Public Works	1.00	1.00		
Administrative Assistant I	1.00	1.00		
Administrative Assistant II	1.00	1.00		
Communications Coordinator PW	1.00	1.00		
GIS Coordinator	1.00	2.00		
Director of Public Works	1.00	1.00		
Design Engineer	1.00	1.00		
Construction Manager	1.00	1.00		
Manager of Engineering	1.00	1.00		
Infrastructure Manager	1.00	1.00		
Land Development Manager	1.00	1.00		
Project Development Manager	1.00	1.00		
Project Manager (Engineering)	1.00	1.00		
GIS Specialist	1.00	.00		
Land Development Specialist	1.00	1.00		
Constr Permit & Assessmnt Tech	1.00	1.00		
Engineering Technician	11.00	11.00		
Sr Eng Technician	13.00	13.00		
Total Regular Salaries	40.00	40.00	3,291,324	3,431,112

Function
Public Works

Company
General Function

Business Unit
Infrastructure Maintenance Admin

Mission/Function

The Street Maintenance Division of the Public Works Department's mission is to provide cost effective timely maintenance and services to the City's public infrastructure which includes streets, bridges, walks, sanitary/storm sewers and floodwater retarding structures. The bulk of the Street Maintenance division efforts are devoted to the major activities listed below.

Major activities include:

1. Snow and ice control.
2. Street milling and overlay.
3. Street seal coating.
4. Street crack routing and sealing.
5. Street sweeping.
6. Storm water pond cleaning, structure repair and erosion corrections.
7. Storm water flume maintenance and repair.
8. Management of signage installation, maintenance and repair.
9. Management of street striping.
10. Bridge maintenance and repair.
11. Sidewalk and curb replacement.
12. Bituminous patching of roadways.
13. Downtown business district maintenance.
14. Fog seal bike trails.

Objectives

1. Mill & overlay 9 centerline miles of City streets.
2. Repair 3,800 linear feet of concrete curb and gutter.
3. Sweep 9,200 centerline miles of City streets.
4. Seal coat 33 lane miles.
5. Bituminous patching and paving of 3,600 tons.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 43100

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
Public Works	General Function	Infrastructure Maintenance Admin	

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. General street repair (lane miles).	96.70	104.00	107.10	110.30
2. Plow residential streets (miles).	4,500.00	4,480.00	4,480.00	4,500.00
3. Plow/haul CBD (Blocks).	1,770.00	1,770.00	1,770.00	1,770.00
4. Paver lay (lane miles).	34.44	22.00	41.62	30.92
5. Chip seal (lane mile).	62.35	49.80	93.17	100.00
6. Street cleaning (curb mile).	15,832.00	14,230.00	14,600.00	14,500.00

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
<u>Rated 0-33:</u>				
1. C/L mi. of streets needing reconstruction.	14.06	5.28	95.00	95.00
2. C/L mi. of streets funded for reconstruction.	2.71	2.80	2.80	2.80
3. C/L mi. of streets needing overlay.	2.71	71.78	5.38	5.54
<u>Rated 34-66:</u>				
1. C/L mi. street needing overlay.	72.22	71.78	99.04	92.42
2. C/L mi. of streets funded for overlay.	12.98	9.40	8.32	12.90
3. C/L mi. street overlaid.	12.98	9.40	8.32	7.19
<u>Rated 34-66:</u>				
1. C/L mi. of streets needing chip seal.	176.65	224.54	223.31	194.61
2. C/L mi. streets funded for chip seal.	21.20	16.50	35.40	40.17
3. C/L mi. of street chip seal.	21.20	16.50	35.40	40.17
4. % Residential streets swept twice/year.	100%	100%	100%	100%
5. % Central Business District street swept 2 times/wk.	100%	100%	100%	100%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		Street Infrastructure Mtce			
	2015	2016	2017	2018 Budget	2018 Budget	
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
43100 Street Infrastructure Mtce						
Expenditures						
Employee Services						
Regular Salaries	2,138,616	2,203,652	2,362,295	2,400,448	2,400,448	2,437,083
Temporary Salaries	15,285	9,237	15,000	24,120	24,120	24,120
Regular Overtime	53,618	66,225	65,855	70,195	65,880	65,880
Other Pay	19,890	8,077	5,145	42,475	42,475	42,475
Employee Benefits - Pensions	319,637	327,965	369,877	380,478	379,825	385,374
Employee Benefits - Insuranc	544,740	547,784	632,113	741,058	741,058	761,161
Employee Services	3,091,786	3,162,940	3,450,285	3,658,774	3,653,806	3,716,093
Contractual Services						
Rents and Leases	478,850	474,782	554,637	597,439	581,425	581,425
Adv, Publishing, & Printing	3,602	3,120	2,700	5,130	3,900	3,900
Contractual Mtce & Repair	261,426	183,815	251,910	269,288	251,818	251,818
Expert & Professional Servic	7,822	3,939	9,750	16,200	15,200	15,200
Communications	10,977	15,079	17,375	19,150	16,850	16,850
Travel/Training/Business Mea	2,377	2,925	10,040	10,565	8,625	8,625
Subscriptions/Bks/Membership	1,066	1,123	1,000	600	600	600
Utilities	6,409	7,093	6,046	6,363	6,363	6,363
Insurance and Bonds	44,462	43,744	46,560	45,845	45,845	45,845
Contractual Services	1,803,833	1,795,903	2,186,610	2,523,511	2,523,511	2,461,224
Contractual Services	2,620,824	2,531,523	3,086,628	3,494,091	3,454,137	3,391,850
Materials and Supplies						
Office Supplies	2,163	2,944	2,170	2,520	2,520	2,520
Veh & Mach Operating Supplie	601,368	568,727	665,565	713,300	669,195	669,195
Clothing & Protective Equipm	9,588	14,591	17,200	19,270	17,270	17,270
Commodities	1,810	2,124	1,720	2,200	2,200	2,200
Equipment, Tools, & Misc Par	5,620	26,735	5,800	13,455	11,950	11,950
Construction Materials	877,610	843,351	934,417	931,270	813,097	813,097
Supplies	12,180	9,614	15,600	16,670	15,600	15,600
Materials and Supplies	1,510,339	1,468,086	1,642,472	1,698,685	1,531,832	1,531,832
Other Charges						
Judgmnts/Penalties/Settlemen	3,930	5,363	5,250	5,220	5,220	5,220
Contributions		10,000	10,000	10,000	10,000	10,000
Taxes and Licenses	131	1,249	1,400	1,400	1,400	1,400
Other Charges	851,157	951,463	1,083,795	1,131,087	1,115,246	1,115,246
Other Charges	855,218	968,075	1,100,445	1,147,707	1,131,866	1,131,866
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,175,029)	(1,191,090)	(1,342,197)	(898,380)	(898,380)	(898,380)
Allocated to Other Activities	(1,175,029)	(1,191,090)	(1,342,197)	(898,380)	(898,380)	(898,380)
Operating Transfers						
Expenditures	6,903,138	6,939,534	7,937,633	9,100,877	8,873,261	8,873,261
Non-Tax Revenue	175,822	1,145,278	1,110,900	1,319,250	1,419,250	1,419,250
Tax Funding	6,727,316	5,794,256	6,826,733	7,781,627	7,454,011	7,454,011

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 43100

Function	Company		Business Unit	
Public Works	General Fund		Street Infrastructure Mtce	
<u>Employee Services</u>				
	Employees		2017	2018
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Crew Chief-Public Works	5.00	5.00		
Accounting Clerk	1.00	1.00		
Infrastructure Mtce Engineer	1.00	.00		
Infrastructure Maintenance Mgr	1.00	1.00		
Equip Operator - Public Works	29.00	29.75		
Infrastructure Mtc Supervisor	1.00	1.00		
Total Regular Salaries	38.00	37.75	2,362,295	2,437,083

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 43125

Function
Public Works

Company
General Function

Business Unit
Fleet Maintenance/PWTOC Bldg

Mission/Function

The Fleet and Facility Division of the Public Works Department's mission is to provide cost effective maintenance and services to the City's Fleet and Facilities while minimizing downtime. Facilities include the Public Works Transit and Operation Center and the Traffic and Operation Building. Vehicles include plow trucks, construction equipment, sewer collection, engineering and parking vehicles. The bulk of the Fleet and Facility division's efforts are devoted to the major activities listed below.

Major Activities include:

1. Facility and equipment maintenance.
2. Vehicle and equipment specification development and management.
3. Custodial services.
4. Grounds maintenance surrounding Public Works facilities.
5. Outside vendor and contractor management affiliated with building repairs and services.

Objectives

1. Operate the facility systems of environmental controls to create appropriate environmental conditions.
2. Maintain Public Works facilities and equipment for efficient utilization of resources.
3. Prolong the inside and outside appearance of Public Works equipment and facilities.
4. Daily check of all facility systems to ensure proper functioning.
5. Maintain a safe working environment for staff and public.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 43125

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Works	General Function	Fleet Maintenance/PWTOC Bldg

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Closed Work Orders.	2,026	1,853	2,400	2,000
2. Mean Time To Repair (Days).	2.33	2.00	2.50	2.50
3. Open Work Orders.	2,018	1,928	2,400	2,100
4. Warehouse Inventory Value.	643,660	590,159	600,000	590,000

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Equipment and vehicle downtime.	9%	5%	11%	5%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
1. Tire Carousel		\$42,000	\$42,000

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		Fleet Mtce & PWTOC Bldg			
	2015	2016	2017	2018 Budget		
	Description	Actuals	Actuals	Budget	Requested	Recommended
43125 Fleet Mtce & PWTOC Bldg						
Expenditures						
Employee Services						
Regular Salaries	479,084	579,734	652,671	689,066	689,066	689,066
Temporary Salaries	3,168	5,590	7,500	7,688	7,688	7,688
Regular Overtime	10,101	14,694	20,000	21,114	15,253	15,253
Other Pay	4,281	2,184	4,328	4,328	4,328	4,328
Employee Benefits - Pensions	71,949	86,410	102,984	108,685	107,799	107,799
Employee Benefits - Insuranc	102,674	135,269	141,417	197,161	197,161	197,161
Employee Services	671,257	823,881	928,900	1,028,042	1,021,295	1,021,295
Contractual Services						
Rents and Leases	52,346	56,470	66,814	72,452	70,375	70,375
Adv, Publishing, & Printing	94					
Contractual Mtce & Repair	333,942	311,253	343,806	347,963	337,370	337,370
Expert & Professional Servic	753	673	1,960	2,009	2,009	2,009
Communications	5,701	7,043	5,993	6,143	6,143	6,143
Travel/Training/Business Mea	1,715	1,434	3,380	3,445	3,445	3,445
Subscriptions/Bks/Membership	188	693	206	513	513	513
Utilities	293,584	296,203	324,535	333,843	316,218	316,218
Insurance and Bonds	15,567	16,420	15,690	17,230	17,230	17,230
Contractual Services	99,808	100,982	95,877	100,146	100,146	100,146
Contractual Services	803,698	791,171	858,261	883,744	853,449	853,449
Materials and Supplies						
Office Supplies	2,311	1,975	2,327	2,385	2,058	2,058
Veh & Mach Operating Supplie	74,020	92,741	60,397	64,275	63,725	63,725
Clothing & Protective Equipm	3,194	476	3,050	3,287	3,287	3,287
Commodities	5,580	5,473	5,750	5,894	5,894	5,894
Equipment, Tools, & Misc Par	17,545	10,308	17,337	18,236	18,236	18,236
Supplies	18,541	17,655	26,640	26,139	21,076	21,076
Materials and Supplies	121,191	128,628	115,501	120,216	114,276	114,276
Other Charges						
Taxes and Licenses	885	675	1,000	2,484	2,484	2,484
Other Charges	41,580	53,989	59,016	69,487	67,620	67,620
Other Charges	42,465	54,664	60,016	71,971	70,104	70,104
Capital Outlay						
Furniture and Equipment					42,000	42,000
Capital Outlay					42,000	42,000
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,133,444)	(1,253,508)	(1,406,989)	(1,477,153)	(1,446,646)	(1,446,646)
Allocated to Other Activities	(1,133,444)	(1,253,508)	(1,406,989)	(1,477,153)	(1,446,646)	(1,446,646)
Operating Transfers						
Expenditures	505,167	544,836	555,689	626,820	654,478	654,478
Non-Tax Revenue	84,059	86,935	61,745	79,526	78,315	78,315
Tax Funding	421,108	457,901	493,944	547,294	576,163	576,163

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 43125

Function	Company		Business Unit	
Public Works	General Fund		Fleet Mtce & PWTOC Bldg	
<u>Employee Services</u>				
	Employees		2017	2018
	2017	2018	Budget	Budget
Facilities Assistant	1.00	1.00		
Parts Clerk	1.00	1.00		
Custodian	1.00	1.00		
Facilities System Technician	1.00	1.00		
Mechanic	4.00	4.00		
Manager of Facility Svcs - PW	1.00	1.00		
Office Services Coord PW	1.00	1.00		
Total Regular Salaries	10.00	10.00	652,671	689,066

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Works	General Function	Traffic Admin/Engineering

Mission/Function

To provide a safe and efficient transportation system for the conveyance of people, goods, and services.

The traffic engineering section of the Public Works department, Engineering Division is responsible for the day-to-day operations and maintenance of the control and operations within the City and for the devices to do this such as traffic control signals, pavement markers and traffic signs. Tasks that the traffic office conducts toward that end include the following:

1. Conduct traffic studies as required by the City Council, school district, Park Department, ROCOG, Olmsted County, residents and other departments of the City.
2. Administration of the City street lighting system, the neighborhood Traffic Management program and the Residential Permit Parking program.
3. Safety studies through compilation of City accident data to identify trends and high frequency locations for review and possible safety improvement projects.
4. Permit reviews and support: the traffic office provides permit review and recommendation for the issuance of obstruction permits for street closures and construction traffic control, special event permits required for temporary traffic control devices and special requirements for over dimension vehicle moves (over height, length and weight) for route determination for the move.
5. Asset management of the traffic infrastructure: reviews and plans replacement/upgrades of the traffic signal system elements, reviews of the signing to ensure they comply with current standards and planning their replacement on a 12 year cycle to meet the required reflectivity standards and review and planning the maintenance of the pavement markings.
6. Project management of City and consultant design plans for expansion or reconstruction of these systems.

Objectives

1. To ensure that the City's traffic infrastructure is in compliance with existing standards and will operate in a safe, dependable and efficient manner. To provide timely responses for permit reviews and traffic study requests that are received.
2. Emphasis has been placed on preventative maintenance and finding ways to reduce the costs for operation and replacement of the existing traffic control devices.
3. New Traffic signal system will be installed as approved in the Capital Improvement Program as identified based on traffic forecasts and development associated with the City's continued growth.
4. Implement a signal optimization program for major transportation corridors in the City.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 43200

Function
 Public Works

Company
 General Function

Business Unit
 Traffic Admin/Engineering

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of signal intersections.	151	159	162	164
2. # of signals on interconnect.	145	146	148	150
3. # of signals on battery backup.	36	40	43	45
4. # of signal calls.	430	493	500	500

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % of traffic signal malfunctions corrected the same day as reported.	97%	97%	97%	97%
2. % of signal controller conflict monitors tested.	2%	7%	10%	10%
3. % of traffic signals' timing optimized and updated.	15%	20%	15%	15%

Gopher State One Call:

1. # of requests received for locate.	14,000	14,379	14,500	15,000
2. # of field locates made.	3,000	617*	650*	700*

* Enhanced GIS layer allows staff to determine if field locates are needed or not, therefore reducing field locates.

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Public Works	General Fund		Traffic			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
43200 Traffic						
Expenditures						
Employee Services						
Regular Salaries	541,665	580,089	594,400	606,748	606,748	606,748
Temporary Salaries	5,475	8,386	6,500	6,500	6,500	6,500
Regular Overtime	4,251	7,980	3,300	5,000	5,000	5,000
Other Pay	(8,109)	961	4,997	360	360	360
Employee Benefits - Pensions	81,290	88,139	91,603	93,378	93,378	93,378
Employee Benefits - Insuranc	94,957	104,466	122,620	146,345	146,345	146,345
Other Employee Benefits	288	348	348	144	144	144
Employee Services	719,817	790,369	823,768	858,475	858,475	858,475
Contractual Services						
Rents and Leases	2,977	2,795	3,500	3,500	3,500	3,500
Adv, Publishing, & Printing	774		350	350	350	350
Contractual Mtce & Repair	19,455	27,847	23,100	48,485	48,485	48,485
Expert & Professional Servic	399	2,342	400	400	400	400
Communications	3,773	4,227	4,775	4,775	4,775	4,775
Travel/Training/Business Mea	3,248	1,847	5,140	6,140	6,140	6,140
Subscriptions/Bks/Membership	800	1,147	1,100	1,100	1,100	1,100
Utilities	133,106	137,799	142,005	145,384	145,384	145,384
Insurance and Bonds	11,544	10,582	11,870	11,210	11,210	11,210
Contractual Services	128,674	105,929	128,191	113,117	113,117	113,117
Contractual Services	304,750	294,515	320,431	334,461	334,461	334,461
Materials and Supplies						
Office Supplies	806	7,317	3,100	3,850	2,850	2,850
Veh & Mach Operating Supplie	13,060	12,811	13,200	13,200	13,200	13,200
Clothing & Protective Equipm	1,289	1,531	1,000	1,000	1,000	1,000
Equipment, Tools, & Misc Par	23,387	39,534	33,750	34,000	34,000	34,000
Supplies	44,083	97,447	98,350	98,350	98,350	98,350
Materials and Supplies	82,625	158,640	149,400	150,400	149,400	149,400
Other Charges						
Judgmnts/Penalties/Settlemen	1,000	783	1,000			
Taxes and Licenses	327	234	250	250	250	250
Other Charges	68,212	76,803	78,310	74,922	74,922	74,922
Other Charges	69,539	77,820	79,560	75,172	75,172	75,172
Capital Outlay						
Furniture and Equipment		19,590				
Capital Outlay		19,590				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(77,304)	(85,556)	(72,397)	(40,146)	(40,146)	(40,146)
Allocated to Other Activities	(77,304)	(85,556)	(72,397)	(40,146)	(40,146)	(40,146)
Operating Transfers						
Operating Transfers	95,674	95,674	95,674	95,675	95,675	95,675
Operating Transfers	95,674	95,674	95,674	95,675	95,675	95,675
Expenditures	1,195,101	1,351,052	1,396,436	1,474,037	1,473,037	1,473,037
Non-Tax Revenue	113,620	129,644	91,003	92,801	92,801	92,801
Tax Funding	1,081,481	1,221,408	1,305,433	1,381,236	1,380,236	1,380,236

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 43200

Function	Company		Business Unit	
Public Works	General Fund		Traffic	
Employee Services	Employees		2017	2018
	2017	2018	Budget	Budget
Traffic Engineer	1.00	1.00		
Equip Operator - Public Works	1.00	1.00		
Painter 2	1.00	1.00		
Engineering Technician	1.00	1.00		
Sr Eng Technician	1.00	1.00		
Traffic Operations Technician	1.00	1.00		
Traffic Signal Technician	2.00	2.00		
Total Regular Salaries	8.00	8.00	594,400	606,748

Function
Public Works

Company
General Function

Business Unit
City Lighting

Mission/Function

This budget provides for lighting of public streets, alleys and walkways. Also included is the Central Business District (CBD) decorative pedestrian lights and the holiday lighting of trees and skyways. The majority of the street light system is installed and maintained by Rochester Public Utilities, however, about 1% of the lamps are served by Peoples Cooperative Power. This budget is administered by the Traffic division staff, which reviews requests for street lights and maintains the CBD decorative pedestrian lighting.

Objectives

1. Continued expansion into new subdivisions and annexed areas. The City will continue to use the 25% criteria, i.e. 25% of the lots in a new subdivision must have improvements to them prior to energizing the streetlights. In annexed areas, streetlights are added upon request.
2. The CBD decorative lighting system will be expanded to include the streets within any new streetscaping projects.
3. Periodic reports will be prepared on requested new lighting.
4. The City will continue to phase out existing mercury vapor lamps and gradually replace them with high pressure sodium lamps as they burn out.
5. Contractual maintenance will be continued to include annual lens washing, pole cleaning and oiling of the CBD decorative pedestrian lamps.
6. Re-evaluate street lighting levels and fixtures in new subdivisions.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 43220

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Works	General Function	City Lighting

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of street lights/175 watt mercury vapor.	1	1	1	1
2. # of street lights/250 watt mercury vapor.	3	4	0	0
3. # of street lights/400 watt mercury vapor.	4	6	6	4
4. # of street lights/100 watt H. Pres. Sodium.	6,500	6,335	6,194	6,000
5. # of street lights/150 watt H. Pres. Sodium.	8	2	2	1
6. # of street lights/250 watt H. Pres. Sodium.	1,108	1,077	1,034	1,000
7. # of street lights/400 watt H. Pres. Sodium.	153	145	136	125
8. # of street lights/175 watt Metal Halide.	35	35	35	35
9. # of street lights/250 watt Metal Halide.	44	44	44	44
10. # of street lights/42 watt LED.	25	18	18	18
11. # of street lights/47 & 50 watt LED.	275	381	466	525
12. # of street lights/70 watt LED.	550	514	604	750
13. # of street lights/100 & 110 watt LED.	5	47	108	150
14. # of street lights/157 watt LED.	55	39	39	39
15. # of street lights/175 watt LED.	8	6	6	6
16. # of street lights/250 watt LED.	0	28	28	28
17. Other/misc. types.	20	19	17	17
Total RPU Lamps	<u>8,794</u>	<u>8,701</u>	<u>8,738</u>	<u>8,743</u>
18. # of Peoples Coop lamps.	11	11	11	11
19. # of holiday outlets maintained.	120	120	120	120
20. # of decorative lamps maintained.	400	400	400	400

Effectiveness Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. % of street light requests reviewed w/i 30 days.	95%	97%	97%	97%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 43220

Public Works Description	General Fund		City Lighting			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
43220 City Lighting						
Expenditures						
Employee Services						
Contractual Services						
Communications	14					
Utilities	1,171,562	1,186,554	1,280,000	1,331,200	1,331,200	1,331,200
Insurance and Bonds	5	4	6	6	6	6
Contractual Services	1,171,581	1,186,558	1,280,006	1,331,206	1,331,206	1,331,206
Materials and Supplies						
Equipment, Tools, & Misc Par	4,160		1,000	1,000	1,000	1,000
Materials and Supplies	4,160		1,000	1,000	1,000	1,000
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	<u>1,175,741</u>	<u>1,186,558</u>	<u>1,281,006</u>	<u>1,332,206</u>	<u>1,332,206</u>	<u>1,332,206</u>
Non-Tax Revenue	2,856	2,424				
Tax Funding	1,172,885	1,184,134	1,281,006	1,332,206	1,332,206	1,332,206

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<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Culture	General Function	Music

Mission/Function

The Music Department (RMD) provides the community with opportunities for high quality, diverse and accessible musical and educational programs. RMD offers a broad range of concerts, performance opportunities for area musicians and artistic support services that help make Rochester a more livable community and contribute to the quality of life of its citizens. Both a presenter and producer, the Department values the diversity of cultural expression and traditions, fosters the preservation and advancement of diverse musical genres, creates a sense of welcoming and belonging, enhances the enjoyment of life and celebrates community when programming events. RMD's best-known program is Down by the Riverside. RMD also presents Riverside Live! concerts, World Music, Yule-Fest and other special programs and events. In addition, RMD serves as the artistic director, talent buyer, contract agent and paymaster for Thursdays on First & Third. RMD maintains an extensive education, community outreach and audience development program. RMD ensembles include a Concert Band, Concert Choir and Summer Festival Choir. Artistic support services include maintaining an extensive library collection of musical scores and parts and an inventory of musical equipment used by musicians, ensembles and organizations throughout the region.

Objectives

1. Continue to provide a broad variety of quality musical experiences and services to a wide spectrum of the public, provide management resources required to support a program of RMD's scope and magnitude, maintain control of day-to-day fiscal activity to ensure accountability and provide necessary management information and balance the budget.
2. For Council to allocate tax levy funds necessary to cover increased operating costs mandated by the municipal organization.
3. For Council to allocate additional general fund dollars to adequately support artistic fees and production costs to maintain the presentation of "name" artists and "production values" that Rochester audiences have come to expect from the music department.
4. Maintain the Down by the Riverside concert series in Mayo Park.
5. Maintain the Riverside Live! concert series featuring artists of national/international renown as well as the Yule-Fest holiday concert.
6. Maintain the contractual relationship with the Rochester Downtown Alliance where the Music Department serves as the artistic director, talent buyer, contract agent and paymaster for Thursdays on First & Third music functions and support and nurture within the limits of the funds available The World Music concert series programmed in partnership with Thursdays on First & Third, the Rochester Public Library and Mayo Clinic.
7. Maintain, support and nurture within the limits of the funds available a Concert Band, Concert Choir and Summer Festival Chorus.
8. Continue to develop education, community outreach and audience development initiatives; within the limits of the funds made available, maintain the Youth Concert and Artist-in-the-Schools/SE MN Libraries Outreach programs. (The Annual Youth Concerts program has been phased out due to State funding reductions).
9. Continue to provide services to the field including maintaining a Music Library and musical equipment rental program.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44100

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Culture	General Function	Music

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Total Citizens Served.	315,414	366,310	321,000	325,000
2. Riverside Live! Series.	3,975	4,590	5,000	5,000
3. Down by the Riverside.	51,500	79,500	50,000	50,000
4. World Music Capstone Concerts.	11,250	21,000	10,000	10,000
5. Thursdays on First & Third Concerts (RDA Estimate).	239,750	252,000	250,000	250,000
6. Education and Outreach.	3,212	3,798	3,000	3,000
7. Public Service & Community Music.*	5,144	5,310	3,000	3,000
8. Additional Programs & Services.	583	112	0	0
9. Music Dept. Spending Per Capita.	\$9.39	\$9.33	\$9.06	\$9.35
10. Per Capita Tax Levy Support.	\$5.59	\$5.74	\$5.98	\$6.33

*The Music Department supported Social Ice during 2014.

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Artistic excellence/merit/relevance.				
2. Preserve/advance /appreciate music.				
3. Development/enrichment of musicians.				
4. Total citizens served.	315,414	366,310	321,000	325,000
5. Total direct program cost/service unit.	\$1.56	\$1.43	\$1.87	\$1.85
6. Direct cost/service unit - Down by the Riverside.	\$3.71	\$2.80	\$3.00	\$3.50
7. Direct cost/service unit - Riverside Live!	\$52.23	\$50.51	\$50.00	\$50.00
8. Direct cost/service unit - Thursdays on First & Third.	\$0.29	\$0.17	\$0.20	\$0.20
9. Net program margin/subsidy required.	(\$274,663.37)	(\$239,623.20)	(\$275,000.00)	(\$275,000.00)
10. Total revenue earned.	\$210,054.49	\$181,089.49	\$194,826.00	\$191,045.00
11. Total contributed revenue & grants.	\$167,450.45	\$189,288.55	\$172,228.00	\$158,516.00

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Culture	General Fund		Music		Account Number	
	2015	2016	2017		2018 Budget	
	Description	Actuals	Actuals	Budget	Requested	Recommended
44100 Music						
Expenditures						
Employee Services						
Regular Salaries	317,864	331,021	342,571	363,687	363,687	363,687
Temporary Salaries	6,162	6,092	7,500	7,500	7,500	7,500
Other Pay	2,414	2,503	2,319	3,053	3,053	3,053
Employee Benefits - Pensions	48,097	49,897	52,644	55,843	55,843	55,843
Employee Benefits - Insuranc	53,736	56,013	62,838	70,778	70,778	70,778
Other Employee Benefits	576	576	576	576	576	576
Employee Services	428,849	446,102	468,448	501,437	501,437	501,437
Contractual Services						
Rents and Leases	51,556	49,728	64,800	64,800	55,300	55,300
Adv, Publishing, & Printing	83,298	53,355	83,500	86,250	80,000	80,000
Contractual Mtce & Repair	2,375	1,107	3,000	3,000	3,000	3,000
Expert & Professional Servic	415,804	435,944	344,201	409,915	369,259	369,259
Communications	20,285	22,646	24,235	24,235	24,235	24,235
Travel/Training/Business Mea	13,448	15,790	17,970	17,970	17,970	17,970
Subscriptions/Bks/Membership	2,272	4,325	3,210	3,210	3,210	3,210
Insurance and Bonds	2,024	1,720	2,140	1,827	1,827	1,827
Contractual Services	591,062	584,615	543,056	611,207	554,801	554,801
Materials and Supplies						
Office Supplies	2,865	622	1,200	1,200	1,200	1,200
Clothing & Protective Equipm		564	500	500	500	500
Equipment, Tools, & Misc Par	186	278	500	17,100	500	500
Supplies	3,249	1,905	4,000	4,000	4,000	4,000
Materials and Supplies	6,300	3,369	6,200	22,800	6,200	6,200
Other Charges						
Taxes and Licenses	2,874	3,420	5,000	5,000	5,000	5,000
Other Charges	13,794	13,414	14,296	14,003	14,003	14,003
Other Charges	16,668	16,834	19,296	19,003	19,003	19,003
Capital Outlay						
Furniture and Equipment		6,523				
Capital Outlay		6,523				
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	1,042,879	1,057,443	1,037,000	1,154,447	1,081,441	1,081,441
Non-Tax Revenue	376,090	369,734	353,000	349,561	349,561	349,561
Tax Funding	666,789	687,709	684,000	804,886	731,880	731,880

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 44100

Function	Company	Business Unit	
Culture	General Fund	Music	
Employee Services			
	Employees	2017	2018
	2017 2018	Budget	Budget
Asst General Manager Music	1.00 1.00		
Administrative Assistant I	1.00 1.00		
Operations Coordinator	1.00 1.00		
General Manager - Music	1.00 1.00		
Total Regular Salaries	4.00 4.00	342,571	363,687

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44200

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
Culture	General Function	Art Ctr/Civic Theater/125 Live	

Mission/Function

The expenditures accounted for in this function are City appropriations in the following agencies:

		2015	2016	2017	2018
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>
Civic Theater	Contribution	\$145,000	\$216,500	\$200,000	\$120,000 *
	Insurance	\$314	\$312	\$320	
	Energy Improvement Debt Service Payment	\$28,240	\$28,240	\$28,240	\$28,240
	Total	\$173,554	\$245,052	\$228,560	\$148,240
Art Center	Contribution	\$338,438	\$417,000	\$325,000	\$193,100
	Mayo Civic Center Building Contract				\$154,600
	Insurance	\$2,599	\$2,300	\$2,790	
	Energy Improvement Debt Service Payment	\$2,896	\$2,896	\$2,896	\$2,896
	Total	\$343,933	\$422,196	\$330,686	\$350,596
125 Live	Contribution	\$172,500	\$165,000		\$120,000
	Appraisals		\$14,109		
	Contractual Maintenance & Repair			\$8,740	\$10,000
	Communications		\$539	\$1,260	
	Utilities		\$133,325	\$241,000	\$169,960
	Insurance		\$3,117	\$5,000	\$6,040
	Equipment, Tools, & Misc Parts			\$15,000	
	Total	\$172,500	\$316,090	\$271,000	\$306,000
Old Senior Citizen Center/Armory	Contribution			\$80,000	
	Total			\$80,000	
Grand Totals	Contribution	\$655,938	\$798,500	\$605,000	\$433,100
	Appraisals		\$14,109		
	Contractual Maintenance & Repair			\$8,740	\$10,000
	Mayo Civic Center Building Contract				\$154,600
	Communications		\$539	\$1,260	
	Utilities		\$133,325	\$241,000	\$169,960
	Insurance	\$2,913	\$5,729	\$8,110	\$6,040
	Equipment, Tools, & Misc Parts			\$15,000	
	Energy Improvement Debt Service Payment	\$31,136	\$31,136	\$31,136	\$31,136
	Total	\$689,987	\$983,338	\$910,246	\$804,836

* Per 10/16/17 Council discussion, \$80,000 will be paid from 2017 Contingency Fund.

Objectives

Function
Culture

Company
General Function

Business Unit
Art Ctr/Civic Theater/125 Live

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 44200

Culture	General Fund			ArtCtr/CivicTheatre/125Live			
	Description	2015 Actuals	2016 Actuals	2017 Budget	2018 Budget Requested	2018 Budget Recommended	Adopted
44200 ArtCtr/CivicTheatre/125Live							
Expenditures							
Employee Services							
Contractual Services							
Contractual Mtce & Repair			8,740	10,000	10,000	10,000	10,000
Expert & Professional Servic		14,109					
Communications		539	1,260				
Utilities		133,325	241,000	169,960	169,960	169,960	169,960
Insurance and Bonds	2,913	5,729	8,110	6,040	6,040	6,040	6,040
Contractual Services	2,913	153,702	259,110	186,000	186,000	186,000	186,000
Materials and Supplies							
Equipment, Tools, & Misc Par			15,000				
Materials and Supplies			15,000				
Other Charges							
Contributions	633,938	798,500	605,000	645,000	667,700	587,700	587,700
Other Charges	633,938	798,500	605,000	645,000	667,700	587,700	587,700
Capital Outlay							
Bonds-Principal & Interest							
Allocated to Other Activities							
Operating Transfers							
Operating Transfers	31,136	31,136	31,136	31,136	31,136	31,136	31,136
Operating Transfers	31,136	31,136	31,136	31,136	31,136	31,136	31,136
Expenditures	667,987	983,338	910,246	862,136	884,836	804,836	804,836
Tax Funding	667,987	983,338	910,246	862,136	884,836	804,836	804,836

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City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 44400

Function
 Community Reinvestment

Company
 General Function

Business Unit
 Community Reinvestment

Mission/Function

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Projected</u>
1. Diversity Council	\$63,000	\$68,000	\$75,000	\$75,000
2. Greater Rochester Area University Center	\$15,000	\$18,000	\$20,000	\$20,000
3. Neighborhood Resource Center	\$91,500	\$101,000	\$102,000	\$105,000
4. SE MN Initiative Fund	\$20,000	\$20,000	\$20,000	\$20,000
5. Olmsted County History Center	\$25,000	\$27,000	\$30,000	\$30,000
6. Celebration of a City	\$22,500	\$25,000	\$25,000	\$25,000
7. Rochester Downtown Alliance			\$100,000	\$100,000
8. Misc./others*	\$15,000	\$5,000		
Total	<u>\$252,000</u>	<u>\$264,000</u>	<u>\$372,000</u>	<u>\$375,000</u>

* Transfers from General Fund Contingency approved by Council.

Objectives

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44400

Function
Community Reinvestment

Company
General Function

Business Unit
Community Reinvestment

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 44400

Community Reinvestment Description	General Fund			Community Reinvestment		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
44400 Community Reinvestment						
Expenditures						
Employee Services						
Contractual Services						
Materials and Supplies						
Other Charges						
Contributions	252,000	264,000	372,000	394,500	375,000	375,000
Other Charges	252,000	264,000	372,000	394,500	375,000	375,000
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	252,000	264,000	372,000	394,500	375,000	375,000
Tax Funding	252,000	264,000	372,000	394,500	375,000	375,000

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Function
Economic Development/Assistance

Company
General Function

Business Unit
Development Administration

Mission/Function

The general function of this office is to oversee the City's redevelopment programs and policies. Major activities supporting this mission include:

1. Advise the City Council on redevelopment programs, policies and practices.
2. Serve as staff liaison to various groups and organizations involved in the redevelopment process.
3. Coordinate long range planning for the downtown area.
4. Coordinate the planning and implementation of public improvements in the CBD including skyways and parking facilities.
5. Coordinate implementation of public projects with private development projects.
6. Negotiate public assistance for private redevelopment projects.
7. Support other community housing and economic development of public buildings.
8. Assist in the planning, design and construction of public buildings.
9. Acquire and dispose of land for redevelopment purposes.

Objectives

1. Work with the DMC Corporation and the Economic Development Agency on implementation of the DMC Plan.
2. Coordinate implementation of the downtown master plan recommendations.
3. Negotiate development agreements for multiple development projects.
4. Serve as the primary staff representative to the Rochester Downtown Alliances.
5. Coordinate marketing, leasing and management efforts for the Minnesota BioBusiness Center.
6. Coordinate the planning and financing of new parking facilities in the Central Business District.
7. Manage City properties being held for redevelopment purposes.
8. Working with Planning Department Staff, draft changes to the Zoning Ordinance related to design review requirements in the downtown area.
9. Implementation of the various downtown redevelopment projects.

Function
Economic Development/Assistance

Company
General Function

Business Unit
Development Administration

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 44520

Function
 Economic Development/Assistance

Company
 General Function

Business Unit
 Economic Development

Mission/Function

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>
Convention and Tourism	\$2,436,207	\$2,433,458	\$2,500,000	\$2,550,000
RAEDI, Inc.	\$75,000	\$51,000	\$51,000	\$75,000
Total	<u>\$2,511,207</u>	<u>\$2,484,458</u>	<u>\$2,551,000</u>	<u>\$2,625,000</u>

Objectives

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44520

Function
Economic Development/Assistance

Company
General Function

Business Unit
Economic Development

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 44500

Economic Developmnt/Assistance Description	General Fund			Economic Development		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
44500 Economic Development						
Expenditures						
Employee Services						
Regular Salaries	100,161	104,732	108,291	113,772	113,772	113,772
Employee Benefits - Pensions	15,055	15,724	16,406	17,237	17,237	17,237
Employee Benefits - Insuranc	20,962	21,306	24,041	27,223	27,223	27,223
Other Employee Benefits	144	144	144	144	144	144
Employee Services	136,322	141,906	148,882	158,376	158,376	158,376
Contractual Services						
Rents and Leases	15	89	100	100	100	100
Adv, Publishing, & Printing	8,113	6,512	1,900	2,000	2,000	2,000
Expert & Professional Servic	8,314	18,338	1,010	1,010	1,010	1,010
Communications	278	360	325	325	325	325
Travel/Training/Business Mea	43	2,532	1,680	1,680	1,680	1,680
Subscriptions/Bks/Membership	535	535	550	600	600	600
Insurance and Bonds	15,473	14,313	14,770	15,120	15,120	15,120
Contractual Services	32,771	42,679	20,335	20,835	20,835	20,835
Materials and Supplies						
Office Supplies			100	800	800	800
Materials and Supplies			100	800	800	800
Other Charges						
Contributions	2,511,207	2,484,458	2,551,000	2,625,000	2,625,000	2,625,000
Other Charges	1,596	1,951	1,850	1,780	1,780	1,780
Other Charges	2,512,803	2,486,409	2,552,850	2,626,780	2,626,780	2,626,780
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	2,681,896	2,670,994	2,722,167	2,806,791	2,806,791	2,806,791
Non-Tax Revenue	73,000	313,737				
Tax Funding	2,608,896	2,357,257	2,722,167	2,806,791	2,806,791	2,806,791

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 44500

Function	Company		Business Unit	
Economic Developmnt/Assistance	General Fund		Economic Development	
Employee Services				
	Employees		2017	2018
	2017	2018	Budget	Budget
Redevelopment Director	1.00	1.00		
Total Regular Salaries	1.00	1.00	108,291	113,772

Function
Economic Development/Assistance

Company
General Function

Business Unit
CBD Maintenance

Mission/Function

The function of the Central Business District (CBD) maintenance business unit is to maintain the public improvements made to the CBD corridor and to account for the costs associated to the maintenance activities. The activities of the business unit are to compliment the programming and promotion of the central district area by Rochester Downtown Business Alliance. The business unit will continue to expand responsibilities as a result of increased investment in landscape amenities in the downtown core. This Division is under the general direction of the Parks and Forestry Division Head and has one full time employee.

Objectives

1. To provide quality landscape maintenance services in public space and planting areas.
2. To provide necessary resources for seasonal decorating.
3. To provide the daily review and maintenance of the Peace Plaza, Central Park and other public spaces.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44515

Function
Economic Development/Assistance

Company
General Function

Business Unit
CBD Maintenance

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Economic Developmnt/Assistance	General Fund		CBD Maintenance			
	2015	2016	2017	2018 Budget		
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
44515 CBD Maintenance						
Expenditures						
Employee Services						
Regular Salaries	52,718	54,059	55,354	57,009	57,009	57,009
Temporary Salaries	17,025	17,991	25,000	24,640	24,640	24,640
Regular Overtime	1,744	78	1,800	1,800	1,800	1,800
Employee Benefits - Pensions	9,308	9,561	11,495	11,704	11,704	11,704
Employee Benefits - Insuranc	8,053	8,323	9,006	18,785	18,785	18,785
Employee Services	88,848	90,012	102,655	113,938	113,938	113,938
Contractual Services						
Rents and Leases		983	2,000	2,000	2,000	2,000
Contractual Mtce & Repair	22,560	12,761	25,000	28,000	28,000	28,000
Expert & Professional Servic	1,832	7,403	300	10,300	10,300	10,300
Communications	782	845	750	750	650	650
Travel/Training/Business Mea	179	185	680	680	680	680
Utilities	10,522	8,889	11,000	11,310	11,310	11,310
Insurance and Bonds	674	573	700	600	600	600
Contractual Services	52,770	73,796	56,000	57,580	57,580	57,580
Contractual Services	89,319	105,435	96,430	111,220	111,120	111,120
Materials and Supplies						
Office Supplies			100	100	100	100
Veh & Mach Operating Supplie	2,300	2,230	2,250	2,250	2,250	2,250
Clothing & Protective Equipm	590	858	800	800	800	800
Commodities	71	2,384	2,000	2,000	2,000	2,000
Equipment, Tools, & Misc Par	13,600	16,332	14,000	14,000	13,000	13,000
Construction Materials	21,826	21,184	32,000	32,050	27,000	27,000
Supplies	11,418	16,800	9,000	9,000	9,000	9,000
Materials and Supplies	49,805	59,788	60,150	60,200	54,150	54,150
Other Charges						
Taxes and Licenses		10				
Other Charges		696	6,369	3,891	3,891	3,891
Other Charges		706	6,369	3,891	3,891	3,891
Capital Outlay						
Furniture and Equipment	500					
Capital Outlay	500					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(8,685)	(4,847)	(7,100)	(1,990)	(1,990)	(1,990)
Allocated to Other Activities	(8,685)	(4,847)	(7,100)	(1,990)	(1,990)	(1,990)
Operating Transfers						
Expenditures	219,787	251,094	258,504	287,259	281,109	281,109
Non-Tax Revenue	2,041	3,259	1,000	1,000	1,000	1,000
Tax Funding	217,746	247,835	257,504	286,259	280,109	280,109

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00101 44515

Function	Company		Business Unit	
Economic Developmnt/Assistance	General Fund		CBD Maintenance	
Employee Services				
	Employees		2017	2018
	2017	2018	Budget	Budget
Landscape Technician	1.00	1.00	_____	_____
Total Regular Salaries	<u>1.00</u>	<u>1.00</u>	<u>55,354</u>	<u>57,009</u>

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44600

Function
Unallocated

Company
General Function

Business Unit
Unallocated

Mission/Function

The Expenditures accounted for in this function are items which are not readily allocable to various City functions.

Objectives

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44600

Function
Unallocated

Company
General Function

Business Unit
Unallocated

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Unallocated	General Fund		2017	Unallocated	Account Number	
	2015	2016			2018 Budget	00101
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
44600 Unallocated						
Expenditures						
Employee Services						
Contractual Services						
Rents and Leases	65,843	68,523	69,861	70,381	70,381	70,381
Contractual Mtce & Repair	2,875	2,875				
Expert & Professional Serv	24,249	18,981	22,150	22,150	22,150	22,150
Communications	2,184	3,734	1,880	1,880	1,880	1,880
Contractual Services		3,231	2,000	1,070	1,070	1,070
Contractual Services	95,151	97,344	95,891	95,481	95,481	95,481
Materials and Supplies						
Office Supplies	2,700	394	400	500	500	500
Supplies	340					
Materials and Supplies	3,040	394	400	500	500	500
Other Charges						
Taxes and Licenses	50	25	25	25	25	25
Other Charges	22,889	10,979	12,000	12,000	12,000	12,000
Other Charges	22,939	11,004	12,025	12,025	12,025	12,025
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	687,050	1,500,000	1,500,000			
Operating Transfers	687,050	1,500,000	1,500,000			
Expenditures	808,180	1,608,742	1,608,316	108,006	108,006	108,006
Tax Funding	808,180	1,608,742	1,608,316	108,006	108,006	108,006

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City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44620

Function
Unallocated

Company
General Function

Business Unit
Contingency

Mission/Function

This appropriation provides for unforeseen circumstances in operating departments that may arise during the budget year. The appropriation may be transferred upon Common Council approval to the department in which the unforeseen circumstance arises.

Objectives

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00101 44620

Function
Unallocated

Company
General Function

Business Unit
Contingency

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00101 44620

Unallocated Description	General Fund		Contingency		2018 Budget	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
44620 Contingency						
Expenditures						
Employee Services						
Contractual Services						
Materials and Supplies						
Other Charges						
Contributions			1,000,000	1,000,000	900,000	1,045,276
Other Charges			1,000,000	1,000,000	900,000	1,045,276
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	2,164,300	213,000				
Operating Transfers	2,164,300	213,000				
Expenditures	<u>2,164,300</u>	<u>213,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>900,000</u>	<u>1,045,276</u>
Tax Funding	2,164,300	213,000	1,000,000	1,000,000	900,000	1,045,276

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Function
Culture

Company
Library Fund

Business Unit
Library Fund BS/GR

Mission/Function

The Rochester Public Library strengthens the community and enriches lives by sparking imagination, creativity, engagement and learning.

Objectives

Budget Goals for 2018:

1. Children start school ready to learn to read and write.
2. Community members' basic literacy needs are addressed.
3. Information seekers get answers through greater assistance and relevant education.
4. Students will have enhanced opportunities to help them succeed in school and beyond.
5. Community member increased engagement through interactive programming and partnerships.
6. Individuals feel part of the community through inclusion and connection.
7. Community members increased participation in and awareness of citizenship rights and responsibilities.
8. Community members have expanded opportunities for creative expression and innovation.
9. Community members have access to space to meet community needs for literacy and engagement.
10. Community and staff access the digital world utilizing the best technology.
11. The community understands the benefits of the library and its services, and the community has confidence in the library's stewardship and effectiveness.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00202 45500

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Culture	Library Fund	Library Fund BS/GR

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Annual # of Circulation.	1,549,455	1,749,585	1,800,000	1,818,000
2. Annual # of library visits.	528,168	530,229	525,000	515,000
3. Annual # of reference transactions.	202,032	204,444	210,000	212,100
4. Annual # of program attendance.	110,818	115,363	116,000	116,500
5. Annual # of holdings.	480,596	520,442	525,000	530,000
6. Annual # of Wifi sessions.	38,595	40,082	46,000	46,500

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Circulation per Capita.	10.99	12.32	12.58	12.61
2. # of hours Main Library open.	3,200	3,204	3,200	3,200
3. # of days of Bookmobile service.	221	230	229	230
4. Total registered borrowers as a % of population served.	51.41%	50.66%	49.45%	49.57%
5. % of Rochester Reading Champion Students who improve reading by one grade level after post assessment.	90.00%	100.00%	80.00%	80.00%
6. # of free specialized reading lessons provided by Rochester Reading Champions Tutors.	684	1,015	1,200	1,400
7. % of people surveyed who feel they improved their knowledge or skills because of the library's programming and services.			85.00%	85.00%
8. % of people surveyed who reported a positive experience with the library.			95.00%	95.00%
9. % of people surveyed who reported an increase in creative expression/opportunities.			85.00%	85.00%
10. % of people surveyed who feel more connected to the community because of library programming.	85.00%	86.40%	75.00%	75.00%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Culture	Library Fund			Library		
	2015	2016	2017	2018 Budget	2018 Budget	2018 Budget
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00202 Library Fund						
45500 Library						
Expenditures						
Employee Services						
Regular Salaries	3,347,082	3,457,497	3,621,755	3,802,846	3,802,846	3,836,685
Temporary Salaries	515,478	530,608	631,370	658,945	654,801	654,801
Regular Overtime	8,448	2,848	21,914	21,914	21,914	21,914
Other Pay	13,505	7,989	5,762	14,377	18,140	18,140
Employee Benefits - Pensions	566,406	584,647	632,142	663,705	663,469	668,596
Employee Benefits - Insuranc	635,008	675,351	810,386	947,185	950,084	970,181
Other Employee Benefits	7,668	7,572	7,548	7,548	7,548	7,548
Employee Services	5,093,595	5,266,512	5,730,877	6,116,520	6,118,802	6,177,865
Contractual Services						
Rents and Leases	3,405	3,706	3,040	3,280	3,280	3,280
Adv, Publishing, & Printing	14,476	33,700	28,974	49,724	37,224	37,224
Contractual Mtce & Repair	204,827	206,477	244,268	266,049	262,665	262,665
Expert & Professional Servic	97,163	113,246	56,767	68,200	53,200	53,200
Communications	45,239	50,585	52,797	62,366	45,566	45,566
Travel/Training/Business Mea	30,187	36,623	33,874	37,264	37,264	37,264
Subscriptions/Bks/Membership	241,988	240,894	128,769	132,037	132,037	132,037
Utilities	224,680	212,055	232,843	229,197	229,197	229,197
Insurance and Bonds	31,811	28,734	33,100	30,350	30,350	30,350
Contractual Services	16,119	30,197	7,140	7,728	7,728	7,728
Contractual Services	909,895	956,217	821,572	886,195	838,511	838,511
Materials and Supplies						
Office Supplies	13,461	17,581	10,100	14,000	11,500	17,100
Veh & Mach Operating Supplie	7,051	3,940	6,200	6,400	6,400	6,400
Clothing & Protective Equipm	389	1,104	450	500	500	500
Commodities	10,575	9,070	9,700	6,900	6,400	6,400
Equipment, Tools, & Misc Par	29,697	16,693	600	2,203	2,203	2,203
Construction Materials			200			
Supplies	116,875	128,170	60,125	69,883	61,375	61,375
Materials and Supplies	178,048	176,558	87,375	99,886	88,378	93,978
Other Charges						
Taxes and Licenses	38	48	48	48	48	48
Other Charges	104,757	106,518	108,601	107,967	107,967	107,967
Other Charges	104,795	106,566	108,649	108,015	108,015	108,015
Capital Outlay						
Furniture and Equipment		19,320				
Library Media	639,985	659,540	625,500	673,000	664,053	664,053
Capital Outlay	639,985	678,860	625,500	673,000	664,053	664,053
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	22,445	22,446	22,445	22,446	22,446	22,446
Operating Transfers	22,445	22,446	22,445	22,446	22,446	22,446
Expenditures	6,948,763	7,207,159	7,396,418	7,906,062	7,840,205	7,904,868
Non-Tax Revenue	1,383,513	1,427,324	1,132,627	1,164,953	1,164,953	1,164,953
Tax Funding	5,565,250	5,779,835	6,263,791	6,741,109	6,675,252	6,739,915

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00202 45500

<u>Function</u>	<u>Company</u>		<u>Business Unit</u>	
Culture	Library Fund		Library	
<u>Employee Services</u>	<u>Employees</u>		2017	2018
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Administrative Svcs Associate	1.00	1.00		
Automation Services Assoc	1.00	1.00		
Automation Services Coord	2.00	2.00		
Volunteer and Training Asst	1.00	1.00		
Librarian I/Driver	1.00	1.00		
Administrative Services Coord	1.00	1.00		
Childrens Services Division Hd	1.00	1.00		
Custodian NonBargaining	1.00	1.00		
Director Library	1.00	1.00		
Head of Mktg & Comm Engagement	1.00	1.00		
Library Associate II	1.00	1.00		
Library Assistant I	7.00	7.00		
Library Assistant II	7.00	7.75		
Librarian I	12.25	12.75		
Librarian II Ref	1.00	1.00		
Library Associate I	6.00	6.00		
Automation Systems Mgr - Lib	1.00	1.00		
Circulation Services Manager	1.00	1.00		
Reference Services Division Hd	1.00	1.00		
Reader Services Division Head	1.00	1.00		
Technical Svcs Division Head	1.00	1.00		
Building Maint Worker III	1.00	1.00		
Building Maint Worker Non Barg	1.00	1.00		
Total Regular Salaries	<u>52.25</u>	<u>53.50</u>	<u>3,621,755</u>	<u>3,836,685</u>

Function
Parks & Recreation

Company
Municipal Recreation System

Business Unit
Park & Rec Admin

Mission/Function

The Park and Recreation Department provides recreation facilities and programs to the citizens of Rochester. This is accomplished through the maintenance and operation of various parks, facilities and trails and through scheduling of activities in cooperation with a number of other service organizations. The Park and Recreation Administration is responsible for the overall operation, budget, planning, community relations, fund raising and operation of the department. The administration works closely with the Park Board, City Council, City Administration, civic groups and other City departments.

Objectives

Develop and maintain standards for all programs and facilities that can be accomplished at current and projected funding levels.

Work Load for 2018:

1. Align all activities with the Parks and Recreation System Plan.
2. Continue to develop the Park Foundation.
3. Maximize programs delivered in cooperation with other agencies.
4. Conduct Park Board meetings, planning workshops and public meetings.
5. Complete all budgets in a timely manner.
6. Expand activities at the Silver Lake Station and during available times at the 125 Live facility.
7. Engage volunteers in park and trail beautification programs.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46000

Function
 Parks & Recreation

Company
 Municipal Recreation System

Business Unit
 Park & Rec Admin

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of seasonal employees processed.	325	305	345	340
2. # of picnic shelters reserved.	400	476	480	485
3. # of Plummer House reservations.	130	132	135	135
4. # of Mayo Field reservations.	80	83	88	90
5. # of Public meetings.	44	25	35	38

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Municipal Recreation System			Park & Rec Administration		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00221 Municipal Recreation System						
46001 Park & Rec Administration						
Expenditures						
Employee Services						
Regular Salaries	283,128	335,793	351,147	372,040	372,040	372,040
Temporary Salaries	7,749	3,157	6,000	6,000	6,000	6,000
Regular Overtime	39	1,336		350	350	350
Other Pay	1,972	2,342	2,411	2,728	2,728	2,728
Employee Benefits - Pensions	42,374	49,194	53,747	56,965	56,965	56,965
Employee Benefits - Insuranc	55,902	62,458	69,553	78,800	78,800	78,800
Other Employee Benefits	336	552	552	552	552	552
Employee Services	391,500	454,832	483,410	517,435	517,435	517,435
Contractual Services						
Rents and Leases	82					
Adv, Publishing, & Printing	4,336	7,555	4,250	4,750	4,750	4,750
Contractual Mtce & Repair	4,255	5,023	14,400	13,400	13,400	13,400
Expert & Professional Servic	22,128	7,970	9,500	7,500	7,500	7,500
Communications	3,219	3,318	3,425	3,425	3,425	3,425
Travel/Training/Business Mea	6,885	2,922	3,920	3,920	3,920	3,920
Subscriptions/Bks/Membership	2,308	1,779	1,450	1,400	1,400	1,400
Insurance and Bonds	1,987	1,691	1,910	1,775	1,775	1,775
Contractual Services	2,047	120				
Contractual Services	47,247	30,378	38,855	36,170	36,170	36,170
Materials and Supplies						
Office Supplies	4,417	2,741	4,800	4,500	4,500	4,500
Veh & Mach Operating Supplie	944	666	900	900	900	900
Equipment, Tools, & Misc Par	34					
Supplies	670	343		500	500	500
Materials and Supplies	6,065	3,750	5,700	5,900	5,900	5,900
Other Charges						
Taxes and Licenses		16				
Other Charges	16,434	19,101	23,338	17,454	17,454	17,454
Other Charges	16,434	19,117	23,338	17,454	17,454	17,454
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	461,246	508,077	551,303	576,959	576,959	576,959
Non-Tax Revenue	18,110	21,629	16,370	23,370	23,370	23,370
Tax Funding	443,136	486,448	534,933	553,589	553,589	553,589

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46001

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
Parks & Recreation	Municipal Recreation System	Park & Rec Administration	

<u>Employee Services</u>	<u>Employees</u>		<u>2017</u>	<u>2018</u>
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Administrative Assistant II	1.00	1.00		
Accounting Clerk	1.00	1.00		
Director of Park & Rec	1.00	1.00		
Office Services Coord/P&R	1.00	1.00		
Total Regular Salaries	<u>4.00</u>	<u>4.00</u>	<u>351,147</u>	<u>372,040</u>

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00221 46010

Function
Parks & Recreation

Company
Municipal Recreation System

Business Unit
Recreation

Mission/Function

The Recreation Division plans, develops and directs a multi-diverse recreational program to meet the needs and demands of all age groups. All of the programs and activities are held in the parks or other City facilities. There are two full-time employees and over five hundred part-time employees, as well as hundreds of volunteers.

Objectives

The Recreation and Adaptive Recreation Divisions are always looking for ways to improve existing programs and start new programs. The Division is constantly updating its programs and always starting new programs.

Estimated revenue for 2018 is \$145,200 for Recreation and \$167,000 for Adaptive Recreation.

Work Load for 2018:

1. Look for new revenue sources.
2. Add new programs and improve existing programs for adaptive programs.
3. Increase participation in youth and adult programs.
4. Continue partnerships with groups like Rochester Community Education and Quarry Hill Nature Center.
5. Keep updating and improving the Pipsqueaks indoor playground.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46010

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Parks & Recreation	Municipal Recreation System	Recreation

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of league teams.	730	732	740	740
2. # of team program participants.	9,490	9,520	9,600	9,750
3. # of participants in Adaptive Rec.	2,050	1,950	2,000	2,100
4. # of attendees to Pipsqueaks.	6,263	7,596	7,300	7,500

Effectiveness Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. Non-Tax revenue as a % of total operating costs.	41%	45%	47%	48%
2. % increase in revenue from previous years.	2%	3%	2%	3%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	Municipal Recreation System		Recreation		Account Number	
	2015	2016	2017		2018 Budget	
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
46010 Recreation						
Expenditures						
Employee Services						
Regular Salaries	301,747	268,707	280,095	297,727	297,727	297,727
Temporary Salaries	187,938	200,470	195,000	200,000	195,000	195,000
Other Pay	1,116	1,164	1,164	1,164	1,164	1,164
Employee Benefits - Pensions	63,039	60,083	60,883	64,026	63,554	63,554
Employee Benefits - Insuranc	54,067	42,402	45,527	43,665	43,665	43,665
Other Employee Benefits	180	144	144	144	144	144
Employee Services	608,087	572,970	582,813	606,726	601,254	601,254
Contractual Services						
Rents and Leases	70,867	14,964	22,000	24,000	24,000	24,000
Adv, Publishing, & Printing	956	1,530	1,900	1,900	1,900	1,900
Contractual Mtce & Repair	2,098	3,211	500	500	500	500
Expert & Professional Servic	27,489	35,583	31,000	33,000	33,000	33,000
Communications	1,659	1,414	1,800	1,800	1,800	1,800
Travel/Training/Business Mea	1,157	1,908	1,140	1,140	1,140	1,140
Subscriptions/Bks/Membership	396	884	550	600	600	600
Insurance and Bonds	2,797	2,346	2,985	2,465	2,465	2,465
Contractual Services		1,403	1,500	1,500	1,500	1,500
Contractual Services	107,419	63,243	63,375	66,905	66,905	66,905
Materials and Supplies						
Office Supplies	283	222	600	600	600	600
Veh & Mach Operating Supplie	678	209	1,000	1,000	1,000	1,000
Clothing & Protective Equipm	726	934	950	950	950	950
Equipment, Tools, & Misc Par			500	500	500	500
Supplies	17,621	17,811	17,600	18,600	18,600	18,600
Materials and Supplies	19,308	19,176	20,650	21,650	21,650	21,650
Other Charges						
Contributions	705	4		1,000	1,000	1,000
Taxes and Licenses		32				
Other Charges		3,515	2,982	5,567	5,567	5,567
Other Charges	705	3,551	2,982	6,567	6,567	6,567
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(44,943)	(46,864)	(46,000)	(48,270)	(48,270)	(48,270)
Allocated to Other Activities	(44,943)	(46,864)	(46,000)	(48,270)	(48,270)	(48,270)
Operating Transfers						
Expenditures	690,576	612,076	623,820	653,578	648,106	648,106
Non-Tax Revenue	285,410	340,385	297,000	312,200	312,200	312,200
Tax Funding	405,166	271,691	326,820	341,378	335,906	335,906

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46010

Function	Company		Business Unit	
Parks & Recreation	Municipal Recreation System		Recreation	
Employee Services				
	Employees		2017	2018
	2017	2018	Budget	Budget
Director of Sports Facilities	1.00	.00		
Recreation Therapist	1.00	1.00		
Sports Facilities Division Hd	.00	1.00		
Recreation Supervisor	1.00	1.00		
Total Regular Salaries	3.00	3.00	280,095	297,727

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00221 46013

Function
Parks & Recreation

Company
Municipal Recreation System

Business Unit
Tennis

Mission/Function

The Tennis Center is open to members and the public from the first week of June until the end of August. It is a membership facility that can also be used by visitors on a limited basis. Memberships are sold to individuals and families and courts can be reserved on an hourly basis. Instructional play is offered for all ages and in-house leagues are offered. Invitational, high school, district and regional tournaments are also held at the Center.

Objectives

1. Sell more advertising at the Center.
2. Repair and resurface 3 courts.
3. Increase the number of regional and invitational tournaments.
4. Work on increasing the total memberships.
5. Estimated revenue for 2018 is \$18,200.
6. Work on getting grants for upgrading the tennis center complex.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46013

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Parks & Recreation	Municipal Recreation System	Tennis

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of participants per season.	6,120	5,950	6,000	6,000
2. # of good weather days.	138	137	140	140
3. # of high school tournaments.	60	58	58	60
4. # of hours used by high school teams.	755	750	755	755

Effectiveness Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. Non-Tax revenue as a % of total operating costs.	37%	41%	35%	40%
2. % increase in total facility participants from previous years.	1.5%	(2.0%)	2.0%	2.0%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00221 46013

Parks & Recreation Description	Municipal Recreation System			Tennis Center	2018 Budget	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
46013 Tennis Center						
Expenditures						
Employee Services						
Regular Salaries	7,491	7,679	7,856	7,876	7,876	7,876
Temporary Salaries	11,829	12,318	10,500	11,000	11,000	11,000
Employee Benefits - Pensions	1,832	1,877	1,993	2,035	2,035	2,035
Employee Benefits - Insuranc	11,850	12,183	15,222	17,180	17,180	17,180
Employee Services	33,002	34,057	35,571	38,091	38,091	38,091
Contractual Services						
Adv, Publishing, & Printing	707	791	800	800	800	800
Contractual Mtce & Repair	3,489	255	500	600	600	600
Expert & Professional Servic		16				
Communications	790	938	800	850	850	850
Travel/Training/Business Mea			80	80	80	80
Utilities	5,213	5,412	5,760	5,810	5,810	5,810
Insurance and Bonds	1,039	1,015	1,105	1,079	1,079	1,079
Contractual Services	11,238	8,427	9,045	9,219	9,219	9,219
Materials and Supplies						
Office Supplies			100	100	100	100
Supplies	1,584	2,562	3,500	3,500	2,900	2,900
Materials and Supplies	1,584	2,562	3,600	3,600	3,000	3,000
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	45,824	45,046	48,216	50,910	50,310	50,310
Non-Tax Revenue	17,511	18,553	18,000	18,200	18,200	18,200
Tax Funding	28,313	26,493	30,216	32,710	32,110	32,110

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46013

Function	Company	Business Unit					
Parks & Recreation	Municipal Recreation System	Tennis Center					
Employee Services							
	Employees	2017	2018				
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">2017</td> <td style="text-align: center; border-bottom: 1px solid black;">2018</td> </tr> <tr> <td style="text-align: center;">1.00</td> <td style="text-align: center;">1.00</td> </tr> </table>	2017	2018	1.00	1.00	Budget	Budget
2017	2018						
1.00	1.00						
Tennis Pro							
Total Regular Salaries	1.00	7,856	7,876				

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00221 46020

Function
Parks & Recreation

Company
Municipal Recreation System

Business Unit
Pools Admin

Mission/Function

Soldiers Field and Silver Lake pools are open to the public from the first week of June until the second week of August for Silver Lake and the last Sunday in August for Soldiers Field. The two pools are host to swim meets, pool parties, lap and recreational swimming and two different Swim Club workouts. We also have many special events and programs. Foster Arends Beach is open Memorial Day weekend until Labor Day weekend. The beach is free of charge. It is unguarded but there is security during beach hours.

In 2016 the City of Rochester entered into an agreement with the Rochester Swim Club Orcas. The basics of that agreement include the Orcas retaining the revenue from daily tickets sales and facility rental at the 2 outdoor pools. The Orcas will also pay the expenses of the part-time seasonal staff and the pools manager. Shortly after the end of the season the Parks & Rec staff will meet with the Orcas to review the season and its financials. The City of Rochester continues to oversee the maintenance of the pools. Based on prior year financial results, this agreement should show a net financial outcome of breaking even. The intent of this agreement is to increase attendance and effectiveness of the outdoor pools for the community. The effectiveness measurements will reflect the desired outcomes of the agreement.

Objectives

1. Have more special events at the pools.
2. Work closely with the Orcas under our agreement to operate the pools smoothly and seamlessly.
3. Work with County health inspectors on the new state and federal regulations.
4. Work on increasing the attendance at the pools.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46020

Function
 Parks & Recreation

Company
 Municipal Recreation System

Business Unit
 Pools Admin

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of good weather days - 75 degrees.	72	72	70	75
2. # of days pool was open.	75	72	70	75

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of swimmers/good weather days.	580	570	580	580
2. Outdoor Pools Programming Subsidy.		\$17,511	\$14,993	\$8,000
3. Community Special Events held at the Pool by the Orcas.		3	4	5

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00221 46020

Parks & Recreation Description	Municipal Recreation System			Pools	2018 Budget	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
46020 Pools						
Expenditures						
Employee Services						
Temporary Salaries	78,184					
Regular Overtime	57					
Employee Benefits - Pensions	6,168					
Employee Benefits - Insuranc	1,854					
Employee Services	86,263					
Contractual Services						
Rents and Leases	211	352	200	500	500	500
Adv, Publishing, & Printing	309	332	850	850	850	850
Contractual Mtce & Repair	10,744	10,370	10,000	10,500	12,500	12,500
Expert & Professional Servic	18,942	15,816	19,300	20,800	20,800	20,800
Communications	1,099	1,228	1,065	1,100	1,293	1,293
Travel/Training/Business Mea	972	747	625	750	750	750
Utilities	68,360	41,629	63,525	60,425	60,425	60,425
Insurance and Bonds	1,810	1,752	1,885	1,858	1,858	1,858
Contractual Services	14,965	2,084	2,500	2,500	2,500	2,500
Contractual Services	117,412	74,310	99,950	99,283	101,476	101,476
Materials and Supplies						
Office Supplies	94		50	50	50	50
Clothing & Protective Equipm	532	258	600	500	500	500
Commodities	13,562	15,273	12,000	13,000	13,000	13,000
Equipment, Tools, & Misc Par	5,318	2,414	1,500	1,500	1,500	1,500
Construction Materials	448					
Supplies	10,320	4,612	10,600	12,150	12,150	12,150
Materials and Supplies	30,274	22,557	24,750	27,200	27,200	27,200
Other Charges						
Contributions		17,511		8,000	8,000	8,000
Taxes and Licenses	818	920	925	1,000	1,000	1,000
Other Charges		6				
Other Charges	818	18,437	925	9,000	9,000	9,000
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	234,767	115,304	125,625	135,483	137,676	137,676
Non-Tax Revenue	80,249		800			
Tax Funding	154,518	115,304	124,825	135,483	137,676	137,676

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<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Parks & Recreation	Municipal Recreation System	Parks

Mission/Function

The Park Division is responsible for the care of more than 2,480 acres of public lands including 1,520 acres of turf, 250 acres of irrigated athletic fields and 900 wooded acres. The division provides a variety of outdoor recreation services and support facilities including picnic shelters, swimming pools and a beach, softball, baseball, volleyball, soccer, football, disc golf, cross country skiing, skating rinks, hiking and hard surface trails, playgrounds, tennis and basketball courts, rowing facilities, an animal exercise area and skate park. The Park Division is under the general supervision of the Parks and Forestry Division Head.

The Forestry Section is responsible for the management of Rochester's comprehensive urban tree and landscape program. The program is responsible for the control of shade tree diseases such as Dutch Elm Disease and Oak Wilt, and other infestations such as Emerald Ash Borer, reforestation of City parks and boulevards and routine maintenance of the City's 50,000 boulevard and 30,000 park trees. The division also administers the City's boulevard tree ordinance, tall grass and weed ordinance, constructs and maintains an extensive recreational trail system, maintains most of the City's landscaped areas and is charged with the maintenance of the CBD streetscape and seasonal decorations. The Forestry Division is under the general supervision of the Parks and Forestry Division Head.

Objectives

1. The Parks Division work force includes 20 full-time employees and is supplemented with seasonal staff during April-October. The division workload continues to expand through the development of new parkland areas and expansion of facilities at existing parks. Additionally, the workload will increase in the coming years due to the aging of the installed play equipment in the parks. This division plays a large role in the coordination of maintenance activities associated with events at the various athletic fields and parklands. The projected revenue of the Parks Division is \$183,100.
2. The Forestry Division work force includes 8 full-time employees and is supplemented with seasonal staff during April-October. The overall program continues to include a substantial reforestation effort in anticipation of expected tree loss due to Emerald Ash Borer, diseased elm and oak removals and a shade tree maintenance program that will provide for the trimming of over 4,000 boulevard and park trees, the continuation of the neighborhood tree planting program and refinement of the shade tree inventory system. The projected revenue for the Forestry Division is \$75,000.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46030

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Parks & Recreation	Municipal Recreation System	Parks

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
<u>Parks:</u>				
1. # of acres of turf.	1,510	1,615	1,615	1,620
2. # of acres of irrigated turf.	252	252	252	252
3. # of baseball/softball fields.	55	55	55	55
4. # of soccer fields.	19	19	19	19
5. # of playgrounds.	83	84	85	85
6. # of tennis courts.	40	40	38	38
7. # of picnic shelters.	14	14	14	14

Forestry:

1. # of trees removed - public.	*400	460	700	800
2. # of trees removed - private.		350	750	1,600
3. # of tree permits.	275	347	325	350
4. # of tall grass/weed complaints.	**800	489	400	400
5. # of tall grass/weed violations.		346	400	300
6. # of trees trimmed - staff.	***5,900	5,297	5,000	5,000
7. # of trees trimmed - contracted.		2,483	2,000	2,500
8. # of trees planted.	1,125	1,135	1,500	2,000
9. # of stump removals.	200	293	350	400

* Prior to 2016, no differentiation was made between private and public tree removal.

** Prior to 2016, no differentiation was made between complaints and violations.

***Prior to 2016, no differentiation was made between trees trimmed by staff versus those that were contracted out.

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00221 46030

Parks & Recreation Description	Municipal Recreation System			Parks	2018 Budget	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
46030 Parks						
Expenditures						
Employee Services						
Regular Salaries	1,702,210	1,728,811	1,891,039	1,952,262	1,952,262	1,997,365
Temporary Salaries	168,107	144,005	185,000	186,520	186,520	186,520
Regular Overtime	30,875	50,562	31,500	37,500	37,500	37,500
Other Pay	43,785	(6,379)	8,040	3,664	3,664	3,664
Employee Benefits - Pensions	268,990	273,744	312,855	322,876	322,876	329,709
Employee Benefits - Insuranc	434,134	390,247	492,502	525,678	525,678	545,805
Other Employee Benefits	432	432	432	288	288	288
Employee Services	2,648,533	2,581,422	2,921,368	3,028,788	3,028,788	3,100,851
Contractual Services						
Rents and Leases	32,580	37,398	37,300	37,300	37,300	37,300
Adv, Publishing, & Printing	3,691	5,499	6,370	7,070	7,070	7,070
Contractual Mtce & Repair	148,005	131,952	138,700	141,100	141,100	141,100
Expert & Professional Servic	10,068	8,106	10,670	11,870	11,870	11,870
Communications	11,278	9,094	11,750	11,950	11,950	11,950
Travel/Training/Business Mea	8,496	6,469	10,820	12,870	12,870	12,870
Subscriptions/Bks/Membership	4,942	3,447	5,000	5,000	5,000	5,000
Utilities	229,760	246,102	251,450	263,675	257,675	257,675
Insurance and Bonds	49,550	47,715	51,575	49,900	49,900	49,900
Contractual Services	281,036	389,616	297,000	304,000	301,500	301,500
Contractual Services	779,406	885,398	820,635	844,735	836,235	836,235
Materials and Supplies						
Office Supplies	2,948	4,827	6,350	7,350	7,350	12,950
Veh & Mach Operating Supplie	201,699	222,765	223,500	230,500	229,500	229,500
Clothing & Protective Equipm	10,635	8,804	13,050	13,050	13,050	13,050
Commodities	32,897	45,148	71,000	71,000	64,000	64,000
Equipment, Tools, & Misc Par	50,877	53,700	64,000	66,500	64,500	64,500
Construction Materials	118,149	70,560	85,000	93,900	93,900	93,900
Supplies	94,011	91,741	103,000	103,000	103,000	103,000
Materials and Supplies	511,216	497,545	565,900	585,300	575,300	580,900
Other Charges						
Judgmnts/Penalties/Settlemen		3,000				
Taxes and Licenses	4,844	1,773	4,350	4,350	4,350	4,350
Other Charges	416,940	490,061	575,581	602,894	585,465	585,465
Other Charges	421,784	494,834	579,931	607,244	589,815	589,815
Capital Outlay						
Furniture and Equipment	3,830					
Capital Outlay	3,830					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(162,614)	(144,496)	(150,100)	(208,710)	(208,710)	(208,710)
Allocated to Other Activities	(162,614)	(144,496)	(150,100)	(208,710)	(208,710)	(208,710)
Operating Transfers						
Operating Transfers	18,995	245,360	8,995	8,995	8,995	8,995
Operating Transfers	18,995	245,360	8,995	8,995	8,995	8,995
Expenditures	4,221,150	4,560,063	4,746,729	4,866,352	4,830,423	4,908,086
Non-Tax Revenue	276,956	430,804	226,000	226,300	258,100	258,100
Tax Funding	3,944,194	4,129,259	4,520,729	4,640,052	4,572,323	4,649,986

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00221 46030

Function	Company		Business Unit	
Parks & Recreation	Municipal Recreation System		Parks	
Employee Services				
	Employees		2017	2018
	2017	2018	Budget	Budget
Arborist	4.75	5.75		
Assistant Park Ops Manager	1.00	1.00		
Crew Chief - MCC/Park & Rec	.00	5.00		
Forestry Program Coordinator	1.00	1.00		
Crew Chief - Parks & Forestry	5.00	.00		
City Forester	1.00	1.00		
Mechanic	2.00	2.00		
Park Operations Manager	1.00	1.00		
Parks & Forestry Division Head	1.00	1.00		
Park Planner	1.00	1.00		
Landscape Technician	9.00	9.00		
Utility Maintenance Worker P&R	3.00	3.00		
Total Regular Salaries	29.75	30.75	1,891,039	1,997,365

Function
Parks & Recreation

Company
Municipal Recreation System

Business Unit
Parkway Landscape Maintenance

Mission/Function

This section is organized to maintain gardens, shrub beds, perennial plantings, turf areas and irrigation systems throughout the City on the major roadway corridors; provide daily serving of high profile landscapes and coordinates the management of vegetation control contractors. The workload in this area is increasing yearly with the addition of new roadway locations with intensive landscaping. There are 3 full time employees dedicated to parkway maintenance activities. This section is under the general direction of the Parks and Forestry Division Head.

Objectives

1. To provide maintenance of various landscape beds and turf areas in the roadway corridors.
2. To coordinate various contractors maintenance work load.
3. To review proposed plans and designs for proper irrigation installation, landscape design and selection of proper plant material on roadway projects.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46033

Function
 Parks & Recreation

Company
 Municipal Recreation System

Business Unit
 Parkway Landscape Maintenance

Workload Measurements

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Estimated</u>	<u>2018</u> <u>Projected</u>
1. # of acres of parkway turf maintained.	350	350	350	350
2. # of acres of irrigated parkway turf.	11	11	11	11

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00221 46033

Parks & Recreation Description	Municipal Recreation System			Parkway Maintenance		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
46033 Parkway Maintenance						
Expenditures						
Employee Services						
Regular Salaries	108,476	162,481	171,105	170,535	170,535	170,535
Temporary Salaries	8,072	19,997	22,200	22,000	22,000	22,000
Regular Overtime	751	563	2,000	2,000	2,000	2,000
Other Pay	60	295				
Employee Benefits - Pensions	16,512	25,635	28,742	28,633	28,633	28,633
Employee Benefits - Insuranc	30,039	43,126	48,721	66,235	66,235	66,235
Employee Services	163,910	252,097	272,768	289,403	289,403	289,403
Contractual Services						
Rents and Leases			1,000	1,000	1,000	1,000
Contractual Mtce & Repair	146,465	45,076	180,000	180,000	180,000	180,000
Expert & Professional Servic	277	2,660	300	300	300	300
Communications	240	415	400	400	620	620
Travel/Training/Business Mea	1,088	440	1,495	1,690	1,690	1,690
Subscriptions/Bks/Membership	170	440	350	350	350	350
Utilities	5,094	4,819	7,800	8,205	7,205	7,205
Insurance and Bonds	878	805	965	855	855	855
Contractual Services	73,225	125,785	45,828	34,350	34,350	34,350
Contractual Services	227,437	180,440	238,138	227,150	226,370	226,370
Materials and Supplies						
Office Supplies	32	150	400	400	400	400
Veh & Mach Operating Supplie	4,868	3,402	4,250	4,250	4,250	4,250
Clothing & Protective Equipm	1,454	2,307	1,550	2,000	2,000	2,000
Commodities	12,085	8,478	12,000	12,000	12,000	12,000
Equipment, Tools, & Misc Par	8,852	15,413	9,800	9,800	9,800	9,800
Construction Materials	18,860	15,609	15,000	19,000	19,000	19,000
Supplies	1,625	5,666	7,500	7,500	7,500	7,500
Materials and Supplies	47,776	51,025	50,500	54,950	54,950	54,950
Other Charges						
Taxes and Licenses		20				
Other Charges	4,331	4,331	8,591	6,417	5,703	5,703
Other Charges	4,331	4,351	8,591	6,417	5,703	5,703
Capital Outlay						
Furniture and Equipment	500					
Capital Outlay	500					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(5,190)	(7,476)	(5,800)	(8,440)	(8,440)	(8,440)
Allocated to Other Activities	(5,190)	(7,476)	(5,800)	(8,440)	(8,440)	(8,440)
Operating Transfers						
Expenditures	438,764	480,437	564,197	569,480	567,986	567,986
Non-Tax Revenue	156	1,030				
Tax Funding	438,608	479,407	564,197	569,480	567,986	567,986

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46033

Function	Company	Business Unit			
Parks & Recreation	Municipal Recreation System	Parkway Maintenance			
Employee Services	Employees	2017	2018		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">2017</td> <td style="text-align: center; border-bottom: 1px solid black;">2018</td> </tr> </table>	2017	2018	Budget	Budget
2017	2018				
Crew Chief - MCC/Park & Rec	.00 1.00				
Crew Chief - Parks & Forestry	1.00 .00				
Landscape Technician	2.00 2.00				
Total Regular Salaries	3.00 3.00	171,105	170,535		

Function
Parks & Recreation

Company
Municipal Recreation System

Business Unit
Plummer House

Mission/Function

The Plummer House is one of the major assets of the Rochester Park system. It's used on a daily basis for a variety of functions and events. The house and grounds are operated by the Park/Forestry Division in concert with Administration staff.

Objectives

The program for 2018 calls for continued use of the house while maintaining the house and grounds in a condition that the citizens of Rochester can be proud of. There will be a focus on the improvement of both the exterior condition of the house and grounds and the public interior areas.

Work load for 2018:

1. Operate the house on a year round basis.
2. Track events per month.
3. Continue to replace windows on the second floor.
4. Continued upkeep to the house. Painting, staining, repair of slate roof, rock walls, etc.
5. Maintain the 11 acres of park property in a manner that the community can be proud of.
6. Estimated revenue for 2018 is \$56,000.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00221 46040

Function
 Parks & Recreation

Company
 Municipal Recreation System

Business Unit
 Plummer House

Workload Measurements

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Estimated</u>	<u>2018 Projected</u>
1. # of house rentals.	142	132	130	130

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00221 46040

Parks & Recreation Description	Municipal Recreation System			Plummer House		Adopted
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	
46040 Plummer House						
Expenditures						
Employee Services						
Temporary Salaries	6,863	13,816	12,240	14,280	14,280	14,280
Employee Benefits - Pensions	645	1,567	936	1,092	1,092	1,092
Employee Benefits - Insuranc	127	198	147	223	223	223
Employee Services	7,635	15,581	13,323	15,595	15,595	15,595
Contractual Services						
Rents and Leases	264	248	300	300	300	300
Adv, Publishing, & Printing	1,748	2,434	3,000	3,000	3,000	3,000
Contractual Mtce & Repair	28,537	26,093	28,000	28,000	28,000	28,000
Expert & Professional Servic	1,900	1,873	2,200	2,400	2,400	2,400
Communications	1,054	1,066	1,300	1,300	1,300	1,300
Utilities	18,069	16,626	20,200	20,614	20,614	20,614
Insurance and Bonds	1,613	1,605	1,665	1,710	1,710	1,710
Contractual Services		129	5,000	5,000	2,000	2,000
Contractual Services	53,185	50,074	61,665	62,324	59,324	59,324
Materials and Supplies						
Office Supplies	70	1,199	100	100	100	100
Clothing & Protective Equipm		85				
Equipment, Tools, & Misc Par	13	1,030				
Construction Materials	147	1,250	1,000	1,000	1,000	1,000
Supplies	2,771	8,904	3,000	3,000	4,000	4,000
Materials and Supplies	3,001	12,468	4,100	4,100	5,100	5,100
Other Charges						
Taxes and Licenses	20	20				
Other Charges		325				
Other Charges	20	345				
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities		(175)				
Allocated to Other Activities		(175)				
Operating Transfers						
Operating Transfers	1,898	1,899	1,898	1,898	1,898	1,898
Operating Transfers	1,898	1,899	1,898	1,898	1,898	1,898
Expenditures	65,739	80,192	80,986	83,917	81,917	81,917
Non-Tax Revenue	66,150	66,943	61,000	56,000	56,000	56,000
Tax Funding	(411)	13,249	19,986	27,917	25,917	25,917

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City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00222 46100

Function
Parks & Recreation

Company
FE Williams

Business Unit
FE Williams

Mission/Function

The FE Williams fund is derived from the rental property deeded to the City from the F. E. Williams Estate and from interest on the fund balance. Any and all assets of this fund are utilized for the maintenance and purchase of recreational equipment for children under 15 years of age. The fund is under the general supervision of the Director of Parks and Recreation.

Objectives

1. Keep the fund balance above \$200,000.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00222 46100

Function
Parks & Recreation

Company
FE Williams

Business Unit
FE Williams

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00222 46100

Parks & Recreation Description	FE Williams			FE Williams		Adopted
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	
00222 FE Williams						
46100 FE Williams						
Expenditures						
Employee Services						
Contractual Services						
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers				20,000	20,000	20,000
Operating Transfers				20,000	20,000	20,000
Expenditures				20,000	20,000	20,000
Non-Tax Revenue	5,105	6,880	4,544	6,356	6,356	6,356
Tax Funding	(5,105)	(6,880)	(4,544)	13,644	13,644	13,644

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Function
Parks & Recreation

Company
Golf

Business Unit
Golf Administration

Mission/Function

The Golf Division of the Park & Recreation Department is responsible for four municipal golf courses including the Hadley Creek Golf Learning Center, Eastwood Golf Course, Northern Hills Golf Course and Soldiers Field Golf Course. The Golf mission statement is: Provide affordable golf for the enjoyment of the citizens of Rochester. These facilities fulfill the need for recreational play, practice, instruction and merchandise sales. The golf courses are under the general supervision of the Director of Parks and Recreation.

Objectives

1. The primary objective is the mission statement. Secondly, the Golf Division will be financially self-supporting without tax subsidies. The methods used to achieve that objective have and will change as the golf market changes.
2. The Golf Division will continue to promote the sport of golf. It is imperative to increase rounds played with resulting revenue and reduced maintenance expenses. There is a new focus to include families, women and youth. The Golf Division will promote diversity in the community without discrimination.
3. Golf course maintenance will include priorities for infrastructure, technology, aesthetics and playing conditions. In the next three golf seasons, CIP funding will be focused on a new golf car fleet at Soldiers Field, irrigation upgrades, irrigation source changes and a new club house for Northern Hills.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00223 46150

Function
 Parks & Recreation

Company
 Golf

Business Unit
 Golf Administration

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of acres maintained.	510	510	510	510
2. # of season tickets sold.	1,458	1,349	1,600	1,600
3. # of rounds played.	85,279	86,000	87,800	90,000
4. # of golf courses.	4	4	4	4
5. # of irrigation systems maintained.	4	4	4	4
6. # of buildings maintained.	9	4	9	9

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Revenue/Golf Round.	\$15.76	\$15.93	\$17.25	\$17.50
2. Cost/Round of golf.	\$16.88	\$17.07	\$17.15	\$17.50

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00223 46150

Parks & Recreation Description	Golf			Golf		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00223 Golf						
46150 Golf						
Expenditures						
Employee Services						
Regular Salaries	512,819	453,413	452,081	465,625	465,625	465,625
Temporary Salaries	191,759	206,342	187,940	193,250	210,250	210,250
Regular Overtime		296	1,000	1,410	1,410	1,410
Other Pay	7,236	11,274	1,000	1,000	1,000	1,000
Employee Benefits - Pensions	90,389	83,497	88,612	91,287	93,086	93,086
Employee Benefits - Insuranc	127,345	130,818	126,909	136,774	136,774	136,774
Employee Services	929,548	885,640	857,542	889,346	908,145	908,145
Contractual Services						
Rents and Leases	10,070	13,982	11,000	16,930	16,930	16,930
Adv, Publishing, & Printing	8,978	7,324	11,100	12,650	12,650	12,650
Contractual Mtce & Repair	38,606	36,335	24,605	34,545	35,045	35,045
Expert & Professional Servic	38,142	65,147	71,660	73,740	55,230	55,230
Communications	8,066	10,740	8,075	8,575	11,470	11,470
Travel/Training/Business Mea	5,997	1,716	6,095	6,255	6,255	6,255
Subscriptions/Bks/Membership	2,980	2,040	2,900	3,115	3,115	3,115
Utilities	119,105	133,767	158,576	167,050	151,395	151,395
Insurance and Bonds	16,751	16,210	17,605	17,095	17,095	17,095
Contractual Services	3,970	1,561	2,600	2,670	2,670	2,670
Contractual Services	252,665	288,822	314,216	342,625	311,855	311,855
Materials and Supplies						
Office Supplies	3,421	2,452	3,435	3,635	3,635	3,635
Veh & Mach Operating Supplie	41,167	36,765	43,690	44,746	42,966	42,966
Clothing & Protective Equipm	787	1,035	1,700	2,100	2,100	2,100
Commodities	57,850	59,146	65,000	70,500	70,500	70,500
Equipment, Tools, & Misc Par	29,382	15,013	29,140	30,050	30,050	30,050
Construction Materials	9,192	11,619	19,735	21,330	20,320	20,320
Supplies	23,434	20,175	17,688	21,250	21,250	21,250
Materials and Supplies	165,233	146,205	180,388	193,611	190,821	190,821
Other Charges						
Taxes and Licenses	1,094	382	529	542	542	542
Other Charges	81,334	147,683	198,282	210,644	211,464	211,464
Other Charges	82,428	148,065	198,811	211,186	212,006	212,006
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(1,331)	(6,136)	(1,400)	(3,130)	(3,130)	(3,130)
Allocated to Other Activities	(1,331)	(6,136)	(1,400)	(3,130)	(3,130)	(3,130)
Operating Transfers						
Operating Transfers	4,308	31,245	4,308	4,307	4,307	4,307
Operating Transfers	4,308	31,245	4,308	4,307	4,307	4,307
Expenditures	1,432,851	1,493,841	1,553,865	1,637,945	1,624,004	1,624,004
Non-Tax Revenue	1,299,171	1,342,500	1,411,538	1,480,438	1,458,738	1,458,738
Tax Funding	133,680	151,341	142,327	157,507	165,266	165,266

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00223 46150

Function	Company	Business Unit	
Parks & Recreation	Golf	Golf	
<u>Employee Services</u>			
	Employees	2017	2018
	2017 2018	Budget	Budget
Golf Professional	4.00 4.00		
Golf Course Superintendent	2.00 2.00		
Landscape Technician	3.00 3.00		
Total Regular Salaries	9.00 9.00	452,081	465,625

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Parks & Recreation	Graham Arena	Graham Arena

Mission/Function

Following the completion of the Graham IV Arena and the lobby addition which ties all four arenas together in late 2007, the Graham Arena Complex has become the second largest ice skating complex in the state. In all, the facility is over 100,000 square feet, with four ice sheets, two of which have seating of over 1,000 for spectators and an expanded lobby and concession area. Graham I, II, III are multi-purpose buildings. From October until March, the three arenas are used for skating and hockey. During the rest of the year, the three arenas play host to a variety of other events such as: trade and exhibit shows, arts and craft fairs, dances and concerts, agricultural and livestock events, lawn and garden shows, rodeos, ultimate combat, car shows, weddings and many more events that truly make this complex multi-purpose. The Olmsted County Fair has use of the facilities for four weeks during July and August.

Objectives

The goals and objectives for the arena are as follows:

1. Continue to add more quality events during the show season.
2. Keep the Graham Arenas attractive, clean and safe for users.
3. Continue to make building improvements with the help of Rochester Youth Hockey, Olmsted County & the private sector.
4. Continue to work with Olmsted County and Rochester Youth Hockey to develop long-range plan for capital improvement.
5. Recruit, train and schedule staff for ice season and show season.
6. Schedule all hockey practices, games, tournaments and programs.
7. Attract additional ice programs and recruit additional show events.
8. Host the following activities:
 - 28 off-ice events
 - 110 boys High School games
 - 1,300 Rochester Youth Hockey games
 - 12 Rochester Youth Hockey tournaments
 - Kiwanis/Wells Fargo High School tournament
 - Return of the Robin Senior Men's Hockey Tournament

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00224 46200

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Parks & Recreation	Graham Arena	Graham Arena

Workload Measurements

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
1. # of hours of ice used by High Schools.	700	700	700	850
2. # of hours of ice used by RYHA.	2,500	2,500	2,500	2,500
3. # of hours of ice used by private rental.	300	300	300	400

Effectiveness Measurements

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
1. Non-Tax revenue as a % of total operating costs.	95%	98%	95%	95%
2. % of total revenue that was generated by show events.	20%	20%	20%	20%
3. % of total ice time that was rented (prime time).	90%	90%	90%	90%
4. % of total ice time that was rented (non-prime time).	40%	40%	40%	40%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00224 46200

Parks & Recreation Description	Graham Arena			Graham Arena		
	2015 Actuals	2016 Actuals	2017 Budget	2018 Budget Requested	2018 Budget Recommended	Adopted
00224 Graham Arena						
46200 Graham Arena						
Expenditures						
Employee Services						
Regular Salaries	175,256	198,305	198,480	205,788	205,788	205,788
Temporary Salaries	30,698	38,713	42,000	42,000	42,000	42,000
Regular Overtime	282	1,583		1,000	1,000	1,000
Employee Benefits - Pensions	29,316	34,170	35,060	36,319	36,319	36,319
Employee Benefits - Insuranc	39,004	40,561	44,376	50,446	50,446	50,446
Employee Services	274,556	313,332	319,916	335,553	335,553	335,553
Contractual Services						
Rents and Leases	264	248	200	200	200	200
Adv, Publishing, & Printing	416	170	500	500	500	500
Contractual Mtce & Repair	55,309	85,388	60,480	59,000	59,000	59,000
Expert & Professional Servic	2,038	2,684	3,050	3,000	3,000	3,000
Communications	3,837	5,013	5,100	4,100	4,100	4,100
Travel/Training/Business Mea	320	79	840	840	840	840
Subscriptions/Bks/Membership	561	637	750	750	750	750
Utilities	215,516	218,892	227,800	215,000	232,200	232,200
Insurance and Bonds	2,936	2,588	3,060	2,736	2,736	2,736
Contractual Services	34,513	36,742	36,000	37,840	37,840	37,840
Contractual Services	315,710	352,441	337,780	323,966	341,166	341,166
Materials and Supplies						
Office Supplies	274	4,236	99	100	100	100
Veh & Mach Operating Supplie	8,894	9,014	10,000	9,000	9,000	9,000
Clothing & Protective Equipm	4,086	3,111	3,000	3,000	3,000	3,000
Commodities		2,022	4,500	2,000	2,000	2,000
Equipment, Tools, & Misc Par	28	2,267	400	500	500	500
Supplies	26,541	34,731	30,600	29,900	29,900	29,900
Materials and Supplies	39,823	55,381	48,599	44,500	44,500	44,500
Other Charges						
Judgmnts/Penalties/Settlemen	1,000					
Contributions	32,521	34,147	35,854	37,647	37,647	37,647
Taxes and Licenses		236				
Other Charges	12,457	12,557	12,697	16,914	17,414	17,414
Other Charges	45,978	46,940	48,551	54,561	55,061	55,061
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	60,797	60,797	60,796	60,797	60,797	60,797
Operating Transfers	60,797	60,797	60,796	60,797	60,797	60,797
Expenditures	736,864	828,891	815,642	819,377	837,077	837,077
Non-Tax Revenue	712,845	784,474	770,693	782,960	791,810	791,810
Tax Funding	24,019	44,417	44,949	36,417	45,267	45,267

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00224 46200

Function	Company	Business Unit	
Parks & Recreation	Graham Arena	Graham Arena	
<u>Employee Services</u>			
	Employees	2017	2018
	2017 2018	<u>Budget</u>	<u>Budget</u>
Custodian/Operator	1.00 1.00		
Manager Graham Arena	1.00 1.00		
Bldg Maintenance Wkr - P & R	1.00 1.00		
Total Regular Salaries	<u>3.00</u> <u>3.00</u>	<u>198,480</u>	<u>205,788</u>

Function
Parks & Recreation

Company
National Volleyball Center

Business Unit
National Volleyball Center

Mission/Function

The National Volleyball Center - Rochester opened on a year round basis in 1999 with eight (8) volleyball courts. The Center was expanded to add three (3) additional volleyball courts and opened in 2012. Local, state, regional and national events are being sought for play at the Center. In addition, local league play will be offered for youth and adults. The Volleyball Center is designed as a world class training facility. The Center is available for summer camps and teaching sessions, as well as a tryout center for the elite teams. This facility will provide Rochester, the State of Minnesota and the upper Midwest with one of the finest volleyball centers in the country.

Objectives

1. Secure local, state and regional tournaments for the center.
2. Assist the Rochester Youth Volleyball Association in its operations.
3. Establish local league play for youth and adults.
4. Continue to promote and expand the concept that the National Volleyball Center - Rochester is one of the finest volleyball facilities in the world.
5. Continue to work at balancing revenue with expenditures.
6. Schedule summer camps and tournaments at the NVC.
7. Develop a working relationship with USA Volleyball to bring National training camps to our facility.
8. Continue to work with the Rochester Amateur Sports Commission on developing the Rochester Cup as one of the elite volleyball tournaments in the nation.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00226 46300

Function
 Parks & Recreation

Company
 National Volleyball Center

Business Unit
 National Volleyball Center

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of tournaments held.	30	30	30	30
2. # of total tournament participants.	22,000	23,000	23,000	23,000
3. # of league participants.	2,800	2,800	2,800	2,800
4. # of open hour participants.	5,500	6,000	6,000	6,000
5. # of hours of high school use.	1,600	1,600	1,600	1,600

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Non-tax revenue as a % of total operating costs.	96%	100%	96%	97%
2. % of total available prime time hours rented.	80%	80%	80%	80%
3. % of revenue from non-volleyball events.	15%	15%	15%	15%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Parks & Recreation	National Volleyball Center		National Volleyball Center			
	2015	2016	2017	2018 Budget		
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00226 National Volleyball Center						
46300 National Volleyball Center						
Expenditures						
Employee Services						
Regular Salaries	79,159	82,887	86,113	90,469	90,469	90,469
Temporary Salaries	7,967	8,259	12,000	12,000	12,000	12,000
Employee Benefits - Pensions	12,079	12,815	14,272	14,932	14,932	14,932
Employee Benefits - Insuranc	23,839	24,251	26,946	29,597	29,597	29,597
Employee Services	123,044	128,212	139,331	146,998	146,998	146,998
Contractual Services						
Rents and Leases	29,270	31,144	32,000	30,000	30,000	30,000
Adv, Publishing, & Printing	28	222	100	100	100	100
Contractual Mtce & Repair	20,724	31,303	12,480	11,500	35,000	35,000
Expert & Professional Servic	11,794	1,835	26,000	24,000		
Communications	1,092	1,158	1,150	2,525	2,525	2,525
Travel/Training/Business Mea	360	449	1,080	1,080	1,080	1,080
Subscriptions/Bks/Membership	1,022	1,122	1,200	1,200	1,200	1,200
Utilities	52,118	46,614	54,400	49,500	49,500	49,500
Insurance and Bonds	2,034	1,949	2,146	2,050	2,050	2,050
Contractual Services	60,324	58,993	61,000	61,270	61,270	61,270
Contractual Services	178,766	174,789	191,556	183,225	182,725	182,725
Materials and Supplies						
Office Supplies	192	254	300	300	300	300
Clothing & Protective Equipm			100	100	100	100
Equipment, Tools, & Misc Par	397		100	100	100	100
Supplies	16,626	13,066	12,200	13,000	13,000	13,000
Materials and Supplies	17,215	13,320	12,700	13,500	13,500	13,500
Other Charges						
Other Charges	5,275	6,807	5,618	7,348	8,948	8,948
Other Charges	5,275	6,807	5,618	7,348	8,948	8,948
Capital Outlay						
Furniture and Equipment	8,989					
Capital Outlay	8,989					
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	16,397	16,396	16,397	16,397	16,397	16,397
Operating Transfers	16,397	16,396	16,397	16,397	16,397	16,397
Expenditures	349,686	339,524	365,602	367,468	368,568	368,568
Non-Tax Revenue	343,250	357,310	350,151	355,454	356,004	356,004
Tax Funding	6,436	(17,786)	15,451	12,014	12,564	12,564

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00226 46300

Function	Company	Business Unit
Parks & Recreation	National Volleyball Center	National Volleyball Center

Employee Services	Employees		2017	2018
	2017	2018	Budget	Budget
Manager Natl Volleyball Center	1.00	1.00		
Total Regular Salaries	1.00	1.00	86,113	90,469

Function
Parks & Recreation

Company
Recreation Center

Business Unit
Recreation Center

Mission/Function

The Recreation Center will run an effective and efficient operation, while providing high quality facilities and services. We will present a safe and welcoming environment for the citizens and visitors of Rochester. We will provide affordable recreational activities for all age groups. We do this by scheduling public skating, swimming and gymnasium activities for both adults and youth. We also provide practice, show and game times for private clubs and high school athletic teams.

Objectives

1. To be the best venue in southern Minnesota for hosting hockey games.
2. To be one of the best 50-meter indoor swimming pools in the Midwest.
3. To renovate the pool bleacher bathrooms.
4. To replace sections of the pool roof.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00227 46350

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Parks & Recreation	Recreation Center	Recreation Center

Workload Measurements

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
1. # of paid admissions.	25,000	25,000	25,500	25,700
2. # of admissions by pass.	10,000	13,000	13,000	13,000
3. # of ice skate rentals.	13,500	14,000	14,500	14,500
4. # of Rochester Youth Hockey Assn. rental hrs.	215	225	230	230
5. # of Rochester Figure Skating Club rental hrs.	1,750	1,800	2,000	2,050
6. # of Rochester Youth Hockey Foundation rental hrs.	120	120	120	120
7. # of Rochester Mites Hockey rental hrs.	99	90	90	90
8. # of Rochester Swim Club Orca's - swim club lane rentals.*	10,000	17,000	22,900	22,900
9. # of Rochester Med City - swim club lane rentals.	4,000	5,800	0	0
10. # of Meeting room reservations.	1,100	1,100	1,100	1,100

* - Orca's and Med City merged into one during 2017.

Effectiveness Measurements

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
1. % of revenue generated by ice.	70%	70%	70%	65%
2. % of revenue generated by pool.	20%	20%	20%	30%
3. % of prime ice used.	60%	70%	70%	70%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00227 46350

Parks & Recreation Description	Recreation Center			Recreation Center		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00227 Recreation Center						
46350 Recreation Center						
Expenditures						
Employee Services						
Regular Salaries	373,928	383,688	396,013	403,248	403,248	403,248
Temporary Salaries	63,704	88,161	105,000	100,000	100,000	100,000
Regular Overtime		1,305		2,000	2,000	2,000
Other Pay		565				
Employee Benefits - Pensions	62,122	65,634	72,026	72,852	72,852	72,852
Employee Benefits - Insuranc	97,941	100,707	111,956	125,793	125,793	125,793
Employee Services	597,695	640,060	684,995	703,893	703,893	703,893
Contractual Services						
Rents and Leases	3,600	5,400	8,200	9,200	9,200	9,200
Adv, Publishing, & Printing	229	2,266	750	750	750	750
Contractual Mtce & Repair	32,708	40,401	42,480	42,900	42,900	42,900
Expert & Professional Servic	26,724	33,223	30,000	30,000	30,000	30,000
Communications	4,950	5,997	5,700	6,200	6,200	6,200
Travel/Training/Business Mea	1,000	267	2,080	2,080	2,080	2,080
Subscriptions/Bks/Membership	486	362	700	700	700	700
Utilities	428,348	415,790	502,500	419,500	423,500	423,500
Insurance and Bonds	8,014	8,563	11,010	9,370	9,370	9,370
Contractual Services	1,039	2,279	1,800	1,800	1,800	1,800
Contractual Services	507,098	514,548	605,220	522,500	526,500	526,500
Materials and Supplies						
Office Supplies	1,486	3,030	3,300	3,600	3,600	3,600
Veh & Mach Operating Supplie	14,824	14,295	15,500	15,000	15,000	15,000
Clothing & Protective Equipm	128	490	1,000	1,000	1,000	1,000
Commodities	23,850	34,521	36,000	25,000	25,000	25,000
Equipment, Tools, & Misc Par	2,583	13,391	8,000	9,500	9,500	9,500
Supplies	16,157	19,172	20,000	21,000	21,000	21,000
Materials and Supplies	59,028	84,899	83,800	75,100	75,100	75,100
Other Charges						
Judgmnts/Penalties/Settlemen	679					
Taxes and Licenses	640	1,326	750	800	800	800
Other Charges	15,345	18,257	24,068	22,953	25,153	25,153
Other Charges	16,664	19,583	24,818	23,753	25,953	25,953
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	158,338	158,338	158,338	218,338	218,338	218,338
Operating Transfers	158,338	158,338	158,338	218,338	218,338	218,338
Expenditures	1,338,823	1,417,428	1,557,171	1,543,584	1,549,784	1,549,784
Non-Tax Revenue	745,737	1,038,928	989,252	1,085,952	1,085,952	1,085,952
Tax Funding	593,086	378,500	567,919	457,632	463,832	463,832

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00227 46350

Function	Company		Business Unit	
Parks & Recreation	Recreation Center		Recreation Center	
Employee Services			2017	2018
	Employees			
	2017	2018	Budget	Budget
Administrative Assistant II	1.00	1.00		
Assistant Facility Manager	1.00	1.00		
Custodian/Operator	2.00	2.00		
Manager Recreation Center	1.00	1.00		
Bldg Maintenance Wkr	1.00	1.00		
Total Regular Salaries	6.00	6.00	396,013	403,248

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Mayo Civic Center	Mayo Civic Center	MCC Administration

Mission/Function

Mayo Civic Center is southern Minnesota's premier destination for local, regional, national and international conventions, entertainment, social and sporting opportunities. Serving as a vital economic generator for the region, Mayo Civic Center focuses on providing an exceptional experience by delivering world-class service and high-quality, versatile facilities.

Mayo Civic Center is a vital cultural and economic asset to residents and local businesses. Our events and conventions are the catalyst for attendees to spend dollars in our community, eat in our restaurants, stay in our hotels and shop in our retail stores.

Objectives

1. Serve as a significant, sustainable economic generator for the City and community.
2. Create a positive, memorable, meaningful and exceptional customer experience.
3. Foster operational excellence for efficiencies.
4. Create an internal culture that attracts and retains the best talent.

Facilities include the following:

1. Taylor Arena: 25,000 sq. ft., seats up to 6,000 people, opened 1986.
2. Auditorium: 15,700 sq. ft., seats up to 3,000 people, opened 1938.
3. Presentation Hall: 1,084 seats, opened 1938.
4. Exhibit Hall: 25,200 sq. ft., opened in 2001.
5. Ballroom: 38,586 sq. ft., seats up to 3,690 people, opened 2017.
6. Ballroom Lobby (skyway level): 17,213 sq. ft., opened 2017.
7. Grand Lobby (street level): 14,236 sq. ft., opened 2017.
8. Meeting Rooms (14 rooms): sizes range from 1,748 sq. ft. to 8,816 sq. ft., opened 2017.
9. Five Riverview Suites: overlook Mayo Park, vary in size, opened 1986.
10. Executive Board Rooms (2 rooms): opened 2017.
11. Outdoor Riverfront Plaza: 7,500 sq. ft., opened 2017.
12. Mayo Park: 11 acres, outdoor stage, patios, walking paths.

Services include the following:

1. Customer focused, trained and experienced staff.
2. Audio-visual and event production services.
3. Professional event coordination.
4. Signature Catering.
5. On-site food and beverage services.
6. Free wireless internet.
7. Ticketmaster ticketing.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00225 46250

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
Mayo Civic Center	Mayo Civic Center	MCC Administration	

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
<u>Event Statistics</u>				
1. Total # of Events.	265	257	300	290
2. Total # of patrons served.	288,199	289,113	290,000	300,000

Space Utilization (Days in Use)

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Taylor Arena.	117	131	145	140
2. Auditorium.	184	142	140	130
3. Exhibit Hall, or any section of.	170	157	115	110
4. Presentation Hall. ¹	120	83	65	115
5. Ballroom, or any section of. ²	14	0	103	170
6. Meeting Rooms. ^{2,3}	326	269	501	500
7. Mayo Park.	22	25	12	10
8. Grand and Ballroom Lobbies. ²			46	100

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % Available days rented - Taylor Arena.	35%	30%	34%	35%
2. % Available days rented - Auditorium.	56%	32%	30%	32%
3. % Available days rented - Exhibit Hall.	52%	32%	30%	33%
4. % Available days rented - Presentation Hall.	36%	18%	11%	40%
5. % Available days rented - Ballroom. ⁴	4%	0%	35%	38%
6. % Available days rented - Meeting Rooms.	99%	12%	13%	19%
7. % Available days rented - Mayo Park.	18%	14%	9%	10%

* Available days = 330, except Mayo Park = 120

Notes

1. Presentation Hall was out of service for remodeling January 1, 2017 through August 31, 2017.
2. Opened April 1, 2017.
3. Only Riverview Suites were available to rent April 1, 2016 through March 31, 2017.
4. Available 90 days in 2015, 0 days in 2016 and 220 days in 2017.

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Mayo Civic Center Description	Mayo Civic Center		Mayo Civic Center			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget	
					Recommended	Adopted
00225 Mayo Civic Center						
46250 Mayo Civic Center						
Expenditures						
Employee Services						
Regular Salaries	982,008	1,059,419	1,425,014	1,499,499	1,499,499	1,499,499
Temporary Salaries	257,315	263,458	267,000	285,000	285,000	285,000
Regular Overtime	23,713	21,031	21,500	26,000	25,000	25,000
Other Pay	12,693	20,576	11,367	14,238	14,238	14,238
Employee Benefits - Pensions	184,185	194,969	254,502	268,984	268,832	268,832
Employee Benefits - Insuranc	178,587	198,748	341,538	366,228	366,228	366,228
Employee Services	1,638,501	1,758,201	2,320,921	2,459,949	2,458,797	2,458,797
Contractual Services						
Rents and Leases	190,986	169,784	141,250	141,250	141,250	141,250
Adv, Publishing, & Printing	16,627	13,060	36,275	35,275	35,275	35,275
Contractual Mtce & Repair	92,783	104,372	177,725	183,300	180,800	180,800
Expert & Professional Servic	510,987	545,724	531,640	786,620	785,420	785,420
Communications	39,887	38,086	40,695	40,315	39,615	39,615
Travel/Training/Business Mea	20,113	9,991	21,919	22,960	22,960	22,960
Subscriptions/Bks/Membership	1,429	970	2,200	2,350	2,350	2,350
Utilities	703,500	713,127	1,012,400	890,900	890,900	890,900
Insurance and Bonds	91,034	92,201	107,670	167,505	167,505	167,505
Contractual Services	50,426	38,382	46,030	64,470	64,470	64,470
Contractual Services	1,717,772	1,725,697	2,117,804	2,334,945	2,330,545	2,330,545
Materials and Supplies						
Office Supplies	11,645	15,202	10,300	10,100	9,100	9,100
Veh & Mach Operating Supplie	5,304	4,546	6,500	7,500	7,500	7,500
Clothing & Protective Equipm	26,577	35,026	32,300	37,000	37,000	37,000
Commodities	169,217	208,321	222,000	223,000	223,000	223,000
Equipment, Tools, & Misc Par	13,899	32,318	21,500	49,500	34,000	34,000
Supplies	75,308	78,343	100,200	101,200	101,200	101,200
Materials and Supplies	301,950	373,756	392,800	428,300	411,800	411,800
Other Charges						
Judgmnts/Penalties/Settlemen	2,000		2,000	2,000	2,000	2,000
Taxes and Licenses	1,774	6,308	6,200	6,230	6,430	6,430
Other Charges	107,803	107,585	171,907	331,693	325,395	325,395
Other Charges	111,577	113,893	180,107	339,923	333,825	333,825
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(284)	(528)	(1,000)			
Allocated to Other Activities	(284)	(528)	(1,000)			
Operating Transfers						
Operating Transfers	56,570	56,571	56,570	56,570	126,570	126,570
Operating Transfers	56,570	56,571	56,570	56,570	126,570	126,570
Expenditures	3,826,086	4,027,590	5,067,202	5,619,687	5,661,537	5,661,537
Non-Tax Revenue	2,805,835	2,679,990	3,299,330	3,831,205	3,831,205	3,831,205
Tax Funding	1,020,251	1,347,600	1,767,872	1,788,482	1,830,332	1,830,332

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00225 46250

Function	Company		Business Unit	
Mayo Civic Center	Mayo Civic Center		Mayo Civic Center	
<u>Employee Services</u>				
	Employees		2017	2018
	2017	2018	Budget	Budget
Event Systems Technician	.83	1.00		
Asst Dir Promo/Mrktng	1.00	1.00		
Crew Chief - MCC/Park & Rec	.00	1.00		
Accounting Clerk	1.00	1.00		
Event Coordinator	2.00	2.00		
Technical Services Coordinator	1.00	.00		
Crew Chief - Parks & Forestry	1.00	.00		
Custodian	5.83	6.00		
Director Mayo Civic Center	1.00	1.00		
Event Services Manager	1.00	1.00		
Marketing Manager	1.00	1.00		
Operations Manager	1.00	1.00		
Ticket Ops & Marketing Manager	1.00	1.00		
Operations Supervisor	1.00	1.00		
Production Supervisor	.00	1.00		
Bldg Maintenance Wkr	2.83	3.00		
Total Regular Salaries	21.49	22.00	1,425,014	1,499,499

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Airport	Airport Fund	Airport Operations

Mission/Function

As the owner and public sponsor of the Rochester International Airport, the City of Rochester is responsible for its overall maintenance and operation. The City of Rochester has a management agreement in place with the Rochester Airport Company to operate the Airport on the City's behalf. The Rochester International Airport is operational 24 hours a day, 365 days a year.

Rochester International Airport is the comprehensive, multimodal transportation choice for southeastern Minnesota and border regions of Wisconsin and Iowa.

To provide a sustainable community asset that places the customer first, acts with agility and accountability, is responsible to stakeholders, empowers staff and embeds safety and security in all we do.

Objectives

Financial:

1. The Airport will strive to be financially self-sufficient and will maintain a cost competitive rate structure.

Organizational:

1. Empower airport staff, cross-train for multiple roles, operate efficiently and make sound decisions.

Air Service:

1. Develop a customer-focused, integrated transportation network connecting the airport to downtown Rochester and southeast Minnesota.
2. Align community air service recruitment and retention strategies with airline service strategies.

Process and Technology:

1. RST can meet the challenge to accomplish more with less through process and technology improvements.
2. Improve performance, boost productivity, enhance customer experience and increase competitive advantage in air service recruitment and retention efforts.

Customer and Community:

1. Strengthen internal and external partnerships with community, regional, general aviation, airlines, developers, governmental entities, non-profits and tenants.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00270 46900

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
Airport	Airport Fund	Airport Operations	

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Total control tower operations.	39,870	41,888	39,000	40,000
2. Total airline passengers.	231,966	229,062	240,000	240,000
3. Air freight/cargo (lbs. in millions).	25.39	23.80	24.00	24.00
4. Fire Department Emergency Responses.	47	32	35	35

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Percent change in airline passengers.	-2%	5%	0%	0%
2. Net revenue from Airport Co. Operations.	\$691,830	\$1,343,763	\$544,270	\$478,292
3. Total Airport Grounds Business or Agencies.	34	35	35	35
4. Total Airport Grounds Employment.	715	727	730	730

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00270 46900

Airport Description	Airport Fund		Airport			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00270 Airport Fund						
46900 Airport						
Expenditures						
Employee Services						
Contractual Services						
Adv, Publishing, & Printing	258,931	261,914	325,000	495,000	495,000	495,000
Contractual Mtce & Repair	316,946	296,888	251,700	367,050	367,050	367,050
Expert & Professional Servic	2,000,448	1,884,183	2,063,776	2,794,864	2,794,864	2,794,864
Communications	11,407	10,620	10,800	11,000	11,000	11,000
Travel/Training/Business Mea	37,295	37,746	25,500	44,350	44,350	44,350
Subscriptions/Bks/Membership	6,835	5,949	7,000	7,200	7,200	7,200
Utilities	388,492	385,765	427,610	415,500	415,500	415,500
Insurance and Bonds	88,583	94,007	88,480	90,330	90,330	90,330
Contractual Services	102,136	96,842	100,050	100,275	100,275	100,275
Contractual Services	3,211,073	3,073,914	3,299,916	4,325,569	4,325,569	4,325,569
Materials and Supplies						
Office Supplies	7,356	10,883	9,300	11,200	11,200	11,200
Veh & Mach Operating Supplie	45,610	39,715	55,200	49,600	49,600	49,600
Clothing & Protective Equipm	2,900	1,436	2,250	6,800	6,800	6,800
Supplies	35,261	17,975	17,700	21,700	21,700	21,700
Materials and Supplies	91,127	70,009	84,450	89,300	89,300	89,300
Other Charges						
Contributions	(174,752)	149,749				
Taxes and Licenses	50,866	60,924	52,700	50,750	50,750	50,750
Other Charges	(123,886)	210,673	52,700	50,750	50,750	50,750
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	89,394	89,394	89,395	89,394	89,394	89,394
Operating Transfers	89,394	89,394	89,395	89,394	89,394	89,394
Expenditures	3,267,708	3,443,990	3,526,461	4,555,013	4,555,013	4,555,013
Non-Tax Revenue	3,093,441	4,003,962	3,709,799	4,677,974	4,677,974	4,677,974
Tax Funding	174,267	(559,972)	(183,338)	(122,961)	(122,961)	(122,961)

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City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00270 46902

Function
Airport

Company
Airport Fund

Business Unit
US Customs

Mission/Function

The U.S. Customs-Rochester International Airport account is established to account for the cost of operations of the U.S. Custom Service at the Rochester International Airport. User fees are charged to international aircraft which utilize these services. Net expense for this function is funded by other revenue sources.

Objectives

1. Promote the Rochester International Airport as a Port of Entry to increase the use of the U.S. Customs Office.
2. Work within the community and economic development sectors to identify other potential opportunities for customs services.
3. Diplomatic clearances and support of other Federal Law Enforcement Agencies.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00270 46902

Function
 Airport

Company
 Airport Fund

Business Unit
 US Customs

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Aircraft Inbound.	201	169	180	190
2. Passengers and crew.	1,183	947	1,000	1,050

Effectiveness Measurements

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00270 46902

Airport Description	Airport Fund		Airport Customs			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
46902 Airport Customs						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic	158,502	154,737	217,000	217,000	217,000	217,000
Contractual Services	5,112					
Contractual Services	163,614	154,737	217,000	217,000	217,000	217,000
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	<u>163,614</u>	<u>154,737</u>	<u>217,000</u>	<u>217,000</u>	<u>217,000</u>	<u>217,000</u>
Non-Tax Revenue	49,239	38,933	40,000	40,000	40,000	40,000
Tax Funding	114,375	115,804	177,000	177,000	177,000	177,000

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<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Mass Transit	Transit Fund	Transit Administration

Mission/Function

The Transit and Parking Division oversees the operation and planning of public transit services. The program includes both regular route and ADA paratransit (ZIPS) operations. The division's primary assets include 57 buses, the Transit Operations Center at 4300 East River Rd, NE, a downtown transit station in the 100 block of 2nd Street SW and 66 neighborhood passenger shelters. The City's regular route operations (Rochester Public Transit or RPT) will serve over 1.7 million passengers in 2017. ADA paratransit operations (ZIPS) will serve approximately 43,500 passengers in 2017. Operations are contracted out and involve approximately 120 private sector jobs.

Major responsibilities of the division include:

1. Overall program management and monitoring.
2. Service planning.
3. Contract negotiations with private operators.
4. Administration of State and Federal funding.
5. Capital procurement and construction.
6. Establishment and implementation of service policies.
7. Marketing and community research.

Objectives

1. To increase service availability to every geographic area of the City including responding to new development and land use changes.
2. To implement the service expansion as defined in the City's adopted Transit Development Plan.
3. To increase ridership.
4. To maintain service efficient and effective performance standards including fare box recovering and passengers/hr.
5. To monitor the performance of contracted vendor services in compliance with operating contracts.
6. Continue to plan for and implement capital improvements including fleet replacement/expansion, facilities and new technologies.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00280 46950

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
Mass Transit	Transit Fund	Transit Administration	

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Planning Studies.	4	1	8	6
2. Capital Projects:				
Buses.	7	0	7	9
Shelters.	6	0	4	2
Other.			3	
3. Operating Contracts.	2	2	1	2
4. Grant Applications.	5	4	5	5
5. Assets Management:				
# of Buses.	58	60	60	61
# of Shelters.	73	74	78	80

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % of RPT operating expenses recovered from program revenues.	32.80%	37.22%	31.00%	29.89%
2. % of ZIPS operating expense recovered from fare box revenue.	18.30%	17.75%	17.00%	16.30%
3. Regular Route Ridership.	1,701,860	1,708,931	1,808,867	2,072,045 *
Passengers per revenue hour.	24.30	24.25	20.20	15.80
4. ADA/Paratransit Ridership.	45,062	46,635	45,400	50,000
Passengers per revenue hour.	2.60	3.03	2.90	3.00

*Estimates subject to the pending completion of the TDP

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00280 46950

Mass Transit Description	Transit Fund		Transit		2018 Budget	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
00280 Transit Fund						
46950 Transit						
Expenditures						
Employee Services						
Regular Salaries	61,564	79,391	273,627	293,388	293,388	293,388
Temporary Salaries	3,459	1,649	4,380	4,442	4,442	4,442
Employee Benefits - Pensions	9,499	11,925	41,902	44,903	44,903	44,903
Employee Benefits - Insuranc	21,743	25,644	95,921	108,475	108,475	108,475
Employee Services	96,265	118,609	415,830	451,208	451,208	451,208
Contractual Services						
Rents and Leases	342,615	466,107	600,152	649,827	638,362	638,362
Adv, Publishing, & Printing	34,802	55,272	124,300	166,300	166,300	166,300
Contractual Mtce & Repair	222,783	221,936	318,500	307,500	307,500	307,500
Expert & Professional Servic	5,073,332	5,299,883	6,159,146	8,368,138	7,617,303	7,617,303
Communications	1,023	1,271	2,600	3,800	3,800	3,800
Travel/Training/Business Mea	5,045	1,723	5,020	5,020	5,020	5,020
Subscriptions/Bks/Membership	2,113	2,233	2,500	2,500	2,500	2,500
Utilities	4,827	4,104	6,520	6,683	6,683	6,683
Insurance and Bonds	180,439	191,960	216,030	201,910	201,910	201,910
Contractual Services	198,476	231,010	281,228	278,195	278,195	278,195
Contractual Services	6,065,455	6,475,499	7,715,996	9,989,873	9,227,573	9,227,573
Materials and Supplies						
Office Supplies	1,299	10,635	54,400	140,127	140,127	140,127
Veh & Mach Operating Supplie	1,087,107	954,468	1,257,620	1,700,290	1,577,583	1,577,583
Clothing & Protective Equipm	573	402	1,300	1,300	1,300	1,300
Equipment, Tools, & Misc Par	5,839	16,939	7,400	40,250	40,250	40,250
Supplies	643	4,554	7,000	7,000	7,000	7,000
Materials and Supplies	1,095,461	986,998	1,327,720	1,888,967	1,766,260	1,766,260
Other Charges						
Judgmnts/Penalties/Settlemen	14,703	22,510	20,000	20,000	20,000	20,000
Taxes and Licenses		928	1,200	1,200	1,200	1,200
Other Charges	13,868	17,603	14,445	14,711	14,711	14,711
Other Charges	28,571	41,041	35,645	35,911	35,911	35,911
Capital Outlay						
Furniture and Equipment		11,000				
Capital Outlay		11,000				
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(165,218)	(135,092)	(201,200)	(202,760)	(202,760)	(202,760)
Allocated to Other Activities	(165,218)	(135,092)	(201,200)	(202,760)	(202,760)	(202,760)
Operating Transfers						
Operating Transfers	125,134	46,500	761,400	782,000	782,000	782,000
Operating Transfers	125,134	46,500	761,400	782,000	782,000	782,000
Expenditures	7,245,668	7,544,555	10,055,391	12,945,199	12,060,192	12,060,192
Non-Tax Revenue	7,659,391	8,440,795	9,293,991	12,156,497	11,282,895	11,282,895
Tax Funding	(413,723)	(896,240)	761,400	788,702	777,297	777,297

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00280 46950

Function	Company		Business Unit	
Mass Transit	Transit Fund		Transit	
Employee Services			2017	2018
	Employees		Budget	Budget
	2017	2018		
Grants/Procurement Specialist	1.00	1.00		
Operations Manager	1.00	1.00		
Marketing/Outreach Coordinator	1.00	1.00		
Transit Planner	1.00	1.00		
Total Regular Salaries	4.00	4.00	273,627	293,388

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00290 44500

Function
Economic Development/Assistance

Company
EDA Administration

Business Unit
EDA Administration

Mission/Function

The EDA Administration oversees the operations of the MN BioBusiness Center and the adjoining business site at 225 SW 1st Avenue.

Objectives

Function
Economic Development/Assistance

Company
EDA Administration

Business Unit
EDA Administration

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00290 44500

Economic Developmnt/Assistance Description	EDA Administration Fund			Economic Development		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00290 EDA Administration Fund						
44500 Economic Development						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic	531,242	591,395	595,180	574,444	574,444	574,444
Communications	3,802	4,591	4,850	4,860	4,860	4,860
Insurance and Bonds	15,601	10,817	17,850	11,310	11,310	11,310
Contractual Services	550,645	606,803	617,880	590,614	590,614	590,614
Materials and Supplies						
Other Charges						
Taxes and Licenses	711,596	777,300	780,710	810,990	810,990	810,990
Other Charges	711,596	777,300	780,710	810,990	810,990	810,990
Capital Outlay						
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	1,179,130	1,122,530	1,151,786	1,171,281	1,171,281	1,171,281
Operating Transfers	1,179,130	1,122,530	1,151,786	1,171,281	1,171,281	1,171,281
Expenditures	<u>2,441,371</u>	<u>2,506,633</u>	<u>2,550,376</u>	<u>2,572,885</u>	<u>2,572,885</u>	<u>2,572,885</u>
Non-Tax Revenue	2,474,496	2,501,175	2,662,276	2,672,418	2,672,418	2,672,418
Tax Funding	(33,125)	5,458	(111,900)	(99,533)	(99,533)	(99,533)

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Function
Public Utility

Company
Parking Enterprise Fund

Business Unit
Parking Administration

Mission/Function

The Transit/Parking Division oversees the operation of on and off street public parking in the downtown and St. Mary's area. The program is supported by user fees and provides revenue to the City's general funds in lieu of property taxes based on 9% of gross revenues. The division manages over 5,000 spaces including parking garages lots and on-street meters. In addition, the division contracts and partners for park and ride lots on the periphery of the City. The parking budget provides funding for management, operations and enforcement. The division provides management and meter operations. Parking garages and some lot operations are contracted with a private company. Enforcement is provided by the police department (RPD) but funded by the parking enterprise fund which also includes revenues from fines. The parking program serves a diverse customer base including retail customers, hotel guests, medical, convention visitors and downtown employees.

Objectives

1. Overall program management.
2. Maintain the fiscal health of the enterprise fund.
3. Contract oversight of the private operating company.
4. Monitor the needs and mix of the customer base.
5. Meter collections and maintenance.
6. Parking information and marketing.
7. Management of ongoing capital improvements and repairs.
8. Work with downtown businesses and users.
9. Coordinate with enforcement.
10. Establishment and implementation of service policies.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00601 49400

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Utility	Parking Enterprise Fund	Parking Administration

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of Downtown Parking Spaces.	5,367	5,574	5,562	5,744
2. # of Park and Ride Spaces.	1,306	1,306	2,190	2,714
3. # of Garages.	5	5	5	5
4. # of Parking Lots.	8	8	7	6
5. # of Parking Meters.	1,351	1,397	1,397	1,240
5. # of Pay-by-Space:				
Machines.	8	8	7	7
Spaces.	362	362	283	403
6. # of Meter:				
Maintenance Calls.	1,458	1,182	1,100	1,200
Number of Capital Projects.	4	4	9	4

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of monthly contract parkers - ramps highest month.	2,030	2,049	1,960	1,850
2. # of monthly contract parkers - lots highest month.	567	622	652	612
3. # of vehicles through ramp.	1,552,774	1,510,725	1,563,544	1,555,450
4. # of cash customers.	102,878	92,315	91,136	89,313
5. # of credit card customers.	176,379	182,034	202,786	219,305
6. Total paying customers.	279,257	274,349	293,922	308,618
7. # of validated customers.	46,961	50,901	57,792	57,792
8. # of contract users.	482,405	482,859	490,392	430,488
9. # of free parkers.	715,639	703,223	721,432	728,646
10. % of free parkers.	47%	46%	46%	47%
11. Number of full instances in ramps:				
1st Street.	62	113	184	202
2nd Street.	125	99	180	198
3rd Street.	10	14	14	15
Center Street.	204	195	232	232
Civic Center.	50	58	96	106
12. # of Park and Ride Vehicles.		1,516	1,700	2,200

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Public Utility	Parking Enterprise Fund		Parking		Account Number	
	2015	2016	2017	2018 Budget	00601	49400
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00601 Parking Enterprise Fund						
49400 Parking						
Expenditures						
Employee Services						
Regular Salaries	249,452	269,311	278,892	290,248	290,248	290,248
Regular Overtime	544	745		1,000	1,000	1,000
Other Pay	13,358	1,164	1,164	1,164	1,164	1,164
Employee Benefits - Pensions	41,947	55,038	42,341	44,213	44,213	44,213
Employee Benefits - Insuranc	54,387	75,855	82,401	83,094	83,094	83,094
Other Employee Benefits	156	144	144	144	144	144
Employee Services	359,844	402,257	404,942	419,863	419,863	419,863
Contractual Services						
Rents and Leases	8,206	7,832	8,300	8,300	8,300	8,300
Adv, Publishing, & Printing	13,693	9,406	23,950	24,450	23,950	23,950
Contractual Mtce & Repair	20,625	29,288	131,150	135,500	97,450	97,450
Expert & Professional Servic	2,124,772	2,132,990	2,635,334	2,568,442	2,568,442	2,568,442
Communications	3,937	3,267	6,660	5,860	5,860	5,860
Travel/Training/Business Mea	1,518		4,320	4,480	4,480	4,480
Subscriptions/Bks/Membership	595	630	750	750	750	750
Utilities	10,663	9,650	11,735	12,083	11,083	11,083
Insurance and Bonds	24,320	24,331	24,715	54,440	54,440	54,440
Contractual Services	564,610	599,154	683,614	693,287	693,287	693,287
Contractual Services	2,772,939	2,816,548	3,530,528	3,507,592	3,468,042	3,468,042
Materials and Supplies						
Office Supplies	4,172	3,187	10,200	10,100	9,300	9,300
Veh & Mach Operating Supplie	17,155	16,847	16,025	16,525	16,525	16,525
Clothing & Protective Equipm	487	386	400	400	400	400
Equipment, Tools, & Misc Par	45,676	28,128	31,400	27,900	27,900	27,900
Construction Materials		35	4,200	4,200	3,100	3,100
Supplies	7,667	5,126	10,200	10,300	10,300	10,300
Materials and Supplies	75,157	53,709	72,425	69,425	67,525	67,525
Other Charges						
Contributions	22,690	18,876	117,000	17,000	17,000	17,000
Taxes and Licenses	583,393	602,590	609,031	600,364	600,364	600,364
Depreciation and Interest	1,155,668	1,235,127	1,264,500	1,172,500	1,172,500	1,172,500
Other Charges	38,147	42,578	45,079	52,528	52,528	52,528
Other Charges	1,799,898	1,899,171	2,035,610	1,842,392	1,842,392	1,842,392
Capital Outlay						
Furniture and Equipment	10,160					
Capital Outlay	10,160					
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(138,408)	(147,483)	(146,211)	(152,725)	(152,725)	(152,725)
Allocated to Other Activities	(138,408)	(147,483)	(146,211)	(152,725)	(152,725)	(152,725)
Operating Transfers						
Operating Transfers	231,275	100,000	2,064,354	407,500	948,140	948,140
Operating Transfers	231,275	100,000	2,064,354	407,500	948,140	948,140
Expenditures	5,110,865	5,124,202	7,961,648	6,094,047	6,593,237	6,593,237
Non-Tax Revenue	6,977,431	7,209,626	7,246,535	7,223,295	7,223,295	7,223,295
Tax Funding	(1,866,566)	(2,085,424)	715,113	(1,129,248)	(630,058)	(630,058)

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00601 49400

Function	Company	Business Unit	
Public Utility	Parking Enterprise Fund	Parking	
Employee Services			
	Employees	2017	2018
	2017 2018	Budget	Budget
Transit/Parking Assistant	1.00 1.00		
Senior Parking Technician	1.00 1.00		
Parking Technician	1.00 1.00		
Transit & Parking Manager	1.00 1.00		
Total Regular Salaries	4.00 4.00	278,892	290,248

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Utility	Sewer Utility Enterprise Fund	Infrastructure Maintenance Sewer Operations

Mission/Function

The Sewer Collection Division of the Public Works Department is responsible for providing maintenance services and inspections to the City's public infrastructure of sanitary lines and manholes and assisting in the maintenance of the storm water lines, manholes and catch basins. The bulk of the Sewer Collection Division's efforts are devoted to the major activities listed below:

1. Jet cleaning sewer lines.
2. Mechanical rodding.
3. Televising new & existing sewer lines.
4. Repair damaged sewer pipes.
5. Repair & rebuild catch basins.
6. Flushing of dead end sewer lines.
7. Core, reconstruct and adjust manholes after new overlay.

Objectives

1. Visual inspection of 325 manholes.
2. Televising inspections of 137,000 linear feet of sanitary sewer line.
3. Repair of approximately 150 manholes.
4. Mechanical rodding 100,000 linear feet of sanitary sewer lines.
5. Jet cleaning of 1.6 million linear feet of sanitary sewer lines.
6. Flush approximately 480,000 linear feet of sanitary sewer lines.
7. Reconstruct Top 1ft of adjusting rings, install I&I barriers and reset/reseal new I&I casting 360.
8. Tuck Point 150 catch basins.
9. Visual inspection of 90% of easement lines.

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00607 49610

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Utility	Sewer Utility Enterprise Fund	Infrastructure Maintenance Sewer Operations

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. Mech. clean sanitary sewer - lineal feet.	79,487	124,586	170,137	150,000
2. Hydro clean sanitary sewer - lineal feet.	2,291,750	2,000,000	1,800,000	2,000,000
3. Replace catch basin - units.	10	16	15	15
4. Repair catch basin - units.	40	33	35	35
5. T.V. sanitary sewer - lineal feet.	203,210	120,000	100,000	100,000
6. Catch basins tuck pointed.	338	326	350	350
7. Core, reconstruct and adjust manholes.	432	393	489	400

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % of sewer main blockages per mile of sewer.	0.01%	0.02%	0.01%	0.01%
2. % of sewer mains cleaned per year.	92.0%	75.2%	75.0%	75.0%
3. % of sewer main cleaned within last 2 years.	100%	100%	100%	100%
4. % of sewer main cleaned more than twice per year.	10%	10%	10%	10%
5. % of sewer mains T.V. per year.	8.0%	4.5%	5.0%	5.0%
6. % of easement sewer lines inspected each year.	100%	98%	98%	98%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
1. Sewer Camera Crawler		\$76,000	\$76,000

City of Rochester, MN
Expenditure Adopted Budget

Public Utility	Sewer Utility Enterprise Fund			Sewer Infrastructure Mtce		
	2015	2016	2017	2018 Budget		Adopted
Description	Actuals	Actuals	Budget	Requested	Recommended	
49610 Sewer Infrastructure Mtce						
Expenditures						
Employee Services						
Regular Salaries	480,287	502,026	651,397	809,301	809,301	809,301
Temporary Salaries	11,704	20,616	21,000	24,120	24,120	24,120
Regular Overtime	6,239	7,911	8,230	9,270	9,270	9,270
Other Pay	2,941	726	3,153			
Employee Benefits - Pensions	104,092	93,900	101,796	125,859	125,859	125,859
Employee Benefits - Insuranc	152,719	161,795	234,553	201,808	201,808	201,808
Employee Services	757,982	786,974	1,020,129	1,170,358	1,170,358	1,170,358
Contractual Services						
Rents and Leases	25,084	25,667	33,496	36,121	35,152	35,152
Adv, Publishing, & Printing		61				
Contractual Mtce & Repair	28,576	32,052	33,000	37,900	37,900	37,900
Expert & Professional Servic	8,955	9,127	26,090	10,455	10,455	10,455
Communications	14,914	15,038	15,560	18,010	16,510	16,510
Travel/Training/Business Mea	1,963	2,013	3,590	8,260	7,260	7,260
Utilities	80,194	90,143	92,420	94,826	94,826	94,826
Insurance and Bonds	20,192	22,978	24,955	24,020	24,020	24,020
Contractual Services	435,477	324,240	430,376	372,025	367,075	367,075
Contractual Services	615,355	521,319	659,487	601,617	593,198	593,198
Materials and Supplies						
Office Supplies	797	985	1,000	1,130	1,130	1,130
Veh & Mach Operating Supplie	77,854	58,037	75,330	70,945	70,945	70,945
Clothing & Protective Equipm	3,535	10,624	6,100	7,975	7,975	7,975
Commodities	323		550	550	550	550
Equipment, Tools, & Misc Par	13,327	23,516	16,400	20,380	15,200	15,200
Construction Materials	8,796	7,514	13,360	13,035	13,035	13,035
Supplies	18,598	8,046	15,500	15,360	15,360	15,360
Materials and Supplies	123,230	108,722	128,240	129,375	124,195	124,195
Other Charges						
Judgmnts/Penalties/Settlemen	11,961	1,000	10,000	10,000	10,000	10,000
Taxes and Licenses	40	176	200	200	200	200
Depreciation and Interest	2,344,539	2,401,546	2,400,000	2,500,000	2,500,000	2,500,000
Other Charges	128,303	155,380	169,488	180,983	169,114	169,114
Other Charges	2,484,843	2,558,102	2,579,688	2,691,183	2,679,314	2,679,314
Capital Outlay						
Furniture and Equipment					76,000	76,000
Capital Outlay					76,000	76,000
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(121,198)	(158,884)	(144,000)	(207,410)	(207,410)	(207,410)
Allocated to Other Activities	(121,198)	(158,884)	(144,000)	(207,410)	(207,410)	(207,410)
Operating Transfers						
Operating Transfers	226,886	181,484	1,559,000	5,494,000	5,494,000	5,494,000
Operating Transfers	226,886	181,484	1,559,000	5,494,000	5,494,000	5,494,000
Expenditures	4,087,098	3,997,717	5,802,544	9,879,123	9,929,655	9,929,655
Non-Tax Revenue	2,736	2,003	1,500	1,900	1,900	1,900
Tax Funding	4,084,362	3,995,714	5,801,044	9,877,223	9,927,755	9,927,755

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00607 49610

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>	
Public Utility	Sewer Utility Enterprise Fund	Sewer Infrastructure Mtce	

Employee Services

	Employees		2017	2018
	<u>2017</u>	<u>2018</u>	<u>Budget</u>	<u>Budget</u>
Sanitary Sewer Engineer	1.00	.00		
Crew Chief-Public Works	1.00	1.00		
Infrastructure Mtce Engineer	.00	1.00		
Equip Operator - Public Works	9.00	9.00		
Sanitary System Supervisor	.00	1.00		
Total Regular Salaries	<u>11.00</u>	<u>12.00</u>	<u>651,397</u>	<u>809,301</u>

Function
Public Utility

Company
Sewer Utility Enterprise Fund

Business Unit
Water Reclamation Plant

Mission/Function

The Water Reclamation Plant is responsible for the treatment and disposal of all liquid domestic, commercial and industrial wastes collected through the City sewage collection system. It also maintains four remote lift stations. The City provides sewer services to approximately 42,000 customers where domestic sewage bills are determined from water consumption and industrial sewage bills are based on the volume and strength of wastewater discharged. The Water Reclamation Plant is an enterprise fund and is supported by user fees collected from customers.

Objectives

1. Treat all wastewater received at the Water Reclamation Plant and ensure that discharge meets N.P.D.E.S. permit effluent limits.
2. Produce Class B biosolids and land apply according to MPCA regulations.
3. Permit and regulate Industrial discharges.
4. Be responsible stewards of energy management.
5. Provide a safe working environment for all those who conduct business at the WRP.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00607 49630

Function
 Public Utility

Company
 Sewer Utility Enterprise Fund

Business Unit
 Water Reclamation Plant

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of gallons - wastewater treated (millions).	4,333	4,424	4,500	4,550
2. # of gallons - biosolids recycled (millions).	11.1	10.2	11.3	11.3
3. # of industrial discharge permits.	17	16	16	16
4. CFM Methane recovered (millions).	145	139	145	150
5. KWH generated onsite.	3,487	3,767	4,000	4,300

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % of days when NPDES limits are met.	100%	100%	100%	100%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
1. Laboratory equipment	\$10,000	\$10,000	\$10,000

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00607 49630

Public Utility Description	Sewer Utility Enterprise Fund			Water Reclamation Plant		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
49630 Water Reclamation Plant						
Expenditures						
Employee Services						
Regular Salaries	1,869,583	1,910,685	2,123,665	2,124,838	2,124,838	2,124,838
Temporary Salaries	28,862	26,112	28,000	28,000	28,000	28,000
Regular Overtime	28,450	20,268	25,000	25,000	25,000	25,000
Other Pay	70,857	24,024	34,204	1,164	1,164	1,164
Employee Benefits - Pensions	438,076	371,170	330,297	327,932	327,932	327,932
Employee Benefits - Insuranc	516,202	483,706	661,162	619,279	619,279	619,279
Employee Services	2,952,030	2,835,965	3,202,328	3,126,213	3,126,213	3,126,213
Contractual Services						
Rents and Leases	313,546	311,384	7,000	7,000	7,000	7,000
Adv, Publishing, & Printing	1,903	3,971	1,800	1,800	1,800	1,800
Contractual Mtce & Repair	452,001	543,551	539,500	690,000	660,000	660,000
Expert & Professional Servic	96,729	277,513	186,550	191,500	191,500	191,500
Communications	7,509	7,419	8,000	8,300	8,300	8,300
Travel/Training/Business Mea	21,121	19,643	28,700	30,100	30,100	30,100
Subscriptions/Bks/Membership	46,996	78,504	56,500	81,500	81,000	81,000
Utilities	1,258,243	1,180,376	1,279,600	1,293,300	1,288,600	1,288,600
Insurance and Bonds	230,726	213,309	231,115	222,000	222,000	222,000
Contractual Services	281,172	307,680	295,320	303,708	303,708	303,708
Contractual Services	2,709,946	2,943,350	2,634,085	2,829,208	2,794,008	2,794,008
Materials and Supplies						
Office Supplies	28,329	31,653	29,600	29,800	29,800	29,800
Veh & Mach Operating Supplie	60,721	51,983	77,600	87,700	79,700	79,700
Clothing & Protective Equipm	4,607	7,401	6,500	6,500	6,500	6,500
Commodities	498,557	483,319	500,000	515,000	515,000	515,000
Equipment, Tools, & Misc Par	406,990	387,249	391,000	466,000	466,000	466,000
Construction Materials	1,533	1,094	3,000	3,000	3,000	3,000
Supplies	59,601	55,663	60,800	70,820	70,820	70,820
Materials and Supplies	1,060,338	1,018,362	1,068,500	1,178,820	1,170,820	1,170,820
Other Charges						
Taxes and Licenses	1,627,789	1,687,365	1,748,000	1,818,000	1,818,000	1,818,000
Depreciation and Interest	6,010,155	6,068,300	6,200,000	6,200,000	6,200,000	6,200,000
Other Charges	932,686	1,066,378	1,108,847	1,225,030	1,225,030	1,225,030
Other Charges	8,570,630	8,822,043	9,056,847	9,243,030	9,243,030	9,243,030
Capital Outlay						
Furniture and Equipment	24,910	34,203	27,000	10,000	10,000	10,000
Capital Outlay	24,910	34,203	27,000	10,000	10,000	10,000
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities		(5,187)				
Allocated to Other Activities		(5,187)				
Operating Transfers						
Operating Transfers	37,500	15,000	15,000			
Operating Transfers	37,500	15,000	15,000			
Expenditures	15,355,354	15,663,736	16,003,760	16,387,271	16,344,071	16,344,071
Non-Tax Revenue	23,018,008	24,061,288	24,199,400	25,229,400	25,237,017	25,237,017
Tax Funding	(7,662,654)	(8,397,552)	(8,195,640)	(8,842,129)	(8,892,946)	(8,892,946)

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00607 49630

Function	Company		Business Unit	
Public Utility	Sewer Utility Enterprise Fund		Water Reclamation Plant	
<u>Employee Services</u>				
	Employees		2017	2018
	2017	2018	Budget	Budget
Administrative Assistant II	1.00	1.00		
Environmental Reg Affairs Coord	1.00	.00		
Crew Chief / WRP	1.00	1.00		
Custodian	1.00	1.00		
Master Electrician	1.00	1.00		
Assistant Mechanic	2.00	2.00		
Chief Mechanic	1.00	1.00		
Master Mechanic	1.00	1.00		
Environmental Manager	.00	1.00		
Laboratory Manager	1.00	.00		
Project Manager	1.00	1.00		
WRP Manager	1.00	.00		
Wastewater Utility Manager	.00	1.00		
Operator 1 - WRP	4.00	4.00		
Operator 2 - WRP	3.00	3.00		
Operator 3 - WRP	4.00	4.00		
Painter 1	1.00	1.00		
Environmental Specialist	1.00	2.00		
Electrical & Mech Mtc Supvr	1.00	1.00		
Process Control Supervisor	1.00	1.00		
Electronics/Electrical Tech	2.00	2.00		
Laboratory Technician	1.00	1.00		
Total Regular Salaries	30.00	30.00	2,123,665	2,124,838

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00607 49635

Public Utility Description	Sewer Utility Enterprise Fund			Sanitary Sewer Fund Debt		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
49635 Sanitary Sewer Fund Debt						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Servic	205,514	11,800				
Contractual Services	205,514	11,800				
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	3,429,454	3,347,960	2,991,354	1,820,709	1,820,709	1,820,709
Bonds-Principal & Interest	3,429,454	3,347,960	2,991,354	1,820,709	1,820,709	1,820,709
Allocated to Other Activities						
Operating Transfers						
Expenditures	3,634,968	3,359,760	2,991,354	1,820,709	1,820,709	1,820,709
Non-Tax Revenue	127,188	227,176	85,000	(40,000)	(40,000)	(40,000)
Tax Funding	3,507,780	3,132,584	2,906,354	1,860,709	1,860,709	1,860,709

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City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00609 49650

<u>Function</u>	<u>Company</u>	<u>Business Unit</u>
Public Utility	Storm Water Utility Enterprise Fund	Storm Water Management

Mission/Function

The Storm Water Utility Division of the Public Works Department is responsible for providing storm water management services for the City. These services are provided to meet the Storm Water (MS4) Permit goal of restoring and maintaining the chemical, physical and biological integrity of waters of the state in addition to providing storm water conveyance in a manner that protects safety and property.

Major activities include:

1. Public education and outreach.
2. Public participation.
3. Citizen response to complaints, violations reports and service requests.
4. Illicit discharge detection and elimination.
5. Infrastructure mapping.
6. Storm water ordinance development and enforcement.
7. Erosion, grading and drainage plan review.
8. Construction site inspection.
9. Storm water management planning.
10. Construction of water quality treatment best management practices, including regional treatment facilities.
11. Coordination with other MS4 permittees, water planning organizations and regulatory agencies.
12. Pollution prevention and good housekeeping activities for all municipal operations.
13. Street sweeping.
14. Maintain constructed/natural infrastructure, e.g.: catch basins, sewers, ponds, drainage ways and culverts.
15. Program management via record keeping, reporting and billing.

Objectives

1. Implement the storm water management activities listed above.
2. Maintain compliance with the MS4 Storm Water Permit and its Storm Water Pollution Prevention Program.

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00609 49650

Function Public Utility Company Storm Water Utility Enterprise Fund Business Unit Storm Water Management

Workload Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. # of public education contacts (non-A Litter Bit Better).	1,352,786	2,818,509	2,000,000	2,000,000
2. # of public participation events.	26	60	45	45
3. # of citizens responses with significant follow-up.	191	21	240	270
4. # of illicit discharge responses.	10	16	15	15
5. # of SDP & GDP grading plans approved.	73	69	80	90
6. # of construction site inspections.	1,077	844	1,000	1,000
7. # of active storm water capital improvement projects.	11	32	40	40
8. # of maintenance work orders.	649	750	850	950
9. # of lanes miles for street sweeping.	14,758	17,632	15,000	15,000
10. % completed of system mapping.	100%	100%	100%	100%

Effectiveness Measurements

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
1. % of SWPPP BMP's implemented.	100%	100%	100%	100%
2. % of grading plans reviewed within 14 day turn-around time.	100%	100%	100%	100%
3. % of ponds inspected.	75%	80%	85%	90%
4. % of outfalls inspected.	25%	22%	25%	25%

Capital Outlay

	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
None			

City of Rochester, MN
Expenditure Adopted Budget

Public Utility	StormWaterUtility EntrpriseFnd			Storm Water Utility		
	2015	2016	2017	2018 Budget	2018 Budget	2018 Budget
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00609 StormWaterUtility EntrpriseFnd						
49650 Storm Water Utility						
Expenditures						
Employee Services						
Regular Salaries	395,859	245,738	322,696	330,151	330,151	330,151
Temporary Salaries	14,332	23,270	20,000	20,000	20,000	20,000
Regular Overtime	863	76				
Other Pay	14,521	1,927				
Employee Benefits - Pensions	50,684	56,534	50,422	51,545	51,545	51,545
Employee Benefits - Insuranc	87,576	38,847	66,383	73,926	73,926	73,926
Other Employee Benefits	840	432	432	432	432	432
Employee Services	564,675	366,824	459,933	476,054	476,054	476,054
Contractual Services						
Rents and Leases	7,733	11,594	14,049	14,705	14,463	14,463
Adv, Publishing, & Printing	783	258	345	345	345	345
Contractual Mtce & Repair	117,212	137,235	95,750	155,750	155,750	155,750
Expert & Professional Servic	212,113	211,430	198,000	208,000	208,000	208,000
Communications	4,575	3,752	4,300	4,300	4,300	4,300
Travel/Training/Business Mea	5,900	2,888	3,295	3,495	3,495	3,495
Subscriptions/Bks/Membership	1,133	3,696	3,150	4,150	4,150	4,150
Utilities	4,058	4,458	4,712	5,202	5,202	5,202
Insurance and Bonds	12,759	10,953	13,580	11,430	11,430	11,430
Contractual Services	985,488	1,160,214	1,371,862	1,304,336	1,304,336	1,304,336
Contractual Services	1,351,754	1,546,478	1,709,043	1,711,713	1,711,471	1,711,471
Materials and Supplies						
Office Supplies	2,773	1,278	2,400	2,400	2,400	2,400
Veh & Mach Operating Supplie	8,072	10,707	11,190	11,190	11,190	11,190
Clothing & Protective Equipm	1,180	496				
Commodities	516	64				
Equipment, Tools, & Misc Par	466	305				
Construction Materials	8,384	43,543	25,000	25,000	25,000	25,000
Supplies	10,891	12,304	7,000	7,000	7,000	7,000
Materials and Supplies	32,282	68,697	45,590	45,590	45,590	45,590
Other Charges						
Judgmnts/Penalties/Settlemen	4,975	3,000				
Taxes and Licenses	405,008	448,959	481,500	533,100	533,100	533,100
Depreciation and Interest	1,273,776	1,365,207	1,355,000	1,520,000	1,520,000	1,520,000
Other Charges	515,872	519,998	519,224	738,537	738,537	738,537
Other Charges	2,199,631	2,337,164	2,355,724	2,791,637	2,791,637	2,791,637
Capital Outlay						
Furniture and Equipment			8,000			
Capital Outlay			8,000			
Bonds-Principal & Interest						
Allocated to Other Activities						
Allocations to Other Activities	(25,319)	(13,109)	(19,000)	(12,540)	(12,540)	(12,540)
Allocated to Other Activities	(25,319)	(13,109)	(19,000)	(12,540)	(12,540)	(12,540)
Operating Transfers						
Operating Transfers	37,500	28,104	98,500	104,750	104,750	104,750
Operating Transfers	37,500	28,104	98,500	104,750	104,750	104,750
Expenditures	4,160,523	4,334,158	4,657,790	5,117,204	5,116,962	5,116,962
Non-Tax Revenue	5,086,159	5,696,273	6,081,000	6,783,600	6,783,600	6,783,600
Tax Funding	(925,636)	(1,362,115)	(1,423,210)	(1,666,396)	(1,666,638)	(1,666,638)

City of Rochester, MN
 Annual Budget Detail
 Adopted Budget for 2018

Company / Business Unit
 00609 49650

Function	Company	Business Unit
Public Utility	StormWaterUtility EntrpriseFnd	Storm Water Utility

Employee Services	Employees		2017	2018
	2017	2018	Budget	Budget
Water Resources Manager	1.00	1.00		
Environmental Education Spec	.00	1.00		
Stormwater Educ & Permit Coord	1.00	.00		
SWU-Flood Control Proj Comp Sp	2.00	2.00		
Total Regular Salaries	4.00	4.00	322,696	330,151

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00840 8400

Function
Economic Development/Assistance

Company
Rochester EDA

Business Unit
Rochester EDA

Mission/Function

The Rochester EDA accounts for expenditures related to the function of the Rochester EDA and its official board members.

Objectives

City of Rochester, MN
Annual Budget Detail
Adopted Budget for 2018

Company / Business Unit
00840 8400

Function
Economic Development/Assistance

Company
Rochester EDA

Business Unit
Rochester EDA

Workload Measurements

Effectiveness Measurements

Capital Outlay

None

Requested

Recommended

Adopted

City of Rochester, MN
Expenditure Adopted Budget

Non-Reporting Description	Rochester EDA		Rochester EDA		Account Number	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00840 Rochester EDA						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	21,300	(5,500)				
Insurance and Bonds	1,209	2,123	3,500	18,750	18,750	18,750
Contractual Services	22,509	(3,377)	3,500	18,750	18,750	18,750
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	1,154,330	1,155,864	1,156,286	1,155,531	1,155,531	1,155,531
Bonds-Principal & Interest	1,154,330	1,155,864	1,156,286	1,155,531	1,155,531	1,155,531
Allocated to Other Activities						
Operating Transfers						
Expenditures	<u>1,176,839</u>	<u>1,152,487</u>	<u>1,159,786</u>	<u>1,174,281</u>	<u>1,174,281</u>	<u>1,174,281</u>
Non-Tax Revenue	4,758	21,880	8,000	3,000	3,000	3,000
Tax Funding	1,172,081	1,130,607	1,151,786	1,171,281	1,171,281	1,171,281

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City of Rochester, MN
Revenues to Support the Adopted Budget

General Fund Description	General Fund			Company: 00101		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00101 General Fund						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	35,952,764	37,861,528	42,123,863	46,881,143	45,668,399	46,147,332
50100 General Property Taxes	35,952,764	37,861,528	42,123,863	46,881,143	45,668,399	46,147,332
50200 General Sales and Use Tax						
50250 Non Property Taxes						
50251 Hotel/Motel Tax	3,618,876	3,353,855	3,232,128	3,311,518	3,269,668	3,269,668
50250 Non Property Taxes	3,618,876	3,353,855	3,232,128	3,311,518	3,269,668	3,269,668
50300 Other Taxes						
50310 Cable TV Franchise	1,405,814	1,456,617	1,400,000	1,440,000	1,440,000	1,440,000
50320 Peoples Coop Franchise	5,159	6,035	5,700	6,000	6,000	6,000
50560 SA Collected-County Penalties	163	35				
50300 Other Taxes	1,411,136	1,462,687	1,405,700	1,446,000	1,446,000	1,446,000
50099 Taxes	40,982,776	42,678,070	46,761,691	51,638,661	50,384,067	50,863,000
51000 Licenses and Permits						
51001 Business Licenses and Permits						
51120 Dance License	3,600	2,615	4,000	2,400	2,400	2,400
51130 Heating Vent Air	17,262	17,190	17,500	17,500	17,500	17,500
51140 Liquor Off Sale	10,000	10,167	10,000	10,000	10,000	10,000
51150 Liquor On Sale	322,435	335,374	316,666	325,000	325,000	325,000
51160 Beer License	13,299	13,442	13,334	14,000	14,000	14,000
51162 Investigation Fee-Liquor Sales	3,900	4,900	3,938	3,900	3,900	3,900
51172 HVAC Certificate A	150	275	300	275	275	275
51180 Theatre	50	50	50			
51182 Taxi License	11,044	13,656	10,000	8,000	8,000	8,000
51190 Other Business	36,685	39,223	34,000	35,000	35,000	35,000
51001 Business Licenses and Permits	418,425	436,892	409,788	416,075	416,075	416,075
51220 Non Business Licenses /Permits						
51230 Dog License	6,455	600	300	400	400	400
51250 Cat License	1,565					
51255 Breeder's Permit	20		20	20	20	20
51350 House Movers			66	25	25	25
51375 Curb Cut Permits	1,860	2,170	1,400	1,800	1,800	1,800
51383 Fire Protection Equip Permit	103,658	118,471	65,000	65,000	65,000	65,000
51384 Fire Dept Permit	28,945	30,430	25,000	25,000	25,000	25,000
51710 Building Permits	1,677,788	1,515,238	1,767,005	1,600,000	1,600,000	1,600,000
51730 Electrical Permits	577,490	538,215	550,000	550,000	550,000	550,000
51740 Heating/Vent/Air Cond Permits	497,605	492,135	500,000	525,000	525,000	525,000
51750 Plumbing Permits	247,655	264,860	250,000	250,000	250,000	250,000
51760 Sign Permits	15,766	11,829	15,556	15,556	15,556	15,556
51771 Sidewalk Permits		180	200	12,000	12,000	12,000
51772 Driveway Permits		5,370		21,500	21,500	21,500
51773 Sewer&Water Connection Permits		13,365	4,000	34,000	34,000	34,000
51774 Obstruction Permits		930		2,500	2,500	2,500
51780 Housing Registration	454,425	477,551	475,000	475,000	475,000	475,000
51799 Othr Non Bus License & Permits	150	650	250	600	600	600
51220 Non Business Licenses /Permits	3,613,382	3,471,994	3,653,797	3,578,401	3,578,401	3,578,401
51000 Licenses and Permits	4,031,807	3,908,886	4,063,585	3,994,476	3,994,476	3,994,476

City of Rochester, MN
Revenues to Support the Adopted Budget

General Fund	General Fund			Company: 00101		
	2015 Actuals	2016 Actuals	2017 Budget	2018 Requested	2018 Recommended	2018 Adopted
Description						
52000 Fines, Forfeits, and Penalties						
52001 Fines, Forfeits, and Penalties						
52105 Adm Fines - City	12,272	12,300	13,500	41,250	41,250	41,250
52106 Adm Fines - State	120	80	250	50	50	50
52110 Moving Traffic Violations	394,610	359,553	370,000	380,000	380,000	380,000
52180 False Alarm Fines	13,850	7,750	8,000	9,300	9,300	9,300
52191 Seized/Forfeit Assets	54,181	165,239				
52001 Fines, Forfeits, and Penalties	475,033	544,922	391,750	430,600	430,600	430,600
52000 Fines, Forfeits, and Penalties	475,033	544,922	391,750	430,600	430,600	430,600
54000 Intergovernmental Revenue						
54001 State Revenues						
54140 State-Highway User Maintenance		900,000	900,000	1,100,000	1,200,000	1,200,000
54160 State - Police-/Fire State Aid	1,539,554	1,627,696	1,520,000	1,535,000	1,535,000	1,535,000
54170 State-Homestead Ag Credit Aid	390	346	200	300	300	300
54173 State - PERA Aid	55,563	55,563	55,563	55,563	55,563	55,563
54180 State - Local Gov't Aid	7,148,299	7,190,925	7,215,571	7,497,955	7,497,955	7,497,955
54200 State Grants	624,448	752,216	543,730	536,345	536,345	536,345
54001 State Revenues	9,368,254	10,526,746	10,235,064	10,725,163	10,825,163	10,825,163
54300 County Revenues						
54301 County Appropriations	108,548	103,244	133,000	132,400	132,400	132,400
54300 County Revenues	108,548	103,244	133,000	132,400	132,400	132,400
54400 Federal Revenues						
54401 Federal Grants	3,000	3,000	3,500	3,000	3,000	3,000
54460 Federal Grants - Thru State	199,065	252,780				
54400 Federal Revenues	202,065	255,780	3,500	3,000	3,000	3,000
54500 Township/City Revenues						
54600 School District Revenues						
54000 Intergovernmental Revenue	9,678,867	10,885,770	10,371,564	10,860,563	10,960,563	10,960,563
55000 Charges for Services						
55001 Service Fees						
55110 Election Filing Fees		450		500	500	500
55130 Assessment Searches	2,834	2,330	3,000	600	600	600
55131 Parcel DvlpmntCharge ReviewFee	1,075	1,863	1,000	1,000	1,000	1,000
55135 Bldg Plan Check Fee	884,757	784,672	800,000	800,000	800,000	800,000
55140 Economic Development Fees	73,000	313,737				
55146 Clerical & Legal Services	25,000	25,000	25,000	25,000	25,000	25,000
55160 Photostatic Copies	10,855	4,502	4,800	4,800	4,800	4,800
55210 Animal Ctrl Adopt/R&B Fees	5,149	4,501	5,000	5,000	5,000	5,000
55211 Animal Ctrl Impound Fees	5,581	6,257	6,000	6,000	6,000	6,000
55212 Animal Control - Townships		359				
55230 Fire Prevention Inspections		600				
55231 BS Permit Re-inspection Fee	225	90	1,000	1,000	1,000	1,000
55235 Reports, Maps, Code Books	134	91	100	100	100	100
55250 Fire Protection Cascade Twp	155,468	161,396	165,240	169,566	169,566	169,566
55251 Fire Protection Haverhill Twp	75,357	73,430	76,367	79,381	79,381	79,381
55252 Fire Protection Marion Twp	162,672	164,312	170,884	177,719	177,719	177,719
55253 Fire Protection Rochester Twp	169,505	176,285	183,336	185,992	185,992	185,992
55254 Fire Protection Fed Med Center	5,000	5,000	5,000	5,000	5,000	5,000

City of Rochester, MN
Revenues to Support the Adopted Budget

Description	General Fund			Company: 00101		
	2015 Actuals	2016 Actuals	2017 Budget	2018 Requested	2018 Budget Recommended	2018 Budget Adopted
55275 Secur Prop/Rmv Pblc Hzrds	6,748	6,460	6,000	7,000	7,000	7,000
55276 Police/School Liason	289,392	255,218	260,000	260,000	260,000	260,000
55278 County Share/Police Records	234,237	234,217	254,784	289,303	288,428	288,428
55279 County Share/Communications	802,770	845,288	942,510	971,690	971,690	971,690
55280 Security Srvcs-Off Duty Police	65,265	108,348				
55281 Pawn Shop Transaction Fee	40,022	35,834	38,000	35,000	35,000	35,000
55315 Street Opening Repair	95,915	167,511	100,000	105,000	105,000	105,000
55320 Sidewalk Snow Removal	18,319	29,474	17,500	20,000	20,000	20,000
55326 Street Sign Fees	16,626	22,045	2,000	2,000	2,000	2,000
55330 Maintenance of County Roads	71,916	79,117	68,000	70,000	70,000	70,000
55355 Document Prep & Recording Fee	12,892	12,124	64,152	66,077	66,077	66,077
55390 Other Charges for Services	35,086	132,829	20,600	21,600	21,600	21,600
55001 Service Fees	3,265,800	3,653,340	3,220,273	3,309,328	3,308,453	3,308,453
56000 Membership/User Fees						
56090 Partner Program Membership Fee	852	740	750	750	750	750
56000 Membership/User Fees	852	740	750	750	750	750
56300 Rentals & User Fees						
56691 Shipping and Handling Fee	62	36				
56880 Equipment Rental	713	612	750	750	750	750
57200 Partners Ticket Sales	24,703	26,569	33,000	33,000	33,000	33,000
57210 Single Ticket sales	87,015	93,351	97,000	97,000	97,000	97,000
57490 Misc Rental/User Fees	7,237	8,709	7,500	7,500	7,500	7,500
56300 Rentals & User Fees	119,730	129,277	138,250	138,250	138,250	138,250
57500 Program Fees						
57590 Artists in the School Prgm Fee	5,200	3,250	3,000	3,000	3,000	3,000
58010 Law Enforc Class Registration	12,291	13,803				
57500 Program Fees	17,491	17,053	3,000	3,000	3,000	3,000
58850 Advertising						
58870 Program Advertising	3,423	1,868				
58850 Advertising	3,423	1,868				
58900 Commissions						
58912 Commissions-Vending Machines		177	100	400	400	400
58920 Contract Fees	85,000	50,000	51,500	53,045	53,045	53,045
58942 State Surcharge -	2,852	2,130	2,500	2,500	2,500	2,500
58943 State Surcharge- Trade Permits	925	803	1,000	1,000	1,000	1,000
58949 Misc Other Commissions	3,087	4,665	3,500	3,500	3,500	3,500
58900 Commissions	91,864	57,775	58,600	60,445	60,445	60,445
58950 Concessions						
55000 Charges for Services	3,499,160	3,860,053	3,420,873	3,511,773	3,510,898	3,510,898
59000 Miscellaneous Revenues						
59010 In Lieu of Tax						
59011 In Lieu of Tax - RPU	8,727,807	8,832,812	9,069,000	9,056,918	9,056,918	9,056,918
59012 In Lieu of Tax - HRA	20,184	20,533	20,000	20,000	20,000	20,000
59013 In Lieu of Tax - Other	5,675	4,398	4,000	4,000	4,000	4,000
59014 In Lieu of Tax - Parking Enter	583,348	602,446	609,031	600,364	600,364	600,364
59015 In Lieu of Tax-Sn/SewerUtility	1,578,393	1,642,256	1,680,000	1,750,000	1,750,000	1,750,000
59016 In Lieu of Tax-St/SewerUtility	400,716	448,189	480,000	531,600	531,600	531,600
59010 In Lieu of Tax	11,316,123	11,550,634	11,862,031	11,962,882	11,962,882	11,962,882

City of Rochester, MN
Revenues to Support the Adopted Budget

Description	General Fund			Company: 00101		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
59020 Interest						
59021 Investment Income	161,460	208,353	165,000	235,000	235,000	235,000
59022 Interest - Accounts Receivable		(3)				
59025 Net Unrlzd Gain(Loss) F/V Invs	(64,050)	(48,590)	(50,000)	(50,000)	(50,000)	(50,000)
59029 Interest - Other	4,921	9,424				
59020 Interest	102,331	169,184	115,000	185,000	185,000	185,000
59030 Internal Service User Charges						
59080 Rental of Real Property						
59084 Parking Lot Rentals	669	667	667	670	670	670
59089 Real Property Rental	67,819	58,309	60,555	63,697	62,486	62,486
59080 Rental of Real Property	68,488	58,976	61,222	64,367	63,156	63,156
59100 Sale of Property						
59130 Materials and Supplies	60,507	66,770	32,000	61,500	61,500	61,500
59140 Equipment and Machinery		1,228	520	520	520	520
59190 Misc SaleofGoods(tax included)	335	144	100	100	100	100
59195 Other Sale of Property	2,001	700	1,000	1,000	1,000	1,000
59100 Sale of Property	62,843	68,842	33,620	63,120	63,120	63,120
59500 Private Sources						
59518 CharitbleContribtn-Foundations		2,000				
59519 CharitbleContribtn-Individuals	19,885	19,683	18,000	18,000	18,000	18,000
59520 CharitbleContribtn-Corporatns	84,000	107,438	85,000	86,000	86,000	86,000
59521 CharitbleContribtn-SupportGrps	2,400	2,000	2,000	2,000	2,000	2,000
59523 Earnings on Endowment	(1,415)	(644)				
59524 Corporate Matching Programs	2,088	1,778	2,000	1	1	1
59560 Individual & Business Funds	7,989	5,567				
59572 Seal Coat Contribution	24,840	(5,180)	60,000	46,950	46,950	46,950
59500 Private Sources	139,787	132,642	167,000	152,951	152,951	152,951
59600 Reimbursements						
59660 Clerical & Legal Services	375		500	100	100	100
59661 Witness Fee/Jury Duty Reimburs	211	196				
59665 Election Cost Reimbursement		39,669		39,669	39,669	39,669
59690 Insurance Reimbursement	17,506	16,466	2,000	2,000	2,000	2,000
59691 Court Ordered Restitution	6,356	6,038				
59695 Other Reimbursements	9,792	11,652	100	90	90	90
59600 Reimbursements	34,240	74,021	2,600	41,859	41,859	41,859
59700 Other						
59710 Cash Over & Short	(363)	(297)				
59730 Allow for Uncoll A/R	(1,479)	(8,613)				
59700 Other	(1,842)	(8,910)				
59000 Miscellaneous Revenues	11,721,970	12,045,389	12,241,473	12,470,179	12,468,968	12,468,968
50000 Revenues	70,389,613	73,923,090	77,250,936	82,906,252	81,749,572	82,228,505
60000 Other Financing Sources						
60100 Operating Transfers In						
60404 Oper Trf fr 404-Construction	1,271,416		66,000			
60406 Oper Trf fr 406-Future Cnstr	7,500					
60412 Oper Trf fr 412-FC Sls Tax Fnd	467,823	454,930	574,086	648,502	618,052	618,052
60711 Oper Trf fr 711-Group Ins Fund	105,590					

City of Rochester, MN
Revenues to Support the Adopted Budget

General Fund Description	General Fund			Company: 00101		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
60100 Operating Transfers In	1,852,329	454,930	640,086	648,502	618,052	618,052
62000 Prior Year Revenue			433,848	757,909	757,909	757,909
62010 Fund Balance/Retained Earnings			1,500,000			
60000 Other Financing Sources	1,852,329	454,930	2,573,934	1,406,411	1,375,961	1,375,961
00101 General Fund	72,241,942	74,378,020	79,824,870	84,312,663	83,125,533	83,604,466

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Library Fund			Company: 00202		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00202 Library Fund						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	5,728,672	5,918,921	6,238,060	6,675,748	6,605,691	6,670,354
50100 General Property Taxes	5,728,672	5,918,921	6,238,060	6,675,748	6,605,691	6,670,354
50099 Taxes	5,728,672	5,918,921	6,238,060	6,675,748	6,605,691	6,670,354
52000 Fines, Forfeits, and Penalties						
52001 Fines, Forfeits, and Penalties						
52171 Lost book Fee	30,316	31,780	29,500	33,000	33,000	33,000
52172 Duplicate Library Card	2,182	1,922	2,200	2,000	2,000	2,000
52192 Collection Fee Revenue	7,791	6,939	4,500	6,000	6,000	6,000
52199 Other Fines	106,260	100,222	107,650	100,000	100,000	100,000
52001 Fines, Forfeits, and Penalties	146,549	140,863	143,850	141,000	141,000	141,000
52000 Fines, Forfeits, and Penalties	146,549	140,863	143,850	141,000	141,000	141,000
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	13,633	13,633	13,633	13,633	13,633	13,633
54200 State Grants	50,141	22,446	5,000	6,000	6,000	6,000
54001 State Revenues	63,774	36,079	18,633	19,633	19,633	19,633
54300 County Revenues						
54301 County Appropriations	861,399	906,895	937,394	969,820	969,820	969,820
54300 County Revenues	861,399	906,895	937,394	969,820	969,820	969,820
54400 Federal Revenues						
54401 Federal Grants		3,331				
54460 Federal Grants - Thru State		18,681				
54400 Federal Revenues		22,012				
54000 Intergovernmental Revenue	925,173	964,986	956,027	989,453	989,453	989,453
55000 Charges for Services						
55001 Service Fees						
55160 Photostatic Copies	12,077	13,501	12,000	13,000	13,000	13,000
55001 Service Fees	12,077	13,501	12,000	13,000	13,000	13,000
56300 Rentals & User Fees						
56500 Visitor Card Fee	628	787	700	900	900	900
56636 Hot Spot Rentals				4,000	4,000	4,000
56810 Auditorium	8,349	7,186	7,000	6,000	6,000	6,000
57020 Pers Computer/Fax Usage Fee	359	565	150	150	150	150
56300 Rentals & User Fees	9,336	8,538	7,850	11,050	11,050	11,050
58900 Commissions						
58912 Commissions-Vending Machines	62	974	300	1,200	1,200	1,200
58940 Telephone Commissions	32					
58949 Misc Other Commissions			250	250	250	250
58900 Commissions	94	974	550	1,450	1,450	1,450
58950 Concessions						
58980 Vending Machine Concessions	5,519	5,471	6,000			
58950 Concessions	5,519	5,471	6,000			

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Library Fund			Company: 00202		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
55000 Charges for Services	27,026	28,484	26,400	25,500	25,500	25,500
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	11,858	17,110	9,000	11,500	11,500	11,500
59025 Net Unrlzd Gain(Loss) F/V Invs	(3,600)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
59020 Interest	8,258	14,110	6,000	8,500	8,500	8,500
59100 Sale of Property						
59190 Misc SaleofGoods(tax included)	295	204	350	500	500	500
59100 Sale of Property	295	204	350	500	500	500
59500 Private Sources						
59560 Individual & Business Funds	271,444	278,558				
59500 Private Sources	271,444	278,558				
59600 Reimbursements						
59661 Witness Fee/Jury Duty Reimburs		120				
59690 Insurance Reimbursement	4,512					
59695 Other Reimbursements	255					
59600 Reimbursements	4,767	120				
59700 Other						
59710 Cash Over & Short	125	223				
59700 Other	125	223				
59000 Miscellaneous Revenues	284,889	293,215	6,350	9,000	9,000	9,000
50000 Revenues	7,112,309	7,346,469	7,370,687	7,840,701	7,770,644	7,835,307
60000 Other Financing Sources						
60100 Operating Transfers In						
60101 Operating Trf fr 101 - Gen Fnd	1,656					
60100 Operating Transfers In	1,656					
62000 Prior Year Revenue			25,731	65,361	69,561	69,561
60000 Other Financing Sources	1,656		25,731	65,361	69,561	69,561
00202 Library Fund	7,113,965	7,346,469	7,396,418	7,906,062	7,840,205	7,904,868

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Municipal Recreation System			Company: 00221		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00221 Municipal Recreation System						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	5,451,064	5,715,355	6,113,030	6,300,609	6,225,507	6,303,170
50100 General Property Taxes	5,451,064	5,715,355	6,113,030	6,300,609	6,225,507	6,303,170
50099 Taxes	5,451,064	5,715,355	6,113,030	6,300,609	6,225,507	6,303,170
50500 SA /Util Connection Agreements						
50509 Special Assessments						
50560 SA Collected-County Penaltie	335	38				
50509 Special Assessments	335	38				
50500 SA /Util Connection Agreements	335	38				
51000 Licenses and Permits						
51220 Non Business Licenses /Permits						
51382 Tree Permits	1,850	2,100	1,000	200	2,000	2,000
51220 Non Business Licenses /Permits	1,850	2,100	1,000	200	2,000	2,000
51000 Licenses and Permits	1,850	2,100	1,000	200	2,000	2,000
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	9,170	9,170	9,170	9,170	9,170	9,170
54200 State Grants		55,693				
54001 State Revenues	9,170	64,863	9,170	9,170	9,170	9,170
54300 County Revenues						
54400 Federal Revenues						
54000 Intergovernmental Revenue	9,170	64,863	9,170	9,170	9,170	9,170
55000 Charges for Services						
55001 Service Fees						
55355 Document Prep & Recording Fee	358					
55380 Athletic Field Prep Fee	25,042	18,554	25,000	25,000	25,000	25,000
55383 Tree Planting	500	500				
55384 Tree Removal	35,786	96,513	35,000	35,000	65,000	65,000
55385 Mowing & Weed Eradication	26,654	27,278	25,000	25,000	25,000	25,000
55390 Other Charges for Services	15,254	21,197	12,000	7,000	7,000	7,000
55001 Service Fees	103,594	164,042	97,000	92,000	122,000	122,000
56000 Membership/User Fees						
56010 Family Membership	760	950	1,000	1,000	1,000	1,000
56030 Senior Membership	210	945	500	500	500	500
56040 Adult Membership	8,592	4,960	5,000	5,000	5,000	5,000
56070 Youth Membership	737	4,920	4,500	4,500	4,500	4,500
56000 Membership/User Fees	10,299	11,775	11,000	11,000	11,000	11,000
56300 Rentals & User Fees						
56304 Athletic Field Maintenance Fee	39,295	45,891	40,000	40,000	40,000	40,000
56330 Daily Fees - Adult	23,289	491	600	600	600	600
56340 Daily Fees - Student	43,278	11,017	11,800	10,500	10,500	10,500
56460 Plummer House Tours	7,527	10,793	6,000	6,000	6,000	6,000

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Municipal Recreation System

Company: 00221

Description	2015	2016	2017	Requested	2018 Budget	
	Actuals	Actuals	Budget		Recommended	Adopted
56471 Wading Pool Admissions	882					
56480 Punch Cards - Adult	12,239		800			
56490 Punch Cards - Student	23					
56820 Athletic Field Rental	73,812	91,773	45,000	45,000	45,000	45,000
56850 Building Rental	57,736	55,250	55,000	50,000	50,000	50,000
56880 Equipment Rental	1,507	2,513	2,500	2,500	2,500	2,500
56890 Garden Plot Rental	6,930	5,070	6,000	6,000	6,000	6,000
57040 Pool Rental	10,770					
57060 Recreation Equipment Rental	9					
57080 Shelter Rental	38,725	45,800	30,000	30,000	30,000	30,000
57490 Misc Rental/User Fees	3,587	4,325	1,500	3,500	3,500	3,500
56300 Rentals & User Fees	319,609	272,923	199,200	194,100	194,100	194,100
57500 Program Fees						
57530 Adaptive Rec Programs - Adult	13,117	36,798	30,000	30,000	30,000	30,000
57560 Adaptive Rec Programs - Youth	130,832	150,857	120,000	135,000	135,000	135,000
57620 Broomball		7,085	5,000	5,000	5,000	5,000
57640 Coed Dodgeball		110	1,000	1,000	1,000	1,000
57680 Coed Softball - Fall League	742					
57740 Coed Volleyball - Fall League	16,366					
57770 Coed Volleyball-Sandlot League	7,202					
57800 Coed Volleyball-Spring League	19,199					
57830 Coed Volleyball-Winter League	315					
57950 Junior Development Lessons	3,680	2,730	3,500	3,500	3,500	3,500
57990 Kickball	5,820	6,799	7,000	7,000	7,000	7,000
58040 Men's Basketball	13,535	24,583	27,000	27,000	27,000	27,000
58070 Men's Softball - Fall League	1,854	4,203	4,200	4,200	4,200	4,200
58130 Men's Touch Football	2,719	2,355	2,800	2,500	2,500	2,500
58160 Men's Volleyball - Fall League	5,330	19,980	23,000	23,000	23,000	23,000
58190 Mens Volleyball-Sandlot League		9,381	10,000	10,000	10,000	10,000
58220 Mens Volleyball-Spring League	4,406	24,070	25,000	25,000	25,000	25,000
58250 Mens Volleyball-Winter League	10,744	39,308	30,000	30,000	30,000	30,000
58260 Reg Fees-Misc Programs/Events	670	1,210	1,000	1,000	1,000	1,000
58580 Womens Volleyball-Fall League	18,254					
58610 Womens Volleyball-Sandlot Leag	220					
58640 Womens Volleyball-Spring Leag	19,519					
58670 Womens Volleyball-Winter Leag	315					
57500 Program Fees	274,839	329,469	289,500	304,200	304,200	304,200
58850 Advertising						
58900 Commissions						
58911 Commissions-Concession Sales	380					
58949 Misc Other Commissions	52	1,203	1,100	1,100	1,100	1,100
58900 Commissions	432	1,203	1,100	1,100	1,100	1,100
58950 Concessions						
58960 Food/Product Sale Concessions	136					
58950 Concessions	136					
55000 Charges for Services	708,909	779,412	597,800	602,400	632,400	632,400
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	11,951	15,152	11,000	18,000	18,000	18,000
59025 Net Unrlzd Gain(Loss) F/V Invs	(3,800)	(3,000)	(3,800)	(3,800)	(3,800)	(3,800)
59029 Interest - Other	284	269				

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Municipal Recreation System				Company: 00221	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
59020 Interest	8,435	12,421	7,200	14,200	14,200	14,200
59080 Rental of Real Property						
59089 Real Property Rental		5,250		500	500	500
59080 Rental of Real Property		5,250		500	500	500
59100 Sale of Property						
59130 Materials and Supplies		4,270	1,500	5,000	5,000	5,000
59140 Equipment and Machinery		536				
59190 Misc Sale of Goods (tax included)	112			1,000	1,000	1,000
59195 Other Sale of Property	477	2,377	500	1,600	1,600	1,600
59100 Sale of Property	589	7,183	2,000	7,600	7,600	7,600
59500 Private Sources						
59560 Individual & Business Funds	5,130	3,986	2,000	2,000	2,000	2,000
59500 Private Sources	5,130	3,986	2,000	2,000	2,000	2,000
59600 Reimbursements						
59690 Insurance Reimbursement	2,267	2,678				
59691 Court Ordered Restitution	175	400				
59695 Other Reimbursements	7,685	1,011				
59600 Reimbursements	10,127	4,089				
59700 Other						
59710 Cash Over & Short	(130)	6				
59730 Allow for Uncoll A/R	727	(828)				
59732 A/R Deduction Suspense	1,890					
59700 Other	2,487	(822)				
59000 Miscellaneous Revenues	26,768	32,107	11,200	24,300	24,300	24,300
50000 Revenues	6,198,096	6,593,875	6,732,200	6,936,679	6,893,377	6,971,040
60000 Other Financing Sources						
60100 Operating Transfers In						
60101 Operating Trf fr 101 - Gen Fnd	14,578	20,000				
60223 Oper Trf fr 223-Golf Fund		26,938				
60402 Oper Trf fr 402-P&R CIP	4,010	6,669				
60100 Operating Transfers In	18,588	53,607				
62000 Prior Year Revenue			8,676			
60000 Other Financing Sources	18,588	53,607	8,676			
00221 Municipal Recreation System	6,216,684	6,647,482	6,740,876	6,936,679	6,893,377	6,971,040

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	FE Williams			Company: 00222		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00222 FE Williams						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
54000 Intergovernmental Revenue						
54001 State Revenues						
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	4,661	5,071	4,200	6,600	6,600	6,600
59025 Net Unrlzd Gain(Loss) F/V Invs	(800)	(600)	(1,500)	(1,500)	(1,500)	(1,500)
59029 Interest - Other	1,244	2,408	1,844	1,256	1,256	1,256
59020 Interest	5,105	6,879	4,544	6,356	6,356	6,356
59080 Rental of Real Property						
59100 Sale of Property						
59500 Private Sources						
59600 Reimbursements						
59000 Miscellaneous Revenues	5,105	6,879	4,544	6,356	6,356	6,356
50000 Revenues	5,105	6,879	4,544	6,356	6,356	6,356
60000 Other Financing Sources						
62000 Prior Year Revenue			(4,544)	13,644	13,644	13,644
60000 Other Financing Sources			(4,544)	13,644	13,644	13,644
00222 FE Williams	5,105	6,879		20,000	20,000	20,000

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds	Golf			Company: 00223		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00223 Golf						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	136,097	162,403	142,327	157,507	165,266	165,266
50100 General Property Taxes	136,097	162,403	142,327	157,507	165,266	165,266
50099 Taxes	136,097	162,403	142,327	157,507	165,266	165,266
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	2,088	2,088	2,088	2,088	2,088	2,088
54001 State Revenues	2,088	2,088	2,088	2,088	2,088	2,088
54300 County Revenues						
54400 Federal Revenues						
54500 Township/City Revenues						
54600 School District Revenues						
54000 Intergovernmental Revenue	2,088	2,088	2,088	2,088	2,088	2,088
55000 Charges for Services						
55001 Service Fees						
56000 Membership/User Fees						
56010 Family Membership	100,622	65,948	44,520	57,500	52,500	52,500
56020 Spouse/Couple Membership		186	22,000	22,000	22,000	22,000
56021 Senior Spouse Membership	49,211	84,133	80,000	90,000	87,000	87,000
56030 Senior Membership	152,519	158,368	155,000	160,000	159,000	159,000
56040 Adult Membership	107,349	145,324	147,000	140,000	140,000	140,000
56050 Young Adult Membership	56,330	55,641	49,000	50,000	50,000	50,000
56051 Young Adult Couple Membership			10,000	9,000	9,000	9,000
56055 Futures Membership (ages21-25)	34,228	58,221	64,000	50,000	50,000	50,000
56060 Junior Membership	19,513	14,228	17,000	14,000	14,000	14,000
56080 Patron Card	25,520	29,660	32,000	37,500	37,500	37,500
56091 Hadley Creek Membership Add-on	1,751	2,660	2,000	3,500	3,500	3,500
56000 Membership/User Fees	547,043	614,369	622,520	633,500	624,500	624,500
56300 Rentals & User Fees						
56360 Golf Balls - small basket	72,251	61,908	74,000	79,000	76,000	76,000
56390 Green Fees-Junior(02-07=3Hole)	14,226	10,189	15,450	17,300	15,200	15,200
56392 Green Fees - 9 Hole	235,666	222,476	258,300	259,500	254,500	254,500
56393 Green Fees - 2nd 9 Hole	2,614	2,790	2,650	3,200	3,100	3,100
56394 Green Fees - 18 Hole	139,788	189,860	157,200	195,500	196,500	196,500
56395 Green Fees - 9 Hole Punch Card	7,642					
56396 Green Fees - 18Hole Punch Card	200					
56397 Patron Green Fees - 9 Hole	26,657	25,816	31,600	34,400	32,900	32,900
56398 Patron Green Fees - 2nd 9 Hole	516	132	650	450	450	450
56399 Patron Green Fees - 18 Hole	25,574	21,865	28,500	32,000	30,000	30,000
56400 Gift Certs-Green Fees-9 Hole	275					
56401 Gift Certs-Green Fee-18 Hole	103					
56402 Golf Cart Use Fee	172,626	112,434	133,000	132,300	132,300	132,300
56403 Discounts/Coupons		(2,850)				
56610 Credit Card Percentage	3,593					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Company: 00223

Description	Golf			2018 Budget		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
56880 Equipment Rental	190					
56300 Rentals & User Fees	701,921	644,620	701,350	753,650	740,950	740,950
57500 Program Fees						
58280 Golf Camp Fees	14,195	11,936	14,000	14,000	14,000	14,000
57500 Program Fees	14,195	11,936	14,000	14,000	14,000	14,000
58850 Advertising						
58899 Other Advertising Revenue		900				
58850 Advertising		900				
58900 Commissions						
58949 Misc Other Commissions	3,500	53,514	49,300	57,700	57,700	57,700
58900 Commissions	3,500	53,514	49,300	57,700	57,700	57,700
58950 Concessions						
58960 Food/Product Sale Concessions	1,300					
58960.01 Food/Beverage sales-tax includ	5,688					
58950 Concessions	6,988					
55000 Charges for Services	1,273,647	1,325,339	1,387,170	1,458,850	1,437,150	1,437,150
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	(105)	169				
59020 Interest	(105)	169				
59080 Rental of Real Property						
59089 Real Property Rental	8,880	9,054	8,280	10,000	10,000	10,000
59080 Rental of Real Property	8,880	9,054	8,280	10,000	10,000	10,000
59100 Sale of Property						
59195 Other Sale of Property	1,161					
59100 Sale of Property	1,161					
59500 Private Sources						
59560 Individual & Business Funds	13,498	5,789	14,000	9,500	9,500	9,500
59500 Private Sources	13,498	5,789	14,000	9,500	9,500	9,500
59600 Reimbursements						
59695 Other Reimbursements		60				
59600 Reimbursements		60				
59700 Other						
59710 Cash Over & Short	11	1,003				
59730 Allow for Uncoll A/R	(4)	(508)				
59700 Other	7	495				
59000 Miscellaneous Revenues	23,441	15,567	22,280	19,500	19,500	19,500
50000 Revenues	1,435,273	1,505,397	1,553,865	1,637,945	1,624,004	1,624,004
60000 Other Financing Sources						
60100 Operating Transfers In						
60101 Operating Trf fr 101 - Gen Fnd	6,344					
60711 Oper Trf fr 711-Group Ins Fund	13,764					
60100 Operating Transfers In	20,108					

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds

Golf

Company: 00223

Description	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
60000 Other Financing Sources	20,108					
00223 Golf	1,455,381	1,505,397	1,553,865	1,637,945	1,624,004	1,624,004

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Graham Arena			Company: 00224		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00224 Graham Arena						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	13,382	33,069	44,949	36,417	45,267	45,267
50100 General Property Taxes	13,382	33,069	44,949	36,417	45,267	45,267
50099 Taxes	13,382	33,069	44,949	36,417	45,267	45,267
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	772	772	772	772	772	772
54001 State Revenues	772	772	772	772	772	772
54300 County Revenues						
54301 County Appropriations	23,544	43,981	44,621	35,488	44,338	44,338
54300 County Revenues	23,544	43,981	44,621	35,488	44,338	44,338
54000 Intergovernmental Revenue	24,316	44,753	45,393	36,260	45,110	45,110
55000 Charges for Services						
55001 Service Fees						
55390 Other Charges for Services		400				
55001 Service Fees		400				
56300 Rentals & User Fees						
56850 Building Rental	145,867	158,720	160,000	160,000	160,000	160,000
56880 Equipment Rental	3,708	1,975	4,000	4,000	4,000	4,000
56920 Ice Rental	503,738	542,099	520,000	540,000	540,000	540,000
56300 Rentals & User Fees	653,313	702,794	684,000	704,000	704,000	704,000
57500 Program Fees						
57921 Summer Hockey League	19,070	22,165	20,000	22,000	22,000	22,000
57922 Winter Hockey League	700		1,000	1,000	1,000	1,000
57500 Program Fees	19,770	22,165	21,000	23,000	23,000	23,000
58850 Advertising						
58899 Other Advertising Revenue	6,000	4,000	11,400	11,400	11,400	11,400
58850 Advertising	6,000	4,000	11,400	11,400	11,400	11,400
58900 Commissions						
58949 Misc Other Commissions	10,691	9,922	10,000	10,000	10,000	10,000
58900 Commissions	10,691	9,922	10,000	10,000	10,000	10,000
58950 Concessions						
55000 Charges for Services	689,774	739,281	726,400	748,400	748,400	748,400
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	(1,245)	(1,208)	(1,100)	(1,700)	(1,700)	(1,700)
59020 Interest	(1,245)	(1,208)	(1,100)	(1,700)	(1,700)	(1,700)
59080 Rental of Real Property						
59100 Sale of Property						

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Graham Arena			Company: 00224		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
59500 Private Sources						
59600 Reimbursements						
59695 Other Reimbursements		1,649				
59600 Reimbursements		1,649				
59700 Other						
59730 Allow for Uncoll A/R	(2,587)	1,148				
59700 Other	(2,587)	1,148				
59000 Miscellaneous Revenues	(3,832)	1,589	(1,100)	(1,700)	(1,700)	(1,700)
50000 Revenues	723,640	818,692	815,642	819,377	837,077	837,077
60000 Other Financing Sources						
60100 Operating Transfers In						
00224 Graham Arena	723,640	818,692	815,642	819,377	837,077	837,077

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	National Volleyball Center			Company: 00226		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00226 National Volleyball Center						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	3,002	10,307	15,451	12,014	12,564	12,564
50100 General Property Taxes	3,002	10,307	15,451	12,014	12,564	12,564
50099 Taxes	3,002	10,307	15,451	12,014	12,564	12,564
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	300	300	300	300	300	300
54001 State Revenues	300	300	300	300	300	300
54600 School District Revenues						
54601 School District Appropriations	7,045		16,151	13,084	13,634	13,634
54600 School District Revenues	7,045		16,151	13,084	13,634	13,634
54000 Intergovernmental Revenue	7,345	300	16,451	13,384	13,934	13,934
55000 Charges for Services						
55001 Service Fees						
56300 Rentals & User Fees						
56330 Daily Fees - Adult	14,772	16,446	15,000	15,000	15,000	15,000
56340 Daily Fees - Student	5,663	6,181	6,000	5,000	5,000	5,000
56480 Punch Cards - Adult	3,234	2,920	3,000	3,000	3,000	3,000
56490 Punch Cards - Student	279	185	300	300	300	300
56900 Gym Rental	227,405	231,959	216,000	223,000	223,000	223,000
56300 Rentals & User Fees	251,353	257,691	240,300	246,300	246,300	246,300
57500 Program Fees						
57920 Jr Olympics Power VB League	51,065	56,190	55,000	52,000	52,000	52,000
58260 Reg Fees-Misc Programs/Events	(185)					
58340 Summer H.S. League	1,357					
57500 Program Fees	52,237	56,190	55,000	52,000	52,000	52,000
58850 Advertising						
58899 Other Advertising Revenue	6,350	4,264	8,000	8,000	8,000	8,000
58850 Advertising	6,350	4,264	8,000	8,000	8,000	8,000
58900 Commissions						
58949 Misc Other Commissions	25,535	36,792	30,000	35,000	35,000	35,000
58900 Commissions	25,535	36,792	30,000	35,000	35,000	35,000
58950 Concessions						
55000 Charges for Services	335,475	354,937	333,300	341,300	341,300	341,300
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	511	661	400	770	770	770
59025 Net Unrlzd Gain(Loss) F/V Invs	(200)	(100)				
59695 Other Reimbursements	120	1,512				
59020 Interest	431	2,073	400	770	770	770
59700 Other						

**City of Rochester, MN
Revenues to Support the Adopted Budget**

Special Revenue Funds

National Volleyball Center

Company: 00226

Description	National Volleyball Center			2018 Budget		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
59710 Cash Over & Short	2					
59730 Allow for Uncoll A/R	27	(125)				
59700 Other	29	(125)				
59000 Miscellaneous Revenues	460	1,948	400	770	770	770
50000 Revenues	346,282	367,492	365,602	367,468	368,568	368,568
60000 Other Financing Sources						
60711 Oper Trf fr 711-Group Ins Fund	1,816					
60000 Other Financing Sources	1,816					
00226 National Volleyball Center	348,098	367,492	365,602	367,468	368,568	368,568

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds	Recreation Center			Company: 00227		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00227 Recreation Center						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	619,738	585,967	567,919	457,632	463,832	463,832
50100 General Property Taxes	619,738	585,967	567,919	457,632	463,832	463,832
50099 Taxes	619,738	585,967	567,919	457,632	463,832	463,832
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	1,652	1,652	1,652	1,652	1,652	1,652
54001 State Revenues	1,652	1,652	1,652	1,652	1,652	1,652
54000 Intergovernmental Revenue	1,652	1,652	1,652	1,652	1,652	1,652
55000 Charges for Services						
56000 Membership/User Fees						
56010 Family Membership	2,450	2,017	4,000	2,000	2,000	2,000
56030 Senior Membership	2,336	2,009	3,000	3,000	3,000	3,000
56040 Adult Membership	3,878	5,488	7,000	5,000	5,000	5,000
56070 Youth Membership	1,367	556	1,300	1,000	1,000	1,000
56000 Membership/User Fees	10,031	10,070	15,300	11,000	11,000	11,000
56300 Rentals & User Fees						
56330 Daily Fees - Adult	30,285	41,008	45,000	44,000	44,000	44,000
56340 Daily Fees - Student	34,558	40,276	47,000	46,000	46,000	46,000
56480 Punch Cards - Adult	5,873	4,789	6,000	6,000	6,000	6,000
56490 Punch Cards - Student	1,728	4,413	5,000	4,000	4,000	4,000
56640 Personnel Services	3,600	2,911	4,000	4,000	4,000	4,000
56860 Coin Lockers	52					
56900 Gym Rental	4,860	5,401	15,000	12,000	12,000	12,000
56920 Ice Rental	523,820	559,467	560,000	560,000	560,000	560,000
56960 Locker Rentals	825	5,900	3,000	6,000	6,000	6,000
57000 Meeting Room	3,702	3,695	3,000	4,000	4,000	4,000
57040 Pool Rental	62,288	292,691	190,000	310,000	310,000	310,000
57090 Skate rentals	23,595	21,897	28,000	22,000	22,000	22,000
56300 Rentals & User Fees	695,186	982,448	906,000	1,018,000	1,018,000	1,018,000
57500 Program Fees						
58260 Reg Fees-Misc Programs/Events	752	5,475	7,000			
58400 Swim Instruction - Children	(50)					
58430 Water Aerobics	1,428	1,110	8,000			
57500 Program Fees	2,130	6,585	15,000			
58850 Advertising						
58865 Ice Resurfacers Advertising	3,750	3,850	4,000	4,000	4,000	4,000
58875 Scoreboard/Marquee Advertising	1,500	1,500	3,500	3,500	3,500	3,500
58899 Other Advertising Revenue	4,665	8,610	10,000	10,000	10,000	10,000
58850 Advertising	9,915	13,960	17,500	17,500	17,500	17,500
58900 Commissions						
58911 Commissions-Concession Sales	11,093	9,439	12,500	17,000	17,000	17,000
58912 Commissions-Vending Machines	3,053	1,318	8,000	5,000	5,000	5,000
58900 Commissions	14,146	10,757	20,500	22,000	22,000	22,000
58950 Concessions						

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Recreation Center			Company: 00227		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
55000 Charges for Services	731,408	1,023,820	974,300	1,068,500	1,068,500	1,068,500
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	2,762	3,225	2,500	4,500	4,500	4,500
59025 Net Unrlzd Gain(Loss) F/V Invs	(900)	(700)	(200)	(200)	(200)	(200)
59020 Interest	1,862	2,525	2,300	4,300	4,300	4,300
59080 Rental of Real Property						
59089 Real Property Rental	10,785	10,932	11,000	11,500	11,500	11,500
59080 Rental of Real Property	10,785	10,932	11,000	11,500	11,500	11,500
59100 Sale of Property						
59500 Private Sources						
59600 Reimbursements						
59661 Witness Fee/Jury Duty Reimburs	30					
59600 Reimbursements	30					
59700 Other						
59710 Cash Over & Short	(33)	34				
59730 Allow for Uncoll A/R	1,779	(3,242)				
59700 Other	1,746	(3,208)				
59000 Miscellaneous Revenues	14,423	10,249	13,300	15,800	15,800	15,800
50000 Revenues	1,367,221	1,621,688	1,557,171	1,543,584	1,549,784	1,549,784
60000 Other Financing Sources						
60100 Operating Transfers In						
00227 Recreation Center	1,367,221	1,621,688	1,557,171	1,543,584	1,549,784	1,549,784

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds	Mayo Civic Center			Company: 00225		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00225 Mayo Civic Center						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50250 Non Property Taxes						
50251 Hotel/Motel Tax	1,284,451	1,540,541	1,767,872	1,788,482	1,830,332	1,830,332
50250 Non Property Taxes	1,284,451	1,540,541	1,767,872	1,788,482	1,830,332	1,830,332
50099 Taxes	1,284,451	1,540,541	1,767,872	1,788,482	1,830,332	1,830,332
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	4,580	4,580	4,580	4,580	4,580	4,580
54001 State Revenues	4,580	4,580	4,580	4,580	4,580	4,580
54000 Intergovernmental Revenue	4,580	4,580	4,580	4,580	4,580	4,580
55000 Charges for Services						
55001 Service Fees						
55390 Other Charges for Services	26,519	26,427	34,000	65,000	65,000	65,000
55001 Service Fees	26,519	26,427	34,000	65,000	65,000	65,000
56300 Rentals & User Fees						
56305 Audiovisual Equipmt Rental Fee	350,207	254,501	240,000	325,000	325,000	325,000
56600 Ambulance Service	360	5,735	2,500	2,500	2,500	2,500
56610 Credit Card Percentage	15,613	22,844	21,000	21,000	21,000	21,000
56620 Electrical Services	43,265	44,370	40,000	40,500	40,500	40,500
56630 Event Services	7,190	7,175	5,000	6,800	6,800	6,800
56635 Internet Service/Card	33,263	28,525	2,000	8,000	8,000	8,000
56640 Personnel Services	16,637	15,641	17,500	17,500	17,500	17,500
56650 Promoter's Box Ofc Charge	30,970	32,107	37,000	37,000	37,000	37,000
56670 Event Staff Services-Stagehnds	231,704	243,325	228,000	250,000	250,000	250,000
56671 Event Staff Services-Ushers	65,236	63,658	65,000	60,000	60,000	60,000
56672 Event Staff Services-Security	33,179	45,807	40,000	45,000	45,000	45,000
56680 Telephone Services	11,898	5,240	6,000	5,000	5,000	5,000
56690 Ticket Surcharge/Facility Fee	36,620	56,841	75,000	95,000	95,000	95,000
56700 Ticketmaster Charges	9,086	11,589	11,000	10,000	10,000	10,000
56850 Building Rental	1,060,555	928,803	1,262,000	1,549,000	1,549,000	1,549,000
56880 Equipment Rental	32,668	40,087	30,000	40,000	40,000	40,000
56980 Ticket Sales	95					
57490 Misc Rental/User Fees	25,053	15,062	4,500	7,500	7,500	7,500
56300 Rentals & User Fees	2,003,599	1,821,310	2,086,500	2,519,800	2,519,800	2,519,800
57500 Program Fees						
58850 Advertising						
58875 Scoreboard/Marquee Advertising	1,138	1,062	1,000	1,000	1,000	1,000
58899 Other Advertising Revenue	200	200	250	500	500	500
58850 Advertising	1,338	1,262	1,250	1,500	1,500	1,500
58900 Commissions						
58910 Catering percentage	246,479	147,939	405,000	370,000	370,000	370,000
58920 Contract Fees	2,000	1,000				
58930 Show Settlements	(5,499)	(7,090)				
58949 Misc Other Commissions	6,525	7,373	9,450	9,000	9,000	9,000
58900 Commissions	249,505	149,222	414,450	379,000	379,000	379,000

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds	Mayo Civic Center			Company: 00225		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Description						
58950 Concessions						
58958 Miscellaneous Concessions	43	907	700	500	500	500
58959 Non-Alc Beverages Concessions	117,044	132,739	137,000	150,000	150,000	150,000
58960 Food/Product Sale Concessions	219,884	226,648	208,000	240,000	240,000	240,000
58961 Alcohol Sale Concessions	88,479	138,789	185,000	170,000	170,000	170,000
58962 Catering Sales-Food&Beverages	42,474	103,293	130,000	200,000	200,000	200,000
58963 CateringSales-AlcoholBeverages	20,159	22,012	45,000	35,000	35,000	35,000
58964 CateringSales-Misc Products	282	143	500	500	500	500
58965 CateringSales-Non-AlcBeverages	18,087	25,350	36,700	40,000	40,000	40,000
58980 Vending Machine Concessions		7,854	2,000	10,000	10,000	10,000
58950 Concessions	506,452	657,735	744,900	846,000	846,000	846,000
55000 Charges for Services	2,787,413	2,655,956	3,281,100	3,811,300	3,811,300	3,811,300
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	(2,444)	3,419				
59025 Net Unrlzd Gain(Loss) F/V Invs	(1,000)	(2,600)				
59029 Interest - Other	222	126	150	75	75	75
59020 Interest	(3,222)	945	150	75	75	75
59080 Rental of Real Property						
59100 Sale of Property						
59195 Other Sale of Property	500	225				
59100 Sale of Property	500	225				
59500 Private Sources						
59600 Reimbursements						
59661 Witness Fee/Jury Duty Reimburs		80				
59695 Other Reimbursements	16,564	18,205	13,500	15,250	15,250	15,250
59600 Reimbursements	16,564	18,285	13,500	15,250	15,250	15,250
59700 Other						
59710 Cash Over & Short	(706)	(91)				
59730 Allow for Uncoll A/R	(560)	(2,348)				
59700 Other	(1,266)	(2,439)				
59000 Miscellaneous Revenues	12,576	17,016	13,650	15,325	15,325	15,325
50000 Revenues	4,089,020	4,218,093	5,067,202	5,619,687	5,661,537	5,661,537
60000 Other Financing Sources						
60100 Operating Transfers In						
60101 Operating Trf fr 101 - Gen Fnd	271,722					
60100 Operating Transfers In	271,722					
60000 Other Financing Sources	271,722					
00225 Mayo Civic Center	4,360,742	4,218,093	5,067,202	5,619,687	5,661,537	5,661,537

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Airport Fund			Company: 00270		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00270 Airport Fund						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	404,199	405,108	537,932	522,500	522,500	522,500
50100 General Property Taxes	404,199	405,108	537,932	522,500	522,500	522,500
50099 Taxes	404,199	405,108	537,932	522,500	522,500	522,500
54000 Intergovernmental Revenue						
54001 State Revenues						
54200 State Grants	79,495	427,951	249,935	249,935	249,935	249,935
54001 State Revenues	79,495	427,951	249,935	249,935	249,935	249,935
54300 County Revenues						
54400 Federal Revenues						
54000 Intergovernmental Revenue	79,495	427,951	249,935	249,935	249,935	249,935
55000 Charges for Services						
55001 Service Fees						
55300 Airport Landing Fees	312,509	409,584	410,800	607,984	607,984	607,984
55390 Other Charges for Services	208,112	497,814	460,160	575,842	575,842	575,842
55001 Service Fees	520,621	907,398	870,960	1,183,826	1,183,826	1,183,826
56300 Rentals & User Fees						
58850 Advertising						
58899 Other Advertising Revenue	25,991	19,925	21,000	17,700	17,700	17,700
58850 Advertising	25,991	19,925	21,000	17,700	17,700	17,700
58900 Commissions						
58920 Contract Fees	81,457	71,764	77,400	54,430	54,430	54,430
58949 Misc Other Commissions	369,448	410,838	367,100	413,814	413,814	413,814
58900 Commissions	450,905	482,602	444,500	468,244	468,244	468,244
58950 Concessions						
55000 Charges for Services	997,517	1,409,925	1,336,460	1,669,770	1,669,770	1,669,770
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	1,772	5,469	2,300	7,500	7,500	7,500
59025 Net Unrlzd Gain(Loss) F/V Invs	(1,400)	(3,800)	(700)	(700)	(700)	(700)
59029 Interest - Other	2,430	3,557	3,200	3,000	3,000	3,000
59020 Interest	2,802	5,226	4,800	9,800	9,800	9,800
59080 Rental of Real Property						
59084 Parking Lot Rentals	513,278	475,489	475,000	776,227	776,227	776,227
59089 Real Property Rental	1,493,370	1,677,747	1,643,604	1,972,242	1,972,242	1,972,242
59080 Rental of Real Property	2,006,648	2,153,236	2,118,604	2,748,469	2,748,469	2,748,469
59100 Sale of Property						
59500 Private Sources						

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Airport Fund			Company: 00270		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
59600 Reimbursements						
59683 US Customs Service O/T-FBO	49,239	38,933	40,000	40,000	40,000	40,000
59695 Other Reimbursements	6,978	7,626				
59600 Reimbursements	56,217	46,559	40,000	40,000	40,000	40,000
59700 Other						
59730 Allow for Uncoll A/R		(491)				
59700 Other		(491)				
59000 Miscellaneous Revenues	2,065,667	2,204,530	2,163,404	2,798,269	2,798,269	2,798,269
50000 Revenues	3,546,878	4,447,514	4,287,731	5,240,474	5,240,474	5,240,474
60000 Other Financing Sources						
60100 Operating Transfers In						
62010 Fund Balance/Retained Earnings			(544,270)	(468,461)	(468,461)	(468,461)
60000 Other Financing Sources			(544,270)	(468,461)	(468,461)	(468,461)
00270 Airport Fund	3,546,878	4,447,514	3,743,461	4,772,013	4,772,013	4,772,013

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds Description	Transit Fund			Company: 00280		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00280 Transit Fund						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	326,895	1,162		6,702		
50100 General Property Taxes	326,895	1,162		6,702		
50099 Taxes	326,895	1,162		6,702		
52000 Fines, Forfeits, and Penalties						
52001 Fines, Forfeits, and Penalties						
54000 Intergovernmental Revenue						
54001 State Revenues						
54200 State Grants	3,297,939	4,751,126	6,359,900	6,591,297	6,088,950	6,088,950
54001 State Revenues	3,297,939	4,751,126	6,359,900	6,591,297	6,088,950	6,088,950
54300 County Revenues						
54400 Federal Revenues						
54401 Federal Grants	1,964,143	1,049,000	250,474	2,000,000	1,909,617	1,909,617
54460 Federal Grants - Thru State		9,600				
54400 Federal Revenues	1,964,143	1,058,600	250,474	2,000,000	1,909,617	1,909,617
54000 Intergovernmental Revenue	5,262,082	5,809,726	6,610,374	8,591,297	7,998,567	7,998,567
55000 Charges for Services						
55001 Service Fees						
55390 Other Charges for Services	162,301	197,467	180,000	225,000	225,000	225,000
55001 Service Fees	162,301	197,467	180,000	225,000	225,000	225,000
56300 Rentals & User Fees						
57405 Transit Bus Passes	1,352,171	1,477,278	1,569,017	2,382,000	2,101,128	2,101,128
56300 Rentals & User Fees	1,352,171	1,477,278	1,569,017	2,382,000	2,101,128	2,101,128
58850 Advertising						
58899 Other Advertising Revenue	122,859	95,093	100,000	100,000	100,000	100,000
58850 Advertising	122,859	95,093	100,000	100,000	100,000	100,000
55000 Charges for Services	1,637,331	1,769,838	1,849,017	2,707,000	2,426,128	2,426,128
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	1,790	16,607	7,000	26,700	26,700	26,700
59025 Net Unrlzd Gain(Loss) F/V Invs	(2,600)	(3,400)	(1,000)	(1,000)	(1,000)	(1,000)
59020 Interest	(810)	13,207	6,000	25,700	25,700	25,700
59100 Sale of Property						
59195 Other Sale of Property	434					
59100 Sale of Property	434					
59500 Private Sources						
59560 Individual & Business Funds	752,351	845,935	828,600	832,500	832,500	832,500
59500 Private Sources	752,351	845,935	828,600	832,500	832,500	832,500
59600 Reimbursements						
59690 Insurance Reimbursement	5,737	2,088				

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds	Transit Fund			Company: 00280		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
59691 Court Ordered Restitution	1,013					
59695 Other Reimbursements	1,253					
59600 Reimbursements	8,003	2,088				
59700 Other						
59730 Allow for Uncoll A/R	(8,334)	8,425				
59700 Other	(8,334)	8,425				
59000 Miscellaneous Revenues	751,644	869,655	834,600	858,200	858,200	858,200
50000 Revenues	7,977,952	8,450,381	9,293,991	12,163,199	11,282,895	11,282,895
60000 Other Financing Sources						
60100 Operating Transfers In						
60711 Oper Trf fr 711-Group Ins Fund	1,816					
60100 Operating Transfers In	1,816					
62010 Fund Balance/Retained Earnings			761,400	782,000	777,297	777,297
60000 Other Financing Sources	1,816		761,400	782,000	777,297	777,297
00280 Transit Fund	7,979,768	8,450,381	10,055,391	12,945,199	12,060,192	12,060,192

City of Rochester, MN
Revenues to Support the Adopted Budget

Special Revenue Funds	EDA Administration Fund			Company: 00290		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Description						
00290 EDA Administration Fund						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
54000 Intergovernmental Revenue						
54001 State Revenues						
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	3,347	6,200	3,700	8,300	8,300	8,300
59025 Net Unrlzd Gain(Loss) F/V Invs	(700)	(2,600)	(1,200)	(1,200)	(1,200)	(1,200)
59020 Interest	2,647	3,600	2,500	7,100	7,100	7,100
59080 Rental of Real Property						
59089 Real Property Rental	2,471,849	2,497,575	2,659,776	2,665,318	2,665,318	2,665,318
59080 Rental of Real Property	2,471,849	2,497,575	2,659,776	2,665,318	2,665,318	2,665,318
59700 Other						
59730 Allow for Uncoll A/R	(8,098)	6,790	(2,000)	(2,000)	(2,000)	(2,000)
59700 Other	(8,098)	6,790	(2,000)	(2,000)	(2,000)	(2,000)
59000 Miscellaneous Revenues	2,466,398	2,507,965	2,660,276	2,670,418	2,670,418	2,670,418
50000 Revenues	2,466,398	2,507,965	2,660,276	2,670,418	2,670,418	2,670,418
60000 Other Financing Sources						
62010 Fund Balance/Retained Earnings			(109,900)	(97,533)	(97,533)	(97,533)
60000 Other Financing Sources			(109,900)	(97,533)	(97,533)	(97,533)
00290 EDA Administration Fund	2,466,398	2,507,965	2,550,376	2,572,885	2,572,885	2,572,885

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds Description	Parking Enterprise Fund			Company: 00601		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00601 Parking Enterprise Fund						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
51000 Licenses and Permits						
51220 Non Business Licenses /Permits						
51380 Residential Parkin	22,930	36,178	12,000	24,000	24,000	24,000
51774 Obstruction Permits		2,070	1,000	2,000	2,000	2,000
51220 Non Business Licenses /Permits	22,930	38,248	13,000	26,000	26,000	26,000
51000 Licenses and Permits	22,930	38,248	13,000	26,000	26,000	26,000
52000 Fines, Forfeits, and Penalties						
52001 Fines, Forfeits, and Penalties						
52120 Parking Fines Collected - City	274,418	322,585	310,000	346,000	346,000	346,000
52121 Parking Fines/Warrnts-Govt Ctr	11,859	2,399				
52130 Parkg Warrant-County Collected		1,718				
52131 Parking Warrant-City Collected	56,360	21,633				
52001 Fines, Forfeits, and Penalties	342,637	348,335	310,000	346,000	346,000	346,000
52000 Fines, Forfeits, and Penalties	342,637	348,335	310,000	346,000	346,000	346,000
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	577	577	577	577	577	577
54001 State Revenues	577	577	577	577	577	577
54300 County Revenues						
54400 Federal Revenues						
54000 Intergovernmental Revenue	577	577	577	577	577	577
55000 Charges for Services						
55001 Service Fees						
56000 Membership/User Fees						
56255 CashKey Meter Reve	115,970	107,538	100,100			
56260 Street Meter Coin	913,060	927,890	900,000	950,000	950,000	950,000
56270 Parking Ramps	4,980,349	5,135,382	5,247,263	5,148,949	5,148,949	5,148,949
56280 Meter Bag/Courtesy Prkg Rev	33,540	47,865	30,000	20,000	20,000	20,000
56290 Lot Meter Coin Revenue	140,772	148,382	150,000	144,000	144,000	144,000
56295 Non-metered Parking Lots	297,954	326,766	400,595	407,769	407,769	407,769
56000 Membership/User Fees	6,481,645	6,693,823	6,827,958	6,670,718	6,670,718	6,670,718
55000 Charges for Services	6,481,645	6,693,823	6,827,958	6,670,718	6,670,718	6,670,718
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	138,473	150,583	120,000	205,000	205,000	205,000
59025 Net Unrlzd Gain(Loss) F/V Invs	(15,800)	(24,100)	(25,000)	(25,000)	(25,000)	(25,000)
59020 Interest	122,673	126,483	95,000	180,000	180,000	180,000
59100 Sale of Property						
59130 Materials and Supplies	416					
59100 Sale of Property	416					

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds Description	Parking Enterprise Fund			Company: 00601		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
59600 Reimbursements						
59691 Court Ordered Restitution	6,375	1,981				
59695 Other Reimbursements	179	180				
59600 Reimbursements	6,554	2,161				
59700 Other						
59711 GASB 68 Pension Revenue		1,318				
59730 Allow for Uncoll A/R	(148)	(199)				
59700 Other	(148)	1,119				
59000 Miscellaneous Revenues	129,495	129,763	95,000	180,000	180,000	180,000
50000 Revenues	6,977,284	7,210,746	7,246,535	7,223,295	7,223,295	7,223,295
60000 Other Financing Sources						
60080 Capital Contributions						
60082 ContributdCapital-Municipality	62,500					
60080 Capital Contributions	62,500					
60100 Operating Transfers In						
62010 Fund Balance/Retained Earnings			715,113	(1,129,248)	(630,058)	(630,058)
60000 Other Financing Sources	62,500		715,113	(1,129,248)	(630,058)	(630,058)
00601 Parking Enterprise Fund	7,039,784	7,210,746	7,961,648	6,094,047	6,593,237	6,593,237

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds	Sewer Utility Enterprise Fund			Company: 00607		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00607 Sewer Utility Enterprise Fund						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50200 General Sales and Use Tax						
51000 Licenses and Permits						
51001 Business Licenses and Permits						
51190 Other Business		1,300	1,600	1,600	1,600	1,600
51001 Business Licenses and Permits		1,300	1,600	1,600	1,600	1,600
51000 Licenses and Permits		1,300	1,600	1,600	1,600	1,600
52000 Fines, Forfeits, and Penalties						
52001 Fines, Forfeits, and Penalties						
54000 Intergovernmental Revenue						
54001 State Revenues						
54173 State - PERA Aid	9,219	9,219	9,219	9,219	9,219	9,219
54001 State Revenues	9,219	9,219	9,219	9,219	9,219	9,219
54400 Federal Revenues						
54000 Intergovernmental Revenue	9,219	9,219	9,219	9,219	9,219	9,219
55000 Charges for Services						
55001 Service Fees						
55370 Leachate Treatment	21,665	29,088	18,000	28,000	28,000	28,000
55374 Non-CitySewerDistrictDischarge	37,243	28,163	50,000	50,000	38,000	38,000
55375 Sewage Disposal	90,448	175,906	50,000	80,000	80,000	80,000
55376 Fats,Oils&Greases (FOG) Fees	525	2,673	10,000	10,000	10,000	10,000
55390 Other Charges for Services	563	1,584	500	1,400	1,400	1,400
55001 Service Fees	150,444	237,414	128,500	169,400	157,400	157,400
56300 Rentals & User Fees						
57410 Sn/Sewer Service Charge	22,548,468	23,442,603	24,000,000	25,000,000	25,000,000	25,000,000
56300 Rentals & User Fees	22,548,468	23,442,603	24,000,000	25,000,000	25,000,000	25,000,000
55000 Charges for Services	22,698,912	23,680,017	24,128,500	25,169,400	25,157,400	25,157,400
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	187,227	236,818	180,000	311,000	311,000	311,000
59025 Net Unrlzd Gain(Loss) F/V Invs	(158,846)	32,995	(90,000)	(90,000)	(90,000)	(90,000)
59029 Interest - Other	233,434	151,181	125,000			
59020 Interest	261,815	420,994	215,000	221,000	221,000	221,000
59080 Rental of Real Property						
59089 Real Property Rental	300,622	330,600	46,800	46,800	66,417	66,417
59080 Rental of Real Property	300,622	330,600	46,800	46,800	66,417	66,417
59100 Sale of Property						
59130 Materials and Supplies	4,396	4,255	2,500	2,000	2,000	2,000
59195 Other Sale of Property	1,900	1,393	1,500	1,500	1,500	1,500
59200 Gain (Loss) on Equip Disposal	(34,700)					
59100 Sale of Property	(28,404)	5,648	4,000	3,500	3,500	3,500

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds	Sewer Utility Enterprise Fund			Company: 00607		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Description						
59600 Reimbursements						
59661 Witness Fee/Jury Duty Reimburs		40				
59690 Insurance Reimbursement		2,853				
59695 Other Reimbursements	14,914	42,832	20,000	10,000	10,000	10,000
59600 Reimbursements	14,914	45,725	20,000	10,000	10,000	10,000
59700 Other						
59711 GASB 68 Pension Revenue		12,191				
59730 Allow for Uncoll A/R	(1,844)	(4,862)				
59700 Other	(1,844)	7,329				
59000 Miscellaneous Revenues	547,103	810,296	285,800	281,300	300,917	300,917
50000 Revenues	23,255,234	24,500,832	24,425,119	25,461,519	25,469,136	25,469,136
60000 Other Financing Sources						
60080 Capital Contributions						
60081 Contributed Capital -Donations	927,348	2,192,831				
60082 ContributdCapital-Municipality	1,072,010	701,165				
60080 Capital Contributions	1,999,358	2,893,996				
60100 Operating Transfers In						
62000 Prior Year Revenue			74,263			
62010 Fund Balance/Retained Earnings			298,276	2,625,584	2,625,299	2,625,299
60000 Other Financing Sources	1,999,358	2,893,996	372,539	2,625,584	2,625,299	2,625,299
00607 Sewer Utility Enterprise Fund	25,254,592	27,394,828	24,797,658	28,087,103	28,094,435	28,094,435

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds	StormWaterUtility EntrpriseFnd			Company: 00609		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00609 StormWaterUtility EntrpriseFnd						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
51000 Licenses and Permits						
51001 Business Licenses and Permits						
51220 Non Business Licenses /Permits						
51770 Grading Permit	17,829	15,304	13,000	16,000	16,000	16,000
51220 Non Business Licenses /Permits	17,829	15,304	13,000	16,000	16,000	16,000
51000 Licenses and Permits	17,829	15,304	13,000	16,000	16,000	16,000
54000 Intergovernmental Revenue						
54001 State Revenues						
54400 Federal Revenues						
55000 Charges for Services						
55001 Service Fees						
55136 Grading Plan Check Fee	4,025	3,680	3,000	3,600	3,600	3,600
55001 Service Fees	4,025	3,680	3,000	3,600	3,600	3,600
56300 Rentals & User Fees						
57415 Storm Water Utility Fee	5,008,955	5,602,358	6,000,000	6,645,000	6,645,000	6,645,000
56300 Rentals & User Fees	5,008,955	5,602,358	6,000,000	6,645,000	6,645,000	6,645,000
55000 Charges for Services	5,012,980	5,606,038	6,003,000	6,648,600	6,648,600	6,648,600
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	75,550	89,531	70,000	124,000	124,000	124,000
59025 Net Unrlzd Gain(Loss) F/V Invs	(20,200)	(14,600)	(5,000)	(5,000)	(5,000)	(5,000)
59020 Interest	55,350	74,931	65,000	119,000	119,000	119,000
59080 Rental of Real Property						
59100 Sale of Property						
59500 Private Sources						
59600 Reimbursements						
59700 Other						
59711 GASB 68 Pension Revenue		2,106				
59730 Allow for Uncoll A/R	(948)	(8,698)				
59700 Other	(948)	(6,592)				
59000 Miscellaneous Revenues	54,402	68,339	65,000	119,000	119,000	119,000
50000 Revenues	5,085,211	5,689,681	6,081,000	6,783,600	6,783,600	6,783,600
60000 Other Financing Sources						
60080 Capital Contributions						
60081 Contributed Capital -Donations	561,720	2,551,680				
60082 ContributdCapital-Municipality	2,438,389	4,598,203				

City of Rochester, MN
Revenues to Support the Adopted Budget

Enterprise Funds

StormWaterUtility EntrpriseFnd

Company: 00609

Description	StormWaterUtility EntrpriseFnd			2018 Budget		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
60080 Capital Contributions	3,000,109	7,149,883				
60100 Operating Transfers In						
60404 Oper Trf fr 404-Construction		30,000				
60711 Oper Trf fr 711-Group Ins Fund	24,102					
60100 Operating Transfers In	24,102	30,000				
62010 Fund Balance/Retained Earnings			(1,423,210)	(1,666,396)	(1,666,638)	(1,666,638)
60000 Other Financing Sources	3,024,211	7,179,883	(1,423,210)	(1,666,396)	(1,666,638)	(1,666,638)
00609 StormWaterUtility EntrpriseFnd	8,109,422	12,869,564	4,657,790	5,117,204	5,116,962	5,116,962

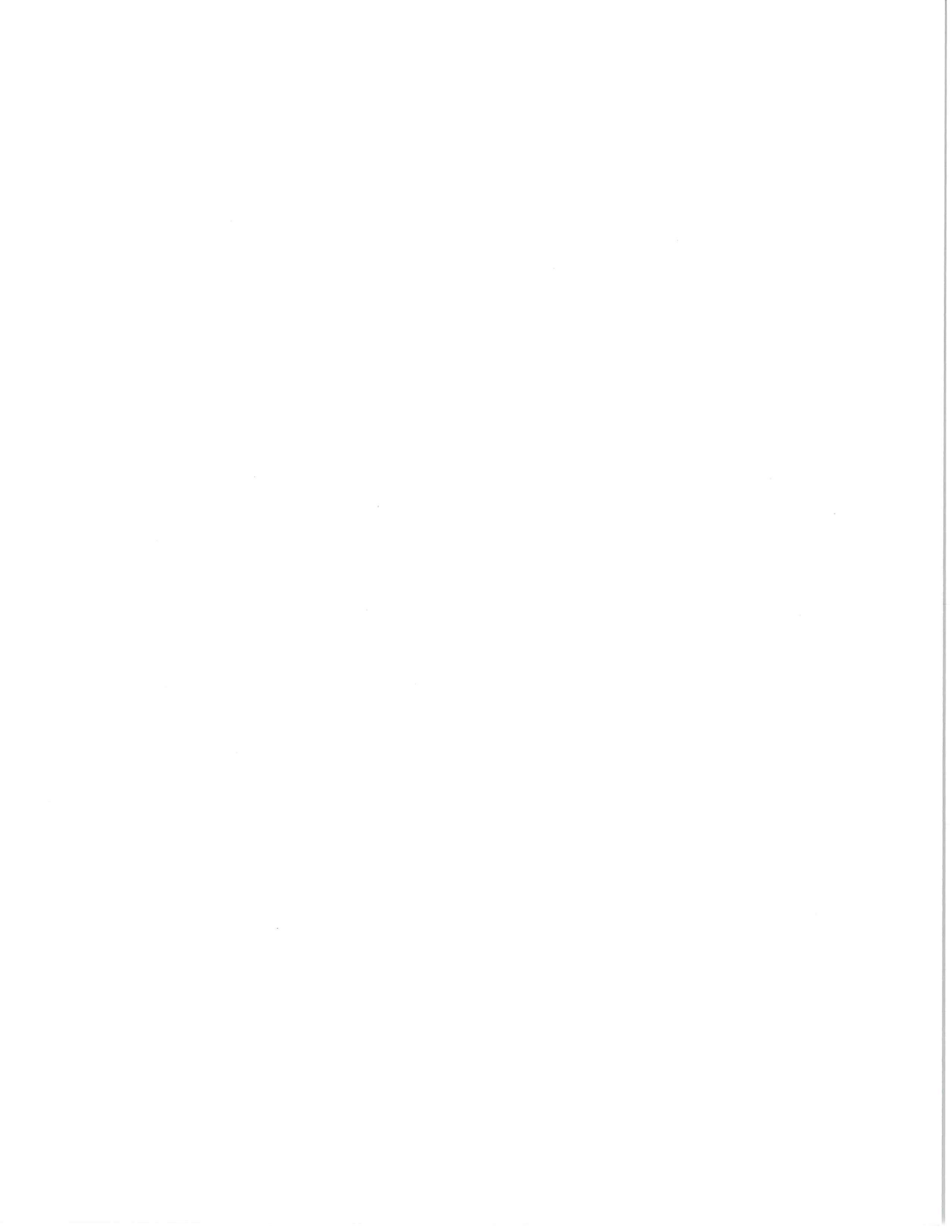
City of Rochester, MN
Revenues to Support the Adopted Budget

Component Unit Description	Rochester EDA			Company: 00840		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00840 Rochester EDA						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
54000 Intergovernmental Revenues						
54001 State Revenues						
54300 County Revenues						
54400 Federal Revenues						
59000 Miscellaneous Revenues						
59020 Interest Revenue						
59029 Other Interest Revenue	4,758	21,880	8,000	3,000	3,000	3,000
59020 Interest Revenue	4,758	21,880	8,000	3,000	3,000	3,000
59080 Rental of Real Property						
59100 Sale of Property						
59500 Private Sources						
59000 Miscellaneous Revenues	4,758	21,880	8,000	3,000	3,000	3,000
50000 Revenues	4,758	21,880	8,000	3,000	3,000	3,000
60000 Other Financing Sources						
60100 Operating Transfers In						
60290 Oper Trf fr 290 EDA Admin Fund	1,179,130	1,122,530	1,151,786	1,171,281	1,171,281	1,171,281
60100 Operating Transfers In	1,179,130	1,122,530	1,151,786	1,171,281	1,171,281	1,171,281
60000 Other Financing Sources	1,179,130	1,122,530	1,151,786	1,171,281	1,171,281	1,171,281
00840 Rochester EDA	1,183,888	1,144,410	1,159,786	1,174,281	1,174,281	1,174,281

SECTION III

INTERNAL SERVICE

BUDGET DETAILS



<u>FUNCTION:</u> Internal Service Funds	Equipment Revolving Eq Revl Debt Service Copy Center ITRF Capital ITRF Integration ITRF Library ITRF MCC ITRF RPW ITRF P&R			<u>ACCT NO.</u> 701-49901 701-49904&5 701-49906 702-49911 702-49912 702-49913 702-49914 702-49915 702-49916	
SUMMARY					
ITEM	2016		2018		
	ACTUAL	BUDGET	REQUESTED	RECOMMENDED	ADOPTED
701 Company					
Equipment Revolving	\$7,513,193	\$8,445,518	\$8,508,345	\$7,432,023	\$7,432,023
Debt Service *	150,559	146,865	147,539	187,539	187,539
Copy Center	25,200	21,659	32,766	32,766	32,766
Subtotal	<u>\$7,688,952</u>	<u>\$8,614,042</u>	<u>\$8,688,650</u>	<u>\$7,652,328</u>	<u>\$7,652,328</u>
702 Company					
ITRF	\$878,086	\$1,196,815	\$2,250,078	\$2,250,078	\$2,250,078
ITRF Integration			96,000	96,000	96,000
ITRF Library	158,775	75,775	99,525	99,525	99,525
ITRF MCC	702,265	3,297	55,613	55,613	55,613
ITRF RPW	161,541	246,459	249,123	249,123	249,123
ITRF P&R	1,851	1,708	1,708	1,708	1,708
Subtotal	<u>\$1,902,518</u>	<u>\$1,524,054</u>	<u>\$2,752,047</u>	<u>\$2,752,047</u>	<u>\$2,752,047</u>
TOTAL	<u>\$9,591,470</u>	<u>\$10,138,096</u>	<u>\$11,440,697</u>	<u>\$10,404,375</u>	<u>\$10,404,375</u>

FUNCTION Equipment Revolving

The purpose of this fund is to provide financing for the purchase of replacement equipment. City departments pay rental charges for equipment used. Rental charges include charges for depreciation. Funds are used only for the purchase of vehicular equipment as approved by the Common Council. This fund provides for the orderly replacement of equipment and avoids large increases in the tax levy in any one year for equipment purchases.

FUNCTION Copy Center

This account provides for supplies, maintenance, and equipment charges for the City Hall copy machines. Charges are made to the departments on the basis of actual use, which provides for the eventual replacement of equipment.

FUNCTION Computer Technology Revolving

The purpose of this fund is to: 1) provide for the purchase and upgrading of computer equipment and base-system software, 2) maintain current computer hardware. User charges will be assessed against the City departments using personal computers.

* includes principal amounts

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Function: Internal Service	Fund: Equipment Revolving	2018 Budget				Account # 701-49901					
		CODE NO.	ITEM	BASIS YRS	REQUESTED		RECOMMENDED		ADOPTED		
					#		AMOUNT	#	AMOUNT	#	AMOUNT
85500		Machinery & Equipment									
		42131 - Parking Control									
		Jeep Wrangler	*	5	1	\$ 46,636	1	\$ 46,636	1	\$ 46,636	
					1	46,636	1	46,636	1	46,636	
		42144 - Police									
		Ford Interceptor Utility AWD	*	3	7	291,284	7	291,284	7	291,284	
		Ford Interceptor Utility AWD	*	5	4	187,964	4	187,964	4	187,964	
		Chevy Equinox	*	5	1	19,267	1	19,267	1	19,267	
		Chevy Equinox	*	5	1	17,669	1	17,669	1	17,669	
		Ford Interceptor Utility AWD	N	3	4	327,956	2	163,978	2	163,978	
		Ford Escape	N	5	2	48,512	1	24,256	1	24,256	
					19	892,652	16	704,418	18	704,418	
		42220 - Fire Suppression									
		Pumper	N+	13	1	550,000	1	550,000	1	550,000	
		Pumper	N+	10	1	550,000	1	550,000	1	550,000	
					2	1,100,000	2	1,100,000	2	1,100,000	
		42430 - Building Safety Inspection									
		Ford Escape	*	8	1	22,365	1	22,365	1	22,365	
					1	22,365	1	22,365	1	22,365	
		42510 - Flood Control									
		Gator/Workman/Cushman/UTV or similar	*	7	1	15,000	1	15,000	1	15,000	
					1	15,000	1	15,000	1	15,000	
		43035 - Public Works Infrastructure									
		Chevy Colorado 4x4 Pickup	*	10	1	34,594	1	34,594	1	34,594	
					1	34,594	1	34,594	1	34,594	
		43110 - Public Works Project Development									
		Chevy 1500 Crew Cab	*	10	1	35,145	1	35,145	1	35,145	
					1	35,145	1	35,145	1	35,145	
		43115 - Street Infrastructure Mtce									
		Tandem Dump Truck	*	10	1	222,472	1	222,472	1	222,472	
		Tandem Dump Truck	*	10	1	211,673	1	211,673	1	211,673	
		Cat 12M3AWD Motor Grader	*	15	1	235,260	1	235,260	1	235,260	
		Cat D5K2 Dozer	*	15	1	114,673	1	114,673	1	114,673	
		Bobcat S650 Skid Steer Trade Program (\$29,718 Value)	*	7	1	7,561	1	7,561	1	7,561	
		Bobcat S650 Skid Steer Trade Program (\$29,017 Value)	*	7	1	5,691	1	5,691	1	5,691	
		Bobcat T650 Skid Steer Trade Program (\$44,906 Value)	*	7	1	5,691	1	5,691	1	5,691	
		Front End Loader Rock Bucket	N	7	1	21,500					
		Grafco Pavement Router	N	10	1	24,250	1	24,250	1	24,250	
		Falcon Recycler Trailer	N	10	1	46,699					
		Single Axle Truck w/2K Flusher	N	10	1	152,626					
		Skid Steer Debris Blower	N	10	1	7,570					
					12	1,055,666	8	827,271	8	827,271	
		* = current unit is fully depreciated N = New vehicle request N+ = keep current vehicle as "spare", not to be replaced in future S = Replaces a "spare" vehicle, not to be replaced in future									

Function: Internal Service	Fund: Equipment Revolving	2018 Budget				Account # 701-49901
		CODE NO.	ITEM	BASIS YRS	REQUESTED # AMOUNT	RECOMMENDED # AMOUNT
85500	MACHINERY & EQUIPMENT					
	43125 - Fleet Maintenance					
	Tire Carousel	N	15	1 42,000	- -	- -
				1 42,000	- -	- -
	43215 - Traffic Operations					
	CMC 3500 4x4 Sign Truck	*	10	1 135,415	1 135,415	1 135,415
				1 135,415	1 135,415	1 135,415
	46031 - Park					
	Toro Multi Pro Sprayer	N	10	1 62,000		
	Zero Turn Mower - Park/Athletic	N	7	2 30,000		
	JD 244J Front End Loader	N	7	1 75,000		
	Ride on fertilizer spreader	N	10	1 8,000		
	Ball diamond groomer	N	7	1 29,000		
	JD Utility Tractor	*	7	1 100,000	1 100,000	1 100,000
	JD/Toro mower 10' deck		6	2 101,111	2 101,111	2 101,111
	Mower trailer - TC10 24' or similar	*	12	1 7,000	1 7,000	1 7,000
	Gator/Workman/Cushman/UTV or similar	*	7	1 12,000	1 12,000	1 12,000
	7 plex Toro Reelmaster	*	6	1 61,500	1 61,500	1 61,500
	Aerial lift truck 75'	*	7	1 181,050	1 181,050	1 181,050
	Chip Truck	*	7	1 117,150	1 117,150	1 117,150
				14 783,811	8 579,811	8 579,811
	46033 - Parkway Landscape Maintenance					
	Little Wonder	N	7	1 7,500		
				1 7,500	- -	- -
	46152 - Eastwood Golf Course					
	30882 GM 4700-D (Tier4 Final compliant)	*	8	1 54,862	1 54,862	1 54,862
	Smithco Spray Star 1750 175 Poly Tank		8	1 34,765	1 34,765	1 34,765
				2 89,627	2 89,627	2 89,627
	46153 - Soldiers Field Golf Course					
	Ground Master 3280 52" cut	*	8	1 12,796	1 12,796	1 12,796
	Ground Master 4000 - D Rough Mower	*	8	1 46,192	1 46,192	1 46,192
				2 58,988	2 58,988	2 58,988
	46154 - Northern Hills Golf Course					
	Toro Multi Pro 1750 Sprayer	*	8	1 23,813	1 23,813	1 23,813
	Toro 3150 Q Greens Mower 11 blade 59" cut	*	8	1 31,660	1 31,660	1 31,660
				2 55,473	2 55,473	2 55,473
	46155 - Hadley Creek Golf Course					
	GM 3150 Q 8 blade 59" cutting width	*	8	1 26,405	1 26,405	1 26,405
				1 26,405	1 26,405	1 26,405
			* = current unit is fully depreciated N = New vehicle request N+ = keep current vehicle as "spare", not to be replaced in future S = Replaces a "spare" vehicle, not to be replaced in future			

Function: Internal Service	Fund: Equipment Revolving	2018 Budget						Account # 701-49901
		CODE NO.	ITEM	BASIS YRS	REQUESTED # AMOUNT	RECOMMENDED # AMOUNT	ADOPTED # AMOUNT	
85500	MACHINERY & EQUIPMENT							
	46253 - MCC Building Operations							
	Tennant 20" Floor Burnisher	N	10	1 8,500				
	Tennant 6100 Interior Sweeper	N	10	1 17,000				
	Tennant T7 Floor Scrubber	N	10	1 17,100				
	JLG E400AJP Articulating Lift	N	12	1 62,250				
				4 104,850	- -	- -		
	49401 - Parking Administration							
	Chevy Equinox AWD	*	10	1 24,062	1 24,062	1 24,062		
				1 24,062	1 24,062	1 24,062		
	49402 - Parking Ramp Operations							
	Chevy Equinox	*	10	1 24,594	1 24,594	1 24,594		
	John Deere 6x4 Gator	*	10	1 22,000	1 22,000	1 22,000		
				2 46,594	2 46,594	2 46,594		
	49404 - Parking Street/Meter Operations							
	Express Cargo Van	*	10	1 28,223	1 28,223	1 28,223		
				1 28,223	1 28,223	1 28,223		
	49611 - Sewer Collection							
	Skid Steer T650	N	7	1 55,161				
	High Flow Planer	N	5	1 11,618				
	Sewer Camera Crawler	N	10	1 76,000				
				3 142,779	- -	- -		
	49631 - Water Reclamation Plant							
	Chevy Traverse	*	10	1 29,820	1 29,820	1 29,820		
				1 29,820	1 29,820	1 29,820		
	49650 - Storm Water Utility							
	Bobcat T650 Skid Steer Trade Program (\$50,284 Value)	*	7	1 7,561	1 7,561	1 7,561		
	Chevy Colorado 4x4 Pickup	*	10	1 34,062	1 34,062	1 34,062		
				2 41,623	2 41,623	2 41,623		
	49906 - Copy Center							
	Lanier 2555 SP-LAN (PW basement)	*	5	1 5,459	1 5,459	1 5,459		
	Lanier MP C2504ex (City Clerk)	*	5	1 6,212	1 6,212	1 6,212		
				2 11,671	2 11,671	2 11,671		
	Total			78.00 \$4,830,899	56 \$3,913,141	57 \$3,913,141		

* = current unit is fully depreciated
N = New vehicle request
N+ = keep current vehicle as "spare", not to be replaced in future
S = Replaces a "spare" vehicle, not to be replaced in future

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City of Rochester, MN
Expenditure Adopted Budget

Account Number
00701 49900

Internal Service Description	Equipment Revolving Fund			Equipment Revolving		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
49900 Equipment Revolving						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	5,216	5,692				
Contractual Services	5,216	5,692				
Materials and Supplies						
Other Charges						
Taxes and Licenses	17					
Depreciation and Interest	2,549,278	2,847,151	3,392,805	3,689,117	3,530,553	3,530,553
Other Charges	2,549,295	2,847,151	3,392,805	3,689,117	3,530,553	3,530,553
Capital Outlay						
Machinery and Vehicles	3,707,589	4,215,654	5,052,713	4,819,228	3,901,470	3,901,470
Capital Outlay	3,707,589	4,215,654	5,052,713	4,819,228	3,901,470	3,901,470
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	6,262,100	7,068,497	8,445,518	8,508,345	7,432,023	7,432,023
Non-Tax Revenue	2,712,538	2,971,251	3,437,374	3,689,117	3,530,553	3,530,553
Tax Funding	3,549,562	4,097,246	5,008,144	4,819,228	3,901,470	3,901,470

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00701 49903

Internal Service Description	Equipment Revolving Fund		Equip Rev Fund Debt			
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
49903 Equip Rev Fund Debt						
Expenditures						
Employee Services						
Contractual Services						
Expert & Professional Serv	2,953	403	200	200	200	200
Contractual Services	2,953	403	200	200	200	200
Materials and Supplies						
Other Charges						
Capital Outlay						
Bonds-Principal & Interest						
Principal and Interest on Bonds	18,975	15,559	11,665	7,339	47,339	47,339
Bonds-Principal & Interest	18,975	15,559	11,665	7,339	47,339	47,339
Allocated to Other Activities						
Operating Transfers						
Expenditures	<u>21,928</u>	<u>15,962</u>	<u>11,865</u>	<u>7,539</u>	<u>47,539</u>	<u>47,539</u>
Non-Tax Revenue	2,302	2,094	1,823	1,396	1,396	1,396
Tax Funding	19,626	13,868	10,042	6,143	46,143	46,143

City of Rochester, MN
Expenditure Adopted Budget

Account Number
00701 49905

Internal Service Description	Equipment Revolving Fund		Copy Center		2018 Budget	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
49905 Copy Center						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	12,506	13,166	12,500	14,500	14,500	14,500
Contractual Services	12,506	13,166	12,500	14,500	14,500	14,500
Materials and Supplies						
Office Supplies	3,060	3,423	3,400	3,100	3,100	3,100
Materials and Supplies	3,060	3,423	3,400	3,100	3,100	3,100
Other Charges						
Depreciation and Interest	8,973	8,563	5,709	3,470	3,470	3,470
Other Charges	64	48	50	25	25	25
Other Charges	9,037	8,611	5,759	3,495	3,495	3,495
Capital Outlay						
Machinery and Vehicles	8,790			11,671	11,671	11,671
Capital Outlay	8,790			11,671	11,671	11,671
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Expenditures	33,393	25,200	21,659	32,766	32,766	32,766
Non-Tax Revenue	26,310	27,334	25,400	28,740	28,740	28,740
Tax Funding	7,083	(2,134)	(3,741)	4,026	4,026	4,026

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FUNCTION: Internal Service	COMPANY: 702 Information Technology Revolving - General	2018			ACCT NO. 702-49911
		#	REQUESTED	RECOMMENDED	
83025	Non-Capital Computer Equipment				
	PC Replacements	125	\$ 161,000	125	\$ 161,000
	Printer Replacements	10	2,000	10	2,000
	Server Replacements	5	22,500	5	22,500
	KVM Replacements	2	4,000	2	4,000
	MCT Replacements	75	262,500	75	262,500
	Monitor Replacements	50	12,500	50	12,500
	New PC *	5	8,000	5	8,000
	MFP Replacements	3	7,500	3	7,500
		275	<u>480,000</u>	275	<u>480,000</u>
83030	Non-Capital Computer Software				
	Virtualize S2 *		4,750		4,750
	MS True-up		20,000		20,000
	S2 Printing Module *		5,250		5,250
	Veeam		6,000		6,000
	VWWare		25,000		25,000
		0	<u>61,000</u>	0	<u>61,000</u>
85300	Capital Equipment				
	Virtualization & HA of DMZ	1	150,000	1	150,000
		1	<u>150,000</u>	1	<u>150,000</u>
85301	Replacement Computer Equipment				
	Server Replacements	5	50,000	5	50,000
	Storage Replacements	2	400,000	2	400,000
	VMWare Replacements	6	300,000	6	300,000
		13	<u>750,000</u>	13	<u>750,000</u>
85302	Capitalized Software				
		0	<u>-</u>	0	<u>-</u>
	TOTAL	289	<u>1,441,000</u>	289	<u>1,441,000</u>
	* Requires tax levy				

FUNCTION:	COMPANY: 702		ACCT NO.
Internal Service	Information Technology Revolving - RPW		702-49915
		2018	
	ITEM	#	REQUESTED
			RECOMMENDED
			ADOPTED
83025	Non-Capital Computer Equipment		
		0	-
			-
			-
83030	Non-Capital Software		
	GraniteNET Advanced Basic *	1	4,545
	GraniteNET Inclination Module *	1	2,100
	MS Visio *	1	450
		3	7,095
			7,095
			7,095
85300	CAPITAL EQUIPMENT		
	Scanning hardware for Fleet Maintenance *	1	11,500
	Trimble Mapping Geo 6000 Series XH	1	8,000
		2	19,500
			19,500
			19,500
	TOTAL	5	26,595
			26,595
			26,595
	* Requires tax levy		

City of Rochester, MN
Expenditure Adopted Budget

Internal Service	Information Tech Revolving		ITRF		Account Number	
	2015	2016	2017	2018 Budget	00702	49910
Description	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00702 Information Tech Revolving						
49910 ITRF						
Expenditures						
Employee Services						
Contractual Services						
Contractual Mtce & Repair	320,902	444,371	490,858	552,022	552,022	552,022
Expert & Professional Serv	3,622	29,866	105,000	191,850	191,850	191,850
Communications				1,900	1,900	1,900
Contractual Services	103	174	300	400	400	400
Contractual Services	324,627	474,411	596,158	746,172	746,172	746,172
Materials and Supplies						
Office Supplies	220,026	294,436	332,616	548,095	548,095	548,095
Equipment, Tools, & Misc Par	5,819	666,933				
Materials and Supplies	225,845	961,369	332,616	548,095	548,095	548,095
Other Charges						
Depreciation and Interest	186,420	183,973	229,005	429,489	429,489	429,489
Other Charges	284	10,155		9,266	9,266	9,266
Other Charges	186,704	194,128	229,005	438,755	438,755	438,755
Capital Outlay						
Furniture and Equipment	95,225	367,194	290,500	919,500	919,500	919,500
Capital Outlay	95,225	367,194	290,500	919,500	919,500	919,500
Bonds-Principal & Interest						
Allocated to Other Activities						
Operating Transfers						
Operating Transfers	74,775	158,775	75,775	99,525	99,525	99,525
Operating Transfers	74,775	158,775	75,775	99,525	99,525	99,525
Expenditures	907,176	2,155,877	1,524,054	2,752,047	2,752,047	2,752,047
Non-Tax Revenue	1,011,162	1,076,855	1,133,097	1,426,870	1,426,870	1,426,870
Tax Funding	(103,986)	1,079,022	390,957	1,325,177	1,325,177	1,325,177

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City of Rochester, MN
Revenues to Support the Adopted Budget

Internal Service Funds	Equipment Revolving Fund			Company: 00701		
	2015 Actuals	2016 Actuals	2017 Budget	2018 Requested	2018 Recommended	2018 Adopted
00701 Equipment Revolving Fund						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	147,818	156,786	157,082	158,178	298,178	298,178
50100 General Property Taxes	147,818	156,786	157,082	158,178	298,178	298,178
50099 Taxes	147,818	156,786	157,082	158,178	298,178	298,178
54000 Intergovernmental Revenue						
54001 State Revenues						
54200 State Grants			44,569			
54001 State Revenues			44,569			
54300 County Revenues						
54400 Federal Revenues						
54401 Federal Grants	2,302	2,094	1,823	1,396	1,396	1,396
54400 Federal Revenues	2,302	2,094	1,823	1,396	1,396	1,396
54000 Intergovernmental Revenue	2,302	2,094	46,392	1,396	1,396	1,396
55000 Charges for Services						
55001 Service Fees						
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	43,475	31,727	400	740	740	740
59025 Net Unrlzd Gain(Loss) F/V Invs	(2,400)	4,600				
59020 Interest	41,075	36,327	400	740	740	740
59030 Internal Service User Charges						
59038 Vehicle/Equipment Charges	2,549,278	2,847,151	3,392,805	3,689,117	3,530,553	3,530,553
59039 Copy Center Charges	25,808	26,769	25,000	28,000	28,000	28,000
59030 Internal Service User Charges	2,575,086	2,873,920	3,417,805	3,717,117	3,558,553	3,558,553
59100 Sale of Property						
59140 Equipment and Machinery	145,394	93,434				
59200 Gain (Loss) on Equip Disposal	(23,242)	(5,096)				
59100 Sale of Property	122,152	88,338				
59500 Private Sources						
59600 Reimbursements						
59690 Insurance Reimbursement	535					
59600 Reimbursements	535					
59000 Miscellaneous Revenues	2,738,848	2,998,585	3,418,205	3,717,857	3,559,293	3,559,293
50000 Revenues	2,888,968	3,157,465	3,621,679	3,877,431	3,858,867	3,858,867
60000 Other Financing Sources						
60080 Capital Contributions						
60081 Contrib Capital -Donations	6,200					
60080 Capital Contributions	6,200					
60100 Operating Transfers In						

City of Rochester, MN
Revenues to Support the Adopted Budget

Internal Service Funds

Equipment Revolving Fund

Company: 00701

Description	2015	2016	2017	Requested	2018 Budget	
	Actuals	Actuals	Budget		Recommended	Adopted
62010 Fund Balance/Retained Earnings			4,857,363	4,671,219	3,653,461	3,653,461
60000 Other Financing Sources	6,200		4,857,363	4,671,219	3,653,461	3,653,461
00701 Equipment Revolving Fund	2,895,168	3,157,465	8,479,042	8,548,650	7,512,328	7,512,328

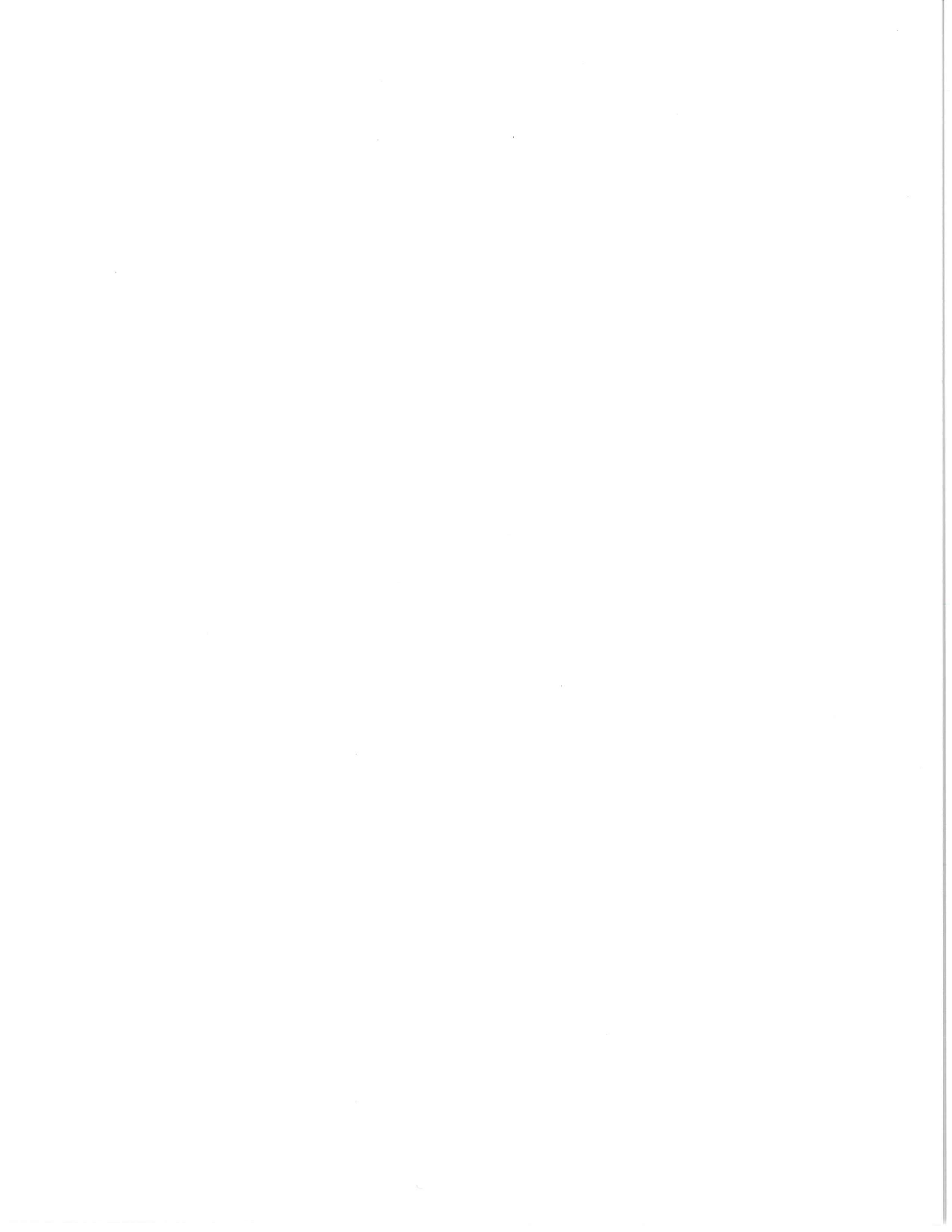
City of Rochester, MN
Revenues to Support the Adopted Budget

Internal Service Funds	Information Tech Revolving			Company: 00702		
	2015 Actuals	2016 Actuals	2017 Budget	2018 Budget Requested	2018 Budget Recommended	Adopted
00702 Information Tech Revolving						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	191,316	277,168	288,890	18,000	18,000	18,000
50100 General Property Taxes	191,316	277,168	288,890	18,000	18,000	18,000
50099 Taxes	191,316	277,168	288,890	18,000	18,000	18,000
54000 Intergovernmental Revenue						
54001 State Revenues						
54300 County Revenues						
55000 Charges for Services						
55001 Service Fees						
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	30,096	37,445	28,600	46,700	46,700	46,700
59025 Net Unrlzd Gain(Loss) F/V Invs	(7,800)	(8,200)				
59020 Interest	22,296	29,245	28,600	46,700	46,700	46,700
59030 Internal Service User Charges						
59038 Vehicle/Equipment Charges	986,780	1,047,610	1,104,497	1,380,170	1,380,170	1,380,170
59030 Internal Service User Charges	986,780	1,047,610	1,104,497	1,380,170	1,380,170	1,380,170
59100 Sale of Property						
59130 Materials and Supplies	2,050					
59195 Other Sale of Property	37					
59100 Sale of Property	2,087					
59500 Private Sources						
59000 Miscellaneous Revenues	1,011,163	1,076,855	1,133,097	1,426,870	1,426,870	1,426,870
50000 Revenues	1,202,479	1,354,023	1,421,987	1,444,870	1,444,870	1,444,870
60000 Other Financing Sources						
60080 Capital Contributions						
60100 Operating Transfers In						
60402 Oper Trf fr 402-P&R CIP	13,600					
60404 Oper Trf fr 404-Construction	6,100					
60405 Oper Trf fr 405-MCC CIP Fnd		660,940				
60100 Operating Transfers In	19,700	660,940				
62010 Fund Balance/Retained Earnings			102,067	1,307,177	1,307,177	1,307,177
60000 Other Financing Sources	19,700	660,940	102,067	1,307,177	1,307,177	1,307,177
00702 Information Tech Revolving	1,222,179	2,014,963	1,524,054	2,752,047	2,752,047	2,752,047

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SECTION IV

**CAPITAL IMPROVEMENT
SUMMARY
BUDGET
INFORMATION**



FUNCTION: PERMANENT IMPROVEMENT		FUND: PERMANENT IMPROVEMENT		ACCT NO. 406 FUND	
SUMMARY					
			2018		
ITEM	2016 ACTUAL	2017 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
Capital Project Funds	<u>\$ 86,147,049</u>	<u>\$ 61,498,190</u>	<u>\$104,782,614</u>	<u>\$97,479,084</u>	<u>\$97,404,084</u>

FUNCTION

The five-year Capital Improvement Program is reviewed annually and revised, if necessary. The annual review assures that the program will be a continuing part of the planning process and that it will be consistent with changing demands as well as changing patterns of cost and financial resources. The 2018-2022 Capital Improvement Program anticipates the following investment in capital projects:

2018 =	\$97,404,084	2021 =	\$124,490,880
2019 =	\$151,988,621	2022 =	\$123,220,704
2020 =	\$149,077,666		

It has been Common Council policy to allocate general property taxes and operating transfers which amount to about one-fourth of the total city tax levy for capital improvements and debt service requirements, thus avoiding a "roller-coaster" effect on the tax levy and saving interest cost on bonded debt.

Certain improvement construction is financed with general obligation improvement bonds which are initially payable from special assessments. Improvement construction includes sewer and water construction, streets and street improvement, curb and gutter, sidewalks, and storm sewer projects.

PROGRAM FOR 2018

As adopted by the Common Council, the 2018 section of the 2018-2022 Capital Improvement Program becomes part of the budget. Recommended sources of funding the 2018 Capital Improvement Budget include Federal, State, and County funds totaling \$ 22,128,524

The tax aid for 2018 is \$6,253,877 which includes \$5,253,877 of general tax levy, and \$1,000,000 of tax abatement dollars; compared to the 2017 tax aid of \$4,577,398, which included \$3,577,398 of general tax levy, and \$1,000,000 of tax abatement dollars.

The amount to be transferred from the General Fund is \$10,000.

2018 CAPITAL BUDGET

MEANS OF FINANCING

CATEGORY	TOTAL BUDGET	TAX LEVY or LGA	MEANS OF FINANCING				COUNTY FUNDS	BONDS	RETAINED EARNINGS	OTHER
			FEDERAL FUNDS	STATE FUNDS	FUNDS	FUNDS				
Airport	\$6,100,000			\$6,100,000						
Park	2,445,000	\$705,000		875,000					ST 75,000 FR 20,000 TO 770,000 P	
Golf	345,500	345,500							5,000 P	
Recreation Center	45,000	45,000							150,000 LT 250,000 P	
Graham Arena	140,931	130,931			5,000					
Mayo Civic Center	150,000									
Major Streets	6,200,000	315,000		3,725,000	700,000	\$1,210,000				
Traffic	1,630,000	255,000		750,000	300,000		50,000 A		275,000 P	
Pedestrian Facilities	1,501,250	375,000	531,250	300,000			295,000 A		P	
Mass Transit	5,914,260	300,852	528,000	4,303,408					782,000 TO	
Parking	32,573,000		800,000				\$30,000,000 RB	\$1,773,000		
Sewer & Water	5,500,000						750,000 RB	300,000	1,350,000 WU 3,100,000 OW	
Storm Water	4,806,500							3,864,000	417,500 SW 500,000 FR 25,000 OW	
Water Reclamation	870,000							870,000	1,140,000 FR	
Flood Control	1,140,000								7,169,093 SD 337,500 TO 87,500 WU 2,337,500 OW	
Destination Medical Center	21,791,908				3,000,000				8,772,815 SM 1,000,000 ST	
Tax Abatement District	2,000,000	1,000,000							10,000 OT 200,000 FR 85,500 EU 9,500 WU 23,750 TO 19,000 OW 4,750 OS	
General Government	1,405,000	1,052,500								
Police & Fire	2,470,756	1,547,094				188,662	735,000			
Public Works	165,000	70,000							70,000 TO 12,500 OS 12,500 OW 75,775 TO	
Library	146,979	49,000								
Rochester Civic Theatre	25,000	25,000								
Roch Art Ctr/Civic Theatre	38,000	38,000								
TOTAL	\$97,404,084	\$6,253,877	\$1,859,250	\$16,053,408	\$4,215,866	\$33,040,000	\$6,807,000	\$29,174,683		
A - Special Assessment Bonds										
AD - Abatement District										
EU - Electric Utility	85,500	OS - Operating Transfer-Storm W	150,000	RE - Retained Earnings						
FR - Flood Control Reserve Transfer	1,915,000	OT - Operating Transfer-General F	10,000	SD - Sales Tax DMC						
FB - Food & Beverage Tax		OW - Operating Transfer-Sewer Ut	5,494,000	SM - State DMC Funds						
GO - General Obligation Bonds		P - Private	1,300,000	ST - Sales Tax 2013						
		GS - Golf Surplus Park & Rec Fund		RB - Revenue Bonds						
		LT - Lodging Tax		RE - Retained Earnings						
		OS - Operating Transfer-Storm W	85,500	SA - Sewer Availability Chan						
		OT - Operating Transfer-General F	1,915,000	SD - Sales Tax DMC						
		OW - Operating Transfer-Sewer Ut		SM - State DMC Funds						
		P - Private		ST - Sales Tax 2013						
		SW - Storm Water Mgmt Plan Area Chg		TD - Traffic Improvement District Chgs						
		TI - Tax Increments		TO - Transfer from Other Funds						
		WA - Water Availability Charge		WU - Water Utility						

City of Rochester, MN
Revenues to Support the Adopted Budget

Capital Projects Funds	Future Construct & Acquisition				Company: 00406	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00406 Future Construct & Acquisition						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes			3,577,398	14,375,103	5,258,877	5,253,877
50145 Tax Abatements			1,000,000	1,000,000	1,000,000	1,000,000
50100 General Property Taxes			4,577,398	15,375,103	6,258,877	6,253,877
50200 General Sales and Use Tax						
50220 Local Sales and Use Tax			2,000,000		150,000	150,000
50200 General Sales and Use Tax			2,000,000		150,000	150,000
50099 Taxes			6,577,398	15,375,103	6,408,877	6,403,877
50500 SA/Util Connection Agreements						
50509 Special Assessments						
50510 SA Collected - City Deferred			1,180,000	2,529,000	2,305,000	2,305,000
50509 Special Assessments			1,180,000	2,529,000	2,305,000	2,305,000
50600 Connection Agreements						
50500 SA/Util Connection Agreements			1,180,000	2,529,000	2,305,000	2,305,000
54000 Intergovernmental Revenues						
54001 State Revenues						
54130 State-Highway User Constructn			4,725,000	4,875,000	4,775,000	4,775,000
54200 State Grants			8,942,800	11,278,408	11,278,408	11,278,408
54001 State Revenues			13,667,800	16,153,408	16,053,408	16,053,408
54300 County Revenues						
54301 County Appropriations			6,042,417	3,882,788	4,215,866	4,215,866
54300 County Revenues			6,042,417	3,882,788	4,215,866	4,215,866
54400 Federal Revenues						
54401 Federal Grants			6,387,993	1,859,250	1,859,250	1,859,250
54400 Federal Revenues			6,387,993	1,859,250	1,859,250	1,859,250
54000 Intergovernmental Revenues			26,098,210	21,895,446	22,128,524	22,128,524
55000 Charges for Services						
55001 Service Fees						
59000 Miscellaneous Revenues						
59020 Interest						
59500 Private Sources						
59560 Individual & Business Funds			1,537,500	1,726,000	1,300,000	1,300,000
59571 TID fees/SubstddRd Contributns			187,500			
59575 StormWater MgmtPlan Contributn			304,750	417,500	417,500	417,500
59500 Private Sources			2,029,750	2,143,500	1,717,500	1,717,500
59600 Reimbursements						
59650 Water Availability Fee			188,000			
59652 Sewer Availability Fee			64,000			
59600 Reimbursements			252,000			
59700 Other						

City of Rochester, MN
Revenues to Support the Adopted Budget

Capital Projects Funds	Future Construct & Acquisition				Company: 00406	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Description						
59000 Miscellaneous Revenues			2,281,750	2,143,500	1,717,500	1,717,500
50000 Revenues			36,137,358	41,943,049	32,559,901	32,554,901
60000 Other Financing Sources						
60010 Bond Proceeds			250,000	32,279,420	30,735,000	30,735,000
60100 Operating Transfers In						
60101 Operating Trf fr 101-Gen Fnd			1,500,000	5,000	5,000	10,000
60203 Operating Trf fr 203-CDBG				75,000	75,000	
60222 Oper Trf fr 222-FE Wlms				20,000	20,000	20,000
60280 Oper Trf fr 280 Transit Fund			761,400	782,000	782,000	782,000
60412 Oper Trf fr 412-Fld Ctrl CIP			925,000	2,208,000	1,915,000	1,915,000
60413 Oper Trf fr 413-DMCC CIP Fnd			9,270,548	12,024,870	15,941,908	15,941,908
60423 Oper Trf fr 423-2013SalesTxFnd			877,005	1,000,000	1,000,000	1,000,000
60601 Oper Trf fr 601-Parking Util			2,064,354	407,500	407,500	407,500
60603 Oper Trf fr 603-RPU Elec			153,000	85,500	85,500	85,500
60604 Oper Trf fr 604-RPU Water			317,000	1,447,000	1,447,000	1,447,000
60607 Oper Trf fr 607-Sn/Sewer Util			2,274,000	5,494,000	5,494,000	5,494,000
60609 Oper Trf fr 609-St/Sewer Util			98,500	104,750	104,750	104,750
60702 Oper trf fr 702-ITRF Fund			75,775	99,525	99,525	99,525
60711 Oper Trf fr 711-Group Ins Fund			417,000			
60100 Operating Transfers In			18,733,582	23,753,145	27,377,183	27,307,183
62010 Fund Balance/Retained Earnings			6,377,250	6,807,000	6,807,000	6,807,000
60000 Other Financing Sources			25,360,832	62,839,565	64,919,183	64,849,183
00406 Future Construct & Acquisition			61,498,190	104,782,614	97,479,084	97,404,084

SECTION V

DEBT SERVICE

BUDGET DETAILS

<u>FUNCTION:</u> Debt Retirement	<u>FUND:</u> Debt Service				
SUMMARY					
			2018		
ITEM	2016 ACTUAL	2017 BUDGET	REQUESTED	RECOMMENDED	ADOPTED
Total Debt Service Payments	<u>\$7,815,252</u>	<u>\$8,404,331</u>	<u>\$ 8,709,197</u>	<u>\$ 9,249,837</u>	<u>\$ 9,249,837</u>

FUNCTION

The Debt Service Funds account for all the long-term indebtedness of the City except that of the Enterprise Funds, which is accounted for within the respective funds, or those issues not having a fixed payment schedule.

PROGRAM FOR 2017

Provide for the scheduled retirement of debt. The tax levy for Governmental Debt Service & the Internal Service Fund Debt Service is as follows:

Governmental Debt:	\$ 1,653,811
Internal Service Debt:	158,178

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FUNCTION: Debt Retirement		FUND: Debt Service			
Issue	Principal	Interest	Fiscal Agent Fee	Payment	Bonds Outstanding 12/31/2018
Energy Improvement Capital Lease - 307 Fund	\$ 577,792	\$ 17,827	\$ -	\$ 595,619	\$ -
G.O. Build America Bonds - 308 Fund	890,000	981,580	1,000	1,872,580	21,155,000
G.O. Tax Increment Bonds, Bio Sci - 312 Fund	270,000	362,210	200	632,410	6,330,000
G.O. Lodging Tax Revenue Bonds - 314 Fund	1,045,000	1,609,763	200	2,654,963	39,345,000
G.O. Var Rate Sales Tax Revenue Bonds - 315 Fund	2,420,000	533,425	200	2,953,625	35,360,000
G.O. Tax Increment Revenue Bonds - 316 Fund	-	540,640	-	540,640	21,265,000
* Total	<u>\$ 5,202,792</u>	<u>\$ 4,045,445</u>	<u>\$ 1,600</u>	<u>\$ 9,249,837</u>	<u>\$ 123,455,000</u>
* Does not include amounts payable for the following bonds paid non-governmental funds:					
G.O. WWT Rev Xover Refunding 04A Bonds Series 2012A - 607 Fund	\$ 4,940,000	\$ 2,339,150	\$ -	\$ 7,279,150	\$ 46,725,000
G.O. WWT Rev Xover Refunding 07A Bonds Series 2015B - 607 Fund	\$ 1,665,000	\$ 910,750	\$ -	\$ 2,575,750	\$ 16,550,000
G.O. WWT Rev Var Rate Refunding 07B Bonds Series 2015D - 607 Fund	\$ 1,230,000	\$ 174,787	\$ -	\$ 1,404,787	\$ 10,525,000
G.O. Equipment Certificates - 701 Fund	\$ 90,000	\$ 4,788	\$ -	\$ 94,788	\$ 95,000
G.O Build America Bonds - 701 Fund	\$ 50,000	\$ 4,369		\$ 54,369	\$ 100,000
REDA Lease Revenue Bonds, Series 2007	\$ 335,000	\$ 354,733		\$ 689,733	\$ 7,380,000
REDA Lease Revenue Bonds, Series 2008	\$ 225,000	\$ 240,799		\$ 465,799	\$ 5,000,000

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City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds	Debt Service-Energy Improvmnts				Company: 00307	
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
Description						
00307 Debt Service-Energy Improvmnts						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50200 General Sales and Use Tax						
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	705	860	500	1,700	1,700	1,700
59020 Interest	705	860	500	1,700	1,700	1,700
59600 Reimbursements						
59000 Miscellaneous Revenues	705	860	500	1,700	1,700	1,700
50000 Revenues	705	860	500	1,700	1,700	1,700
60000 Other Financing Sources						
60100 Operating Transfers In						
60101 Operating Trf fr 101 - Gen Fnd	162,993	162,993	162,992	162,994	162,994	162,994
60202 Oper Trf fr 202-Library Fund	22,445	22,446	22,445	22,446	22,446	22,446
60221 Operating Trf fr 221 - P&R	10,893	10,894	10,893	10,893	10,893	10,893
60223 Oper Trf fr 223-Golf Fund	4,308	4,307	4,308	4,307	4,307	4,307
60224 Oper Trf fr 224-Gr Arena Fund	60,797	60,797	60,796	60,797	60,797	60,797
60225 Oper Trf fr 225-MCC Fund	41,401	41,402	41,401	41,401	41,401	41,401
60226 Oper Trf fr 226-NVBC Fund	16,397	16,396	16,397	16,397	16,397	16,397
60227 Oper Trf fr 227-Rec Ctr Fund	158,338	158,338	158,338	158,338	158,338	158,338
60270 Operating Trf fr 270-Airport	89,394	89,394	89,395	89,394	89,394	89,394
60511 Operating Trf fr 511 - TIF CBD						
60100 Operating Transfers In	566,966	566,967	566,965	566,967	566,967	566,967
62010 Fund Balance/Retained Earnings			28,155	26,952	26,952	26,952
60000 Other Financing Sources	566,966	566,967	595,120	593,919	593,919	593,919
00307 Debt Service-Energy Improvmnts	567,671	567,827	595,620	595,619	595,619	595,619

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds

Dt Srv-G.O. PWOC Bds

Company: 00308

Description	Dt Srv-G.O. PWOC Bds			Company: 00308		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00308 Dt Srv-G.O. PWOC Bds						
50000 Revenues						
50099 Taxes						
50100 General Property Taxes						
50140 Current Ad Valorem Taxes	1,652,239	1,651,691	1,657,018	1,653,811	1,653,811	1,653,811
50100 General Property Taxes	1,652,239	1,651,691	1,657,018	1,653,811	1,653,811	1,653,811
50200 General Sales and Use Tax						
50099 Taxes	1,652,239	1,651,691	1,657,018	1,653,811	1,653,811	1,653,811
54000 Intergovernmental Revenue						
54001 State Revenues						
54400 Federal Revenues						
54401 Federal Grants	339,370	335,307	321,575	313,664	313,664	313,664
54400 Federal Revenues	339,370	335,307	321,575	313,664	313,664	313,664
54000 Intergovernmental Revenue	339,370	335,307	321,575	313,664	313,664	313,664
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	3,976	6,693	4,000	6,800	6,800	6,800
59020 Interest	3,976	6,693	4,000	6,800	6,800	6,800
59600 Reimbursements						
59000 Miscellaneous Revenues	3,976	6,693	4,000	6,800	6,800	6,800
50000 Revenues	1,995,585	1,993,691	1,982,593	1,974,275	1,974,275	1,974,275
60000 Other Financing Sources						
60100 Operating Transfers In						
60511 Operating Trf fr 511 - TIF CBD						
62010 Fund Balance/Retained Earnings			(105,257)	(101,695)	(101,695)	(101,695)
60000 Other Financing Sources			(105,257)	(101,695)	(101,695)	(101,695)
00308 Dt Srv-G.O. PWOC Bds	1,995,585	1,993,691	1,877,336	1,872,580	1,872,580	1,872,580

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds

Dt Srv-Tx GO TI Bd-S '09A

Company: 00312

Description	Dt Srv-Tx GO TI Bd-S '09A			2018 Budget		
	2015 Actuals	2016 Actuals	2017 Budget	Requested	Recommended	Adopted
00312 Dt Srv-Tx GO TI Bd-S '09A						
50000 Revenues						
50099 Taxes						
50200 General Sales and Use Tax						
59000 Miscellaneous Revenues						
59020 Interest						
60000 Other Financing Sources						
60100 Operating Transfers In						
60549 Oper Trfr fr 549-BioSciTIF	638,491	634,145	633,810	632,410	632,410	632,410
60100 Operating Transfers In	638,491	634,145	633,810	632,410	632,410	632,410
60000 Other Financing Sources	638,491	634,145	633,810	632,410	632,410	632,410
00312 Dt Srv-Tx GO TI Bd-S '09A	638,491	634,145	633,810	632,410	632,410	632,410

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds

Dt Srv-2015A Bonds

Company: 00314

Description	2015 Actuals	2016 Actuals	2017 Budget	Requested	2018 Budget Recommended	Adopted
00314 Dt Srv-2015A Bonds						
50000 Revenues						
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	896	474	500	750	750	750
59020 Interest	896	474	500	750	750	750
59000 Miscellaneous Revenues	896	474	500	750	750	750
50000 Revenues	896	474	500	750	750	750
60000 Other Financing Sources						
60010 Bond Proceeds	265,728					
60100 Operating Transfers In						
60405 Oper Trf fr 405-MCC CIP Fnd		3,404,030	2,599,088	2,654,213	2,654,213	2,654,213
60100 Operating Transfers In		3,404,030	2,599,088	2,654,213	2,654,213	2,654,213
60000 Other Financing Sources	265,728	3,404,030	2,599,088	2,654,213	2,654,213	2,654,213
00314 Dt Srv-2015A Bonds	266,624	3,404,504	2,599,588	2,654,963	2,654,963	2,654,963

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds

DebtSrv-2015C GOVarRtSlSxBnd

Company: 00315

Description	2015			2018 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00315 DebtSrv-2015C GOVarRtSlSxBnd						
50000 Revenues						
59000 Miscellaneous Revenues						
59020 Interest						
59021 Investment Income	(41)	254				
59020 Interest	(41)	254				
59000 Miscellaneous Revenues	(41)	254				
50000 Revenues	(41)	254				
60000 Other Financing Sources						
60010 Bond Proceeds		84,183				
60100 Operating Transfers In						
60423 Oper Trf fr 423-2013SalesTxFnd	149,837	1,107,004	2,699,577	2,953,625	2,953,625	2,953,625
60100 Operating Transfers In	149,837	1,107,004	2,699,577	2,953,625	2,953,625	2,953,625
60000 Other Financing Sources	149,837	1,191,187	2,699,577	2,953,625	2,953,625	2,953,625
00315 DebtSrv-2015C GOVarRtSlSxBnd	149,796	1,191,441	2,699,577	2,953,625	2,953,625	2,953,625

City of Rochester, MN
Revenues to Support the Adopted Budget

Debt Service Funds

Debt Service-GO TIF RevBnd '17

Company: 00316

Description	2017			2018 Budget		
	Actuals	Actuals	Budget	Requested	Recommended	Adopted
00316 Debt Service-GO TIF RevBnd '17						
50000 Revenues						
59000 Miscellaneous Revenues						
59020 Interest						
60000 Other Financing Sources						
60100 Operating Transfers In						
60601 Oper Trf fr 601-Parking					540,640	540,640
60100 Operating Transfers In					540,640	540,640
60000 Other Financing Sources					540,640	540,640
00316 Debt Service-GO TIF RevBnd '17					540,640	540,640